

August 31, 2015 - September 04, 2015

August 2015

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September 2015

Su	Mo	Tu	We	Th	Fr	Sa
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	31 Monday	1 Tuesday	2 Wednesday	3 Thursday	4 Friday
7 am					
8:00					
9:00	Office work STO	Senior Staff Meeting; Tr Office: recruiting visit, COI for Debt, SFAA ED director STO	Meeting prep STO	Review debt work, review messegig, delegation update STO	Review changes to website, phone calls, , office stuff STO
10:00			BOFI Board Meeting 1st Fl Gov's Conf Rm - Wade Hampton Bldg. McElveen, Sharon	Meet with Debt STO	Interview with Jim Beasl
11:00	BOFI Ageni				Schedule planning, delegation update STO
12 pm			Mtgs, Edward , Clarissa, phone STO	Lunch with BoFI member Kingsman	
1:00	Meet with legal team re: Savings bonds STO Loftis, Curtis	Lunch at desk	Lunch at desk	Phone calls, emails, general catch-up, review new forms STO	Office work STO
2:00		Staff updates	RSIC messaging, review info and calculations, phon calls and emails. STO		Call with House member
3:00	RSIC, media inquirey, custody discussion STO	NAST Legislative Comm			T: Rep. Williams in offic
4:00		Oversight review, response. RSIC issues			Off work
5:00				Interview with Frank Kn:	
6:00					