

From: [Julie Emory](#)
To: [_STO - Appropriated Contributions](#)
Cc: [Carroll Williamson](#)
Subject: RE: [External] Q1 State of SC Contribution Expenditure Report Athletic Fields at Doko Meadows Park
Date: Monday, October 16, 2023 4:39:29 PM
Attachments: [Q1 Quarterly Expenditure Report FY24 - Town of Blythewood revised.pdf](#)

Meg,

Please see the attached Sorry for the delay!

Julie Emory

Office Manager

Town of Blythewood

PO Box 1004 / 171 Langford Road

Blythewood, SC 29016

P: (803) 754-0501

F: (803) 754-0563

E: emoryj@townofblythewoodsc.gov

W: www.townofblythewoodsc.gov



From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Friday, October 6, 2023 4:05 PM
To: Julie Emory <emoryj@townofblythewoodsc.gov>
Cc: Carroll Williamson <williamsonc@townofblythewoodsc.gov>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] Q1 State of SC Contribution Expenditure Report Athletic Fields at Doko Meadows Park

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

Thank you Julie. I did a quick review and noticed an area that needs to be updated.

Secondary Organization Contact Information	
Name	
Position/Title	
Telephone	
Email	

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
 1200 Senate Street, Suite 214
 Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Julie Emory <emoryj@townofblythewoodsc.gov>
Sent: Thursday, October 5, 2023 10:09 AM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Cc: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Subject: [External] Q1 State of SC Contribution Expenditure Report Athletic Fields at Doko Meadows Park

Meg,

Please see the attached report for Q1 for the Town of Blythewood for the Athletic Fields at Doko Meadows Park.
 Should you have any questions, please do not hesitate to contact me.

Julie Emory
 Office Manager
 Town of Blythewood
 PO Box 1004 / 171 Langford Road
 Blythewood, SC 29016
 P: (803) 754-0501
 F: (803) 754-0563
 E: emoryj@townofblythewoodsc.gov
 W: www.townofblythewoodsc.gov





State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Athletic Fields at Doko Meadows park

Organization Information

Entity Name	Town of Blythewood
Address	PO Box 1004, 171 Langford Road
City/State/Zip	Blythewood, SC 29016
Website	www.townofblythewoodsc.gov
Tax ID#	57-0646434
Entity Type	Municipality

Reporting Period

Reporting Period	Quarter 1: July 1, 2023 - September 30, 2023
------------------	--

Organization Contact Information

Name	Carroll Williamson
Position/Title	Town Administrator
Telephone	803-754-0501
Email	williamsonc@townofblythewoodsc.gov

Secondary Organization Contact Information

Name	Julie Emory
Position/Title	Office Manager
Telephone	803-754-0501
Email	emoryj@townofblythewoodsc.gov

Accounting of how the funds have been spent:

Description	Budget	Expenditures						Balance
		FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Athletic Field Plan - Design Development & construction documents for new re	\$50,000.00	\$53,720.00	\$4,260.00				\$57,980.00	-\$7,980.00
Grading	\$150,000.00	\$0.00					\$0.00	\$150,000.00
Restroom facilities	\$150,000.00	\$0.00					\$0.00	\$150,000.00
Lighting	\$25,000.00	\$0.00					\$0.00	\$25,000.00
Irrigation	\$50,000.00	\$0.00					\$0.00	\$50,000.00
Bleachers	\$10,000.00	\$0.00					\$0.00	\$10,000.00
Utility installation	\$65,000.00	\$0.00					\$0.00	\$65,000.00
							\$0.00	\$0.00
							\$0.00	\$0.00
Grand Total	\$500,000.00	\$53,720.00	\$4,260.00	\$0.00	\$0.00	\$0.00	\$57,980.00	\$442,020.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.


Signature
Carroll Williamson
Printed Name

Town Administrator
Title
4-Oct-23
Date



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Athletic Fields at Doko Meadows park

Organization Information	
Entity Name	Town of Blythewood
Address	PO Box 1004, 171 Langford Road
City/State/Zip	Blythewood, SC 29016
Website	www.townofblythewoodsc.gov
Tax ID#	57-0646434
Entity Type	Municipality

Reporting Period	
Reporting Period	Quarter 1: July 1, 2023 - September 30, 2023

Organization Contact Information	
Name	Carroll Williamson
Position/Title	Town Administrator
Telephone	803-754-0501
Email	williamsonc@townofblythewoodsc.gov
Secondary Organization Contact Information	
Name	Julie Emory
Position/Title	Office Manager
Telephone	803-754-0501
Email	emoryj@townofblythewoodsc.gov

Accounting of how the funds have been spent:								
Description	Budget	Expenditures						Balance
		FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Athletic Field Plan - Design Development & construction documents for new re	\$50,000.00	\$53,720.00	\$4,260.00				\$57,980.00	-\$7,980.00
Grading	\$150,000.00	\$0.00					\$0.00	\$150,000.00
Restroom facilities	\$150,000.00	\$0.00					\$0.00	\$150,000.00
Lighting	\$25,000.00	\$0.00					\$0.00	\$25,000.00
Irrigation	\$50,000.00	\$0.00					\$0.00	\$50,000.00
Bleachers	\$10,000.00	\$0.00					\$0.00	\$10,000.00
Utility installation	\$65,000.00	\$0.00					\$0.00	\$65,000.00
							\$0.00	\$0.00
							\$0.00	\$0.00
Grand Total	\$500,000.00	\$53,720.00	\$4,260.00	\$0.00	\$0.00	\$0.00	\$57,980.00	\$442,020.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification
The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature
Carroll Williamson
Printed Name

Town Administrator
Title
4-Oct-23
Date

From: [_STO - Appropriated Contributions](#)
To: [Julie Emory](#)
Cc: [Carroll Williamson](#); [_STO - Appropriated Contributions](#)
Subject: RE: [External] Q1 State of SC Contribution Expenditure Report Athletic Fields at Doko Meadows Park
Date: Friday, October 6, 2023 4:05:01 PM
Attachments: [image002.png](#)

Thank you Julie. I did a quick review and noticed an area that needs to be updated.

Secondary Organization Contact Information	
Name	
Position/Title	
Telephone	
Email	

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Julie Emory <emoryj@townofblythewoodsc.gov>
Sent: Thursday, October 5, 2023 10:09 AM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Cc: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Subject: [External] Q1 State of SC Contribution Expenditure Report Athletic Fields at Doko Meadows Park

Meg,

Please see the attached report for Q1 for the Town of Blythewood for the Athletic Fields at Doko Meadows Park.

Should you have any questions, please do not hesitate to contact me.

Julie Emory
Office Manager
Town of Blythewood
PO Box 1004 / 171 Langford Road
Blythewood, SC 29016
P: (803) 754-0501
F: (803) 754-0563

E: emoryj@townofblythewoodsc.gov

W: www.townofblythewoodsc.gov



From: [Julie Emory](#)
To: [_STO - Appropriated Contributions](#)
Cc: [Carroll Williamson](#)
Subject: [External] Q1 State of SC Contribution Expenditure Report Athletic Fields at Doko Meadows Park
Date: Thursday, October 5, 2023 10:09:21 AM
Attachments: [Q1 State of SC Contribution Expenditure Report Athletic Fields at Doko Meadows Park signed with Attachments.pdf](#)

Meg,

Please see the attached report for Q1 for the Town of Blythewood for the Athletic Fields at Doko Meadows Park.

Should you have any questions, please do not hesitate to contact me.

Julie Emory

Office Manager

Town of Blythewood

PO Box 1004 / 171 Langford Road

Blythewood, SC 29016

P: (803) 754-0501

F: (803) 754-0563

E: emoryj@townofblythewoodsc.gov

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State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Athletic Fields at Doko Meadows park

Organization Information

Entity Name	Town of Blythewood
Address	PO Box 1004, 171 Langford Road
City/State/Zip	Blythewood, SC 29016
Website	www.townofblythewoodsc.gov
Tax ID#	57-0646434
Entity Type	Municipality

Organization Contact Information

Name	Carroll Williamson
Position/Title	Town Administrator
Telephone	803-754-0501
Email	williamsonc@townofblythewoodsc.gov

Secondary Organization Contact Information

Name	
Position/Title	
Telephone	
Email	

Reporting Period

Reporting Period	Quarter 1: July 1, 2023 - September 30, 2023
------------------	--

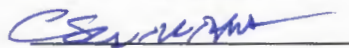
Accounting of how the funds have been spent:

Description	Budget	Expenditures						Balance
		FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Athletic Field Plan - Design Development & construction documents for new re	\$50,000.00	\$53,720.00	\$4,260.00				\$57,980.00	-\$7,980.00
Grading	\$150,000.00	\$0.00					\$0.00	\$150,000.00
Restroom facilities	\$150,000.00	\$0.00					\$0.00	\$150,000.00
Lighting	\$25,000.00	\$0.00					\$0.00	\$25,000.00
Irrigation	\$50,000.00	\$0.00					\$0.00	\$50,000.00
Bleachers	\$10,000.00	\$0.00					\$0.00	\$10,000.00
Utility installation	\$65,000.00	\$0.00					\$0.00	\$65,000.00
							\$0.00	\$0.00
							\$0.00	\$0.00
Grand Total	\$500,000.00	\$53,720.00	\$4,260.00	\$0.00	\$0.00	\$0.00	\$57,980.00	\$442,020.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.


Signature
Carroll Williamson
Printed Name

Town Administrator
Title
4-Oct-23
Date



Phase One Consulting LLC
2910 Rosewood Dr Suite # 3
Columbia, SC 29205 US
803-404-7168
katie@phaseone.design

Invoice 2300X

BILL TO

Town of Blythewood
Doko Meadows Field
Blythewood, SC

DATE
09/01/2023

PLEASE PAY
\$4,260.00

DUE DATE
09/01/2023

	DESCRIPTION	AMOUNT
Commercial Design & Drafting	Please see contractual agreement for scope specifics.	4,260.00

TOTAL DUE

\$4,260.00

THANK YOU.

From: [_STO - Appropriated Contributions](#)
To: [Julie Emory](#); [Carroll Williamson](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21
Date: Tuesday, October 3, 2023 4:34:39 PM
Attachments: [Quarterly Expenditure Report FY24 Template - Town of Blythewood.xlsx](#)

Hello,

As of 6/30/23, your organization had funds left unspent from the FY23 Appropriated Earmarks. Attached is the updated form you will use to update your information each quarter. Please note that a section for a secondary organization contact has been added. This section is required.

Please update and submit the form to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Athletic Fields at Doko Meadows park

Organization Information	
Entity Name	Town of Blythewood
Address	PO Box 1004, 171 Langford Road
City/State/Zip	Blythewood, SC 29016
Website	www.townofblythewoodsc.gov
Tax ID#	57-0646434
Entity Type	Municipality

Reporting Period	
Reporting Period	

Organization Contact Information	
Name	Carroll Williamson
Position/Title	Town Administrator
Telephone	803-754-0501
Email	williamsonc@townofblythewoodsc.gov
Secondary Organization Contact Information	
Name	
Position/Title	
Telephone	
Email	

Accounting of how the funds have been spent:								
Description	Budget	Expenditures						Balance
		FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Athletic Field Plan - Design Development & construction documents for new re	\$50,000.00	\$53,720.00					\$53,720.00	-\$3,720.00
Grading	\$150,000.00	\$0.00					\$0.00	\$150,000.00
Restroom facilities	\$150,000.00	\$0.00					\$0.00	\$150,000.00
Lighting	\$25,000.00	\$0.00					\$0.00	\$25,000.00
Irrigation	\$50,000.00	\$0.00					\$0.00	\$50,000.00
Bleachers	\$10,000.00	\$0.00					\$0.00	\$10,000.00
Utility installation	\$65,000.00	\$0.00					\$0.00	\$65,000.00
							\$0.00	\$0.00
							\$0.00	\$0.00
Grand Total	\$500,000.00	\$53,720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$53,720.00	\$446,280.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification
The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Title

Printed Name

Date

From: [Carroll Williamson](#)
To: [Romaniello, Meg](#)
Cc: [Julie Emory](#)
Subject: [External] Town of Blythewood Earmark- Quarterly report
Date: Friday, June 30, 2023 1:28:24 PM
Attachments: [inv# 23-5741 Land Plan Group South, Inc. \\$19,590.00.pdf](#)
[04012023-06302023 STO Quarterly Expenditure Report \\$500000.00 grant signed.pdf](#)
[inv# 23-5675 Land Plan Group South, Inc. \\$16,470.00.pdf](#)
[inv# 23-5690 Land Plan Group South, Inc. \\$1,830.00.pdf](#)
[inv# 23-5702 Land Plan Group South, Inc. \\$13,700.00.pdf](#)

Hi Meg,

Attached is the quarterly report and the invoices referenced in the report. Note that I added an explanation for why all funds have not been expended at the end of the fiscal year.

Please let us know if you have any questions.

Carroll

Carroll Williamson
Town Administrator
williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016
803-754-0501 | 803-754-0563-fax | [website](#)



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	X220 - Aid to Subdivisions - Treasurer	Athletic Fields at Doko Meadows park

Organization Information

Entity Name	Town of Blythewood
Address	PO Box 1004, 171 Langford Road
City/State/Zip	Blythewood, SC 29016
Website	www.townofblythewoodsc.gov
Tax ID#	57-0646434
Entity Type	Municipality

Organization Contact Information

Name	Carroll Williamson
Position/Title	Town Administrator
Telephone	803-754-0501
Email	williamsonc@townofblythewoodsc.gov

Reporting Period

Reporting Period	Quarter 4: April 1, 2023 - June 30, 2023
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Accounting of how the funds have been spent:

Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Athletic Field Plan - Design Development & construction documents for new res	\$50,000.00	\$0.00	\$0.00	\$2,130.00	\$51,590.00	\$53,720.00	-\$3,720.00
Grading	\$150,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$150,000.00
Restroom facilities	\$150,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$150,000.00
Lighting	\$25,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$25,000.00
Irrigation	\$50,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$50,000.00
Bleachers	\$10,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$10,000.00
Utility installation	\$65,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$65,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$500,000.00	\$0.00	\$0.00	\$2,130.00	\$51,590.00	\$53,720.00	\$446,280.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

This project is still underway. The construction drawings should be completed soon and then it will go out for bid.

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.


Signature
Carroll Williamson
Printed Name

Town Administrator
Title
6/30/2023
Date

The LandPlan Group South, Inc.
1206 Scott Street
Columbia, SC 29201

Invoice

Date	Invoice #
3/29/2023	23-5675

Bill To:
Town of Blythewood Carroll Williamson 171 Langford Road Blythewood, SC 29016

REMIT PAYMENT TO ADDRESS ABOVE.

Job Number
1172 - Doko Meadows Field & Frank Dave Rd

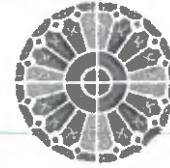
Item	Description	Due at this time	Amount
	Professional Design Services Base Map Preparation: \$18,300 (90% complete) Previously invoiced: \$0; Invoiced today: \$16,470.	16,470.00	16,470.00
	Final Master Plan: \$3,800 (0% complete) Previously invoiced: \$0; Invoiced today: \$0.	0.00	0.00
	Design Development Drawings: \$19,800 (0% complete) Previously invoiced: \$0; Invoiced today: \$0.	0.00	0.00
	Construction Documents: \$32,300 (0% complete) Previously invoiced: \$0; Invoiced today: \$0.	0.00	0.00
	Bidding/Contract Negotiation: \$3,000 (0% complete) Previously invoiced: \$0; Invoiced today: \$0.	0.00	0.00
	Contract Administration: \$10,800 (0% complete) Previously invoiced: \$0; Invoiced today: \$0.	0.00	0.00
Phone: 803-256-0562		Total	\$16,470.00

Bills not paid within (30) days are subject to 1 1/2% interest monthly.

10-4510-550
CW
RWM

The LandPlan Group South
1206 Scott Street
Columbia, SC 29201
803-256-0562

Invoice 23-5741



THE LANDPLAN GROUP SOUTH
Landscape Architecture | Engineering | Planning

BILL TO

Town of Blythewood
Carroll Williamson
171 Langford Road
Blythewood, SC 29016

DATE
06/22/2023

PLEASE PAY
\$19,590.00

DUE DATE
06/22/2023

JOB NUMBER

1172 - Doko Meadows Field & Fra

DESCRIPTION**AMOUNT**

Professional Design Services	0.00
Base Map Preparation: \$18,300 (100% complete) Previously invoiced: \$18,300; Invoiced today: \$0.	0.00
Final Master Plan: \$3,800 (100% complete) Previously invoiced: \$3,800; Invoiced today: \$0.	0.00
Design Development Drawings: \$19,800 (100% complete) Previously invoiced: \$9,900; Invoiced today: \$9,900.	9,900.00
Construction Documents: \$32,300 (30% complete) Previously invoiced: \$0; Invoiced today: \$9,690.	9,690.00
Bidding/Contract Negotiation: \$3,000 (0% complete) Previously invoiced: \$0; Invoiced today: \$0.	0.00
Contract Administration: \$10,800 (0% complete) Previously invoiced: \$0; Invoiced today: \$0.	0.00

TOTAL DUE

\$19,590.00

THANK YOU.

~~10-4750-550~~
10-4510-252
CW Approved \$500,000
earmark

The LandPlan Group South, Inc.
1206 Scott Street
Columbia, SC 29201

Invoice

Date	Invoice #
5/11/2023	23-5702

Bill To:
Town of Blythewood Carroll Williamson 171 Langford Road Blythewood, SC 29016

REMIT PAYMENT TO ADDRESS ABOVE.

Job Number
1172 - Doko Meadows Field & Frank Dave Rd

Item	Description	Due at this time	Amount
	Professional Design Services Base Map Preparation: \$18,300 (100% complete) Previously invoiced: \$18,300; Invoiced today: \$0.	0.00	0.00
	Final Master Plan: \$3,800 (100% complete) Previously invoiced: \$0; Invoiced today: \$3,800.	3,800.00	3,800.00
	Design Development Drawings: \$19,800 (50% complete) Previously invoiced: \$0; Invoiced today: \$9,900.	9,900.00	9,900.00
	Construction Documents: \$32,300 (0% complete) Previously invoiced: \$0; Invoiced today: \$0.	0.00	0.00
	Bidding/Contract Negotiation: \$3,000 (0% complete) Previously invoiced: \$0; Invoiced today: \$0.	0.00	0.00
	Contract Administration: \$10,800 (0% complete) Previously invoiced: \$0; Invoiced today: \$0.	0.00	0.00
Phone: 803-256-0562		Total	\$13,700.00

Bills not paid within (30) days are subject to 1 1/2% interest monthly.

CW
Approved
18-4510-252

RWM

Part of \$500,000 state earmark

The LandPlan Group South, Inc.
1206 Scott Street
Columbia, SC 29201

Invoice

Date	Invoice #
4/20/2023	23-5690

Bill To:
Town of Blythewood Carroll Williamson 171 Langford Road Blythewood, SC 29016

REMIT PAYMENT TO ADDRESS ABOVE.

Job Number
1172 - Doko Meadows Field & Frank Dave Rd

Item	Description	Due at this time	Amount
	Professional Design Services Base Map Preparation: \$18,300 (100% complete) Previously invoiced: \$16,470; Invoiced today: \$1,830.	1,830.00	1,830.00
	Final Master Plan: \$3,800 (0% complete) Previously invoiced: \$0; Invoiced today: \$0.	0.00	0.00
	Design Development Drawings: \$19,800 (0% complete) Previously invoiced: \$0; Invoiced today: \$0.	0.00	0.00
	Construction Documents: \$32,300 (0% complete) Previously invoiced: \$0; Invoiced today: \$0.	0.00	0.00
	Bidding/Contract Negotiation: \$3,000 (0% complete) Previously invoiced: \$0; Invoiced today: \$0.	0.00	0.00
	Contract Administration: \$10,800 (0% complete) Previously invoiced: \$0; Invoiced today: \$0.	0.00	0.00
Phone: 803-256-0562		Total	\$1,830.00

Bills not paid within (30) days are subject to 1 1/2% interest monthly.

CW Approved
10-4510-500
252
RWM

From: [Julie Emory](#)
To: [_STO - Appropriated Contributions](#)
Cc: [Carroll Williamson](#)
Subject: RE: [External] RE: Town of Blythewood STO Quarterly Expenditure Report
Date: Monday, April 3, 2023 3:24:34 PM
Attachments: [01012023-03312023 STO Quarterly Expenditure Report \\$500000.00 grant signed.pdf](#)

Meg,

I sent the wrong one. This has been sitting on my desk!

Thanks,

Julie Emory

Office Manager

Town of Blythewood

PO Box 1004 / 171 Langford Road

Blythewood, SC 29016

P: (803) 754-0501

F: (803) 754-0563

E: emoryj@townofblythewoodsc.gov

W: www.townofblythewoodsc.gov



From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Monday, April 3, 2023 2:58 PM
To: Julie Emory <emoryj@townofblythewoodsc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>; Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Subject: RE: [External] RE: Town of Blythewood STO Quarterly Expenditure Report

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

Hi Julie,

It looks good. It just needs to be signed.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Julie Emory <emoryj@townofblythewoodsc.gov>

Sent: Monday, April 3, 2023 12:43 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>; Carroll Williamson <williamsonc@townofblythewoodsc.gov>

Subject: RE: [External] RE: Town of Blythewood STO Quarterly Expenditure Report

Meg,

Thanks for the help! Report is attached.

Julie Emory

Office Manager
Town of Blythewood
PO Box 1004 / 171 Langford Road
Blythewood, SC 29016
P: (803) 754-0501
F: (803) 754-0563
E: emoryj@townofblythewoodsc.gov
W: www.townofblythewoodsc.gov



From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Thursday, March 30, 2023 4:05 PM

To: Julie Emory <emoryj@townofblythewoodsc.gov>; Carroll Williamson <williamsonc@townofblythewoodsc.gov>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] RE: Town of Blythewood STO Quarterly Expenditure Report

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

Hi Julie,

Thank you for your submission. I did notice a few changes that will need to be made. I have attached a possible draft for you to use.

The Contribution Information should be completed.

The descriptions and budget lines should match what was listed on the approved disbursement request.

If you have any questions, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Julie Emory <emoryj@townofblythewoodsc.gov>

Sent: Wednesday, March 29, 2023 3:56 PM

To: Romaniello, Meg <Meg.Romaniello@sto.sc.gov>

Cc: Carroll Williamson <williamsonc@townofblythewoodsc.gov>

Subject: [External] RE: Town of Blythewood STO Quarterly Expenditure Report

Ms. Romaniello,

Attached is the signed form.

Thanks,

Julie Emory

Office Manager

Town of Blythewood

PO Box 1004 / 171 Langford Road

Blythewood, SC 29016

P: (803) 754-0501

F: (803) 754-0563

E: emoryj@townofblythewoodsc.gov

W: www.townofblythewoodsc.gov



From: Julie Emory

Sent: Wednesday, March 29, 2023 2:45 PM

To: Meg.Romaniello@sto.sc.gov

Cc: Carroll Williamson Town <williamsonc@townofblythewoodsc.gov>

Subject: Town of Blythewood STO Quarterly Expenditure Report

Ms. Romaniello,

Please see the attached 3rd Quarter report for the Town of Blythewood.
Should you have any questions, please do not hesitate to contact me.

Julie Emory

Office Manager

Town of Blythewood

PO Box 1004 / 171 Langford Road

Blythewood, SC 29016

P: (803) 754-0501

F: (803) 754-0563

E: emoryj@townofblythewoodsc.gov

W: www.townofblythewoodsc.gov





State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	X220 - Aid to Subdivisions - Treasurer	Athletic Fields at Doko Meadows park

Organization Information

Entity Name	Town of Blythewood
Address	PO Box 1004, 171 Langford Road
City/State/Zip	Blythewood, SC 29016
Website	www.townofblythewoodsc.gov
Tax ID#	57-0646434
Entity Type	Municipality

Organization Contact Information

Name	Carroll Williamson
Position/Title	Town Administrator
Telephone	803-754-0501
Email	williamsonc@townofblythewoodsc.gov

Reporting Period

Reporting Period	Quarter 3: January 1, 2023 - March 31, 2023
------------------	---

Accounting of how the funds have been spent:

Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Athletic Field Plan - Design Development & construction documents for new res	\$50,000.00	\$0.00	\$0.00	\$2,130.00		\$2,130.00	\$47,870.00
Grading	\$150,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$150,000.00
Restroom facilities	\$150,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$150,000.00
Lighting	\$25,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$25,000.00
Irrigation	\$50,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$50,000.00
Bleachers	\$10,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$10,000.00
Utility installation	\$65,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$65,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$500,000.00	\$0.00	\$0.00	\$2,130.00	\$0.00	\$2,130.00	\$497,870.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Carroll Williamson

Printed Name

Town Administrator

Title

4/3/2023

Date

From: [_STO - Appropriated Contributions](#)
To: [Julie Emory](#)
Cc: [_STO - Appropriated Contributions](#); [Carroll Williamson](#)
Subject: RE: [External] RE: Town of Blythewood STO Quarterly Expenditure Report
Date: Monday, April 3, 2023 2:58:17 PM

Hi Julie,

It looks good. It just needs to be signed.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Julie Emory <emoryj@townofblythewoodsc.gov>
Sent: Monday, April 3, 2023 12:43 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>; Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Subject: RE: [External] RE: Town of Blythewood STO Quarterly Expenditure Report

Meg,

Thanks for the help! Report is attached.

Julie Emory
Office Manager
Town of Blythewood
PO Box 1004 / 171 Langford Road
Blythewood, SC 29016
P: (803) 754-0501
F: (803) 754-0563
E: emoryj@townofblythewoodsc.gov
W: www.townofblythewoodsc.gov



From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Thursday, March 30, 2023 4:05 PM

To: Julie Emory <emoryj@townofblythewoodsc.gov>; Carroll Williamson
<williamsonc@townofblythewoodsc.gov>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] RE: Town of Blythewood STO Quarterly Expenditure Report

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

Hi Julie,

Thank you for your submission. I did notice a few changes that will need to be made. I have attached a possible draft for you to use.

The Contribution Information should be completed.

The descriptions and budget lines should match what was listed on the approved disbursement request.

If you have any questions, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Julie Emory <emoryj@townofblythewoodsc.gov>

Sent: Wednesday, March 29, 2023 3:56 PM

To: Romaniello, Meg <Meg.Romaniello@sto.sc.gov>

Cc: Carroll Williamson <williamsonc@townofblythewoodsc.gov>

Subject: [External] RE: Town of Blythewood STO Quarterly Expenditure Report

Ms. Romaniello,

Attached is the signed form.

Thanks,

Julie Emory

Office Manager

Town of Blythewood
PO Box 1004 / 171 Langford Road
Blythewood, SC 29016
P: (803) 754-0501
F: (803) 754-0563
E: emoryj@townofblythewoodsc.gov
W: www.townofblythewoodsc.gov



From: Julie Emory
Sent: Wednesday, March 29, 2023 2:45 PM
To: Meg.Romaniello@sto.sc.gov
Cc: Carroll Williamson Town <williamsonc@townofblythewoodsc.gov>
Subject: Town of Blythewood STO Quarterly Expenditure Report

Ms. Romaniello,

Please see the attached 3rd Quarter report for the Town of Blythewood.
Should you have any questions, please do not hesitate to contact me.

Julie Emory
Office Manager
Town of Blythewood
PO Box 1004 / 171 Langford Road
Blythewood, SC 29016
P: (803) 754-0501
F: (803) 754-0563
E: emoryj@townofblythewoodsc.gov
W: www.townofblythewoodsc.gov



From: [_STO - Appropriated Contributions](#)
To: williamsonc@townofblythewoodsc.gov; emoryj@townofblythewoodsc.gov
Cc: [_STO - Appropriated Contributions](#)
Subject: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21
Date: Monday, April 3, 2023 1:01:14 PM

Good afternoon,

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to STO.Appropriated.Contributions@sto.sc.gov by the 15th of the month following the end of each quarter.

Q3 (ending 3/31/23) update due date: 4/15/23

Important things to note:

- The quarterly report template was provided with the Payment Confirmation email your organization received.
- All areas on the report need to be completed in full. Incomplete forms will be sent back for revision.
 - State Agency should be "X220 - Aid to Subdivisions – Treasurer".
 - The "Explanation of any unspent funds" only needs to be completed for the Q4 report.
- Budget descriptions should be similar or match what was listed on the approved disbursement request form.
- Budget total should match what was award to your organization.
- If no expenditures occurred for certain lines or quarters, please put zeros in those cells.
- If you have multiple awards, a separate quarterly report is required for each project/appropriation.

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [Julie Emory](#)
To: [_STO - Appropriated Contributions](#); [Carroll Williamson](#)
Subject: RE: [External] RE: Town of Blythewood STO Quarterly Expenditure Report
Date: Monday, April 3, 2023 12:42:46 PM
Attachments: [Copy of 01012023-03312023 STO Quarterly Expenditure Report \\$500000.00 grant.xlsx](#)

Meg,

Thanks for the help! Report is attached.

Julie Emory

Office Manager

Town of Blythewood

PO Box 1004 / 171 Langford Road

Blythewood, SC 29016

P: (803) 754-0501

F: (803) 754-0563

E: emoryj@townofblythewoodsc.gov

W: www.townofblythewoodsc.gov



From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Thursday, March 30, 2023 4:05 PM
To: Julie Emory <emoryj@townofblythewoodsc.gov>; Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] RE: Town of Blythewood STO Quarterly Expenditure Report

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

Hi Julie,

Thank you for your submission. I did notice a few changes that will need to be made. I have attached a possible draft for you to use.

The Contribution Information should be completed.

The descriptions and budget lines should match what was listed on the approved disbursement

request.

If you have any questions, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Julie Emory <emoryj@townofblythewoodsc.gov>

Sent: Wednesday, March 29, 2023 3:56 PM

To: Romaniello, Meg <Meg.Romaniello@sto.sc.gov>

Cc: Carroll Williamson <williamsonc@townofblythewoodsc.gov>

Subject: [External] RE: Town of Blythewood STO Quarterly Expenditure Report

Ms. Romaniello,

Attached is the signed form.

Thanks,

Julie Emory

Office Manager

Town of Blythewood

PO Box 1004 / 171 Langford Road

Blythewood, SC 29016

P: (803) 754-0501

F: (803) 754-0563

E: emoryj@townofblythewoodsc.gov

W: www.townofblythewoodsc.gov



From: Julie Emory

Sent: Wednesday, March 29, 2023 2:45 PM

To: Meg.Romaniello@sto.sc.gov

Cc: Carroll Williamson Town <williamsonc@townofblythewoodsc.gov>

Subject: Town of Blythewood STO Quarterly Expenditure Report

Ms. Romaniello,

Please see the attached 3rd Quarter report for the Town of Blythewood.
Should you have any questions, please do not hesitate to contact me.

Julie Emory

Office Manager

Town of Blythewood

PO Box 1004 / 171 Langford Road

Blythewood, SC 29016

P: (803) 754-0501

F: (803) 754-0563

E: emoryj@townofblythewoodsc.gov

W: www.townofblythewoodsc.gov





State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	X220 - Aid to Subdivisions - Treasurer	Athletic Fields at Doko Meadows park

Organization Information	
Entity Name	Town of Blythewood
Address	PO Box 1004, 171 Langford Road
City/State/Zip	Blythewood, SC 29016
Website	www.townofblythewoodsc.gov
Tax ID#	57-0646434
Entity Type	Municipality

Organization Contact Information	
Name	Carroll Williamson
Position/Title	Town Administrator
Telephone	803-754-0501
Email	williamsonc@townofblythewoodsc.gov

Reporting Period	
Reporting Period	Quarter 3: January 1, 2023 - March 31, 2023

Accounting of how the funds have been spent:							
Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Athletic Field Plan - Design Development & construction documents for new res	\$50,000.00	\$0.00	\$0.00	\$2,130.00		\$2,130.00	\$47,870.00
Grading	\$150,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$150,000.00
Restroom facilities	\$150,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$150,000.00
Lighting	\$25,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$25,000.00
Irrigation	\$50,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$50,000.00
Bleachers	\$10,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$10,000.00
Utility installation	\$65,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$65,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$500,000.00	\$0.00	\$0.00	\$2,130.00	\$0.00	\$2,130.00	\$497,870.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification
The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature
Carroll Williamson

Printed Name

Town Administrator

Title
4/3/2023

Date

From: [_STO - Appropriated Contributions](#)
To: [Julie Emory](#); [Carroll Williamson](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: [External] RE: Town of Blythewood STO Quarterly Expenditure Report
Date: Thursday, March 30, 2023 4:04:36 PM
Attachments: [01012023-03312023 STO Quarterly Expenditure Report \\$500000.00 grant.xlsx](#)

Hi Julie,

Thank you for your submission. I did notice a few changes that will need to be made. I have attached a possible draft for you to use.

The Contribution Information should be completed.

The descriptions and budget lines should match what was listed on the approved disbursement request.

If you have any questions, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Julie Emory <emoryj@townofblythewoodsc.gov>
Sent: Wednesday, March 29, 2023 3:56 PM
To: Romaniello, Meg <Meg.Romaniello@sto.sc.gov>
Cc: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Subject: [External] RE: Town of Blythewood STO Quarterly Expenditure Report

Ms. Romaniello,

Attached is the signed form.

Thanks,

Julie Emory

Office Manager
Town of Blythewood
PO Box 1004 / 171 Langford Road
Blythewood, SC 29016
P: (803) 754-0501
F: (803) 754-0563
E: emoryj@townofblythewoodsc.gov
W: www.townofblythewoodsc.gov



From: Julie Emory

Sent: Wednesday, March 29, 2023 2:45 PM

To: Meg.Romaniello@sto.sc.gov

Cc: Carroll Williamson Town <williamsonc@townofblythewoodsc.gov>

Subject: Town of Blythewood STO Quarterly Expenditure Report

Ms. Romaniello,

Please see the attached 3rd Quarter report for the Town of Blythewood.
Should you have any questions, please do not hesitate to contact me.

Julie Emory

Office Manager

Town of Blythewood

PO Box 1004 / 171 Langford Road

Blythewood, SC 29016

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State of South Carolina Contribution Expenditure Report

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Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	X220 - Aid to Subdivisions - Treasurer	Athletic Fields at Doko Meadows park

Organization Information	
Entity Name	Town of Blythewood
Address	PO Box 1004, 171 Langford Road
City/State/Zip	Blythewood, SC 29016
Website	www.townofblythewoodsc.gov
Tax ID#	57-0646434
Entity Type	Municipality

Organization Contact Information	
Name	Carroll Williamson
Position/Title	Town Administrator
Telephone	803-754-0501
Email	williamsonc@townofblythewoodsc.gov

Reporting Period	
Reporting Period	Quarter 3: January 1, 2023 - March 31, 2023

Accounting of how the funds have been spent:							
Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Athletic Field Plan - Design Development & construction documents for new res	\$50,000.00	\$0.00	\$0.00	\$2,130.00		\$2,130.00	\$47,870.00
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Restroom facilities	\$150,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$150,000.00
Lighting	\$25,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$25,000.00
Irrigation	\$50,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$50,000.00
Bleachers	\$10,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$10,000.00
Utility installation	\$65,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$65,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$500,000.00	\$0.00	\$0.00	\$2,130.00	\$0.00	\$2,130.00	\$497,870.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification
The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature
Carroll Williamson

Printed Name

Town Administrator

Title
4/3/2023

Date

From: [Julie Emory](#)
To: [Romaniello, Meg](#)
Cc: [Carroll Williamson](#)
Subject: [External] RE: Town of Blythewood STO Quarterly Expenditure Report
Date: Wednesday, March 29, 2023 3:55:58 PM
Attachments: [01012023-03312023 STO Quarterly Expenditure Report \\$500000.00 grant with back up documentation.pdf](#)

Ms. Romaniello,

Attached is the signed form.

Thanks,

Julie Emory

Office Manager

Town of Blythewood

PO Box 1004 / 171 Langford Road

Blythewood, SC 29016

P: (803) 754-0501

F: (803) 754-0563

E: emoryj@townofblythewoodsc.gov

W: www.townofblythewoodsc.gov



From: Julie Emory
Sent: Wednesday, March 29, 2023 2:45 PM
To: Meg.Romaniello@sto.sc.gov
Cc: Carroll Williamson Town <williamsonc@townofblythewoodsc.gov>
Subject: Town of Blythewood STO Quarterly Expenditure Report

Ms. Romaniello,

Please see the attached 3rd Quarter report for the Town of Blythewood.
Should you have any questions, please do not hesitate to contact me.

Julie Emory

Office Manager

Town of Blythewood

PO Box 1004 / 171 Langford Road

Blythewood, SC 29016

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State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000.00		

Organization Information

Entity Name	Town of Blythewood
Address	PO Box 1004, 171 Langford Road
City/State/Zip	Blythewood, SC 29016
Website	www.townofblythewoodsc.gov
Tax ID#	57-0646434
Entity Type	Municipality

Organization Contact Information

Name	Carroll Williamson
Position/Title	Town Administrator
Telephone	803-754-0501
Email	williamsonc@townofblythewoodsc.gov

Reporting Period

Reporting Period	Quarter 3: January 1, 2023 - March 31, 2023
------------------	---

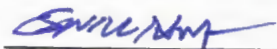
Accounting of how the funds have been spent:

Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Design Development & construction documents for new restrooms & concessio				\$2,130.00		\$2,130.00	-\$2,130.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$0.00	\$0.00	\$0.00	\$2,130.00	\$0.00	\$2,130.00	-\$2,130.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.



Signature

Carroll Williamson

Printed Name

Town Administrator

Title

4/3/2023

Date

Town of Blythewood

Account QuickReport

January 1 - March 29, 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	CLR	AMOUNT	BALANCE
10-4510 PARKS & RECREATION								
10-4510-252 RECREATION GRANT EXPENSE								
03/23/2023	Bill	2172X	Phase One Consulting, LLC	New Restroom & Concession Stand for Park Schematics	10-4510 PARKS & RECREATION:10-4510-252 RECREATION GRANT EXPENSE		2,130.00	2,130.00
Total for 10-4510-252 RECREATION GRANT EXPENSE							\$2,130.00	
Total for 10-4510 PARKS & RECREATION							\$2,130.00	
TOTAL							\$2,130.00	

From: [Julie Emory](#)
To: [Romaniello, Meg](#)
Cc: [Carroll Williamson](#)
Subject: [External] Town of Blythewood STO Quarterly Expenditure Report
Date: Wednesday, March 29, 2023 2:45:22 PM
Attachments: [01012023-03312023 STO Quarterly Expenditure Report \\$500000.00 grant.xlsx](#)

Ms. Romaniello,

Please see the attached 3rd Quarter report for the Town of Blythewood.
Should you have any questions, please do not hesitate to contact me.

Julie Emory

Office Manager

Town of Blythewood

PO Box 1004 / 171 Langford Road

Blythewood, SC 29016

P: (803) 754-0501

F: (803) 754-0563

E: emoryj@townofblythewoodsc.gov

W: www.townofblythewoodsc.gov





State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000.00		

Organization Information	
Entity Name	Town of Blythewood
Address	PO Box 1004, 171 Langford Road
City/State/Zip	Blythewood, SC 29016
Website	www.townofblythewoodsc.gov
Tax ID#	57-0646434
Entity Type	Municipality

Organization Contact Information	
Name	Carroll Williamson
Position/Title	Town Administrator
Telephone	803-754-0501
Email	williamsonc@townofblythewoodsc.gov

Reporting Period	
Reporting Period	Quarter 3: January 1, 2023 - March 31, 2023

Accounting of how the funds have been spent:							
Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Design Development & construction documents for new restrooms & concessio				\$2,130.00		\$2,130.00	-\$2,130.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$0.00	\$0.00	\$0.00	\$2,130.00	\$0.00	\$2,130.00	-\$2,130.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification
The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature
Carroll Williamson

Printed Name

Town Administrator

Title
4/3/2023

Date

From: [_STO - Appropriated Contributions](#)
To: [Carroll Williamson](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: FY23 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report Information
Date: Monday, February 13, 2023 10:25:47 AM
Attachments: [Appropriated Grants Letter - Town of Blythewood.pdf](#)
[Quarterly Expenditure Report.xlsx](#)

Hello,

Please see attached for your payment confirmation letter.

I have also included your quarterly expenditure report spreadsheet that you will use.

Below is the schedule of when quarterly reports are due. Your first quarterly report will be due **April 15, 2023**.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

* Quarterly Update requirement continues until all funds have been spent.

I understand that since funds are just being received your organization may not have any expenditures to report for the first two quarters. If that is the case, you will put zeros in the expenditure section with the quarters that had no expenses.

If you have any questions or issues with the spreadsheet, please do not hesitate to reach out.

Thank you,
Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov



THE HONORABLE CURTIS M. LOFTIS, JR.

State Treasurer

February 13, 2023

Carroll Williamson
Town of Blythewood
171 Langford Road
Blythewood, SC 29016

Dear Carroll Williamson:

Thank you for submitting the required documentation outlined in Budget Proviso 117.21 to receive funds from the Appropriations Act. An ACH payment has been processed for \$500,000 representing your organization's appropriated contributions. In accordance with Budget Proviso 117.21, you will now need to submit quarterly updates on funds spent. A schedule has been provided below for your reference. Your first quarterly report will be due April 15, 2023.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

* Quarterly Update requirement continues until all funds have been spent.

The template for the quarterly reports is attached. If your organization has multiple appropriated contributions, each contribution will need a quarterly report. All completed reports should be submitted via email to STO.Appropriated.Contributions@sto.sc.gov.

Should you have any questions, please email me at the address above or call me at (803)734-2658.

Sincerely,

A handwritten signature in blue ink, appearing to read "Meg Romaniello".

Meg Romaniello
Accounting/Fiscal Manager II



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose

Organization Information

Entity Name	
Address	
City/State/Zip	
Website	
Tax ID#	
Entity Type	

Organization Contact Information

Name	
Position/Title	
Telephone	
Email	

Reporting Period

Reporting Period	
------------------	--

Accounting of how the funds have been spent:

Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Title

Printed Name

Date



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose

Organization Information

Entity Name	
Address	
City/State/Zip	
Website	
Tax ID#	
Entity Type	

Organization Contact Information

Name	
Position/Title	
Telephone	
Email	

Reporting Period

Reporting Period	
------------------	--

Accounting of how the funds have been spent:

Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Title

Printed Name

Date

From: [_STO - Appropriated Contributions](#)
To: [Carroll Williamson](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: [External] FW: Message from the South Carolina Secretary of State
Date: Thursday, February 9, 2023 10:40:02 AM

Good morning,

I have processed the request in our accounting system. It is currently waiting on approval. Once it is approved, I will send a payment notification email.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Sent: Thursday, February 9, 2023 10:29 AM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] FW: Message from the South Carolina Secretary of State

Good morning Meg,

I was checking on the status of the \$500,000 state earmark for the Town of Blythewood. Can you give me an update please?

Thank you.

Carroll Williamson
Town Administrator
williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016
803-754-0501 | 803-754-0563-fax | [website](#)

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Thursday, January 12, 2023 1:54 PM
To: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] FW: Message from the South Carolina Secretary of State

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

Thank you! I will add it to your request form.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Carroll Williamson <williamsonc@townofblythewoodsc.gov>

Sent: Thursday, January 12, 2023 1:42 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] FW: Message from the South Carolina Secretary of State

We have one: 7000141580

Thanks Meg!

Carroll Williamson

Town Administrator

williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016

803-754-0501 | 803-754-0563-fax | [website](http://www.townofblythewoodsc.gov)

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Thursday, January 12, 2023 1:40 PM

To: Carroll Williamson <williamsonc@townofblythewoodsc.gov>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] FW: Message from the South Carolina Secretary of State

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

Thank you Carroll! The only other thing I need to know is your vendor number. Below is the link to use to either create a vendor account or to search for your vendor number. Please let me know if you have any questions.

<https://procurement.sc.gov/doing-biz/registration>

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Carroll Williamson <williamsonc@townofblythewoodsc.gov>

Sent: Wednesday, January 11, 2023 2:36 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] FW: Message from the South Carolina Secretary of State

Hi Meg,

See attached. Is this all you need?

Carroll Williamson

Town Administrator

williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016

803-754-0501 | 803-754-0563-fax | [website](http://www.blythewoodsc.gov)

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Tuesday, November 22, 2022 3:40 PM

To: Carroll Williamson <williamsonc@townofblythewoodsc.gov>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] FW: Message from the South Carolina Secretary of State

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

Carroll,

Thank you for letting me know. We have to have the form back and disburse the funds to the organization by June 30, 2023.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Sent: Tuesday, November 22, 2022 12:35 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] FW: Message from the South Carolina Secretary of State

Meg,

The Blythewood Town Council has not yet amended its budget to include the allocation of the earmark funds. They will likely do this in February or March. There is no deadline to get this form to you, is there?

Carroll Williamson
Town Administrator
williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016
803-754-0501 | 803-754-0563-fax | [website](http://www.blythewoodsc.gov)

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, November 22, 2022 12:19 PM
To: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] FW: Message from the South Carolina Secretary of State

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

Hi Carroll,

Thank you for sending that letter! It is exactly what I need for the SOS registration/exemption portion.

All that I need now is the Earmarked Appropriations Disbursement Request form. I have attached a blank copy in case you need it.

If you have any questions regarding it, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Carroll Williamson <williamsonc@townofblythewoodsc.gov>

Sent: Tuesday, November 22, 2022 11:27 AM

To: Romaniello, Meg <meg.romaniello@sto.sc.gov>

Subject: [External] FW: Message from the South Carolina Secretary of State

Please see attached. Is this what you are waiting for?

Carroll Williamson

Town Administrator

williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016

803-754-0501 | 803-754-0563-fax | [website](http://www.blythewoodsc.gov)

From: Charities@sos.sc.gov <Charities@sos.sc.gov>

Sent: Sunday, November 13, 2022 12:30 PM

To: Carroll Williamson <williamsonc@townofblythewoodsc.gov>

Subject: Message from the South Carolina Secretary of State

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

**ATTACHED IS AN IMPORTANT NOTIFICATION REGARDING A FILING THAT IS
COMING DUE OR HAS JUST BEEN COMPLETED WITH THE
SOUTH CAROLINA PUBLIC CHARITIES DIVISION.**

Our office has recently updated the online filing application, please visit our website for [updates and instructions to set up your password.](#)

If you need additional assistance please reply to this email adding the name of your organization and the user name or ID in the attached letter for the subject line.

From: [Carroll Williamson](#)
To: [_STO - Appropriated Contributions](#)
Subject: RE: [External] FW: Message from the South Carolina Secretary of State
Date: Thursday, February 9, 2023 10:29:08 AM

Good morning Meg,

I was checking on the status of the \$500,000 state earmark for the Town of Blythewood. Can you give me an update please?

Thank you.

Carroll Williamson
Town Administrator
williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016
803-754-0501 | 803-754-0563-fax | [website](#)

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Thursday, January 12, 2023 1:54 PM
To: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] FW: Message from the South Carolina Secretary of State

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Thank you! I will add it to your request form.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658 | Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

From: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Sent: Thursday, January 12, 2023 1:42 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] FW: Message from the South Carolina Secretary of State

We have one: 7000141580

Thanks Meg!

Carroll Williamson
Town Administrator
williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016
803-754-0501 | 803-754-0563-fax | [website](http://www.blythewoodsc.gov)

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Thursday, January 12, 2023 1:40 PM

To: Carroll Williamson <williamsonc@townofblythewoodsc.gov>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] FW: Message from the South Carolina Secretary of State

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<https://procurement.sc.gov/doing-biz/registration>

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Carroll Williamson <williamsonc@townofblythewoodsc.gov>

Sent: Wednesday, January 11, 2023 2:36 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] FW: Message from the South Carolina Secretary of State

Hi Meg,
See attached. Is this all you need?

Carroll Williamson
Town Administrator
williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016
803-754-0501 | 803-754-0563-fax | [website](http://www.blythewoodsc.gov)

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, November 22, 2022 3:40 PM
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Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
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Carroll,

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-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Sent: Tuesday, November 22, 2022 12:35 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] FW: Message from the South Carolina Secretary of State

Meg,

The Blythewood Town Council has not yet amended its budget to include the allocation of the

earmark funds. They will likely do this in February or March. There is no deadline to get this form to you, is there?

Carroll Williamson
Town Administrator
williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016
803-754-0501 | 803-754-0563-fax | [website](http://www.blythewoodsc.gov)

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, November 22, 2022 12:19 PM
To: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] FW: Message from the South Carolina Secretary of State

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Hi Carroll,

Thank you for sending that letter! It is exactly what I need for the SOS registration/exemption portion.

All that I need now is the Earmarked Appropriations Disbursement Request form. I have attached a blank copy in case you need it.

If you have any questions regarding it, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Sent: Tuesday, November 22, 2022 11:27 AM
To: Romaniello, Meg <meg.romaniello@sto.sc.gov>
Subject: [External] FW: Message from the South Carolina Secretary of State

Please see attached. Is this what you are waiting for?

Carroll Williamson
Town Administrator
williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016
803-754-0501 | 803-754-0563-fax | [website](#)

From: Charities@sos.sc.gov <Charities@sos.sc.gov>
Sent: Sunday, November 13, 2022 12:30 PM
To: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Subject: Message from the South Carolina Secretary of State

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ATTACHED IS AN IMPORTANT NOTIFICATION REGARDING A FILING THAT IS
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SOUTH CAROLINA PUBLIC CHARITIES DIVISION.

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[updates and instructions to set up your password.](#)

If you need additional assistance please reply to this email adding the name of your organization and the user name or ID in the attached letter for the subject line.

From: [_STO - Appropriated Contributions](#)
To: [Carroll Williamson](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: [External] FW: Message from the South Carolina Secretary of State
Date: Thursday, January 12, 2023 1:53:51 PM

Thank you! I will add it to your request form.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Sent: Thursday, January 12, 2023 1:42 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] FW: Message from the South Carolina Secretary of State

We have one: 7000141580

Thanks Meg!

Carroll Williamson
Town Administrator
williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016
803-754-0501 | 803-754-0563-fax | [website](#)

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Thursday, January 12, 2023 1:40 PM
To: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] FW: Message from the South Carolina Secretary of State

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<https://procurement.sc.gov/doing-biz/registration>

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Carroll Williamson <williamsonc@townofblythewoodsc.gov>

Sent: Wednesday, January 11, 2023 2:36 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] FW: Message from the South Carolina Secretary of State

Hi Meg,

See attached. Is this all you need?

Carroll Williamson

Town Administrator

williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016

803-754-0501 | 803-754-0563-fax | [website](http://www.blythewoodsc.gov)

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

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1200 Senate Street, Suite 214
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[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Carroll Williamson <willamsonc@townofblythewoodsc.gov>
Sent: Tuesday, November 22, 2022 12:35 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] FW: Message from the South Carolina Secretary of State

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Carroll Williamson
Town Administrator
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From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, November 22, 2022 12:19 PM
To: Carroll Williamson <willamsonc@townofblythewoodsc.gov>
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South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Carroll Williamson <williamsonc@townofblythewoodsc.gov>

Sent: Tuesday, November 22, 2022 11:27 AM

To: Romaniello, Meg <meg.romaniello@sto.sc.gov>

Subject: [External] FW: Message from the South Carolina Secretary of State

Please see attached. Is this what you are waiting for?

Carroll Williamson

Town Administrator

williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016

803-754-0501 | 803-754-0563-fax | [website](http://www.blythewoodsc.gov)

From: Charities@sos.sc.gov <Charities@sos.sc.gov>

Sent: Sunday, November 13, 2022 12:30 PM

To: Carroll Williamson <williamsonc@townofblythewoodsc.gov>

Subject: Message from the South Carolina Secretary of State

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From: [Carroll Williamson](#)
To: [_STO - Appropriated Contributions](#)
Subject: RE: [External] FW: Message from the South Carolina Secretary of State
Date: Thursday, January 12, 2023 1:42:28 PM

We have one: 7000141580

Thanks Meg!

Carroll Williamson
Town Administrator
williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016
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Town Administrator
williamsonc@townofblythewoodsc.gov



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Town Administrator

williamsonc@townofblythewoodsc.gov



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From: [Carroll Williamson](#)
To: [_STO - Appropriated Contributions](#)
Subject: RE: [External] FW: Message from the South Carolina Secretary of State
Date: Wednesday, January 11, 2023 2:35:49 PM
Attachments: [State Earmark Spreadsheet for Athletic Fields.pdf](#)

Hi Meg,
See attached. Is this all you need?

Carroll Williamson
Town Administrator
williamsonc@townofblythewoodsc.gov



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1200 Senate Street, Suite 214
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[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Carroll Williamson <willamsonc@townofblythewoodsc.gov>
Sent: Tuesday, November 22, 2022 11:27 AM
To: Romaniello, Meg <meg.romaniello@sto.sc.gov>
Subject: [External] FW: Message from the South Carolina Secretary of State

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willamsonc@townofblythewoodsc.gov



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State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	Secretary of State	Athletic Fields at Doko Meadows park

Organization Information	
Entity Name	Town of Blythewood
Address	171 Langford Road
City/State/Zip	Blythewood, SC 29016
Website	www.townofblythewoodsc.gov
Tax ID #	57-0646434
Entity Type	Municipality
Vendor #	

Organization Contact Information	
Contact Name	Carroll Williamson
Position/Title	Town Administrator
Telephone	(803)754-0501
Email	williamsonc@townofblythewoodsc.gov

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
Athletic Field Plan Design	\$50,000.00	
Grading	\$150,000.00	
Restroom facilities	\$150,000.00	
Lighting	\$25,000.00	
Irrigation	\$50,000.00	
Bleachers	\$10,000.00	
Utility installation	\$65,000.00	
Grand Total	\$500,000.00	

Please explain how these funds will be used to provide a public benefit:

Athletic fields are in high demand for the Town of Blythewood and surrounding area. We intend to build a full-size soccer field with bleachers, restrooms, and lighting. Additionally, there will be smaller fields for youth soccer and other sports.

Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.


Organization Signature

Carroll Williamson
Printed Name


Title

January 18, 2023
Date

Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Agency Head Signature

Date

Printed Name

Communication Log

Date: 11/29/2022

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Carroll Williamson. They discussed the time frame for when the funds should be dispersed from the Treasurer's Office to the organization and how detailed the budget should be. Carroll stated that he would work on the form and contact Meg if he had any questions.

From: [giSTT Message](#)
To: [Romaniello, Meg](#)
Subject: [External] Voice Message from BLYTHEWOOD TOWN (803-754-0501) on 11/28/22 9:40 AM for 8037342658
Date: Monday, November 28, 2022 9:41:26 AM
Attachments: [8037540501-112822-094033-8037342658-887007-1.wav](#)



Voice Message from BLYTHEWOOD TOWN (803-754-0501) on 11/28/22 9:40 AM (17 second msg)

MESSAGE:

" Mary. Hey, it's Carol Williamson with Donna Boyd. I just had a question about the earmark and if you could give me a call back 803-754-0501. Thank you."

There are 0 new and 0 old messages in your mailbox.

From: [giSTT Message](#)
To: [Romaniello, Meg](#)
Subject: [External] Voice Message from BLYTHEWOOD TOWN (803-754-0501) on 11/22/22 4:25 PM for 8037342658
Date: Tuesday, November 22, 2022 4:27:12 PM
Attachments: [8037540501-112222-162532-8037342658-886327-1.wav](#)



Voice Message from BLYTHEWOOD TOWN (803-754-0501) on 11/22/22 4:25 PM (38 second msg)

MESSAGE:

" Mick. Hey, it's Carol Williamson of town Blackwood. Just thought I'd give you a call and kind of talk through the rules with this year, Mark, because this sounds like it's different for one, we've had before and where there was no particular deadline. It was dedicated to Blackwood and it just didn't matter when we actually made the request, but it sounds like it's different for you also, I was wondering if you could give me a call 803-754-0501 thank you."

There are 0 new and 0 old messages in your mailbox.

From: [_STO - Appropriated Contributions](#)
To: [Carroll Williamson](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: [External] FW: Message from the South Carolina Secretary of State
Date: Tuesday, November 22, 2022 3:40:01 PM

Carroll,

Thank you for letting me know. We have to have the form back and disburse the funds to the organization by June 30, 2023.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Sent: Tuesday, November 22, 2022 12:35 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] FW: Message from the South Carolina Secretary of State

Meg,

The Blythewood Town Council has not yet amended its budget to include the allocation of the earmark funds. They will likely do this in February or March. There is no deadline to get this form to you, is there?

Carroll Williamson
Town Administrator
williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016
803-754-0501 | 803-754-0563-fax | [website](#)

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, November 22, 2022 12:19 PM
To: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] FW: Message from the South Carolina Secretary of State

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

Hi Carroll,

Thank you for sending that letter! It is exactly what I need for the SOS registration/exemption portion.

All that I need now is the Earmarked Appropriations Disbursement Request form. I have attached a blank copy in case you need it.

If you have any questions regarding it, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Carroll Williamson <williamsonc@townofblythewoodsc.gov>

Sent: Tuesday, November 22, 2022 11:27 AM

To: Romaniello, Meg <meg.romaniello@sto.sc.gov>

Subject: [External] FW: Message from the South Carolina Secretary of State

Please see attached. Is this what you are waiting for?

Carroll Williamson

Town Administrator

williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016

803-754-0501 | 803-754-0563-fax | [website](http://www.townofblythewoodsc.gov)

From: Charities@sos.sc.gov <Charities@sos.sc.gov>

Sent: Sunday, November 13, 2022 12:30 PM

To: Carroll Williamson <williamsonc@townofblythewoodsc.gov>

Subject: Message from the South Carolina Secretary of State

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

ATTACHED IS AN IMPORTANT NOTIFICATION REGARDING A FILING THAT IS
COMING DUE OR HAS JUST BEEN COMPLETED WITH THE
SOUTH CAROLINA PUBLIC CHARITIES DIVISION.

Our office has recently updated the online filing application, please visit our website for
[updates and instructions to set up your password.](#)

**If you need additional assistance please reply to this email adding the name of your
organization and the user name or ID in the attached letter for the subject line.**

From: [Carroll Williamson](#)
To: [_STO - Appropriated Contributions](#)
Subject: RE: [External] FW: Message from the South Carolina Secretary of State
Date: Tuesday, November 22, 2022 12:35:52 PM

Meg,

The Blythewood Town Council has not yet amended its budget to include the allocation of the earmark funds. They will likely do this in February or March. There is no deadline to get this form to you, is there?

Carroll Williamson
Town Administrator
williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016
803-754-0501 | 803-754-0563-fax | [website](#)

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, November 22, 2022 12:19 PM
To: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] FW: Message from the South Carolina Secretary of State

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Hi Carroll,

Thank you for sending that letter! It is exactly what I need for the SOS registration/exemption portion.

All that I need now is the Earmarked Appropriations Disbursement Request form. I have attached a blank copy in case you need it.

If you have any questions regarding it, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Sent: Tuesday, November 22, 2022 11:27 AM
To: Romaniello, Meg <meg.romaniello@sto.sc.gov>
Subject: [External] FW: Message from the South Carolina Secretary of State

Please see attached. Is this what you are waiting for?

Carroll Williamson
Town Administrator
williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016
803-754-0501 | 803-754-0563-fax | [website](http://www.blythewoodsc.gov)

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Sent: Sunday, November 13, 2022 12:30 PM
To: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
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From: [_STO - Appropriated Contributions](#)
To: williamsonc@townofblythewoodsc.gov
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: [External] FW: Message from the South Carolina Secretary of State
Date: Tuesday, November 22, 2022 12:19:22 PM
Attachments: [Earmarked Appropriations Disbursement Request form updated.xlsx](#)

Hi Carroll,

Thank you for sending that letter! It is exactly what I need for the SOS registration/exemption portion.

All that I need now is the Earmarked Appropriations Disbursement Request form. I have attached a blank copy in case you need it.

If you have any questions regarding it, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Sent: Tuesday, November 22, 2022 11:27 AM
To: Romaniello, Meg <meg.romaniello@sto.sc.gov>
Subject: [External] FW: Message from the South Carolina Secretary of State

Please see attached. Is this what you are waiting for?

Carroll Williamson
Town Administrator
williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016
803-754-0501 | 803-754-0563-fax | [website](#)

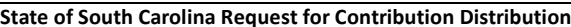
From: Charities@sos.sc.gov <Charities@sos.sc.gov>
Sent: Sunday, November 13, 2022 12:30 PM
To: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Subject: Message from the South Carolina Secretary of State

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organization and the user name or ID in the attached letter for the subject line.**



Contribution Information		
Amount	State Agency Providing the Contribution	Purpose

Organization Contact Information	
Contact Name	
Position/Title	
Telephone	
Email	

Please explain how these funds will be used to provide a public benefit:

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Title

Date _____

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Date _____

Printed Name _____

Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

[illegible]

Your Organization's Executive Officer	
Name	Title

From: [Carroll Williamson](#)
To: [Romaniello, Meg](#)
Subject: [External] FW: Message from the South Carolina Secretary of State
Date: Tuesday, November 22, 2022 11:27:48 AM
Attachments: [CPTASC_66226.pdf](#)

Please see attached. Is this what you are waiting for?

Carroll Williamson
Town Administrator
williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016
803-754-0501 | 803-754-0563-fax | [website](#)

From: Charities@sos.sc.gov <Charities@sos.sc.gov>
Sent: Sunday, November 13, 2022 12:30 PM
To: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Subject: Message from the South Carolina Secretary of State

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State of South Carolina
Office of the Secretary of State
The Honorable Mark Hammond

Nov 13, 2022

Town of Blythewood
Mr. Carroll Williamson Williamson
171 LANGFORD RD
BLYTHEWOOD, SC 29016-8747

RE: Exemption Confirmation

Charity Public ID: C16745520

Dear Mr. Carroll Williamson Williamson:

This letter confirms that the Secretary of State's Office has received and accepted your Application for Exemption. **If you submitted your Application for Exemption using the Charities Online Filing System, this letter of confirmation has been issued pending further review by Division of Public Charities staff.**

The exemption for your charitable organization will expire on Nov 15, 2023. If any of the information on your Application for Exemption form changes throughout the course of the year, please contact our office to make updates. It is important that this information remain updated so that our office can keep you informed of any changes that may affect your charitable organization. Additionally, if at any time your charitable organization no longer qualifies for an exemption, the organization must immediately register with the Secretary of State's Office. Please note that failure to comply with the registration provisions of the Solicitation of Charitable Funds Act may result in fines of up to \$2,000.00 for each separate violation.

If you have any questions or concerns, please visit our website at www.sos.sc.gov or contact our office using the contact information below.

Sincerely,

Kimberly S. Wickersham
Director, Division of Public Charities

From: [_STO - Appropriated Contributions](#)
To: williamsonc@townofblythewoodsc.gov
Cc: [_STO - Appropriated Contributions](#)
Subject: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption
Date: Tuesday, November 22, 2022 11:24:24 AM
Importance: High

Good morning,

At this time, we have not received your completed Earmarked Appropriations Disbursement Request form or your confirmation of registration or exemption with the South Carolina Secretary of State's ("SOS") Office.

I wanted to reach out to confirm that you received both emails (Enrollment Packet-10/20/22; SOS registration 11/10/22) that were sent and to check if you had any questions regarding the process, form, etc.

If you need the emails resent, please let me know and I will be happy to resend them to you.

If you believe you are not the best contact for this, please let me know who I should contact for your organization.

Please do not hesitate to reach out to me if you have any questions or need any assistance.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: williamsonc@townofblythewoodsc.gov
Cc: [_STO - Appropriated Contributions](#)
Subject: Disbursement Requirement: Registration with Secretary of State's Office
Date: Thursday, November 10, 2022 12:13:09 PM

Hello,

In order to process disbursements, it is a requirement for receiving organizations to register with the South Carolina Secretary of State's ("SOS") Office. This includes political subdivision ("PSD") receivers. PSD's after registering with the SC SOC's Office may either receive a registration or a registration exemption (*since they are a governmental entity subject to FOIA*). Therefore, if the:

Receiving organization has not registered or obtained an exemption from the SC SOS's office:

The receiving organization should follow the link below to complete registration or to request a registration exemption. If selecting a registration exemption, local PSDs would select exemption A(6). There is no filing fee for this application.

[Before You File Online | SC Secretary of State](#)

Upon registration or approval of the registration exemption, the receiver will receive a confirmation letter from the SC SOS's office via email. Please provide a copy of the confirmation letter to the SC Treasurer's Office so we can include it with the disbursement request.

Receiving organization has a registration on file with the SC SOC's Office or if a registration exemption has been granted by the SC SOC's Office:

Please use the following link to obtain confirmation of your registration or exemption:

<https://search.scsos.com/charities>

An organization that is currently registered will have a status that says "registered." An organization that is currently exempt from registration will have a status that says "exempt." Please provide a copy of the webpage showing your status to the SC Treasurer's Office so we can include it with the disbursement request.

Thank you,
Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: williamsonc@townofblythewoodsc.gov
Cc: [_STO - Appropriated Contributions](#)
Subject: FY23 Appropriated Contributions Enrollment Packet
Date: Thursday, October 20, 2022 11:10:32 AM
Attachments: [STO Appropriated Funds Cover Letter - Town of Blythewood.pdf](#)
[Earmarked Appropriations Disbursement Request form updated.xlsx](#)

Hello,

The State of South Carolina Fiscal Year 2022-2023 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. Your organization was selected as one of those outside organizations. I have attached 2 files as part of your enrollment packet. Please read the Appropriated Funds Cover Letter first. There you will find important information regarding FY 2022-2023 reporting requirements and guidance on how to complete the Earmarked Appropriations Disbursement Request form.

In order for funds to be disbursed to your organization, you will not only need to submit the Earmarked Appropriations Disbursement Request form but also be registered as a vendor with the State of South Carolina. If you do not have a vendor number, please use the link below to access new vendor registration. If you need to update your vendor information you may also do that from the link below.

<https://procurement.sc.gov/doing-biz/registration>

Once you receive your vendor number or if you already have a vendor number, please include it on the Earmarked Appropriations Disbursement Request form in the "Vendor #" section.

All completed forms should be submitted to the STO - Appropriated Contributions email address listed below.

STO.Appropriated.Contributions@sto.sc.gov

In accordance with Executive Order 2022-19, STO is required to promptly make available for public review and inspection on our website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21. Below is the link to where the information will be available on our website.

<https://treasurer.sc.gov/about-us/transparency/earmark-transparency/>

If you have any questions, please do not hesitate to contact us.

Thank you,
Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

10/20/2022

Carroll Williamson
Town of Blythewood
171 Langford Road
Blythewood, SC 29016

RE: State Appropriated Contributions, FY 22-23 Reporting Requirements

Dear Carroll Williamson:

The State of South Carolina Fiscal Year 2022-2023 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. The amount below indicates the funds which have been allotted in our agency's budget for your organization.

<u>Organization receiving appropriated funds:</u>	<u>Amount</u>
Town of Blythewood	\$500,000.00

Budget Proviso 117.21 outlines reporting requirements for recipients of appropriated contributions. In addition, please note that Section 11-9-110 of the South Carolina Code requires that you agree to be audited by the State Auditor. (A copy of these applicable laws is attached for your convenience.)

Please see enclosed Excel workbook for data we must collect to be able to disburse these funds. This initial report, along with other information as detailed within the Instructions, must be submitted in electronic format to STO prior to funds being dispersed. After the funds have been dispersed, you must also file quarterly reports in addition to a year-end report with STO by **June 30, 2023** via a format to be provided prior to that date. Your submissions will be forwarded to the Chairman of the Senate Finance Committee, the Chairman of the House Ways and Means Committee, and the Executive Budget Office by the STO. Per Governor McMaster's Executive Order, any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 will be made available for public review and inspection on the STO website.

Please note that to be paid by the State of South Carolina, you must be a registered vendor of the State. If you are not already a registered vendor, please see <https://procurement.sc.gov/doing-biz/registration> to complete this required task. Once known, please ensure you include your State of SC vendor number on the enclosed Earmarked Appropriations Disbursement Request form when you return it to the STO.

Should you have any questions or concerns, please do not hesitate to email the Division of Treasury Management at STO.Appropriated.Contributions@sto.sc.gov. We look forward to working with you.

Sincerely,



Meg Romaniello | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Office Building
Columbia, SC 29201

SOUTH CAROLINA OFFICE OF THE STATE TREASURER APPROPRIATED CONTRIBUTIONS REPORTING REQUIREMENTS

INSTRUCTIONS

The South Carolina General Assembly tasked the South Carolina Office of State Treasurer (STO) with distributing appropriated contributions to your organization. State Budget Proviso 117.21 mandates that each organization receiving a contribution render to the state agency making the contribution specific information.

The information collection process will take place in multiple parts, Earmarked Appropriations Disbursement Request form and Quarterly Expenditure Reports. All responses submitted by your organization should be provided to the STO via STO.Appropriated.Contributions@sto.sc.gov. If your organization was appropriated contributions for more than one purpose, please complete **separate** forms and reports for **each project**.

The Earmarked Appropriations Disbursement Request form is due to STO prior to funds being dispersed.

The Quarterly Expenditure Reports are due to STO every quarter after receiving the funds. Should the initiative continue beyond June 30, 2022, the organization must continue to provide a quarterly report until completion.

All responses should reflect the actual expenditures made by the organization as compared to the appropriated funds provided by STO.

Applicable Law on Reporting Responsibilities

(For additional information, see the document entitled, Law Related to Appropriated Contributions)

Proviso 117.21 requires the following:

- The funds appropriated in this act for contributions ***shall not be disbursed*** until a plan of how the state funds will be spent and how the expenditures will provide a public benefit are filed with the appropriate state agency.
- No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.
- After receiving the funds, organizations shall provide quarterly spending updates to the respective state agency.
- After all state funds have been expended, each organization shall provide an accounting of how the funds were spent.
- State agencies receiving such data from organizations shall forward the information to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee.

Law Related to Appropriated Contributions

Proviso 117.21. GP: Organizations Receiving State Appropriations Report

Each state agency receiving funds that are a direct appropriation to a non-profit organization, prior to disbursing the funds, shall require from each recipient organization:

1. a plan of how the state funds will be spent and
2. how the expenditures will provide a public benefit.

The Executive Budget Office, Department of Administration shall provide each state agency with a standard form for collecting the information required.

After receiving the funds, non-profit organizations shall provide quarterly spending updates to the respective state agency.

After all state funds have been expended, each organization shall provide an accounting of how the funds were spent.

State agencies receiving funds pursuant to this provision shall report the information collected to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee by **June 30th**.

No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.

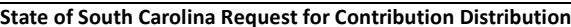
Executive Order No. 2022-19 Section 1. C.

I hereby order and direct, pursuant to article IV, section 17 of the South Carolina Constitution and sections 1-1-840 and 1-3-10 of the South Carolina Code of Laws, that any Executive Branch agency or department, as further defined herein, that receives earmarked appropriations, as further defined herein, in the annual Appropriations Act shall promptly make available for public review and inspection on the agency or department's website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21.

SECTION 11-9-110. Organization to which contribution is appropriated to submit statement to Executive Budget Office and the Revenue and Fiscal Affairs Office as to nature and function of organization and use of contribution.

Each organization to which a contribution is made in the contributions section of the general appropriation bill shall submit to the Executive Budget Office and the Revenue and Fiscal Affairs Office by the end of the applicable fiscal year a detailed statement explaining the nature and function of the organization as well as a detailed statement explaining the use that was made of the contribution. The statements must be available at the office of the Executive Budget Office and the Revenue and Fiscal Affairs Office for public inspection and given to a member of the General Assembly upon request.

A contribution must not be made to an organization until it agrees in writing to allow the State Auditor to audit or cause to be audited the contributed funds.



Contribution Information		
Amount	State Agency Providing the Contribution	Purpose

Organization Contact Information	
Contact Name	
Position/Title	
Telephone	
Email	

Please explain how these funds will be used to provide a public benefit:

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Title

Date _____

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Date _____

Printed Name _____

Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

[illegible]

Your Organization's Executive Officer	
Name	Title