

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Bertha Middleton](#); [dcwash6@outlook.com](mailto:dcwash6@outlook.com)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** RE: [External] Re: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21  
**Date:** Tuesday, July 29, 2025 3:22:07 PM

---

Hi Bertha and Debra,

I am still missing the Q4 report for Wadmalaw Island Community Center \$500,000 that was awarded in FY23. If you need me to send the template, just let me know and I will be happy to send it.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)

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**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Sent:** Tuesday, July 22, 2025 3:44 PM  
**To:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>; [dcwash6@outlook.com](mailto:dcwash6@outlook.com)  
**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** RE: [External] Re: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Good afternoon,

At this time, I have not received your Q4 quarterly report for the funds you were awarded in the FY23 Budget Appropriation.

The report was due last week. Please submit it to me by the close of business on Thursday the 24th.

If you have any questions, please let me know.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

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---

**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Sent:** Tuesday, July 15, 2025 11:59 AM  
**To:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** RE: [External] Re: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Please see attached.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Sent:** Tuesday, July 15, 2025 11:51 AM  
**To:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** [External] Re: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Will you resend Q4 - I'm ready

On Tue, Jul 15, 2025 at 11:48 AM \_STO - Appropriated Contributions  
<[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)> wrote:

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us  
([STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)) by the 15<sup>th</sup> of the month following the end of each quarter.

**Q4 (ending 6/30/25) update due date: 7/15/25**

If you have any questions, please do not hesitate to reach out to me.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

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**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Bertha Middleton](#); [dcwash6@outlook.com](mailto:dcwash6@outlook.com)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** RE: [External] Re: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21  
**Date:** Tuesday, July 22, 2025 3:44:10 PM  
**Attachments:** [Quarterly Expenditure Report FY25 Template - Wadmalaw Island Community Center.xlsx](#)

---

Good afternoon,

At this time, I have not received your Q4 quarterly report for the funds you were awarded in the FY23 Budget Appropriation.

The report was due last week. Please submit it to me by the close of business on Thursday the 24th.

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**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Sent:** Tuesday, July 15, 2025 11:59 AM  
**To:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** RE: [External] Re: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Please see attached.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

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1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Sent:** Tuesday, July 15, 2025 11:51 AM  
**To:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>



**Subject:** [External] Re: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Will you resend Q4 - I'm ready

On Tue, Jul 15, 2025 at 11:48 AM \_STO - Appropriated Contributions

<[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)> wrote:

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us ([STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)) by the 15<sup>th</sup> of the month following the end of each quarter.

**Q4 (ending 6/30/25) update due date: 7/15/25**

If you have any questions, please do not hesitate to reach out to me.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

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803-734-2658 | [STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)



## State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

### Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Funds will be use to Maintain the Community Center and keep scheduled but needed programs running.

### Organization Information

Entity Name	Citizens Improvement Committee
Address	P O Box 46
City/State/Zip	Wadmalaw Island, SC 29487
Website	<a href="https://www.facebook.com/profile.php?id=1000648250">https://www.facebook.com/profile.php?id=1000648250</a>
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

### Organization Contact Information

Name	Bertha S. Middleton
Position/Title	Volunteer
Telephone	843-557-8408
Email	wicic5605@gmail.com

### Secondary Organization Contact Information

Name	Debra Commodore
Position/Title	Secretary
Telephone	843-807-2911
Email	dcwash6@outlook.com

### Reporting Period

Reporting Period	Quarter 4: April 1, 2025 - June 30, 2025
------------------	--

### Accounting of how the funds have been spent:

Description	Budget	Expenditures							Balance
		FY23 Total	FY24 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Building major repairs	\$175,000.00	\$0.00	\$138,352.43	\$16,715.00	\$20,000.00	\$0.00		\$175,067.43	-\$67.43
Helping seniors and Veterans with minor and major home repairs	\$150,000.00	\$0.00	\$15,434.00	\$2,000.00	\$20,000.00	\$28,487.00		\$65,921.00	\$84,079.00
Stipend for Project Manager, gas allowance for senior volunteers	\$75,000.00	\$0.00	\$26,200.00	\$7,500.00	\$8,595.00	\$24,000.00		\$66,295.00	\$8,705.00
Monthly -general expenses x 12	\$11,815.00	\$0.00	\$11,815.02	\$2,063.00	\$0.00	\$0.00		\$13,878.02	-\$2,063.02
Food Pantry and Blessing box provides non perishable for those in need -x12	\$38,185.00	\$0.00	\$5,366.97	\$4,029.00	\$9,210.00	\$7,549.00		\$26,154.97	\$12,030.03
Van (handicap)for transporting seniors to appointments, activities	\$50,000.00	\$0.00	\$47,990.00	\$2,010.00	\$0.00	\$0.00		\$50,000.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
<b>Grand Total</b>	<b>\$500,000.00</b>	<b>\$0.00</b>	<b>\$245,158.42</b>	<b>\$34,317.00</b>	<b>\$57,805.00</b>	<b>\$60,036.00</b>	<b>\$0.00</b>	<b>\$397,316.42</b>	<b>\$102,683.58</b>

### Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

----------------------

### Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature  
Bertha S. Middleton  
Printed Name

Director  
Title  
Date

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Bertha Middleton](#)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** RE: [External] Re: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21  
**Date:** Tuesday, July 15, 2025 11:58:45 AM  
**Attachments:** [Quarterly Expenditure Report FY25 Template - Wadmalaw Island Community Center.xlsx](#)

---

Please see attached.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658|[Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

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**From:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Sent:** Tuesday, July 15, 2025 11:51 AM  
**To:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** [External] Re: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Will you resend Q4 - I'm ready

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<[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)> wrote:

Hello,

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Please update and submit the quarterly report to us  
([STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)) by the 15<sup>th</sup> of the month following the end of each quarter.

**Q4 (ending 6/30/25) update due date: 7/15/25**

If you have any questions, please do not hesitate to reach out to me.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

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This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

### Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Funds will be use to Maintain the Community Center and keep scheduled but needed programs running.

### Organization Information

Entity Name	Citizens Improvement Committee
Address	P O Box 46
City/State/Zip	Wadmalaw Island, SC 29487
Website	<a href="https://www.facebook.com/profile.php?id=1000648250">https://www.facebook.com/profile.php?id=1000648250</a>
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

### Organization Contact Information

Name	Bertha S. Middleton
Position/Title	Volunteer
Telephone	843-557-8408
Email	wicic5605@gmail.com

### Secondary Organization Contact Information

Name	Debra Commodore
Position/Title	Secretary
Telephone	843-807-2911
Email	dcwash6@outlook.com

### Reporting Period

Reporting Period	Quarter 4: April 1, 2025 - June 30, 2025
------------------	--

### Accounting of how the funds have been spent:

Description	Budget	Expenditures							Balance
		FY23 Total	FY24 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Building major repairs	\$175,000.00	\$0.00	\$138,352.43	\$16,715.00	\$20,000.00	\$0.00		\$175,067.43	-\$67.43
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Stipend for Project Manager, gas allowance for senior volunteers	\$75,000.00	\$0.00	\$26,200.00	\$7,500.00	\$8,595.00	\$24,000.00		\$66,295.00	\$8,705.00
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<b>Grand Total</b>	<b>\$500,000.00</b>	<b>\$0.00</b>	<b>\$245,158.42</b>	<b>\$34,317.00</b>	<b>\$57,805.00</b>	<b>\$60,036.00</b>	<b>\$0.00</b>	<b>\$397,316.42</b>	<b>\$102,683.58</b>

### Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

------------------

### Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature  
Bertha S. Middleton  
Printed Name

Director  
Title  
Date

**From:** [Bertha Middleton](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External] Re: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21  
**Date:** Tuesday, July 15, 2025 11:51:26 AM

---

Will you resend Q4 - I'm ready

On Tue, Jul 15, 2025 at 11:48 AM \_STO - Appropriated Contributions  
<[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)> wrote:

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**Q4 (ending 6/30/25) update due date: 7/15/25**

If you have any questions, please do not hesitate to reach out to me.

-Meg



**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | [STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)



**From:** [\\_STO - Appropriated Contributions](#)  
**To:** "Bertha Middleton"; [dcwash6@outlook.com](mailto:dcwash6@outlook.com)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21  
**Date:** Tuesday, July 15, 2025 11:48:21 AM

---

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**From:** [Bertha Middleton](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External] Quartetly Expenditure Report  
**Date:** Sunday, June 29, 2025 8:22:46 PM  
**Attachments:** [Quartetly Expenditure Report.pdf](#)

---

**State of South Carolina Contribution Expenditure Report**

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

**Contribution Information**

Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Funds will be use to Maintain the Community Center and keep scheduled but needed programs running.

**Organization Information**

Entity Name	Citizens Improvement Committee
Address	P O Box 46
City/State/Zip	Wadmalaw Island, SC 29487
Website	https://www.facebook.com/profile.php?id=100064825086046
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

**Organization Contact Information**

Name	Bertha S. Middleton
Position/Title	Volunteer
Telephone	843-557-8408
Email	wicic5605@gmail.com

**Secondary Organization Contact Information**

Name	Debra Commodore
Position/Title	Secretary
Telephone	843-807-2911
Email	dcwash6@outlook.com

**Reporting Period**

Reporting Period	Quarter 3: January 1, 2025 - March 31, 2025
------------------	---

**Accounting of how the funds have been spent:**

Description	Budget	Expenditures							Balance
		FY23 Total	FY24 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
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								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
Grand Total	\$500,000.00	\$0.00	\$245,158.42	\$34,317.00	\$57,805.00	\$60,036.00	\$0.00	\$397,316.42	\$102,683.58

**Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):****Expenditure Certification**

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Bertha S. Middleton

Printed Name

Director

Title

06/29/2025

Date

## **Communication Log**

Date: 06/27/2025

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called the number for Bertha Middleton and left a voicemail requesting she provide their quarterly report as soon as possible since a report is due to legislature on Monday.

Date: 06/27/2025

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called the number for Debra Commodore, but received a message that the number was no longer in service.

Date: 06/27/2025

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello redialed the number for Debra Commodore to ensure she had typed it in correctly. Meg received the same message that the number was no longer in service.

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Bertha Middleton](#); [dcwash6@outlook.com](mailto:dcwash6@outlook.com)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** URGENT RE: [External] Re: URGENT!!! RE: URGENT RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21  
**Date:** Monday, June 23, 2025 4:02:32 PM  
**Importance:** High

---

Hi Bertha and Debra,

I do not see where the file was received. I need this report **ASAP** because I have a report I must provide to my management and legislature and your report is the last one I need.  
Please sent it to me tomorrow (6/24/25) by 5:00 PM.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658|[Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Sent:** Wednesday, June 11, 2025 10:13 AM  
**To:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** [External] Re: URGENT!!! RE: URGENT RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Good. Morning  
Sending shortly

On Tue, Jun 10, 2025 at 10:26 AM \_STO - Appropriated Contributions  
<[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)> wrote:

Hello Bertha and Debra,

Your Q3 report is **56** days past due. I have had no response from either of you since March.

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-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** \_STO - Appropriated Contributions

<[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>

**Sent:** Monday, June 2, 2025 12:11 PM

**To:** 'Bertha Middleton' <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>; [dcwash6@outlook.com](mailto:dcwash6@outlook.com)

**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>

**Subject:** URGENT RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

**Importance:** High

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**Sent:** Tuesday, May 13, 2025 3:43 PM

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**From:** [Bertha Middleton](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External] Re: URGENT!!! RE: URGENT RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21  
**Date:** Wednesday, June 11, 2025 10:12:59 AM

---

Good. Morning  
Sending shortly

On Tue, Jun 10, 2025 at 10:26 AM \_STO - Appropriated Contributions  
<[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)> wrote:

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**Subject:** URGENT!!! RE: URGENT RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21  
**Date:** Tuesday, June 10, 2025 10:26:00 AM  
**Attachments:** [Quarterly Expenditure Report FY25 Template - Wadmalaw Island Community Center.xlsx](#)  
**Importance:** High

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## State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

### Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Funds will be use to Maintain the Community Center and keep scheduled but needed programs running.

### Organization Information

Entity Name	Citizens Improvement Committee
Address	P O Box 46
City/State/Zip	Wadmalaw Island, SC 29487
Website	<a href="https://www.facebook.com/profile.php?id=1000648250">https://www.facebook.com/profile.php?id=1000648250</a>
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

### Organization Contact Information

Name	Bertha S. Middleton
Position/Title	Volunteer
Telephone	843-557-8408
Email	wicic5605@gmail.com

### Secondary Organization Contact Information

Name	Debra Commodore
Position/Title	Secretary
Telephone	843-807-2911
Email	dcwash6@outlook.com

### Reporting Period

Reporting Period	Quarter 3: January 1, 2025 - March 31, 2025
------------------	---

### Accounting of how the funds have been spent:

Description	Budget	Expenditures							Balance
		FY23 Total	FY24 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Building major repairs	\$175,000.00	\$0.00	\$138,352.43	\$16,715.00	\$20,000.00			\$175,067.43	-\$67.43
Helping seniors and Veterans with minor and major home repairs	\$150,000.00	\$0.00	\$15,434.00	\$2,000.00	\$20,000.00			\$37,434.00	\$112,566.00
Stipend for Project Manager, gas allowance for senior volunteers	\$75,000.00	\$0.00	\$26,200.00	\$7,500.00	\$8,595.00			\$42,295.00	\$32,705.00
Monthly -general expenses x 12	\$11,815.00	\$0.00	\$11,815.02	\$2,063.00	\$0.00			\$13,878.02	-\$2,063.02
Food Pantry and Blessing box provides non perishable for those in need -x12	\$38,185.00	\$0.00	\$5,366.97	\$4,029.00	\$9,210.00			\$18,605.97	\$19,579.03
Van (handicap)for transporting seniors to appointments, activities	\$50,000.00	\$0.00	\$47,990.00	\$2,010.00	\$0.00			\$50,000.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
<b>Grand Total</b>	<b>\$500,000.00</b>	<b>\$0.00</b>	<b>\$245,158.42</b>	<b>\$34,317.00</b>	<b>\$57,805.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$337,280.42</b>	<b>\$162,719.58</b>

### Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

----------------------

### Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature  
Bertha S. Middleton  
Printed Name

Director  
Title  
Date

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** "Bertha Middleton"; [dcwash6@outlook.com](mailto:dcwash6@outlook.com)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** URGENT RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21  
**Date:** Monday, June 2, 2025 12:11:03 PM  
**Importance:** High

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**Date:** Tuesday, May 13, 2025 3:43:04 PM

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**Sent:** Tuesday, April 1, 2025 2:22 PM  
**To:** 'Bertha Middleton' <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>; [dcwash6@outlook.com](mailto:dcwash6@outlook.com)  
**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us ([STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)) by the 15<sup>th</sup> of the month following the end of each quarter.

**Q3 (ending 3/31/25) update due date: 4/15/25**

If you have any questions, please do not hesitate to reach out to me.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** "Bertha Middleton"; [dcwash6@outlook.com](mailto:dcwash6@outlook.com)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21  
**Date:** Tuesday, April 1, 2025 2:21:52 PM

---

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us ([STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)) by the 15<sup>th</sup> of the month following the end of each quarter.

**Q3 (ending 3/31/25) update due date: 4/15/25**

If you have any questions, please do not hesitate to reach out to me.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | [STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Bertha Middleton](#)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** RE: [External]  
**Date:** Thursday, March 20, 2025 3:59:02 PM

---

Thank you! Please note that your Q3 report will be due April 15<sup>th</sup>.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658|Meg.Romaniello@sto.sc.gov


---

**From:** Bertha Middleton <wicic5605@gmail.com>  
**Sent:** Thursday, March 20, 2025 2:24 PM  
**To:** \_STO - Appropriated Contributions <STO.APPROPRIATED.Contributions@sto.sc.gov>  
**Subject:** [External]

**From:** [Bertha Middleton](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External]  
**Date:** Thursday, March 20, 2025 2:27:18 PM  
**Attachments:** [Quarterly Expenditure Report FY25 Template - Wadmalaw Island Community Center.xlsx.pdf](#)

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	<b>State of South Carolina Contribution Expenditure Report</b> This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.									
<b>Contribution Information</b>										
Amount	State Agency Providing the Contribution				Purpose					
\$500,000	X220 - Aid to Subdivisions - Treasurer				Funds will be use to Maintain the Community Center and keep scheduled but needed programs running.					
<b>Organization Information</b>					<b>Organization Contact Information</b>					
Entity Name	Citizens Improvement Committee				Name	Bertha S. Middleton				
Address	P O Box 46				Position/Title	Volunteer				
City/State/Zip	Wadmalaw Island, SC 29487				Telephone	843-557-8408				
Website	https://www.facebook.com/profile.php?id=100064825086046				Email	wicic5605@gmail.com				
Tax ID#	57-0695049				<b>Secondary Organization Contact Information</b>					
Entity Type	Nonprofit Organization				Name	Debra Commodore				
					Position/Title	Secretary				
					Telephone	843-807-2911				
					Email	dcwash6@outlook.com				
<b>Reporting Period</b>										
Reporting Period	Quarter 2: October 1, 2024 - December 30, 2024									
<b>Accounting of how the funds have been spent:</b>										
Description	Budget	Expenditures							Total	Balance
		FY23 Total	FY24 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4			
Building major repairs	\$175,000.00	\$0.00	\$138,352.43	\$16,715.00	\$20,000.00				\$175,067.43	-\$67.43
Helping seniors and Veterans with minor and major home repairs	\$150,000.00	\$0.00	\$15,434.00	\$2,000.00	\$20,000.00				\$37,434.00	\$112,566.00
Stipend for Project Manager, gas allowance for senior volunteers	\$75,000.00	\$0.00	\$26,200.00	\$7,500.00	\$8,595.00				\$42,295.00	\$32,705.00
Monthly -general expenses x 12	\$11,815.00	\$0.00	\$11,815.02	\$2,063.00	\$0.00				\$13,878.02	-\$2,063.02
Food Pantry and Blessing box provides non perishable for those in need -x12	\$38,185.00	\$0.00	\$5,366.97	\$4,029.00	\$9,210.00				\$18,605.97	\$19,579.03
Van (handicap)for transporting seniors to appointments, activities	\$50,000.00	\$0.00	\$47,990.00	\$2,010.00	\$0.00				\$50,000.00	\$0.00
									\$0.00	\$0.00
									\$0.00	\$0.00
									\$0.00	\$0.00
<b>Grand Total</b>	<b>\$500,000.00</b>	<b>\$0.00</b>	<b>\$245,158.42</b>	<b>\$34,317.00</b>	<b>\$57,805.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$337,280.42</b>	<b>\$162,719.58</b>
<b>Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):</b>										
<b>Expenditure Certification</b>										
The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.										
<u>Bertha S. Middleton</u>		Director								
Signature		Title								
Bertha S. Middleton										
Printed Name		Date		3/20/2025						

**From:** [Bertha Middleton](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Cc:** [dcwash6@outlook.com](mailto:dcwash6@outlook.com)  
**Subject:** [External] Re: URGENT! RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21  
**Date:** Tuesday, March 18, 2025 4:30:13 PM

---

I apologize for the delay. This is Berth I will finalize and submit before 0700 in the morning.

On Mon, Mar 17, 2025 at 4:42 PM \_STO - Appropriated Contributions  
<[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)> wrote:

Hi Bertha and Debra,

I really need this report. I have heard nothing from either of you since December 20<sup>th</sup>.

Please submit this report by the end of the day tomorrow.

Q2 report is 62 days past due.

-Meg



**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Sent:** Friday, March 7, 2025 1:44 PM  
**To:** 'Bertha Middleton' <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>; [dcwash6@outlook.com](mailto:dcwash6@outlook.com)  
**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

**Importance:** High

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Please send this report to me ASAP.

-Meg



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South Carolina Treasurer's Office

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Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | [STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)

---

**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>

**Sent:** Tuesday, February 4, 2025 2:01 PM

**To:** 'Bertha Middleton' <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>; [dcwash6@outlook.com](mailto:dcwash6@outlook.com)

**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>

**Subject:** RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Hi Bertha and Debra,

I am still missing your Q2 report. I have attached the template in case you need it. Please let me know when I should expect to receive your Q2 report.

-Meg



**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

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[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>

**Sent:** Wednesday, January 29, 2025 3:44 PM

**To:** 'Bertha Middleton' <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>; [dcwash6@outlook.com](mailto:dcwash6@outlook.com)

**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>

**Subject:** RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

**Importance:** High

Good afternoon,

At this time, I have not received your Q2 quarterly report for the funds you were awarded in the FY23 Budget Appropriation.

The report was due on the 15<sup>th</sup>. Please submit it to me by the close of business on Friday the 31<sup>st</sup>.

If you have any questions or need a copy of the report template, please let me know.

-Meg



**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

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[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>

**Sent:** Thursday, January 2, 2025 4:26 PM

**To:** 'Bertha Middleton' <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>; [dcwash6@outlook.com](mailto:dcwash6@outlook.com)

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**Subject:** Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

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**Q2 (ending 12/31/24) update due date: 1/15/25**

-Meg



**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | [STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** "Bertha Middleton"; [dcwash6@outlook.com](mailto:dcwash6@outlook.com)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** URGENT! RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21  
**Date:** Monday, March 17, 2025 4:42:08 PM  
**Attachments:** [Quarterly Expenditure Report FY25 Template - Wadmalaw Island Community Center.xlsx](#)  
**Importance:** High

---

Hi Bertha and Debra,

I really need this report. I have heard nothing from either of you since December 20<sup>th</sup>.  
Please submit this report by the end of the day tomorrow.

Q2 report is **62** days past due.

-Meg

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803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Sent:** Friday, March 7, 2025 1:44 PM  
**To:** 'Bertha Middleton' <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>; [dcwash6@outlook.com](mailto:dcwash6@outlook.com)  
**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21  
**Importance:** High

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Please send this report to me ASAP.

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Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)

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**Sent:** Tuesday, February 4, 2025 2:01 PM  
**To:** 'Bertha Middleton' <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>; [dcwash6@outlook.com](mailto:dcwash6@outlook.com)  
**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

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1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
[803-734-2658](tel:803-734-2658)|[Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

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**Sent:** Wednesday, January 29, 2025 3:44 PM  
**To:** 'Bertha Middleton' <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>; [dcwash6@outlook.com](mailto:dcwash6@outlook.com)  
**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21  
**Importance:** High

Good afternoon,

At this time, I have not received your Q2 quarterly report for the funds you were awarded in the FY23 Budget Appropriation.

The report was due on the 15<sup>th</sup>. Please submit it to me by the close of business on Friday the 31<sup>st</sup>. If you have any questions or need a copy of the report template, please let me know.

-Meg

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[803-734-2658](tel:803-734-2658)|[Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

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**Sent:** Thursday, January 2, 2025 4:26 PM  
**To:** 'Bertha Middleton' <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>; [dcwash6@outlook.com](mailto:dcwash6@outlook.com)  
**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

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**Q2 (ending 12/31/24) update due date: 1/15/25**

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | [STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)



## State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

### Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Funds will be use to Maintain the Community Center and keep scheduled but needed programs running.

### Organization Information

Entity Name	Citizens Improvement Committee
Address	P O Box 46
City/State/Zip	Wadmalaw Island, SC 29487
Website	<a href="https://www.facebook.com/profile.php?id=1000648250">https://www.facebook.com/profile.php?id=1000648250</a>
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

### Organization Contact Information

Name	Bertha S. Middleton
Position/Title	Volunteer
Telephone	843-557-8408
Email	wicic5605@gmail.com

### Secondary Organization Contact Information

Name	Debra Commodore
Position/Title	Secretary
Telephone	843-807-2911
Email	dcwash6@outlook.com

### Reporting Period

Reporting Period	Quarter 2: October 1, 2024 - December 30, 2024
------------------	--

### Accounting of how the funds have been spent:

Description	Budget	Expenditures							Balance
		FY23 Total	FY24 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Building major repairs	\$175,000.00	\$0.00	\$138,352.43	\$16,715.00				\$155,067.43	\$19,932.57
Helping seniors and Veterans with minor and major home repairs	\$150,000.00	\$0.00	\$15,434.00	\$2,000.00				\$17,434.00	\$132,566.00
Stipend for Project Manager, gas allowance for senior volunteers	\$75,000.00	\$0.00	\$26,200.00	\$7,500.00				\$33,700.00	\$41,300.00
Monthly -general expenses x 12	\$11,815.00	\$0.00	\$11,815.02	\$2,063.00				\$13,878.02	-\$2,063.02
Food Pantry and Blessing box provides non perishable for those in need -x12	\$38,185.00	\$0.00	\$5,366.97	\$4,029.00				\$9,395.97	\$28,789.03
Van (handicap)for transporting seniors to appointments, activities	\$50,000.00	\$0.00	\$47,990.00	\$2,010.00				\$50,000.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
<b>Grand Total</b>	<b>\$500,000.00</b>	<b>\$0.00</b>	<b>\$245,158.42</b>	<b>\$34,317.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$279,475.42</b>	<b>\$220,524.58</b>

### Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

----------------------

### Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature  
Bertha S. Middleton  
Printed Name

Director  
Title  
Date

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** "Bertha Middleton"; [dcwash6@outlook.com](mailto:dcwash6@outlook.com)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21  
**Date:** Friday, March 7, 2025 1:43:47 PM  
**Attachments:** [Quarterly Expenditure Report FY25 Template - Wadmalaw Island Community Center.xlsx](#)  
**Importance:** High

---

Hi Bertha and Debra,

I am reaching out to check on the status of the quarterly report that was due on 1/15. My reports show that I have not received the report from you.

Please send this report to me ASAP.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

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803-734-2658 | [STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)

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[803-734-2658|Meg.Romaniello@sto.sc.gov](mailto:803-734-2658|Meg.Romaniello@sto.sc.gov)

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**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Sent:** Wednesday, January 29, 2025 3:44 PM  
**To:** 'Bertha Middleton' <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>; [dcwash6@outlook.com](mailto:dcwash6@outlook.com)

**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>

**Subject:** RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

**Importance:** High

Good afternoon,

At this time, I have not received your Q2 quarterly report for the funds you were awarded in the FY23 Budget Appropriation.

The report was due on the 15<sup>th</sup>. Please submit it to me by the close of business on Friday the 31<sup>st</sup>.

If you have any questions or need a copy of the report template, please let me know.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>

**Sent:** Thursday, January 2, 2025 4:26 PM

**To:** 'Bertha Middleton' <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>; [dcwash6@outlook.com](mailto:dcwash6@outlook.com)

**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>

**Subject:** Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Happy New Year!

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to

[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov) by the 15<sup>th</sup> of the month following the end of each quarter.

**Q2 (ending 12/31/24) update due date: 1/15/25**

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201





## State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

### Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Funds will be use to Maintain the Community Center and keep scheduled but needed programs running.

### Organization Information

Entity Name	Citizens Improvement Committee
Address	P O Box 46
City/State/Zip	Wadmalaw Island, SC 29487
Website	<a href="https://www.facebook.com/profile.php?ids=10006482508">https://www.facebook.com/profile.php?ids=10006482508</a>
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

### Organization Contact Information

Name	Bertha S. Middleton
Position/Title	Volunteer
Telephone	843-557-8408
Email	wicic5605@gmail.com

### Secondary Organization Contact Information

Name	Debra Commodore
Position/Title	Secretary
Telephone	843-807-2911
Email	dcwash6@outlook.com

### Reporting Period

Reporting Period	Quarter 2: October 1, 2024 - December 30, 2024
------------------	--

### Accounting of how the funds have been spent:

Description	Budget	Expenditures							Balance
		FY23 Total	FY24 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Building major repairs	\$175,000.00	\$0.00	\$138,352.43	\$16,715.00				\$155,067.43	\$19,932.57
Helping seniors and Veterans with minor and major home repairs	\$150,000.00	\$0.00	\$15,434.00	\$2,000.00				\$17,434.00	\$132,566.00
Stipend for Project Manager, gas allowance for senior volunteers	\$75,000.00	\$0.00	\$26,200.00	\$7,500.00				\$33,700.00	\$41,300.00
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Food Pantry and Blessing box provides non perishable for those in need -x12	\$38,185.00	\$0.00	\$5,366.97	\$4,029.00				\$9,395.97	\$28,789.03
Van (handicap)for transporting seniors to appointments, activities	\$50,000.00	\$0.00	\$47,990.00	\$2,010.00				\$50,000.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
<b>Grand Total</b>	<b>\$500,000.00</b>	<b>\$0.00</b>	<b>\$245,158.42</b>	<b>\$34,317.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$279,475.42</b>	<b>\$220,524.58</b>

### Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

----------------------

### Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

\_\_\_\_\_  
Signature  
Bertha S. Middleton  
Printed Name

\_\_\_\_\_  
Director  
\_\_\_\_\_  
Title  
\_\_\_\_\_  
Date

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** "Bertha Middleton"; [dcwash6@outlook.com](mailto:dcwash6@outlook.com)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21  
**Date:** Tuesday, February 4, 2025 2:00:55 PM  
**Attachments:** [Quarterly Expenditure Report FY25 Template - Wadmalaw Island Community Center.xlsx](#)

---

Hi Bertha and Debra,

I am still missing your Q2 report. I have attached the template in case you need it. Please let me know when I should expect to receive your Q2 report.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658|[Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Sent:** Wednesday, January 29, 2025 3:44 PM  
**To:** 'Bertha Middleton' <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>; [dcwash6@outlook.com](mailto:dcwash6@outlook.com)  
**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21  
**Importance:** High

Good afternoon,

At this time, I have not received your Q2 quarterly report for the funds you were awarded in the FY23 Budget Appropriation.

The report was due on the 15<sup>th</sup>. Please submit it to me by the close of business on Friday the 31<sup>st</sup>.

If you have any questions or need a copy of the report template, please let me know.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
[803-734-2658](tel:803-734-2658)|[Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

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**Sent:** Thursday, January 2, 2025 4:26 PM  
**To:** 'Bertha Middleton' <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>; [dcwash6@outlook.com](mailto:dcwash6@outlook.com)  
**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Happy New Year!

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[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov) by the 15<sup>th</sup> of the month following the end of each quarter.

**Q2 (ending 12/31/24) update due date: 1/15/25**

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | [STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)





## State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

### Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Funds will be use to Maintain the Community Center and keep scheduled but needed programs running.

### Organization Information

Entity Name	Citizens Improvement Committee
Address	P O Box 46
City/State/Zip	Wadmalaw Island, SC 29487
Website	<a href="https://www.facebook.com/profile.php?id=1000648250">https://www.facebook.com/profile.php?id=1000648250</a>
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

### Reporting Period

Reporting Period	Quarter 2: October 1, 2024 - December 30, 2024
------------------	--

### Organization Contact Information

Name	Bertha S. Middleton
Position/Title	Volunteer
Telephone	843-557-8408
Email	wicic5605@gmail.com

### Secondary Organization Contact Information

Name	Debra Commodore
Position/Title	Secretary
Telephone	843-807-2911
Email	dcwash6@outlook.com

### Accounting of how the funds have been spent:

Description	Budget	Expenditures							Balance
		FY23 Total	FY24 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
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### Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

----------------------

### Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature  
Bertha S. Middleton  
Printed Name

Director  
Title  
Date

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** "Bertha Middleton"; [dcwash6@outlook.com](mailto:dcwash6@outlook.com)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21  
**Date:** Wednesday, January 29, 2025 3:44:00 PM  
**Importance:** High

---

Good afternoon,

At this time, I have not received your Q2 quarterly report for the funds you were awarded in the FY23 Budget Appropriation.

The report was due on the 15<sup>th</sup>. Please submit it to me by the close of business on Friday the 31<sup>st</sup>.

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**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658|[Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Sent:** Thursday, January 2, 2025 4:26 PM  
**To:** 'Bertha Middleton' <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>; [dcwash6@outlook.com](mailto:dcwash6@outlook.com)  
**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

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**Q2 (ending 12/31/24) update due date: 1/15/25**

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** "Bertha Middleton"; [dcwash6@outlook.com](mailto:dcwash6@outlook.com)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21  
**Date:** Thursday, January 2, 2025 4:26:13 PM

---

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**Q2 (ending 12/31/24) update due date: 1/15/25**

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | [STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)

**From:** [Bertha Middleton](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External]  
**Date:** Friday, December 20, 2024 5:26:00 PM  
**Attachments:** [Quarterly Expenditure Report FY25 Template - Wadmalaw Island Community Center.xlsx - Quarterly Reporting \(2\).pdf](#)

---



## State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

### Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Funds will be use to Maintain the Community Center and keep scheduled but needed programs running.

### Organization Information

Entity Name	Citizens Improvement Committee
Address	P O Box 46
City/State/Zip	Wadmalaw Island, SC 29487
Website	<a href="https://www.facebook.com/profile.php?id=100064825086046">https://www.facebook.com/profile.php?id=100064825086046</a>
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

### Organization Contact Information

Name	Bertha S. Middleton
Position/Title	Volunteer
Telephone	843-557-8408
Email	wicic5605@gmail.com

### Secondary Organization Contact Information

Name	Debra Commodore
Position/Title	Secretary
Telephone	843-807-2911
Email	dcwash6@outlook.com

### Reporting Period

Reporting Period	Quarter 1: July 1, 2024 - September 30, 2024
------------------	--

### Accounting of how the funds have been spent:

Description	Budget	Expenditures							Balance
		FY23 Total	FY24 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Building major repairs	\$175,000.00	\$0.00	\$138,352.43	\$16,715.00				\$155,067.43	\$19,932.57
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Stipend for Project Manager, gas allowance for senior volunteers	\$75,000.00	\$0.00	\$26,200.00	\$7,500.00				\$33,700.00	\$41,300.00
Monthly -general expenses x 12	\$11,815.00	\$0.00	\$11,815.02	\$2,063.00				\$13,878.02	-\$2,063.02
Food Pantry and Blessing box provides non perishable for those in need -x12	\$38,185.00	\$0.00	\$5,366.97	\$4,029.00				\$9,395.97	\$28,789.03
Van (handicap)for transporting seniors to appointments, activities	\$50,000.00	\$0.00	\$47,990.00	\$2,010.00				\$50,000.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
Grand Total	\$500,000.00	\$0.00	\$245,158.42	\$34,317.00	\$0.00	\$0.00	\$0.00	\$279,475.42	\$220,524.58

### Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

--------------

### Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

*Bertha S. Middleton*

Signature

Bertha S. Middleton

Printed Name

Director

Title

12/20/2024

Date

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** "Bertha Middleton"  
**Cc:** [dcwash6@outlook.com](mailto:dcwash6@outlook.com); [\\_STO - Appropriated Contributions](#)  
**Subject:** RE: [External]  
**Date:** Friday, December 20, 2024 1:43:00 PM  
**Attachments:** [Quarterly Expenditure Report FY25 Template - Wadmalaw Island Community Center.xlsx](#)  
**Importance:** High

---

Hi Bertha,

I have not received the attached Q1 form signed yet and it is almost time for the Q2 forms to be due. Can you let me know when I should expect to receive the signed Q1 report?

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Sent:** Monday, October 28, 2024 12:56 PM  
**To:** 'Bertha Middleton' <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>; [dcwash6@outlook.com](mailto:dcwash6@outlook.com)  
**Subject:** RE: [External]  
**Importance:** High

Hi Bertha,

I am not sure how you are editing the form, but it looks like cells were edited that should not have been able to be edited. We have the form locked so that only the cells we need information keyed into can be touched and edited. When I was reviewing your form, the amounts listed in the column that was missing its title did not add up to the total. There was also an issue with the balance column not adding up as well as the reporting period was left blank.

I have updated the attached form with the information you provided. Please review. If it is correct, please sign and send back to me.  
You can use the attached template going forward. If you have any questions, please don't hesitate to reach out.

-Meg

---

**From:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Sent:** Friday, October 25, 2024 3:54 PM

**To:** \_STO - Appropriated Contributions <[STO.APPROPRIATED.Contributions@sto.sc.gov](mailto:STO.APPROPRIATED.Contributions@sto.sc.gov)>

**Subject:** [External]





## State of South Carolina Contribution Expenditure Report

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Amount	State Agency Providing the Contribution	Purpose
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### Organization Information

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Tax ID#	57-0695049
Entity Type	Nonprofit Organization

### Organization Contact Information

Name	Bertha S. Middleton
Position/Title	Volunteer
Telephone	843-557-8408
Email	wicic5605@gmail.com

### Secondary Organization Contact Information

Name	Debra Commodore
Position/Title	Secretary
Telephone	843-807-2911
Email	dcwash6@outlook.com

### Reporting Period

Reporting Period	Quarter 1: July 1, 2024 - September 30, 2024
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### Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

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### Expenditure Certification

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Signature  
Bertha S. Middleton  
Printed Name

Director  
Title  
Date

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** ["Bertha Middleton"](#)  
**Cc:** [\\_STO - Appropriated Contributions; dcwash6@outlook.com](#)  
**Subject:** RE: [External]  
**Date:** Monday, October 28, 2024 12:55:52 PM  
**Attachments:** [Quarterly Expenditure Report FY25 Template - Wadmalaw Island Community Center.xlsx](#)  
**Importance:** High

---

Hi Bertha,

I am not sure how you are editing the form, but it looks like cells were edited that should not have been able to be edited. We have the form locked so that only the cells we need information keyed into can be touched and edited. When I was reviewing your form, the amounts listed in the column that was missing its title did not add up to the total. There was also an issue with the balance column not adding up as well as the reporting period was left blank.

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-Meg

---

**From:** Bertha Middleton <wicic5605@gmail.com>  
**Sent:** Friday, October 25, 2024 3:54 PM  
**To:** \_STO - Appropriated Contributions <STO.APPROPRIATED.Contributions@sto.sc.gov>  
**Subject:** [External]



## State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

### Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Funds will be use to Maintain the Community Center and keep scheduled but needed programs running.

### Organization Information

Entity Name	Citizens Improvement Committee
Address	P O Box 46
City/State/Zip	Wadmalaw Island, SC 29487
Website	<a href="https://www.facebook.com/profile.php?id=1000648250">https://www.facebook.com/profile.php?id=1000648250</a>
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

### Organization Contact Information

Name	Bertha S. Middleton
Position/Title	Volunteer
Telephone	843-557-8408
Email	wicic5605@gmail.com

### Secondary Organization Contact Information

Name	Debra Commodore
Position/Title	Secretary
Telephone	843-807-2911
Email	dcwash6@outlook.com

### Reporting Period

Reporting Period	Quarter 1: July 1, 2024 - September 30, 2024
------------------	--

### Accounting of how the funds have been spent:

Description	Budget	Expenditures							Balance
		FY23 Total	FY24 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Building major repairs	\$175,000.00	\$0.00	\$138,352.43	\$16,715.00				\$155,067.43	\$19,932.57
Helping seniors and Veterans with minor and major home repairs	\$150,000.00	\$0.00	\$15,434.00	\$2,000.00				\$17,434.00	\$132,566.00
Stipend for Project Manager, gas allowance for senior volunteers	\$75,000.00	\$0.00	\$26,200.00	\$7,500.00				\$33,700.00	\$41,300.00
Monthly -general expenses x 12	\$11,815.00	\$0.00	\$11,815.02	\$2,063.00				\$13,878.02	-\$2,063.02
Food Pantry and Blessing box provides non perishable for those in need -x12	\$38,185.00	\$0.00	\$5,366.97	\$4,029.00				\$9,395.97	\$28,789.03
Van (handicap)for transporting seniors to appointments, activities	\$50,000.00	\$0.00	\$47,990.00	\$2,010.00				\$50,000.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
<b>Grand Total</b>	<b>\$500,000.00</b>	<b>\$0.00</b>	<b>\$245,158.42</b>	<b>\$34,317.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$279,475.42</b>	<b>\$220,524.58</b>

### Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

----------------------

### Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature  
Bertha S. Middleton  
Printed Name

Director  
Title  
Date

**From:** [Bertha Middleton](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External]  
**Date:** Friday, October 25, 2024 3:54:36 PM  
**Attachments:** [Quarterly Expenditure Report FY25 Template - Wadmalaw Island Community Center.pdf](#)

---

**State of South Carolina Contribution Expenditure Report**

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

**Contribution Information**

Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Funds will be use to Maintain the Community Center and keep scheduled but needed programs running.

**Organization Information**

Entity Name	Citizens Improvement Committee
Address	P O Box 46
City/State/Zip	Wadmalaw Island, SC 29487
Website	<a href="https://www.facebook.com/profile.php?id=100064825086046">https://www.facebook.com/profile.php?id=100064825086046</a>
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

**Organization Contact Information**

Name	Bertha S. Middleton
Position/Title	Volunteer
Telephone	843-557-8408
Email	wicic5605@gmail.com

**Secondary Organization Contact Information**

Name	Debra Commodore
Position/Title	Secretary
Telephone	843-807-2911
	\$16,715.00 dcwash6@outlook.com

**Reporting Period**

Reporting Period	
------------------	--

**Accounting of how the funds have been spent:**

Description	Budget	Expenditures						Total	Balance
		FY23 Total	FY24 Total		Quarter 2	Quarter 3	Quarter 4		
Building major repairs	\$175,000.00	\$0.00	\$138,352.43	16715				\$155,067.43	\$19,932.57
Helping seniors and Veterans with minor and major home repairs	\$150,000.00	\$0.00	\$15,434.00	\$2,000.00				\$17,434.00	\$132,566.00
Stipend for Project Manager, gas allowance for senior volunteers	\$75,000.00	\$0.00	\$26,200.00	\$7,500.00				\$33,700.00	\$41,300.00
Monthly -general expenses x 12	\$11,815.00	\$0.00	\$11,815.02	2,063				\$13,878.02	
Food Pantry and Blessing box provides non perishable for those in need -x12	\$38,185.00	\$0.00	\$5,366.97	4029				\$9,395.97	\$2,010.00
Van (handicap)for transporting seniors to appointments, activities	\$50,000.00	\$0.00	\$47,990.00	\$2,010.00				\$50,000.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
<b>Grand Total</b>	<b>\$500,000.00</b>	<b>\$0.00</b>	<b>\$245,158.42</b>	<b>\$51,032.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$279,475.42</b>	<b>\$195,808.57</b>

**Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):**


**Expenditure Certification**

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

<i>Bertha S Middleton</i>		Director							
Signature		Title							
Bertha S Middleton		October 25,2024							
Printed Name		Date							

**From:** [Bertha Middleton](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External]  
**Date:** Friday, October 25, 2024 3:11:04 PM  
**Attachments:** [Quarterly Expenditure Report FY25 Template - Wadmalaw Island Community Center.pdf](#)

---

**State of South Carolina Contribution Expenditure Report**

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

**Contribution Information**

Amount	State Agency Providing the Contribution	Purpose			
\$500,000	X220 - Aid to Subdivisions - Treasurer	Funds will be use to Maintain the Community Center and keep scheduled but needed programs running.			
Organization Information		Organization Contact Information			
Entity Name	Citizens Improvement Committee	Name	Bertha S. Middleton		
Address	P O Box 46	Position/Title	Volunteer		
City/State/Zip	Wadmalaw Island, SC 29487	Telephone	843-557-8408		
Website	https://www.facebook.com/profile.php?id=100064825086046	Email	wicic5605@gmail.com		
Tax ID#	57-0695049	Secondary Organization Contact Information			
Entity Type	Nonprofit Organization	Name	Debra Commodore		
		Position/Title	Secretary		
		Telephone	843-807-2911		
Reporting Period					
Reporting Period		\$16,715.00	dcwash6@outlook.com		

**Accounting of how the funds have been spent:**

Description	Budget	Expenditures						Total	Balance
		FY23 Total	FY24 Total		Quarter 2	Quarter 3	Quarter 4		
Building major repairs	\$175,000.00	\$0.00	\$138,352.43	16715				\$155,067.43	\$19,932.57
Helping seniors and Veterans with minor and major home repairs	\$150,000.00	\$0.00	\$15,434.00	\$2,000.00				\$17,434.00	\$132,566.00
Stipend for Project Manager, gas allowance for senior volunteers	\$75,000.00	\$0.00	\$26,200.00	\$7,500.00				\$33,700.00	\$41,300.00
Monthly -general expenses x 12	\$11,815.00	\$0.00	\$11,815.02	2,063				\$13,878.02	
Food Pantry and Blessing box provides non perishable for those in need -x12	\$38,185.00	\$0.00	\$5,366.97	4029				\$9,395.97	\$2,010.00
Van (handicap)for transporting seniors to appointments, activities	\$50,000.00	\$0.00	\$47,990.00	\$2,010.00				\$50,000.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
<b>Grand Total</b>	<b>\$500,000.00</b>	<b>\$0.00</b>	<b>\$245,158.42</b>	<b>\$51,032.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$279,475.42</b>	<b>\$195,808.57</b>

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

**Expenditure Certification**

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

*Bertha S Middleton*

Signature

Bertha S Middleton

Printed Name

Director

Title

October 25,2024

Date

**From:** [Bertha Middleton \(via Google Sheets\)](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External] Quarterly Expenditure Report FY25 Template - Wadmalaw Island Community Center  
**Date:** Friday, October 25, 2024 3:09:07 PM  
**Attachments:** [Quarterly Expenditure Report FY25 Template - Wadmalaw Island Community Center.pdf](#)

---

## Bertha Middleton attached a spreadsheet



Bertha Middleton ([wicic5605@gmail.com](mailto:wicic5605@gmail.com)) has attached the following spreadsheet:

sending



Quarterly Expenditure Report FY25 Template - Wadmalaw Island Com...

Google LLC, 1600 Amphitheatre Parkway, Mountain View, CA 94043, USA

You have received this email because [wicic5605@gmail.com](mailto:wicic5605@gmail.com) shared a spreadsheet with you from Google Sheets.





**State of South Carolina Contribution Expenditure Report**

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

**Contribution Information**

Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Funds will be use to Maintain the Community Center and keep scheduled but needed programs running.

**Organization Information**

Entity Name	Citizens Improvement Committee
Address	P O Box 46
City/State/Zip	Wadmalaw Island, SC 29487
Website	<a href="https://www.facebook.com/profile.php?id=100064825086046">https://www.facebook.com/profile.php?id=100064825086046</a>
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

**Organization Contact Information**

Name	Bertha S. Middleton
Position/Title	Volunteer
Telephone	843-557-8408
Email	wicic5605@gmail.com

**Secondary Organization Contact Information**

Name	Debra Commodore
Position/Title	Secretary
Telephone	843-807-2911
	\$16,715.00 dcwash6@outlook.com

**Reporting Period**

Reporting Period	
------------------	--

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Description	Budget	Expenditures						Total	Balance
		FY23 Total	FY24 Total		Quarter 2	Quarter 3	Quarter 4		
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								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
<b>Grand Total</b>	<b>\$500,000.00</b>	<b>\$0.00</b>	<b>\$245,158.42</b>	<b>\$51,032.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$279,475.42</b>	<b>\$195,808.57</b>

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<i>Bertha S Middleton</i>		Director							
Signature		Title							
Bertha S Middleton		October 25,2024							
Printed Name		Date							

**From:** [Bertha Middleton \(via Google Sheets\)](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External] Quarterly Expenditure Report FY25 Template - Wadmalaw Island Community Center  
**Date:** Friday, October 25, 2024 3:02:21 PM  
**Attachments:** [Quarterly Expenditure Report FY25 Template - Wadmalaw Island Community Center.pdf](#)

---

## Bertha Middleton attached a spreadsheet



Bertha Middleton ([wicic5605@gmail.com](mailto:wicic5605@gmail.com)) has attached the following spreadsheet:



Quarterly Expenditure Report FY25 Template - Wadmalaw Island Com...

Google LLC, 1600 Amphitheatre Parkway, Mountain View, CA 94043, USA  
You have received this email because [wicic5605@gmail.com](mailto:wicic5605@gmail.com) shared a spreadsheet with you from Google Sheets.



**State of South Carolina Contribution Expenditure Report**

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

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Tax ID#	57-0695049
Entity Type	Nonprofit Organization

**Organization Contact Information**

Name	Bertha S. Middleton
Position/Title	Volunteer
Telephone	843-557-8408
Email	wicic5605@gmail.com

**Secondary Organization Contact Information**

Name	Debra Commodore
Position/Title	Secretary
Telephone	843-807-2911
	\$16,715.00 dcwash6@outlook.com

**Reporting Period**

Reporting Period	
------------------	--

**Accounting of how the funds have been spent:**

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								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
<b>Grand Total</b>	<b>\$500,000.00</b>	<b>\$0.00</b>	<b>\$245,158.42</b>	<b>\$51,032.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$279,475.42</b>	<b>\$195,808.57</b>

**Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):**


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<i>Bertha S Middleton</i>		Director							
Signature		Title							
Bertha S Middleton		October 25,2024							
Printed Name		Date							

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Bertha Middleton](#)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** RE: [External]  
**Date:** Friday, October 25, 2024 1:57:01 PM  
**Attachments:** [Quarterly Expenditure Report FY25 Template - Wadmalaw Island Community Center.xlsx](#)

---

Please see attached.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Sent:** Friday, October 25, 2024 1:48 PM  
**To:** \_STO - Appropriated Contributions <[STO.APPROPRIATED.Contributions@sto.sc.gov](mailto:STO.APPROPRIATED.Contributions@sto.sc.gov)>  
**Subject:** [External]

Can't locate the last one sent please resend. Thanks



## State of South Carolina Contribution Expenditure Report

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### Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Funds will be use to Maintain the Community Center and keep scheduled but needed programs running.

### Organization Information

Entity Name	Citizens Improvement Committee
Address	P O Box 46
City/State/Zip	Wadmalaw Island, SC 29487
Website	<a href="https://www.facebook.com/profile.php?id=1000648250">https://www.facebook.com/profile.php?id=1000648250</a>
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

### Organization Contact Information

Name	Bertha S. Middleton
Position/Title	Volunteer
Telephone	843-557-8408
Email	wicic5605@gmail.com

### Secondary Organization Contact Information

Name	Debra Commodore
Position/Title	Secretary
Telephone	843-807-2911
Email	dcwash6@outlook.com

### Reporting Period

Reporting Period	
------------------	--

### Accounting of how the funds have been spent:

Description	Budget	Expenditures							Balance
		FY23 Total	FY24 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Building major repairs	\$175,000.00	\$0.00	\$138,352.43					\$138,352.43	\$36,647.57
Helping seniors and Veterans with minor and major home repairs	\$150,000.00	\$0.00	\$15,434.00					\$15,434.00	\$134,566.00
Stipend for Project Manager, gas allowance for senior volunteers	\$75,000.00	\$0.00	\$26,200.00					\$26,200.00	\$48,800.00
Monthly -general expenses x 12	\$11,815.00	\$0.00	\$11,815.02					\$11,815.02	-\$0.02
Food Pantry and Blessing box provides non perishable for those in need -x12	\$38,185.00	\$0.00	\$5,366.97					\$5,366.97	\$32,818.03
Van (handicap)for transporting seniors to appointments, activities	\$50,000.00	\$0.00	\$47,990.00					\$47,990.00	\$2,010.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
<b>Grand Total</b>	<b>\$500,000.00</b>	<b>\$0.00</b>	<b>\$245,158.42</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$245,158.42</b>	<b>\$254,841.58</b>

### Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

----------------------

### Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Printed Name

Title

Date

**From:** [Bertha Middleton](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External]  
**Date:** Friday, October 25, 2024 1:48:36 PM

---

Can't locate the last one sent please resend. Thanks

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Bertha Middleton](#)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** RE: [External] Re: URGENT! Quarterly Report Missing for 6/30/24  
**Date:** Friday, October 25, 2024 1:15:35 PM

---

Hi Bertha,

Thank you for sending the report for Q4 yesterday! The one I need now is the one for Q1 (July 1 through September 30) using the template I sent yesterday around 9:30.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Sent:** Friday, October 25, 2024 1:04 PM  
**To:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** Re: [External] Re: URGENT! Quarterly Report Missing for 6/30/24

I sent report yesterday.

On Wed, Oct 23, 2024 at 10:19 AM \_STO - Appropriated Contributions  
<[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)> wrote:

Hi Bertha,

I really need this report **today**. It was due back on July 15<sup>th</sup>.

We are now at the point that your FY25-Q1 report is past due, and I need the Q4 report so that I can send you the template for you to be able to do the FY25-Q1 report.

Please submit this form to me today.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
[1200 Senate Street, Suite 214](#)  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Sent:** Tuesday, October 15, 2024 9:19 AM  
**To:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** RE: [External] Re: URGENT! Quarterly Report Missing for 6/30/24

Thank you, Bertha. I can do that. Once I have the report, I will send you the template for the Q1 report that is due today.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Sent:** Tuesday, October 15, 2024 9:13 AM  
**To:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** Re: [External] Re: URGENT! Quarterly Report Missing for 6/30/24

Good morning

Please give me until the end of the day to submit the report.

Thank you

On Tue, Oct 8, 2024 at 3:08 PM \_STO - Appropriated Contributions  
<[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)> wrote:

Hi Bertha,

I still do not have this report from 6/30 and I need it before I can send you the template for the report that is due in a week (10/15).

Please submit to me ASAP.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---



**From:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>

**Sent:** Wednesday, September 25, 2024 11:40 AM

**To:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>

**Cc:** [dcwash6@outlook.com](mailto:dcwash6@outlook.com)

**Subject:** [External] Re: URGENT! Quarterly Report Missing for 6/30/24

I apologize for the delay. I'll get to you o. the morning,

On Wed, Sep 25, 2024 at 11:37 AM \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)> wrote:

Hello,

I have not received this report that is past due, please provide me with an update as to when I should expect to receive this report.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>

**Sent:** Thursday, September 19, 2024 11:39 AM

**To:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>; [dcwash6@outlook.com](mailto:dcwash6@outlook.com)

**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>

**Subject:** URGENT! Quarterly Report Missing for 6/30/24

**Importance:** High

Hello,

Currently my reports show that your organization has not submitted the quarterly report that was due in July for Q4 (ending 6/30/24). I need this report to update the template for the quarterly reports that will be due this fiscal year starting next month.

If you have any questions, please do not hesitate to reach out to me.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201  
[803-734-2658|Meg.Romaniello@sto.sc.gov](mailto:803-734-2658|Meg.Romaniello@sto.sc.gov)

**From:** [Bertha Middleton](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External]  
**Date:** Friday, October 25, 2024 1:04:54 PM  
**Attachments:** [Quarterly Expenditure Report FY24 Template - Wadmalaw Island Community Center \(2\) \(1\) \(3\).xlsx.pdf](#)

---

**State of South Carolina Contribution Expenditure Report**

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

**Contribution Information**

Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Funds will be use to Maintain the Community Center and keep scheduled but needed programs running.

**Organization Information**

Entity Name	Citizens Improvement Committee
Address	P O Box 46
City/State/Zip	Wadmalaw Island, SC 29487
Website	https://www.facebook.com/profile.php?id=100064825086046
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

**Organization Contact Information**

Name	Bertha S. Middleton
Position/Title	Volunteer
Telephone	843-557-8408
Email	wicic5605@gmail.com

**Secondary Organization Contact Information**

Name	Debra Commodore
Position/Title	Secretary
Telephone	
Email	dcwash6@outlook.com

**Reporting Period**

Reporting Period	Quarter 2: October 1, 2023 - December 30, 2023
------------------	--

**Accounting of how the funds have been spent:**

Description	Budget	Expenditures						Balance
		FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Building major repairs	\$175,000.00	\$0.00	\$65,429.18	\$69,673.25	\$3,250.00	\$0.00	\$138,352.43	\$36,647.57
Helping seniors and Veterans with minor and major home repairs	\$150,000.00	\$0.00	\$6,100.00	\$5,334.00	\$2,000.00	\$2,000.00	\$15,434.00	\$134,566.00
Stipend for Project Manager, gas allowance for senior volunteers	\$75,000.00	\$0.00	\$5,600.00	\$8,600.00	\$4,500.00	\$7,500.00	\$26,200.00	\$48,800.00
Monthly -general expenses x 12	\$11,815.00	\$0.00	\$2,857.02	\$3,874.00	\$4,050.00	\$1,034.00	\$11,815.02	-\$0.02
Food Pantry and Blessing box provides non perishable for those in need -x12	\$38,185.00	\$0.00	\$459.02	\$696.00	\$1,619.95	\$2,592.00	\$5,366.97	\$2,010.00
Van (handicap)for transporting seniors to appointments, activities	\$50,000.00	\$0.00	\$0.00	\$47,000.00	\$495.00	\$495.00	\$47,990.00	\$0.00
							\$0.00	
							\$0.00	\$0.00
							\$0.00	\$0.00
Grand Total	\$500,000.00	\$0.00	\$80,445.22	\$135,177.25	\$15,914.95	\$13,621.00	\$245,158.42	\$222,023.55

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

**Expenditure Certification**

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

*Bertha S Middleton*

Signature

Bertha S Middleton

Printed Name

Director

Title

10-24-24

Date

**From:** [Bertha Middleton](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** Re: [External] Re: URGENT! Quarterly Report Missing for 6/30/24  
**Date:** Friday, October 25, 2024 1:04:15 PM

---

I sent report yesterday.

On Wed, Oct 23, 2024 at 10:19 AM \_STO - Appropriated Contributions  
<[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)> wrote:

Hi Bertha,

I really need this report **today**. It was due back on July 15<sup>th</sup>.

We are now at the point that your FY25-Q1 report is past due, and I need the Q4 report so that I can send you the template for you to be able to do the FY25-Q1 report.

Please submit this form to me today.

-Meg



**Meg Romaniello, MBA, CPM** | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

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**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Sent:** Tuesday, October 15, 2024 9:19 AM  
**To:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** RE: [External] Re: URGENT! Quarterly Report Missing for 6/30/24

Thank you, Bertha. I can do that. Once I have the report, I will send you the template for the Q1 report that is due today.

-Meg



**Meg Romaniello, MBA, CPM** | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

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**Subject:** Re: [External] Re: URGENT! Quarterly Report Missing for 6/30/24

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803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

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**To:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>

**Cc:** [dcwash6@outlook.com](mailto:dcwash6@outlook.com)

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-Meg



**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

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803-734-2658|[Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

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<[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Sent:** Thursday, September 19, 2024 11:39 AM  
**To:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>; [dcwash6@outlook.com](mailto:dcwash6@outlook.com)  
**Cc:** \_STO - Appropriated Contributions  
<[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** URGENT! Quarterly Report Missing for 6/30/24  
**Importance:** High

Hello,

Currently my reports show that your organization has not submitted the quarterly report that was due in July for Q4 (ending 6/30/24). I need this report to update the template for the quarterly reports that will be due this fiscal year starting next month.

If you have any questions, please do not hesitate to reach out to me.

-Meg



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[803-734-2658](tel:803-734-2658)|[Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)



From: [\\_STO - Appropriated Contributions](#)  
To: [Bertha Middleton](#)  
Cc: [\\_STO - Appropriated Contributions](#)  
Subject: RE: [External] Quarterly Expenditure Report FY24 Template - Wadmalaw Island Community Center (2) (1) (3).xlsx  
Date: Thursday, October 24, 2024 9:46:10 AM  
Attachments: [image001.png](#)  
[image001.png](#)  
[Wadmalaw Island Community Center 06-30-2024.pdf](#)

Thank you! You can absolutely move funds from one line to another.  
Please see attached for updated Q4 report for your records.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**  
South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

From: Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
Sent: Thursday, October 24, 2024 9:34 AM  
To: \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
Subject: Re: [External] Quarterly Expenditure Report FY24 Template - Wadmalaw Island Community Center (2) (1) (3).xlsx

Good morning

We have a big project to complete, contractor's bid already accepted we're just waiting for them to get back to us.

We also wanted to know if funds from one line can be moved to another - if we still have work to do but have depleted funds from that line?

On Thu, Oct 24, 2024 at 9:28 AM \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)> wrote:  
Thank you! If you can reply with the explanation of any unspent funds I can add it to the report for you.

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):											

I will be sending you the template for FY25 shortly.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**  
South Carolina Treasurer's Office  
[1200 Senate Street, Suite 214](#)  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

From: Bertha Middleton (via Google Sheets) <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
Sent: Thursday, October 24, 2024 8:26 AM  
To: \_STO - Appropriated Contributions <[sto.appropriated.contributions@sto.sc.gov](mailto:sto.appropriated.contributions@sto.sc.gov)>  
Subject: [External] Quarterly Expenditure Report FY24 Template - Wadmalaw Island Community Center (2) (1) (3).xlsx

Bertha Middleton attached a spreadsheet

B

Bertha Middleton ([wicic5605@gmail.com](mailto:wicic5605@gmail.com)) has attached the following spreadsheet:

ready for October

☐ Quarterly Expenditure Report FY24 Template - Wadmalaw Island Community Center (2) (1) (3).xlsx



## State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

### Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Funds will be use to Maintain the Community Center and keep scheduled but needed programs running.

### Organization Information

Entity Name	Citizens Improvement Committee
Address	P O Box 46
City/State/Zip	Wadmalaw Island, SC 29487
Website	https://www.facebook.com/profile.php?id=100064825086046
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

### Organization Contact Information

Name	Bertha S. Middleton
Position/Title	Volunteer
Telephone	843-557-8408
Email	wicic5605@gmail.com

### Secondary Organization Contact Information

Name	Debra Commodore
Position/Title	Secretary
Telephone	843-807-2911
Email	dcwash6@outlook.com

### Reporting Period

Reporting Period	Quarter 4: April 1, 2024 - June 30, 2024
------------------	--

### Accounting of how the funds have been spent:

Description	Budget	Expenditures						Balance
		FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Building major repairs	\$175,000.00	\$0.00	\$65,429.18	\$69,673.25	\$3,250.00	\$0.00	\$138,352.43	\$36,647.57
Helping seniors and Veterans with minor and major home repairs	\$150,000.00	\$0.00	\$6,100.00	\$5,334.00	\$2,000.00	\$2,000.00	\$15,434.00	\$134,566.00
Stipend for Project Manager, gas allowance for senior volunteers	\$75,000.00	\$0.00	\$5,600.00	\$8,600.00	\$4,500.00	\$7,500.00	\$26,200.00	\$48,800.00
Monthly -general expenses x 12	\$11,815.00	\$0.00	\$2,857.02	\$3,874.00	\$4,050.00	\$1,034.00	\$11,815.02	-\$0.02
Food Pantry and Blessing box provides non perishable for those in need -x12	\$38,185.00	\$0.00	\$459.02	\$696.00	\$1,619.95	\$2,592.00	\$5,366.97	\$2,010.00
Van (handicap)for transporting seniors to appointments, activities	\$50,000.00	\$0.00	\$0.00	\$47,000.00	\$495.00	\$495.00	\$47,990.00	\$0.00
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Grand Total	\$500,000.00	\$0.00	\$80,445.22	\$135,177.25	\$15,914.95	\$13,621.00	\$245,158.42	\$222,023.55

### Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

We have a big project to complete, contractor's bid already accepted we're just waiting for them to get back to us.

### Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

*Bertha S. Middleton*

Signature

Bertha S. Middleton

Printed Name

Director

Title

10-24-24

Date

**From:** [Bertha Middleton](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** Re: [External] Quarterly Expenditure Report FY24 Template - Wadmalaw Island Community Center (2) (1) (3).xlsx  
**Date:** Thursday, October 24, 2024 9:34:39 AM  
**Attachments:** [image004.png](#)  
[image001.png](#)

---

Good morning

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We also wanted to know if funds from one line can be moved to another - if we still have work to do but have depleted funds from that line?

On Thu, Oct 24, 2024 at 9:28 AM [\\_STO - Appropriated Contributions](#) <[\\_STO.Appropriated.Contributions@sto.sc.gov](mailto:_STO.Appropriated.Contributions@sto.sc.gov)> wrote:

Thank you! If you can reply with the explanation of any unspent funds I can add it to the report for you.

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

I will be sending you the template for FY25 shortly.

-Meg



**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

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803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

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**Sent:** Thursday, October 24, 2024 8:26 AM  
**To:** \_STO - Appropriated Contributions <[sto.appropriated.contributions@sto.sc.gov](mailto:sto.appropriated.contributions@sto.sc.gov)>  
**Subject:** [External] Quarterly Expenditure Report FY24 Template - Wadmalaw Island Community Center (2) (1) (3).xlsx

## Bertha Middleton attached a spreadsheet



Bertha Middleton ([wicic5605@gmail.com](mailto:wicic5605@gmail.com)) has attached the following spreadsheet:



ready for October



Quarterly Expenditure Report FY24 Template - Wadmalaw Island Community Center (2) (1) (3).xlsx

Google LLC, [1600 Amphitheatre Parkway, Mountain View, CA 94043, USA](https://www.google.com)

You have received this email because [wicic5605@gmail.com](mailto:wicic5605@gmail.com) shared a spreadsheet with you from Google Sheets.



**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Bertha Middleton](#); [dcwash6@outlook.com](mailto:dcwash6@outlook.com)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21  
**Date:** Thursday, October 24, 2024 9:31:48 AM  
**Attachments:** [Quarterly Expenditure Report FY25 Template - Wadmalaw Island Community Center.xlsx](#)

---

Hello,

As of 6/30/24, your organization had funds left unspent from the FY23 Appropriated Earmarks. Attached is the updated form you will use to update your information each quarter for this fiscal year.

Please update and submit the form to us ([STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)) by the 15<sup>th</sup> of the month following the end of each quarter.

Your first report was due on **October 15, 2024**. Please submit the report as soon as possible.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

If you have any questions, please do not hesitate to reach out to me.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)



## State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

### Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Funds will be use to Maintain the Community Center and keep scheduled but needed programs running.

### Organization Information

Entity Name	Citizens Improvement Committee
Address	P O Box 46
City/State/Zip	Wadmalaw Island, SC 29487
Website	<a href="https://www.facebook.com/profile.php?id=1000648250">https://www.facebook.com/profile.php?id=1000648250</a>
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

### Organization Contact Information

Name	Bertha S. Middleton
Position/Title	Volunteer
Telephone	843-557-8408
Email	wicic5605@gmail.com

### Secondary Organization Contact Information

Name	Debra Commodore
Position/Title	Secretary
Telephone	843-807-2911
Email	dcwash6@outlook.com

### Reporting Period

Reporting Period	
------------------	--

### Accounting of how the funds have been spent:

Description	Budget	Expenditures							Balance
		FY23 Total	FY24 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Building major repairs	\$175,000.00	\$0.00	\$138,352.43					\$138,352.43	\$36,647.57
Helping seniors and Veterans with minor and major home repairs	\$150,000.00	\$0.00	\$15,434.00					\$15,434.00	\$134,566.00
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Van (handicap)for transporting seniors to appointments, activities	\$50,000.00	\$0.00	\$47,990.00					\$47,990.00	\$2,010.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
<b>Grand Total</b>	<b>\$500,000.00</b>	<b>\$0.00</b>	<b>\$245,158.42</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$245,158.42</b>	<b>\$254,841.58</b>

### Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

----------------------

### Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Title

Printed Name

Date

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Bertha Middleton](#)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** RE: [External] Quarterly Expenditure Report FY24 Template - Wadmalaw Island Community Center (2) (1) (3).xlsx  
**Date:** Thursday, October 24, 2024 9:28:35 AM  
**Attachments:** [image001.png](#)  
[image004.png](#)

Thank you! If you can reply with the explanation of any unspent funds I can add it to the report for you.

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

I will be sending you the template for FY25 shortly.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**From:** Bertha Middleton (via Google Sheets) <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Sent:** Thursday, October 24, 2024 8:26 AM  
**To:** \_STO - Appropriated Contributions <[sto.appropriated.contributions@sto.sc.gov](mailto:sto.appropriated.contributions@sto.sc.gov)>  
**Subject:** [External] Quarterly Expenditure Report FY24 Template - Wadmalaw Island Community Center (2) (1) (3).xlsx

## Bertha Middleton attached a spreadsheet



Bertha Middleton ([wicic5605@gmail.com](mailto:wicic5605@gmail.com)) has attached the following spreadsheet:



ready for October



Quarterly Expenditure Report FY24 Template - Wadmalaw Island Community Center (2) (1) (3).xlsx

Google LLC, 1600 Amphitheatre Parkway, Mountain View, CA 94043, USA  
You have received this email because [wicic5605@gmail.com](mailto:wicic5605@gmail.com) shared a spreadsheet with you from Google Sheets.



**From:** [Bertha Middleton \(via Google Sheets\)](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External] Quarterly Expenditure Report FY24 Template - Wadmalaw Island Community Center (2) (1) (3).xlsx  
**Date:** Thursday, October 24, 2024 8:26:33 AM  
**Attachments:** [Quarterly Expenditure Report FY24 Template - Wadmalaw Island Community Center \(2\) \(1\) \(3\).xlsx.pdf](#)

---

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ready for October



Quarterly Expenditure Report FY24 Template - Wadmalaw Island Com...

Google LLC, 1600 Amphitheatre Parkway, Mountain View, CA 94043, USA

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**State of South Carolina Contribution Expenditure Report**

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

**Contribution Information**

Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Funds will be use to Maintain the Community Center and keep scheduled but needed programs running.

**Organization Information**

Entity Name	Citizens Improvement Committee
Address	P O Box 46
City/State/Zip	Wadmalaw Island, SC 29487
Website	https://www.facebook.com/profile.php?id=100064825086046
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

**Organization Contact Information**

Name	Bertha S. Middleton
Position/Title	Volunteer
Telephone	843-557-8408
Email	wicic5605@gmail.com

**Secondary Organization Contact Information**

Name	Debra Commodore
Position/Title	Secretary
Telephone	
Email	dcwash6@outlook.com

**Reporting Period**

Reporting Period	Quarter 2: October 1, 2023 - December 30, 2023
------------------	--

**Accounting of how the funds have been spent:**

Description	Budget	Expenditures						Total	Balance
		FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4			
Building major repairs	\$175,000.00	\$0.00	\$65,429.18	\$69,673.25	\$3,250.00	\$0.00		\$138,352.43	\$36,647.57
Helping seniors and Veterans with minor and major home repairs	\$150,000.00	\$0.00	\$6,100.00	\$5,334.00	\$2,000.00	\$2,000.00		\$15,434.00	\$134,566.00
Stipend for Project Manager, gas allowance for senior volunteers	\$75,000.00	\$0.00	\$5,600.00	\$8,600.00	\$4,500.00	\$7,500.00		\$26,200.00	\$48,800.00
Monthly -general expenses x 12	\$11,815.00	\$0.00	\$2,857.02	\$3,874.00	\$4,050.00	\$1,034.00		\$11,815.02	-\$0.02
Food Pantry and Blessing box provides non perishable for those in need -x12	\$38,185.00	\$0.00	\$459.02	\$696.00	\$1,619.95	\$2,592.00		\$5,366.97	\$2,010.00
Van (handicap)for transporting seniors to appointments, activities	\$50,000.00	\$0.00	\$0.00	\$47,000.00	\$495.00	\$495.00		\$47,990.00	\$0.00
								\$0.00	
								\$0.00	\$0.00
								\$0.00	\$0.00
<b>Grand Total</b>	<b>\$500,000.00</b>	<b>\$0.00</b>	<b>\$80,445.22</b>	<b>\$135,177.25</b>	<b>\$15,914.95</b>	<b>\$13,621.00</b>		<b>\$245,158.42</b>	<b>\$222,023.55</b>

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

**Expenditure Certification**

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

*Bertha S Middleton*

Signature

Bertha S Middleton

Printed Name

Director

Title

10-24-24

Date

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Bertha Middleton](#)  
**Cc:** [\\_STO - Appropriated Contributions](#); [dcwash6@outlook.com](mailto:dcwash6@outlook.com)  
**Subject:** RE: [External] Re: URGENT! Quarterly Report Missing for 6/30/24  
**Date:** Wednesday, October 23, 2024 10:19:15 AM  
**Importance:** High

---

Hi Bertha,

I really need this report **today**. It was due back on July 15<sup>th</sup>.

We are now at the point that your FY25-Q1 report is past due, and I need the Q4 report so that I can send you the template for you to be able to do the FY25-Q1 report.

Please submit this form to me today.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

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**Sent:** Wednesday, September 25, 2024 11:40 AM

**To:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>

**Cc:** [dcwash6@outlook.com](mailto:dcwash6@outlook.com)

**Subject:** [External] Re: URGENT! Quarterly Report Missing for 6/30/24

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**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** Re: [External] Re: URGENT! Quarterly Report Missing for 6/30/24  
**Date:** Tuesday, October 15, 2024 9:13:18 AM

---

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**Cc:** [dcwash6@outlook.com](#); [\\_STO - Appropriated Contributions](#)  
**Subject:** RE: [External] Re: URGENT! Quarterly Report Missing for 6/30/24  
**Date:** Tuesday, October 8, 2024 3:08:41 PM  
**Importance:** High

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**Subject:** [External] Re: URGENT! Quarterly Report Missing for 6/30/24  
**Date:** Wednesday, September 25, 2024 11:40:46 AM

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803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Sent:** Thursday, September 19, 2024 11:39 AM  
**To:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>; [dcwash6@outlook.com](mailto:dcwash6@outlook.com)  
**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** URGENT! Quarterly Report Missing for 6/30/24  
**Importance:** High

Hello,

Currently my reports show that your organization has not submitted the quarterly report that was due in July for Q4 (ending 6/30/24). I need this report to update the template for the quarterly reports that will be due this fiscal year starting next month.

If you have any questions, please do not hesitate to reach out to me.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Bertha Middleton](#); [dcwash6@outlook.com](mailto:dcwash6@outlook.com)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** URGENT! Quarterly Report Missing for 6/30/24  
**Date:** Thursday, September 19, 2024 11:39:09 AM  
**Importance:** High

---

Hello,

Currently my reports show that your organization has not submitted the quarterly report that was due in July for Q4 (ending 6/30/24). I need this report to update the template for the quarterly reports that will be due this fiscal year starting next month.

If you have any questions, please do not hesitate to reach out to me.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)



**From:** [Bertha Middleton](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External] Re: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21  
**Date:** Wednesday, July 10, 2024 12:06:19 PM

---

Thanks for the reminder.

On Wed, Jul 10, 2024 at 12:04 PM \_STO - Appropriated Contributions  
<[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)> wrote:

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us  
([STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)) by the 15<sup>th</sup> of the month following the end of each quarter.

**Q4 (ending 6/30/24) update due date: 7/15/24**

If you have any questions, please do not hesitate to reach out to me.

-Meg



**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Bertha Middleton](#); [dcwash6@outlook.com](mailto:dcwash6@outlook.com)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21  
**Date:** Wednesday, July 10, 2024 12:04:44 PM

---

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us ([STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)) by the 15<sup>th</sup> of the month following the end of each quarter.

**Q4 (ending 6/30/24) update due date: 7/15/24**

If you have any questions, please do not hesitate to reach out to me.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**From:** [Bertha Middleton](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External]  
**Date:** Monday, May 13, 2024 9:52:30 AM  
**Attachments:** [Quarterly Expenditure Report FY24 Template - Wadmalaw Island Community Center \(2\) \(1\) \(3\).xlsx\\_safe.pdf](#)

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# State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information									
Amount	State Agency Providing the Contribution	Purpose							
\$500,000	X220 - Aid to Subdivisions - Treasurer	Funds will be use to Maintain the Community Center and keep scheduled but needed programs running.							
Organization Information		Organization Contact Information							
Entity Name	Citizens Improvement Committee	Name	Bertha S. Middleton						
Address	P O Box 46	Position/Title	Volunteer						
City/State/Zip	Wadmalaw Island, SC 29487	Telephone	843-557-8408						
Website	https://www.facebook.com/profile.php?ids=	Email	wicic5605@gmail.com						
Tax ID#	57-0695049	Secondary Organization Contact Information							
Entity Type	Nonprofit Organization	Name	Debra Commodore						
Reporting Period		Position/Title	Secretary						
Reporting Period	Quarter 2: October 1, 2023 - December 30, 2023	Telephone	843-807-2911						
		Email	dcwash6@outlook.com						
Accounting of how the funds have been spent:									
Description	Budget	Expenditures						Balance	
		FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total		
Building major repairs	\$175,000.00	\$0.00	\$65,429.18	\$69,673.25	\$3,250.00		\$138,352.43	\$36,647.57	
Helping seniors and Veterans with minor and major home repairs	\$150,000.00	\$0.00	\$6,100.00	\$5,334.00	\$2,000.00		\$13,434.00	\$136,566.00	
Stipend for Project Manager, gas allowance for senior volunteers	\$75,000.00	\$0.00	\$5,600.00	\$8,600.00	\$4,500.00		\$18,700.00	\$56,300.00	
Monthly -general expenses x 12	\$11,815.00	\$0.00	\$2,857.02	\$3,874.00	\$4,050.00		\$10,781.02	\$1,033.98	
Food Pantry and Blessing box provides non perishable for those in need -x	\$38,185.00	\$0.00	\$459.02	\$696.00	\$1,619.95		\$2,774.97	\$35,410.03	
Van (handicap)for transporting seniors to appointments, activities	\$50,000.00	\$0.00	\$0.00	\$47,000.00	\$495.00		\$47,495.00	\$2,505.00	
							\$0.00	\$0.00	
							\$0.00	\$0.00	
							\$0.00	\$0.00	
Grand Total	\$500,000.00	\$0.00	\$80,445.22	\$135,177.25	\$15,914.95	\$0.00	\$231,537.42	\$268,462.58	
Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):									
Expenditure Certification									
The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.									
Signature		Director							
Printed Name		Title							
		05/12/2024							
		Date							

**From:** [Bertha Middleton](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External]  
**Date:** Monday, May 13, 2024 9:50:25 AM  
**Attachments:** [Quarterly Expenditure Report FY24 Template - Wadmalaw Island Community Center \(2\) \(1\) \(3\).xlsx\\_safe.pdf](#)

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# State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information									
Amount	State Agency Providing the Contribution	Purpose							
\$500,000	X220 - Aid to Subdivisions - Treasurer	Funds will be use to Maintain the Community Center and keep scheduled but needed programs running.							
Organization Information		Organization Contact Information							
Entity Name	Citizens Improvement Committee	Name	Bertha S. Middleton						
Address	P O Box 46	Position/Title	Volunteer						
City/State/Zip	Wadmalaw Island, SC 29487	Telephone	843-557-8408						
Website	https://www.facebook.com/profile.php?ids=	Email	wicic5605@gmail.com						
Tax ID#	57-0695049	Secondary Organization Contact Information							
Entity Type	Nonprofit Organization	Name	Debra Commodore						
Reporting Period		Position/Title	Secretary						
Reporting Period	Quarter 2: October 1, 2023 - December 30, 2023	Telephone	843-807-2911						
		Email	dcwash6@outlook.com						
Accounting of how the funds have been spent:									
Description	Budget	Expenditures						Balance	
		FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total		
Building major repairs	\$175,000.00	\$0.00	\$65,429.18	\$69,673.25	\$3,250.00		\$138,352.43	\$36,647.57	
Helping seniors and Veterans with minor and major home repairs	\$150,000.00	\$0.00	\$6,100.00	\$5,334.00	\$2,000.00		\$13,434.00	\$136,566.00	
Stipend for Project Manager, gas allowance for senior volunteers	\$75,000.00	\$0.00	\$5,600.00	\$8,600.00	\$4,500.00		\$18,700.00	\$56,300.00	
Monthly -general expenses x 12	\$11,815.00	\$0.00	\$2,857.02	\$3,874.00	\$4,050.00		\$10,781.02	\$1,033.98	
Food Pantry and Blessing box provides non perishable for those in need -x	\$38,185.00	\$0.00	\$459.02	\$696.00	\$1,619.95		\$2,774.97	\$35,410.03	
Van (handicap)for transporting seniors to appointments, activities	\$50,000.00	\$0.00	\$0.00	\$47,000.00	\$495.00		\$47,495.00	\$2,505.00	
							\$0.00	\$0.00	
							\$0.00	\$0.00	
							\$0.00	\$0.00	
Grand Total	\$500,000.00	\$0.00	\$80,445.22	\$135,177.25	\$15,914.95	\$0.00	\$231,537.42	\$268,462.58	
Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):									
Expenditure Certification									
The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.									
Signature		Director							
Printed Name		Title							
		05/12/2024							
		Date							

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Bertha Middleton](#); [dcwash6@outlook.com](mailto:dcwash6@outlook.com)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21  
**Date:** Tuesday, May 7, 2024 3:07:17 PM  
**Importance:** High

---

Good afternoon,

It appears that your organization has not submitted its Q3 report.

**Please submit it to me by the end of the day tomorrow (5/8/2024).**

Thank you,

Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Sent:** Monday, April 8, 2024 4:23 PM  
**To:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>; [dcwash6@outlook.com](mailto:dcwash6@outlook.com)  
**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us ([STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)) by the 15<sup>th</sup> of the month following the end of each quarter.

**Q3 (ending 3/31/24) update due date: 4/15/24**

If you have any questions, please do not hesitate to reach out to me.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)



**From:** [Bertha Middleton](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External] Re: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21  
**Date:** Monday, April 8, 2024 4:32:40 PM

---

Thank you!

Bertha

On Mon, Apr 8, 2024 at 4:23 PM \_STO - Appropriated Contributions  
<[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)> wrote:

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us  
([STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)) by the 15<sup>th</sup> of the month following the end of each quarter.

**Q3 (ending 3/31/24) update due date: 4/15/24**

If you have any questions, please do not hesitate to reach out to me.

-Meg



**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658|[Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Bertha Middleton](#); [dcwash6@outlook.com](mailto:dcwash6@outlook.com)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21  
**Date:** Monday, April 8, 2024 4:23:12 PM

---

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us ([STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)) by the 15<sup>th</sup> of the month following the end of each quarter.

**Q3 (ending 3/31/24) update due date: 4/15/24**

If you have any questions, please do not hesitate to reach out to me.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**From:** [Bertha Middleton](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External]  
**Date:** Friday, February 16, 2024 11:24:19 AM  
**Attachments:** [Quarterly Expenditure Report FY24 Template - Wadmalaw Island Community Center.pdf](#)

---



# State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

## Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Funds will be use to Maintain the Community Center and keep scheduled but needed programs running.

## Organization Information

Entity Name	Citizens Improvement Committee
Address	P O Box 46
City/State/Zip	Wadmalaw Island, SC 29487
Website	<a href="https://www.facebook.com/profile.php?id=100064825086046">https://www.facebook.com/profile.php?id=100064825086046</a>
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

## Organization Contact Information

Name	Bertha S. Middleton
Position/Title	Volunteer
Telephone	843-557-8408
Email	wicic5605@gmail.com

## Secondary Organization Contact Information

Name	Debra Commodore
Position/Title	Secretary
Telephone	843-807-2911
Email	dcwash6@outlook.com

## Reporting Period

Reporting Period	Quarter 2: October 1, 2023 - December 30, 2023
------------------	--

## Accounting of how the funds have been spent:

Description	Budget	Expenditures						Balance
		FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Building major repairs	\$175,000.00	\$0.00	\$65,429.18	\$69,673.25			\$135,102.43	\$39,897.57
Helping seniors and Veterans with minor and major home repairs	\$150,000.00	\$0.00	\$6,100.00	\$5,334.00			\$11,434.00	\$138,566.00
Stipend for Project Manager, gas allowance for senior volunteers	\$75,000.00	\$0.00	\$5,600.00	\$8,600.00			\$14,200.00	\$60,800.00
Monthly -general expenses x 12	\$11,815.00	\$0.00	\$2,857.02	\$3,874.00			\$6,731.02	\$5,083.98
Food Pantry and Blessing box provides non perishable for those in need -x12	\$38,185.00	\$0.00	\$459.02	\$696.00			\$1,155.02	\$37,029.98
Van (handicap)for transporting seniors to appointments, activities	\$50,000.00	\$0.00	\$0.00	\$47,000.00			\$47,000.00	\$3,000.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
Grand Total	\$500,000.00	\$0.00	\$80,445.22	\$135,177.25	\$0.00	\$0.00	\$215,622.47	\$284,377.53

## Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

## Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

<i>Bertha Middleton</i>	Director
Signature	Title
Bertha Middleton	02/16/2024
Printed Name	Date

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Bertha Middleton](#); [dcwash6@outlook.com](mailto:dcwash6@outlook.com)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** RE: [External] Re: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21  
**Date:** Thursday, February 15, 2024 3:17:28 PM  
**Attachments:** [Quarterly Expenditure Report FY24 Template - Wadmalaw Island Community Center.xlsx](#)  
**Importance:** High

---

Good afternoon,

At this time, I have not received your Q2 report that was due on the 15<sup>th</sup> of January.

This report is now **a month past due**. Please update the attached template and submit it by the end of the workday tomorrow (2/16).

-

If you have any questions, please let me.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Sent:** Wednesday, January 17, 2024 11:06 AM  
**To:** \_STO - Appropriated Contributions <[STO.APPROPRIATED.Contributions@sto.sc.gov](mailto:STO.APPROPRIATED.Contributions@sto.sc.gov)>  
**Subject:** [External] Re: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Good Morning

I will get my report submitted today.

Thank you

On Fri, Jan 5, 2024 at 1:41 PM Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)> wrote:

Happy New Year!

Thanks so much I'll have it in Monday.

On Fri, Jan 5, 2024 at 1:40 PM \_STO - Appropriated Contributions  
<[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)> wrote:

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us

([STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)) by the 15<sup>th</sup> of the month following the end of each quarter.

**Q2 (ending 12/31/23) update due date: 1/15/24**

If you have any questions, please do not hesitate to reach out to me.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)



## State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Funds will be use to Maintain the Community Center and keep scheduled but needed programs running.

Organization Information	
Entity Name	Citizens Improvement Committee
Address	P O Box 46
City/State/Zip	Wadmalaw Island, SC 29487
Website	<a href="https://www.facebook.com/profile.php?id=10006482508">https://www.facebook.com/profile.php?id=10006482508</a>
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

Reporting Period	
Reporting Period	Quarter 2: October 1, 2023 - December 30, 2023

Organization Contact Information	
Name	Bertha S. Middleton
Position/Title	Volunteer
Telephone	843-557-8408
Email	wicic5605@gmail.com
Secondary Organization Contact Information	
Name	Debra Commodore
Position/Title	Secretary
Telephone	843-807-2911
Email	dcwash6@outlook.com

Accounting of how the funds have been spent:								
Description	Budget	Expenditures						Balance
		FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Building major repairs	\$175,000.00	\$0.00	\$65,429.18				\$65,429.18	\$109,570.82
Helping seniors and Veterans with minor and major home repairs	\$150,000.00	\$0.00	\$6,100.00				\$6,100.00	\$143,900.00
Stipend for Project Manager, gas allowance for senior volunteers	\$75,000.00	\$0.00	\$5,600.00				\$5,600.00	\$69,400.00
Monthly -general expenses x 12	\$11,815.00	\$0.00	\$2,857.02				\$2,857.02	\$8,957.98
Food Pantry and Blessing box provides non perishable for those in need -x12	\$38,185.00	\$0.00	\$459.02				\$459.02	\$37,725.98
Van (handicap)for transporting seniors to appointments, activities	\$50,000.00	\$0.00	\$0.00				\$0.00	\$50,000.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
<b>Grand Total</b>	<b>\$500,000.00</b>	<b>\$0.00</b>	<b>\$80,445.22</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$80,445.22</b>	<b>\$419,554.78</b>

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification
The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Title

Printed Name

Date

**From:** [Bertha Middleton](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External] Re: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21  
**Date:** Wednesday, January 17, 2024 11:05:52 AM

---

Good Morning  
I will get my report submitted today.

Thank you

On Fri, Jan 5, 2024 at 1:41 PM Bertha Middleton <[wicie5605@gmail.com](mailto:wicie5605@gmail.com)> wrote:  
Happy New Year!

Thanks so much I'll have it in Monday.

On Fri, Jan 5, 2024 at 1:40 PM \_STO - Appropriated Contributions  
<[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)> wrote:

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us  
([STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)) by the 15<sup>th</sup> of the month following the end of each quarter.

**Q2 (ending 12/31/23) update due date: 1/15/24**

If you have any questions, please do not hesitate to reach out to me.

-Meg



**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office



[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**From:** [Bertha Middleton](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External] Re: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21  
**Date:** Friday, January 5, 2024 1:42:12 PM

---

Happy New Year!

Thanks so much I'll have it in Monday.

On Fri, Jan 5, 2024 at 1:40 PM \_STO - Appropriated Contributions  
<[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)> wrote:

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us  
([STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)) by the 15<sup>th</sup> of the month following the end of each quarter.

**Q2 (ending 12/31/23) update due date: 1/15/24**

If you have any questions, please do not hesitate to reach out to me.

-Meg



**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

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[803-734-2658](tel:803-734-2658)|[Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Bertha Middleton](#); [dcwash6@outlook.com](mailto:dcwash6@outlook.com)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21  
**Date:** Friday, January 5, 2024 1:40:29 PM

---

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us ([STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)) by the 15<sup>th</sup> of the month following the end of each quarter.

**Q2 (ending 12/31/23) update due date: 1/15/24**

If you have any questions, please do not hesitate to reach out to me.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**From:** [Bertha Middleton](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External]  
**Date:** Tuesday, October 17, 2023 1:55:09 PM  
**Attachments:** [HPSCAN-20231017174941191-2023-10-17-175029556.pdf](#)

---



## State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

### Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Funds will be use to Maintain the Community Center and keep scheduled but needed programs running.

### Organization Information

Entity Name	Citizens Improvement Committee
Address	P O Box 46
City/State/Zip	Wadmalaw Island, SC 29487
Website	<a href="https://www.facebook.com/profile.php?id=100064825086046">https://www.facebook.com/profile.php?id=100064825086046</a>
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

### Organization Contact Information

Name	Bertha S. Middleton
Position/Title	Volunteer
Telephone	843-557-8408
Email	wicic5605@gmail.com

### Secondary Organization Contact Information

Name	Debra Commodore
Position/Title	Secretary
Telephone	843-807-2911
Email	dcwash6@outlook.com

### Reporting Period

Reporting Period	
------------------	--

### Accounting of how the funds have been spent:

Description	Budget	Expenditures						Balance
		FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Building major repairs	\$175,000.00		\$0.00	\$65,429.18			\$65,429.18	\$109,570.82
Helping seniors and Veterans with minor and major home repairs	\$150,000.00		\$0.00	\$6,100.00			\$6,100.00	\$143,900.00
Stipend for Project Manager, gas allowance for senior volunteers	\$75,000.00		\$0.00	\$5,600.00			\$5,600.00	\$69,400.00
Monthly -general expenses x 12	\$11,815.00		\$0.00	\$2,857.02			\$2,857.02	\$8,957.98
Food Pantry and Blessing box provides non perishable for those in need -x12	\$38,185.00		\$0.00	\$459.02			\$459.02	\$37,725.98
Van (handicap)for transporting seniors to appointments, activities	\$50,000.00		\$0.00	\$0.00			\$0.00	\$50,000.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
<b>Grand Total</b>	<b>\$500,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$80,445.22</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$80,445.22</b>	<b>\$419,554.78</b>

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

### Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature  
Bertha Middleton  
Printed Name

Director  
Title  
Date

10/17/23

## **Communication Log**

Date: 10/10/2023

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Bertha Middleton regarding her voicemail. Ms. Middleton wanted to know if there was time frame that the funds had to be spent by. Meg explained that based on the proviso there was no time frame/end date. They would just have to submit the quarterly reports each quarter until the funds were fully spent.

**From:** [giSTT Message](#)  
**To:** [Romaniello, Meg](#)  
**Subject:** [External] Voice Message from MIDDLETON,BERTH (843-557-8408 ) on 10/10/23 2:28 PM for 8037342658  
**Date:** Tuesday, October 10, 2023 2:29:21 PM  
**Attachments:** [8435578408-101023-142806-8037342658-1002132-1.wav](#)

---



Voice Message from MIDDLETON,BERTH (843-557-8408 ) on 10/10/23 2:28 PM (5 second msg)

**MESSAGE:**

" Hi, this is Bertha Middleton. Again, what Marlin community Center."

There are 0 new and 0 old messages in your mailbox.

**From:** [giSTT Message](#)  
**To:** [Romaniello, Meg](#)  
**Subject:** [External] Voice Message from MIDDLETON,BERTH (843-557-8408 ) on 10/10/23 1:07 PM for 8037342658  
**Date:** Tuesday, October 10, 2023 1:08:23 PM  
**Attachments:** [8435578408-101023-130727-8037342658-1002050-1.wav](#)

---



Voice Message from MIDDLETON,BERTH (843-557-8408 ) on 10/10/23 1:07 PM (18 second msg)

**MESSAGE:**

" Hey Meg, this is worth of Lexington. Again. Can you give me a call back at your convenience. Thank you. This is the Ward Mulholland community Center 843-557-8408. Thank you."

There are 0 new and 0 old messages in your mailbox.



**From:** [giSTT Message](#)  
**To:** [Romaniello, Meg](#)  
**Subject:** [External] Voice Message from MIDDLETON,BERTH (843-557-8408 ) on 10/9/23 3:59 PM for 8037342658  
**Date:** Monday, October 9, 2023 4:01:02 PM  
**Attachments:** [8435578408-100923-155958-8037342658-1001702-1.wav](#)

---



Voice Message from MIDDLETON,BERTH (843-557-8408 ) on 10/9/23 3:59 PM (18 second msg)

**MESSAGE:**

" Hi, Nick. This is Bertha Middleton from the Ward and a lot of community Center will you give me a call back I have a couple of questions. I know, you'll be able to help me with 843-557-8408. Thank you so much."

There are 0 new and 0 old messages in your mailbox.

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Bertha Middleton](#)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21  
**Date:** Thursday, September 14, 2023 2:36:40 PM  
**Attachments:** [Quarterly Expenditure Report FY24 Template - Wadmalaw Island Community Center.xlsx](#)

---

Hello,

As of 6/30/23, your organization had funds left unspent from the FY23 Appropriated Earmarks. Attached is the updated form you will use to update your information each quarter. Please note that a section for a secondary organization contact has been added. This section is required.

Please update and submit the form to us ([STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)) by the 15<sup>th</sup> of the month following the end of each quarter.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

If you have any questions, please do not hesitate to reach out to me.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)



## State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

### Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Funds will be use to Maintain the Community Center and keep scheduled but needed programs running.

### Organization Information

Entity Name	Citizens Improvement Committee
Address	P O Box 46
City/State/Zip	Wadmalaw Island, SC 29487
Website	<a href="https://www.facebook.com/profile.php?id=10006482508">https://www.facebook.com/profile.php?id=10006482508</a>
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

### Reporting Period

Reporting Period	
------------------	--

### Organization Contact Information

Name	Bertha S. Middleton
Position/Title	Volunteer
Telephone	843-557-8408
Email	wicic5605@gmail.com

### Secondary Organization Contact Information

Name	
Position/Title	
Telephone	
Email	

### Accounting of how the funds have been spent:

Description	Budget	Expenditures						Balance
		FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Building major repairs	\$175,000.00						\$0.00	\$175,000.00
Helping seniors and Veterans with minor and major home repairs	\$150,000.00						\$0.00	\$150,000.00
Stipend for Project Manager, gas allowance for senior volunteers	\$75,000.00						\$0.00	\$75,000.00
Monthly -general expenses x 12	\$11,815.00						\$0.00	\$11,815.00
Food Pantry and Blessing box provides non perishable for those in need -x12	\$38,185.00						\$0.00	\$38,185.00
Van (handicap)for transporting seniors to appointments, activities	\$50,000.00						\$0.00	\$50,000.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
<b>Grand Total</b>	<b>\$500,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$500,000.00</b>

### Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

--------------

### Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Title

Printed Name

Date

**From:** [Bertha Middleton](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** Re: URGENT: RE: [External]  
**Date:** Tuesday, August 22, 2023 9:30:29 AM  
**Attachments:** [image005.png](#)

---

Good Morning

I sent the updated report please let me know if you received it. I think this is a draft that keeps popping up.

Thank you  
Bertha

On Thu, Aug 17, 2023 at 3:32 PM \_STO - Appropriated Contributions  
<[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)> wrote:

Hi Ms. Middleton,

At this time, I have not received your corrected quarterly report. As a result, your account has been marked as **delinquent**.

Please submit your missing quarterly report for the funds your organization received in November 2021 **ASAP**.

**Q4 (ending 6/30/23) update due date: 7/15/23 – past due**

Please respond by the **end of the day tomorrow** as to when I should expect to see your report.

I have attached the example report in case you need it.

If you have any questions, please do not hesitate to reach out.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**



South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---


**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Sent:** Thursday, July 27, 2023 3:13 PM  
**To:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** RE: [External]

Hi Ms. Middleton,

The submission you provided still had blank areas that needed to be updated(see screenshot below). I have reattached the template of what your Q4 report should like if there were no expenses. If everything looks correct on the attachment, please sign and date it then resubmit.

Areas updated in attachment:

- Contribution Information – this should match the request for funds
- Reporting period – the correct quarter should be selected from the drop down list
- Accounting: Description and budget – these should match the request for funds
- Accounting Expenditures – dollar amounts even if they are zero should be in the column that corresponds to the quarter you are reporting on

 THIS FORM IS DESIGNED TO COLLECT THE QUARTERLY AND ANNUAL EXPENDITURE REPORTS REQUIRED BY SOUTH CAROLINA IN ACCORDANCE WITH PROVISO 117.21 OF THE APPROPRIATIONS ACT OF 2022 AND EXECUTIVE ORDER 2022-19. THIS FORM MUST BE SUBMITTED TO THE STATE AGENCY THAT IS PROVIDING THE CONTRIBUTION TO THE DESIGNATION ORGANIZATION AT THE END OF YEAR QUARTER AND BY JUNE 30, 2023.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000.00		

Organization Information	
Entity Name	Wadmalaw Island Citizen Improvement Committee
Address	PO Box 46
City/State/Zip	Wadmalaw Island SC 29487
Website	
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

Organization Contact Information	
Name	Bertha Middleton
Position/Title	Director
Telephone	843-557-8408
Email	wicic5605@gmail.com

Reporting Period	
Reporting Period	

Accounting of how the funds have been spent:							
Description	Budget	Expenditures				Total	Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4		
	\$500,000.00	\$0.00				\$0.00	\$500,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):	
We have been interviewin contractors etc. to begin our projects 8/1/23	

Expenditure Certification	
The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.	
Bertha Middleton	Director

Please let me know if you have any questions.

-Meg



**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**From:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>

**Sent:** Thursday, July 27, 2023 10:37 AM

**To:** \_STO - Appropriated Contributions  
<[STO.APPROPRIATED.Contributions@sto.sc.gov](mailto:STO.APPROPRIATED.Contributions@sto.sc.gov)>  
**Subject:** [External]

**From:** [Bertha Middleton](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External]  
**Date:** Friday, August 18, 2023 4:07:44 PM  
**Attachments:** [HPSCAN-20230818200326152-2023-08-18-200413113.pdf](#)

---





# State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	X220 - Aid to Subdivisions - Treasurer	Funds will be use to Maintain the Community Center and keep scheduled but needed programs running.

Organization Information	
Entity Name	Citizens Improvement Committee
Address	P O Box 46
City/State/Zip	Wadmalaw Island, SC 29487
Website	<a href="https://www.facebook.com/profile.php?id=10006482508">https://www.facebook.com/profile.php?id=10006482508</a>
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

Organization Contact Information	
Name	Bertha Middleton
Position/Title	Director
Telephone	843-557-8408
Email	wicic5605@gmail.com

Reporting Period	
Reporting Period	Quarter 4: April 1, 2023 - June 30, 2023

Accounting of how the funds have been spent:							
Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Building major repairs	\$175,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$175,000.00
Helping seniors and Veterans with minor and major home repairs	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00
Stipend for Project Manager, gas allowance for senior volunteers	\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00
Monthly -general expenses x 12	\$11,815.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,815.00
Food Pantry and Blessing box provides non perishable for those in need -x12	\$38,185.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,185.00
Van (handicap)for transporting seniors to appointments, activities	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

We have been interviewing contractors etc. to begin our projects 8/1/23

## Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

*Bertha Middleton*

Signature

Bertha Middleton

Printed Name

Director

Title

Date

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Bertha Middleton](#)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** URGENT: RE: [External]  
**Date:** Thursday, August 17, 2023 3:32:30 PM  
**Attachments:** [image005.png](#)  
[Quarterly Expenditure Report example.xlsx](#)  
**Importance:** High

---

Hi Ms. Middleton,

At this time, I have not received your corrected quarterly report. As a result, your account has been marked as **delinquent**.

Please submit your missing quarterly report for the funds your organization received in November 2021 **ASAP**.

**Q4 (ending 6/30/23) update due date: 7/15/23 – past due**

Please respond by the **end of the day tomorrow** as to when I should expect to see your report.

I have attached the example report in case you need it.

If you have any questions, please do not hesitate to reach out.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Sent:** Thursday, July 27, 2023 3:13 PM  
**To:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** RE: [External]


Hi Ms. Middleton,

The submission you provided still had blank areas that needed to be updated (see screenshot below). I have reattached the template of what your Q4 report should look like if there were no expenses. If everything looks correct on the attachment, please sign and date it then resubmit.

Areas updated in attachment:

- Contribution Information – this should match the request for funds
- Reporting period – the correct quarter should be selected from the drop down list

- Accounting: Description and budget – these should match the request for funds
- Accounting Expenditures – dollar amounts even if they are zero should be in the column that corresponds to the quarter you are reporting on

 This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000.00		

Organization Information	
Entity Name	Wadmalaw Island Citizen Improvement Committee
Address	PO Box 46
City/State/Zip	Wadmalaw Island SC 29487
Website	
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

Organization Contact Information	
Name	Bertha Middleton
Position/Title	Director
Telephone	843-557-8408
Email	wicic5605@gmail.com

Reporting Period	
Reporting Period	

Accounting of how the funds have been spent:							
Description	Budget	Expenditures				Total	Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4		
	\$500,000.00	\$0.00				\$0.00	\$500,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):	
We have been interviewin contractors etc. to begin our projects 8/1/23	

Expenditure Certification	
The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.	
Bertha Middleton	Director

Please let me know if you have any questions.

-Meg

### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**From:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>

**Sent:** Thursday, July 27, 2023 10:37 AM

**To:** \_STO - Appropriated Contributions <[STO.APPROPRIATED.Contributions@sto.sc.gov](mailto:STO.APPROPRIATED.Contributions@sto.sc.gov)>

**Subject:** [External]





# State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	X220 - Aid to Subdivisions - Treasurer	Funds will be use to Maintain the Community Center and keep scheduled but needed programs running.

Organization Information	
Entity Name	Citizens Improvement Committee
Address	P O Box 46
City/State/Zip	Wadmalaw Island, SC 29487
Website	https://www.facebook.com/profile.php?ids=10006482508
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

Organization Contact Information	
Name	Bertha Middleton
Position/Title	Director
Telephone	843-557-8408
Email	wicic5605@gmail.com

Reporting Period	
Reporting Period	Quarter 4: April 1, 2023 - June 30, 2023

Accounting of how the funds have been spent:							
Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Building major repairs	\$175,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$175,000.00
Helping seniors and Veterans with minor and major home repairs	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00
Stipend for Project Manager, gas allowance for senior volunteers	\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00
Monthly -general expenses x 12	\$11,815.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,815.00
Food Pantry and Blessing box provides non perishable for those in need -x12	\$38,185.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,185.00
Van (handicap)for transporting seniors to appointments, activities	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :
We have been interviewing contractors etc. to begin our projects 8/1/23

Expenditure Certification
The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature  
Bertha Middleton  
Printed Name

Director  
Title  
Date



-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov

---

**From:** Bertha Middleton <wicic5605@gmail.com>

**Sent:** Thursday, July 27, 2023 10:37 AM

**To:** \_STO - Appropriated Contributions <STO.APPROPRIATED.Contributions@sto.sc.gov>

**Subject:** [External]



# State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	X220 - Aid to Subdivisions - Treasurer	Funds will be use to Maintain the Community Center and keep scheduled but needed programs running.

Organization Information	
Entity Name	Citizens Improvement Committee
Address	P O Box 46
City/State/Zip	Wadmalaw Island, SC 29487
Website	https://www.facebook.com/profile.php?ids=10006482508
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

Organization Contact Information	
Name	Bertha Middleton
Position/Title	Director
Telephone	843-557-8408
Email	wicic5605@gmail.com

Reporting Period	
Reporting Period	Quarter 4: April 1, 2023 - June 30, 2023

Accounting of how the funds have been spent:							
Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Building major repairs	\$175,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$175,000.00
Helping seniors and Veterans with minor and major home repairs	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00
Stipend for Project Manager, gas allowance for senior volunteers	\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00
Monthly -general expenses x 12	\$11,815.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,815.00
Food Pantry and Blessing box provides non perishable for those in need -x12	\$38,185.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,185.00
Van (handicap)for transporting seniors to appointments, activities	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :
We have been interviewing contractors etc. to begin our projects 8/1/23

Expenditure Certification
The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature  
Bertha Middleton  
Printed Name

Director  
Title  
Date

**From:** [Bertha Middleton](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External]  
**Date:** Thursday, July 27, 2023 10:36:57 AM  
**Attachments:** [HPSCAN-20230727133607114-2023-07-27-133654052.pdf](#)

---



**State of South Carolina Contribution Expenditure Report**

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

**Contribution Information**

Amount	State Agency Providing the Contribution	Purpose
\$500,000.00		

**Organization Information**

Entity Name	Wadmalaw Island Citizen Improvement Committee
Address	PO Box 46
City/State/Zip	Wadmalaw Island SC 29487
Website	
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

**Organization Contact Information**

Name	Bertha Middleton
Position/Title	Director
Telephone	843-557-8408
Email	wicic5605@gmail.com

**Reporting Period**

Reporting Period	
------------------	--

**Accounting of how the funds have been spent:**

Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
	\$500,000.00	\$0.00				\$0.00	\$500,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
<b>Grand Total</b>	<b>\$500,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$500,000.00</b>

**Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):**

We have been interviewin contractors etc. to begin our projects 8/1/23

**Expenditure Certification**

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Bertha Middleton	Director
Signature	Title
Bertha Middleton	7/15/23
Printed Name	Date

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Bertha Middleton](#)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** RE: [External] Quarterly Expenditure Report.xlsx  
**Date:** Wednesday, July 19, 2023 4:20:40 PM  
**Attachments:** [Quarterly Expenditure Report\\_example.xlsx](#)  
[image005.png](#)

---

Hi Ms. Middleton,

There were a few areas that needed to be updated on your submission. I have attached a template of what your Q4 report should like if there were no expenses. If everything looks correct, please sign and date it then resubmit.

Areas updated:

- Contribution Information – this should match the request for funds
- Reporting period – the correct quarter should be selected from the drop down list
- Accounting: Description and budget – these should match the request for funds
- Accounting Expenditures – dollar amounts even if they are zero should be in the column that corresponds to the quarter you are reporting on

If you have any questions, please let me know.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** Bertha Middleton (via Google Sheets) <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Sent:** Saturday, July 15, 2023 11:28 PM  
**To:** \_STO - Appropriated Contributions <[sto.appropriated.contributions@sto.sc.gov](mailto:sto.appropriated.contributions@sto.sc.gov)>  
**Subject:** [External] Quarterly Expenditure Report.xlsx

## Bertha Middleton attached a spreadsheet



Bertha Middleton ([wicic5605@gmail.com](mailto:wicic5605@gmail.com)) has attached the following spreadsheet:



Quarterly Expenditure Report.xlsx

Google LLC, 1600 Amphitheatre Parkway, Mountain View, CA 94043, USA  
You have received this email because [wicic5605@gmail.com](mailto:wicic5605@gmail.com) shared a spreadsheet with you from Google Sheets.





# State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	X220 - Aid to Subdivisions - Treasurer	Funds will be use to Maintain the Community Center and keep scheduled but needed programs running.

Organization Information	
Entity Name	Citizens Improvement Committee
Address	P O Box 46
City/State/Zip	Wadmalaw Island, SC 29487
Website	https://www.facebook.com/profile.php?ids=10006482508
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

Organization Contact Information	
Name	Bertha Middleton
Position/Title	Director
Telephone	843-557-8408
Email	wicic5605@gmail.com

Reporting Period	
Reporting Period	Quarter 4: April 1, 2023 - June 30, 2023

Accounting of how the funds have been spent:							
Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Building major repairs	\$175,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$175,000.00
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Stipend for Project Manager, gas allowance for senior volunteers	\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00
Monthly -general expenses x 12	\$11,815.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,815.00
Food Pantry and Blessing box provides non perishable for those in need -x12	\$38,185.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,185.00
Van (handicap)for transporting seniors to appointments, activities	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :
We have been interviewing contractors etc. to begin our projects 8/1/23

Expenditure Certification
The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature  
Bertha Middleton  
Printed Name

Director  
Title  
Date

**From:** [Bertha Middleton \(via Google Sheets\)](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External] Copy of Quarterly Expenditure Report.xlsx  
**Date:** Saturday, July 15, 2023 11:37:54 PM  
**Attachments:** [Copy of Quarterly Expenditure Report.xlsx.pdf](#)

---

## Bertha Middleton attached a spreadsheet



Bertha Middleton ([wicic5605@gmail.com](mailto:wicic5605@gmail.com)) has attached the following spreadsheet:



Copy of Quarterly Expenditure Report.xlsx

Google LLC, 1600 Amphitheatre Parkway, Mountain View, CA 94043, USA  
You have received this email because [wicic5605@gmail.com](mailto:wicic5605@gmail.com) shared a spreadsheet with you from Google Sheets.



**State of South Carolina Contribution Expenditure Report**

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**Contribution Information**

Amount	State Agency Providing the Contribution	Purpose
\$500,000.00		

**Organization Information**

Entity Name	Wadmalaw Island Citizen Improvement Committee
Address	PO Box 46
City/State/Zip	Wadmalaw Island SC 29487
Website	
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

**Organization Contact Information**

Name	Bertha Middleton
Position/Title	Director
Telephone	843-557-8408
Email	wicic5605@gmail.com

**Reporting Period**

Reporting Period	
------------------	--

**Accounting of how the funds have been spent:**

Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
	\$500,000.00	\$0.00				\$0.00	\$500,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
<b>Grand Total</b>	<b>\$500,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$500,000.00</b>

**Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):**

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Bertha Middleton	Director
Signature	Title
Bertha Middleton	7/15/23
Printed Name	Date

**From:** [Bertha Middleton \(via Google Sheets\)](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External] Quarterly Expenditure Report.xlsx  
**Date:** Saturday, July 15, 2023 11:28:29 PM  
**Attachments:** [Quarterly Expenditure Report.xlsx.pdf](#)

---

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Quarterly Expenditure Report.xlsx

Google LLC, 1600 Amphitheatre Parkway, Mountain View, CA 94043, USA  
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Website	
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

**Organization Contact Information**

Name	Bertha Middleton
Position/Title	Director
Telephone	843-557-8408
Email	wicic5605@gmail.com

**Reporting Period**

Reporting Period	
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Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
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						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
<b>Grand Total</b>	<b>\$500,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$500,000.00</b>

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Bertha Middleton	Director
Signature	Title
Bertha Middleton	7/15/23
Printed Name	Date



**From:** [Bertha Middleton \(via Google Sheets\)](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External] Quarterly Expenditure Report.xlsx  
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Entity Type	Nonprofit Organization

**Organization Contact Information**

Name	Bertha Middleton
Position/Title	Director
Telephone	843-557-8408
Email	wicic5605@gmail.com

**Reporting Period**

Reporting Period	
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						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
<b>Grand Total</b>	<b>\$500,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$500,000.00</b>

**Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):**

We have been interviewin contractors etc. to begin our projects 8/1/23

**Expenditure Certification**

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Bertha Middleton	Director
Signature	Title
Bertha Middleton	7/15/23
Printed Name	Date

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [wicic5605@gmail.com](mailto:wicic5605@gmail.com); [bartistic2@aol.com](mailto:bartistic2@aol.com)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21  
**Date:** Monday, July 3, 2023 11:41:27 AM

---

Good morning,

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to [STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov) by the 15<sup>th</sup> of the month following the end of each quarter.

**Q4 (ending 6/30/23) update due date: 7/15/23**

Important things to note:

- The quarterly report template was provided with the Payment Confirmation email your organization received.
- All areas on the report need to be completed in full. Incomplete forms will be sent back for revision.
  - State Agency should be "X220 - Aid to Subdivisions – Treasurer".
  - The "Explanation of any unspent funds" only needs to be completed for the Q4 report.
- Budget descriptions should be similar or match what was listed on the approved disbursement request form.
- Budget total should match what was award to your organization.
- If no expenditures occurred for certain lines or quarters, please put zeros in those cells.
- If you have multiple awards, a separate quarterly report is required for each project/appropriation.

If you have any questions, please do not hesitate to reach out to me.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**From:** [Shannon Wiley](#)  
**To:** [Bertha Middleton](#); [Kim Wickersham](#); [\\_STO - Appropriated Contributions](#)  
**Subject:** [External] RE: Wadmalaw Island Community  
**Date:** Thursday, April 20, 2023 9:48:23 AM

---

Thank you Ms. Middleton! If you ever need anything from the Secretary of State's Office, please don't hesitate to reach out to me directly.

Have a wonderful day,  
Shannon

Shannon A. Wiley  
General Counsel & Public Information Director  
Office of the Secretary of State  
1205 Pendleton Street, Suite 525  
Columbia, South Carolina 29201  
Phone: (803) 734-0246  
Email: [swiley@sos.sc.gov](mailto:swiley@sos.sc.gov)  
<https://sos.sc.gov/>

The Secretary of State's free **Give Smart SC** mobile app is now available! Before you make a donation, use **Give Smart SC** to see if a charity is registered to solicit in South Carolina, and review information provided on the charity's most recent annual financial report. **Give Smart SC** is available through the App Store and Google Play. Remember to always give from the heart, but give smart!

CONFIDENTIALITY NOTICE: This email, including any attachments, contains information from the South Carolina Secretary of State's Office that may be confidential or privileged. The information is intended to be for the use of the individual or entity named above. If you are not the intended recipient, you are not authorized to read, copy, retain or distribute this message. If you have received this email in error, please notify the sender immediately by "reply to sender only" email and destroy all electronic and hard copies of the communication, including attachments.

---

**From:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Sent:** Thursday, April 20, 2023 7:50 AM  
**To:** Kim Wickersham <[kwickersham@sos.sc.gov](mailto:kwickersham@sos.sc.gov)>; Shannon Wiley <[swiley@sos.sc.gov](mailto:swiley@sos.sc.gov)>; [\\_STO - Appropriated Contributions](#) <[STO.APPROPRIATED.Contributions@sto.sc.gov](mailto:STO.APPROPRIATED.Contributions@sto.sc.gov)>  
**Subject:** Wadmalaw Island Community

Greetings

I message you this morning still with tears in my eyes, and a grateful heart. Thank you for your assistance above and beyond to help me through this process. Your kindness and Professionalism

will always be appreciated.

Thanks again,

Bertha Middleton

**From:** [Bertha Middleton](#)  
**To:** [Kim Wickersham](#); [Shannon Wiley](#); [\\_STO - Appropriated Contributions](#)  
**Subject:** [External] Wadmalaw Island Community  
**Date:** Thursday, April 20, 2023 7:50:19 AM

---

Greetings

I message you this morning still with tears in my eyes, and a grateful heart. Thank you for your assistance above and beyond to help me through this process. Your kindness and Professionalism will always be appreciated.

Thanks again,

Bertha Middleton

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [wicic5605@gmail.com](mailto:wicic5605@gmail.com)  
**Cc:** [bartistic2@aol.com](mailto:bartistic2@aol.com); [\\_STO - Appropriated Contributions](#)  
**Subject:** FY23 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report Information  
**Date:** Friday, April 14, 2023 10:54:20 AM  
**Attachments:** [Appropriated Grants Letter - Wadmalaw Island Community Center.pdf](#)  
[Quarterly Expenditure Report.xlsx](#)

---

Hello,

Please see attached for your payment confirmation letter.

I have also included your quarterly expenditure report spreadsheet that you will use.

Below is the schedule of when quarterly reports are due. Your first quarterly report will be due **July 15, 2023**.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

\* Quarterly Update requirement continues until all funds have been spent.

I understand that since funds are just being received your organization may not have any expenditures to report for the first three quarters. If that is the case, you will put zeros in the expenditure section with the quarters that had no expenses.

If you have any questions or issues with the spreadsheet, please do not hesitate to reach out.

Thank you,  
Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)



**THE HONORABLE CURTIS M. LOFTIS, JR.**

State Treasurer

April 14, 2023

Bertha Middleton  
Wadmalaw Island Community Center  
P.O. Box 46  
Wadmalaw Island, South Carolina 29487

Dear Bertha Middleton:

Thank you for submitting the required documentation outlined in Budget Proviso 117.21 to receive funds from the Appropriations Act. A payment has been processed for \$500,000 representing your organization's appropriated contribution. You should receive a check (145734496) in the mail separately from this notification. In accordance with Budget Proviso 117.21, you will now need to submit quarterly updates on funds spent. A schedule has been provided below for your reference. Your first quarterly report will be due July 15, 2023.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

\* Quarterly Update requirement continues until all funds have been spent.

The template for the quarterly reports is attached. If your organization has multiple appropriated contributions, each contribution will need a quarterly report. All completed reports should be submitted via email to [STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov).

Should you have any questions, please email me at the address above or call me at (803)734-2658.

Sincerely,

A handwritten signature in blue ink, appearing to read "Meg Romaniello".

Meg Romaniello  
Accounting/Fiscal Manager II





## State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

### Contribution Information

Amount	State Agency Providing the Contribution	Purpose

### Organization Information

Entity Name	
Address	
City/State/Zip	
Website	
Tax ID#	
Entity Type	

### Organization Contact Information

Name	
Position/Title	
Telephone	
Email	

### Reporting Period

Reporting Period	
------------------	--

### Accounting of how the funds have been spent:

Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

### Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

------------------

### Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date



## State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

### Contribution Information

Amount	State Agency Providing the Contribution	Purpose

### Organization Information

Entity Name	
Address	
City/State/Zip	
Website	
Tax ID#	
Entity Type	

### Organization Contact Information

Name	
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Reporting Period	
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### Accounting of how the funds have been spent:

Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
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						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

### Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

------------------

### Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

**From:** [Bertha Middleton](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External] Re:  
**Date:** Friday, April 14, 2023 1:02:35 AM

---

Citizens Improvement Committee  
Wadmalaw Island Community Center  
P.o. box 46  
Wadmalaw Island SC. 29487

On Wed, Apr 12, 2023 at 10:26 AM Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)> wrote:

Good Morning

If all goes well the Board will opt for a check, I may need to confirm the mailing address because there is no mail box at the Physical Location.

Appreciate yo so much!

Bertha

**From:** [Bertha Middleton](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External]  
**Date:** Wednesday, April 12, 2023 10:27:08 AM

---

Good Morning

If all goes well the Board will opt for a check, I may need to confirm the mailing address because there is no mail box at the Physical Location.

Appreciate yo so much!

Bertha

**From:** [Bertha Middleton](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** Re: [External] Re: Payment update  
**Date:** Tuesday, April 11, 2023 2:45:45 PM

---

Great, thank you so much!

Do I need to set up an account -registration it's not accepting my ID C10922 and password created.

On Tue, Apr 11, 2023 at 12:25 PM \_STO - Appropriated Contributions  
<[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)> wrote:

Hi Ms. Middleton,

Yes you can have your vendor account set up to received direct deposits. The instructions on how to sign up for direct deposit are included below.

If you click the link below, you will go to the SCEIS Vendor Registration sign in page. Once logged in to the Vendor Registration Portal, you would click on the Sign up for ACH Payments link to begin the ACH enrollment process. Complete the ACH enrollment screens in their entirety and provide the preferred bank account and routing numbers. Each vendor account can be assigned a separate bank account, so be sure to identify which specific bank account should be used for each of your vendor accounts with the State of South Carolina. Once it has been completed, you will receive an immediate onscreen notification as to whether your bank account number has been validated. If your account is unable to be verified, it will not affect your status as a vendor or your ability to receive payments by check from the State.

<https://webprod.cio.sc.gov/SCVendorWeb/mainFrame.do>

For additional information, please visit our website using the link below.

<https://treasurer.sc.gov/what-we-do/for-businesses/electronic-payment-information/>

-Meg



**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>

**Sent:** Monday, April 10, 2023 4:30 PM

**To:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>

**Subject:** [External] Re: Payment update

Great, thank you so much!

Can we opt for automatic payments oppose. to check?

On Mon, Apr 10, 2023 at 4:11 PM \_STO - Appropriated Contributions  
<[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)> wrote:

Hi Ms. Middleton,

I'm sorry I missed your call earlier today. I have processed your request for payment. Once it is approved and payment is sent, I will send you an email with payment confirmation.

-Meg



**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658|[Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Bertha Middleton](#)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** RE: [External] Re: Payment update  
**Date:** Tuesday, April 11, 2023 12:25:13 PM

---

Hi Ms. Middleton,

Yes you can have your vendor account set up to received direct deposits. The instructions on how to sign up for direct deposit are included below.

If you click the link below, you will go to the SCEIS Vendor Registration sign in page. Once logged in to the Vendor Registration Portal, you would click on the Sign up for ACH Payments link to begin the ACH enrollment process. Complete the ACH enrollment screens in their entirety and provide the preferred bank account and routing numbers. Each vendor account can be assigned a separate bank account, so be sure to identify which specific bank account should be used for each of your vendor accounts with the State of South Carolina. Once it has been completed, you will receive an immediate onscreen notification as to whether your bank account number has been validated. If your account is unable to be verified, it will not affect your status as a vendor or your ability to receive payments by check from the State.

<https://webprod.cio.sc.gov/SCVendorWeb/mainFrame.do>

For additional information, please visit our website using the link below.

<https://treasurer.sc.gov/what-we-do/for-businesses/electronic-payment-information/>

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Sent:** Monday, April 10, 2023 4:30 PM  
**To:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** [External] Re: Payment update

Great, thank you so much!  
Can we opt for automatic payments oppose. to check?

On Mon, Apr 10, 2023 at 4:11 PM \_STO - Appropriated Contributions



<[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)> wrote:

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-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**From:** [Bertha Middleton](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External] Re: Payment update  
**Date:** Monday, April 10, 2023 4:30:39 PM

---

Great, thank you so much!

Can we opt for automatic payments oppose. to check?

On Mon, Apr 10, 2023 at 4:11 PM \_STO - Appropriated Contributions  
<[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)> wrote:

Hi Ms. Middleton,

I'm sorry I missed your call earlier today. I have processed your request for payment. Once it is approved and payment is sent, I will send you an email with payment confirmation.

-Meg



**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Bertha Middleton](#)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** Payment update  
**Date:** Monday, April 10, 2023 4:11:26 PM

---

Hi Ms. Middleton,

I'm sorry I missed your call earlier today. I have processed your request for payment. Once it is approved and payment is sent, I will send you an email with payment confirmation.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**From:** [giSTT Message](#)  
**To:** [Romaniello, Meg](#)  
**Subject:** [External] Voice Message from MIDDLETON,BERTH (843-557-8408 ) on 4/10/23 9:19 AM for 8037342658  
**Date:** Monday, April 10, 2023 9:20:23 AM  
**Attachments:** [8435578408-041023-091911-8037342658-933481-1.wav](#)

---



Voice Message from MIDDLETON,BERTH (843-557-8408 ) on 4/10/23 9:19 AM (33 second msg)

**MESSAGE:**

" Hey, good morning Nate. This is Bertha Middleton from weidmann. Just wanted to touch bases with you this morning to see if there's anything else I need to do. I was getting ready to head out to the island and I know internet and phone service is not always the best out there. So just wanted to touch basis with you or shoot me an email or give me a buzz when your schedule permits 843578408. Thank you so much."

There are 0 new and 0 old messages in your mailbox.

**From:** [Bertha Middleton](#)  
**To:** [Kim Wickersham](#)  
**Cc:** [Laurel Jeffcoat](#); [Shannon Wiley](#); [\\_STO - Appropriated Contributions](#)  
**Subject:** Re: [External] Re: SOS registration status check  
**Date:** Friday, April 7, 2023 2:28:34 PM

---

Thank you ALL for you help and Patience with this process.

Bertha

On Fri, Apr 7, 2023 at 2:26 PM Kim Wickersham <[kwickersham@sos.sc.gov](mailto:kwickersham@sos.sc.gov)> wrote:

Good afternoon,

Ms. Middleton completed her filings today, the Wadmalaw Island Citizens Improvement Committee is now in compliance with the Solicitation of Charitable Funds Act.

Kim Wickersham, CPM  
Director, Public Charities Division

Office of the Secretary of State  
[1205 Pendleton St., Suite 525](#)  
[Columbia, SC 29201](#)

Phone: 803.734.2174  
[sos.sc.gov](http://sos.sc.gov)

The Secretary of State's free **Give Smart SC** mobile app is now available! Before you make a donation, use **Give Smart SC** to see if a charity is registered to solicit in South Carolina, and review information provided on the charity's most recent annual financial report. **Give Smart SC** is available through the App Store and Google Play. Remember to always give from the heart, but give smart!

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---

**From:** Shannon Wiley <[swiley@sos.sc.gov](mailto:swiley@sos.sc.gov)>

---

**Sent:** Wednesday, April 5, 2023 3:59 PM

**To:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>;  
Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Cc:** Kim Wickersham <[kwickersham@sos.sc.gov](mailto:kwickersham@sos.sc.gov)>; Laurel Jeffcoat <[ljeffcoat@sos.sc.gov](mailto:ljeffcoat@sos.sc.gov)>  
**Subject:** RE: [External] Re: SOS registration status check

Hi Ms. Middleton,

I lifted the suspension on the account. This may be what was needed to allow you to move forward. If you have any other issues logging into the system, please let us know.

Thank you!  
Shannon

Shannon A. Wiley

General Counsel & Public Information Director

Office of the Secretary of State

[1205 Pendleton Street, Suite 525](#)

[Columbia, South Carolina 29201](#)

Phone: (803) 734-0246

Email: [swiley@sos.sc.gov](mailto:swiley@sos.sc.gov)

<https://sos.sc.gov/>

The Secretary of State's free **Give Smart SC** mobile app is now available! Before you make a donation, use **Give Smart SC** to see if a charity is registered to solicit in South Carolina, and review information provided on the charity's most recent annual financial report. **Give Smart SC** is available through the App Store and Google Play. Remember to always give from the heart, but give smart!

CONFIDENTIALITY NOTICE: This email, including any attachments, contains information from the South Carolina Secretary of State's Office that may be confidential or privileged. The information is intended to be for the use of the individual or entity named above. If you are not the intended recipient, you are not authorized to read, copy, retain or distribute this message. If you have received this email in error, please notify the sender

immediately by "reply to sender only" email and destroy all electronic and hard copies of the communication, including attachments.

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**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Sent:** Wednesday, April 5, 2023 2:21 PM  
**To:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>; Kim Wickersham <[kwickersham@sos.sc.gov](mailto:kwickersham@sos.sc.gov)>; Shannon Wiley <[swiley@sos.sc.gov](mailto:swiley@sos.sc.gov)>  
**Subject:** RE: [External] Re: SOS registration status check

Hi Ms. Middleton,

Kim, Shannon, or Doug would be the best to be able to assist you with those requests.

Kim Wickersham - (803) 734-2174

Shannon Wiley - (803) 734-0246

Doug – (803) 734-1728

-Meg



**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>

**Sent:** Wednesday, April 5, 2023 12:38 PM

**To:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>

**Subject:** [External] Re: SOS registration status check

Good Afternoon

I'm having a little trouble with my last two request. Online filing and the \$50 registration, may I call for some assistance.

Thank you

On Tue, Apr 4, 2023 at 2:05 PM \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)> wrote:

Hi Ms. Middleton,

I wanted to check in to see if you were able to speak with Doug or Kim about your organization's registration?

-Meg



**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)



**From:** [Kim Wickersham](#)  
**To:** [Shannon Wiley](#); [\\_STO - Appropriated Contributions](#); [Bertha Middleton](#)  
**Cc:** [Laurel Jeffcoat](#)  
**Subject:** RE: [External] Re: SOS registration status check  
**Date:** Friday, April 7, 2023 2:26:14 PM

---

Good afternoon,

Ms. Middleton completed her filings today, the Wadmalaw Island Citizens Improvement Committee is now in compliance with the Solicitation of Charitable Funds Act.

Kim Wickersham, CPM  
Director, Public Charities Division  
Office of the Secretary of State  
1205 Pendleton St., Suite 525  
Columbia, SC 29201

Phone: 803.734.2174

[sos.sc.gov](https://sos.sc.gov)

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---

**From:** Shannon Wiley <[swiley@sos.sc.gov](mailto:swiley@sos.sc.gov)>  
**Sent:** Wednesday, April 5, 2023 3:59 PM  
**To:** [\\_STO - Appropriated Contributions](#) <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>; [Bertha Middleton](#) <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Cc:** [Kim Wickersham](#) <[kwickersham@sos.sc.gov](mailto:kwickersham@sos.sc.gov)>; [Laurel Jeffcoat](#) <[ljeffcoat@sos.sc.gov](mailto:ljeffcoat@sos.sc.gov)>  
**Subject:** RE: [External] Re: SOS registration status check

Hi Ms. Middleton,

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Thank you!  
Shannon

Shannon A. Wiley  
General Counsel & Public Information Director  
Office of the Secretary of State  
1205 Pendleton Street, Suite 525  
Columbia, South Carolina 29201  
Phone: (803) 734-0246  
Email: [swiley@sos.sc.gov](mailto:swiley@sos.sc.gov)  
<https://sos.sc.gov/>

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---

**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Sent:** Wednesday, April 5, 2023 2:21 PM  
**To:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>; Kim Wickersham <[kwickersham@sos.sc.gov](mailto:kwickersham@sos.sc.gov)>; Shannon Wiley <[swiley@sos.sc.gov](mailto:swiley@sos.sc.gov)>  
**Subject:** RE: [External] Re: SOS registration status check

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Kim Wickersham - (803) 734-2174  
Shannon Wiley - (803) 734-0246  
Doug – (803) 734-1728

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

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**From:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>

**Sent:** Wednesday, April 5, 2023 12:38 PM

**To:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>

**Subject:** [External] Re: SOS registration status check

Good Afternoon

I'm having a little trouble with my last two request. Online filing and the \$50 registration, may I call for some assistance.

Thank you

On Tue, Apr 4, 2023 at 2:05 PM \_STO - Appropriated Contributions  
<[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)> wrote:

Hi Ms. Middleton,

I wanted to check in to see if you were able to speak with Doug or Kim about your organization's registration?

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**From:** [Bertha Middleton](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External]  
**Date:** Friday, April 7, 2023 12:24:47 PM

---

Good Afternoon

Kim worked with me yesterday and this morning, prayerfully I got everything submitted.

Bertha

**From:** [Bertha Middleton](#)  
**To:** [Kim Wickersham](#)  
**Cc:** [Laurel Jeffcoat](#); [Shannon Wiley](#); [\\_STO - Appropriated Contributions](#)  
**Subject:** Re: [External] Re: SOS registration status check  
**Date:** Thursday, April 6, 2023 10:32:38 AM

---

Thank you for your assistance.

On Thu, Apr 6, 2023 at 10:25 AM Kim Wickersham <[kwickersham@sos.sc.gov](mailto:kwickersham@sos.sc.gov)> wrote:

Ms. Middleton,

Thank you for taking my call this morning. As discussed, I can see that you logged into your account yesterday and received an error for outstanding financial reports. Per your prior conversations with Doug you are to submit the most recent financial report available and you have indicated you have 2021 ready to upload. I have created a record for that report, please use the following instructions to complete the required filings.

From your dashboard:

1. Use the [Financial Report] tab to view the reports that are not due or coming due.
  - a. Use the File Report icon to submit the 2021 financial report.
  - b. Use the Request Extension icon to request an extension for the 2022 financial report or file the 2022 no later than May 15, 2023.
2. Use the [Activate] button on your dashboard to complete the registration renewal for the fiscal year ending 12/31/2023.

Once you have paid and submitted your renewal, please reach back out to us to have everything reviewed. Once the registration has been accepted we will let Meg at STO know the change in status. Confirmation letters are sent by email at 12:30 daily.

Let us know if you have any questions.

Kim Wickersham, CPM  
Director, Public Charities Division

Office of the Secretary of State  
[1205 Pendleton St., Suite 525](#)  
[Columbia, SC 29201](#)

Phone: 803.734.2174  
[sos.sc.gov](http://sos.sc.gov)

The Secretary of State's free **Give Smart SC** mobile app is now available! Before you make a donation, use **Give Smart SC** to see if a charity is registered to solicit in South Carolina, and review information provided on the charity's most recent annual financial report. **Give Smart SC** is available through the App Store and Google Play. Remember to always give from the heart, but give smart!

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**From:** Shannon Wiley <[swiley@sos.sc.gov](mailto:swiley@sos.sc.gov)>  
**Sent:** Wednesday, April 5, 2023 3:59 PM  
**To:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>; Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Cc:** Kim Wickersham <[kwickersham@sos.sc.gov](mailto:kwickersham@sos.sc.gov)>; Laurel Jeffcoat <[ljeffcoat@sos.sc.gov](mailto:ljeffcoat@sos.sc.gov)>  
**Subject:** RE: [External] Re: SOS registration status check

Hi Ms. Middleton,

I lifted the suspension on the account. This may be what was needed to allow you to move forward. If you have any other issues logging into the system, please let us know.

Thank you!  
Shannon

Shannon A. Wiley  
General Counsel & Public Information Director  
Office of the Secretary of State  
[1205 Pendleton Street, Suite 525](#)  
[Columbia, South Carolina 29201](#)  
Phone: (803) 734-0246  
Email: [swiley@sos.sc.gov](mailto:swiley@sos.sc.gov)

<https://sos.sc.gov/>

The Secretary of State's free **Give Smart SC** mobile app is now available! Before you make a donation, use **Give Smart SC** to see if a charity is registered to solicit in South Carolina, and review information provided on the charity's most recent annual financial report. **Give Smart SC** is available through the App Store and Google Play. Remember to always give from the heart, but give smart!

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**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Sent:** Wednesday, April 5, 2023 2:21 PM  
**To:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>; Kim Wickersham <[kwickersham@sos.sc.gov](mailto:kwickersham@sos.sc.gov)>; Shannon Wiley <[swiley@sos.sc.gov](mailto:swiley@sos.sc.gov)>  
**Subject:** RE: [External] Re: SOS registration status check

Hi Ms. Middleton,

Kim, Shannon, or Doug would be the best to be able to assist you with those requests.

Kim Wickersham - (803) 734-2174

Shannon Wiley - (803) 734-0246

Doug – (803) 734-1728

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

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[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658|[Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**From:** [Kim Wickersham](#)  
**To:** [Shannon Wiley](#); [\\_STO - Appropriated Contributions](#); [Bertha Middleton](#)  
**Cc:** [Laurel Jeffcoat](#)  
**Subject:** RE: [External] Re: SOS registration status check  
**Date:** Thursday, April 6, 2023 10:25:59 AM

---

Ms. Middleton,

Thank you for taking my call this morning. As discussed, I can see that you logged into your account yesterday and received an error for outstanding financial reports. Per your prior conversations with Doug you are to submit the most recent financial report available and you have indicated you have 2021 ready to upload. I have created a record for that report, please use the following instructions to complete the required filings.

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Once you have paid and submitted your renewal, please reach back out to us to have everything reviewed. Once the registration has been accepted we will let Meg at STO know the change in status. Confirmation letters are sent by email at 12:30 daily.

Let us know if you have any questions.

Kim Wickersham, CPM  
Director, Public Charities Division  
Office of the Secretary of State  
1205 Pendleton St., Suite 525  
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Phone: 803.734.2174

[sos.sc.gov](https://sos.sc.gov)

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**From:** Shannon Wiley <[swiley@sos.sc.gov](mailto:swiley@sos.sc.gov)>

**Sent:** Wednesday, April 5, 2023 3:59 PM

**To:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>; Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>

**Cc:** Kim Wickersham <[kwickersham@sos.sc.gov](mailto:kwickersham@sos.sc.gov)>; Laurel Jeffcoat <[ljeffcoat@sos.sc.gov](mailto:ljeffcoat@sos.sc.gov)>

**Subject:** RE: [External] Re: SOS registration status check

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Shannon A. Wiley

General Counsel & Public Information Director

Office of the Secretary of State

1205 Pendleton Street, Suite 525

Columbia, South Carolina 29201

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**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>

**Sent:** Wednesday, April 5, 2023 2:21 PM

**To:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>

**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>; Kim Wickersham <[kwickersham@sos.sc.gov](mailto:kwickersham@sos.sc.gov)>; Shannon Wiley <[swiley@sos.sc.gov](mailto:swiley@sos.sc.gov)>

**Subject:** RE: [External] Re: SOS registration status check

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Kim, Shannon, or Doug would be the best to be able to assist you with those requests.

Kim Wickersham - (803) 734-2174

Shannon Wiley - (803) 734-0246

Doug – (803) 734-1728

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

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**Subject:** [External] Re: SOS registration status check

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803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**From:** [Shannon Wiley](#)  
**To:** [\\_STO - Appropriated Contributions](#); [Bertha Middleton](#)  
**Cc:** [Kim Wickersham](#); [Laurel Jeffcoat](#)  
**Subject:** RE: [External] Re: SOS registration status check  
**Date:** Wednesday, April 5, 2023 3:59:30 PM

---

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**Sent:** Wednesday, April 5, 2023 2:21 PM  
**To:** Bertha Middleton <wivic5605@gmail.com>  
**Cc:** \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>; Kim Wickersham <kwickersham@sos.sc.gov>; Shannon Wiley <swiley@sos.sc.gov>  
**Subject:** RE: [External] Re: SOS registration status check

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Shannon Wiley - (803) 734-0246

Doug – (803) 734-1728

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803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Bertha Middleton](#)  
**Cc:** [\\_STO - Appropriated Contributions](#); [Kim Wickersham](#); [Shannon Wiley](#)  
**Subject:** RE: [External] Re: SOS registration status check  
**Date:** Wednesday, April 5, 2023 2:20:40 PM

---

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Kim, Shannon, or Doug would be the best to be able to assist you with those requests.

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Shannon Wiley - (803) 734-0246

Doug – (803) 734-1728

-Meg

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1200 Senate Street, Suite 214

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803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

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**Sent:** Wednesday, April 5, 2023 12:38 PM  
**To:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** [External] Re: SOS registration status check

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South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**From:** [giSTT Message](#)  
**To:** [Romaniello, Meg](#)  
**Subject:** [External] Voice Message from MIDDLETON,BERTH (843-557-8408 ) on 4/5/23 12:50 PM for 8037342658  
**Date:** Wednesday, April 5, 2023 12:51:25 PM  
**Attachments:** [8435578408-040523-125027-8037342658-932189-1.wav](#)

---



Voice Message from MIDDLETON,BERTH (843-557-8408 ) on 4/5/23 12:50 PM (14 second msg)

**MESSAGE:**

" Hi, Meg. This is Bertha Middleton. I think I just sent you an email. Give me a call back when you get a chance 843-557-8408. Thank you."

There are 0 new and 0 old messages in your mailbox.

**From:** [Bertha Middleton](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External] Re: SOS registration status check  
**Date:** Wednesday, April 5, 2023 12:38:05 PM

---

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**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Bertha Middleton](#)  
**Cc:** [Kim Wickersham](#); [\\_STO - Appropriated Contributions](#)  
**Subject:** SOS registration status check  
**Date:** Tuesday, April 4, 2023 2:05:41 PM

---

Hi Ms. Middleton,

I wanted to check in to see if you were able to speak with Doug or Kim about your organization's registration?

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**From:** [Bertha Middleton](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** Re: [External] Bertha Middleton  
**Date:** Thursday, March 30, 2023 11:10:55 AM

---

Thank

On Thu, Mar 30, 2023 at 11:09 AM \_STO - Appropriated Contributions  
<[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)> wrote:

Hi Ms. Middleton,

Doug is out of the office until Monday and can be reached at 803-734-1728. If you need immediate assistance Kim can be reached at 803-734-2174

-Meg



**Meg Romaniello, MBA, CPM** | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

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Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Sent:** Thursday, March 30, 2023 8:58 AM  
**To:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** Re: [External] Bertha Middleton

Please forward his contact so that I can see if there is anything else I need to do.

Thank you

On Mon, Mar 27, 2023 at 2:07 PM \_STO - Appropriated Contributions  
<[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)> wrote:

Hi Ms. Middleton,

Were you able to get in touch with Doug? If not, let me know and I can reach out to the SOS's office.

-Meg



**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** \_STO - Appropriated Contributions  
<[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Sent:** Wednesday, March 22, 2023 9:42 AM  
**To:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** RE: [External] Bertha Middleton

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---

**From:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Sent:** Wednesday, March 22, 2023 8:14 AM  
**To:** \_STO - Appropriated Contributions  
<[STO.APPROPRIATED.Contributions@sto.sc.gov](mailto:STO.APPROPRIATED.Contributions@sto.sc.gov)>  
**Subject:** [External] Bertha Middleton

Good morning

Can you assist me with Doug's number or email address? I submitted the payment he told me to, but still see one out there.

Bertha

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Bertha Middleton](#)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** RE: [External] Bertha Middleton  
**Date:** Thursday, March 30, 2023 11:09:43 AM

---

Hi Ms. Middleton,

Doug is out of the office until Monday and can be reached at 803-734-1728. If you need immediate assistance Kim can be reached at 803-734-2174

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Sent:** Thursday, March 30, 2023 8:58 AM  
**To:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** Re: [External] Bertha Middleton

Please forward his contact so that I can see if there is anything else I need to do.

Thank you

On Mon, Mar 27, 2023 at 2:07 PM \_STO - Appropriated Contributions  
<[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)> wrote:

Hi Ms. Middleton,

Were you able to get in touch with Doug? If not, let me know and I can reach out to the SOS's office.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
[1200 Senate Street, Suite 214](#)  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>



**Sent:** Wednesday, March 22, 2023 9:42 AM

**To:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>

**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>

**Subject:** RE: [External] Bertha Middleton

Hi Ms. Middleton,

I am not sure of Doug's number or email address, but Kim or Shannon should be able to assist you with connecting with him.

Kim Wickersham, (803) 734-2174 or [kwickersham@sos.sc.gov](mailto:kwickersham@sos.sc.gov) or Shannon Wiley, (803) 734-0246 or [swiley@sos.sc.gov](mailto:swiley@sos.sc.gov)

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>

**Sent:** Wednesday, March 22, 2023 8:14 AM

**To:** \_STO - Appropriated Contributions <[STO.APPROPRIATED.Contributions@sto.sc.gov](mailto:STO.APPROPRIATED.Contributions@sto.sc.gov)>

**Subject:** [External] Bertha Middleton

Good morning

Can you assist me with Doug's number or email address? I submitted the payment he told me to, but still see one out there.

Bertha

**From:** [Bertha Middleton](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** Re: [External] Bertha Middleton  
**Date:** Thursday, March 30, 2023 8:57:47 AM

---

Please forward his contact so that I can see if there is anything else I need to do.

Thank you

On Mon, Mar 27, 2023 at 2:07 PM \_STO - Appropriated Contributions  
<[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)> wrote:

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-Meg



**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

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**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Sent:** Wednesday, March 22, 2023 9:42 AM  
**To:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** RE: [External] Bertha Middleton

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assist you with connecting with him.

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-Meg



**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Sent:** Wednesday, March 22, 2023 8:14 AM  
**To:** \_STO - Appropriated Contributions  
<[STO.APPROPRIATED.Contributions@sto.sc.gov](mailto:STO.APPROPRIATED.Contributions@sto.sc.gov)>  
**Subject:** [External] Bertha Middleton

Good morning

Can you assist me with Doug's number or email address? I submitted the payment he told me to, but still see one out there.

Bertha

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Bertha Middleton](#)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** RE: [External] Bertha Middleton  
**Date:** Monday, March 27, 2023 2:07:48 PM

---

Hi Ms. Middleton,

Were you able to get in touch with Doug? If not, let me know and I can reach out to the SOS's office.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Sent:** Wednesday, March 22, 2023 9:42 AM  
**To:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** RE: [External] Bertha Middleton

Hi Ms. Middleton,

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Kim Wickersham, (803) 734-2174 or [kwickersham@sos.sc.gov](mailto:kwickersham@sos.sc.gov) or Shannon Wiley, (803) 734-0246 or [swiley@sos.sc.gov](mailto:swiley@sos.sc.gov)

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
[803-734-2658 | Meg.Romaniello@sto.sc.gov](mailto:803-734-2658|Meg.Romaniello@sto.sc.gov)

---

**From:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Sent:** Wednesday, March 22, 2023 8:14 AM  
**To:** \_STO - Appropriated Contributions <[STO.APPROPRIATED.Contributions@sto.sc.gov](mailto:STO.APPROPRIATED.Contributions@sto.sc.gov)>  
**Subject:** [External] Bertha Middleton

Good morning

Can you assist me with Doug's number or email address? I submitted the payment he told me to, but still see one out there.

Bertha

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Bertha Middleton](#)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** RE: [External] Bertha Middleton  
**Date:** Wednesday, March 22, 2023 9:42:10 AM

---

Hi Ms. Middleton,

I am not sure of Doug's number or email address, but Kim or Shannon should be able to assist you with connecting with him.

Kim Wickersham, (803) 734-2174 or [kwickersham@sos.sc.gov](mailto:kwickersham@sos.sc.gov) or Shannon Wiley, (803) 734-0246 or [swiley@sos.sc.gov](mailto:swiley@sos.sc.gov)

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

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803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Sent:** Wednesday, March 22, 2023 8:14 AM  
**To:** \_STO - Appropriated Contributions <[STO.APPROPRIATED.Contributions@sto.sc.gov](mailto:STO.APPROPRIATED.Contributions@sto.sc.gov)>  
**Subject:** [External] Bertha Middleton

Good morning

Can you assist me with Doug's number or email address? I submitted the payment he told me to, but still see one out there.

Bertha

**From:** [Bertha Middleton](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External] Bertha Middleton  
**Date:** Wednesday, March 22, 2023 8:14:04 AM

---

Good morning

Can you assist me with Doug's number or email address? I submitted the payment he told me to, but still see one out there.

Bertha

**From:** [Bertha Smalls Middleton](#)  
**To:** [Romaniello, Meg](#)  
**Subject:** [External]  
**Date:** Tuesday, March 21, 2023 8:42:16 AM  
**Attachments:** [Earmarked Appropriations Disbursement Request form updated \(3\) 3-19-2023.xlsx](#)  
[Earmarked Appropriations Disbursement Request form updated \(3\) 3-19-2023 #2.xlsx](#)

---





		Contribution Information	
Amount	State Agency Providing the Contribution	Purpose	
\$500,000.00	State of South Carolina Request for Contribution		

Organization Contact Information	
Contact Name	Bertha S. Middleton
Position/Title	Volunteer
Telephone	843-557-8408
Email	wicic5605@gmail.com

Please explain how these funds will be used to provide a public benefit:	
The Community Center services the Wadmaw and Johns Island residents. We offer daily hot meal deliveries to disabled veterans, elderly seniors and homebound due to surgery etc. We promote educational seminars for resident-heirs property, health insurance and retirement/investments, dementia and alzheimers, healthy eating, fitness classes to name few. Quilting, sweetgrass classes, jewelry making, and floral arrangment making- provides activites for seniors and provide funds to help with utilities etc.	

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Volunteer Director
Title

3/19/2023  
Date

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Date \_\_\_\_\_

---


Printed Name \_\_\_\_\_

<b>Governing Board and Executive Officer - Nonprofit Organizations Only</b> For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.	
Name of individual Title of individual	Name of individual Title of individual

<b>Governing Board and Executive Officer - Nonprofit Organizations Only</b> For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.	
Name of individual Title of individual	Name of individual Title of individual

[illegible]

Your Organization's Executive Officer	
Name	Title

 <b>State of South Carolina Request for Contribution Distribution</b> This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.		
Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	State of South Carolina Request for Contribution	

Organization Information	
Entity Name	Citizens Improvement Committee
Address	P O Box 46
City/State/Zip	Wadmalaw Island, SC 29487
Website	https://www.facebook.com/profile.php?id=10006482508
Tax ID #	57-0695049
Entity Type	Nonprofit Organization
Vendor #	7000334912

Organization Contact Information	
Contact Name	Bertha S. Middleton
Position/Title	Volunteer
Telephone	843-557-8408
Email	wicic5605@gmail.com

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
Building major repairs	\$175,000.00	Ceiling, lighting doors, Dhec approve the kitchen, bathroom upgrade
Helping seniors and Veterans with minor and major home repairs	\$150,000.00	bathroom upgrade, roof repairs, ramps etc.
Stipend for Project Manager, gas allowance for senior volunteers	\$75,000.00	Gas allowance for seniors making deliveries, Project manager manage repairs
Monthly -general expenses x 12	\$11,815.00	Gas, Electric, Insurance, storage unit, taxes. Maintence, phone-wifi
Food Pantry and Blessing box provides non perishable for those in need -x12	\$38,185.00	Purchase food items- for meal delivery, food pantry -blessing box
Van (handicap)for transporting seniors to appointments, activities	\$50,000.00	Seniors need to be transported to appointments, and activities
<b>Grand Total</b>	<b>\$500,000.00</b>	

Please explain how these funds will be used to provide a public benefit:
The Community Center services the Wadmalaw and Johns Island residents. We offer daily hot meal deliveries to disabled veterans, elderly seniors and homebound due to surgery etc. We promote educational seminars for resident-heirs property, health insurance and retirement/investments, dementia and alzheimers, healthy eating, fitness classes to name few. Quilting, sweetgrass classes, jewelry making, and floral arrangment making- provides activites for seniors and provide funds to help with utilities etc.

Organization Certifications
1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible. 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above. 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above. 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

<u>Bertha S Middleton</u> Organization Signature	Volunteer Director Title
Bertha Middleton Printed Name	<u>3/19/2023</u> Date

Certifications of State Agency Providing Contribution
1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022. 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure. 3) State Agency certifies that it will make distributions directly to the organization. 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023. 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022. 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

_____ Agency Head Signature	_____ Date
_____ Printed Name	

**Governing Board and Executive Officer - Nonprofit Organizations Only**


For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

Members of Your Organization's Governing Board	
Name	Board Position, if applicable
Terrilyn Durham	Volunteer Project Manager
Debra Commodore	Secretary
Sharon Greene	Treasurer
Terry Reed	
Cassandra Smith	
Sarah Smalls	
Alice Slan	

Your Organization's Executive Officer	
Name	Title
Bertha Middleton	Chair
Judge (Retired) Leroy Linen	Vice Chair

**From:** [Bertha Smalls Middleton](#)  
**To:** [Romaniello, Meg](#)  
**Subject:** [External] Bertha Middleton  
**Date:** Monday, March 20, 2023 3:48:45 PM  
**Attachments:** [Earmarked Appropriations Disbursement Request form updated \(3\) 3-19-2023 #2.xlsx](#)  
[Earmarked Appropriations Disbursement Request form updated \(3\) 3-19-2023.xlsx](#)

---

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Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	State of South Carolina Request for Contribution	

Organization Information	
Entity Name	Citizens Improvement Committee
Address	P O Box 46
City/State/Zip	Wadmalaw Island, SC 29487
Website	https://www.facebook.com/profile.php?id=10006482508
Tax ID #	57-0695049
Entity Type	Nonprofit Organization
Vendor #	7000334912

Organization Contact Information	
Contact Name	Bertha S. Middleton
Position/Title	Volunteer
Telephone	843-557-8408
Email	wicic5605@gmail.com

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
Building major repairs	\$175,000.00	Ceiling, lighting doors, Dhec approve the kitchen, bathroom upgrade
Helping seniors and Veterans with minor and major home repairs	\$150,000.00	bathroom upgrade, roof repairs, ramps etc.
Stipend for Project Manager, gas allowance for senior volunteers	\$75,000.00	Gas allowance for seniors making deliveries, Project manager manage repairs
Monthly -general expenses x 12	\$11,815.00	Gas, Electric, Insurance, storage unit, taxes. Maintence, phone-wifi
Food Pantry and Blessing box provides non perishable for those in need -x12	\$38,185.00	Purchase food items- for meal delivery, food pantry -blessing box
Van (handicap)for transporting seniors to appointments, activities	\$50,000.00	Seniors need to be transported to appointments, and activities
<b>Grand Total</b>	<b>\$500,000.00</b>	

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<u>Bertha S Middleton</u> Organization Signature	Volunteer Director Title
Bertha Middleton Printed Name	3/19/2023 Date

Certifications of State Agency Providing Contribution
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_____ Agency Head Signature	_____ Date
_____ Printed Name	

**Governing Board and Executive Officer - Nonprofit Organizations Only**

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

Members of Your Organization's Governing Board	
Name	Board Position, if applicable
Terrilyn Durham	Volunteer Project Manager
Debra Commodore	Secretary
Sharon Greene	Treasurer
Terry Reed	
Cassandra Smith	
Sarah Smalls	
Alice Slan	

Your Organization's Executive Officer	
Name	Title
Bertha Middleton	Chair
Judge (Retired) Leroy Linen	Vice Chair





<b>Governing Board and Executive Officer - Nonprofit Organizations Only</b>
For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

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Name of individual Title of individual	Name of individual Title of individual

[illegible]

Your Organization's Executive Officer	
Name	Title

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [bartistic2@aol.com](mailto:bartistic2@aol.com)  
**Cc:** [\\_STO - Appropriated Contributions](#); [wicic5605@gmail.com](mailto:wicic5605@gmail.com)  
**Subject:** RE: [External] Citizen Improvement Committee  
**Date:** Monday, March 20, 2023 3:41:29 PM  
**Attachments:** [image005.png](#)

---

Hi Ms. Middleton,

I received your voicemail and I wanted to let you know that the purpose should be an abbreviated statement of what the purpose of the funds are going to be used for.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** \_STO - Appropriated Contributions  
**Sent:** Monday, March 20, 2023 12:14 PM  
**To:** Bertha Smalls Middleton <[bartistic2@aol.com](mailto:bartistic2@aol.com)>  
**Cc:** [wicic5605@gmail.com](mailto:wicic5605@gmail.com)  
**Subject:** RE: [External] Citizen Improvement Committee

Thank you Ms. Middleton! What would you like to be in the purpose section?

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	State of South Carolina Request for Contribution	

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** Bertha Smalls Middleton <[bartistic2@aol.com](mailto:bartistic2@aol.com)>  
**Sent:** Monday, March 20, 2023 11:54 AM  
**To:** Romaniello, Meg <[meg.romaniello@sto.sc.gov](mailto:meg.romaniello@sto.sc.gov)>  
**Cc:** [wicic5605@gmail.com](mailto:wicic5605@gmail.com)  
**Subject:** [External] Citizen Improvement Committee

Meg,

I think I'm getting there, thanks for your patience and help.

Bertha

**From:** [giSTT Message](#)  
**To:** [Romaniello, Meg](#)  
**Subject:** [External] Voice Message from BERTHA MIDDLETO (843-557-8408 ) on 3/20/23 2:55 PM for 8037342658  
**Date:** Monday, March 20, 2023 2:56:12 PM  
**Attachments:** [8435578408-032023-145514-8037342658-925789-1.wav](#)

---



Voice Message from BERTHA MIDDLETO (843-557-8408 ) on 3/20/23 2:55 PM (19 second msg)

**MESSAGE:**

" Hi, this is Bertha Middleton. Again. I'm just trying to before I type it in and get an understanding when you say purpose, because I've done a Burt breakdown. So do you want me to repeat that so since you're in until five so give me a call back I'll be in front of the computer."

There are 0 new and 0 old messages in your mailbox.

**From:** [giSTT Message](#)  
**To:** [Romaniello, Meg](#)  
**Subject:** [External] Voice Message from BERTHA MIDDLETO (843-557-8408 ) on 3/20/23 12:17 PM for 8037342658  
**Date:** Monday, March 20, 2023 12:18:29 PM  
**Attachments:** [8435578408-032023-121712-8037342658-925637-1.wav](#)

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Voice Message from BERTHA MIDDLETO (843-557-8408 ) on 3/20/23 12:17 PM (21 second msg)

**MESSAGE:**

" This is Bertha in Middleton purpose. I must have forgotten it would that be a combination of you know what we are using it for the repairs. They're upgrading give me a give me a call and then I'll try to get that right. I'm kind of confused on that one."

There are 0 new and 0 old messages in your mailbox.

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Bertha Smalls Middleton](#)  
**Cc:** [wicic5605@gmail.com](mailto:wicic5605@gmail.com)  
**Subject:** RE: [External] Citizen Improvement Committee  
**Date:** Monday, March 20, 2023 12:14:00 PM  
**Attachments:** [image001.png](#)

---

Thank you Ms. Middleton! What would you like to be in the purpose section?

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	State of South Carolina Request for Contribution	

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** Bertha Smalls Middleton <[bartistic2@aol.com](mailto:bartistic2@aol.com)>  
**Sent:** Monday, March 20, 2023 11:54 AM  
**To:** Romaniello, Meg <[meg.romaniello@sto.sc.gov](mailto:meg.romaniello@sto.sc.gov)>  
**Cc:** [wicic5605@gmail.com](mailto:wicic5605@gmail.com)  
**Subject:** [External] Citizen Improvement Committee

*Meg,*

I think I'm getting there, thanks for your patience and help.

Bertha

**From:** [Bertha Smalls Middleton](#)  
**To:** [Romaniello, Meg](#)  
**Cc:** [wicic5605@gmail.com](mailto:wicic5605@gmail.com)  
**Subject:** [External] Citizen Improvement Committee  
**Date:** Monday, March 20, 2023 11:54:29 AM  
**Attachments:** [Earmarked Appropriations Disbursement Request form updated \(3\) 3-19-2023 #2.xlsx](#)  
[Earmarked Appropriations Disbursement Request form updated \(3\) 3-19-2023.xlsx](#)

---

Meg,

I think I'm getting there, thanks for your patience and help.

Bertha



		Contribution Information	
Amount	State Agency Providing the Contribution	Purpose	
\$500,000.00	State of South Carolina Request for Contribution		

Organization Contact Information	
Contact Name	Bertha S. Middleton
Position/Title	Volunteer
Telephone	843-557-8408
Email	wicic5605@gmail.com

Please explain how these funds will be used to provide a public benefit:	
The Community Center services the Wadmaw and Johns Island residents. We offer daily hot meal deliveries to disabled veterans, elderly seniors and homebound due to surgery etc. We promote educational seminars for resident-heirs property, health insurance and retirement/investments, dementia and alzheimers, healthy eating, fitness classes to name few. Quilting, sweetgrass classes, jewelry making, and floral arrangment making- provides activites for seniors and provide funds to help with utilities etc.	

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Volunteer Director

---

Title

3/19/2023  
Date

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Date \_\_\_\_\_

---

Printed Name

**Governing Board and Executive Officer - Nonprofit Organizations Only**

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.


**Members of Your Organization's Governing Board**

Name	Board Position, if applicable
Terrilyn Durham	Volunteer Project Manager
Debra Commodore	Secretary
Sharon Greene	Treasurer
Terry Reed	
Cassandra Smith	
Sarah Smalls	
Alice Slan	

**Your Organization's Executive Officer**

Name	Title
Bertha Middleton	Chair
Judge (Retired) Leroy Linen	Vice Chair



 <b>State of South Carolina Request for Contribution Distribution</b> This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.		
Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	State of South Carolina Request for Contribution	

Organization Information	
Entity Name	Citizens Improvement Committee
Address	P O Box 46
City/State/Zip	Wadmalaw Island, SC 29487
Website	https://www.facebook.com/profile.php?id=10006482508
Tax ID #	57-0695049
Entity Type	Nonprofit Organization
Vendor #	7000334912

Organization Contact Information	
Contact Name	Bertha S. Middleton
Position/Title	Volunteer
Telephone	843-557-8408
Email	wicic5605@gmail.com

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
Building major repairs	\$175,000.00	Ceiling, lighting doors, Dhec approve the kitchen, bathroom upgrade
Helping seniors and Veterans with minor and major home repairs	\$150,000.00	bathroom upgrade, roof repairs, ramps etc.
Stipend for Project Manager, gas allowance for senior volunteers	\$75,000.00	Gas allowance for seniors making deliveries, Project manager manage repairs
Monthly -general expenses x 12	\$11,815.00	Gas, Electric, Insurance, storage unit, taxes. Maintence, phone-wifi
Food Pantry and Blessing box provides non perishable for those in need -x12	\$38,185.00	Purchase food items- for meal delivery, food pantry -blessing box
Van (handicap)for transporting seniors to appointments, activities	\$50,000.00	Seniors need to be transported to appointments, and activities
<b>Grand Total</b>	<b>\$500,000.00</b>	

Please explain how these funds will be used to provide a public benefit:
<p>The Community Center services the Wadmalaw and Johns Island residents. We offer daily hot meal deliveries to disabled veterans, elderly seniors and homebound due to surgery etc. We promote educational seminars for resident-heirs property, health insurance and retirement/investments, dementia and alzheimers, healthy eating, fitness classes to name few. Quilting, sweetgrass classes, jewelry making, and floral arrangment making- provides activites for seniors and provide funds to help with utilities etc.</p>
Organization Certifications
1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible. 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above. 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above. 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

_____ Organization Signature	_____ Volunteer Director Title
_____ Bertha Middleton Printed Name	_____ 3/19/2023 Date

Certifications of State Agency Providing Contribution
1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022. 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure. 3) State Agency certifies that it will make distributions directly to the organization. 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023. 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022. 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

_____ Agency Head Signature	_____ Date
_____ Printed Name	

<b>Governing Board and Executive Officer - Nonprofit Organizations Only</b> For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.	
Name of individual Title of individual	Name of individual Title of individual

<b>Governing Board and Executive Officer - Nonprofit Organizations Only</b>
For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

[illegible]

Your Organization's Executive Officer	
Name	Title

**From:** [Romaniello, Meg](#)  
**To:** [Bertha Middleton](#)  
**Subject:** Vendor Registration Link  
**Date:** Monday, March 20, 2023 9:01:00 AM

---

Hi Ms. Middleton,

This is the link for vendor registration.

<https://webprod.cio.sc.gov/SCVendorWeb/mainNewFrame.do>

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

## **Communication Log**

Date: 3/20/2023

Outgoing/Incoming Call: Incoming

Call Details: Ms. Middleton called Meg Romaniello to discuss everything that was needed for their request and to provide Meg with an update on the Secretary of State (SOS) registration. Ms. Middleton stated that she had spoken with the SOS's office and had cleared up the issue with them. She stated that a SOS employee named Doug informed her that he would keep an eye on everything. Meg went through the disbursement request form stated what items were needed and reaffirmed what Ms. Middleton's next steps would be. Ms. Middleton stated that she would be work on everything and try to have everything to Meg by the end of the day.

## **Communication Log**

Date: 3/17/23

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Ms. Middleton and left a message letting her know that she was in the office and would try calling her again a little while later.

Date: 3/17/23

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Ms. Middleton in the afternoon and left a message letting her know that she would be available until 5pm and that if she did not hear from her that she would reach back out on Monday.

## **Communication Log**

Date: 3/16/23

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Ms. Middleton and left a message with her number to call since Meg was working from home and also let her know how long she would be available for today.

**From:** [Bertha Middleton](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External] Re: Availability Question  
**Date:** Wednesday, March 15, 2023 6:58:18 PM

---

Good Evening

Thank you for getting back to me. I'm free all day tomorrow after 10:00, and all

On Wed, Mar 15, 2023 at 4:39 PM \_STO - Appropriated Contributions  
<[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)> wrote:

Hi Ms. Middleton,

Please let me know of what times you would be available to speak tomorrow and Friday. I would like to be able to assist you in completing your required documents so that your organization can receive your funds.

-Meg



**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658|[Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Bertha Middleton](#)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** Availability Question  
**Date:** Wednesday, March 15, 2023 4:39:50 PM

---

Hi Ms. Middleton,

Please let me know of what times you would be available to speak tomorrow and Friday. I would like to be able to assist you in completing your required documents so that your organization can receive your funds.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)



**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Bertha Middleton](#)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** Availability Question  
**Date:** Wednesday, March 15, 2023 4:39:50 PM

---

Hi Ms. Middleton,

Please let me know of what times you would be available to speak tomorrow and Friday. I would like to be able to assist you in completing your required documents so that your organization can receive your funds.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

## **Communication Log**

Date: 3/13/2023

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Bertha Middleton in response to her voicemails. Meg left a voicemail stating that she had been out of the office Friday and that she would be more than happy to assist. Meg left her number and when she would be leaving for the day so Ms. Middleton would know.

**From:** [giSTT Message](#)  
**To:** [Romaniello, Meg](#)  
**Subject:** [External] Voice Message from BERTHA MIDDLETO (843-557-8408 ) on 3/10/23 1:28 PM for 8037342658  
**Date:** Friday, March 10, 2023 1:29:30 PM  
**Attachments:** [8435578408-031023-132838-8037342658-922596-1.wav](#)

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Voice Message from BERTHA MIDDLETO (843-557-8408 ) on 3/10/23 1:28 PM (13 second msg)

**MESSAGE:**

" Hi, may this is Bertha Middleton again, but citizen improvement committee please give me a call back at 843-557-8408. Thank you."

There are 0 new and 0 old messages in your mailbox.

**From:** [giSTT Message](#)  
**To:** [Romaniello, Meg](#)  
**Subject:** [External] Voice Message from BERTHA MIDDLETO (843-557-8408 ) on 3/10/23 12:15 PM for 8037342658  
**Date:** Friday, March 10, 2023 12:17:08 PM  
**Attachments:** [8435578408-031023-121527-8037342658-922541-1.wav](#)

---



Voice Message from BERTHA MIDDLETO (843-557-8408 ) on 3/10/23 12:15 PM (49 second msg)

**MESSAGE:**

" Hi, Meg. This is Bertha Middleton again, with the words a lot of community Center trying to get this stuff through I spoke with Doug remove one day early this week and so he gave me some instructions on what I need to do to get that registration number and get it through I need to reach him and I don't have a number for him and I'm just trying to figure out how can I get those fees paid online or do I actually need to to mail him a mail you are registered certified, check or something like that. I'm give me a call back 843-557-8408 and I will continue to try to find that number. Thank you so much."

There are 0 new and 0 old messages in your mailbox.

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Bertha Middleton](#)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** RE: [External]  
**Date:** Monday, March 6, 2023 12:12:20 PM

---

Hi Bertha,

I apologize that I was not able to return your call last week. We had a loss in my family and I was out of the office for the funeral. I am in the office today until 5 if you would like to give me a call.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

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**From:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Sent:** Wednesday, March 1, 2023 1:50 PM  
**To:** \_STO - Appropriated Contributions <[STO.APPROPRIATED.Contributions@sto.sc.gov](mailto:STO.APPROPRIATED.Contributions@sto.sc.gov)>  
**Subject:** [External]

Good Afternoon

Thanks so much for your email and patience with us. Working since 0700 this morning. I do have some questions for you, will call you tomorrow morning hopefully we can complete all required paperwork.

Thank you,  
Bertha Middleton

**From:** [giSTT Message](#)  
**To:** [Romaniello, Meg](#)  
**Subject:** [External] Voice Message from BERTHA MIDDLETO (843-557-8408 ) on 3/2/23 12:25 PM for 8037342658  
**Date:** Thursday, March 2, 2023 12:27:25 PM  
**Attachments:** [8435578408-030223-122552-8037342658-919470-1.wav](#)

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Voice Message from BERTHA MIDDLETO (843-557-8408 ) on 3/2/23 12:25 PM (38 second msg)

**MESSAGE:**

" Hi, this is Bertha Middleton to the one block community Center you've been helping me or working with me to push this funding for the community Center through I do have some help today and tomorrow, but I'm at a stand still says request of user name, which begins with a B N and I know I've registered for that, but there was a problem with that. So I need to know do I need to go back in and register again to get that number. I'm give me a call or shoot me an email whenever you get a chance. Thank you for much."

There are 0 new and 0 old messages in your mailbox.

**From:** [Bertha Middleton](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External]  
**Date:** Wednesday, March 1, 2023 1:50:30 PM

---

Good Afternoon

Thanks so much for your email and patience with us. Working since 0700 this morning. I do have some questions for you, will call you tomorrow morning hopefully we can complete all required paperwork.

Thank you,  
Bertha Middleton

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Bertha Middleton](#); [bartistic2@aol.com](mailto:bartistic2@aol.com)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** RE: [External] Re: Disbursement Requirement: Registration with Secretary of State's Office  
**Date:** Tuesday, February 28, 2023 11:04:29 AM

---

Hi Ms. Middleton,

I wanted to check in to see if you had any questions or needed any assistance.  
If you do, please let me know.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

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**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Sent:** Thursday, February 23, 2023 9:41 AM  
**To:** [Bertha Middleton](mailto:wicic5605@gmail.com) <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>; [bartistic2@aol.com](mailto:bartistic2@aol.com)  
**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** RE: [External] Re: Disbursement Requirement: Registration with Secretary of State's Office

Hi Ms. Middleton,

Thank you for calling me this morning! I greatly appreciate it. Attached is the disbursement request form that needs to be updated. I have updated some of the cells to make it easier for you. You only need to fill in the "Purpose", "Vendor Number", "Budget", "Organization Signature", and "Date" sections. Once everything is completed, you are more than welcome to send the form back to me in Excel form.

The purpose will be an abbreviated version of how the funds will be spent.

The vendor number will begin with 7000\*.

The budget amounts can be estimates, but they must equal to the contribution amount.

I have updated the font for the organization signature so you just have to type your name in it once you are ready.

I erased the old date since you are updating the form.

Below is the link to sign up for a vendor number. I have also included their phone number in case you have any questions or need assistance.

Vendor Registration Link: <https://procurement.sc.gov/doing-biz/registration>

Vendor Registration Contact: SFAA Division of Procurement Services 803-737-0600



Below is the link to register with the Secretary of State (SOS). I have also included two contacts from SOS in case you have any questions or need assistance.

SOS Registration Link: <https://sos.sc.gov/before-you-file-online>

SOS Registration Contacts: Kim Wickersham, (803) 734-2174 or [kwickersham@sos.sc.gov](mailto:kwickersham@sos.sc.gov) or Shannon Wiley, (803) 734-0246 or [swiley@sos.sc.gov](mailto:swiley@sos.sc.gov)

If you have any questions, please let me know. I will be happy to assist!

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

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**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>

**Sent:** Monday, November 14, 2022 1:24 PM

**To:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>

**Cc:** [bartistic2@aol.com](mailto:bartistic2@aol.com); \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>

**Subject:** RE: [External] Re: Disbursement Requirement: Registration with Secretary of State's Office

Hi Ms. Middleton,

I wanted to send you this email, but I will also be giving you a call this afternoon to discuss it further.

When I did a quick review of the form you submitted, I noticed there were a few areas left blank. The following sections "Contribution Information", "Organization Information", and "Budget" had cells blank that will need to be completed. I have highlighted the areas in yellow. Once you complete those areas, you will then need to sign in the "Organization Signature" area.

I would recommend waiting until you are issued your vendor number to complete the form.

Typically the vendor numbers issued begin with 7000\*.

The SOS registration mentioned in my previous email is different than the vendor registration discussed above. Below I have included contact information for two individuals from the SOS Office that would be able to assist with any questions regarding registering with the SOS.

Kim Wickersham, CPM, Director, Public Charities Division of the SC SOS's Office at (803) 734-2174 or [kwickersham@sos.sc.gov](mailto:kwickersham@sos.sc.gov)

Shannon Wiley, General Counsel & Public Information Director of the SC SOS's Office at (803) 734-0246 or [swiley@sos.sc.gov](mailto:swiley@sos.sc.gov)

If you have any questions, please let me know.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>

**Sent:** Thursday, November 10, 2022 12:36 PM

**To:** \_STO - Appropriated Contributions <[STO.APPROPRIATED.Contributions@sto.sc.gov](mailto:STO.APPROPRIATED.Contributions@sto.sc.gov)>

**Cc:** [bartistic2@aol.com](mailto:bartistic2@aol.com)

**Subject:** [External] Re: Disbursement Requirement: Registration with Secretary of State's Office

Good afternoon

I filed for and received a VN number- VN.Island56. I did not receive confirmation email so I called on Thursday and was told the VN number was there, waiting for registration also they were a bit behind. Please advise if there is anything else I may be able to do.

Thank you

Bertha Middleton

On Thu, Nov 10, 2022 at 12:30 PM \_STO - Appropriated Contributions

<[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)> wrote:

Hello,

In order to process disbursements, it is a requirement for receiving organizations to register with the South Carolina Secretary of State's ("SOS") Office. Therefore, if the:

**Receiving organization has not registered with the SC SOS's office:**

The receiving organization should follow the link below to complete registration.

[Before You File Online | SC Secretary of State](#)

Upon registration, the receiver will receive a confirmation letter from the SC SOS's office via email. Please provide a copy of the confirmation letter or a copy of the webpage showing the receiver's status when submitting documents for processing to our office.

**Receiving organization has a registration on file with the SC SOC's Office:**

Please use the charity search tool below to confirm registration.

<https://search.scsos.com/charities>

An organization that is currently registered will have a status that says “registered.” Please provide a copy of the webpage showing your status to the SC Treasurer’s Office so we can include it with the disbursement request.

Thank you,  
Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer’s Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Bertha Middleton](#); [bartistic2@aol.com](mailto:bartistic2@aol.com)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** RE: [External] Re: Disbursement Requirement: Registration with Secretary of State's Office  
**Date:** Thursday, February 23, 2023 9:41:17 AM  
**Attachments:** [earmarked-appropriations-disbursement-request-form-sto\\_update.xlsx](#)

---

Hi Ms. Middleton,

Thank you for calling me this morning! I greatly appreciate it. Attached is the disbursement request form that needs to be updated. I have updated some of the cells to make it easier for you. You only need to fill in the "Purpose", "Vendor Number", "Budget", "Organization Signature", and "Date" sections. Once everything is completed, you are more than welcome to send the form back to me in Excel form.

The purpose will be an abbreviated version of how the funds will be spent.

The vendor number will begin with 7000\*.

The budget amounts can be estimates, but they must equal to the contribution amount.

I have updated the font for the organization signature so you just have to type your name in it once you are ready.

I erased the old date since you are updating the form.

Below is the link to sign up for a vendor number. I have also included their phone number in case you have any questions or need assistance.

Vendor Registration Link: <https://procurement.sc.gov/doing-biz/registration>

Vendor Registration Contact: SFAA Division of Procurement Services 803-737-0600

Below is the link to register with the Secretary of State (SOS). I have also included two contacts from SOS in case you have any questions or need assistance.

SOS Registration Link: <https://sos.sc.gov/before-you-file-online>

SOS Registration Contacts: Kim Wickersham, (803) 734-2174 or [kwickersham@sos.sc.gov](mailto:kwickersham@sos.sc.gov) or Shannon Wiley, (803) 734-0246 or [swiley@sos.sc.gov](mailto:swiley@sos.sc.gov)

If you have any questions, please let me know. I will be happy to assist!

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

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**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Sent:** Monday, November 14, 2022 1:24 PM  
**To:** [Bertha Middleton](#) <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Cc:** [bartistic2@aol.com](#); \_STO - Appropriated Contributions

<STO.Appropriated.Contributions@sto.sc.gov>

**Subject:** RE: [External] Re: Disbursement Requirement: Registration with Secretary of State's Office

Hi Ms. Middleton,

I wanted to send you this email, but I will also be giving you a call this afternoon to discuss it further.

When I did a quick review of the form you submitted, I noticed there were a few areas left blank. The following sections "Contribution Information", "Organization Information", and "Budget" had cells blank that will need to be completed. I have highlighted the areas in yellow. Once you complete those areas, you will then need to sign in the "Organization Signature" area.

I would recommend waiting until you are issued your vendor number to complete the form. Typically the vendor numbers issued begin with 7000\*.

The SOS registration mentioned in my previous email is different than the vendor registration discussed above. Below I have included contact information for two individuals from the SOS Office that would be able to assist with any questions regarding registering with the SOS.

Kim Wickersham, CPM, Director, Public Charities Division of the SC SOS's Office at (803) 734-2174 or [kwickersham@sos.sc.gov](mailto:kwickersham@sos.sc.gov)

Shannon Wiley, General Counsel & Public Information Director of the SC SOS's Office at (803) 734-0246 or [swiley@sos.sc.gov](mailto:swiley@sos.sc.gov)

If you have any questions, please let me know.

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[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>

**Sent:** Thursday, November 10, 2022 12:36 PM

**To:** \_STO - Appropriated Contributions <[STO.APPROPRIATED.Contributions@sto.sc.gov](mailto:STO.APPROPRIATED.Contributions@sto.sc.gov)>

**Cc:** [bartistic2@aol.com](mailto:bartistic2@aol.com)

**Subject:** [External] Re: Disbursement Requirement: Registration with Secretary of State's Office

Good afternoon

I filed for and received a VN number- VN.Island56. I did not receive confirmation email so I called on Thursday and was told the VN number was there, waiting for registration also they were a bit behind. Please advise if there is anything else I may be able to do.

Thank you  
Bertha Middleton

On Thu, Nov 10, 2022 at 12:30 PM \_STO - Appropriated Contributions  
<[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)> wrote:

Hello,

In order to process disbursements, it is a requirement for receiving organizations to register with the South Carolina Secretary of State's ("SOS") Office. Therefore, if the:

**Receiving organization has not registered with the SC SOS's office:**

The receiving organization should follow the link below to complete registration.

[Before You File Online | SC Secretary of State](#)

Upon registration, the receiver will receive a confirmation letter from the SC SOS's office via email. Please provide a copy of the confirmation letter or a copy of the webpage showing the receiver's status when submitting documents for processing to our office.

**Receiving organization has a registration on file with the SC SOC's Office:**

Please use the charity search tool below to confirm registration.

<https://search.scsos.com/charities>

An organization that is currently registered will have a status that says "registered." Please provide a copy of the webpage showing your status to the SC Treasurer's Office so we can include it with the disbursement request.

Thank you,  
Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**State of South Carolina Request for Contribution Distribution**

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	X220 - Aid to Subdivisions – Treasurer	

Organization Information	
Entity Name	Wadmalaw Island Community Center
Address	P O Box 46 5605 Katy Hill Road
City/State/Zip	Wadmalaw Island SC 29487
Website	<a href="https://www.facebook.com/people/Wadmalaw-Island-C">https://www.facebook.com/people/Wadmalaw-Island-C</a>
Tax ID #	57-0695049
Entity Type	Other
Vendor #	

Organization Contact Information	
Contact Name	Bertha S Middleton
Position/Title	Director
Telephone	843-557-8408
Email	wicic5605@gmail.com

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
Repair on exsisting building for safety:		
Ceiling -much needed, floors, kitchen, bathrooms		Repairs needed for safety of all using facility, kitchen to DHEC approval
Doors and window replacement		
ramp at back door		more accessible for handicap entrance
AC units		one new and exisiting repaired
Weekly food for pantry and blessing box		
Utilities and Gas		
Repairs to home on property		Repairs and upgrade for use of anyone needing shelter
Vehicle		Transportation for seniors and elderly to Dr. appt., events etc.
<b>Grand Total</b>	<b>\$0.00</b>	

**Please explain how these funds will be used to provide a public benefit:**

The Community Center is the Hub for this Community. The existing building is 40 years old and built in part by unskilled workers, yet the Community through their efforts have maintained. It provides a place where the seniors can meet to fellowship, classes are held to include but are not limited to-quilting, sweetgrass basket weaving, Bible Study and educational sessions to include, Will Clinics, Heirs Property Seminars, Voters Registration, blood drives, Dementia seminars, Fitness Classes, Annual Veterans, Thanksgiving and Christmas celebration/dinners. Community Center partner with Local Nursing Home(post Covid) to provide a day with the residents in safe safe, fun environment. The Director sits on the Board of the Paraclete Foundation-funds are donated and raised to help repair homes for our seniors include replacing roofs nd other critical repairs. In the last two years over 50 residents have been assisted. It is our hope to include a small stipend for the person to oversee some of these projects. In addition to events the Community Center also provide a place where the Community host monthly and special meetings. Maintaining Internet and WIFI allows the center to opens it's doors for students and others to come by and access when needed. The Center is also in an early phase of completing a Passive Park, that will be used by the Community, future plans include a nature trail, bird watching, park benches will be placed in the area for residents to enjoy the scenery and relax. It's the desire of the committee to have a covered pavillion. Photos of all events, seminars to include progress of the Passive park is available for your viewing,

**Organization Certifications**

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Organization Signature	Director
	Title
Bertha S Middleton	
Printed Name	Date

**Certifications of State Agency Providing Contribution**

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Agency Head Signature	Date
Printed Name	

## Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

[illegible]

Your Organization's Executive Officer	
Name	Title



## **Communication Log**

Date: 2/23/2023

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Bertha Middleton. Bertha and Meg discussed what was needed in each section of the disbursement request form. Meg provided clarification about the vendor number and told Bertha that she would email her the information as well. Bertha asked that if she had any questions could she contact Meg about them and Meg confirmed that she could email or call her anytime.

**From:** [giSTT Message](#)  
**To:** [Romaniello, Meg](#)  
**Subject:** [External] Voice Message from BERTHA MIDDLETO (843-557-8408 ) on 2/23/23 8:37 AM for 8037342658  
**Date:** Thursday, February 23, 2023 8:38:03 AM  
**Attachments:** [8435578408-022323-083713-8037342658-916855-1.wav](#)

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Voice Message from BERTHA MIDDLETO (843-557-8408 ) on 2/23/23 8:37 AM (14 second msg)

**MESSAGE:**

" Good morning. This is Bertha medicine from the Ward Miller Island community Center, give me a call back at your convenience 843-557-8408. Thank you so much."

There are 0 new and 0 old messages in your mailbox.

## **Communication Log**

Date: 2/22/2023

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Bertha Middleton to discuss her organization's disbursement request form. Ms. Middleton did not answer, but Meg left a voicemail requesting her call back when she could.

## **Communication Log**

Date: 2/15/2023

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Bertha Middleton to discuss her organization's disbursement request form. Ms. Middleton did not answer, but Meg left a voicemail requesting her call back when she could.

## **Communication Log**

Date: 2/7/2023

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Bertha Middleton to discuss her organization's disbursement request form. Ms. Middleton did not answer, but Meg left a voicemail requesting her call back when she could.

## **Communication Log**

Date: 1/25/2023

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Bertha Middleton to confirm that she had received her previous emails. Meg left a voicemail stating the date the email was sent as well what was still needed. Meg asked that if there were any questions for her to please reach out.

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Bertha Middleton](#)  
**Cc:** [bartistic2@aol.com](#); [\\_STO - Appropriated Contributions](#)  
**Subject:** RE: [External] Re: Disbursement Requirement: Registration with Secretary of State's Office  
**Date:** Friday, January 13, 2023 3:32:25 PM

---

Hi Ms. Middleton,

I wanted to check in to see if you had any questions or if I could assist you with your submission in any way.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

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**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Sent:** Monday, November 14, 2022 1:24 PM  
**To:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>  
**Cc:** [bartistic2@aol.com](#); [\\_STO - Appropriated Contributions](#) <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** RE: [External] Re: Disbursement Requirement: Registration with Secretary of State's Office

Hi Ms. Middleton,

I wanted to send you this email, but I will also be giving you a call this afternoon to discuss it further.

When I did a quick review of the form you submitted, I noticed there were a few areas left blank. The following sections "Contribution Information", "Organization Information", and "Budget" had cells blank that will need to be completed. I have highlighted the areas in yellow. Once you complete those areas, you will then need to sign in the "Organization Signature" area. I would recommend waiting until you are issued your vendor number to complete the form. Typically the vendor numbers issued begin with 7000\*.

The SOS registration mentioned in my previous email is different than the vendor registration discussed above. Below I have included contact information for two individuals from the SOS Office that would be able to assist with any questions regarding registering with the SOS. Kim Wickersham, CPM, Director, Public Charities Division of the SC SOS's Office at (803) 734-2174 or [kwickersham@sos.sc.gov](mailto:kwickersham@sos.sc.gov)  
Shannon Wiley, General Counsel & Public Information Director of the SC SOS's Office at (803) 734-0246 or [swiley@sos.sc.gov](mailto:swiley@sos.sc.gov)

If you have any questions, please let me know.

-Meg

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**From:** Bertha Middleton <[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>

**Sent:** Thursday, November 10, 2022 12:36 PM

**To:** \_STO - Appropriated Contributions <[STO.APPROPRIATED.Contributions@sto.sc.gov](mailto:STO.APPROPRIATED.Contributions@sto.sc.gov)>

**Cc:** [bartistic2@aol.com](mailto:bartistic2@aol.com)

**Subject:** [External] Re: Disbursement Requirement: Registration with Secretary of State's Office

Good afternoon

I filed for and received a VN number- VN.Island56. I did not receive confirmation email so I called on Thursday and was told the VN number was there, waiting for registration also they were a bit behind. Please advise if there is anything else I may be able to do.

Thank you

Bertha Middleton

On Thu, Nov 10, 2022 at 12:30 PM \_STO - Appropriated Contributions  
<[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)> wrote:

Hello,

In order to process disbursements, it is a requirement for receiving organizations to register with the South Carolina Secretary of State's ("SOS") Office. Therefore, if the:

**Receiving organization has not registered with the SC SOS's office:**

The receiving organization should follow the link below to complete registration.

[Before You File Online | SC Secretary of State](#)

Upon registration, the receiver will receive a confirmation letter from the SC SOS's office via email. Please provide a copy of the confirmation letter or a copy of the webpage showing the receiver's status when submitting documents for processing to our office.

**Receiving organization has a registration on file with the SC SOC's Office:**

Please use the charity search tool below to confirm registration.



<https://search.scsos.com/charities>

An organization that is currently registered will have a status that says “registered.” Please provide a copy of the webpage showing your status to the SC Treasurer’s Office so we can include it with the disbursement request.

Thank you,  
Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer’s Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [wicic5605@gmail.com](mailto:wicic5605@gmail.com); [bartistic2@aol.com](mailto:bartistic2@aol.com)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption  
**Date:** Tuesday, November 22, 2022 11:27:15 AM  
**Importance:** High

---

Good morning,

At this time, we have not received your completed Earmarked Appropriations Disbursement Request form or your confirmation of registration or exemption with the South Carolina Secretary of State's ("SOS") Office.

I wanted to reach out to confirm that you received both emails (Enrollment Packet-10/20/22; SOS registration 11/10/22) that were sent and to check if you had any questions regarding the process, form, etc.

If you need the emails resent, please let me know and I will be happy to resend them to you.

If you believe you are not the best contact for this, please let me know who I should contact for your organization.

Please do not hesitate to reach out to me if you have any questions or need any assistance.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

## **Communication Log**

Date: 11/14/2022

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Ms. Middleton in regards to her voicemail about vendor registration and left a voicemail for her to contact Meg if she needed any assistance after reviewing the most recent email that Meg sent to her.

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Bertha Middleton](#)  
**Cc:** [bartistic2@aol.com](#); [\\_STO - Appropriated Contributions](#)  
**Subject:** RE: [External] Re: Disbursement Requirement: Registration with Secretary of State's Office  
**Date:** Monday, November 14, 2022 1:24:16 PM  
**Attachments:** [earmarked-appropriations-disbursement-request-form-sto.xlsx](#)

---

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I wanted to send you this email, but I will also be giving you a call this afternoon to discuss it further.

When I did a quick review of the form you submitted, I noticed there were a few areas left blank. The following sections "Contribution Information", "Organization Information", and "Budget" had cells blank that will need to be completed. I have highlighted the areas in yellow. Once you complete those areas, you will then need to sign in the "Organization Signature" area.

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If you have any questions, please let me know.

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Thank you,  
Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

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803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**State of South Carolina Request for Contribution Distribution**

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose

Organization Information	
Entity Name	Wadmalaw Island Community Center
Address	P O Box 46 5605 Katy Hill Road
City/State/Zip	Wadmalaw Island SC 29487
Website	n/a
Tax ID #	
Entity Type	Other
Vendor #	

Organization Contact Information	
Contact Name	Bertha S Middleton
Position/Title	Director
Telephone	843-557-8408
Email	wicic5605@gmail.com

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
Repair on existing building for safety:		
Ceiling -much needed, floors, kitchen, bathrooms		Repairs needed for safety of all using facility, kitchen to DHEC approval
Doors and window replacement		
ramp at back door		more accessible for handicap entrance
AC units		one new and existing repaired
Weekly food for pantry and blessing box		
Utilities and Gas		
Repairs to home on property		Repairs and upgrade for use of anyone needing shelter
Vehicle		Transportation for seniors and elderly to Dr. appt., events etc.
Grand Total	\$0.00	

**Please explain how these funds will be used to provide a public benefit:**

The Community Center is the Hub for this Community. The existing building is 40 years old and built in part by unskilled workers, yet the Community through their efforts have maintained. It provides a place where the seniors can meet to fellowship, classes are held to include but are not limited to-quilting, sweetgrass basket weaving, Bible Study and educational sessions to include, Will Clinics, Heirs Property Seminars, Voters Registration, blood drives, Dementia seminars, Fitness Classes, Annual Veterans, Thanksgiving and Christmas celebration/dinners. Community Center partner with Local Nursing Home(post Covid) to provide a day with the residents in safe safe, fun environment. The Director sits on the Board of the Paraclete Foundation-funds are donated and raised to help repair homes for our seniors include replacing roofs and other critical repairs. In the last two years over 50 residents have been assisted. It is our hope to include a small stipend for the person to oversee some of these projects. In addition to events the Community Center also provide a place where the Community host monthly and special meetings. Maintaining Internet and WIFI allows the center to opens it's doors for students and others to come by and access when needed. The Center is also in an early phase of completing a Passive Park, that will be used by the Community, future plans include a nature trail, bird watching, park benches will be placed in the area for residents to enjoy the scenery and relax. It's the desire of the committee to have a covered pavillion. Photos of all events, seminars to include progress of the Passive park is available for your viewing,

**Organization Certifications**

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

	Director
Organization Signature	Title
Bertha S Middleton	28-Oct-22
Printed Name	Date

**Certifications of State Agency Providing Contribution**

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Agency Head Signature	Date
Printed Name	

## Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

[illegible]

Your Organization's Executive Officer	
Name	Title

**From:** [Romaniello, Meg](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** FW: [External] Voice Message from BERTHA MIDDLETO (843-557-8408 ) on 11/10/22 2:43 PM for 8037342658  
**Date:** Thursday, November 10, 2022 2:49:19 PM  
**Attachments:** [8435578408-111022-144340-8037342658-882094-1.wav](#)

---

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**From:** giSTT Message <[giSTT@mutaresoftware.com](mailto:giSTT@mutaresoftware.com)>  
**Sent:** Thursday, November 10, 2022 2:49 PM  
**To:** Romaniello, Meg <[Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)>  
**Subject:** [External] Voice Message from BERTHA MIDDLETO (843-557-8408 ) on 11/10/22 2:43 PM for 8037342658



Voice Message from BERTHA MIDDLETO (843-557-8408 ) on 11/10/22 2:43 PM (240 second msg)

**MESSAGE:**

" This is Bertha Middleton with the walk a lot of community Center. I just wanted to give you a call. I'm in reference to email that I received it. I did respond to your email, but I do have a question. Give me a call at your convenience and it is in reference to the registration. I did go online get the vendor got that information and I did speak to someone last week who said that they were running a little behind so, I haven't gotten a confirmation letter yet. I'm waiting for that. There's something else. I need to do please. Let me know thank you so much."



There are 0 new and 0 old messages in your mailbox.

**From:** [Bertha Middleton](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Cc:** [bartistic2@aol.com](mailto:bartistic2@aol.com)  
**Subject:** [External] Re: Disbursement Requirement: Registration with Secretary of State's Office  
**Date:** Thursday, November 10, 2022 12:36:38 PM

---

Good afternoon

I filed for and received a VN number- VN.Island56. I did not receive confirmation email so I called on Thursday and was told the VN number was there, waiting for registration also they were a bit behind. Please advise if there is anything else I may be able to do.

Thank you  
Bertha Middleton

On Thu, Nov 10, 2022 at 12:30 PM \_STO - Appropriated Contributions  
<[\\_STO.Appropriated.Contributions@sto.sc.gov](mailto:_STO.Appropriated.Contributions@sto.sc.gov)> wrote:

Hello,

In order to process disbursements, it is a requirement for receiving organizations to register with the South Carolina Secretary of State's ("SOS") Office. Therefore, if the:

**Receiving organization has not registered with the SC SOS's office:**

The receiving organization should follow the link below to complete registration.

[Before You File Online | SC Secretary of State](#)

Upon registration, the receiver will receive a confirmation letter from the SC SOS's office via email. Please provide a copy of the confirmation letter or a copy of the webpage showing the receiver's status when submitting documents for processing to our office.

**Receiving organization has a registration on file with the SC SOC's Office:**

Please use the charity search tool below to confirm registration.

<https://search.scsos.com/charities>

An organization that is currently registered will have a status that says “registered.” Please provide a copy of the webpage showing your status to the SC Treasurer’s Office so we can include it with the disbursement request.

Thank you,

Meg



**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer’s Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658|[Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [wicic5605@gmail.com](mailto:wicic5605@gmail.com); [bartistic2@aol.com](mailto:bartistic2@aol.com)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** Disbursement Requirement: Registration with Secretary of State's Office  
**Date:** Thursday, November 10, 2022 12:30:51 PM

---

Hello,

In order to process disbursements, it is a requirement for receiving organizations to register with the South Carolina Secretary of State's ("SOS") Office. Therefore, if the:

**Receiving organization has not registered with the SC SOS's office:**

The receiving organization should follow the link below to complete registration.

[Before You File Online | SC Secretary of State](#)

Upon registration, the receiver will receive a confirmation letter from the SC SOS's office via email. Please provide a copy of the confirmation letter or a copy of the webpage showing the receiver's status when submitting documents for processing to our office.

-

**Receiving organization has a registration on file with the SC SOC's Office:**

Please use the charity search tool below to confirm registration.

<https://search.scsos.com/charities>

An organization that is currently registered will have a status that says "registered." Please provide a copy of the webpage showing your status to the SC Treasurer's Office so we can include it with the disbursement request.

Thank you,  
Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**From:** [Bertha Middleton](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External] Fwd:  
**Date:** Wednesday, November 2, 2022 1:48:48 PM  
**Attachments:** [earmarked-appropriations-disbursement-request-form-sto.xlsx](#)

---

----- Forwarded message -----

**From:** **Bertha Smalls Middleton** <[bartistic2@aol.com](mailto:bartistic2@aol.com)>  
**Date:** Fri, Oct 28, 2022 at 11:32 AM  
**Subject:**  
**To:** Bertha Smalls Middleton <[bartistic2@aol.com](mailto:bartistic2@aol.com)>, [wicic5605@gmail.com](mailto:wicic5605@gmail.com)  
<[wicic5605@gmail.com](mailto:wicic5605@gmail.com)>

**State of South Carolina Request for Contribution Distribution**

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose

Organization Information	
Entity Name	Wadmalaw Island Community Center
Address	P O Box 46 5605 Katy Hill Road
City/State/Zip	Wadmalaw Island SC 29487
Website	n/a
Tax ID #	
Entity Type	Other
Vendor #	

Organization Contact Information	
Contact Name	Bertha S Middleton
Position/Title	Director
Telephone	843-557-8408
Email	wicic5605@gmail.com

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
Repair on existing building for safety:		
Ceiling -much needed, floors, kitchen, bathrooms		Repairs needed for safety of all using facility, kitchen to DHEC approval
Doors and window replacement		
ramp at back door		more accessible for handicap entrance
AC units		one new and existing repaired
Weekly food for pantry and blessing box		
Utilities and Gas		
Repairs to home on property		Repairs and upgrade for use of anyone needing shelter
Vehicle		Transportation for seniors and elderly to Dr. appt., events etc.
Grand Total	\$0.00	

**Please explain how these funds will be used to provide a public benefit:**

The Community Center is the Hub for this Community. The existing building is 40 years old and built in part by unskilled workers, yet the Community through their efforts have maintained. It provides a place where the seniors can meet to fellowship, classes are held to include but are not limited to-quilting, sweetgrass basket weaving, Bible Study and educational sessions to include, Will Clinics, Heirs Property Seminars, Voters Registration, blood drives, Dementia seminars, Fitness Classes, Annual Veterans, Thanksgiving and Christmas celebration/dinners. Community Center partner with Local Nursing Home(post Covid) to provide a day with the residents in safe safe, fun environment. The Director sits on the Board of the Paraclete Foundation-funds are donated and raised to help repair homes for our seniors include replacing roofs and other critical repairs. In the last two years over 50 residents have been assisted. It is our hope to include a small stipend for the person to oversee some of these projects. In addition to events the Community Center also provide a place where the Community host monthly and special meetings. Maintaining Internet and WIFI allows the center to opens it's doors for students and others to come by and access when needed. The Center is also in an early phase of completing a Passive Park, that will be used by the Community, future plans include a nature trail, bird watching, park benches will be placed in the area for residents to enjoy the scenery and relax. It's the desire of the committee to have a covered pavillion. Photos of all events, seminars to include progress of the Passive park is available for your viewing,

**Organization Certifications**

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Organization Signature	Director
	Title
Bertha S Middleton	28-Oct-22
Printed Name	Date

**Certifications of State Agency Providing Contribution**

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Agency Head Signature	Date
Printed Name	

## Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

[illegible]

Your Organization's Executive Officer	
Name	Title

**From:** [Bertha Smalls Middleton](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External] Re: Earmarked Appropriations Disbursement Request form voicemail  
**Date:** Friday, October 28, 2022 9:38:01 AM

---

Good Morning

Thank you so much,

-----Original Message-----

From: \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>  
To: bartistic2@aol.com <bartistic2@aol.com>  
Cc: \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>  
Sent: Wed, Oct 26, 2022 5:22 pm  
Subject: Earmarked Appropriations Disbursement Request form voicemail

Hi Ms. Middleton,

You are correct that the document is protected, but the cells where you would need to enter data are not protected. If you click in one of the cells such as A6, you should be able to enter data.

Please let me know if there is anything else I can assist with.

-Meg



**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658|Meg.Romaniello@sto.sc.gov



**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [bartistic2@aol.com](mailto:bartistic2@aol.com)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** Earmarked Appropriations Disbursement Request form voicemail  
**Date:** Wednesday, October 26, 2022 5:22:18 PM

---

Hi Ms. Middleton,

You are correct that the document is protected, but the cells where you would need to enter data are not protected. If you click in one of the cells such as A6, you should be able to enter data. Please let me know if there is anything else I can assist with.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**From:** [giSTT Message](#)  
**To:** [Romaniello, Meg](#)  
**Subject:** [External] Voice Message from BERTHA MIDDLETO [REDACTED] ) on 10/26/22 2:44 PM for 8037342658  
**Date:** Wednesday, October 26, 2022 2:46:09 PM  
**Attachments:** [REDACTED] [-102622-144434-8037342658-876337-1.wav](#)

---



Voice Message from BERTHA MIDDLETO [REDACTED] ) on 10/26/22 2:44 PM (35 second msg)

**MESSAGE:**

" Hi, this is Bertha Middleton. I'm with the word a lot of community Center. We were communicating via email. I'm trying to complete the document and apparently the spreadsheet that you sent me. The second time the Excel spreadsheet is protected. So I'm unable to complete it give me a call or just send me an email with any additional update. So that I can complete get it to them thank you so much."

There are 0 new and 0 old messages in your mailbox.

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [bartistic2@aol.com](mailto:bartistic2@aol.com)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** RE: [External]  
**Date:** Monday, October 24, 2022 4:27:27 PM  
**Attachments:** [Earmarked Appropriations Disbursement Request form updated.xlsx](#)

---

Hi Ms. Middleton,

I apologize that the original attachment did not open.  
Please let me know if you have any issues with this attachment.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** Bertha Smalls Middleton <[bartistic2@aol.com](mailto:bartistic2@aol.com)>  
**Sent:** Monday, October 24, 2022 2:35 PM  
**To:** Romaniello, Meg <[Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)>  
**Subject:** [External]

Good Afternoon

Thank you for the e information. The second attachment opens to a blank page, no review available.  
Please Advise.

Thanks Again  
Bertha

[Sent from the all new AOL app for iOS](#)

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [wicic5605@gmail.com](mailto:wicic5605@gmail.com)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** FY23 Appropriated Contributions Enrollment Packet  
**Date:** Thursday, October 20, 2022 11:17:51 AM  
**Attachments:** [STO Appropriated Funds Cover Letter - Wadmalaw Island Community Center.pdf](#)  
[Earmarked Appropriations Disbursement Request form updated.xlsx](#)

---

Hello,

The State of South Carolina Fiscal Year 2022-2023 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. Your organization was selected as one of those outside organizations. I have attached 2 files as part of your enrollment packet. Please read the Appropriated Funds Cover Letter first. There you will find important information regarding FY 2022-2023 reporting requirements and guidance on how to complete the Earmarked Appropriations Disbursement Request form.

In order for funds to be disbursed to your organization, you will not only need to submit the Earmarked Appropriations Disbursement Request form but also be registered as a vendor with the State of South Carolina. If you do not have a vendor number, please use the link below to access new vendor registration. If you need to update your vendor information you may also do that from the link below.

<https://procurement.sc.gov/doing-biz/registration>

Once you receive your vendor number or if you already have a vendor number, please include it on the Earmarked Appropriations Disbursement Request form in the "Vendor #" section.

All completed forms should be submitted to the STO - Appropriated Contributions email address listed below.

[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)

In accordance with Executive Order 2022-19, STO is required to promptly make available for public review and inspection on our website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21. Below is the link to where the information will be available on our website.

<https://treasurer.sc.gov/about-us/transparency/earmark-transparency/>

If you have any questions, please do not hesitate to contact us.

Thank you,  
Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

10/20/2022

Bertha Middleton  
Wadmalaw Island Community Center  
5605 Katy Hill Road  
Wadmalaw Island, SC 29487

RE: State Appropriated Contributions, FY 22-23 Reporting Requirements

Dear Bertha Middleton:

The State of South Carolina Fiscal Year 2022-2023 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. The amount below indicates the funds which have been allotted in our agency's budget for your organization.

<u>Organization receiving appropriated funds:</u>	<u>Amount</u>
Wadmalaw Island Community Center	\$500,000.00

Budget Proviso 117.21 outlines reporting requirements for recipients of appropriated contributions. In addition, please note that Section 11-9-110 of the South Carolina Code requires that you agree to be audited by the State Auditor. (A copy of these applicable laws is attached for your convenience.)

Please see enclosed Excel workbook for data we must collect to be able to disburse these funds. This initial report, along with other information as detailed within the Instructions, must be submitted in electronic format to STO prior to funds being dispersed. After the funds have been dispersed, you must also file quarterly reports in addition to a year-end report with STO by **June 30, 2023** via a format to be provided prior to that date. Your submissions will be forwarded to the Chairman of the Senate Finance Committee, the Chairman of the House Ways and Means Committee, and the Executive Budget Office by the STO. Per Governor McMaster's Executive Order, any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 will be made available for public review and inspection on the STO website.

Please note that to be paid by the State of South Carolina, you must be a registered vendor of the State. If you are not already a registered vendor, please see <https://procurement.sc.gov/doing-biz/registration> to complete this required task. Once known, please ensure you include your State of SC vendor number on the enclosed Earmarked Appropriations Disbursement Request form when you return it to the STO.

Should you have any questions or concerns, please do not hesitate to email the Division of Treasury Management at [STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov). We look forward to working with you.

Sincerely,



**Meg Romaniello | Accounting/Fiscal Manager II**  
South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Office Building  
Columbia, SC 29201

# **SOUTH CAROLINA OFFICE OF THE STATE TREASURER APPROPRIATED CONTRIBUTIONS REPORTING REQUIREMENTS**

## **INSTRUCTIONS**

The South Carolina General Assembly tasked the South Carolina Office of State Treasurer (STO) with distributing appropriated contributions to your organization. State Budget Proviso 117.21 mandates that each organization receiving a contribution render to the state agency making the contribution specific information.

The information collection process will take place in multiple parts, Earmarked Appropriations Disbursement Request form and Quarterly Expenditure Reports. All responses submitted by your organization should be provided to the STO via [STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov). If your organization was appropriated contributions for more than one purpose, please complete **separate** forms and reports for **each project**.

The Earmarked Appropriations Disbursement Request form is due to STO prior to funds being dispersed.

The Quarterly Expenditure Reports are due to STO every quarter after receiving the funds. Should the initiative continue beyond June 30, 2022, the organization must continue to provide a quarterly report until completion.

All responses should reflect the actual expenditures made by the organization as compared to the appropriated funds provided by STO.

### **Applicable Law on Reporting Responsibilities**

*(For additional information, see the document entitled, Law Related to Appropriated Contributions)*

Proviso 117.21 requires the following:

- The funds appropriated in this act for contributions ***shall not be disbursed*** until a plan of how the state funds will be spent and how the expenditures will provide a public benefit are filed with the appropriate state agency.
- No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.
- After receiving the funds, organizations shall provide quarterly spending updates to the respective state agency.
- After all state funds have been expended, each organization shall provide an accounting of how the funds were spent.
- State agencies receiving such data from organizations shall forward the information to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee.

## **Law Related to Appropriated Contributions**

### **Proviso 117.21. GP: Organizations Receiving State Appropriations Report**

Each state agency receiving funds that are a direct appropriation to a non-profit organization, prior to disbursing the funds, shall require from each recipient organization:

1. a plan of how the state funds will be spent and
2. how the expenditures will provide a public benefit.

The Executive Budget Office, Department of Administration shall provide each state agency with a standard form for collecting the information required.

**After receiving the funds**, non-profit organizations shall provide quarterly spending updates to the respective state agency.

**After all state funds have been expended**, each organization shall provide an accounting of how the funds were spent.

State agencies receiving funds pursuant to this provision shall report the information collected to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee by **June 30th**.

No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.

### **Executive Order No. 2022-19 Section 1. C.**

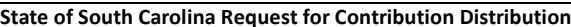
I hereby order and direct, pursuant to article IV, section 17 of the South Carolina Constitution and sections 1-1-840 and 1-3-10 of the South Carolina Code of Laws, that any Executive Branch agency or department, as further defined herein, that receives earmarked appropriations, as further defined herein, in the annual Appropriations Act shall promptly make available for public review and inspection on the agency or department's website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21.

### **SECTION 11-9-110. Organization to which contribution is appropriated to submit statement to Executive Budget Office and the Revenue and Fiscal Affairs Office as to nature and function of organization and use of contribution.**

Each organization to which a contribution is made in the contributions section of the general appropriation bill shall submit to the Executive Budget Office and the Revenue and Fiscal Affairs Office by the end of the applicable fiscal year a detailed statement explaining the nature and function of the organization as well as a detailed statement explaining the use that was made of the contribution. The statements must be available at the office of the Executive Budget Office and the Revenue and Fiscal Affairs Office for public inspection and given to a member of the General Assembly upon request.

A contribution must not be made to an organization until it agrees in writing to allow the State Auditor to audit or cause to be audited the contributed funds.





Contribution Information		
Amount	State Agency Providing the Contribution	Purpose

Organization Contact Information	
Contact Name	
Position/Title	
Telephone	
Email	

Please explain how these funds will be used to provide a public benefit:	

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Title

Date \_\_\_\_\_

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Date \_\_\_\_\_

Printed Name \_\_\_\_\_

## Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

[illegible]

Your Organization's Executive Officer	
Name	Title