

**SOUTH CAROLINA TREASURER'S OFFICE**  
**Request for Uncashed Checks List**

The South Carolina State Treasurer's Office (STO) generates an Uncashed Checks List (List) on an annual basis. The List includes uncashed checks held by the Agency as of December 31 of the previous year. The description of the check is listed only as "over \$100," "under \$100."

To obtain a copy of the most recent List, the requestor must submit this completed form to the STO by email to STOSCFOIA@STO.SC.GOV or by mail to the following address:

South Carolina Treasurer's  
Office Attention: Legal Division  
1200 Senate Street, Suite 214  
Wade Hampton Building  
Columbia, SC 29201

In accordance with the SCFOIA, the STO will respond to your request for the Report within 10 business days and will provide you with the Report within 30 calendar days following our initial response to your request, provided the STO has received this completed form by that date. A link to the Report will be sent to the email address you provide below.

Please be advised of the following statutory provision:

- S.C. Code § 30-2-50 of the Family Privacy Protection Act prohibits the use of personal information obtained from a state agency for "commercial solicitation." Commercial solicitation is statutorily defined as "contact by telephone, mail, or electronic mail for the purpose of selling or marketing a consumer product or service."

**By signing below, I agree that I have been advised to carefully review and understand the above provisions and to consult my own legal counsel regarding any questions about these provisions.**

Printed Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address (link to the Report will be sent to this address): \_\_\_\_\_

Company Name (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_