

**From:** [cb29223@aol.com](mailto:cb29223@aol.com)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** Re: [External] Re: Disbursement Requirement: Registration with Secretary of State's Office  
**Date:** Monday, November 14, 2022 12:29:41 PM

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Good Afternoon Ms. Romaniella,

I appreciate your following back up with me concerning the the STO Appropriated Contribution disbursement payment for the Greater Waverly Foundation, Inc.

Thank you for your assistance in this matter, as well. We look forward to hearing good news next week concerning payment.

Warm regards  
Catherine Lewis  
Chair  
The Greater Waverly Foundation, Inc. Warm regards,

-----Original Message-----

**From:** \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>  
**To:** cb29223@aol.com <cb29223@aol.com>  
**Cc:** \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>  
**Sent:** Mon, Nov 14, 2022 12:09 pm  
**Subject:** RE: [External] Re: Disbursement Requirement: Registration with Secretary of State's Office

Hi Ms. Lewis,

Thank you so much for submitting you completed form and the SC Secretary of State information. I am working through the group of submissions and plan to provide management with what has been submitted for review and approval this week. If they are approved, I hope to have payments processed next week. Thank you again for your submission and patience during this process!

-Meg



**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** cb29223@aol.com <cb29223@aol.com>  
**Sent:** Thursday, November 10, 2022 2:35 PM  
**To:** \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>  
**Cc:** \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>  
**Subject:** [External] Re: Disbursement Requirement: Registration with Secretary of State's Office

Dear Ms. Romaniello,

Please find a copy of the webpage showing our status to the SC Secretary of State as a "Registered" Agent.

Should you need any additional information, please let me know.

Thank you,

Catherine D. Lewis  
Chair  
Greater Waverly Foundation, Inc.

-----Original Message-----

From: \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>

To: [cb29223@aol.com](mailto:cb29223@aol.com) <[cb29223@aol.com](mailto:cb29223@aol.com)>

Cc: \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>

Sent: Thu, Nov 10, 2022 12:24 pm

Subject: Disbursement Requirement: Registration with Secretary of State's Office

Hello,

In order to process disbursements, it is a requirement for receiving organizations to register with the South Carolina Secretary of State's ("SOS") Office. Therefore, if the:

**Receiving organization has not registered with the SC SOS's office:**

The receiving organization should follow the link below to complete registration.

[Before You File Online | SC Secretary of State](#)

Upon registration, the receiver will receive a confirmation letter from the SC SOS's office via email. Please provide a copy of the confirmation letter or a copy of the webpage showing the receiver's status when submitting documents for processing to our office.

**Receiving organization has a registration on file with the SC SOC's Office:**

Please use the charity search tool below to confirm registration.

<https://search.scsos.com/charities>

An organization that is currently registered will have a status that says "registered." Please provide a copy of the webpage showing your status to the SC Treasurer's Office so we can include it with the disbursement request.

Thank you,  
Meg



**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)



**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [cb29223@aol.com](mailto:cb29223@aol.com)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** RE: [External] Re: Disbursement Requirement: Registration with Secretary of State's Office  
**Date:** Monday, November 14, 2022 12:09:38 PM

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Hi Ms. Lewis,

Thank you so much for submitting you completed form and the SC Secretary of State information. I am working through the group of submissions and plan to provide management with what has been submitted for review and approval this week. If they are approved, I hope to have payments processed next week. Thank you again for your submission and patience during this process!

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** [cb29223@aol.com](mailto:cb29223@aol.com) <[cb29223@aol.com](mailto:cb29223@aol.com)>  
**Sent:** Thursday, November 10, 2022 2:35 PM  
**To:** [\\_STO - Appropriated Contributions](#) <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Cc:** [\\_STO - Appropriated Contributions](#) <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** [External] Re: Disbursement Requirement: Registration with Secretary of State's Office

Dear Ms. Romaniello,

Please find a copy of the webpage showing our status to the SC Secretary of State as a "Registered" Agent.

Should you need any additional information, please let me know.

Thank you,

Catherine D. Lewis  
Chair  
Greater Waverly Foundation, Inc.

-----Original Message-----

From: [\\_STO - Appropriated Contributions](#) <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
To: [cb29223@aol.com](mailto:cb29223@aol.com) <[cb29223@aol.com](mailto:cb29223@aol.com)>  
Cc: [\\_STO - Appropriated Contributions](#) <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
Sent: Thu, Nov 10, 2022 12:24 pm  
Subject: Disbursement Requirement: Registration with Secretary of State's Office

Hello,

In order to process disbursements, it is a requirement for receiving organizations to register with the South Carolina Secretary of State's ("SOS") Office. Therefore, if the:

**Receiving organization has not registered with the SC SOS's office:**

The receiving organization should follow the link below to complete registration.

[Before You File Online | SC Secretary of State](#)

Upon registration, the receiver will receive a confirmation letter from the SC SOS's office via email. Please provide a copy of the confirmation letter or a copy of the webpage showing the receiver's status when submitting documents for processing to our office.

**Receiving organization has a registration on file with the SC SOC's Office:**

Please use the charity search tool below to confirm registration.

<https://search.scsos.com/charities>

An organization that is currently registered will have a status that says "registered." Please provide a copy of the webpage showing your status to the SC Treasurer's Office so we can include it with the disbursement request.

Thank you,  
Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658|[Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)



# South Carolina Secretary of State

Mark Hammond

## Search Charities

[Charities Search Home](#)

[<< Back to Search Results](#)

### Greater Waverly Foundation, Inc.

Public Id: P12404

Catherine Lewis , CEO

2351 GERVAIS ST

COLUMBIA, SC 29204-1869

**Status:** Registered. Information from this organization's annual financial report is listed below.

The following financial information has been provided to the Secretary of State's Office by the above named organization. The Secretary of State's Office has not independently verified this financial information. If a charity has recently registered with the Secretary of State's Office for the first time, there may not be any financial data available. Below are figures for the organization's fiscal year **1/1/2021 - 12/31/2021**.

Financial Report		
TOTAL REVENUE:	\$8,501.00	
PROGRAM EXPENSES:	\$6,210.00	
TOTAL EXPENSES:	\$6,742.00	
NET ASSETS:	\$13,473.00	
FUNDRAISER COSTS:	\$0.00	
<div style="border: 1px solid #ccc; padding: 5px; margin-top: 10px;"> <p style="text-align: center;"><b>Financial Report File</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;"> P12404.pdf</td> </tr> </table> </div>		P12404.pdf
P12404.pdf		
<p>Next Report: 01/01/2022 - 12/31/2022 Due Date: 05/15/2023</p>		

According to the financial information filed with this office, this organization devoted **92.1%** of its total expenses to program services during the year reported.

**Disclaimer:** The South Carolina Secretary of State's Charities Search Webpage is provided as a service to customers to research charitable organizations on file with our office, or that have been the subject of an administrative action. Users are advised that the Secretary of State, the State of South Carolina, or any agency, office, or employee of the State of South Carolina do not guarantee the accuracy, reliability, or timeliness of the information provided, as it is the responsibility of the charity to inform the Secretary of State of any updated information. Furthermore, the information provided does not constitute legal advice.

**From:** [cb29223@aol.com](mailto:cb29223@aol.com)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External] Re: Disbursement Requirement: Registration with Secretary of State's Office  
**Date:** Thursday, November 10, 2022 2:35:20 PM  
**Attachments:** [SCSOS Charity Search - Registered Page.pdf](#)

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Dear Ms. Romaniello,

Please find a copy of the webpage showing our status to the SC Secretary of State as a "Registered" Agent.

Should you need any additional information, please let me know.

Thank you,

Catherine D. Lewis  
Chair  
Greater Waverly Foundation, Inc.

-----Original Message-----

**From:** \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>  
**To:** cb29223@aol.com <cb29223@aol.com>  
**Cc:** \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>  
**Sent:** Thu, Nov 10, 2022 12:24 pm  
**Subject:** Disbursement Requirement: Registration with Secretary of State's Office

Hello,

In order to process disbursements, it is a requirement for receiving organizations to register with the South Carolina Secretary of State's ("SOS") Office. Therefore, if the:

**Receiving organization has not registered with the SC SOS's office:**

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<https://search.scsos.com/charities>

An organization that is currently registered will have a status that says "registered." Please provide a copy of the webpage showing your status to the SC Treasurer's Office so we can include it with the disbursement request.

Thank you,  
Meg



**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)



**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [cb29223@aol.com](mailto:cb29223@aol.com)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** Disbursement Requirement: Registration with Secretary of State's Office  
**Date:** Thursday, November 10, 2022 12:24:15 PM

---

Hello,

In order to process disbursements, it is a requirement for receiving organizations to register with the South Carolina Secretary of State's ("SOS") Office. Therefore, if the:

**Receiving organization has not registered with the SC SOS's office:**

The receiving organization should follow the link below to complete registration.

[Before You File Online | SC Secretary of State](#)

Upon registration, the receiver will receive a confirmation letter from the SC SOS's office via email. Please provide a copy of the confirmation letter or a copy of the webpage showing the receiver's status when submitting documents for processing to our office.

-  
**Receiving organization has a registration on file with the SC SOC's Office:**

Please use the charity search tool below to confirm registration.

<https://search.scsos.com/charities>

An organization that is currently registered will have a status that says "registered." Please provide a copy of the webpage showing your status to the SC Treasurer's Office so we can include it with the disbursement request.

Thank you,  
Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**From:** [Romaniello, Meg](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** FW: [External] Voice Message from LEWIS,CATHERINE (803-210-6939 ) on 11/4/22 3:46 PM for 8037342658  
**Date:** Friday, November 4, 2022 3:53:15 PM  
**Attachments:** [8032106939-110422-154608-8037342658-879994-1.wav](#)

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#8

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**From:** giSTT Message <[giSTT@mutaresoftware.com](mailto:giSTT@mutaresoftware.com)>  
**Sent:** Friday, November 4, 2022 3:48 PM  
**To:** Romaniello, Meg <[Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)>  
**Subject:** [External] Voice Message from LEWIS,CATHERINE (803-210-6939 ) on 11/4/22 3:46 PM for 8037342658



Voice Message from LEWIS,CATHERINE (803-210-6939 ) on 11/4/22 3:46 PM  
(62 second msg)

**MESSAGE:**

" Miss Robin. Hello. Hi, my name is Katherine Lopez. I'm calling on behalf of the greater way that. We Foundation Village initiative earmark. I was calling to see if everything had been processed and the vendor ID number is 700290826. If you could give me a call back I certainly will appreciate it. We'll try to watch the first of the year and we're trying to get out with that we renovate the computer lab and so I'm calling to see a time frame. If you could give me a call back again. This is Katherine Lewis 803-210-6939 calling in reference to the greater Wally Foundation Village initiative earmark. Thank you. Bye bye."

There are 0 new and 0 old messages in your mailbox.

**From:** [Romaniello, Meg](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** FW: [External] Voice Message from LEWIS,CATHERINE (803-210-6939 ) on 11/2/22 11:41 AM for 8037342686  
**Date:** Friday, November 4, 2022 3:53:04 PM  
**Attachments:** [8032106939-110222-114124-8037342686-878785-1.wav](#)

---

#8

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**From:** Gregory, Angela <[Angela.Gregory@sto.sc.gov](mailto:Angela.Gregory@sto.sc.gov)>  
**Sent:** Thursday, November 3, 2022 2:36 PM  
**To:** Romaniello, Meg <[Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)>  
**Subject:** FW: [External] Voice Message from LEWIS,CATHERINE (803-210-6939 ) on 11/2/22 11:41 AM for 8037342686

This is for you....have a great weekend

**From:** giSTT Message <[giSTT@mutaresoftware.com](mailto:giSTT@mutaresoftware.com)>  
**Sent:** Wednesday, November 2, 2022 11:43 AM  
**To:** Gregory, Angela <[angela.gregory@sto.sc.gov](mailto:angela.gregory@sto.sc.gov)>  
**Subject:** [External] Voice Message from LEWIS,CATHERINE (803-210-6939 ) on 11/2/22 11:41 AM for 8037342686



Voice Message from LEWIS,CATHERINE (803-210-6939 ) on 11/2/22 11:41 AM (55 second msg)

**MESSAGE:**

" Hi, my name is Katherine Lewis and I'm calling for Meg revenue. Hello. I am calling in

reference to the village initiative wanted to followup I would have gotten that I had been there. I mean I D number is 700-029-0826 again. This is Katherine Lewis calling on behalf of the greater way to leave Foundation our earmarked for the village initiative. The vendor's number. It's 700-029-0826 if someone could please give me a call back at 803-210-6939. Thank you. Bye bye."

There are 0 new and 0 old messages in your mailbox.

**From:** [cb29223@aol.com](mailto:cb29223@aol.com)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** Re: [External] The Greater Waverly Foundation -FY 2022-2023 Earmarked Appropriations Disbursement Request Form  
**Date:** Friday, November 4, 2022 3:52:54 PM

---

Good Afternoon Ms. Romanielli,

I hope your Friday is going well.

I am following up on the status of submission of completed paperwork on the from The Greater Waverly Foundation Village Initiative Earmarked Appropriations Disbursement Request form

Please let me know if there is anything further you need from us.

Have a wonderful weekend.

Catherine Lewis  
President  
Greater Waverly Foundation

On Friday, October 21, 2022, 03:34:39 PM EDT, <cb29223@aol.com> wrote:

Hi Ms. Romaniello,

Here is the form with the noted changes made.

Thank you for your assistance and have a wonderful weekend.

-----Original Message-----

From: \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>  
To: cb29223@aol.com <cb29223@aol.com>  
Cc: \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>  
Sent: Fri, Oct 21, 2022 2:40 pm  
Subject: RE: [External] The Greater Waverly Foundation -FY 2022-2023 Earmarked Appropriations Disbursement Request Form

Thank you Ms. Lewis!

I did a quick review and noticed there were a few areas left blank. Please complete the "Contribution Information" section as well as the "Governing Board and Executive" tab. If you have any questions, please let me know.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**



South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658|Meg.Romaniello@sto.sc.gov

---

**From:** cb29223@aol.com <cb29223@aol.com>

**Sent:** Friday, October 21, 2022 1:02 PM

**To:** \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

**Subject:** [External] The Greater Waverly Foundation -FY 2022-2023 Earmarked Appropriations Disbursement Request Form

Dear Ms. Romaniello,

Please find attached hereto the Greater Waverly Foundation (GWF) Earmarked Appropriations Disbursement Request Form.

Our vendor registration has been set up and is listed on the form in the "Vendor Registration Number" Section.

Should you have any questions or need any additional information, please do not hesitate to contact me via email at [cb29223@aol.com](mailto:cb29223@aol.com) or telephone at 803-210-6939.

Sincerely,

Catherine D. Lewis  
President  
The Greater Waverly Foundation

**From:** [cb29223@aol.com](mailto:cb29223@aol.com)  
**To:** [\\_STO - Appropriated Contributions](mailto:STO - Appropriated Contributions)  
**Cc:** [cb29223@aol.com](mailto:cb29223@aol.com)  
**Subject:** Re: [External] The Greater Waverly Foundation -FY 2022-2023 Earmarked Appropriations Disbursement Request Form  
**Date:** Friday, October 21, 2022 3:34:42 PM  
**Attachments:** [Earmarked Appropriations Disbursement Request Form updated A \(1.1\).xlsx](#)

---

Hi Ms. Romaniello,

Here is the form with the noted changes made.

Thank you for your assistance and have a wonderful weekend.

-----Original Message-----

**From:** \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>  
**To:** cb29223@aol.com <cb29223@aol.com>  
**Cc:** \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>  
**Sent:** Fri, Oct 21, 2022 2:40 pm  
**Subject:** RE: [External] The Greater Waverly Foundation -FY 2022-2023 Earmarked Appropriations Disbursement Request Form

Thank you Ms. Lewis!

I did a quick review and noticed there were a few areas left blank.

Please complete the "Contribution Information" section as well as the "Governing Board and Executive" tab.

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-Meg



**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

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**From:** cb29223@aol.com <cb29223@aol.com>  
**Sent:** Friday, October 21, 2022 1:02 PM  
**To:** \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>  
**Subject:** [External] The Greater Waverly Foundation -FY 2022-2023 Earmarked Appropriations Disbursement Request Form

Dear Ms. Romaniello,

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Should you have any questions or need any additional information, please do not hesitate to contact me via email at [cb29223@aol.com](mailto:cb29223@aol.com) or telephone at 803-210-6939.

Sincerely,

Catherine D. Lewis  
President  
The Greater Waverly Foundation

**State of South Carolina Request for Contribution Distribution**

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$200,000.00	Office of The State Treasurer	Village Initiative

Organization Information	
Entity Name	The Greater Waverly Foundation
Address	2351 Gevais Street
City/State/Zip	Columbia, SC. 29204
Website	thegreaterwaverlyfoundation.org
Tax ID #	
Entity Type	Nonprofit Organization
Vendor #	

Organization Contact Information	
Contact Name	Catherine Lewis
Position/Title	President
Telephone	803-210-6939
Email	cb29223@aol.com

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
Program Staff/Teachers & Consultants/Contractors	\$15,000.00	Support students and Parents
Program Administration	\$3,625.00	Overseeing the Program
Program Services	\$40,550.00	Operating and carrying out the program
Program Events & Field Trips	\$25,825.00	Educational, Enrichment, Cultural Arts , Recreational
Computer Lab	\$27,725.00	Support students and Parents
Program Materials/Supplies	\$30,325.00	Academic, Leadership Development, Life Coaching and Mentoring Program,
Program Food/Healthy Snacks	\$20,725.00	Nutritional Meals
Leasing of Space	\$18,000.00	Building Facility
Othewr Direct Costs	\$18,225.00	Related to carrying out the program (i.e. transportation, etc.)
<b>Grand Total</b>	<b>\$200,000.00</b>	

**Please explain how these funds will be used to provide a public benefit:**

Despite the ongoing efforts of school systems and the community at large, many youth today are venturing down paths that are likely to lead in negative outcomes. Unfortunately, these outcomes are kindred to juvenile delinquent behaviors, school truancy, failing grades, low self-image, damaged self-esteem, decreased self-worth and an array of situational circumstances that could prove traumatic to the lives of these youth, their families and the community. With the help of our community and through the utilization of The Greater Waverly Foundation, our Village Initiative Center proposes to facilitate a highly impactful Homework, Tutoring and Mentoring Program that can change the trajectory of a child's life. Our mentors offer sound, proven advice, provide academic support and life-skills training that will help young people navigate challenges. Through our partnerships with various youth and family centered nonprofit organizations, our Village Initiative Center will host academic tutoring and remediation, Summer and Spring Break leadership camps, leadership and life-skills training programs, and career and work-readiness opportunities. With the support of our community and the engagement of youth, our homework, tutoring and mentoring center will be a proactive force within the community, providing impactful services to youth and their families while reducing negative outcomes among youth in our community and producing more well-rounded, positive productive citizens.

**Organization Certifications**

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Catherine D. Lewis  
Organization Signature

President  
Title

Catherine D. Lewis  
Printed Name

21-Oct-22  
Date

**Certifications of State Agency Providing Contribution**

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Catherine D. Lewis  
Agency Head Signature

21-Oct-22  
Date

Catherine D. Lewis  
Printed Name

**Governing Board and Executive Officer - Nonprofit Organizations Only**

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

Members of Your Organization's Governing Board	
Name	Board Position, if applicable
Catherine D. Lewis	President
Jennifer P . McClary	Vice-President
T. Wayne Gilbert	Treasurer
Russell Brown	Assistant Treasurer
Greta Avery	Secretary
Cleo Richardson	Chaplain
Laureen Billingsley	
Dr. Rose Fitchett	
Dr. Saundra Glover	
Caramen Julious	
Rev. Shawn Torres	

Your Organization's Executive Officer	
Name	Title
Catherine D. Lewis	President

## **Communication Log**

Date: 10/21/22

Outgoing/Incoming Call: Incoming

Call Details: Catherine Lewis of The Greater Waverly Foundation called Meg Romaniello to clarify where the needed information on the Earmarked Appropriations Disbursement Request form was located. Ms. Romaniello assisted Ms. Lewis locate the sections.

**From:** [cb29223@aol.com](mailto:cb29223@aol.com)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** Re: [External] The Greater Waverly Foundation -FY 2022-2023 Earmarked Appropriations Disbursement Request Form  
**Date:** Friday, October 21, 2022 2:50:52 PM

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Thank you, will do

On Friday, October 21, 2022, 02:40:26 PM EDT, [\\_STO - Appropriated Contributions <sto.appropriated.contributions@sto.sc.gov>](#) wrote:

Thank you Ms. Lewis!

I did a quick review and noticed there were a few areas left blank.

Please complete the "Contribution Information" section as well as the "Governing Board and Executive" tab.

If you have any questions, please let me know.

-Meg



**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658|[Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

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**From:** [cb29223@aol.com](mailto:cb29223@aol.com) <[cb29223@aol.com](mailto:cb29223@aol.com)>  
**Sent:** Friday, October 21, 2022 1:02 PM  
**To:** [\\_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>](#)  
**Subject:** [External] The Greater Waverly Foundation -FY 2022-2023 Earmarked Appropriations Disbursement Request Form

Dear Ms. Romaniello,

Please find attached hereto the Greater Waverly Foundation (GWF) Earmarked Appropriations Disbursement Request Form.

Our vendor registration has been set up and is listed on the form in the "Vendor Registration Number" Section.

Should you have any questions or need any additional information, please do not hesitate to contact me via email at [cb29223@aol.com](mailto:cb29223@aol.com) or telephone at 803-210-6939.

Sincerely,

Catherine D. Lewis

President

The Greater Waverly Foundation

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [cb29223@aol.com](mailto:cb29223@aol.com)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** RE: [External] The Greater Waverly Foundation -FY 2022-2023 Earmarked Appropriations Disbursement Request Form  
**Date:** Friday, October 21, 2022 2:40:26 PM

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Thank you Ms. Lewis!

I did a quick review and noticed there were a few areas left blank. Please complete the "Contribution Information" section as well as the "Governing Board and Executive" tab.

If you have any questions, please let me know.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

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**From:** [cb29223@aol.com](mailto:cb29223@aol.com) <[cb29223@aol.com](mailto:cb29223@aol.com)>  
**Sent:** Friday, October 21, 2022 1:02 PM  
**To:** [\\_STO - Appropriated Contributions](#) <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** [External] The Greater Waverly Foundation -FY 2022-2023 Earmarked Appropriations Disbursement Request Form

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Sincerely,

Catherine D. Lewis  
President  
The Greater Waverly Foundation

**From:** [cb29223@aol.com](mailto:cb29223@aol.com)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External] The Greater Waverly Foundation -FY 2022-2023 Earmarked Appropriations Disbursement Request Form  
**Date:** Friday, October 21, 2022 1:02:31 PM  
**Attachments:** [Earmarked Appropriations Disbursement Request Form\\_updated\\_A.xlsx](#)

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Dear Ms. Romaniello,

Please find attached hereto the Greater Waverly Foundation (GWF) Earmarked Appropriations Disbursement Request Form.

Our vendor registration has been set up and is listed on the form in the "Vendor Registration Number" Section.

Should you have any questions or need any additional information, please do not hesitate to contact me via email at [cb29223@aol.com](mailto:cb29223@aol.com) or telephone at 803-210-6939.

Sincerely,

Catherine D. Lewis  
President  
The Greater Waverly Foundation



**State of South Carolina Request for Contribution Distribution**

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

**Contribution Information**

Amount	State Agency Providing the Contribution	Purpose

**Organization Information**

Entity Name	The Greater Waverly Foundation
Address	2351 Gevais Street
City/State/Zip	Columbia, SC. 29204
Website	thegreaterwaverlyfoundation.org
Tax ID #	
Entity Type	Nonprofit Organization
Vendor #	

**Organization Contact Information**

Contact Name	Catherine Lewis
Position/Title	President
Telephone	803-210-6939
Email	cb29223@aol.com

**Plan/Accounting of how these funds will be spent:**

Description	Budget	Explanation
Program Staff/Teachers & Consultants/Contractors	\$15,000.00	Support students and Parents
Program Administration	\$3,625.00	Overseeing the Program
Program Services	\$40,550.00	Operating and carrying out the program
Program Events & Field Trips	\$25,825.00	Educational, Enrichment, Cultural Arts , Recreational
Computer Lab	\$27,725.00	Support students and Parents
Program Materials/Supplies	\$30,325.00	Academic, Leadership Development, Life Coaching and Mentoring Program,
Program Food/Healthy Snacks	\$20,725.00	Nutritional Meals
Leasing of Space	\$18,000.00	Building Facility
Othewr Direct Costs	\$18,225.00	Related to carrying out the program (i.e. transportation, etc.)
<b>Grand Total</b>	<b>\$200,000.00</b>	

**Please explain how these funds will be used to provide a public benefit:**

Despite the ongoing efforts of school systems and the community at large, many youth today are venturing down paths that are likely to lead in negative outcomes. Unfortunately, these outcomes are kindred to juvenile delinquent behaviors, school truancy, failing grades, low self-image, damaged self-esteem, decreased self-worth and an array of situational circumstances that could prove traumatic to the lives of these youth, their families and the community. With the help of our community and through the utilization of The Greater Waverly Foundation, our Village Initiative Center proposes to facilitate a highly impactful Homework, Tutoring and Mentoring Program that can change the trajectory of a child's life. Our mentors offer sound, proven advice, provide academic support and life-skills training that will help young people navigate challenges. Through our partnerships with various youth and family centered nonprofit organizations, our Village Initiative Center will host academic tutoring and remediation, Summer and Spring Break leadership camps, leadership and life-skills training programs, and career and work-readiness opportunities. With the support of our community and the engagement of youth, our homework, tutoring and mentoring center will be a proactive force within the community, providing impactful services to youth and their families while reducing negative outcomes among youth in our community and producing more well-rounded, positive productive citizens.

**Organization Certifications**

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Catherine D. Lewis  
Organization Signature

President  
Title

Catherine D. Lewis  
Printed Name

21-Oct-22  
Date

**Certifications of State Agency Providing Contribution**

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

\_\_\_\_\_  
Agency Head Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

**Governing Board and Executive Officer - Nonprofit Organizations Only**

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

<b>Members of Your Organization's Governing Board</b>	
<b>Name</b>	<b>Board Position, if applicable</b>

<b>Your Organization's Executive Officer</b>	
<b>Name</b>	<b>Title</b>

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [cb29223@aol.com](mailto:cb29223@aol.com)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** FY23 Appropriated Contributions Enrollment Packet  
**Date:** Thursday, October 20, 2022 11:09:24 AM  
**Attachments:** [STO Appropriated Funds Cover Letter - Greater Waverly Foundation.pdf](#)  
[Earmarked Appropriations Disbursement Request form updated.xlsx](#)

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Hello,

The State of South Carolina Fiscal Year 2022-2023 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. Your organization was selected as one of those outside organizations. I have attached 2 files as part of your enrollment packet. Please read the Appropriated Funds Cover Letter first. There you will find important information regarding FY 2022-2023 reporting requirements and guidance on how to complete the Earmarked Appropriations Disbursement Request form.

In order for funds to be disbursed to your organization, you will not only need to submit the Earmarked Appropriations Disbursement Request form but also be registered as a vendor with the State of South Carolina. If you do not have a vendor number, please use the link below to access new vendor registration. If you need to update your vendor information you may also do that from the link below.

<https://procurement.sc.gov/doing-biz/registration>

Once you receive your vendor number or if you already have a vendor number, please include it on the Earmarked Appropriations Disbursement Request form in the "Vendor #" section.

All completed forms should be submitted to the STO - Appropriated Contributions email address listed below.

[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)

In accordance with Executive Order 2022-19, STO is required to promptly make available for public review and inspection on our website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21. Below is the link to where the information will be available on our website.

<https://treasurer.sc.gov/about-us/transparency/earmark-transparency/>

If you have any questions, please do not hesitate to contact us.

Thank you,  
Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

10/20/2022

Catherine Lewis  
The Greater Waverly Foundation  
2351 Gervais Street  
Columbia, SC 29204

RE: State Appropriated Contributions, FY 22-23 Reporting Requirements

Dear Catherine Lewis:

The State of South Carolina Fiscal Year 2022-2023 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. The amount below indicates the funds which have been allotted in our agency's budget for your organization.

<u>Organization receiving appropriated funds:</u>	<u>Amount</u>
Greater Waverly Foundation	\$200,000.00

Budget Proviso 117.21 outlines reporting requirements for recipients of appropriated contributions. In addition, please note that Section 11-9-110 of the South Carolina Code requires that you agree to be audited by the State Auditor. (A copy of these applicable laws is attached for your convenience.)

Please see enclosed Excel workbook for data we must collect to be able to disburse these funds. This initial report, along with other information as detailed within the Instructions, must be submitted in electronic format to STO prior to funds being dispersed. After the funds have been dispersed, you must also file quarterly reports in addition to a year-end report with STO by **June 30, 2023** via a format to be provided prior to that date. Your submissions will be forwarded to the Chairman of the Senate Finance Committee, the Chairman of the House Ways and Means Committee, and the Executive Budget Office by the STO. Per Governor McMaster's Executive Order, any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 will be made available for public review and inspection on the STO website.

Please note that to be paid by the State of South Carolina, you must be a registered vendor of the State. If you are not already a registered vendor, please see <https://procurement.sc.gov/doing-biz/registration> to complete this required task. Once known, please ensure you include your State of SC vendor number on the enclosed Earmarked Appropriations Disbursement Request form when you return it to the STO.

Should you have any questions or concerns, please do not hesitate to email the Division of Treasury Management at [STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov). We look forward to working with you.

Sincerely,



**Meg Romaniello | Accounting/Fiscal Manager II**  
South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Office Building  
Columbia, SC 29201

**SOUTH CAROLINA OFFICE OF THE STATE TREASURER  
APPROPRIATED CONTRIBUTIONS REPORTING REQUIREMENTS**

**INSTRUCTIONS**

The South Carolina General Assembly tasked the South Carolina Office of State Treasurer (STO) with distributing appropriated contributions to your organization. State Budget Proviso 117.21 mandates that each organization receiving a contribution render to the state agency making the contribution specific information.

The information collection process will take place in multiple parts, Earmarked Appropriations Disbursement Request form and Quarterly Expenditure Reports. All responses submitted by your organization should be provided to the STO via [STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov). If your organization was appropriated contributions for more than one purpose, please complete **separate** forms and reports for **each project**.

The Earmarked Appropriations Disbursement Request form is due to STO prior to funds being dispersed.

The Quarterly Expenditure Reports are due to STO every quarter after receiving the funds. Should the initiative continue beyond June 30, 2022, the organization must continue to provide a quarterly report until completion.

All responses should reflect the actual expenditures made by the organization as compared to the appropriated funds provided by STO.

**Applicable Law on Reporting Responsibilities**

*(For additional information, see the document entitled, Law Related to Appropriated Contributions)*

Proviso 117.21 requires the following:

- The funds appropriated in this act for contributions ***shall not be disbursed*** until a plan of how the state funds will be spent and how the expenditures will provide a public benefit are filed with the appropriate state agency.
- No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.
- After receiving the funds, organizations shall provide quarterly spending updates to the respective state agency.
- After all state funds have been expended, each organization shall provide an accounting of how the funds were spent.
- State agencies receiving such data from organizations shall forward the information to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee.

## **Law Related to Appropriated Contributions**

### **Proviso 117.21. GP: Organizations Receiving State Appropriations Report**

Each state agency receiving funds that are a direct appropriation to a non-profit organization, prior to disbursing the funds, shall require from each recipient organization:

1. a plan of how the state funds will be spent and
2. how the expenditures will provide a public benefit.

The Executive Budget Office, Department of Administration shall provide each state agency with a standard form for collecting the information required.

**After receiving the funds**, non-profit organizations shall provide **quarterly** spending updates to the respective state agency.

**After all state funds have been expended**, each organization shall provide an accounting of how the funds were spent.

State agencies receiving funds pursuant to this provision shall report the information collected to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee by **June 30th**.

No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.

### **Executive Order No. 2022-19 Section 1. C.**

I hereby order and direct, pursuant to article IV, section 17 of the South Carolina Constitution and sections 1-1-840 and 1-3-10 of the South Carolina Code of Laws, that any Executive Branch agency or department, as further defined herein, that receives earmarked appropriations, as further defined herein, in the annual Appropriations Act shall promptly make available for public review and inspection on the agency or department's website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21.

### **SECTION 11-9-110. Organization to which contribution is appropriated to submit statement to Executive Budget Office and the Revenue and Fiscal Affairs Office as to nature and function of organization and use of contribution.**

Each organization to which a contribution is made in the contributions section of the general appropriation bill shall submit to the Executive Budget Office and the Revenue and Fiscal Affairs Office by the end of the applicable fiscal year a detailed statement explaining the nature and function of the organization as well as a detailed statement explaining the use that was made of the contribution. The statements must be available at the office of the Executive Budget Office and the Revenue and Fiscal Affairs Office for public inspection and given to a member of the General Assembly upon request.

A contribution must not be made to an organization until it agrees in writing to allow the State Auditor to audit or cause to be audited the contributed funds.

**State of South Carolina Request for Contribution Distribution**

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose

Organization Information	
Entity Name	
Address	
City/State/Zip	
Website	
Tax ID #	
Entity Type	
Vendor #	

Organization Contact Information	
Contact Name	
Position/Title	
Telephone	
Email	

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
<b>Grand Total</b>	<b>\$0.00</b>	

Please explain how these funds will be used to provide a public benefit:

- Organization Certifications**
- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
  - 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
  - 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
  - 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Organization Signature \_\_\_\_\_ Title \_\_\_\_\_

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

- Certifications of State Agency Providing Contribution**
- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
  - 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
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  - 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Agency Head Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_



**Governing Board and Executive Officer - Nonprofit Organizations Only**

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

**Members of Your Organization's Governing Board**

Name	Board Position, if applicable

**Your Organization's Executive Officer**

Name	Title