

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [McLauchlin, John](#)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** Disbursement Requirement: Registration with Secretary of State's Office  
**Date:** Thursday, November 10, 2022 12:14:31 PM

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Hello,

In order to process disbursements, it is a requirement for receiving organizations to register with the South Carolina Secretary of State's ("SOS") Office. This includes political subdivision ("PSD") receivers. PSD's after registering with the SC SOC's Office may either receive a registration or a registration exemption (*since they are a governmental entity subject to FOIA*). Therefore, if the:

**Receiving organization has not registered or obtained an exemption from the SC SOS's office:**

The receiving organization should follow the link below to complete registration or to request a registration exemption. If selecting a registration exemption, local PSDs would select exemption A(6). There is no filing fee for this application.

[Before You File Online | SC Secretary of State](#)

Upon registration or approval of the registration exemption, the receiver will receive a confirmation letter from the SC SOS's office via email. Please provide a copy of the confirmation letter to the SC Treasurer's Office so we can include it with the disbursement request.

-  
**Receiving organization has a registration on file with the SC SOC's Office or if a registration exemption has been granted by the SC SOC's Office:**

Please use the following link to obtain confirmation of your registration or exemption:

<https://search.scsos.com/charities>

An organization that is currently registered will have a status that says "registered." An organization that is currently exempt from registration will have a status that says "exempt." Please provide a copy of the webpage showing your status to the SC Treasurer's Office so we can include it with the disbursement request.

Thank you,  
Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**From:** [Dantzler, Tyrone](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Cc:** [McLauchlin, John](#)  
**Subject:** Calhoun County Earmarked Appropriation Request Forms  
**Date:** Wednesday, November 2, 2022 4:54:57 PM  
**Attachments:** [Calhoun County Earmarked Appropriation Request Forms.pdf](#)

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Greetings,

As requested, attached is Calhoun County's Earmarked Appropriation Request Forms. If you have any questions please do not hesitate to contact me. Thank you for all you do for Calhoun County.

***Tyrone Dantzler Sr***

Community Development Director  
Calhoun County  
101 Courthouse Dr.  
St. Matthews, SC 29135  
Office: (803) 874-0101 Ext. 140  
Mobile: (803) 378-5865  
[www.calhouncounty.sc.gov](http://www.calhouncounty.sc.gov)



**State of South Carolina Request for Contribution Distribution**

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

**Contribution Information**

Amount	State Agency Providing the Contribution	Purpose
\$35,000.00	State Treasurer Office	Calhoun County Beautification

**Organization Information**

Entity Name	Calhoun County
Address	102 Courthouse Drive, Suite 108
City/State/Zip	St. Matthews, SC 29135
Website	www.calhouncounty.sc.gov
Tax ID #	
Entity Type	County
Vendor #	

**Organization Contact Information**

Contact Name	John McLauchlin
Position/Title	County Administrator
Telephone	803-874-2435
Email	jmclauchlin@calhouncounty.sc.gov

**Plan/Accounting of how these funds will be spent:**

Description	Budget	Explanation
Enhance existing municipalities welcome signs	\$35,000.00	The goal is to enhance the main gateways into Calhoun County.
<b>Grand Total</b>	<b>\$35,000.00</b>	

**Please explain how these funds will be used to provide a public benefit:**

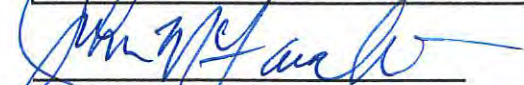
The goal of the Calhoun County beautification project is to enhance the main gateways for the municipalities within Calhoun County. Several municipalities have existing welcome signs.



This project will enhance what is already in place. Proper signage and welcoming messages send a message to visitors and citizens that Calhoun County is a vibrant community. Community leaders have requested assistance with the enhancement.

#### Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

  
Organization Signature

John McLauchlin  
Printed Name

County Administrator  
Title

11/2/22  
Date

#### Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

\_\_\_\_\_  
Agency Head Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name





### State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$76,295.00	State Treasurer Office	John Ford Community Center

Organization Information	
Entity Name	Calhoun County
Address	102 Courthouse Drive, Suite 108
City/State/Zip	St. Matthews, SC 29135
Website	www.calhouncounty.sc.gov
Tax ID #	
Entity Type	County
Vendor #	

Organization Contact Information	
Contact Name	John McLauchlin
Position/Title	County Administrator
Telephone	803-874-2435
Email	jmclauchlin@calhouncounty.sc.gov

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
Refurbish an existing historic Middle School into a modern Community Center	\$76,295.00	Replacement of the Banquet Hall's flooring, walk in cooler, HVAC system, and
<b>Grand Total</b>	<b>\$76,295.00</b>	

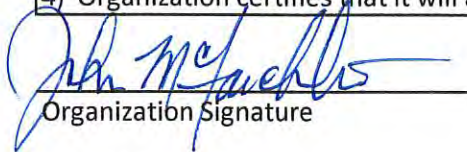


**Please explain how these funds will be used to provide a public benefit:**

In 2008 the Calhoun County School District began the process of removing many of its middle and elementary facilities while building two brand new K-8 structures. One of the facilities to be torn down was the old John Ford Middle School (which had earlier been a high school as well). The unique history of this particular school and its deep importance to Calhoun County's African-American Community led to the School District donating this site to the County instead of tearing it down. The hope was that a modern, true "Community Center" could be realized and that the heritage of this location would be forever protected.

**Organization Certifications**

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

  
Organization Signature

John McLaughlin  
Printed Name

County Administrator  
Title

11/2/22  
Date

**Certifications of State Agency Providing Contribution**

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.

5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.

6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

\_\_\_\_\_  
Agency Head Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name





### State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

#### Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$95,000.00	State Treasurer Office	St. Matthews Railroad Beautification

#### Organization Information

Entity Name	Calhoun County
Address	102 Courthouse Drive, Suite 108
City/State/Zip	St. Matthews, SC 29135
Website	www.calhouncounty.sc.gov
Tax ID #	
Entity Type	County
Vendor #	

#### Organization Contact Information

Contact Name	John McLauchlin
Position/Title	County Administrator
Telephone	803-874-2435
Email	jmclauchlin@calhouncounty.sc.gov

#### Plan/Accounting of how these funds will be spent:

Description	Budget	Explanation
Eliminate blight from the overgrown railroad cut running through St. Matthews	\$95,000.00	Removal of the trees, brush, floral overgrowth and vines hiding the Town of
<b>Grand Total</b>	<b>\$95,000.00</b>	

#### Please explain how these funds will be used to provide a public benefit:

The St. Matthews Railroad beautification project will support efforts made by Calhoun County and The Town of St. Matthews to eliminate the blight created by the overgrown railroad cut



that runs through the town. The citizens have requested action by local officials for a number of years. This project will continue to be supported by Calhoun County and The Town of St. Matthews with annual spraying and maintenance. Calhoun County has received approval from Norfolk Southern to maintain the cut. There have been no previous State funds allocated to this project.

#### Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

  
Organization Signature

John McLauchlin  
Printed Name

County Administrator  
Title

11/2/22  
Date

#### Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

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Agency Head Signature

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Date

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Printed Name



**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Dantzler, Tyrone](#)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** RE: Calhoun County  
**Date:** Wednesday, November 2, 2022 3:47:28 PM

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Hi Tyrone,

I apologize for the delay in response. I have been out of the office.

You are correct there should be three separate request forms. One for each allocation for Calhoun County.

If you have any additional questions, please do not hesitate to reach out.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

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**From:** Dantzler, Tyrone <[TDantzler@calhouncounty.sc.gov](mailto:TDantzler@calhouncounty.sc.gov)>  
**Sent:** Thursday, October 27, 2022 2:34 PM  
**To:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** Calhoun County

Good afternoon,

I have a question concerning the Earmarked Appropriations Disbursement Request Form. Calhoun County have three appropriated fund amounts. Should there be three separate request form for each allocation?

***Tyrone Dantzler Sr***

Community Development Director  
Calhoun County  
101 Courthouse Dr.  
St. Matthews, SC 29135  
Office: (803) 874-0101 Ext. 140  
Mobile: (803) 378-5865  
[www.calhouncounty.sc.gov](http://www.calhouncounty.sc.gov)





**From:** [giSTT Message](#)  
**To:** [Romaniello, Meg](#)  
**Subject:** [External] Voice Message from CALHOUN COUNTY (803-874-0101 ) on 11/1/22 3:08 PM for 8037342658  
**Date:** Tuesday, November 1, 2022 3:10:06 PM  
**Attachments:** [8038740101-110122-150834-8037342658-878430-1.wav](#)

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Voice Message from CALHOUN COUNTY (803-874-0101 ) on 11/1/22 3:08 PM (20 second msg)

**MESSAGE:**

" Hello, this is Tara on DAngelo with Calvin kind of committed development. I was calling in reference to the disbursement request forms could you please have a few questions. Could you please give me a call back 803-874-0101. Thank you."

There are 0 new and 0 old messages in your mailbox.



**From:** [Dantzler, Tyrone](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** Calhoun County  
**Date:** Thursday, October 27, 2022 2:34:11 PM

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Good afternoon,

I have a question concerning the Earmarked Appropriations Disbursement Request Form. Calhoun County have three appropriated fund amounts. Should there be three separate request form for each allocation?

***Tyrone Dantzler Sr***

Community Development Director

Calhoun County

101 Courthouse Dr.

St. Matthews, SC 29135

Office: (803) 874-0101 Ext. 140

Mobile: (803) 378-5865

[www.calhouncounty.sc.gov](http://www.calhouncounty.sc.gov)



**From:** [STO - Appropriated Contributions](#)  
**To:** [McLauchlin, John](#)  
**Cc:** [STO - Appropriated Contributions](#)  
**Subject:** FY23 Appropriated Contributions Enrollment Packet  
**Date:** Thursday, October 20, 2022 11:01:25 AM  
**Attachments:** [STO Appropriated Funds Cover Letter - Calhoun County.pdf](#)  
[Earmarked Appropriations Disbursement Request form updated.xlsx](#)

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Hello,

The State of South Carolina Fiscal Year 2022-2023 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. Your organization was selected as one of those outside organizations. I have attached 2 files as part of your enrollment packet. Please read the Appropriated Funds Cover Letter first. There you will find important information regarding FY 2022-2023 reporting requirements and guidance on how to complete the Earmarked Appropriations Disbursement Request form.

In order for funds to be disbursed to your organization, you will not only need to submit the Earmarked Appropriations Disbursement Request form but also be registered as a vendor with the State of South Carolina. If you do not have a vendor number, please use the link below to access new vendor registration. If you need to update your vendor information you may also do that from the link below.

<https://procurement.sc.gov/doing-biz/registration>

Once you receive your vendor number or if you already have a vendor number, please include it on the Earmarked Appropriations Disbursement Request form in the "Vendor #" section.

All completed forms should be submitted to the STO - Appropriated Contributions email address listed below.

[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)

In accordance with Executive Order 2022-19, STO is required to promptly make available for public review and inspection on our website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21. Below is the link to where the information will be available on our website.

<https://treasurer.sc.gov/about-us/transparency/earmark-transparency/>

If you have any questions, please do not hesitate to contact us.

Thank you,  
Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)



10/20/2022

John McLauchlin  
Calhoun County  
102 Courthouse Drive, Suite 108  
St. Matthews, SC 29135

RE: State Appropriated Contributions, FY 22-23 Reporting Requirements

Dear John McLauchlin:

The State of South Carolina Fiscal Year 2022-2023 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. The amount below indicates the funds which have been allotted in our agency's budget for your organization.

<u>Organization receiving appropriated funds:</u>	<u>Amount</u>
Calhoun County Beautification -Calhoun County	\$35,000.00
John Ford Community Center - Calhoun County	\$76,295.00
St. Matthews Railroad Beautification - Calhoun County	\$95,000.00

Budget Proviso 117.21 outlines reporting requirements for recipients of appropriated contributions. In addition, please note that Section 11-9-110 of the South Carolina Code requires that you agree to be audited by the State Auditor. (A copy of these applicable laws is attached for your convenience.)

Please see enclosed Excel workbook for data we must collect to be able to disburse these funds. This initial report, along with other information as detailed within the Instructions, must be submitted in electronic format to STO prior to funds being dispersed. After the funds have been dispersed, you must also file quarterly reports in addition to a year-end report with STO by **June 30, 2023** via a format to be provided prior to that date. Your submissions will be forwarded to the Chairman of the Senate Finance Committee, the Chairman of the House Ways and Means Committee, and the Executive Budget Office by the STO. Per Governor McMaster's Executive Order, any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 will be made available for public review and inspection on the STO website.

Please note that to be paid by the State of South Carolina, you must be a registered vendor of the State. If you are not already a registered vendor, please see <https://procurement.sc.gov/doing-biz/registration> to complete this required task. Once known, please ensure you include your State of SC vendor number on the enclosed Earmarked Appropriations Disbursement Request form when you return it to the STO.

Should you have any questions or concerns, please do not hesitate to email the Division of Treasury Management at [STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov). We look forward to working with you.

Sincerely,



**Meg Romaniello | Accounting/Fiscal Manager II**  
South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Office Building  
Columbia, SC 29201

**SOUTH CAROLINA OFFICE OF THE STATE TREASURER  
APPROPRIATED CONTRIBUTIONS REPORTING REQUIREMENTS**

**INSTRUCTIONS**

The South Carolina General Assembly tasked the South Carolina Office of State Treasurer (STO) with distributing appropriated contributions to your organization. State Budget Proviso 117.21 mandates that each organization receiving a contribution render to the state agency making the contribution specific information.

The information collection process will take place in multiple parts, Earmarked Appropriations Disbursement Request form and Quarterly Expenditure Reports. All responses submitted by your organization should be provided to the STO via [STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov). If your organization was appropriated contributions for more than one purpose, please complete **separate** forms and reports for **each project**.

The Earmarked Appropriations Disbursement Request form is due to STO prior to funds being dispersed.

The Quarterly Expenditure Reports are due to STO every quarter after receiving the funds. Should the initiative continue beyond June 30, 2022, the organization must continue to provide a quarterly report until completion.

All responses should reflect the actual expenditures made by the organization as compared to the appropriated funds provided by STO.

**Applicable Law on Reporting Responsibilities**

*(For additional information, see the document entitled, Law Related to Appropriated Contributions)*

Proviso 117.21 requires the following:

- The funds appropriated in this act for contributions ***shall not be disbursed*** until a plan of how the state funds will be spent and how the expenditures will provide a public benefit are filed with the appropriate state agency.
- No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.
- After receiving the funds, organizations shall provide quarterly spending updates to the respective state agency.
- After all state funds have been expended, each organization shall provide an accounting of how the funds were spent.
- State agencies receiving such data from organizations shall forward the information to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee.

## **Law Related to Appropriated Contributions**

### **Proviso 117.21. GP: Organizations Receiving State Appropriations Report**

Each state agency receiving funds that are a direct appropriation to a non-profit organization, prior to disbursing the funds, shall require from each recipient organization:

1. a plan of how the state funds will be spent and
2. how the expenditures will provide a public benefit.

The Executive Budget Office, Department of Administration shall provide each state agency with a standard form for collecting the information required.

**After receiving the funds**, non-profit organizations shall provide **quarterly** spending updates to the respective state agency.

**After all state funds have been expended**, each organization shall provide an accounting of how the funds were spent.

State agencies receiving funds pursuant to this provision shall report the information collected to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee by **June 30th**.

No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.

### **Executive Order No. 2022-19 Section 1. C.**

I hereby order and direct, pursuant to article IV, section 17 of the South Carolina Constitution and sections 1-1-840 and 1-3-10 of the South Carolina Code of Laws, that any Executive Branch agency or department, as further defined herein, that receives earmarked appropriations, as further defined herein, in the annual Appropriations Act shall promptly make available for public review and inspection on the agency or department's website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21.

### **SECTION 11-9-110. Organization to which contribution is appropriated to submit statement to Executive Budget Office and the Revenue and Fiscal Affairs Office as to nature and function of organization and use of contribution.**

Each organization to which a contribution is made in the contributions section of the general appropriation bill shall submit to the Executive Budget Office and the Revenue and Fiscal Affairs Office by the end of the applicable fiscal year a detailed statement explaining the nature and function of the organization as well as a detailed statement explaining the use that was made of the contribution. The statements must be available at the office of the Executive Budget Office and the Revenue and Fiscal Affairs Office for public inspection and given to a member of the General Assembly upon request.

A contribution must not be made to an organization until it agrees in writing to allow the State Auditor to audit or cause to be audited the contributed funds.



**State of South Carolina Request for Contribution Distribution**

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose

Organization Information	
Entity Name	
Address	
City/State/Zip	
Website	
Tax ID #	
Entity Type	
Vendor #	

Organization Contact Information	
Contact Name	
Position/Title	
Telephone	
Email	

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
<b>Grand Total</b>	<b>\$0.00</b>	

Please explain how these funds will be used to provide a public benefit:

- Organization Certifications**
- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
  - 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
  - 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
  - 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Organization Signature \_\_\_\_\_ Title \_\_\_\_\_

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

- Certifications of State Agency Providing Contribution**
- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
  - 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
  - 3) State Agency certifies that it will make distributions directly to the organization.
  - 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
  - 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
  - 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Agency Head Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_

**Governing Board and Executive Officer - Nonprofit Organizations Only**

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

<b>Members of Your Organization's Governing Board</b>	
<b>Name</b>	<b>Board Position, if applicable</b>

<b>Your Organization's Executive Officer</b>	
<b>Name</b>	<b>Title</b>