

From: [Jagger, Eliza](#)
To: [_STO - Appropriated Contributions](#)
Subject: [External] Quarterly Report PE 12.31.22 : FY23 Appropriated Earmarks - Proviso 117.21
Date: Tuesday, January 10, 2023 5:40:43 PM
Attachments: [Earmark PE 12.31.22 Quarterly Expenditure Report 1.10.23 signed.pdf](#)

Good Afternoon,

Please see attached Quarterly Report for the City of Georgetown.

Let me know if you have any questions or need any additional information.

Thanks,
Eliza

Eliza Jagger | Accounting Manager
City of Georgetown Finance Department

1134 North Fraser Street (29440) : PO Drawer 939, Georgetown, SC 29442
Contact | **P:** 843-545-4045 | **F:** 843-546-5435 | **E:** EJagger@georgetownsc.gov

www.georgetownsc.gov



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State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	E160 - State Treasurer	The purpose is to provide health and safety to the community and visitors of Georgetown

Organization Information

Entity Name	City of Georgetown
Address	1134 North Fraser Street
City/State/Zip	Georgetown, SC 29440
Website	georgetownsc.gov
Tax ID#	57-6001037
Entity Type	Municipality

Organization Contact Information

Name	Sandra E. Yudice, Ph. D.
Position/Title	City Administrator
Telephone	843-545-4175
Email	syudice@georgetownsc.gov

Reporting Period

Reporting Period	Quarter 2: October 1, 2022 - December 30, 2022
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Accounting of how the funds have been spent:

Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Fire Truck and Equipment	\$50,000.00	\$0.00	\$0.00			\$0.00	\$50,000.00
Police Weapons Replacement	\$10,624.00	\$0.00	\$1,768.21			\$1,768.21	\$8,855.79
Police Patrol Vehicle	\$53,813.00	\$0.00	\$0.00			\$0.00	\$53,813.00
Police Patrol Vehicle	\$53,813.00	\$0.00	\$0.00			\$0.00	\$53,813.00
Police Motorola Radios	\$31,750.00	\$0.00	\$0.00			\$0.00	\$31,750.00
Stormwater Pump	\$300,000.00	\$23,760.00	\$0.00			\$23,760.00	\$276,240.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$500,000.00	\$23,760.00	\$1,768.21	\$0.00	\$0.00	\$25,528.21	\$474,471.79

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.


Signature
Sandra E. Yudice, Ph. D.
Printed Name

City Administrator
Title
1/10/2023
Date

From: [Jagger, Eliza](#)
To: [_STO - Appropriated Contributions](#)
Subject: RE: [External] RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21
Date: Tuesday, January 10, 2023 10:02:34 AM

Thanks Meg!

From: _STO - Appropriated Contributions [mailto:STO.Appropriated.Contributions@sto.sc.gov]
Sent: Tuesday, January 10, 2023 9:44 AM
To: Jagger, Eliza <EJagger@georgetownsc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
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- Helpdesk

Hey Eliza,

Please include it on this report but put it in the Q1 column since it occurred in August.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

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Q2 (ending 12/31/22) update due date: 1/15/23

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Attachments: [Quarterly Expenditure Report.xlsx](#)

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Contribution Information

Amount	State Agency Providing the Contribution	Purpose

Organization Information

Entity Name	
Address	
City/State/Zip	
Website	
Tax ID#	
Entity Type	

Organization Contact Information

Name	
Position/Title	
Telephone	
Email	

Reporting Period

Reporting Period	
------------------	--

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Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
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						\$0.00	\$0.00
						\$0.00	\$0.00
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Grand Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Title

Printed Name

Date

From: [Jagger, Eliza](#)
To: [Romaniello, Meg](#)
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Date: Monday, January 9, 2023 8:36:02 AM

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Cc: [_STO - Appropriated Contributions](#)
Subject: FY23 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report Information
Date: Friday, December 16, 2022 12:01:27 PM
Attachments: [Appropriated Grants Letter - City of Georgetown.pdf](#)
[Quarterly Expenditure Report.xlsx](#)

Hello,

Please see attached for your payment confirmation letter.

I have also included your quarterly expenditure report spreadsheet that you will use.

Below is the schedule of when quarterly reports are due. Your first quarterly report will be due **January 15, 2023**.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

* Quarterly Update requirement continues until all funds have been spent.

I understand that since funds are just being received your organization may not have any expenditures to report for the first two quarters. If that is the case, you will put zeros in the expenditure section with the quarters that had no expenses.

If you have any questions or issues with the spreadsheet, please do not hesitate to reach out.

Thank you,
Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov



THE HONORABLE CURTIS M. LOFTIS, JR.

State Treasurer

December 16, 2022

Sandra E. Yudice, Ph. D.
City of Georgetown
1134 North Fraser Street
Georgetown, South Carolina 29440

Dear Sandra E. Yudice:

Thank you for submitting the required documentation outlined in Budget Proviso 117.21 to receive funds from the Appropriations Act. An ACH payment has been processed for \$500,000 representing your organization's appropriated contributions. In accordance with Budget Proviso 117.21, you will now need to submit quarterly updates on funds spent. A schedule has been provided below for your reference. Your first quarterly report will be due January 15, 2023.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

* Quarterly Update requirement continues until all funds have been spent.

The template for the quarterly reports is attached. If your organization has multiple appropriated contributions, each contribution will need a quarterly report. All completed reports should be submitted via email to STO.Appropriated.Contributions@sto.sc.gov.

Should you have any questions, please email me at the address above or call me at (803)734-2658.

Sincerely,

A handwritten signature in blue ink, appearing to read "Meg Romaniello".

Meg Romaniello
Accounting/Fiscal Manager II



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose

Organization Information

Entity Name	
Address	
City/State/Zip	
Website	
Tax ID#	
Entity Type	

Organization Contact Information

Name	
Position/Title	
Telephone	
Email	

Reporting Period

Reporting Period	
------------------	--

Accounting of how the funds have been spent:

Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Title

Printed Name

Date



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose

Organization Information

Entity Name	
Address	
City/State/Zip	
Website	
Tax ID#	
Entity Type	

Organization Contact Information

Name	
Position/Title	
Telephone	
Email	

Reporting Period

Reporting Period	
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Accounting of how the funds have been spent:

Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Title

Printed Name

Date

From: [Jagger, Eliza](#)
To: [_STO - Appropriated Contributions](#)
Subject: RE: [External] City of Georgetown
Date: Thursday, December 1, 2022 8:42:24 AM
Attachments: [image010.png](#)
[image012.png](#)

Good Morning Meg,
Thanks so much for the update.
I really appreciate it, let me know if you need anything from me.
Have a great day,
Eliza

From: _STO - Appropriated Contributions [mailto:STO.Appropriated.Contributions@sto.sc.gov]
Sent: Wednesday, November 30, 2022 4:56 PM
To: Jagger, Eliza <EJagger@georgetownsc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] City of Georgetown

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-Helpdesk

Hi Eliza,

I did have a nice holiday. I hope you did as well!

The packets we have received so far are being reviewed by upper management. Once I have them back, I will be able to start processing them for payment. I am hoping to process them either Friday or early next week. As long as everything goes smoothly, I would expect you to see payment in your account within the next two weeks. I plan to send an email to recipients once payments have been sent so that you all can be on the lookout for them.

Please let me know if you have any additional questions.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Jagger, Eliza <EJagger@georgetownsc.gov>
Sent: Monday, November 28, 2022 9:42 AM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] City of Georgetown

Good Morning Meg,
I hope you and your family had a great holiday.

Since this is our first time receiving this funding I wanted to see if there is a certain timeframe that funds are sent/allocated. Please let me know if you need anything else from me to complete the process.

Thanks,
Eliza

From: Jagger, Eliza
Sent: Thursday, November 17, 2022 12:19 PM
To: '_STO - Appropriated Contributions' <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] City of Georgetown

Thank you! Please see attached and let me know if that is sufficient.
Eliza

From: _STO - Appropriated Contributions [mailto:STO.Appropriated.Contributions@sto.sc.gov]
Sent: Thursday, November 17, 2022 12:14 PM
To: Jagger, Eliza <EJagger@georgetownsc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] City of Georgetown

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-Helpdesk

Please see if you are able to edit the attached. Also the state agency would be the South Carolina Treasurer's Office.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II


South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Jagger, Eliza <EJagger@georgetownsc.gov>
Sent: Thursday, November 17, 2022 11:15 AM
To: '_STO - Appropriated Contributions' <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] City of Georgetown

I am also not sure who the State Agency is, where do I find that information?
Thanks!
Eliza

From: Jagger, Eliza
Sent: Thursday, November 17, 2022 11:11 AM
To: '_STO - Appropriated Contributions' <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] City of Georgetown

Good Morning Meg,
Thanks so much for getting back to me so quickly. I am not able to add any information to these boxes.
Thanks,
Eliza

State of South Carolina Request for Contribution Distribution		
		
This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.		
Contribution Information		
Amount	State Agency Providing the Contribution	Purpose

From: '_STO - Appropriated Contributions' [<mailto:STO.Appropriated.Contributions@sto.sc.gov>]
Sent: Thursday, November 17, 2022 11:08 AM
To: Jagger, Eliza <EJagger@georgetownsc.gov>
Cc: Yúdice, Sandra <syudice@georgetownsc.gov>; Vermeland, Kathy <kvermeland@georgetownsc.gov>; '_STO - Appropriated Contributions' <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] City of Georgetown

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- Helpdesk

Thank you Ms. Jagger!

I did a quick review and noticed there were a few cells left blank.
Please complete the "Contribution Information" section. Once that is complete I can move it forward for review my management.
If you have any questions, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Jagger, Eliza <EJagger@georgetownsc.gov>
Sent: Wednesday, November 16, 2022 11:36 AM
To: Romaniello, Meg <Meg.Romaniello@sto.sc.gov>; '_STO - Appropriated Contributions' <STO.Appropriated.Contributions@sto.sc.gov>
Cc: Yúdice, Sandra <syudice@georgetownsc.gov>; Vermeland, Kathy <kvermeland@georgetownsc.gov>
Subject: [External] City of Georgetown

Good Morning,
Please see attached request from the City of Georgetown. The City has registered with the SC Secretary of State office, see snip below.
Let me know if you have any questions or need any additional information.
Thanks,
Eliza



Eliza Jagger | Accounting Manager
City of Georgetown Finance Department

1134 North Fraser Street (29440) : PO Drawer 939, Georgetown, SC 29442
Contact | **P:** 843-545-4045 | **F:** 843-546-5435 | **E:** EJagger@georgetownsc.gov

www.georgetownsc.gov



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City of Georgetown Finance Department

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From: [_STO - Appropriated Contributions](#)
To: [Jagger, Eliza](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: [External] City of Georgetown
Date: Wednesday, November 30, 2022 4:55:55 PM
Attachments: [image004.png](#)
[image006.png](#)

Hi Eliza,

I did have a nice holiday. I hope you did as well!

The packets we have received so far are being reviewed by upper management. Once I have them back, I will be able to start processing them for payment. I am hoping to process them either Friday or early next week. As long as everything goes smoothly, I would expect you to see payment in your account within the next two weeks. I plan to send an email to recipients once payments have been sent so that you all can be on the lookout for them.

Please let me know if you have any additional questions.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Jagger, Eliza <EJagger@georgetownsc.gov>
Sent: Monday, November 28, 2022 9:42 AM
To: '_STO - Appropriated Contributions' <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] City of Georgetown

Good Morning Meg,
I hope you and your family had a great holiday.

Since this is our first time receiving this funding I wanted to see if there is a certain timeframe that funds are sent/allocated. Please let me know if you need anything else from me to complete the process.

Thanks,
Eliza

From: Jagger, Eliza
Sent: Thursday, November 17, 2022 12:19 PM
To: '_STO - Appropriated Contributions' <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] City of Georgetown

Thank you! Please see attached and let me know if that is sufficient.
Eliza

From: _STO - Appropriated Contributions [<mailto:STO.Appropriated.Contributions@sto.sc.gov>]
Sent: Thursday, November 17, 2022 12:14 PM
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- Helpdesk

Please see if you are able to edit the attached. Also the state agency would be the South Carolina Treasurer's Office.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658|Meg.Romaniello@sto.sc.gov

From: Jagger, Eliza <EJagger@georgetownsc.gov>
Sent: Thursday, November 17, 2022 11:15 AM
To: '_STO - Appropriated Contributions' <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] City of Georgetown

I am also not sure who the State Agency is, where do I find that information?
Thanks!
Eliza

From: Jagger, Eliza
Sent: Thursday, November 17, 2022 11:11 AM
To: '_STO - Appropriated Contributions' <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] City of Georgetown

Good Morning Meg,
Thanks so much for getting back to me so quickly. I am not able to add any information to these boxes.
Thanks,
Eliza

State of South Carolina Request for Contribution Distribution	
This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.	
Contribution Information	
Amount	Purpose
State Agency Providing the Contribution	

From: _STO - Appropriated Contributions [<mailto:STO.Appropriated.Contributions@sto.sc.gov>]
Sent: Thursday, November 17, 2022 11:08 AM
To: Jagger, Eliza <EJagger@georgetownsc.gov>
Cc: Yúdice, Sandra <syudice@georgetownsc.gov>; Vermeland, Kathy <kvermeland@georgetownsc.gov>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] City of Georgetown

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Thank you Ms. Jagger!

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Please complete the "Contribution Information" section. Once that is complete I can move it forward for review my management.
If you have any questions, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Jagger, Eliza <EJagger@georgetownsc.gov>
Sent: Wednesday, November 16, 2022 11:36 AM
To: Romaniello, Meg <Meg.Romaniello@sto.sc.gov>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Cc: Yúdice, Sandra <syudice@georgetownsc.gov>; Vermeland, Kathy <kvermeland@georgetownsc.gov>
Subject: [External] City of Georgetown

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Let me know if you have any questions or need any additional information.
Thanks,
Eliza

South Carolina Secretary of State Mark Hammond	
Search Charities	
Charities Search Home	
<< Back to Search Results	
City of Georgetown	
Public ID: P74934	
Dr. Sandra E. Yúdice Ph. D., CEO	
1134 N FRASER ST	
GEORGETOWN, SC 29440-2850	
Status: Exempt. This organization is not required to file annual financial reports. For information about exemptions refer to the Solicitation of Charitable Funds Act .	

Eliza Jagger | Accounting Manager
City of Georgetown Finance Department
1134 North Fraser Street (29440) : PO Drawer 939, Georgetown, SC 29442
Contact | P: 843-545-4045 | F: 843-546-5435 | E: EJagger@georgetownsc.gov
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From: [Jagger, Eliza](#)
To: [_STO - Appropriated Contributions](#)
Subject: RE: [External] City of Georgetown
Date: Monday, November 28, 2022 9:42:04 AM
Attachments: [image004.png](#)
[image008.png](#)

Good Morning Meg,
I hope you and your family had a great holiday.

Since this is our first time receiving this funding I wanted to see if there is a certain timeframe that funds are sent/allocated. Please let me know if you need anything else from me to complete the process.

Thanks,
Eliza

From: Jagger, Eliza
Sent: Thursday, November 17, 2022 12:19 PM
To: ' _STO - Appropriated Contributions' <_STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] City of Georgetown

Thank you! Please see attached and let me know if that is sufficient.
Eliza

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To: Jagger, Eliza <Eljagger@georgetownsc.gov>
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Subject: RE: [External] City of Georgetown

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- Helpdesk

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-Meg


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South Carolina Treasurer’s Office
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Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Jagger, Eliza <Eljagger@georgetownsc.gov>
Sent: Thursday, November 17, 2022 11:15 AM
To: _STO - Appropriated Contributions <_STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] City of Georgetown

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Cc: Yúdice, Sandra <syudice@georgetownsc.gov>; Vermeland, Kathy <kvermeland@georgetownsc.gov>; _STO - Appropriated Contributions <_STO.Appropriated.Contributions@sto.sc.gov>
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-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

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Cc: Yúdice, Sandra <syudice@georgetownsc.gov>; Vermeland, Kathy <kvermeland@georgetownsc.gov>

Subject: [External] City of Georgetown

Good Morning,

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Thanks,

Eliza



Eliza Jagger | Accounting Manager

City of Georgetown Finance Department

1134 North Fraser Street (29440) : PO Drawer 939, Georgetown, SC 29442

Contact | **P:** 843-545-4045 | **F:** 843-546-5435 | **E:** EJagger@georgetownsc.gov

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Eliza Jagger | Accounting Manager

City of Georgetown Finance Department

1134 North Fraser Street (29440) : PO Drawer 939, Georgetown, SC 29442

Contact | **P:** 843-545-4045 | **F:** 843-546-5435 | **E:** EJagger@georgetownsc.gov

www.georgetownsc.gov



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Eliza Jagger | Accounting Manager
City of Georgetown Finance Department

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From: [Jagger, Eliza](#)
To: [_STO - Appropriated Contributions](#)
Subject: RE: [External] City of Georgetown
Date: Thursday, November 17, 2022 12:19:30 PM
Attachments: [image004.png](#)
[image006.png](#)
[FARMARKED Appropriations Disbursement Request form updated DRAFT 11.10 - .xlsx distributed.pdf](#)

Thank you! Please see attached and let me know if that is sufficient.
Eliza

From: _STO - Appropriated Contributions [mailto:STO.Appropriated.Contributions@sto.sc.gov]
Sent: Thursday, November 17, 2022 12:14 PM
To: Jagger, Eliza <EJagger@georgetownsc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] City of Georgetown

CAUTION: This e-mail originated from outside of the organization!
CAUTION: This e-mail originated from outside of the organization. DO NOT click links, open files, or respond to this message unless you recognize the sender and know the content is safe..

-Helpdesk

Please see if you are able to edit the attached. Also the state agency would be the South Carolina Treasurer's Office.

-Meg


Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Jagger, Eliza <EJagger@georgetownsc.gov>
Sent: Thursday, November 17, 2022 11:15 AM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] City of Georgetown

I am also not sure who the State Agency is, where do I find that information?
Thanks!
Eliza

From: Jagger, Eliza
Sent: Thursday, November 17, 2022 11:11 AM
To: '_STO - Appropriated Contributions' <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] City of Georgetown

Good Morning Meg,
Thanks so much for getting back to me so quickly. I am not able to add any information to these boxes.
Thanks,
Eliza

		
State of South Carolina Request for Contribution Distribution		
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Contribution Information		
Amount	State Agency Providing the Contribution	Purpose

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Sent: Thursday, November 17, 2022 11:08 AM
To: Jagger, Eliza <EJagger@georgetownsc.gov>
Cc: Yúdice, Sandra <syudice@georgetownsc.gov>; Vermeland, Kathy <kvermeland@georgetownsc.gov>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
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Thank you Ms. Jagger!

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Please complete the "Contribution Information" section. Once that is complete I can move it forward for review my management.
If you have any questions, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Jagger, Eliza <EJagger@georgetownsc.gov>
Sent: Wednesday, November 16, 2022 11:36 AM
To: Romaniello, Meg <Meg.Romaniello@sto.sc.gov>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Cc: Yúdice, Sandra <syudice@georgetownsc.gov>; Vermeland, Kathy <kvermeland@georgetownsc.gov>
Subject: [External] City of Georgetown

Good Morning,

Please see attached request from the City of Georgetown. The City has registered with the SC Secretary of State office, see snip below.
Let me know if you have any questions or need any additional information.

Thanks,
Eliza



Eliza Jagger | Accounting Manager
City of Georgetown Finance Department

1134 North Fraser Street (29440) : PO Drawer 939, Georgetown, SC 29442
Contact | **P:** 843-545-4045 | **F:** 843-546-5435 | **E:** EJagger@georgetownsc.gov

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Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$ 500,000.00	South Carolina Treasurer's Office	The purpose of these funds are to provide health and safety to the community and visitors of Georgetown.

Organization Information

Entity Name	City of Georgetown
Address	1134 North Fraser Street
City/State/Zip	Georgetown, SC 29440
Website	georgetownsc.gov
Tax ID #	57-6001037
Entity Type	Municipality
Vendor #	700011702

Organization Contact Information

Contact Name	Sandra E. Yudice, Ph. D.
Position/Title	City Administrator
Telephone	843-545-4175
Email	syudice@georgetownsc.gov

Plan/Accounting of how these funds will be spent:

Description	Budget	Explanation
Fire Truck and Equipment	\$ 50,000.00	These funds will replace 2001 Chevy S-10 truck used by the Fire Dept
Police Weapons Replacement	\$ 10,624.00	These funds will replace hand and long guns for all patrol units
Police Patrol Vehicle	\$ 53,813.00	These funds will replace 2010 Crown Victoria that is not in service.
Police Patrol Vehicle	\$ 53,813.00	These funds will replace 2008 Crown Victoria that is not in service
Police Motorola Radios	\$ 31,750.00	These funds will replace radios no longer supported by our carrier
Stormwater Pump	\$ 300,000.00	These funds will repair and reinstall a pump in the Stormwater system
Grand Total	\$500,000.00	

Please explain how these funds will be used to provide a public benefit:

The funds that are being appropriated to the City of Georgetown is greatly appreciated and will be used to serve the whole community. The Stormwater pump is essential to the City due to our flood prone areas city wide, that is exacerbated during heavy rains and hurricanes. This pump helps protect the residents and their property by pumping large volumes of water away to prevent damage and health risks associated with stagnant water. The replacement of the police radios and weapons are needed in order to keep our officers well equipped in order to serve the residents, business owners, and visitors of the City. The vehicles that are being replaced for the Police Department are aged and are no longer in service. These vehicles will be used by patrol officers to serve the community. The truck that will be purchased for the Fire Department is over 20 years old and maintenance costs are unsustainable. This truck is used to pull the fire boat and fire trailer. It is our duty, as public servants, to put the public's interests, health, and safety first. These funds will go directly toward that duty and service.

Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Organization Signature

Sandra E. Yudice, Ph. D.
Printed NameDigitally signed by Sandra E. Yudice, Ph.D.
DN: cn=Sandra E. Yudice, Ph.D., o=City of
Georgetown, SC, ou=City Administrator,
email=syudice@georgetownsc.gov, c=US
Date: 2022.11.14 16:53:48 -05'00'

City Administrator

Title

11/14/2022
Date**Certifications of State Agency Providing Contribution**

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Agency Head Signature

Date

Printed Name

From: [_STO - Appropriated Contributions](#)
To: [Jagger, Eliza](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: [External] City of Georgetown
Date: Thursday, November 17, 2022 12:13:49 PM
Attachments: [image006.png](#)
[image008.png](#)
[Farmarked Appropriations Disbursement Request form updated DRAFT 11.10 -.xlsx distributed.pdf](#)

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-Meg


Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer’s Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Jagger, Eliza <EJagger@georgetownsc.gov>
Sent: Thursday, November 17, 2022 11:15 AM
To: '_STO - Appropriated Contributions' <_STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] City of Georgetown

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Thanks!
Eliza

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- Helpdesk

Thank you Ms. Jagger!

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If you have any questions, please let me know.

-Meg

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City of Georgetown Finance Department

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Contribution Information

Amount	State Agency Providing the Contribution	Purpose

Organization Information

Entity Name	City of Georgetown
Address	1134 North Fraser Street
City/State/Zip	Georgetown, SC 29440
Website	georgetownsc.gov
Tax ID #	57-6001037
Entity Type	Municipality
Vendor #	700011702

Organization Contact Information

Contact Name	Sandra E. Yudice, Ph. D.
Position/Title	City Administrator
Telephone	843-545-4175
Email	syudice@georgetownsc.gov

Plan/Accounting of how these funds will be spent:

Description	Budget	Explanation
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Organization Signature

Digitally signed by Sandra E. Yudice, Ph.D.
DN: cn=Sandra E. Yudice, Ph.D., o=City of
Georgetown, SC, ou=City Administrator,
email=syudice@georgetownsc.gov, c=US
Date: 2022.11.14 16:53:48 -05'00'

City Administrator

Title

Sandra E. Yudice, Ph. D.

Printed Name

11/14/2022

Date

Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
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Agency Head Signature

Date

Printed Name

From: [Jagger, Eliza](#)
To: [_STO - Appropriated Contributions](#)
Subject: RE: [External] City of Georgetown
Date: Thursday, November 17, 2022 11:15:23 AM
Attachments: [image001.png](#)
[image004.png](#)

I am also not sure who the State Agency is, where do I find that information?
Thanks!
Eliza

From: Jagger, Eliza
Sent: Thursday, November 17, 2022 11:11 AM
To: '_STO - Appropriated Contributions' <STO.Appropriated.Contributions@sto.sc.gov>
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Good Morning Meg,
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South Carolina Treasurer's Office
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South Carolina

Secretary of State

Mark Hammond



Search Charities

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City of Georgetown

Public Id: P74934
Dr. Sandra E Yudice Ph. D., CEO
1134 N FRASER ST
GEORGETOWN, SC 29440-2850

Status: Exempt. This organization is not required to file annual financial reports. For information about exemptions refer to the [Solicitation of Charitable Funds Act](#).

Eliza Jagger | Accounting Manager
City of Georgetown Finance Department

1134 North Fraser Street (29440) : PO Drawer 939, Georgetown, SC 29442
Contact | **P:** 843-545-4045 | **F:** 843-546-5435 | **E:** EJagger@georgetownsc.gov

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From: [Jagger, Eliza](#)
To: [_STO - Appropriated Contributions](#)
Subject: RE: [External] City of Georgetown
Date: Thursday, November 17, 2022 11:11:24 AM
Attachments: [image002.png](#)
[image008.png](#)

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[Helpdesk](#)

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South Carolina Treasurer's Office
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South Carolina

Secretary of State

Mark Hammond



Search Charities

Charities Search Home

<< Back to Search Results

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Eliza Jagger | Accounting Manager
City of Georgetown Finance Department

1134 North Fraser Street (29440) : PO Drawer 939, Georgetown, SC 29442
Contact | **P:** 843-545-4045 | **F:** 843-546-5435 | **E:** EJagger@georgetownsc.gov

www.georgetownsc.gov



All e-mail correspondence to and from this address may be subject to public disclosure under the South Carolina Freedom of Information Act (FOIA). This correspondence is intended exclusively for the individual or entity to which it is addressed and may contain information that is proprietary, privileged, confidential or otherwise legally exempt from disclosure.

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From: [_STO - Appropriated Contributions](#)
To: [Jagger, Eliza](#)
Cc: [Yudice, Sandra](#); [Vermeland, Kathy](#); [_STO - Appropriated Contributions](#)
Subject: RE: [External] City of Georgetown
Date: Thursday, November 17, 2022 11:07:59 AM
Attachments: [image004.png](#)

Thank you Ms. Jagger!

I did a quick review and noticed there were a few cells left blank.

Please complete the "Contribution Information" section. Once that is complete I can move it forward for review my management.

If you have any questions, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Jagger, Eliza <EJagger@georgetownsc.gov>
Sent: Wednesday, November 16, 2022 11:36 AM
To: Romaniello, Meg <Meg.Romaniello@sto.sc.gov>; [_STO - Appropriated Contributions](#) <_STO.Appropriated.Contributions@sto.sc.gov>
Cc: Yudice, Sandra <syudice@georgetownsc.gov>; Vermeland, Kathy <kvermeland@georgetownsc.gov>
Subject: [External] City of Georgetown

Good Morning,

Please see attached request from the City of Georgetown. The City has registered with the SC Secretary of State office, see snip below.

Let me know if you have any questions or need any additional information.

Thanks,

Eliza



South Carolina Secretary of State
Mark Hammond

Search Charities

Charities Search Home

[<< Back to Search Results](#)

City of Georgetown
Public Id: P74934
Dr. Sandra E Yudice Ph. D., CEO
1134 N FRASER ST
GEORGETOWN, SC 29440-2850

Status: Exempt. This organization is not required to file annual financial reports. For information about exemptions refer to the [Solicitation of Charitable Funds Act](#).

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Contact | **P:** 843-545-4045 | **F:** 843-546-5435 | **E:** EJagger@georgetownsc.gov

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exempt from disclosure.

From: [Jagger, Eliza](#)
To: [Romaniello, Mlg](#); [STO - Appropriated Contributions](#)
Cc: [Yudice, Sandra](#); [Vermeland, Kathy](#)
Subject: [External] City of Georgetown
Date: Wednesday, November 16, 2022 11:35:47 AM
Attachments: [Image002.png](#)
[Earmarked Appropriations Disbursement Request form updated City of Geo...pdf](#)

Good Morning,

Please see attached request from the City of Georgetown. The City has registered with the SC Secretary of State office, see snip below.

Let me know if you have any questions or need any additional information.

Thanks,

Eliza



The screenshot shows the official website of the South Carolina Secretary of State, Mark Hammond. The header features the state seal and the text "South Carolina Secretary of State Mark Hammond". Below this is a "Search Charities" section with a link to "Charities Search Home" and a button to "<< Back to Search Results". The main content area displays the registration details for the "City of Georgetown", including its Public ID (P74934), the name of its CEO (Dr. Sandra E Yudice Ph. D.), and its address (1134 N FRASER ST, GEORGETOWN, SC 29440-2850). A status note indicates that the organization is exempt from filing annual financial reports, with a link to the "Solicitation of Charitable Funds Act".

Eliza Jagger | Accounting Manager
City of Georgetown Finance Department

1134 North Fraser Street (29440) : PO Drawer 939, Georgetown, SC 29442
Contact | **P:** 843-545-4045 | **F:** 843-546-5435 | **E:** EJagger@georgetownsc.gov

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**State of South Carolina Request for Contribution Distribution**

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose

Organization Information

Entity Name	City of Georgetown
Address	1134 North Fraser Street
City/State/Zip	Georgetown, SC 29440
Website	georgetownsc.gov
Tax ID #	57-6001037
Entity Type	Municipality
Vendor #	700011702

Organization Contact Information

Contact Name	Sandra E. Yudice, Ph. D.
Position/Title	City Administrator
Telephone	843-545-4175
Email	syudice@georgetownsc.gov

Plan/Accounting of how these funds will be spent:

Description	Budget	Explanation
Fire Truck and Equipment	\$ 50,000.00	These funds will replace 2001 Chevy S-10 truck used by the Fire Dept
Police Weapons Replacement	\$ 10,624.00	These funds will replace hand and long guns for all patrol units
Police Patrol Vehicle	\$ 53,813.00	These funds will replace 2010 Crown Victoria that is not in service.
Police Patrol Vehicle	\$ 53,813.00	These funds will replace 2008 Crown Victoria that is not in service
Police Motorola Radios	\$ 31,750.00	These funds will replace radios no longer supported by our carrier
Stormwater Pump	\$ 300,000.00	These funds will repair and reinstall a pump in the Stormwater system
Grand Total	\$500,000.00	

Please explain how these funds will be used to provide a public benefit:

The funds that are being appropriated to the City of Georgetown is greatly appreciated and will be used to serve the whole community. The Stormwater pump is essential to the City due to our flood prone areas city wide, that is exacerbated during heavy rains and hurricanes. This pump helps protect the residents and their property by pumping large volumes of water away to prevent damage and health risks associated with stagnant water. The replacement of the police radios and weapons are needed in order to keep our officers well equipped in order to serve the residents, business owners, and visitors of the City. The vehicles that are being replaced for the Police Department are aged and are no longer in service. These vehicles will be used by patrol officers to serve the community. The truck that will be purchased for the Fire Department is over 20 years old and maintenance costs are unsustainable. This truck is used to pull the fire boat and fire trailer. It is our duty, as public servants, to put the public's interests, health, and safety first. These funds will go directly toward that duty and service.

Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Organization Signature

Digitally signed by Sandra E. Yudice, Ph.D.
DN: cn=Sandra E. Yudice, Ph.D., o=City of
Georgetown, SC, ou=City Administrator,
email=syudice@georgetownsc.gov, c=US
Date: 2022.11.14 16:53:48 -05'00'

City Administrator

Title

Sandra E. Yudice, Ph. D.

Printed Name

11/14/2022

Date

Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Agency Head Signature

Date

Printed Name

Communication Log

Date: 11/15/2022

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Eliza Jagger and left her a voicemail stating that she when she submits their disbursement request form was up to her and her organization. She could go ahead and submit it now and then provide the Secretary of State registration proof when it came in or she could wait and submit them both together.

From: [giSTT Message](#)
To: [Romaniello, Meg](#)
Subject: [External] Voice Message from name unavailable (843-545-4045) on 11/15/22 12:24 PM for 8037342658
Date: Tuesday, November 15, 2022 12:25:19 PM
Attachments: [8435454045-111522-122407-8037342658-883525-1.wav](#)



Voice Message from name unavailable (843-545-4045) on 11/15/22 12:24 PM
(32 second msg)

MESSAGE:

" Hi, it's Alyssa calling from the City of georgetown. We talked yesterday. I really appreciate your help and Kim was a great help and getting us registered I have our form filled out for the appropriations for the City of georgetown. Do you want me to wait until the registration is approved or do you want me to go ahead and send you the form. I just wanted to make sure I'm processing it right if you could please give me a call back 843-545-4045 thanks so much bye."

There are 0 new and 0 old messages in your mailbox.

Communication Log

Date: 11/14/2022

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Eliza Jagger in regards to her voicemail about the reporting requirements. Eliza stated she was working on the form and wanted to make sure she understood the instructions correctly. Meg explained that she was completing the form correctly and provided information about the Secretary of State registration that would be needed for the City of Georgetown. Eliza stated that she would work on getting them registered and would send the completed form and information in as soon as possible.

From: [giSTT Message](#)
To: [Romaniello, Meg](#)
Subject: [External] Voice Message from name unavailable ([REDACTED]) on 11/10/22 4:46 PM for 8037342658
Date: Thursday, November 10, 2022 4:47:31 PM
Attachments: [REDACTED] -111022-164625-8037342658-882187-1.wav



Voice Message from name unavailable ([REDACTED]) on 11/10/22 4:46 PM
(21 second msg)

MESSAGE:

" Hi, this is eliza Jagger calling from the City of Georgia in georgetown, South Carolina. I have a few questions about the appropriate funds and they're reporting requirements. If you could please give me a call back [REDACTED]. Thank you so much."

There are 0 new and 0 old messages in your mailbox.

From: [_STO - Appropriated Contributions](#)
To: syudice@georgetownsc.gov
Cc: [_STO - Appropriated Contributions](#)
Subject: Disbursement Requirement: Registration with Secretary of State's Office
Date: Thursday, November 10, 2022 12:16:29 PM

Hello,

In order to process disbursements, it is a requirement for receiving organizations to register with the South Carolina Secretary of State's ("SOS") Office. This includes political subdivision ("PSD") receivers. PSD's after registering with the SC SOC's Office may either receive a registration or a registration exemption (*since they are a governmental entity subject to FOIA*). Therefore, if the:

Receiving organization has not registered or obtained an exemption from the SC SOS's office:

The receiving organization should follow the link below to complete registration or to request a registration exemption. If selecting a registration exemption, local PSDs would select exemption A(6). There is no filing fee for this application.

[Before You File Online | SC Secretary of State](#)

Upon registration or approval of the registration exemption, the receiver will receive a confirmation letter from the SC SOS's office via email. Please provide a copy of the confirmation letter to the SC Treasurer's Office so we can include it with the disbursement request.

Receiving organization has a registration on file with the SC SOC's Office or if a registration exemption has been granted by the SC SOC's Office:

Please use the following link to obtain confirmation of your registration or exemption:

<https://search.scsos.com/charities>

An organization that is currently registered will have a status that says "registered." An organization that is currently exempt from registration will have a status that says "exempt." Please provide a copy of the webpage showing your status to the SC Treasurer's Office so we can include it with the disbursement request.

Thank you,
Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: syudice@georgetownsc.gov
Cc: [_STO - Appropriated Contributions](#)
Subject: FY23 Appropriated Contributions Enrollment Packet
Date: Thursday, October 20, 2022 11:24:30 AM
Attachments: [STO Appropriated Funds Cover Letter - City of Georgetown.pdf](#)
[Earmarked Appropriations Disbursement Request form updated.xlsx](#)

Hello,

The State of South Carolina Fiscal Year 2022-2023 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. Your organization was selected as one of those outside organizations. I have attached 2 files as part of your enrollment packet. Please read the Appropriated Funds Cover Letter first. There you will find important information regarding FY 2022-2023 reporting requirements and guidance on how to complete the Earmarked Appropriations Disbursement Request form.

In order for funds to be disbursed to your organization, you will not only need to submit the Earmarked Appropriations Disbursement Request form but also be registered as a vendor with the State of South Carolina. If you do not have a vendor number, please use the link below to access new vendor registration. If you need to update your vendor information you may also do that from the link below.

<https://procurement.sc.gov/doing-biz/registration>

Once you receive your vendor number or if you already have a vendor number, please include it on the Earmarked Appropriations Disbursement Request form in the "Vendor #" section.

All completed forms should be submitted to the STO - Appropriated Contributions email address listed below.

STO.Appropriated.Contributions@sto.sc.gov

In accordance with Executive Order 2022-19, STO is required to promptly make available for public review and inspection on our website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21. Below is the link to where the information will be available on our website.

<https://treasurer.sc.gov/about-us/transparency/earmark-transparency/>

If you have any questions, please do not hesitate to contact us.

Thank you,
Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

10/20/2022

Sandra Yúdice
City of Georgetown
P.O. Box 939
Georgetown, SC 29442

RE: State Appropriated Contributions, FY 22-23 Reporting Requirements

Dear Sandra Yúdice:

The State of South Carolina Fiscal Year 2022-2023 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. The amount below indicates the funds which have been allotted in our agency's budget for your organization.

<u>Organization receiving appropriated funds:</u>	<u>Amount</u>
City of Georgetown	\$500,000.00

Budget Proviso 117.21 outlines reporting requirements for recipients of appropriated contributions. In addition, please note that Section 11-9-110 of the South Carolina Code requires that you agree to be audited by the State Auditor. (A copy of these applicable laws is attached for your convenience.)

Please see enclosed Excel workbook for data we must collect to be able to disburse these funds. This initial report, along with other information as detailed within the Instructions, must be submitted in electronic format to STO prior to funds being dispersed. After the funds have been dispersed, you must also file quarterly reports in addition to a year-end report with STO by **June 30, 2023** via a format to be provided prior to that date. Your submissions will be forwarded to the Chairman of the Senate Finance Committee, the Chairman of the House Ways and Means Committee, and the Executive Budget Office by the STO. Per Governor McMaster's Executive Order, any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 will be made available for public review and inspection on the STO website.

Please note that to be paid by the State of South Carolina, you must be a registered vendor of the State. If you are not already a registered vendor, please see <https://procurement.sc.gov/doing-biz/registration> to complete this required task. Once known, please ensure you include your State of SC vendor number on the enclosed Earmarked Appropriations Disbursement Request form when you return it to the STO.

Should you have any questions or concerns, please do not hesitate to email the Division of Treasury Management at STO.Appropriated.Contributions@sto.sc.gov. We look forward to working with you.

Sincerely,



Meg Romaniello | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Office Building
Columbia, SC 29201

SOUTH CAROLINA OFFICE OF THE STATE TREASURER APPROPRIATED CONTRIBUTIONS REPORTING REQUIREMENTS

INSTRUCTIONS

The South Carolina General Assembly tasked the South Carolina Office of State Treasurer (STO) with distributing appropriated contributions to your organization. State Budget Proviso 117.21 mandates that each organization receiving a contribution render to the state agency making the contribution specific information.

The information collection process will take place in multiple parts, Earmarked Appropriations Disbursement Request form and Quarterly Expenditure Reports. All responses submitted by your organization should be provided to the STO via STO.Appropriated.Contributions@sto.sc.gov. If your organization was appropriated contributions for more than one purpose, please complete **separate** forms and reports for **each project**.

The Earmarked Appropriations Disbursement Request form is due to STO prior to funds being dispersed.

The Quarterly Expenditure Reports are due to STO every quarter after receiving the funds. Should the initiative continue beyond June 30, 2022, the organization must continue to provide a quarterly report until completion.

All responses should reflect the actual expenditures made by the organization as compared to the appropriated funds provided by STO.

Applicable Law on Reporting Responsibilities

(For additional information, see the document entitled, Law Related to Appropriated Contributions)

Proviso 117.21 requires the following:

- The funds appropriated in this act for contributions ***shall not be disbursed*** until a plan of how the state funds will be spent and how the expenditures will provide a public benefit are filed with the appropriate state agency.
- No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.
- After receiving the funds, organizations shall provide quarterly spending updates to the respective state agency.
- After all state funds have been expended, each organization shall provide an accounting of how the funds were spent.
- State agencies receiving such data from organizations shall forward the information to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee.

Law Related to Appropriated Contributions

Proviso 117.21. GP: Organizations Receiving State Appropriations Report

Each state agency receiving funds that are a direct appropriation to a non-profit organization, prior to disbursing the funds, shall require from each recipient organization:

1. a plan of how the state funds will be spent and
2. how the expenditures will provide a public benefit.

The Executive Budget Office, Department of Administration shall provide each state agency with a standard form for collecting the information required.

After receiving the funds, non-profit organizations shall provide quarterly spending updates to the respective state agency.

After all state funds have been expended, each organization shall provide an accounting of how the funds were spent.

State agencies receiving funds pursuant to this provision shall report the information collected to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee by **June 30th**.

No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.

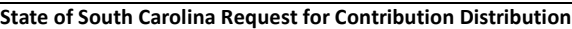
Executive Order No. 2022-19 Section 1. C.

I hereby order and direct, pursuant to article IV, section 17 of the South Carolina Constitution and sections 1-1-840 and 1-3-10 of the South Carolina Code of Laws, that any Executive Branch agency or department, as further defined herein, that receives earmarked appropriations, as further defined herein, in the annual Appropriations Act shall promptly make available for public review and inspection on the agency or department's website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21.

SECTION 11-9-110. Organization to which contribution is appropriated to submit statement to Executive Budget Office and the Revenue and Fiscal Affairs Office as to nature and function of organization and use of contribution.

Each organization to which a contribution is made in the contributions section of the general appropriation bill shall submit to the Executive Budget Office and the Revenue and Fiscal Affairs Office by the end of the applicable fiscal year a detailed statement explaining the nature and function of the organization as well as a detailed statement explaining the use that was made of the contribution. The statements must be available at the office of the Executive Budget Office and the Revenue and Fiscal Affairs Office for public inspection and given to a member of the General Assembly upon request.

A contribution must not be made to an organization until it agrees in writing to allow the State Auditor to audit or cause to be audited the contributed funds.



Contribution Information		
Amount	State Agency Providing the Contribution	Purpose

Organization Contact Information	
Contact Name	
Position/Title	
Telephone	
Email	

Please explain how these funds will be used to provide a public benefit:	

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Title

Date _____

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Date _____

Printed Name _____

Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

[illegible]

Your Organization's Executive Officer	
Name	Title