

**From:** [Tyler Howanyk](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** RE: [External] RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21  
**Date:** Friday, February 3, 2023 12:55:04 PM  
**Attachments:** [image002.png](#)  
[image009.png](#)  
[image011.png](#)  
[Goose Creek - Crosswalks Quarterly Compliance Report 12-31-22 v2.pdf](#)  
[Goose Creek - Fire Station at Carnes Quarterly Compliance Report 12-31-22 v3.pdf](#)

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oh my gosh I feel like an idiot.  
Please see attached version 3!!

Have a good weekend.

**Tyler Howanyk, CPA**

Chief Financial Officer  
City of Goose Creek  
Post Office Drawer 1768  
519 N. Goose Creek Blvd.  
Goose Creek, SC 29445  
O: (843) 797-6220 ext. 1121  
F: (843) 863-5208



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**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Sent:** Thursday, February 2, 2023 4:21 PM  
**To:** Tyler Howanyk <[THowanyk@cityofgoosecreek.com](mailto:THowanyk@cityofgoosecreek.com)>  
**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** RE: [External] RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Hey Tyler,

Thank you for updating these. I noticed that reporting period drop down was still stating Q1. Can you update that for both forms?

-Meg



<!--[if !vm]--><!--[endif]--> **Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

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I updated the reports to show Q1 & Q2.

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Reporting Period	
Reporting Period	Quarter 1: July 1, 2022 - September 30, 2022

Accounting of how the funds have been spent:				
Description	Budget	Ex		
		Quarter 1	Quarter 2	
Crosswalks	\$35,000.00	\$0.00		

Reporting Period	
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Accounting of how the funds have been spent:			
Description	Budget	Ex	
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**Sent:** Friday, January 6, 2023 10:01 AM  
**To:** Natalie Zeigler <[nzeigler@cityofgoosecreek.com](mailto:nzeigler@cityofgoosecreek.com)>; Tyler Howanyk <[THowanyk@cityofgoosecreek.com](mailto:THowanyk@cityofgoosecreek.com)>  
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Please update and submit the quarterly expenditure report to [STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov) by the 15<sup>th</sup> of the month following the end of each quarter.

**Q2 (ending 12/31/22) update due date: 1/15/23**

If you have any questions, please do not hesitate to reach out to me.

-Meg



<!--[if !vml]--><!--[endif]--> **Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

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## State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

### Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$35,000.00	E160 - State Treasurer	Goose Creek Crosswalks

### Organization Information

Entity Name	City of Goose Creek
Address	519 N. Goose Creek Blvd.
City/State/Zip	Goose Creek, SC 29445
Website	www.cityofgoosecreek.com
Tax ID#	57-6008064
Entity Type	Municipality

### Organization Contact Information

Name	Natalie Zeigler
Position/Title	City Administrator
Telephone	843-797-6220
Email	nzeigler@cityofgoosecreek.com

### Reporting Period

Reporting Period	Quarter 2: October 1, 2022 - December 30, 2022
------------------	--

### Accounting of how the funds have been spent:

Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Crosswalks	\$35,000.00	\$0.00	\$0.00			\$0.00	\$35,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$35,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$35,000.00

### Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

City is still obtaining bids from qualified contractors.

### Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Natalie Zeigler  
Signature  
Natalie Zeigler  
Printed Name

City Administrator  
Title  
2/3/2023  
Date





## State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

### Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$2,500,000.00	E160 - State Treasurer	Goose Creek Fire Station at Carnes Crossroads

### Organization Information

Entity Name	City of Goose Creek
Address	519 N. Goose Creek Blvd.
City/State/Zip	Goose Creek, SC 29445
Website	www.cityofgoosecreek.com
Tax ID#	57-6008064
Entity Type	Municipality

### Organization Contact Information

Name	Natalie Zeigler
Position/Title	City Administrator
Telephone	843-797-6220
Email	nzeigler@cityofgoosecreek.com

### Reporting Period

Reporting Period	Quarter 2: October 1, 2022 - December 30, 2022
------------------	--

### Accounting of how the funds have been spent:

Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Architectural Services and Construction Costs	\$2,500,000.00	\$2,400.00	\$18,644.71			\$21,044.71	\$2,478,955.29
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$2,500,000.00	\$2,400.00	\$18,644.71	\$0.00	\$0.00	\$21,044.71	\$2,478,955.29

### Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

Architectural services are wrapping up and potential construction firms are to be interviewed in February 2023.

### Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Printed Name

Title

Date

Natalie m zeigler  
Natalie Zeigler

City Administrator  
2/3/2023

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**To:** [Tyler Howanyk](#)  
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**Subject:** RE: [External] RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21  
**Date:** Thursday, February 2, 2023 4:21:30 PM  
**Attachments:** [image005.png](#)  
[image006.png](#)  
[image007.png](#)

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-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

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Crosswalks	\$35,000.00	\$0.00		

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**Q2 (ending 12/31/22) update due date: 1/15/23**

If you have any questions, please do not hesitate to reach out to me.

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[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

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## State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

### Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$2,500,000.00	E160 - State Treasurer	Goose Creek Fire Station at Carnes Crossroads

### Organization Information

Entity Name	City of Goose Creek
Address	519 N. Goose Creek Blvd.
City/State/Zip	Goose Creek, SC 29445
Website	www.cityofgoosecreek.com
Tax ID#	57-6008064
Entity Type	Municipality

### Organization Contact Information

Name	Natalie Zeigler
Position/Title	City Administrator
Telephone	843-797-6220
Email	nzeigler@cityofgoosecreek.com

### Reporting Period

Reporting Period	Quarter 1: July 1, 2022 - September 30, 2022
------------------	--

### Accounting of how the funds have been spent:

Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Architectural Services and Construction Costs	\$2,500,000.00	\$2,400.00	\$18,644.71			\$21,044.71	\$2,478,955.29
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$2,500,000.00	\$2,400.00	\$18,644.71	\$0.00	\$0.00	\$21,044.71	\$2,478,955.29

### Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

Architectural services are wrapping up and potential construction firms are to be interviewed in February 2023.

### Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Natalie m zeigler  
Signature  
Natalie Zeigler  
Printed Name

City Administrator  
Title  
2/2/2023  
Date





## State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

### Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$35,000.00	E160 - State Treasurer	Goose Creek Crosswalks

### Organization Information

Entity Name	City of Goose Creek
Address	519 N. Goose Creek Blvd.
City/State/Zip	Goose Creek, SC 29445
Website	www.cityofgoosecreek.com
Tax ID#	57-6008064
Entity Type	Municipality

### Organization Contact Information

Name	Natalie Zeigler
Position/Title	City Administrator
Telephone	843-797-6220
Email	nzeigler@cityofgoosecreek.com

### Reporting Period

Reporting Period	Quarter 1: July 1, 2022 - September 30, 2022
------------------	--

### Accounting of how the funds have been spent:

Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Crosswalks	\$35,000.00	\$0.00	\$0.00			\$0.00	\$35,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$35,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$35,000.00

### Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

City is still obtaining bids from qualified contractors.

### Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Natalie M Zeigler  
Signature  
Natalie Zeigler  
Printed Name

City Administrator  
Title  
4/17/2023  
Date

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Tyler Howanyk](#)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** RE: [External] RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21  
**Date:** Friday, January 20, 2023 11:08:41 AM  
**Attachments:** [image005.png](#)  
[image004.png](#)  
[image002.png](#)

---

Hey Tyler,

The report you used for the amphitheater is the correct one for the funds received in FY22. The template that was sent in December is for the FY23 funds. The way you submitted your forms is correct.

I did notice two things on your FY23 quarterly reports. They both are marked for Q1, but they should be for Q2. If you had any expenses occur in Q1 (7/1-9/30) then they should be listed in the Q1 column and any expenses for Q2 (10/1-12/31) should be in the Q2 column.

Reporting Period	
Reporting Period	Quarter 1: July 1, 2022 - September 30, 2022

Accounting of how the funds have been spent:				
Description	Budget	Quarter 1	Quarter 2	Ex
Crosswalks	\$35,000.00	\$0.00		

Reporting Period	
Reporting Period	Quarter 1: July 1, 2022 - September 30, 2022

Accounting of how the funds have been spent:			
Description	Budget	Quarter 1	Quarter 2
Architectural Services and Construction Costs	\$2,500,000.00	\$18,644.71	

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** Tyler Howanyk <[THowanyk@cityofgoosecreek.com](mailto:THowanyk@cityofgoosecreek.com)>  
**Sent:** Tuesday, January 17, 2023 2:43 PM  
**To:** [\\_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>](#)  
**Subject:** [External] RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Please see attached.

If you would like me to start using a different form for the amphitheater please let me know.

**Tyler Howanyk, CPA**

Chief Financial Officer  
City of Goose Creek  
Post Office Drawer 1768  
519 N. Goose Creek Blvd.  
Goose Creek, SC 29445  
O: (843) 797-6220 ext. 1121  
F: (843) 863-5208



---

**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Sent:** Friday, January 6, 2023 10:01 AM  
**To:** Natalie Zeigler <[nzeigler@cityofgoosecreek.com](mailto:nzeigler@cityofgoosecreek.com)>; Tyler Howanyk <[THowanyk@cityofgoosecreek.com](mailto:THowanyk@cityofgoosecreek.com)>  
**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Good morning,

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to [STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov) by the 15<sup>th</sup> of the month following the end of each quarter.

**Q2 (ending 12/31/22) update due date: 1/15/23**

If you have any questions, please do not hesitate to reach out to me.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

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**From:** [Tyler Howanyk](#)  
**To:** [\\_STO - Appropriated Contributions](#)  
**Subject:** [External] RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21  
**Date:** Tuesday, January 17, 2023 2:43:34 PM  
**Attachments:** [image003.png](#)  
[Goose Creek - Amphitheater Quarterly Compliance Report 12-31-22.pdf](#)  
[Goose Creek - Fire Station at Carnes Quarterly Compliance Report 12-31-22.pdf](#)  
[Goose Creek - Crosswalks Quarterly Compliance Report 12-31-22.pdf](#)

---

Please see attached.

If you would like me to start using a different form for the amphitheater please let me know.

**Tyler Howanyk, CPA**

Chief Financial Officer  
City of Goose Creek  
Post Office Drawer 1768  
519 N. Goose Creek Blvd.  
Goose Creek, SC 29445  
O: (843) 797-6220 ext. 1121  
F: (843) 863-5208



---

**From:** \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>  
**Sent:** Friday, January 6, 2023 10:01 AM  
**To:** Natalie Zeigler <nzeigler@cityofgoosecreek.com>; Tyler Howanyk <THowanyk@cityofgoosecreek.com>  
**Cc:** \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>  
**Subject:** Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Good morning,

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to [STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov) by the 15<sup>th</sup> of the month following the end of each quarter.

**Q2 (ending 12/31/22) update due date: 1/15/23**

If you have any questions, please do not hesitate to reach out to me.

-Meg



<!--[if !vml]--><!--[endif]--> **Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

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## Basic Information for Your Organization

Your Organization	
Name	City of Goose Creek
Address (Street or PO Box)	519 N. Goose Creek Blvd.
Address (City, State, Zip)	Goose Creek, SC, 29445
Organization website address	www.cityofgoosecreek.com
Organization type (nonprofit, local government, etc.)	Local Government

Organization Contact	
Name	Natalie Zeigler
Position	City Administrator
Telephone	843-797-6220
Email	nzeigler@cityofgoosecreek.com

State Contribution	
Amount	1500000
Purpose	Construction of an Amphitheater
State Agency Providing Contribution	South Carolina State Treasurer

Person Completing this Report	
Name	Tyler Howanyk
Position	CFO

### Accounting of how the funds were spent

Provide below an accounting of how the state contribution received was spent as compared to the budget which you had been directed to provide to the State on or before November 1, 2021. Expenditure descriptions similar to those used in your organization's accounting records should be used. All amounts should be entered in whole dollars. Where applicable, use the Explanation column to provide additional information to categorize expenditures by program or initiative and to provide additional details for categories that exceed 10% of the total appropriation. If you have not spent all of the State contribution received, use the last section on this worksheet to explain why and provide a timeline for when the unspent funds will be spent for the purpose they were given.

		Actual					
Description	Budget	As of 6/30/22	As of 9/30/22	As of 12/31/22	As of 3/31/23	As of 6/30/23	Explanation
Construction of Amphitheater	1,500,000						
Topographic Survey		7,508	7,508	7,508			
Architectural and Design Services		131,675	136,791	165,564			
Grand Total	1,500,000	139,183	144,299	173,072	-	-	
Amount Remaining to Spend		1,360,817	1,355,701	1,326,928			

### Explanation of unspent funds

The City is still in the preliminary stages of design and architectural work and plans to break ground in the first quarter of 2023.



## Outcome Measures

Detail the outcome measures used to determine the success of the stated goals. The outcome measures should generally be the same as success measures which you had been directed to provide to the State on or before November 1, 2021.

Measure	Description
1	Architectural services for the design of the amphitheater as well as the surveying has been completed so far. Once the plans are finalized, the next outcome is to break ground. Final cost estimates are coming in for staff review.
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	

If additional lines are needed, copy and paste Measure 15.

Goals accomplished

List the goals accomplished with the State funds received. The goals listed should generally be the same as those which you had been directed to provide to the State on or before November 1, 2021. Copy and paste the last line as needed to expand the list.

Goal	Description
1	Architectural services for the design of the amphitheater as well as the surveying has been completed so far. Once the plans are finalized, the next outcome is to break ground. Final cost estimates are coming in for staff review.
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	

If additional lines are needed, copy and paste Goal 15.



# State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

## Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$2,500,000.00	E160 - State Treasurer	Goose Creek Fire Station at Carnes Crossroads

## Organization Information

Entity Name	City of Goose Creek
Address	519 N. Goose Creek Blvd.
City/State/Zip	Goose Creek, SC 29445
Website	www.cityofgoosecreek.com
Tax ID#	57-6008064
Entity Type	Municipality

## Organization Contact Information

Name	Natalie Zeigler
Position/Title	City Administrator
Telephone	843-797-6220
Email	nzeigler@cityofgoosecreek.com

## Reporting Period

Reporting Period	Quarter 1: July 1, 2022 - September 30, 2022
------------------	--

## Accounting of how the funds have been spent:

Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Architectural Services and Construction Costs	\$2,500,000.00	\$18,644.71				\$18,644.71	\$2,481,355.29
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$2,500,000.00	\$18,644.71	\$0.00	\$0.00	\$0.00	\$18,644.71	\$2,481,355.29

## Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

Architectural services are wrapping up and potential construction firms are to be interviewed in February 2023.

## Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Natalie M Zeigler  
Signature  
Natalie Zeigler  
Printed Name

City Administrator  
Title  
4/17/2023  
Date





## State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

### Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$35,000.00	E160 - State Treasurer	Goose Creek Crosswalks

### Organization Information

Entity Name	City of Goose Creek
Address	519 N. Goose Creek Blvd.
City/State/Zip	Goose Creek, SC 29445
Website	www.cityofgoosecreek.com
Tax ID#	57-6008064
Entity Type	Municipality

### Organization Contact Information

Name	Natalie Zeigler
Position/Title	City Administrator
Telephone	843-797-6220
Email	nzeigler@cityofgoosecreek.com

### Reporting Period

Reporting Period	Quarter 1: July 1, 2022 - September 30, 2022
------------------	--

### Accounting of how the funds have been spent:

Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Crosswalks	\$35,000.00	\$0.00				\$0.00	\$35,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$35,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$35,000.00

### Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

City is still obtaining bids from qualified contractors.

### Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Natalie M Zeigler  
Signature  
Natalie Zeigler  
Printed Name

City Administrator  
Title  
4/17/2023  
Date

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [nzeigler@cityofgoosecreek.com](mailto:nzeigler@cityofgoosecreek.com); [THowanyk@cityofgoosecreek.com](mailto:THowanyk@cityofgoosecreek.com)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21  
**Date:** Friday, January 6, 2023 10:00:51 AM

---

Good morning,

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to [\\_STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov) by the 15<sup>th</sup> of the month following the end of each quarter.

**Q2 (ending 12/31/22) update due date: 1/15/23**

If you have any questions, please do not hesitate to reach out to me.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Natalie Zeigler](#); [Tyler Howanyk](#)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** FY23 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report Information  
**Date:** Wednesday, December 21, 2022 10:20:30 AM  
**Attachments:** [Appropriated Grants Letter - City of Goose Creek.pdf](#)  
[Quarterly Expenditure Report.xlsx](#)

---

Hello,

Please see attached for your payment confirmation letter.

I have also included your quarterly expenditure report spreadsheet that you will use.

Below is the schedule of when quarterly reports are due. Your first quarterly report will be due **January 15, 2023**.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

\* Quarterly Update requirement continues until all funds have been spent.

I understand that since funds are just being received your organization may not have any expenditures to report for the first two quarters. If that is the case, you will put zeros in the expenditure section with the quarters that had no expenses.

If you have any questions or issues with the spreadsheet, please do not hesitate to reach out.

Thank you,  
Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)



**THE HONORABLE CURTIS M. LOFTIS, JR.**  
State Treasurer

December 21, 2022

Natalie Zeigler  
City of Goose Creek  
519 N. Goose Creek Blvd  
Goose Creek, SC 29445

Dear Natalie Zeigler:

Thank you for submitting the required documentation outlined in Budget Proviso 117.21 to receive funds from the Appropriations Act. An ACH payment has been processed for \$2,535,000 representing your organization's appropriated contributions (\$2,500,000 and \$35,000). In accordance with Budget Proviso 117.21, you will now need to submit quarterly updates on funds spent. A schedule has been provided below for your reference. Your first quarterly report will be due January 15, 2023.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

\* Quarterly Update requirement continues until all funds have been spent.

The template for the quarterly reports is attached. If your organization has multiple appropriated contributions, each contribution will need a quarterly report. All completed reports should be submitted via email to [STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov).

Should you have any questions, please email me at the address above or call me at (803)734-2658.

Sincerely,

A handwritten signature in blue ink, appearing to read "Meg Romaniello".

Meg Romaniello  
Accounting/Fiscal Manager II



## State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

### Contribution Information

Amount	State Agency Providing the Contribution	Purpose

### Organization Information

Entity Name	
Address	
City/State/Zip	
Website	
Tax ID#	
Entity Type	

### Organization Contact Information

Name	
Position/Title	
Telephone	
Email	

### Reporting Period

Reporting Period	
------------------	--

### Accounting of how the funds have been spent:

Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

### Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

------------------

### Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date





## State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

### Contribution Information

Amount	State Agency Providing the Contribution	Purpose

### Organization Information

Entity Name	
Address	
City/State/Zip	
Website	
Tax ID#	
Entity Type	

### Organization Contact Information

Name	
Position/Title	
Telephone	
Email	

### Reporting Period

Reporting Period	
------------------	--

### Accounting of how the funds have been spent:

Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

### Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

------------------

### Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

**From:** [Tyler Howanyk](#)  
**To:** [\\_STO - Appropriated Contributions](#); [Natalie Zeigler](#)  
**Subject:** RE: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption  
**Date:** Friday, December 16, 2022 8:11:00 AM  
**Attachments:** [image002.png](#)  
[Goose Creek - Signed SC Request for Contribution Distribution Forms.pdf](#)

---

Please see attached.

Thank you for the clarification.

**Tyler Howanyk, CPA**

Chief Financial Officer  
City of Goose Creek  
Post Office Drawer 1768  
519 N. Goose Creek Blvd.  
Goose Creek, SC 29445  
O: (843) 797-6220 ext. 1121  
F: (843) 863-5208



---

**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Sent:** Friday, December 9, 2022 2:31 PM  
**To:** Tyler Howanyk <[THowanyk@cityofgoosecreek.com](mailto:THowanyk@cityofgoosecreek.com)>; Natalie Zeigler <[nzeigler@cityofgoosecreek.com](mailto:nzeigler@cityofgoosecreek.com)>  
**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** RE: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption

Hey Tyler and Natalie,

I wanted to check and see if you had been able to separate the two projects.

If you haven't, I attached 2 Excel spreadsheets, one for each project, that you can complete. I used the information you provided under the Organization Information section in the PDF you supplied to find your vendor number. If you can complete the areas in yellow specific to each project and sign them, it should be able to be moved forward for review/approval and processing.

I also wanted to let you know that the amount in the budget area should not go above the amount of the contribution. I understand that for many projects the contribution amount is not the full amount needed to complete the project, but you only have to put on the form how the contribution amount is being budgeted.

If you have any questions, please let me know.

-Meg



<!--[if !vml]--><!--[endif]--> **Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>

**Sent:** Wednesday, November 30, 2022 3:42 PM

**To:** Tyler Howanyk <[THowanyk@cityofgoosecreek.com](mailto:THowanyk@cityofgoosecreek.com)>

**Cc:** Natalie Zeigler <[nzeigler@cityofgoosecreek.com](mailto:nzeigler@cityofgoosecreek.com)>; \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>

**Subject:** RE: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption

Thank you Tyler!

I did a quick review and noticed that you put both projects on one form and that the vendor number section was blank.

Since these are two separate earmarks, we will need them on separate disbursement request forms. I also have included the link to look up your vendor number.

<https://webprod.cio.sc.gov/SCVendorSearch/vendorSearch.do>

-Meg



<!--[if !vml]--><!--[endif]--> **Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

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**From:** Tyler Howanyk <[THowanyk@cityofgoosecreek.com](mailto:THowanyk@cityofgoosecreek.com)>

**Sent:** Tuesday, November 22, 2022 4:38 PM

**To:** Natalie Zeigler <[nzeigler@cityofgoosecreek.com](mailto:nzeigler@cityofgoosecreek.com)>; \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>

**Subject:** RE: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption

Please see attached.

**Tyler Howanyk, CPA**

Chief Financial Officer

City of Goose Creek  
Post Office Drawer 1768  
519 N. Goose Creek Blvd.  
Goose Creek, SC 29445  
O: (843) 797-6220 ext. 1121  
F: (843) 863-5208



---

**From:** Natalie Zeigler <[nzeigler@cityofgoosecreek.com](mailto:nzeigler@cityofgoosecreek.com)>  
**Sent:** Tuesday, November 22, 2022 2:15 PM  
**To:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>; Tyler Howanyk <[THowanyk@cityofgoosecreek.com](mailto:THowanyk@cityofgoosecreek.com)>  
**Subject:** RE: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption

Thank you, Meg. I likely just assumed Tyler was copied since he handles this. I apologize for the delay and appreciate you staying on us!

Take Care,  
Natalie

---

**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Sent:** Tuesday, November 22, 2022 12:05 PM  
**To:** Tyler Howanyk <[THowanyk@cityofgoosecreek.com](mailto:THowanyk@cityofgoosecreek.com)>  
**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>; Natalie Zeigler <[nzeigler@cityofgoosecreek.com](mailto:nzeigler@cityofgoosecreek.com)>  
**Subject:** RE: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption

Hi Tyler,

Natalie was the original recipient of these emails. Attached is the email regarding the Earmarked Appropriations Disbursement Request form.

Thank you for sending that letter! It is exactly what I need for the SOS registration/exemption portion.

-Meg



<!--[if !vml]--><!--[endif]--> **Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

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[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

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**From:** Tyler Howanyk <[THowanyk@cityofgoosecreek.com](mailto:THowanyk@cityofgoosecreek.com)>

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**To:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>; Natalie Zeigler <[nzeigler@cityofgoosecreek.com](mailto:nzeigler@cityofgoosecreek.com)>

**Subject:** [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption

I have not received those packets.

Do you know who it was sent to?

I did register online.

Attached is the only correspondence we have received.

### **Tyler Howanyk, CPA**

Chief Financial Officer  
City of Goose Creek  
Post Office Drawer 1768  
519 N. Goose Creek Blvd.  
Goose Creek, SC 29445  
O: (843) 797-6220 ext. 1121  
F: (843) 863-5208



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**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>

**Sent:** Tuesday, November 22, 2022 11:24 AM

**To:** Natalie Zeigler <[nzeigler@cityofgoosecreek.com](mailto:nzeigler@cityofgoosecreek.com)>; Tyler Howanyk <[THowanyk@cityofgoosecreek.com](mailto:THowanyk@cityofgoosecreek.com)>

**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>

**Subject:** Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption

**Importance:** High

Good morning,

At this time, we have not received your completed Earmarked Appropriations Disbursement Request form or your confirmation of registration or exemption with the South Carolina Secretary of State's ("SOS") Office.

I wanted to reach out to confirm that you received both emails (Enrollment Packet-10/20/22; SOS registration 11/10/22) that were sent and to check if you had any questions regarding the process, form, etc.

If you need the emails resent, please let me know and I will be happy to resend them to you.

If you believe you are not the best contact for this, please let me know who I should contact for your organization.

Please do not hesitate to reach out to me if you have any questions or need any assistance.

-Meg



**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

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[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

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## State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$2,500,000.00	SC Treasurer's Office	Goose Creek Fire Station at Carnes Crossroads

Organization Information	
Entity Name	City of Goose Creek
Address	519 N. Goose Creek Blvd
City/State/Zip	Goose Creek / SC / 29445
Website	cityofgoosecreek.com
Tax ID #	57-6008064
Entity Type	Municipality
Vendor #	7000030247

Organization Contact Information	
Contact Name	Natalie Zeigler
Position/Title	City Administrator
Telephone	843-797-6220
Email	nzeigler@cityofgoosecreek.com

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
Construction of a new fire station at Carnes Crossroads (Fire Station IV)	\$2,500,000.00	Growing area and need for additional fire station
Grand Total	\$2,500,000.00	

### Please explain how these funds will be used to provide a public benefit:

The construction of a new fire station in the Carnes Crossroads area will decrease response times for fire & EMS services.

### Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

*Natalie M Zeigler*  
Organization Signature

City Administrator  
Title

Natalie M Zeigler  
Printed Name

12/15/22  
Date

### Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

\_\_\_\_\_  
Agency Head Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name





## State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$35,000.00	SC Treasurer's Office	Goose Creek Crosswalks

Organization Information	
Entity Name	City of Goose Creek
Address	519 N. Goose Creek Blvd
City/State/Zip	Goose Creek / SC / 29445
Website	cityofgoosecreek.com
Tax ID #	57-6008064
Entity Type	Municipality
Vendor #	7000030247

Organization Contact Information	
Contact Name	Natalie Zeigler
Position/Title	City Administrator
Telephone	843-797-6220
Email	nzeigler@cityofgoosecreek.com

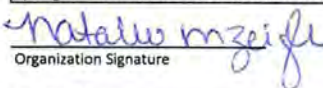
Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
Crosswalks	\$35,000.00	Add crosswalks to high risk areas.
Grand Total	\$35,000.00	

### Please explain how these funds will be used to provide a public benefit:

The addition of clearly marked sidewalks will increase pedestrian safety in the area.

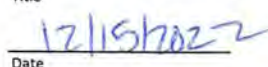
### Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

  
Organization Signature

City Administrator  
Title

Natalie M Zeigler  
Printed Name

  
Date

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- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
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- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Agency Head Signature

Date

Printed Name

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Tyler Howanyk](#); [Natalie Zeigler](#)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** RE: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption  
**Date:** Friday, December 9, 2022 2:30:35 PM  
**Attachments:** [image008.png](#)  
[Earmarked Appropriations Disbursement Request form Goose Creek Crosswalks.xlsx](#)  
[Earmarked Appropriations Disbursement Request form City of Goose Creek \(Fire Station at Carnes Crossroads\).xlsx](#)

---

Hey Tyler and Natalie,

I wanted to check and see if you had been able to separate the two projects.

If you haven't, I attached 2 Excel spreadsheets, one for each project, that you can complete. I used the information you provided under the Organization Information section in the PDF you supplied to find your vendor number. If you can complete the areas in yellow specific to each project and sign them, it should be able to be moved forward for review/approval and processing.

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If you have any questions, please let me know.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

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-Meg

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<[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>

**Subject:** RE: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption

Please see attached.

**Tyler Howanyk, CPA**

Chief Financial Officer

City of Goose Creek

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519 N. Goose Creek Blvd.

Goose Creek, SC 29445

O: (843) 797-6220 ext. 1121

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**Subject:** RE: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption

Thank you, Meg. I likely just assumed Tyler was copied since he handles this. I apologize for the delay and appreciate you staying on us!

Take Care,  
Natalie

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**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>; Natalie Zeigler <[nzeigler@cityofgoosecreek.com](mailto:nzeigler@cityofgoosecreek.com)>  
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-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
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**Subject:** [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption

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---

**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Sent:** Tuesday, November 22, 2022 11:24 AM  
**To:** Natalie Zeigler <[nzeigler@cityofgoosecreek.com](mailto:nzeigler@cityofgoosecreek.com)>; Tyler Howanyk <[THowanyk@cityofgoosecreek.com](mailto:THowanyk@cityofgoosecreek.com)>  
**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption  
**Importance:** High

Good morning,

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I wanted to reach out to confirm that you received both emails (Enrollment Packet-10/20/22; SOS registration 11/10/22) that were sent and to check if you had any questions regarding the process, form, etc.

If you need the emails resent, please let me know and I will be happy to resend them to you.

If you believe you are not the best contact for this, please let me know who I should contact for your organization.

Please do not hesitate to reach out to me if you have any questions or need any assistance.

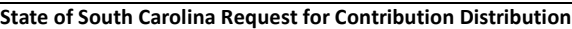
-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

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Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$2,500,000.00	SC Treasurer's Office	Goose Creek Fire Station at Carnes Crossroads

Organization Contact Information	
Contact Name	Natalie Zeigler
Position/Title	City Administrator
Telephone	843-797-6220
Email	nzeigler@cityofgoosecreek.com

Please explain how these funds will be used to provide a public benefit:	

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Certifications of State Agency Providing Contribution
1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
3) State Agency certifies that it will make distributions directly to the organization.
4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Agency Head Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_

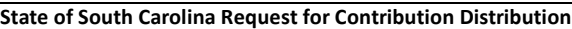
## Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

[illegible]

Your Organization's Executive Officer	
Name	Title





This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

- Agency Head Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_

## Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

[illegible]

Your Organization's Executive Officer	
Name	Title

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Tyler Howanyk](#)  
**Cc:** [Natalie Zeigler](#); [\\_STO - Appropriated Contributions](#)  
**Subject:** RE: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption  
**Date:** Wednesday, November 30, 2022 3:41:38 PM  
**Attachments:** [image004.png](#)

---

Thank you Tyler!

I did a quick review and noticed that you put both projects on one form and that the vendor number section was blank.

Since these are two separate earmarks, we will need them on separate disbursement request forms. I also have included the link to look up your vendor number.

<https://webprod.cio.sc.gov/SCVendorSearch/vendorSearch.do>

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

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**Sent:** Tuesday, November 22, 2022 4:38 PM  
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**Subject:** RE: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption

Please see attached.

**Tyler Howanyk, CPA**

Chief Financial Officer  
City of Goose Creek  
Post Office Drawer 1768  
519 N. Goose Creek Blvd.  
Goose Creek, SC 29445  
O: (843) 797-6220 ext. 1121  
F: (843) 863-5208



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Take Care,  
Natalie

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**Subject:** RE: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption  
**Date:** Tuesday, November 22, 2022 4:38:29 PM  
**Attachments:** [image002.png](#)  
[City of Goose Creek - Earmarked Appropriations Disbursement Request Form.pdf](#)

---

Please see attached.

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<!--[if !vml]--><!--[endif]--> **Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

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**State of South Carolina Request for Contribution Distribution**

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

**Contribution Information**

Amount	State Agency Providing the Contribution	Purpose
\$2,535,000.00	Office of State Treasurer	Goose Creek Crosswalks & Goose Creek Fire Station at Carnes Crossroads

**Organization Information**

Entity Name	City of Goose Creek
Address	519 N. Goose Creek Blvd
City/State/Zip	Goose Creek / SC / 29445
Website	cityofgoosecreek.com
Tax ID #	57-6008064
Entity Type	Municipality
Vendor #	

**Organization Contact Information**

Contact Name	Natalie Zeigler
Position/Title	City Administrator
Telephone	843-797-6220
Email	nzeigler@cityofgoosecreek.com

**Plan/Accounting of how these funds will be spent:**

Description	Budget	Explanation
Construction of a new fire station at Carnes Crossroads (Fire Station IV)	\$5,500,000.00	Growing area and need for additional fire station
Crosswalks	\$50,000.00	Increase safety
Grand Total	\$5,550,000.00	

**Please explain how these funds will be used to provide a public benefit:**

Both of these projects will increase the safety of citizens and visitors in the area.

#### Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
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Natalie M Zeigler

Organization Signature

City Administrator

Title

Natalie M Zeigler

Printed Name

11/22/2022

Date

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\_\_\_\_\_  
Agency Head Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

**From:** [Natalie Zeigler](#)  
**To:** [\\_STO - Appropriated Contributions](#); [Tyler Howanyk](#)  
**Subject:** RE: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption  
**Date:** Tuesday, November 22, 2022 2:15:00 PM  
**Attachments:** [image003.png](#)

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Take Care,  
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Post Office Drawer 1768

519 N. Goose Creek Blvd.

Goose Creek, SC 29445

O: (843) 797-6220 ext. 1121

F: (843) 863-5208



---

**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>

**Sent:** Tuesday, November 22, 2022 11:24 AM

**To:** Natalie Zeigler <[nzeigler@cityofgoosecreek.com](mailto:nzeigler@cityofgoosecreek.com)>; Tyler Howanyk <[THowanyk@cityofgoosecreek.com](mailto:THowanyk@cityofgoosecreek.com)>

**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>

**Subject:** Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption

**Importance:** High

Good morning,

At this time, we have not received your completed Earmarked Appropriations Disbursement Request form or your confirmation of registration or exemption with the South Carolina Secretary of State's ("SOS") Office.

I wanted to reach out to confirm that you received both emails (Enrollment Packet-10/20/22; SOS registration 11/10/22) that were sent and to check if you had any questions regarding the process, form, etc.

If you need the emails resent, please let me know and I will be happy to resend them to you.

If you believe you are not the best contact for this, please let me know who I should contact for your organization.

Please do not hesitate to reach out to me if you have any questions or need any assistance.

-Meg



<!--[if !vml]--><!--[endif]--> **Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

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**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [Tyler Howanyk](#)  
**Cc:** [\\_STO - Appropriated Contributions](#); [Natalie Zeigler](#)  
**Subject:** RE: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption  
**Date:** Tuesday, November 22, 2022 12:05:25 PM  
**Attachments:** [image005.png](#)  
[FY23 Appropriated Contributions Enrollment Packet.msg](#)

---

Hi Tyler,

Natalie was the original recipient of these emails. Attached is the email regarding the Earmarked Appropriations Disbursement Request form.

Thank you for sending that letter! It is exactly what I need for the SOS registration/exemption portion.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

---

**From:** Tyler Howanyk <[THowanyk@cityofgoosecreek.com](mailto:THowanyk@cityofgoosecreek.com)>  
**Sent:** Tuesday, November 22, 2022 11:27 AM  
**To:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>; Natalie Zeigler <[nzeigler@cityofgoosecreek.com](mailto:nzeigler@cityofgoosecreek.com)>  
**Subject:** [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption

I have not received those packets.  
Do you know who it was sent to?

I did register online.  
Attached is the only correspondence we have received.

**Tyler Howanyk, CPA**

Chief Financial Officer  
City of Goose Creek  
Post Office Drawer 1768  
519 N. Goose Creek Blvd.  
Goose Creek, SC 29445  
O: (843) 797-6220 ext. 1121



F: (843) 863-5208



---

**From:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Sent:** Tuesday, November 22, 2022 11:24 AM  
**To:** Natalie Zeigler <[nzeigler@cityofgoosecreek.com](mailto:nzeigler@cityofgoosecreek.com)>; Tyler Howanyk <[THowanyk@cityofgoosecreek.com](mailto:THowanyk@cityofgoosecreek.com)>  
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**Subject:** Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption  
**Importance:** High

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I wanted to reach out to confirm that you received both emails (Enrollment Packet-10/20/22; SOS registration 11/10/22) that were sent and to check if you had any questions regarding the process, form, etc.

If you need the emails resent, please let me know and I will be happy to resend them to you.

If you believe you are not the best contact for this, please let me know who I should contact for your organization.

Please do not hesitate to reach out to me if you have any questions or need any assistance.

-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

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within this email may also be subject to the Privacy Act of 1974 (5 USC § 552a) as amended and/or the Health Insurance Portability and Accountability Act (HIPAA / PL 104-191) and its various implementing regulations; and as such must be protected in accordance with those provisions. Access to this email by anyone else is unauthorized. If you are not the intended recipient, any disclosure, copying, distribution or any action taken or omitted to be taken in reliance on it, is prohibited and may be unlawful.\*

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [nzeigler@cityofgoosecreek.com](mailto:nzeigler@cityofgoosecreek.com)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** FY23 Appropriated Contributions Enrollment Packet  
**Date:** Thursday, October 20, 2022 11:02:17 AM  
**Attachments:** [STO Appropriated Funds Cover Letter - City of Goose Creek.pdf](#)  
[Earmarked Appropriations Disbursement Request form updated.xlsx](#)

---

Hello,

The State of South Carolina Fiscal Year 2022-2023 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. Your organization was selected as one of those outside organizations. I have attached 2 files as part of your enrollment packet. Please read the Appropriated Funds Cover Letter first. There you will find important information regarding FY 2022-2023 reporting requirements and guidance on how to complete the Earmarked Appropriations Disbursement Request form.

In order for funds to be disbursed to your organization, you will not only need to submit the Earmarked Appropriations Disbursement Request form but also be registered as a vendor with the State of South Carolina. If you do not have a vendor number, please use the link below to access new vendor registration. If you need to update your vendor information you may also do that from the link below.

<https://procurement.sc.gov/doing-biz/registration>

Once you receive your vendor number or if you already have a vendor number, please include it on the Earmarked Appropriations Disbursement Request form in the "Vendor #" section.

All completed forms should be submitted to the STO - Appropriated Contributions email address listed below.

[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)

In accordance with Executive Order 2022-19, STO is required to promptly make available for public review and inspection on our website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21. Below is the link to where the information will be available on our website.

<https://treasurer.sc.gov/about-us/transparency/earmark-transparency/>

If you have any questions, please do not hesitate to contact us.

Thank you,  
Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

10/20/2022

Natalie Zeigler  
City of Goose Creek  
519 N Goose Creek Blvd  
Goose Creek, SC 29445

RE: State Appropriated Contributions, FY 22-23 Reporting Requirements

Dear Natalie Zeigler:

The State of South Carolina Fiscal Year 2022-2023 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. The amount below indicates the funds which have been allotted in our agency's budget for your organization.

<u>Organization receiving appropriated funds:</u>	<u>Amount</u>
Goose Creek Crosswalks	\$35,000.00
City of Goose Creek (Fire Station at Carnes Crossroads)	\$2,500,000.00

Budget Proviso 117.21 outlines reporting requirements for recipients of appropriated contributions. In addition, please note that Section 11-9-110 of the South Carolina Code requires that you agree to be audited by the State Auditor. (A copy of these applicable laws is attached for your convenience.)

Please see enclosed Excel workbook for data we must collect to be able to disburse these funds. This initial report, along with other information as detailed within the Instructions, must be submitted in electronic format to STO prior to funds being dispersed. After the funds have been dispersed, you must also file quarterly reports in addition to a year-end report with STO by **June 30, 2023** via a format to be provided prior to that date. Your submissions will be forwarded to the Chairman of the Senate Finance Committee, the Chairman of the House Ways and Means Committee, and the Executive Budget Office by the STO. Per Governor McMaster's Executive Order, any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 will be made available for public review and inspection on the STO website.

Please note that to be paid by the State of South Carolina, you must be a registered vendor of the State. If you are not already a registered vendor, please see <https://procurement.sc.gov/doing-biz/registration> to complete this required task. Once known, please ensure you include your State of SC vendor number on the enclosed Earmarked Appropriations Disbursement Request form when you return it to the STO.

Should you have any questions or concerns, please do not hesitate to email the Division of Treasury Management at [STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov). We look forward to working with you.

Sincerely,



**Meg Romaniello | Accounting/Fiscal Manager II**  
South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Office Building  
Columbia, SC 29201

## SOUTH CAROLINA OFFICE OF THE STATE TREASURER APPROPRIATED CONTRIBUTIONS REPORTING REQUIREMENTS

### INSTRUCTIONS

The South Carolina General Assembly tasked the South Carolina Office of State Treasurer (STO) with distributing appropriated contributions to your organization. State Budget Proviso 117.21 mandates that each organization receiving a contribution render to the state agency making the contribution specific information.

The information collection process will take place in multiple parts, Earmarked Appropriations Disbursement Request form and Quarterly Expenditure Reports. All responses submitted by your organization should be provided to the STO via [STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov). If your organization was appropriated contributions for more than one purpose, please complete **separate** forms and reports for **each project**.

The Earmarked Appropriations Disbursement Request form is due to STO prior to funds being dispersed.

The Quarterly Expenditure Reports are due to STO every quarter after receiving the funds. Should the initiative continue beyond June 30, 2022, the organization must continue to provide a quarterly report until completion.

All responses should reflect the actual expenditures made by the organization as compared to the appropriated funds provided by STO.

#### **Applicable Law on Reporting Responsibilities**

*(For additional information, see the document entitled, Law Related to Appropriated Contributions)*

Proviso 117.21 requires the following:

- The funds appropriated in this act for contributions ***shall not be disbursed*** until a plan of how the state funds will be spent and how the expenditures will provide a public benefit are filed with the appropriate state agency.
- No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.
- After receiving the funds, organizations shall provide quarterly spending updates to the respective state agency.
- After all state funds have been expended, each organization shall provide an accounting of how the funds were spent.
- State agencies receiving such data from organizations shall forward the information to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee.



## **Law Related to Appropriated Contributions**

### **Proviso 117.21. GP: Organizations Receiving State Appropriations Report**

Each state agency receiving funds that are a direct appropriation to a non-profit organization, prior to disbursing the funds, shall require from each recipient organization:

1. a plan of how the state funds will be spent and
2. how the expenditures will provide a public benefit.

The Executive Budget Office, Department of Administration shall provide each state agency with a standard form for collecting the information required.

**After receiving the funds**, non-profit organizations shall provide quarterly spending updates to the respective state agency.

**After all state funds have been expended**, each organization shall provide an accounting of how the funds were spent.

State agencies receiving funds pursuant to this provision shall report the information collected to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee by **June 30th**.

No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.

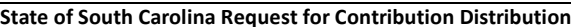
### **Executive Order No. 2022-19 Section 1. C.**

I hereby order and direct, pursuant to article IV, section 17 of the South Carolina Constitution and sections 1-1-840 and 1-3-10 of the South Carolina Code of Laws, that any Executive Branch agency or department, as further defined herein, that receives earmarked appropriations, as further defined herein, in the annual Appropriations Act shall promptly make available for public review and inspection on the agency or department's website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21.

### **SECTION 11-9-110. Organization to which contribution is appropriated to submit statement to Executive Budget Office and the Revenue and Fiscal Affairs Office as to nature and function of organization and use of contribution.**

Each organization to which a contribution is made in the contributions section of the general appropriation bill shall submit to the Executive Budget Office and the Revenue and Fiscal Affairs Office by the end of the applicable fiscal year a detailed statement explaining the nature and function of the organization as well as a detailed statement explaining the use that was made of the contribution. The statements must be available at the office of the Executive Budget Office and the Revenue and Fiscal Affairs Office for public inspection and given to a member of the General Assembly upon request.

A contribution must not be made to an organization until it agrees in writing to allow the State Auditor to audit or cause to be audited the contributed funds.



This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.


## Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

[illegible]

Your Organization's Executive Officer	
Name	Title

**From:** [Tyler Howanyk](#)  
**To:** [\\_STO - Appropriated Contributions](#); [Natalie Zeigler](#)  
**Subject:** [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption  
**Date:** Tuesday, November 22, 2022 11:27:13 AM  
**Attachments:** [image002.png](#)  
[CPTASC\\_66264.pdf](#)

---

I have not received those packets.  
Do you know who it was sent to?

I did register online.  
Attached is the only correspondence we have received.

**Tyler Howanyk, CPA**

Chief Financial Officer  
City of Goose Creek  
Post Office Drawer 1768  
519 N. Goose Creek Blvd.  
Goose Creek, SC 29445  
O: (843) 797-6220 ext. 1121  
F: (843) 863-5208



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**Sent:** Tuesday, November 22, 2022 11:24 AM  
**To:** Natalie Zeigler <nzeigler@cityofgoosecreek.com>; Tyler Howanyk <THowanyk@cityofgoosecreek.com>  
**Cc:** \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>  
**Subject:** Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption  
**Importance:** High

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Please do not hesitate to reach out to me if you have any questions or need any assistance.

-Meg



<!--[if !vml]--><!--[endif]--> **Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

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State of South Carolina  
Office of the Secretary of State  
The Honorable Mark Hammond

Nov 17, 2022

City of Goose Creek  
Kelly Lovette  
519 N GOOSE CREEK BLVD  
GOOSE CREEK, SC 29445-2962

RE: Exemption Confirmation

Charity Public ID: C41978453

Dear Kelly Lovette :

This letter confirms that the Secretary of State's Office has received and accepted your Application for Exemption. **If you submitted your Application for Exemption using the Charities Online Filing System, this letter of confirmation has been issued pending further review by Division of Public Charities staff.**

The exemption for your charitable organization will expire on May 15, 2023. If any of the information on your Application for Exemption form changes throughout the course of the year, please contact our office to make updates. It is important that this information remain updated so that our office can keep you informed of any changes that may affect your charitable organization. Additionally, if at any time your charitable organization no longer qualifies for an exemption, the organization must immediately register with the Secretary of State's Office. Please note that failure to comply with the registration provisions of the Solicitation of Charitable Funds Act may result in fines of up to \$2,000.00 for each separate violation.

If you have any questions or concerns, please visit our website at [www.sos.sc.gov](http://www.sos.sc.gov) or contact our office using the contact information below.

Sincerely,

Kimberly S. Wickersham  
Director, Division of Public Charities



**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [nzeigler@cityofgoosecreek.com](mailto:nzeigler@cityofgoosecreek.com); [THowanyk@cityofgoosecreek.com](mailto:THowanyk@cityofgoosecreek.com)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption  
**Date:** Tuesday, November 22, 2022 11:24:07 AM  
**Importance:** High

---

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-Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**From:** [Tyler Howanyk](#)  
**To:** [Romaniello, Meg](#); [Romaniello, Meg](#)  
**Cc:** [Natalie Zeigler](#)  
**Subject:** [External] RE: Disbursement Requirement: Registration with Secretary of State's Office  
**Date:** Monday, November 14, 2022 3:44:06 PM  
**Attachments:** [image001.png](#)

---

I have registered and it is pending approval.  
I will let you know once it is approved.

**Tyler Howanyk, CPA**

Chief Financial Officer  
City of Goose Creek  
Post Office Drawer 1768  
519 N. Goose Creek Blvd.  
Goose Creek, SC 29445  
O: (843) 797-6220 ext. 1121  
F: (843) 863-5208



---

**From:** Natalie Zeigler <nzeigler@cityofgoosecreek.com>  
**Sent:** Thursday, November 10, 2022 12:55 PM  
**To:** Tyler Howanyk <THowanyk@cityofgoosecreek.com>  
**Subject:** Fwd: Disbursement Requirement: Registration with Secretary of State's Office

Begin forwarded message:

**From:** \_STO - Appropriated Contributions  
<[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Date:** November 10, 2022 at 12:12:56 PM EST  
**To:** Natalie Zeigler <[nzeigler@cityofgoosecreek.com](mailto:nzeigler@cityofgoosecreek.com)>  
**Cc:** \_STO - Appropriated Contributions <[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)>  
**Subject:** **Disbursement Requirement: Registration with Secretary of State's Office**

Hello,

In order to process disbursements, it is a requirement for receiving organizations to register with the South Carolina Secretary of State's ("SOS") Office. This includes political subdivision ("PSD") receivers. PSD's after registering with the SC SOC's Office may either receive a registration or a registration exemption (*since they are a governmental entity subject to FOIA*). Therefore, if the:

**Receiving organization has not registered or obtained an exemption from the SC SOS's office:**

The receiving organization should follow the link below to complete registration or to request a registration exemption. If selecting a registration exemption, local PSDs would select exemption A(6). There is no filing fee for this application.

[Before You File Online | SC Secretary of State](#)

Upon registration or approval of the registration exemption, the receiver will receive a confirmation letter from the SC SOS's office via email. Please provide a copy of the confirmation letter to the SC Treasurer's Office so we can include it with the disbursement request.

**Receiving organization has a registration on file with the SC SOC's Office or if a registration exemption has been granted by the SC SOC's Office:**

Please use the following link to obtain confirmation of your registration or exemption:

<https://search.scsos.com/charities>

An organization that is currently registered will have a status that says "registered." An organization that is currently exempt from registration will have a status that says "exempt." Please provide a copy of the webpage showing your status to the SC Treasurer's Office so we can include it with the disbursement request.

Thank you,  
Meg



<!--[if !vml]--><!--[endif]--> **Meg Romaniello, MBA, CPM |**

**Accounting/Fiscal Manager II**

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

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**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [nzeigler@cityofgoosecreek.com](mailto:nzeigler@cityofgoosecreek.com)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** Disbursement Requirement: Registration with Secretary of State's Office  
**Date:** Thursday, November 10, 2022 12:12:41 PM

---

Hello,

In order to process disbursements, it is a requirement for receiving organizations to register with the South Carolina Secretary of State's ("SOS") Office. This includes political subdivision ("PSD") receivers. PSD's after registering with the SC SOC's Office may either receive a registration or a registration exemption (*since they are a governmental entity subject to FOIA*). Therefore, if the:

**Receiving organization has not registered or obtained an exemption from the SC SOS's office:**

The receiving organization should follow the link below to complete registration or to request a registration exemption. If selecting a registration exemption, local PSDs would select exemption A(6). There is no filing fee for this application.

[Before You File Online | SC Secretary of State](#)

Upon registration or approval of the registration exemption, the receiver will receive a confirmation letter from the SC SOS's office via email. Please provide a copy of the confirmation letter to the SC Treasurer's Office so we can include it with the disbursement request.

**Receiving organization has a registration on file with the SC SOC's Office or if a registration exemption has been granted by the SC SOC's Office:**

Please use the following link to obtain confirmation of your registration or exemption:

<https://search.scsos.com/charities>

An organization that is currently registered will have a status that says "registered." An organization that is currently exempt from registration will have a status that says "exempt." Please provide a copy of the webpage showing your status to the SC Treasurer's Office so we can include it with the disbursement request.

Thank you,  
Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
803-734-2658 | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

**From:** [\\_STO - Appropriated Contributions](#)  
**To:** [nzeigler@cityofgoosecreek.com](mailto:nzeigler@cityofgoosecreek.com)  
**Cc:** [\\_STO - Appropriated Contributions](#)  
**Subject:** FY23 Appropriated Contributions Enrollment Packet  
**Date:** Thursday, October 20, 2022 11:02:17 AM  
**Attachments:** [STO Appropriated Funds Cover Letter - City of Goose Creek.pdf](#)  
[Earmarked Appropriations Disbursement Request form updated.xlsx](#)

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Hello,

The State of South Carolina Fiscal Year 2022-2023 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. Your organization was selected as one of those outside organizations. I have attached 2 files as part of your enrollment packet. Please read the Appropriated Funds Cover Letter first. There you will find important information regarding FY 2022-2023 reporting requirements and guidance on how to complete the Earmarked Appropriations Disbursement Request form.

In order for funds to be disbursed to your organization, you will not only need to submit the Earmarked Appropriations Disbursement Request form but also be registered as a vendor with the State of South Carolina. If you do not have a vendor number, please use the link below to access new vendor registration. If you need to update your vendor information you may also do that from the link below.

<https://procurement.sc.gov/doing-biz/registration>

Once you receive your vendor number or if you already have a vendor number, please include it on the Earmarked Appropriations Disbursement Request form in the "Vendor #" section.

All completed forms should be submitted to the STO - Appropriated Contributions email address listed below.

[STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov)

In accordance with Executive Order 2022-19, STO is required to promptly make available for public review and inspection on our website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21. Below is the link to where the information will be available on our website.

<https://treasurer.sc.gov/about-us/transparency/earmark-transparency/>

If you have any questions, please do not hesitate to contact us.

Thank you,  
Meg

**Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II**

South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Bldg., Columbia, SC 29201  
[803-734-2658](tel:803-734-2658) | [Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)



10/20/2022

Natalie Zeigler  
City of Goose Creek  
519 N Goose Creek Blvd  
Goose Creek, SC 29445

RE: State Appropriated Contributions, FY 22-23 Reporting Requirements

Dear Natalie Zeigler:

The State of South Carolina Fiscal Year 2022-2023 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. The amount below indicates the funds which have been allotted in our agency's budget for your organization.

<u>Organization receiving appropriated funds:</u>	<u>Amount</u>
Goose Creek Crosswalks	\$35,000.00
City of Goose Creek (Fire Station at Carnes Crossroads)	\$2,500,000.00

Budget Proviso 117.21 outlines reporting requirements for recipients of appropriated contributions. In addition, please note that Section 11-9-110 of the South Carolina Code requires that you agree to be audited by the State Auditor. (A copy of these applicable laws is attached for your convenience.)

Please see enclosed Excel workbook for data we must collect to be able to disburse these funds. This initial report, along with other information as detailed within the Instructions, must be submitted in electronic format to STO prior to funds being dispersed. After the funds have been dispersed, you must also file quarterly reports in addition to a year-end report with STO by **June 30, 2023** via a format to be provided prior to that date. Your submissions will be forwarded to the Chairman of the Senate Finance Committee, the Chairman of the House Ways and Means Committee, and the Executive Budget Office by the STO. Per Governor McMaster's Executive Order, any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 will be made available for public review and inspection on the STO website.

Please note that to be paid by the State of South Carolina, you must be a registered vendor of the State. If you are not already a registered vendor, please see <https://procurement.sc.gov/doing-biz/registration> to complete this required task. Once known, please ensure you include your State of SC vendor number on the enclosed Earmarked Appropriations Disbursement Request form when you return it to the STO.

Should you have any questions or concerns, please do not hesitate to email the Division of Treasury Management at [STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov). We look forward to working with you.

Sincerely,



**Meg Romaniello | Accounting/Fiscal Manager II**  
South Carolina Treasurer's Office  
1200 Senate Street, Suite 214  
Wade Hampton Office Building  
Columbia, SC 29201

## SOUTH CAROLINA OFFICE OF THE STATE TREASURER APPROPRIATED CONTRIBUTIONS REPORTING REQUIREMENTS

### INSTRUCTIONS

The South Carolina General Assembly tasked the South Carolina Office of State Treasurer (STO) with distributing appropriated contributions to your organization. State Budget Proviso 117.21 mandates that each organization receiving a contribution render to the state agency making the contribution specific information.

The information collection process will take place in multiple parts, Earmarked Appropriations Disbursement Request form and Quarterly Expenditure Reports. All responses submitted by your organization should be provided to the STO via [STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov). If your organization was appropriated contributions for more than one purpose, please complete **separate** forms and reports for **each project**.

The Earmarked Appropriations Disbursement Request form is due to STO prior to funds being dispersed.

The Quarterly Expenditure Reports are due to STO every quarter after receiving the funds. Should the initiative continue beyond June 30, 2022, the organization must continue to provide a quarterly report until completion.

All responses should reflect the actual expenditures made by the organization as compared to the appropriated funds provided by STO.

#### **Applicable Law on Reporting Responsibilities**

*(For additional information, see the document entitled, Law Related to Appropriated Contributions)*

Proviso 117.21 requires the following:

- The funds appropriated in this act for contributions ***shall not be disbursed*** until a plan of how the state funds will be spent and how the expenditures will provide a public benefit are filed with the appropriate state agency.
- No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.
- After receiving the funds, organizations shall provide quarterly spending updates to the respective state agency.
- After all state funds have been expended, each organization shall provide an accounting of how the funds were spent.
- State agencies receiving such data from organizations shall forward the information to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee.

## **Law Related to Appropriated Contributions**

### **Proviso 117.21. GP: Organizations Receiving State Appropriations Report**

Each state agency receiving funds that are a direct appropriation to a non-profit organization, prior to disbursing the funds, shall require from each recipient organization:

1. a plan of how the state funds will be spent and
2. how the expenditures will provide a public benefit.

The Executive Budget Office, Department of Administration shall provide each state agency with a standard form for collecting the information required.

**After receiving the funds**, non-profit organizations shall provide quarterly spending updates to the respective state agency.

**After all state funds have been expended**, each organization shall provide an accounting of how the funds were spent.

State agencies receiving funds pursuant to this provision shall report the information collected to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee by **June 30th**.

No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.

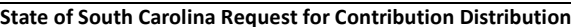
### **Executive Order No. 2022-19 Section 1. C.**

I hereby order and direct, pursuant to article IV, section 17 of the South Carolina Constitution and sections 1-1-840 and 1-3-10 of the South Carolina Code of Laws, that any Executive Branch agency or department, as further defined herein, that receives earmarked appropriations, as further defined herein, in the annual Appropriations Act shall promptly make available for public review and inspection on the agency or department's website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21.

### **SECTION 11-9-110. Organization to which contribution is appropriated to submit statement to Executive Budget Office and the Revenue and Fiscal Affairs Office as to nature and function of organization and use of contribution.**

Each organization to which a contribution is made in the contributions section of the general appropriation bill shall submit to the Executive Budget Office and the Revenue and Fiscal Affairs Office by the end of the applicable fiscal year a detailed statement explaining the nature and function of the organization as well as a detailed statement explaining the use that was made of the contribution. The statements must be available at the office of the Executive Budget Office and the Revenue and Fiscal Affairs Office for public inspection and given to a member of the General Assembly upon request.

A contribution must not be made to an organization until it agrees in writing to allow the State Auditor to audit or cause to be audited the contributed funds.



This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

## Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Organization Signature

Title

Printed Name \_\_\_\_\_

Date \_\_\_\_\_

### Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Agency Head Signature

Date \_\_\_\_\_

Printed Name \_\_\_\_\_

## Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

[illegible]

Your Organization's Executive Officer	
Name	Title