

From: [Dennis Locke](#)
To: [_STO - Appropriated Contributions](#)
Cc: [John Squires](#); [Kristin Johnson](#)
Subject: [External] RE: FY23 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report Information
Date: Monday, March 13, 2023 11:45:17 AM

Meg,

Thank you for this information.

Dennis R. Locke, CGFO
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424
E-mail: dlocke@cityofspartanburg.org
www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Monday, March 13, 2023 10:54 AM
To: Dennis Locke <dlocke@cityofspartanburg.org>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: FY23 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report Information

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hello,

Please see attached for your payment confirmation letter.

I have also included your quarterly expenditure report spreadsheet that you will use.

Below is the schedule of when quarterly reports are due. Your first quarterly report will be due **April 15, 2023**.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

* Quarterly Update requirement continues until all funds have been spent.

I understand that since funds are just being received your organization may not have any expenditures to report for the first two quarters. If that is the case, you will put zeros in the expenditure section with the quarters that had no expenses.

If you have any questions or issues with the spreadsheet, please do not hesitate to reach out.

Thank you,
Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: [Dennis Locke](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: FY23 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report Information
Date: Monday, March 13, 2023 10:53:42 AM
Attachments: [Appropriated Grants Letter - West Main Street Strategic Growth Corridor.pdf](#)
[Quarterly Expenditure Report.xlsx](#)

Hello,

Please see attached for your payment confirmation letter.

I have also included your quarterly expenditure report spreadsheet that you will use.

Below is the schedule of when quarterly reports are due. Your first quarterly report will be due **April 15, 2023**.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

* Quarterly Update requirement continues until all funds have been spent.

I understand that since funds are just being received your organization may not have any expenditures to report for the first two quarters. If that is the case, you will put zeros in the expenditure section with the quarters that had no expenses.

If you have any questions or issues with the spreadsheet, please do not hesitate to reach out.

Thank you,
Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov



THE HONORABLE CURTIS M. LOFTIS, JR.

State Treasurer

March 13, 2023

Dennis Locke
West Main Street Strategic Growth Corridor
145 W. Broad Street
Spartanburg, South Carolina 29306

Dear Dennis Locke:

Thank you for submitting the required documentation outlined in Budget Proviso 117.21 to receive funds from the Appropriations Act. An ACH payment has been processed for \$4,500,000 representing your organization's appropriated contributions. In accordance with Budget Proviso 117.21, you will now need to submit quarterly updates on funds spent. A schedule has been provided below for your reference. Your first quarterly report will be due April 15, 2023.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

* Quarterly Update requirement continues until all funds have been spent.

The template for the quarterly reports is attached. If your organization has multiple appropriated contributions, each contribution will need a quarterly report. All completed reports should be submitted via email to STO.Appropriated.Contributions@sto.sc.gov.

Should you have any questions, please email me at the address above or call me at (803)734-2658.

Sincerely,

A handwritten signature in blue ink, appearing to read "Meg Romaniello".

Meg Romaniello
Accounting/Fiscal Manager II



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose

Organization Information

Entity Name	
Address	
City/State/Zip	
Website	
Tax ID#	
Entity Type	

Organization Contact Information

Name	
Position/Title	
Telephone	
Email	

Reporting Period

Reporting Period	
------------------	--

Accounting of how the funds have been spent:

Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Title

Printed Name

Date



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose

Organization Information

Entity Name	
Address	
City/State/Zip	
Website	
Tax ID#	
Entity Type	

Organization Contact Information

Name	
Position/Title	
Telephone	
Email	

Reporting Period

Reporting Period	
------------------	--

Accounting of how the funds have been spent:

Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Title

Printed Name

Date

From: [_STO - Appropriated Contributions](#)
To: [Dennis Locke](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: [External] Grant Request
Date: Monday, March 6, 2023 12:52:39 PM

Oh Dennis! I am so sorry for your loss as well! I will keep you and your family in my prayers!
Thank you for resending the request. I think everything looks good. If we have any questions, I will let you know!

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>
Sent: Monday, March 6, 2023 12:28 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] Grant Request

Meg,

I'm sorry for your loss.....Believe it or not, I was out all last week due to a loss of my Dad.
He's definitely doing better now.

Take Care,

Dennis R. Locke, CGFO
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424
E-mail: dlocke@cityofspartanburg.org
www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Monday, March 6, 2023 12:19 PM
To: Dennis Locke <dlocke@cityofspartanburg.org>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] Grant Request

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hi Dennis,

I apologize for the delayed response, I was out the office due to a loss in my family. I don't see that I have received the updated document. Can you resend it?

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>
Sent: Friday, March 3, 2023 2:40 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] Grant Request

Meg,

I made the changes you suggested, you haven't received my revised application yet? I've been out of office all this week.

Dennis R. Locke, CFO
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424
E-mail: dlocke@cityofspartanburg.org
www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, February 28, 2023 10:47 AM
To: Dennis Locke <dlocke@cityofspartanburg.org>
Cc: John Squires <jsquires@cityofspartanburg.org>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] Grant Request

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hey Dennis,

I wanted to check in to see if you had any additional questions or needed any assistance.
If you do, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Wednesday, February 22, 2023 5:03 PM

To: Dennis Locke <dlocke@cityofspartanburg.org>

Cc: John Squires <jsquires@cityofspartanburg.org>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] Grant Request

No problem.

1. You would put an abbreviated purpose that the funds will be used for.
2. It is up to you who signs in that section. I have seen where the organization's executive has signed and I have also seen where the person who will have the most responsibility for the funds (normally the contact person) has signed.
3. Yes. I had a few submit requests with the budget amount as more than the contribution amount. I then had to ask them to update their budget amounts to reflect what the funds the state is providing even though the complete project will cost more than the contribution amount. Many organizations are going to spend more than what the state is contributing towards their projects, but I only have to see the budget and expenses for the state funds that are provided.

Please let me know if you have any additional questions.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>
Sent: Wednesday, February 22, 2023 4:54 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Cc: John Squires <jsquires@cityofspartanburg.org>
Subject: RE: [External] Grant Request

Meg,

I have a few questions.

1. Contribution Information - ? I wasn't clear on what was being asked in this section.
2. Should I have our City Manager sign the Organization Certifications instead of me?
3. Have other applicants only included the amount of the grant for the budget?

I'm willing to adjust the budget to match the grant award amount of 4.5 million.

Thanks

Dennis R. Locke, CGFO
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424
E-mail: dlocke@cityofspartanburg.org
www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Wednesday, February 22, 2023 4:25 PM
To: Dennis Locke <dlocke@cityofspartanburg.org>
Cc: John Squires <jsquires@cityofspartanburg.org>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] Grant Request

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hey Dennis,

I did a quick review and noticed a few things that need to be updated.

The purpose section in "Contribution Information" was left blank.

The budget amount is \$681,550 above the amount in the contribution section. It is completely fine if the total project budget is over the amount we are providing, but you only have to put the budget for the amount that the state is providing.

The last thing was the Agency Head signature. It will be someone from our office so you don't have

to have that section signed when you submit the updated document back to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>
Sent: Wednesday, February 22, 2023 3:23 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Cc: Dennis Locke <dlocke@cityofspartanburg.org>; John Squires <jsquires@cityofspartanburg.org>;
Romaniello, Meg <Meg.Romaniello@sto.sc.gov>
Subject: [External] Grant Request

Please let me know if more information is needed.

Dennis R. Locke, CGFO
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424
E-mail: dlocke@cityofspartanburg.org
www.cityofspartanburg.org

From: Dennis Locke
Sent: Wednesday, February 22, 2023 1:50 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] RE: Next steps

Meg,

I received your voicemail. I've been working to complete our June audit report the last few days. My assistant has updated the form but I need to review it. I should be able to submit our request for funding no later than the end of this week.

Dennis R. Locke, CGFO
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119

Cell Phone 864 809-1087
Fax 864 596-2424
E-mail: dlocke@cityofspartanburg.org
www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Monday, February 13, 2023 4:05 PM
To: Dennis Locke <dlocke@cityofspartanburg.org>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] RE: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Absolutely. Please see attached. The "State Agency Providing the Contribution" will be "X220 - Aid to Subdivisions – Treasurer".

If you have any questions, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>
Sent: Monday, February 13, 2023 3:29 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: [External] RE: Next steps

Meg,

We received approval from the State in a letter dated 11/29/22 from Kimberly Wickersham. Can you send me an electronic copy of the distribution form?

Dennis R. Locke, CGFO
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424
E-mail: dlocke@cityofspartanburg.org
www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Monday, February 13, 2023 3:19 PM
To: Dennis Locke <dlocke@cityofspartanburg.org>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hi Dennis,

I apologize that I missed your call. You can submit your disbursement request form to me, and I will start reviewing it. You should receive an email from the SOS once the registration is updated, but I will also keep an eye out for when the SOS website updates and lists your organization.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: [Dennis Locke](#)
To: [_STO - Appropriated Contributions](#)
Subject: RE: [External] Grant Request
Date: Monday, March 6, 2023 12:27:57 PM
Attachments: [Sign State Earnark.pdf](#)

Meg,

I'm sorry for your loss.....Believe it or not, I was out all last week due to a loss of my Dad. He's definitely doing better now.

Take Care,

Dennis R. Locke, CGFO
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424
E-mail: dlocke@cityofspartanburg.org
www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Monday, March 6, 2023 12:19 PM
To: Dennis Locke <dlocke@cityofspartanburg.org>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] Grant Request

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hi Dennis,

I apologize for the delayed response, I was out the office due to a loss in my family. I don't see that I have received the updated document. Can you resend it?

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>

Sent: Friday, March 3, 2023 2:40 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] Grant Request

Meg,

I made the changes you suggested, you haven't received my revised application yet? I've been out of office all this week.

Dennis R. Locke, CGFO

Director of Finance & Budget

City of Spartanburg

P.O. Box 1749

Spartanburg, SC 29304-1749

Telephone 864 596-2119

Cell Phone 864 809-1087

Fax 864 596-2424

E-mail: dlocke@cityofspartanburg.org

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Tuesday, February 28, 2023 10:47 AM

To: Dennis Locke <dlocke@cityofspartanburg.org>

Cc: John Squires <jsquires@cityofspartanburg.org>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] Grant Request

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hey Dennis,

I wanted to check in to see if you had any additional questions or needed any assistance. If you do, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Wednesday, February 22, 2023 5:03 PM

To: Dennis Locke <dlocke@cityofspartanburg.org>

Cc: John Squires <jsquires@cityofspartanburg.org>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] Grant Request

No problem.

1. You would put an abbreviated purpose that the funds will be used for.
2. It is up to you who signs in that section. I have seen where the organization's executive has signed and I have also seen where the person who will have the most responsibility for the funds (normally the contact person) has signed.
3. Yes. I had a few submit requests with the budget amount as more than the contribution amount. I then had to ask them to update their budget amounts to reflect what the funds the state is providing even though the complete project will cost more than the contribution amount. Many organizations are going to spend more than what the state is contributing towards their projects, but I only have to see the budget and expenses for the state funds that are provided.

Please let me know if you have any additional questions.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>

Sent: Wednesday, February 22, 2023 4:54 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Cc: John Squires <jsquires@cityofspartanburg.org>

Subject: RE: [External] Grant Request

Meg,

I have a few questions.

1. Contribution Information - ? I wasn't clear on what was being asked in this section.
2. Should I have our City Manager sign the Organization Certifications instead of me?
3. Have other applicants only included the amount of the grant for the budget?

I'm willing to adjust the budget to match the grant award amount of 4.5 million.

Thanks

Dennis R. Locke, CGFO
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424
E-mail: dlocke@cityofspartanburg.org
www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Wednesday, February 22, 2023 4:25 PM
To: Dennis Locke <dlocke@cityofspartanburg.org>
Cc: John Squires <jsquires@cityofspartanburg.org>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] Grant Request

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hey Dennis,

I did a quick review and noticed a few things that need to be updated.

The purpose section in "Contribution Information" was left blank.

The budget amount is \$681,550 above the amount in the contribution section. It is completely fine if the total project budget is over the amount we are providing, but you only have to put the budget for the amount that the state is providing.

The last thing was the Agency Head signature. It will be someone from our office so you don't have to have that section signed when you submit the updated document back to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>
Sent: Wednesday, February 22, 2023 3:23 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Cc: Dennis Locke <dlocke@cityofspartanburg.org>; John Squires <jsquires@cityofspartanburg.org>; Romaniello, Meg <Meg.Romaniello@sto.sc.gov>
Subject: [External] Grant Request

Please let me know if more information is needed.

Dennis R. Locke, CGFO

Director of Finance & Budget

City of Spartanburg

P.O. Box 1749

Spartanburg, SC 29304-1749

Telephone 864 596-2119

Cell Phone 864 809-1087

Fax 864 596-2424

E-mail: dlocke@cityofspartanburg.org

www.cityofspartanburg.org

From: Dennis Locke

Sent: Wednesday, February 22, 2023 1:50 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] RE: Next steps

Meg,

I received your voicemail. I've been working to complete our June audit report the last few days. My assistant has updated the form but I need to review it. I should be able to submit our request for funding no later than the end of this week.

Dennis R. Locke, CGFO

Director of Finance & Budget

City of Spartanburg

P.O. Box 1749

Spartanburg, SC 29304-1749

Telephone 864 596-2119

Cell Phone 864 809-1087

Fax 864 596-2424

E-mail: dlocke@cityofspartanburg.org

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Monday, February 13, 2023 4:05 PM

To: Dennis Locke <dlocke@cityofspartanburg.org>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] RE: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Absolutely. Please see attached. The "State Agency Providing the Contribution" will be "X220 - Aid to Subdivisions – Treasurer".

If you have any questions, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>
Sent: Monday, February 13, 2023 3:29 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: [External] RE: Next steps

Meg,

We received approval from the State in a letter dated 11/29/22 from Kimberly Wickersham. Can you send me an electronic copy of the distribution form?

Dennis R. Locke, CGFO
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424
E-mail: dlocke@cityofspartanburg.org
www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Monday, February 13, 2023 3:19 PM
To: Dennis Locke <dlocke@cityofspartanburg.org>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hi Dennis,

I apologize that I missed your call. You can submit your disbursement request form to me, and I will start reviewing it. You should receive an email from the SOS once the registration is updated, but I will also keep an eye out for when the SOS website updates and lists your organization.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

**State of South Carolina Request for Contribution Distribution**

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$4,500,000.00	X220 - Aid to Subdivisions - Treasurer	To make improvement to main corridor of our city to encourage economic growth.

Organization Information	
Entity Name	City of Spartanburg
Address	PO Box 1749
City/State/Zip	Spartanburg, SC 29304
Website	www.cityofspartanburg.org
Tax ID #	57-6000245
Entity Type	Municipality
Vendor #	7000030010

Organization Contact Information	
Contact Name	Dennis Locke
Position/Title	Finance Director
Telephone	864-596-2119
Email	dlocke@cityofspartanburg.org

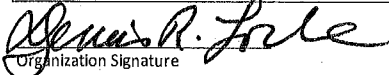
Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
Construction Cost	\$3,350,000.00	
Design & Engineering Services	\$570,000.00	
Right of way acquisition (if necessary)	\$65,000.00	
Third Party Inspection	\$70,000.00	
Fees & Permits	\$5,000.00	
Surveying	\$15,000.00	
Mobilization & Bonds	\$90,000.00	
Contingency 10%	\$335,000.00	
Grand Total	\$4,500,000.00	

Please explain how these funds will be used to provide a public benefit:

The West Main Pedestrian & Bicycle Trail Project: The project will provide a safe place for pedestrians to enjoy recreation activities and functions as a viable transportation corridor leading to the west side of Main Street. The project will continue Spartanburg's goal of creating healthy recreation and transportation opportunities by providing safe infrastructure for residents to enjoy. The economic impact has been staggering for other similar projects that have been completed in the last few years, businesses including residential projects, have benefited from the proximity of the trails, and has offered a new opportunity and economic model for businesses and residents to reap the benefit of rediscovers the urban corridor.

Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.


Organization Signature

Finance & Budget Director
Title

2/24/23
Date

Dennis R. Locke
Printed Name

Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Agency Head Signature

Date

Printed Name

From: [_STO - Appropriated Contributions](#)
To: [Dennis Locke](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: [External] Grant Request
Date: Monday, March 6, 2023 12:19:06 PM

Hi Dennis,

I apologize for the delayed response, I was out the office due to a loss in my family. I don't see that I have received the updated document. Can you resend it?

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>
Sent: Friday, March 3, 2023 2:40 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] Grant Request

Meg,

I made the changes you suggested, you haven't received my revised application yet? I've been out of office all this week.

Dennis R. Locke, CGFO
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424
E-mail: dlocke@cityofspartanburg.org
www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, February 28, 2023 10:47 AM
To: Dennis Locke <dlocke@cityofspartanburg.org>
Cc: John Squires <jsquires@cityofspartanburg.org>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] Grant Request

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hey Dennis,

I wanted to check in to see if you had any additional questions or needed any assistance.
If you do, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Wednesday, February 22, 2023 5:03 PM
To: Dennis Locke <dlocke@cityofspartanburg.org>
Cc: John Squires <jsquires@cityofspartanburg.org>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] Grant Request

No problem.

1. You would put an abbreviated purpose that the funds will be used for.
2. It is up to you who signs in that section. I have seen where the organization's executive has signed and I have also seen where the person who will have the most responsibility for the funds (normally the contact person) has signed.
3. Yes. I had a few submit requests with the budget amount as more than the contribution amount. I then had to ask them to update their budget amounts to reflect what the funds the state is providing even though the complete project will cost more than the contribution amount. Many organizations are going to spend more than what the state is contributing towards their projects, but I only have to see the budget and expenses for the state funds that are provided.

Please let me know if you have any additional questions.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201

From: Dennis Locke <dlocke@cityofspartanburg.org>
Sent: Wednesday, February 22, 2023 4:54 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Cc: John Squires <jsquires@cityofspartanburg.org>
Subject: RE: [External] Grant Request

Meg,

I have a few questions.

1. Contribution Information - ? I wasn't clear on what was being asked in this section.
2. Should I have our City Manager sign the Organization Certifications instead of me?
3. Have other applicants only included the amount of the grant for the budget?

I'm willing to adjust the budget to match the grant award amount of 4.5 million.

Thanks

Dennis R. Locke, CGFO
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424
E-mail: dlocke@cityofspartanburg.org
www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Wednesday, February 22, 2023 4:25 PM
To: Dennis Locke <dlocke@cityofspartanburg.org>
Cc: John Squires <jsquires@cityofspartanburg.org>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] Grant Request

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hey Dennis,

I did a quick review and noticed a few things that need to be updated.

The purpose section in "Contribution Information" was left blank.

The budget amount is \$681,550 above the amount in the contribution section. It is completely fine if

the total project budget is over the amount we are providing, but you only have to put the budget for the amount that the state is providing.

The last thing was the Agency Head signature. It will be someone from our office so you don't have to have that section signed when you submit the updated document back to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>

Sent: Wednesday, February 22, 2023 3:23 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Cc: Dennis Locke <dlocke@cityofspartanburg.org>; John Squires <jsquires@cityofspartanburg.org>; Romaniello, Meg <Meg.Romaniello@sto.sc.gov>

Subject: [External] Grant Request

Please let me know if more information is needed.

Dennis R. Locke, CGFO

Director of Finance & Budget

City of Spartanburg

P.O. Box 1749

Spartanburg, SC 29304-1749

Telephone 864 596-2119

Cell Phone 864 809-1087

Fax 864 596-2424

E-mail: dlocke@cityofspartanburg.org

www.cityofspartanburg.org

From: Dennis Locke

Sent: Wednesday, February 22, 2023 1:50 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] RE: Next steps

Meg,

I received your voicemail. I've been working to complete our June audit report the last few days. My assistant has updated the form but I need to review it. I should be able to submit our request for funding no later than the end of this week.

Dennis R. Locke, CGFO

Director of Finance & Budget

City of Spartanburg

P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424
E-mail: dlocke@cityofspartanburg.org
www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Monday, February 13, 2023 4:05 PM
To: Dennis Locke <dlocke@cityofspartanburg.org>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] RE: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Absolutely. Please see attached. The "State Agency Providing the Contribution" will be "X220 - Aid to Subdivisions – Treasurer".

If you have any questions, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>
Sent: Monday, February 13, 2023 3:29 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: [External] RE: Next steps

Meg,

We received approval from the State in a letter dated 11/29/22 from Kimberly Wickersham. Can you send me an electronic copy of the distribution form?

Dennis R. Locke, CGFO
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424

E-mail: dlocke@cityofspartanburg.org
www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Monday, February 13, 2023 3:19 PM
To: Dennis Locke <dlocke@cityofspartanburg.org>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hi Dennis,

I apologize that I missed your call. You can submit your disbursement request form to me, and I will start reviewing it. You should receive an email from the SOS once the registration is updated, but I will also keep an eye out for when the SOS website updates and lists your organization.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: [Dennis Locke](#)
To: [_STO - Appropriated Contributions](#)
Subject: RE: [External] Grant Request
Date: Friday, March 3, 2023 2:39:50 PM

Meg,

I made the changes you suggested, you haven't received my revised application yet? I've been out of office all this week.

Dennis R. Locke, CQ70
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424
E-mail: dlocke@cityofspartanburg.org
www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, February 28, 2023 10:47 AM
To: Dennis Locke <dlocke@cityofspartanburg.org>
Cc: John Squires <jsquires@cityofspartanburg.org>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] Grant Request

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hey Dennis,

I wanted to check in to see if you had any additional questions or needed any assistance.
If you do, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Wednesday, February 22, 2023 5:03 PM
To: Dennis Locke <dlocke@cityofspartanburg.org>

Cc: John Squires <jsquires@cityofspartanburg.org>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] Grant Request

No problem.

1. You would put an abbreviated purpose that the funds will be used for.
2. It is up to you who signs in that section. I have seen where the organization's executive has signed and I have also seen where the person who will have the most responsibility for the funds (normally the contact person) has signed.
3. Yes. I had a few submit requests with the budget amount as more than the contribution amount. I then had to ask them to update their budget amounts to reflect what the funds the state is providing even though the complete project will cost more than the contribution amount. Many organizations are going to spend more than what the state is contributing towards their projects, but I only have to see the budget and expenses for the state funds that are provided.

Please let me know if you have any additional questions.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>

Sent: Wednesday, February 22, 2023 4:54 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Cc: John Squires <jsquires@cityofspartanburg.org>

Subject: RE: [External] Grant Request

Meg,

I have a few questions.

1. Contribution Information - ? I wasn't clear on what was being asked in this section.
2. Should I have our City Manager sign the Organization Certifications instead of me?
3. Have other applicants only included the amount of the grant for the budget?

I'm willing to adjust the budget to match the grant award amount of 4.5 million.

Thanks

Dennis R. Locke, CGFO
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424
E-mail: dlocke@cityofspartanburg.org
www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Wednesday, February 22, 2023 4:25 PM
To: Dennis Locke <dlocke@cityofspartanburg.org>
Cc: John Squires <jsquires@cityofspartanburg.org>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] Grant Request

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hey Dennis,

I did a quick review and noticed a few things that need to be updated.

The purpose section in "Contribution Information" was left blank.

The budget amount is \$681,550 above the amount in the contribution section. It is completely fine if the total project budget is over the amount we are providing, but you only have to put the budget for the amount that the state is providing.

The last thing was the Agency Head signature. It will be someone from our office so you don't have to have that section signed when you submit the updated document back to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>
Sent: Wednesday, February 22, 2023 3:23 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Cc: Dennis Locke <dlocke@cityofspartanburg.org>; John Squires <jsquires@cityofspartanburg.org>; Romaniello, Meg <Meg.Romaniello@sto.sc.gov>
Subject: [External] Grant Request

Please let me know if more information is needed.

Dennis R. Locke, CGFO

Director of Finance & Budget

City of Spartanburg

P.O. Box 1749

Spartanburg, SC 29304-1749

Telephone 864 596-2119

Cell Phone 864 809-1087

Fax 864 596-2424

E-mail: dlocke@cityofspartanburg.org

www.cityofspartanburg.org

From: Dennis Locke

Sent: Wednesday, February 22, 2023 1:50 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] RE: Next steps

Meg,

I received your voicemail. I've been working to complete our June audit report the last few days. My assistant has updated the form but I need to review it. I should be able to submit our request for funding no later than the end of this week.

Dennis R. Locke, CGFO

Director of Finance & Budget

City of Spartanburg

P.O. Box 1749

Spartanburg, SC 29304-1749

Telephone 864 596-2119

Cell Phone 864 809-1087

Fax 864 596-2424

E-mail: dlocke@cityofspartanburg.org

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Monday, February 13, 2023 4:05 PM

To: Dennis Locke <dlocke@cityofspartanburg.org>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] RE: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Absolutely. Please see attached. The "State Agency Providing the Contribution" will be "X220 - Aid to Subdivisions – Treasurer".

If you have any questions, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>
Sent: Monday, February 13, 2023 3:29 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: [External] RE: Next steps

Meg,

We received approval from the State in a letter dated 11/29/22 from Kimberly Wickersham. Can you send me an electronic copy of the distribution form?

Dennis R. Locke, CGFO
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424
E-mail: dlocke@cityofspartanburg.org
www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Monday, February 13, 2023 3:19 PM
To: Dennis Locke <dlocke@cityofspartanburg.org>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hi Dennis,

I apologize that I missed your call. You can submit your disbursement request form to me, and I will start reviewing it. You should receive an email from the SOS once the registration is updated, but I will also keep an eye out for when the SOS website updates and lists your organization.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: [Dennis Locke](#)
Cc: [John Squires](#); [_STO - Appropriated Contributions](#)
Subject: RE: [External] Grant Request
Date: Tuesday, February 28, 2023 10:47:03 AM

Hey Dennis,

I wanted to check in to see if you had any additional questions or needed any assistance.
If you do, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Wednesday, February 22, 2023 5:03 PM
To: Dennis Locke <dl Locke@cityofspartanburg.org>
Cc: John Squires <jsquires@cityofspartanburg.org>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] Grant Request

No problem.

1. You would put an abbreviated purpose that the funds will be used for.
2. It is up to you who signs in that section. I have seen where the organization's executive has signed and I have also seen where the person who will have the most responsibility for the funds (normally the contact person) has signed.
3. Yes. I had a few submit requests with the budget amount as more than the contribution amount. I then had to ask them to update their budget amounts to reflect what the funds the state is providing even though the complete project will cost more than the contribution amount. Many organizations are going to spend more than what the state is contributing towards their projects, but I only have to see the budget and expenses for the state funds that are provided.

Please let me know if you have any additional questions.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>
Sent: Wednesday, February 22, 2023 4:54 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Cc: John Squires <jsquires@cityofspartanburg.org>
Subject: RE: [External] Grant Request

Meg,

I have a few questions.

1. Contribution Information - ? I wasn't clear on what was being asked in this section.
2. Should I have our City Manager sign the Organization Certifications instead of me?
3. Have other applicants only included the amount of the grant for the budget?

I'm willing to adjust the budget to match the grant award amount of 4.5 million.

Thanks

Dennis R. Locke, CGFO
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424
E-mail: dlocke@cityofspartanburg.org
www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Wednesday, February 22, 2023 4:25 PM
To: Dennis Locke <dlocke@cityofspartanburg.org>
Cc: John Squires <jsquires@cityofspartanburg.org>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] Grant Request

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hey Dennis,

I did a quick review and noticed a few things that need to be updated.

The purpose section in "Contribution Information" was left blank.

The budget amount is \$681,550 above the amount in the contribution section. It is completely fine if the total project budget is over the amount we are providing, but you only have to put the budget for the amount that the state is providing.

The last thing was the Agency Head signature. It will be someone from our office so you don't have to have that section signed when you submit the updated document back to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>

Sent: Wednesday, February 22, 2023 3:23 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Cc: Dennis Locke <dlocke@cityofspartanburg.org>; John Squires <jsquires@cityofspartanburg.org>; Romaniello, Meg <Meg.Romaniello@sto.sc.gov>

Subject: [External] Grant Request

Please let me know if more information is needed.

Dennis R. Locke, CGFO

Director of Finance & Budget

City of Spartanburg

P.O. Box 1749

Spartanburg, SC 29304-1749

Telephone 864 596-2119

Cell Phone 864 809-1087

Fax 864 596-2424

E-mail: dlocke@cityofspartanburg.org

www.cityofspartanburg.org

From: Dennis Locke

Sent: Wednesday, February 22, 2023 1:50 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] RE: Next steps

Meg,

I received your voicemail. I've been working to complete our June audit report the last few days. My assistant has updated the form but I need to review it. I should be able to submit our request for funding no later than the end of this week.

Dennis R. Locke, CGFO

Director of Finance & Budget

City of Spartanburg

P.O. Box 1749

Spartanburg, SC 29304-1749

Telephone 864 596-2119

Cell Phone 864 809-1087

Fax 864 596-2424

E-mail: dlocke@cityofspartanburg.org

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Monday, February 13, 2023 4:05 PM

To: Dennis Locke <dlocke@cityofspartanburg.org>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] RE: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Absolutely. Please see attached. The "State Agency Providing the Contribution" will be "X220 - Aid to Subdivisions – Treasurer".

If you have any questions, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>

Sent: Monday, February 13, 2023 3:29 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: [External] RE: Next steps

Meg,

We received approval from the State in a letter dated 11/29/22 from Kimberly Wickersham. Can you send me an electronic copy of the distribution form?

Dennis R. Locke, CGFO

Director of Finance & Budget

City of Spartanburg

P.O. Box 1749

Spartanburg, SC 29304-1749

Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424
E-mail: dlocke@cityofspartanburg.org
www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Monday, February 13, 2023 3:19 PM
To: Dennis Locke <dlocke@cityofspartanburg.org>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hi Dennis,

I apologize that I missed your call. You can submit your disbursement request form to me, and I will start reviewing it. You should receive an email from the SOS once the registration is updated, but I will also keep an eye out for when the SOS website updates and lists your organization.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: [Dennis Locke](#)
Cc: [John Squires](#); [_STO - Appropriated Contributions](#)
Subject: RE: [External] Grant Request
Date: Wednesday, February 22, 2023 5:02:49 PM

No problem.

1. You would put an abbreviated purpose that the funds will be used for.
2. It is up to you who signs in that section. I have seen where the organization's executive has signed and I have also seen where the person who will have the most responsibility for the funds (normally the contact person) has signed.
3. Yes. I had a few submit requests with the budget amount as more than the contribution amount. I then had to ask them to update their budget amounts to reflect what the funds the state is providing even though the complete project will cost more than the contribution amount. Many organizations are going to spend more than what the state is contributing towards their projects, but I only have to see the budget and expenses for the state funds that are provided.

Please let me know if you have any additional questions.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dl Locke@cityofspartanburg.org>
Sent: Wednesday, February 22, 2023 4:54 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Cc: John Squires <jsquires@cityofspartanburg.org>
Subject: RE: [External] Grant Request

Meg,

I have a few questions.

1. Contribution Information - ? I wasn't clear on what was being asked in this section.
2. Should I have our City Manager sign the Organization Certifications instead of me?
3. Have other applicants only included the amount of the grant for the budget?

I'm willing to adjust the budget to match the grant award amount of 4.5 million.

Thanks

Dennis R. Locke, CGFO

Director of Finance & Budget

City of Spartanburg

P.O. Box 1749

Spartanburg, SC 29304-1749

Telephone 864 596-2119

Cell Phone 864 809-1087

Fax 864 596-2424

E-mail: dlocke@cityofspartanburg.org

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Wednesday, February 22, 2023 4:25 PM

To: Dennis Locke <dlocke@cityofspartanburg.org>

Cc: John Squires <jsquires@cityofspartanburg.org>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] Grant Request

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hey Dennis,

I did a quick review and noticed a few things that need to be updated.

The purpose section in "Contribution Information" was left blank.

The budget amount is \$681,550 above the amount in the contribution section. It is completely fine if the total project budget is over the amount we are providing, but you only have to put the budget for the amount that the state is providing.

The last thing was the Agency Head signature. It will be someone from our office so you don't have to have that section signed when you submit the updated document back to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>

Sent: Wednesday, February 22, 2023 3:23 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Cc: Dennis Locke <dlocke@cityofspartanburg.org>; John Squires <jsquires@cityofspartanburg.org>; Romaniello, Meg <Meg.Romaniello@sto.sc.gov>

Subject: [External] Grant Request

Please let me know if more information is needed.

Dennis R. Locke, CGFO

Director of Finance & Budget

City of Spartanburg

P.O. Box 1749

Spartanburg, SC 29304-1749

Telephone 864 596-2119

Cell Phone 864 809-1087

Fax 864 596-2424

E-mail: dlocke@cityofspartanburg.org

www.cityofspartanburg.org

From: Dennis Locke

Sent: Wednesday, February 22, 2023 1:50 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] RE: Next steps

Meg,

I received your voicemail. I've been working to complete our June audit report the last few days. My assistant has updated the form but I need to review it. I should be able to submit our request for funding no later than the end of this week.

Dennis R. Locke, CGFO

Director of Finance & Budget

City of Spartanburg

P.O. Box 1749

Spartanburg, SC 29304-1749

Telephone 864 596-2119

Cell Phone 864 809-1087

Fax 864 596-2424

E-mail: dlocke@cityofspartanburg.org

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Monday, February 13, 2023 4:05 PM

To: Dennis Locke <dlocke@cityofspartanburg.org>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] RE: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Absolutely. Please see attached. The "State Agency Providing the Contribution" will be "X220 - Aid to Subdivisions – Treasurer".

If you have any questions, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>
Sent: Monday, February 13, 2023 3:29 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: [External] RE: Next steps

Meg,

We received approval from the State in a letter dated 11/29/22 from Kimberly Wickersham. Can you send me an electronic copy of the distribution form?

Dennis R. Locke, CGFO
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424
E-mail: dlocke@cityofspartanburg.org
www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Monday, February 13, 2023 3:19 PM
To: Dennis Locke <dlocke@cityofspartanburg.org>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hi Dennis,

I apologize that I missed your call. You can submit your disbursement request form to me, and I will start reviewing it. You should receive an email from the SOS once the registration is updated, but I will also keep an eye out for when the SOS website updates and lists your organization.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: [Dennis Locke](#)
To: [_STO - Appropriated Contributions](#)
Cc: [John Squires](#)
Subject: RE: [External] Grant Request
Date: Wednesday, February 22, 2023 4:53:57 PM

Meg,

I have a few questions.

1. Contribution Information - ? I wasn't clear on what was being asked in this section.
2. Should I have our City Manager sign the Organization Certifications instead of me?
3. Have other applicants only included the amount of the grant for the budget?

I'm willing to adjust the budget to match the grant award amount of 4.5 million.

Thanks

Dennis R. Locke, CGFO
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424
E-mail: dlocke@cityofspartanburg.org
www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Wednesday, February 22, 2023 4:25 PM
To: Dennis Locke <dlocke@cityofspartanburg.org>
Cc: John Squires <jsquires@cityofspartanburg.org>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] Grant Request

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hey Dennis,

I did a quick review and noticed a few things that need to be updated.

The purpose section in "Contribution Information" was left blank.

The budget amount is \$681,550 above the amount in the contribution section. It is completely fine if the total project budget is over the amount we are providing, but you only have to put the budget for the amount that the state is providing.

The last thing was the Agency Head signature. It will be someone from our office so you don't have to have that section signed when you submit the updated document back to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>

Sent: Wednesday, February 22, 2023 3:23 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Cc: Dennis Locke <dlocke@cityofspartanburg.org>; John Squires <jsquires@cityofspartanburg.org>;
Romaniello, Meg <Meg.Romaniello@sto.sc.gov>

Subject: [External] Grant Request

Please let me know if more information is needed.

Dennis R. Locke, CGFO

Director of Finance & Budget

City of Spartanburg

P.O. Box 1749

Spartanburg, SC 29304-1749

Telephone 864 596-2119

Cell Phone 864 809-1087

Fax 864 596-2424

E-mail: dlocke@cityofspartanburg.org

www.cityofspartanburg.org

From: Dennis Locke

Sent: Wednesday, February 22, 2023 1:50 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] RE: Next steps

Meg,

I received your voicemail. I've been working to complete our June audit report the last few days. My assistant has updated the form but I need to review it. I should be able to submit our request for funding no later than the end of this week.

Dennis R. Locke, CGFO

Director of Finance & Budget

City of Spartanburg

P.O. Box 1749

Spartanburg, SC 29304-1749

Telephone 864 596-2119

Cell Phone 864 809-1087

Fax 864 596-2424
E-mail: dlocke@cityofspartanburg.org
www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Monday, February 13, 2023 4:05 PM
To: Dennis Locke <dlocke@cityofspartanburg.org>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] RE: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Absolutely. Please see attached. The "State Agency Providing the Contribution" will be "X220 - Aid to Subdivisions – Treasurer".

If you have any questions, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>
Sent: Monday, February 13, 2023 3:29 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: [External] RE: Next steps

Meg,

We received approval from the State in a letter dated 11/29/22 from Kimberly Wickersham. Can you send me an electronic copy of the distribution form?

Dennis R. Locke, CGFO
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424
E-mail: dlocke@cityofspartanburg.org
www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Monday, February 13, 2023 3:19 PM

To: Dennis Locke <dlocke@cityofspartanburg.org>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hi Dennis,

I apologize that I missed your call. You can submit your disbursement request form to me, and I will start reviewing it. You should receive an email from the SOS once the registration is updated, but I will also keep an eye out for when the SOS website updates and lists your organization.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: [Dennis Locke](#)
Cc: [John Squires](#); [_STO - Appropriated Contributions](#)
Subject: RE: [External] Grant Request
Date: Wednesday, February 22, 2023 4:25:21 PM

Hey Dennis,

I did a quick review and noticed a few things that need to be updated.

The purpose section in "Contribution Information" was left blank.

The budget amount is \$681,550 above the amount in the contribution section. It is completely fine if the total project budget is over the amount we are providing, but you only have to put the budget for the amount that the state is providing.

The last thing was the Agency Head signature. It will be someone from our office so you don't have to have that section signed when you submit the updated document back to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>
Sent: Wednesday, February 22, 2023 3:23 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Cc: Dennis Locke <dlocke@cityofspartanburg.org>; John Squires <jsquires@cityofspartanburg.org>; Romaniello, Meg <Meg.Romaniello@sto.sc.gov>
Subject: [External] Grant Request

Please let me know if more information is needed.

Dennis R. Locke, CGFO
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424
E-mail: dlocke@cityofspartanburg.org
www.cityofspartanburg.org

From: Dennis Locke
Sent: Wednesday, February 22, 2023 1:50 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] RE: Next steps

Meg,

I received your voicemail. I've been working to complete our June audit report the last few days. My assistant has updated the form but I need to review it. I should be able to submit our request for funding no later than the end of this week.

Dennis R. Locke, CFO

Director of Finance & Budget

City of Spartanburg

P.O. Box 1749

Spartanburg, SC 29304-1749

Telephone 864 596-2119

Cell Phone 864 809-1087

Fax 864 596-2424

E-mail: dlocke@cityofspartanburg.org

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Monday, February 13, 2023 4:05 PM

To: Dennis Locke <dlocke@cityofspartanburg.org>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] RE: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Absolutely. Please see attached. The "State Agency Providing the Contribution" will be "X220 - Aid to Subdivisions – Treasurer".

If you have any questions, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>

Sent: Monday, February 13, 2023 3:29 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: [External] RE: Next steps

Meg,

We received approval from the State in a letter dated 11/29/22 from Kimberly Wickersham. Can you send me an electronic copy of the distribution form?

Dennis R. Locke, CGFO

Director of Finance & Budget

City of Spartanburg

P.O. Box 1749

Spartanburg, SC 29304-1749

Telephone 864 596-2119

Cell Phone 864 809-1087

Fax 864 596-2424

E-mail: dlocke@cityofspartanburg.org

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Monday, February 13, 2023 3:19 PM

To: Dennis Locke <dlocke@cityofspartanburg.org>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hi Dennis,

I apologize that I missed your call. You can submit your disbursement request form to me, and I will start reviewing it. You should receive an email from the SOS once the registration is updated, but I will also keep an eye out for when the SOS website updates and lists your organization.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [Dennis Locke](#)
To: [_STO - Appropriated Contributions](#)
Cc: [Dennis Locke](#); [John Squires](#); [Romaniello, Meg](#)
Subject: [External] Grant Request
Date: Wednesday, February 22, 2023 3:22:42 PM
Attachments: [State Grant 4.5 Million West Main St..pdf](#)

Please let me know if more information is needed.

Dennis R. Locke, CGFO
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424
E-mail: dlocke@cityofspartanburg.org
www.cityofspartanburg.org

From: Dennis Locke
Sent: Wednesday, February 22, 2023 1:50 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] RE: Next steps

Meg,

I received your voicemail. I've been working to complete our June audit report the last few days. My assistant has updated the form but I need to review it. I should be able to submit our request for funding no later than the end of this week.

Dennis R. Locke, CGFO
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424
E-mail: dlocke@cityofspartanburg.org
www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Monday, February 13, 2023 4:05 PM
To: Dennis Locke <dlocke@cityofspartanburg.org>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] RE: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Absolutely. Please see attached. The "State Agency Providing the Contribution" will be "X220 - Aid to Subdivisions – Treasurer".

If you have any questions, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>

Sent: Monday, February 13, 2023 3:29 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: [External] RE: Next steps

Meg,

We received approval from the State in a letter dated 11/29/22 from Kimberly Wickersham. Can you send me an electronic copy of the distribution form?

Dennis R. Locke, CGFO

Director of Finance & Budget

City of Spartanburg

P.O. Box 1749

Spartanburg, SC 29304-1749

Telephone 864 596-2119

Cell Phone 864 809-1087

Fax 864 596-2424

E-mail: dlocke@cityofspartanburg.org

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Monday, February 13, 2023 3:19 PM

To: Dennis Locke <dlocke@cityofspartanburg.org>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hi Dennis,

I apologize that I missed your call. You can submit your disbursement request form to me, and I will

start reviewing it. You should receive an email from the SOS once the registration is updated, but I will also keep an eye out for when the SOS website updates and lists your organization.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

**State of South Carolina Request for Contribution Distribution**

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$4,500,000.00	X220 - Aid to Subdivisions - Treasurer	

Organization Information

Entity Name	City of Spartanburg
Address	PO Box 1749
City/State/Zip	Spartanburg, SC 29304
Website	www.cityofspartanburg.org
Tax ID #	57-6000245
Entity Type	Municipality
Vendor #	7000030010

Organization Contact Information

Contact Name	Dennis Locke
Position/Title	Finance Director
Telephone	864-596-2119
Email	dlocke@cityofspartanburg.org

Plan/Accounting of how these funds will be spent:

Description	Budget	Explanation
Construction Cost	\$3,800,000.00	
Design & Engineering Services	\$650,000.00	
Right of way acquisition (if necessary)	\$65,000.00	
Third Party Inspection	\$75,000.00	
Fees & Permits	\$5,000.00	
Surveying	\$15,500.00	
Mobilization & Bonds	\$100,000.00	
Contingency 10%	\$471,050.00	
Grand Total	\$5,181,550.00	

Please explain how these funds will be used to provide a public benefit:

The West Main Pedestrian & Bicycle Trail Project: The project will provide a safe place for pedestrians to enjoy recreation activities and functions as a viable transportation corridor leading to the west side of Main Street. The project will continue Spartanburg's goal of creating healthy recreation and transportation opportunities by providing safe infrastructure for residents to enjoy. The economic impact has been staggering for other similar projects that have been completed in the last few years, businesses including residential projects, have benefited from the proximity of the trails, and has offered a new opportunity and economic model for businesses and residents to reap the benefit of rediscovering the urban corridor.

Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Organization Signature

Finance & Budget Director

Title

Dennis R. Locke

Printed Name

2/22/2023

Date

Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Agency Head Signature

2/22/2023

Date

Chris Story

Printed Name

From: [giSTT Message](#)
To: [Romaniello, Meg](#)
Subject: [External] Voice Message from CITY OF SPARTAN (864-596-2119) on 2/22/23 3:22 PM for 8037342658
Date: Wednesday, February 22, 2023 3:23:35 PM
Attachments: [8645962119-022223-152211-8037342658-916697-1.wav](#)



Voice Message from CITY OF SPARTAN (864-596-2119) on 2/22/23 3:22 PM
(33 second msg)

MESSAGE:

" Hey Meg, this is Dennis, Rob Stevens, it's Bob or I decided to go ahead and get that for my grandson. I need to know what else to add anything else what I needed to send the confirmation from the Secretary of state or whether you're gonna automatically, check that yourself the documents that I have I'm sure you let you know more thanks a lot for your assistance 10 o'clock City spot."

There are 0 new and 0 old messages in your mailbox.

From: [Dennis Locke](#)
To: [_STO - Appropriated Contributions](#)
Subject: RE: [External] RE: Next steps
Date: Wednesday, February 22, 2023 1:50:33 PM

Meg,

I received your voicemail. I've been working to complete our June audit report the last few days. My assistant has updated the form but I need to review it. I should be able to submit our request for funding no later than the end of this week.

Dennis R. Locke, CGFO
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424
E-mail: dlocke@cityofspartanburg.org
www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Monday, February 13, 2023 4:05 PM
To: Dennis Locke <dlocke@cityofspartanburg.org>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] RE: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Absolutely. Please see attached. The "State Agency Providing the Contribution" will be "X220 - Aid to Subdivisions – Treasurer".

If you have any questions, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>
Sent: Monday, February 13, 2023 3:29 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: [External] RE: Next steps

Meg,

We received approval from the State in a letter dated 11/29/22 from Kimberly Wickersham. Can you send me an electronic copy of the distribution form?

Dennis R. Locke, CGFO

Director of Finance & Budget

City of Spartanburg

P.O. Box 1749

Spartanburg, SC 29304-1749

Telephone 864 596-2119

Cell Phone 864 809-1087

Fax 864 596-2424

E-mail: dlocke@cityofspartanburg.org

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Monday, February 13, 2023 3:19 PM

To: Dennis Locke <dlocke@cityofspartanburg.org>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hi Dennis,

I apologize that I missed your call. You can submit your disbursement request form to me, and I will start reviewing it. You should receive an email from the SOS once the registration is updated, but I will also keep an eye out for when the SOS website updates and lists your organization.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

Communication Log

Date: 2/22/2023

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Dennis Locke to see if he had any questions about the form that was sent last week. He did not answer. Meg left a voicemail letting him know that if he had any questions or needed any assistance to please reach out to her.

From: [_STO - Appropriated Contributions](#)
To: [Dennis Locke](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: [External] RE: Next steps
Date: Monday, February 13, 2023 4:05:27 PM
Attachments: [Earmarked Appropriations Disbursement Request form updated.xlsx](#)

Absolutely. Please see attached. The "State Agency Providing the Contribution" will be "X220 - Aid to Subdivisions – Treasurer".

If you have any questions, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>
Sent: Monday, February 13, 2023 3:29 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: [External] RE: Next steps

Meg,

We received approval from the State in a letter dated 11/29/22 from Kimberly Wickersham. Can you send me an electronic copy of the distribution form?

Dennis R. Locke, CGFO
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424
E-mail: dlocke@cityofspartanburg.org
www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Monday, February 13, 2023 3:19 PM
To: Dennis Locke <dlocke@cityofspartanburg.org>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hi Dennis,

I apologize that I missed your call. You can submit your disbursement request form to me, and I will start reviewing it. You should receive an email from the SOS once the registration is updated, but I will also keep an eye out for when the SOS website updates and lists your organization.

-Meg

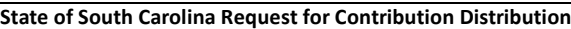
Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov



Contribution Information		
Amount	State Agency Providing the Contribution	Purpose

Organization Contact Information	
Contact Name	
Position/Title	
Telephone	
Email	

Please explain how these funds will be used to provide a public benefit:

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Date _____

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Printed Name _____

Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

[illegible]

Your Organization's Executive Officer	
Name	Title

From: [Dennis Locke](#)
To: [_STO - Appropriated Contributions](#)
Subject: [External] RE: Next steps
Date: Monday, February 13, 2023 3:29:07 PM

Meg,

We received approval from the State in a letter dated 11/29/22 from Kimberly Wickersham. Can you send me an electronic copy of the distribution form?

Dennis R. Locke, CGFO
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424
E-mail: dlocke@cityofspartanburg.org
www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Monday, February 13, 2023 3:19 PM
To: Dennis Locke <dlocke@cityofspartanburg.org>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Next steps

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hi Dennis,

I apologize that I missed your call. You can submit your disbursement request form to me, and I will start reviewing it. You should receive an email from the SOS once the registration is updated, but I will also keep an eye out for when the SOS website updates and lists your organization.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: dlocke@cityofspartanburg.org
Cc: [_STO - Appropriated Contributions](#)
Subject: Next steps
Date: Monday, February 13, 2023 3:19:06 PM

Hi Dennis,

I apologize that I missed your call. You can submit your disbursement request form to me, and I will start reviewing it. You should receive an email from the SOS once the registration is updated, but I will also keep an eye out for when the SOS website updates and lists your organization.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [giSTT Message](#)
To: [Romaniello, Meg](#)
Subject: [External] Voice Message from CITY OF SPARTAN (864-596-2119) on 2/13/23 1:25 PM for 8037342658
Date: Monday, February 13, 2023 1:27:29 PM
Attachments: [8645962119-021323-132554-8037342658-913065-1.wav](#)



Voice Message from CITY OF SPARTAN (864-596-2119) on 2/13/23 1:25 PM
(47 second msg)

MESSAGE:

" Good afternoon Meg. This is Dennis, Rob City at Spartanburg. I finally have the budget from our public works director and I have an application for the Secretary of state for the public charities division. So I need to know now what was the next step. What do I need to send you or what to do to get the application process so we can get that the funds that we allocated for the city sponsored give me a call or shoot me an email my phone number is 864-596-2119 and my email is D lock L C K E at City is Bob does that or make and have a great day."

There are 0 new and 0 old messages in your mailbox.

From: [_STO - Appropriated Contributions](#)
To: [Dennis Locke](#)
Cc: [John Squires](#); [Chris Story](#); [_STO - Appropriated Contributions](#)
Subject: RE: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form
Date: Tuesday, February 7, 2023 12:53:03 PM

Thank you Dennis!

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>
Sent: Tuesday, February 7, 2023 12:33 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Cc: John Squires <jsquires@cityofspartanburg.org>; Chris Story <cstory@cityofspartanburg.org>
Subject: RE: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form

Meg,

I don't have an estimated timeline yet, but I do know that our Construction Team is working on an Budget estimated. The first one they prepared didn't allocate the entire grant amount and I requested they revise the budget to include the entire grant amount.

We should be able to give you an more specific timeline with the next ten days.

Thanks

Dennis R. Locke, CGFO
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424
E-mail: dlocke@cityofspartanburg.org
www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, February 7, 2023 11:19 AM
To: Dennis Locke <dlocke@cityofspartanburg.org>

Cc: John Squires <jsquires@cityofspartanburg.org>; Chris Story <cstory@cityofspartanburg.org>;
_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hi Dennis,

I am trying to update management about the last 5 outstanding recipients. I wanted to see if you had an estimate of when you might be submitting your organization's disbursement request form.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, December 13, 2022 9:22 AM
To: Dennis Locke <dlocke@cityofspartanburg.org>
Cc: John Squires <jsquires@cityofspartanburg.org>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>; Chris Story <cstory@cityofspartanburg.org>
Subject: RE: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form

Hi Dennis,

Thank you for letting me know! The deadline has not changed. I am just trying to get as many organizations as possible their funding before the holiday break. If there is anything that I can do to assist, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>

Sent: Monday, December 12, 2022 4:29 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>; Chris Story <cstory@cityofspartanburg.org>

Cc: John Squires <jsquires@cityofspartanburg.org>

Subject: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form

Meg,

We have made our application with the Secretary of State, and now we are finalizing our budget before we can make the formal request.

Has the deadline to request funds been adjusted?

Thanks

Dennis R. Locke, CGFO

Director of Finance & Budget

City of Spartanburg

P.O. Box 1749

Spartanburg, SC 29304-1749

Telephone 864 596-2119

Cell Phone 864 809-1087

Fax 864 596-2424

E-mail: dlocke@cityofspartanburg.org

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Monday, December 12, 2022 4:19 PM

To: Dennis Locke <dlocke@cityofspartanburg.org>; Chris Story <cstory@cityofspartanburg.org>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: Status check for FY23 Earmarked Appropriations Disbursement Request form

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Good afternoon,

At this time, we have not received your completed Earmarked Appropriations Disbursement Request form.

I wanted to reach out to check if you had any questions regarding the process, form, etc.

If you have any questions or need any assistance, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658 | Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

From: [Dennis Locke](#)
To: [_STO - Appropriated Contributions](#)
Cc: [John Squires](#); [Chris Story](#)
Subject: RE: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form
Date: Tuesday, February 7, 2023 12:33:30 PM

Meg,

I don't have an estimated timeline yet, but I do know that our Construction Team is working on an Budget estimated. The first one they prepared didn't allocate the entire grant amount and I requested they revise the budget to include the entire grant amount.

We should be able to give you an more specific timeline with the next ten days.

Thanks

Dennis R. Locke, CGFO
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424
E-mail: dlocke@cityofspartanburg.org
www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, February 7, 2023 11:19 AM
To: Dennis Locke <dlocke@cityofspartanburg.org>
Cc: John Squires <jsquires@cityofspartanburg.org>; Chris Story <cstory@cityofspartanburg.org>;
_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Hi Dennis,

I am trying to update management about the last 5 outstanding recipients. I wanted to see if you had an estimate of when you might be submitting your organization's disbursement request form.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office

1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, December 13, 2022 9:22 AM
To: Dennis Locke <dlocke@cityofspartanburg.org>
Cc: John Squires <jsquires@cityofspartanburg.org>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>; Chris Story <cstory@cityofspartanburg.org>
Subject: RE: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form

Hi Dennis,

Thank you for letting me know! The deadline has not changed. I am just trying to get as many organizations as possible their funding before the holiday break. If there is anything that I can do to assist, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>
Sent: Monday, December 12, 2022 4:29 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>; Chris Story <cstory@cityofspartanburg.org>
Cc: John Squires <jsquires@cityofspartanburg.org>
Subject: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form

Meg,

We have made our application with the Secretary of State, and now we are finalizing our budget before we can make the formal request.

Has the deadline to request funds been adjusted?

Thanks

Dennis R. Locke, CGFO
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749

Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424
E-mail: dlocke@cityofspartanburg.org
www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Monday, December 12, 2022 4:19 PM
To: Dennis Locke <dlocke@cityofspartanburg.org>; Chris Story <cstory@cityofspartanburg.org>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Status check for FY23 Earmarked Appropriations Disbursement Request form

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Good afternoon,

At this time, we have not received your completed Earmarked Appropriations Disbursement Request form.

I wanted to reach out to check if you had any questions regarding the process, form, etc.

If you have any questions or need any assistance, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: [Dennis Locke](#)
Cc: [John Squires](#); [Chris Story](#); [_STO - Appropriated Contributions](#)
Subject: RE: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form
Date: Tuesday, February 7, 2023 11:18:41 AM

Hi Dennis,

I am trying to update management about the last 5 outstanding recipients. I wanted to see if you had an estimate of when you might be submitting your organization's disbursement request form.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, December 13, 2022 9:22 AM
To: Dennis Locke <dlocke@cityofspartanburg.org>
Cc: John Squires <jsquires@cityofspartanburg.org>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>; Chris Story <cstory@cityofspartanburg.org>
Subject: RE: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form

Hi Dennis,

Thank you for letting me know! The deadline has not changed. I am just trying to get as many organizations as possible their funding before the holiday break. If there is anything that I can do to assist, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>
Sent: Monday, December 12, 2022 4:29 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>; Chris Story <cstory@cityofspartanburg.org>

Cc: John Squires <jsquires@cityofspartanburg.org>

Subject: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form

Meg,

We have made our application with the Secretary of State, and now we are finalizing our budget before we can make the formal request.

Has the deadline to request funds been adjusted?

Thanks

Dennis R. Locke, CFO

Director of Finance & Budget

City of Spartanburg

P.O. Box 1749

Spartanburg, SC 29304-1749

Telephone 864 596-2119

Cell Phone 864 809-1087

Fax 864 596-2424

E-mail: dlocke@cityofspartanburg.org

www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Monday, December 12, 2022 4:19 PM

To: Dennis Locke <dlocke@cityofspartanburg.org>; Chris Story <cstory@cityofspartanburg.org>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: Status check for FY23 Earmarked Appropriations Disbursement Request form

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Good afternoon,

At this time, we have not received your completed Earmarked Appropriations Disbursement Request form.

I wanted to reach out to check if you had any questions regarding the process, form, etc.

If you have any questions or need any assistance, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: [Dennis Locke](#)
Cc: [John Squires](#); [_STO - Appropriated Contributions](#); [Chris Story](#)
Subject: RE: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form
Date: Tuesday, December 13, 2022 9:22:23 AM

Hi Dennis,

Thank you for letting me know! The deadline has not changed. I am just trying to get as many organizations as possible their funding before the holiday break. If there is anything that I can do to assist, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dennis Locke <dlocke@cityofspartanburg.org>
Sent: Monday, December 12, 2022 4:29 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>; Chris Story <cstory@cityofspartanburg.org>
Cc: John Squires <jsquires@cityofspartanburg.org>
Subject: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form

Meg,

We have made our application with the Secretary of State, and now we are finalizing our budget before we can make the formal request.

Has the deadline to request funds been adjusted?

Thanks

Dennis R. Locke, CGFO
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424
E-mail: dlocke@cityofspartanburg.org
www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Monday, December 12, 2022 4:19 PM
To: Dennis Locke <dlocke@cityofspartanburg.org>; Chris Story <cstory@cityofspartanburg.org>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Status check for FY23 Earmarked Appropriations Disbursement Request form

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Good afternoon,

At this time, we have not received your completed Earmarked Appropriations Disbursement Request form.

I wanted to reach out to check if you had any questions regarding the process, form, etc.

If you have any questions or need any assistance, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: [Dennis Locke](#)
To: [_STO - Appropriated Contributions](#); [Chris Story](#)
Cc: [John Squires](#)
Subject: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form
Date: Monday, December 12, 2022 4:29:37 PM

Meg,

We have made our application with the Secretary of State, and now we are finalizing our budget before we can make the formal request.

Has the deadline to request funds been adjusted?

Thanks

Dennis R. Locke, CGFO
Director of Finance & Budget
City of Spartanburg
P.O. Box 1749
Spartanburg, SC 29304-1749
Telephone 864 596-2119
Cell Phone 864 809-1087
Fax 864 596-2424
E-mail: dlocke@cityofspartanburg.org
www.cityofspartanburg.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Monday, December 12, 2022 4:19 PM
To: Dennis Locke <dlocke@cityofspartanburg.org>; Chris Story <cstory@cityofspartanburg.org>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Status check for FY23 Earmarked Appropriations Disbursement Request form

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Good afternoon,

At this time, we have not received your completed Earmarked Appropriations Disbursement Request form.

I wanted to reach out to check if you had any questions regarding the process, form, etc.

If you have any questions or need any assistance, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: dlocke@cityofspartanburg.org; [Chris Story](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: Status check for FY23 Earmarked Appropriations Disbursement Request form
Date: Monday, December 12, 2022 4:18:37 PM

Good afternoon,

At this time, we have not received your completed Earmarked Appropriations Disbursement Request form.

I wanted to reach out to check if you had any questions regarding the process, form, etc.

If you have any questions or need any assistance, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: [Chris Story](#)
To: [_STO - Appropriated Contributions](#)
Subject: [External] RE: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption
Date: Tuesday, November 22, 2022 12:59:49 PM

Ms. Romaniello:

Dennis Locke, our Finance Director, is handling this for us. I believe he spoke to you last week. We are attempting to get all the information your way very soon.

Thank you.

Chris Story
City Manager
City of Spartanburg, SC
www.CityofSpartanburg.org
864.596.2712

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, November 22, 2022 11:24 AM
To: Chris Story <cstory@cityofspartanburg.org>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption
Importance: High

CAUTION: This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

Good morning,

At this time, we have not received your completed Earmarked Appropriations Disbursement Request form or your confirmation of registration or exemption with the South Carolina Secretary of State's ("SOS") Office.

I wanted to reach out to confirm that you received both emails (Enrollment Packet-10/20/22; SOS registration 11/10/22) that were sent and to check if you had any questions regarding the process, form, etc.

If you need the emails resent, please let me know and I will be happy to resend them to you.

If you believe you are not the best contact for this, please let me know who I should contact for your organization.

Please do not hesitate to reach out to me if you have any questions or need any assistance.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: cstory@cityofspartanburg.org
Cc: [_STO - Appropriated Contributions](#)
Subject: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption
Date: Tuesday, November 22, 2022 11:23:51 AM
Importance: High

Good morning,

At this time, we have not received your completed Earmarked Appropriations Disbursement Request form or your confirmation of registration or exemption with the South Carolina Secretary of State's ("SOS") Office.

I wanted to reach out to confirm that you received both emails (Enrollment Packet-10/20/22; SOS registration 11/10/22) that were sent and to check if you had any questions regarding the process, form, etc.

If you need the emails resent, please let me know and I will be happy to resend them to you.

If you believe you are not the best contact for this, please let me know who I should contact for your organization.

Please do not hesitate to reach out to me if you have any questions or need any assistance.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov

Communication Log

Date: 11/14/2022

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Mr. Lock and left a voicemail stating he could call back when he was free.

Date: 11/14/2022

Outgoing/Incoming Call: Incoming

Call Details: Mr. Lock called Meg Romaniello shortly after she had left the forementioned voicemail. They discussed the South Carolina Secretary of State's registration, and Meg provided him the phone numbers of two SOS staff that would be able to assist with the registration. Mr. Lock explained that they were still working on the budget and asked if there was a particular deadline that the form was needed. Meg stated that the absolute deadline is 6/30/2023, but it was up to them as to when they would like to turn their form in. Mr. Lock stated that if he had any questions he would reach out and thanked Meg for returning his phone call.

From: [giSTT Message](#)
To: [Romaniello, Meg](#)
Subject: [External] Voice Message from CITY OF SPARTAN (864-596-2119) on 11/11/22 11:45 AM for 8037342658
Date: Friday, November 11, 2022 11:47:30 AM
Attachments: [8645962119-111122-114547-8037342658-882389-1.wav](#)



Voice Message from CITY OF SPARTAN (864-596-2119) on 11/11/22 11:45 AM (36 second msg)

MESSAGE:

" Hey Meg, this is Dennis lot video Spartanburg. I was calling about the email you sent about disbursement requirement registration state. I believe I don't know whether we are considered registered or not we are political subdivision want to make sure that I understood what you were asking for if you can give me a call back at area code 864-596-2119. I would appreciate it. I should be back in my office after 2:00 PM the bathroom. Thank you Meg bye bye."

There are 0 new and 0 old messages in your mailbox.

From: [_STO - Appropriated Contributions](#)
To: cstory@cityofspartanburg.org
Cc: [_STO - Appropriated Contributions](#)
Subject: Disbursement Requirement: Registration with Secretary of State's Office
Date: Thursday, November 10, 2022 12:12:15 PM

Hello,

In order to process disbursements, it is a requirement for receiving organizations to register with the South Carolina Secretary of State's ("SOS") Office. This includes political subdivision ("PSD") receivers. PSD's after registering with the SC SOC's Office may either receive a registration or a registration exemption (*since they are a governmental entity subject to FOIA*). Therefore, if the:

Receiving organization has not registered or obtained an exemption from the SC SOS's office:

The receiving organization should follow the link below to complete registration or to request a registration exemption. If selecting a registration exemption, local PSDs would select exemption A(6). There is no filing fee for this application.

[Before You File Online | SC Secretary of State](#)

Upon registration or approval of the registration exemption, the receiver will receive a confirmation letter from the SC SOS's office via email. Please provide a copy of the confirmation letter to the SC Treasurer's Office so we can include it with the disbursement request.

Receiving organization has a registration on file with the SC SOC's Office or if a registration exemption has been granted by the SC SOC's Office:

Please use the following link to obtain confirmation of your registration or exemption:

<https://search.scsos.com/charities>

An organization that is currently registered will have a status that says "registered." An organization that is currently exempt from registration will have a status that says "exempt." Please provide a copy of the webpage showing your status to the SC Treasurer's Office so we can include it with the disbursement request.

Thank you,
Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [giSTT Message](#)
To: [Romaniello, Meg](#)
Subject: [External] Voice Message from WIRELESS CALLER ([REDACTED]) on 10/20/22 4:42 PM for 8037342658
Date: Thursday, October 20, 2022 4:43:28 PM
Attachments: [REDACTED] [-102022-164229-8037342658-874340-1.wav](#)



Voice Message from WIRELESS CALLER ([REDACTED]) on 10/20/22 4:42 PM (12 second msg)

MESSAGE:

" Hey Meg, this is Dennis lock City at Spartanburg returning your call. I'm gonna try to use that link and see if I can find I'll send the number. Thank you."

There are 0 new and 0 old messages in your mailbox.

From: [_STO - Appropriated Contributions](#)
To: dlocke@cityofspartanburg.org
Cc: [_STO - Appropriated Contributions](#); cstory@cityofspartanburg.org
Subject: Vendor Number Information
Date: Thursday, October 20, 2022 4:20:50 PM

Hi Mr. Locke,

I called and left you a voicemail, but I also wanted to send you an email. Below is the link to where you will be able to look up your vendor number.

<https://webprod.cio.sc.gov/SCVendorSearch/vendorSearch.do>

If you have any questions, please do not hesitate to contact me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov

Communication Log

Date: 10/20/2022

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Dennis Locke with the City of Spartanburg regarding a voicemail she received from him. She left a voicemail asking for him to give her a call when he got a chance.

From: [giSTT Message](#)
To: [Romaniello, Meg](#)
Subject: [External] Voice Message from CITY OF SPARTAN ([REDACTED]) on 10/20/22 12:14 PM for 8037342658
Date: Thursday, October 20, 2022 12:17:01 PM
Attachments: [8645962119-102022-121451-8037342658-874125-1.wav](#)



Voice Message from CITY OF SPARTAN ([REDACTED]) on 10/20/22 12:14 PM (68 second msg)

MESSAGE:

" Good afternoon Meg. My name is Dennis lock with the City of Spartanburg, South Carolina. I got a letter for my feet and manager today about the state appropriations kind of contribution and what I'm trying to find out is how I could locate our vendor number. I know that we do get checks from the state treasurer's office. So I'm sure we have a vendor number. I just don't know what that number is I'm calling you to see who could I contact to try to figure out what that number is for it because I know we do get payments from the state of South Carolina. My phone number is [REDACTED] or if you want to email me. My email address is D lock L O C K E R at City of Spartanburg that board. I would appreciate your assistance with this again. My name is Dennis lot of Spartanburg phone number [REDACTED] [REDACTED]. Thank you."

There are 0 new and 0 old messages in your mailbox.

From: [_STO - Appropriated Contributions](#)
To: cstory@cityofspartanburg.org
Cc: [_STO - Appropriated Contributions](#)
Subject: FY23 Appropriated Contributions Enrollment Packet
Date: Thursday, October 20, 2022 11:06:10 AM
Attachments: [STO Appropriated Funds Cover Letter - West Main Street Strategic Growth Corridor.docx](#)
[Earmarked Appropriations Disbursement Request form updated.xlsx](#)

Hello,

The State of South Carolina Fiscal Year 2022-2023 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. Your organization was selected as one of those outside organizations. I have attached 2 files as part of your enrollment packet. Please read the Appropriated Funds Cover Letter first. There you will find important information regarding FY 2022-2023 reporting requirements and guidance on how to complete the Earmarked Appropriations Disbursement Request form.

In order for funds to be disbursed to your organization, you will not only need to submit the Earmarked Appropriations Disbursement Request form but also be registered as a vendor with the State of South Carolina. If you do not have a vendor number, please use the link below to access new vendor registration. If you need to update your vendor information you may also do that from the link below.

<https://procurement.sc.gov/doing-biz/registration>

Once you receive your vendor number or if you already have a vendor number, please include it on the Earmarked Appropriations Disbursement Request form in the "Vendor #" section.

All completed forms should be submitted to the STO - Appropriated Contributions email address listed below.

STO.Appropriated.Contributions@sto.sc.gov

In accordance with Executive Order 2022-19, STO is required to promptly make available for public review and inspection on our website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21. Below is the link to where the information will be available on our website.

<https://treasurer.sc.gov/about-us/transparency/earmark-transparency/>

If you have any questions, please do not hesitate to contact us.

Thank you,
Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

10/20/2022

Chris Story
City of Spartanburg
145 W. Broad Street,
Spartanburg, SC 29306

RE: State Appropriated Contributions, FY 22-23 Reporting Requirements

Dear Chris Story:

The State of South Carolina Fiscal Year 2022-2023 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. The amount below indicates the funds which have been allotted in our agency's budget for your organization.

<u>Organization receiving appropriated funds:</u>	<u>Amount</u>
West Main Street Strategic Growth Corridor	\$4,500,000.00

Budget Proviso 117.21 outlines reporting requirements for recipients of appropriated contributions. In addition, please note that Section 11-9-110 of the South Carolina Code requires that you agree to be audited by the State Auditor. (A copy of these applicable laws is attached for your convenience.)

Please see enclosed Excel workbook for data we must collect to be able to disburse these funds. This initial report, along with other information as detailed within the Instructions, must be submitted in electronic format to STO prior to funds being dispersed. After the funds have been dispersed, you must also file quarterly reports in addition to a year-end report with STO by **June 30, 2023** via a format to be provided prior to that date. Your submissions will be forwarded to the Chairman of the Senate Finance Committee, the Chairman of the House Ways and Means Committee, and the Executive Budget Office by the STO. Per Governor McMaster's Executive Order, any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 will be made available for public review and inspection on the STO website.

Please note that to be paid by the State of South Carolina, you must be a registered vendor of the State. If you are not already a registered vendor, please see <https://procurement.sc.gov/doing-biz/registration> to complete this required task. Once known, please ensure you include your State of SC vendor number on the enclosed Earmarked Appropriations Disbursement Request form when you return it to the STO.

Should you have any questions or concerns, please do not hesitate to email the Division of Treasury Management at STO.Appropriated.Contributions@sto.sc.gov. We look forward to working with you.

Sincerely,



Meg Romaniello | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Office Building
Columbia, SC 29201

SOUTH CAROLINA OFFICE OF THE STATE TREASURER APPROPRIATED CONTRIBUTIONS REPORTING REQUIREMENTS

INSTRUCTIONS

The South Carolina General Assembly tasked the South Carolina Office of State Treasurer (STO) with distributing appropriated contributions to your organization. State Budget Proviso 117.21 mandates that each organization receiving a contribution render to the state agency making the contribution specific information.

The information collection process will take place in multiple parts, Earmarked Appropriations Disbursement Request form and Quarterly Expenditure Reports. All responses submitted by your organization should be provided to the STO via STO.Appropriated.Contributions@sto.sc.gov. If your organization was appropriated contributions for more than one purpose, please complete **separate** forms and reports for **each project**.

The Earmarked Appropriations Disbursement Request form is due to STO prior to funds being dispersed.

The Quarterly Expenditure Reports are due to STO every quarter after receiving the funds. Should the initiative continue beyond June 30, 2022, the organization must continue to provide a quarterly report until completion.

All responses should reflect the actual expenditures made by the organization as compared to the appropriated funds provided by STO.

Applicable Law on Reporting Responsibilities

(For additional information, see the document entitled, Law Related to Appropriated Contributions)

Proviso 117.21 requires the following:

- The funds appropriated in this act for contributions ***shall not be disbursed*** until a plan of how the state funds will be spent and how the expenditures will provide a public benefit are filed with the appropriate state agency.
- No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.
- After receiving the funds, organizations shall provide quarterly spending updates to the respective state agency.
- After all state funds have been expended, each organization shall provide an accounting of how the funds were spent.
- State agencies receiving such data from organizations shall forward the information to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee.

Law Related to Appropriated Contributions

Proviso 117.21. GP: Organizations Receiving State Appropriations Report

Each state agency receiving funds that are a direct appropriation to a non-profit organization, prior to disbursing the funds, shall require from each recipient organization:

1. a plan of how the state funds will be spent and
2. how the expenditures will provide a public benefit.

The Executive Budget Office, Department of Administration shall provide each state agency with a standard form for collecting the information required.

After receiving the funds, non-profit organizations shall provide quarterly spending updates to the respective state agency.

After all state funds have been expended, each organization shall provide an accounting of how the funds were spent.

State agencies receiving funds pursuant to this provision shall report the information collected to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee by **June 30th**.

No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.

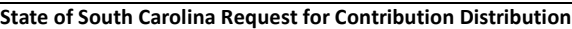
Executive Order No. 2022-19 Section 1. C.

I hereby order and direct, pursuant to article IV, section 17 of the South Carolina Constitution and sections 1-1-840 and 1-3-10 of the South Carolina Code of Laws, that any Executive Branch agency or department, as further defined herein, that receives earmarked appropriations, as further defined herein, in the annual Appropriations Act shall promptly make available for public review and inspection on the agency or department's website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21.

SECTION 11-9-110. Organization to which contribution is appropriated to submit statement to Executive Budget Office and the Revenue and Fiscal Affairs Office as to nature and function of organization and use of contribution.

Each organization to which a contribution is made in the contributions section of the general appropriation bill shall submit to the Executive Budget Office and the Revenue and Fiscal Affairs Office by the end of the applicable fiscal year a detailed statement explaining the nature and function of the organization as well as a detailed statement explaining the use that was made of the contribution. The statements must be available at the office of the Executive Budget Office and the Revenue and Fiscal Affairs Office for public inspection and given to a member of the General Assembly upon request.

A contribution must not be made to an organization until it agrees in writing to allow the State Auditor to audit or cause to be audited the contributed funds.



This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Organization Signature

Title

Printed Name _____

Date _____

Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Agency Head Signature

Date _____

Printed Name _____

Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

[illegible]

Your Organization's Executive Officer	
Name	Title