From: _STO - Appropriated Contributions
To: Carol Propps-Wright
Cc: _STO - Appropriated Contributions
Subject: RE: [External] Town of Winnsboro Quarterly Report
Date: Tuesday, June 10, 2025 9:28:08 AM
Attachments: Town of Winnsboro - Washington and Congress Downtown District Improvements 03-31-25.pdf
image013.png

Thank you, Carol! There were 3 areas left blank, so I filled them in for you and have attached an updated copy for your files.

The areas that are updated is the following:

Contribution Information - Amount
Contribution Information – Purpose
Reporting Period

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: Carol Propps-Wright <carol@townofwinnsboro.sc.gov>
Sent: Tuesday, June 3, 2025 9:19 AM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] Town of Winnsboro Quarterly Report

Good morning, Ms. Romaniello.

Attached is the Q3 Expenditure report. Please let me know if there are any questions or concerns.

Regards,
Carol

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Monday, June 2, 2025 4:21 PM
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Subject: RE: [External] Town of Winnsboro Quarterly Report

See if this is better.

-Meg

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Reporting Period	
Reporting Period	

Position/Title	Asst. Town Manager
Telephone	803.635.6364
Email	chrisclauson@truvista.net

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Description	Budget	Expenditures							Balance
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Upfit of buildings to create speculative retail space	$350,000.00	$0.00	$350,000.00	$39,562.30	$142,429.09			$181,991.39	$168,008.61
Site improvements (If necessary) for Accessibility & Safety Purposes	$50,000.00	$0.00	$50,000.00		$1,900.00			$1,900.00	$48,100.00
								$0.00	$0.00
								$0.00	$0.00
								$0.00	$0.00
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								$0.00	$0.00
								$0.00	$0.00
Grand Total	$500,000.00	$0.00	$500,000.00	$54,714.30	$144,401.85	$10,152.00	$0.00	$209,268.15	$290,731.85

-Meg

Meg Romaniello, MBA, CPM | **Accounting/Fiscal Manager II**
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658|Meg.Romaniello@sto.sc.gov

From: Carol Propps-Wright <carol@townofwinnsboro.sc.gov>
Sent: Thursday, May 15, 2025 4:05 PM
To: _STO - Appropriated Contributions <sto.appropriated.contributions@sto.sc.gov>
Subject: [External] Town of Winnsboro Quarterly Report

Good afternoon, Ms. Romaniello.

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Regards,
Carol

Carol Propps-Wright, Grants Administrator
Town of Winnsboro
207 N Congress St
Winnsboro, SC 29180
Office: (803) 815-2947 x113
carol@townofwinnsboro.sc.gov

State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2025.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
$1,000,000.00	X220 - Aid to Subdivisions - Treasurer	Washington and Congress Downtown District Improvements

Organization Information	
Entity Name	Town of Winnsboro
Address	207 N. Congress Street
City/State/Zip	Winnsboro, SC 29180
Website	www.townofwinnsboro.com
Tax ID#	57-6001128
Entity Type	Municipality

Reporting Period	
Reporting Period	Quarter 3: January 1, 2025 - March 31, 2025

Organization Contact Information	
Name	Christopher Clauson
Position/Title	Town Manager
Telephone	(803) 635-6364
Email	chris.clauson@townofwinnsboro.sc.gov
Secondary Organization Contact Information	
Name	Carol Propps-Wright
Position/Title	Grants Administrator
Telephone	(803) 815-2947
Email	carol@townofwinnsboro.sc.gov

Accounting of how the funds have been spent:

Description (Attach additional detail for subgrantees and affiliated nonprofits)	Budget	Expenditures Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Professional Services i.e. design, due dilligence	$100,000.00			$19,850.00		$19,850.00	$80,150.00
Public Space Improvements:Urban Granite Park	$300,000.00					$0.00	$300,000.00
Stabilization of Thespian Hall	$250,000.00			$6,000.00		$6,000.00	$244,000.00
Site Improvements(Splash Pad)	$300,000.00			$3,350.00		$3,350.00	$296,650.00
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Grand Total	**$1,000,000.00**	**$0.00**	**$0.00**	**$29,200.00**	**$0.00**	**$29,200.00**	**$970,800.00**

Explanation of any unspent funds *(to be provided only if unspent funds remain at the end of the fiscal year)*:

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Carol Propps-Wright
Signature

Carol Propps-Wright
Printed Name

Grants Admin
Title

06/03/25
Date

From:	Carol Propps-Wright
To:	_STO - Appropriated Contributions
Subject:	RE: [External] Town of Winnsboro Quarterly Report
Date:	Tuesday, June 3, 2025 9:18:52 AM
Attachments:	image011.png doc00145320250603091550.pdf

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Email	chrisclauson@truvista.net

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Amount	State Agency Providing the Contribution	Purpose
	X220 - Aid to Subdivisions - Treasurer	

Organization Information	
Entity Name	Town of Winnsboro
Address	207 N. Congress Street
City/State/Zip	Winnsboro, SC 29180
Website	www.townofwinnsboro.com
Tax ID#	57-6001128
Entity Type	Municipality

Reporting Period	
Reporting Period	

Organization Contact Information	
Name	Christopher Clauson
Position/Title	Town Manager
Telephone	(803) 635-6364
Email	chris.clauson@townofwinnsboro.sc.gov
Secondary Organization Contact Information	
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Carol Propps-Wright
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Carol Propps-Wright
Printed Name

Grants Admin
Title

06/03/25
Date

From:	_STO - Appropriated Contributions
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Cc:	_STO - Appropriated Contributions
Subject:	RE: [External] Town of Winnsboro Quarterly Report
Date:	Monday, June 2, 2025 4:20:53 PM
Attachments:	Copy of FY25 Quarterly Expenditure Report_template.xlsx image011.png

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From: Carol Propps-Wright <carol@townofwinnsboro.sc.gov>
Sent: Monday, June 2, 2025 2:07 PM
To: Romaniello, Meg <meg.romaniello@sto.sc.gov>
Subject: FW: [External] Town of Winnsboro Quarterly Report

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Thank you for your help.

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Position/Title	Asst. Town Manager
Telephone	803.635.6364
Email	chrisclauson@truvista.net

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		Expenditures							
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Upfit of buildings to create speculative retail space	$350,000.00	$0.00	$350,000.00	$39,562.30	$142,429.09			$181,991.39	$168,008.61
Site improvements (If necessary) for Accessibility & Safety Purposes	$50,000.00	$0.00	$50,000.00		$1,900.00			$1,900.00	$48,100.00
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Grand Total	$500,000.00	$0.00	$500,000.00	$54,714.30	$144,401.85	$10,152.00	$0.00	$209,268.15	$290,731.85

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Regards,
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Winnsboro, SC 29180
Office: (803) 815-2947 x113
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SOUTH CAROLINA OFFICE OF THE STATE TREASURER
CONTRIBUTION EXPENDITURE REPORT

INSTRUCTIONS

Below are details about the various sections of the contribution expenditure report that is due quarterly as well as some answers to frequently asked questions.

- Contribution Information
  - This section should match what was listed on the disbursement request form your organization submitted.
  - The State Agency Providing the Contribution should match what is listed in Proviso 118.20.
- Organization Information
  - This section should match what was listed on the disbursement request form your organization submitted.
- Organization Contact Information and Secondary Organization Contact Information
  - This section should match what was listed on the disbursement request form your organization submitted unless the contacts need to be updated.
    - If updates are needed, please provide the new contact information in this section.
- Reporting Period
  - This represents the period that the expenses occurred.
  - Please select an option from the drop-down menu.
- Accounting of how the funds have been spent:
  - Description
    - This section should match what was listed on the disbursement request form your organization submitted unless you are able to provide additional details than what was originally submitted. If detailed information is available, it is preferred.
  - Budget
    - This section should match what was listed on the disbursement request form your organization submitted.
    - Over time, organizations have had to move funds between budget lines due to a change in need for certain areas. This is allowable as long as the total budget matches what was awarded.
  - Expenditures
    - The total amount for each budget line that was spent during the quarter.
    - If no expenses occurred for a specific budget line during a quarter, please put a zero.
      - Blank columns will lead us to believe that your organization still needs to input data.
- Explanation of any unspent funds
  - This section will only need to be completed on the Q4 report each fiscal year until the funds are fully spent.
- Expenditure Certifications
  - The person who signs this section should be the individual that the organization chooses as the certifier that the information provided is accurate.

Completed forms should be emailed directly to STO.Appropriated.Contributions@sto.sc.gov.

At the end of each fiscal year, after Q4 reports are received, organizations that have funds remaining to be spent will receive an updated template for them to use for the next fiscal year. This updated report will include the balance of what was spent in the previous fiscal year to assist organizations with tracking the remining balance of their funds.

State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2025.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
	X220 - Aid to Subdivisions - Treasurer	

Organization Information	
Entity Name	
Address	
City/State/Zip	
Website	
Tax ID#	
Entity Type	

Reporting Period	
Reporting Period	

Organization Contact Information	
Name	
Position/Title	
Telephone	
Email	

Secondary Organization Contact Information	
Name	
Position/Title	
Telephone	
Email	

Accounting of how the funds have been spent:

Description (Attach additional detail for subgrantees and affiliated nonprofits)	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
	$100,000.00					$0.00	$100,000.00
	$300,000.00					$0.00	$300,000.00
	$250,000.00					$0.00	$250,000.00
	$300,000.00					$0.00	$300,000.00
	$50,000.00					$0.00	$50,000.00
						$0.00	$0.00
						$0.00	$0.00
						$0.00	$0.00
						$0.00	$0.00
Grand Total	**$1,000,000.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$1,000,000.00**

Explanation of any unspent funds *(to be provided only if unspent funds remain at the end of the fiscal year)* :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Title

Printed Name

Date

From: Carol Propps-Wright
To: _STO - Appropriated Contributions
Subject: RE: [External] Town of Winnsboro Quarterly Report
Date: Monday, June 2, 2025 4:17:17 PM
Attachments: image009.png

I'm waiting for finance to provide me expenditures/amounts for the 3Q. I appreciate your patience.

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I'll take a look and send you an updated copy.

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Meg Romaniello, MBA, CPM | **Accounting/Fiscal Manager II**
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658|Meg.Romaniello@sto.sc.gov

From: Carol Propps-Wright <carol@townofwinnsboro.sc.gov>
Sent: Thursday, May 15, 2025 4:05 PM
To: _STO - Appropriated Contributions <sto.appropriated.contributions@sto.sc.gov>
Subject: [External] Town of Winnsboro Quarterly Report

Good afternoon, Ms. Romaniello.

Attached, you will find the Town of Winnsboro's Q3 Expenditure Report. If you have questions regarding this email, do not hesitate contacting our office.

Regards,
Carol

Carol Propps-Wright, Grants Administrator
Town of Winnsboro
207 N Congress St
Winnsboro, SC 29180
Office: (803) 815-2947 x113
carol@townofwinnsboro.sc.gov

From: _STO - Appropriated Contributions
To: Carol Propps-Wright
Cc: _STO - Appropriated Contributions
Subject: RE: [External] Town of Winnsboro Quarterly Report
Date: Monday, June 2, 2025 3:17:11 PM
Attachments: image007.png

Hey Carol,

The cells that you need to key into should be unlocked while the rest of the document is locked.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: Carol Propps-Wright <carol@townofwinnsboro.sc.gov>
Sent: Monday, June 2, 2025 2:51 PM
To: Romaniello, Meg <meg.romaniello@sto.sc.gov>
Subject: RE: [External] Town of Winnsboro Quarterly Report

The worksheet is locked.

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
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Reporting Period	

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Telephone	803.635.6364
Email	chrisclauson@truvista.net

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Office: (803) 815-2947 x113
carol@townofwinnsboro.sc.gov

From:	Carol Propps-Wright
To:	Romaniello, Meg
Subject:	RE: [External] Town of Winnsboro Quarterly Report
Date:	Monday, June 2, 2025 2:51:28 PM
Attachments:	image004.png

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Reporting Period	

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To: Carol Propps-Wright
Cc: _STO - Appropriated Contributions
Subject: RE: [External] Town of Winnsboro Quarterly Report
Date: Monday, June 2, 2025 2:13:22 PM
Attachments: image005.png
FY25 Quarterly Expenditure Report_template.xlsx
30 Town of Winnsboro - Washington and Congress Downtown District Improvements Original Submission.pdf

---

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Winnsboro, SC 29180
Office: (803) 815-2947 x113
carol@townofwinnsboro.sc.gov

SOUTH CAROLINA OFFICE OF THE STATE TREASURER
CONTRIBUTION EXPENDITURE REPORT

INSTRUCTIONS

Below are details about the various sections of the contribution expenditure report that is due quarterly as well as some answers to frequently asked questions.

- Contribution Information
  - This section should match what was listed on the disbursement request form your organization submitted.
  - The State Agency Providing the Contribution should match what is listed in Proviso 118.20.
- Organization Information
  - This section should match what was listed on the disbursement request form your organization submitted.
- Organization Contact Information and Secondary Organization Contact Information
  - This section should match what was listed on the disbursement request form your organization submitted unless the contacts need to be updated.
    - If updates are needed, please provide the new contact information in this section.
- Reporting Period
  - This represents the period that the expenses occurred.
  - Please select an option from the drop-down menu.
- Accounting of how the funds have been spent:
  - Description
    - This section should match what was listed on the disbursement request form your organization submitted unless you are able to provide additional details than what was originally submitted. If detailed information is available, it is preferred.
  - Budget
    - This section should match what was listed on the disbursement request form your organization submitted.
    - Over time, organizations have had to move funds between budget lines due to a change in need for certain areas. This is allowable as long as the total budget matches what was awarded.
  - Expenditures
    - The total amount for each budget line that was spent during the quarter.
    - If no expenses occurred for a specific budget line during a quarter, please put a zero.
      - Blank columns will lead us to believe that your organization still needs to input data.
- Explanation of any unspent funds
  - This section will only need to be completed on the Q4 report each fiscal year until the funds are fully spent.
- Expenditure Certifications
  - The person who signs this section should be the individual that the organization chooses as the certifier that the information provided is accurate.

Completed forms should be emailed directly to STO.Appropriated.Contributions@sto.sc.gov.

At the end of each fiscal year, after Q4 reports are received, organizations that have funds remaining to be spent will receive an updated template for them to use for the next fiscal year. This updated report will include the balance of what was spent in the previous fiscal year to assist organizations with tracking the remining balance of their funds.

State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2025.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
	X220 - Aid to Subdivisions - Treasurer	

Organization Information	
Entity Name	
Address	
City/State/Zip	
Website	
Tax ID#	
Entity Type	

Reporting Period	
Reporting Period	

Organization Contact Information	
Name	
Position/Title	
Telephone	
Email	

Secondary Organization Contact Information	
Name	
Position/Title	
Telephone	
Email	

Accounting of how the funds have been spent:

Description (Attach additional detail for subgrantees and affiliated nonprofits)	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
						$0.00	$0.00
						$0.00	$0.00
						$0.00	$0.00
						$0.00	$0.00
						$0.00	$0.00
						$0.00	$0.00
						$0.00	$0.00
						$0.00	$0.00
						$0.00	$0.00
Grand Total	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**

Explanation of any unspent funds *(to be provided only if unspent funds remain at the end of the fiscal year)* :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Title

Printed Name

Date

State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
$1,000,000.00	X220 - Aid to Subdivisions - Treasurer	Washington and Congress Downtown District Improvements

Organization Information	
Entity Name	Town of Winnsboro
Address	207 N. Congress Street
City/State/Zip	Winnsboro, SC 29180
Website	www.townofwinnsboro.com
Tax ID #	57-6001128
Entity Type	Municpality
Vendor #	7000033331

Link to Search Vendor Number

Organization Contact Information	
Contact Name	Christopher Clauson
Position/Title	Town Manager
Telephone	803.635.6364
Email	Chris.clauson@townofwinnsboro.sc.gov
Secondary Organization Contact Information	
Name	Cynthia Gawronski
Position/Title	Grant Adminstrator
Telephone	803.815.2947
Email	Cyndi.Gawronski@townofwinnsboro.sc.gov

Plan/Accounting of how these funds will be spent:

Description	Budget	Explanation
Professional Services i.e. design, due diligence	$100,000.00	Design Development and due diligence
Public Space Improvements: Urban Granite Park	$300,000.00	Installation of: Granite Benches, an Interactive Granite sculpture, Pavers & Turf
Stabilization of Thespian Hall	$250,000.00	Hist. Bldg Shell Reinforced with Shade devices for Dining/Private events
Site Improvements (Splash Pad)	$300,000.00	Purchase and installation of this very desired community feature
Demolition and site grading	$50,000.00	As needed for the Community Development Projects listed above
Grand Total	**$1,000,000.00**	

Please explain how these funds will be used to provide a public benefit:

The town of Winnsboro is designed as a walkable one, and is designated a Tree city. The small Town govermment could not fund beautification projects over their needed infrastructure expansions. These funds allow us to finally provide some of the items our residents have been asking for in community meetings, which the Town periodically holds. The Town morale has raised just by the Town having meetings asking our residents what they want for the Town, which would increase better quality of life for our residents. Our Plan/Accounting is based on their priorities, and feedback reported.

Organization Certifications

1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Organization Signature

Town Manager
Title

Chris Clauson
Printed Name

1/16/2025
Date

Certifications of State Agency Providing Contribution

1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act.
2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
3) State Agency certifies that it will make distributions directly to the organization.
4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2025.
5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act.
6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2025.

*

Agency Head Signature

Date

Printed Name

***The undersigned is signing on behalf of the Office of the State Treasurer (STO) and the State Treasurer. Note that STO is not an agency as defined by Executive Order 2022-19 and therefore, is not subject to the requirements therein.**

This packet has been reviewed and is ready for approval and payment.

Reviewed by: _____

Reviewed by: _____

From: Carol Propps-Wright
To: Romaniello, Meg
Subject: FW: [External] Town of Winnsboro Quarterly Report
Date: Monday, June 2, 2025 2:07:38 PM
Attachments: image002.png
doc00139520250516152808.pdf

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								$0.00	$0.00
								$0.00	$0.00
Grand Total	$500,000.00	$0.00	$500,000.00	$54,714.30	$144,401.85	$10,152.00	$0.00	$209,268.15	$290,731.85

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658|Meg.Romaniello@sto.sc.gov

From: Carol Propps-Wright <carol@townofwinnsboro.sc.gov>
Sent: Thursday, May 15, 2025 4:05 PM
To: _STO - Appropriated Contributions <sto.appropriated.contributions@sto.sc.gov>
Subject: [External] Town of Winnsboro Quarterly Report

Good afternoon, Ms. Romaniello.

Attached, you will find the Town of Winnsboro's Q3 Expenditure Report. If you have questions regarding this email, do not hesitate contacting our office.

Regards,
Carol

Carol Propps-Wright, Grants Administrator
Town of Winnsboro
207 N Congress St
Winnsboro, SC 29180
Office: (803) 815-2947 x113
carol@townofwinnsboro.sc.gov

State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
$500,000	X220 - Aid to Subdivisions - Treasurer	Downtown Revitalization

Organization Information	
Entity Name	Town of Winnsboro
Address	207 N. Congress Street
City/State/Zip	Winnsboro, SC 29180
Website	www.townofwinnsboro.com
Tax ID#	57-6001128
Entity Type	Municipality

Reporting Period	
Reporting Period	Quarter 3: January 1, 2025 - March 31, 2025

Organization Contact Information	
Name	Carol Propps-Wright
Position/Title	Grant Administrator
Telephone	(803) 815-2947
Email	carol@townofwinnsboro.sc.gov
Secondary Organization Contact Information	
Name	Christopher Clauson
Position/Title	Town Manager
Telephone	803.635.6364
Email	chrisclauson@townofwinnsboro.sc.gov

Accounting of how the funds have been spent:

Description	Budget	Expenditures							Balance
		FY23 Total	FY24 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Purchase dilapidated bldgs in Winnsboro Downtown Business District	$100,000.00	$0.00	$84,775.24	$15,152.00	$72.76	$10,152.00		$110,152.00	-$10,152.00
Upfit of buildings to create speculative retail space	$350,000.00	$0.00	$8,660.00	$39,562.30	$142,429.09			$190,651.39	$159,348.61
Site improvements (if necessary) for Accessibility & Safety Purposes	$50,000.00	$0.00	$2,562.55		$1,900.00			$4,462.55	$45,537.45
								$0.00	$0.00
								$0.00	$0.00
								$0.00	$0.00
								$0.00	$0.00
								$0.00	$0.00
								$0.00	$0.00
Grand Total	**$500,000.00**	**$0.00**	**$95,997.79**	**$54,714.30**	**$144,401.85**	**$10,152.00**	**$0.00**	**$305,265.94**	**$194,734.06**

Explanation of any unspent funds *(to be provided only if unspent funds remain at the end of the fiscal year)*:

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Carol Propps-Wright
Signature

Carol Propps-Wright
Printed Name

Grants Administrator
Title

May 15, 2025
Date

From: Carol Propps-Wright
To: _STO - Appropriated Contributions; Christopher Clauson
Subject: [External] RE: URGENT RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21
Date: Monday, June 2, 2025 1:42:30 PM

Ms. Romaniello,

I will send it today.

Regards,
Carol

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Monday, June 2, 2025 12:57 PM
To: Christopher Clauson <Chris.Clauson@townofwinnsboro.sc.gov>; Carol Propps-Wright <carol@townofwinnsboro.sc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: URGENT RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21
Importance: High

Hello,

Your Q3 report is **48** days past due. I need this report by the end of the day Wednesday, June 4th.
If you have any questions or need a copy of the template, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, May 13, 2025 4:25 PM
To: Chris.clauson@townofwinnsboro.sc.gov; carol@townofwinnsboro.sc.gov
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

Good afternoon,

At this time, I have not received your Q3 quarterly report for the funds you were awarded in the FY25 Budget Appropriation.
The report was due on the 15th of last month. Please submit it to me by the close of business on Thursday the 15th.
If you have any questions or need a copy of the report template, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, April 1, 2025 5:03 PM
To: Chris.clauson@townofwinnsboro.sc.gov
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

Hello,

Currently my reports show that your organization has funds left unspent from the FY25 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Q3 (ending 3/31/25) update due date: 4/15/25

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: _STO - Appropriated Contributions
To: Chris.clauson@townofwinnsboro.sc.gov; carol@townofwinnsboro.sc.gov
Cc: _STO - Appropriated Contributions
Subject: URGENT RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21
Date: Monday, June 2, 2025 12:56:59 PM
Importance: High

Hello,

Your Q3 report is **48** days past due. I need this report by the end of the day Wednesday, June 4th.
If you have any questions or need a copy of the template, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, May 13, 2025 4:25 PM
To: Chris.clauson@townofwinnsboro.sc.gov; carol@townofwinnsboro.sc.gov
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

Good afternoon,

At this time, I have not received your Q3 quarterly report for the funds you were awarded in the FY25 Budget Appropriation.
The report was due on the 15th of last month. Please submit it to me by the close of business on Thursday the 15th.
If you have any questions or need a copy of the report template, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, April 1, 2025 5:03 PM
To: Chris.clauson@townofwinnsboro.sc.gov
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

Hello,

Currently my reports show that your organization has funds left unspent from the FY25 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Q3 (ending 3/31/25) update due date: 4/15/25

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: _STO - Appropriated Contributions
To: Chris.clauson@townofwinnsboro.sc.gov; carol@townofwinnsboro.sc.gov
Cc: _STO - Appropriated Contributions
Subject: RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21
Date: Tuesday, May 13, 2025 4:24:42 PM

Good afternoon,

At this time, I have not received your Q3 quarterly report for the funds you were awarded in the FY25 Budget Appropriation.
The report was due on the 15th of last month. Please submit it to me by the close of business on Thursday the 15th.
If you have any questions or need a copy of the report template, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, April 1, 2025 5:03 PM
To: Chris.clauson@townofwinnsboro.sc.gov
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

Hello,

Currently my reports show that your organization has funds left unspent from the FY25 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Q3 (ending 3/31/25) update due date: 4/15/25

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: _STO - Appropriated Contributions
To: carol@townofwinnsboro.sc.gov
Cc: _STO - Appropriated Contributions
Subject: RE: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21
Date: Wednesday, April 30, 2025 12:15:47 PM
Attachments: image007.png
FY25 Quarterly Expenditure Report_template.xlsx
30 Town of Winnsboro - Washington and Congress Downtown District Improvements Original Submission.pdf

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Hi Carol,

For the FY25 appropriation (Town of Winnsboro - Washington and Congress Downtown District Improvements - $1,000,000), I am missing the Q3 report.
Attached is documentation relating to the FY25 Earmark Appropriation.

- The first attachment is your quarterly report template. A new one is issued each fiscal year for agencies that have funds left to spend.
- The second attachment is the original disbursement form we received from your organization.

Please let me know if you have any questions.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: Carol Propps-Wright <carol@townofwinnsboro.sc.gov>
Sent: Wednesday, April 30, 2025 9:10 AM
To: Romaniello, Meg <Meg.Romaniello@sto.sc.gov>
Subject: FW: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Good morning, Meg.

I hope this email finds you well. Would please advise of any pending or missing Quarterly reports due from the Town of Winnsboro? I have assumed the role as Grants Administrator and am doing some follow up work to ensure all reports have been submitted. Thank you for your help.

Best Regards,
Carol

From: Cyndi Gawronski
Sent: Monday, April 14, 2025 1:58 PM
To: Christopher Clauson <Chris.Clauson@townofwinnsboro.sc.gov>
Subject: FW: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

From: Cyndi Gawronski
Sent: Friday, October 25, 2024 12:57 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Hello Meg,

I don't know what happened here, with emailing over a wrong quarter, so I am simply going to email again right now. Please review this email and let me know if it this version is correct for you.

Thank you,

Cyndi Gawronski
Town of Winnsboro

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Friday, October 25, 2024 11:42 AM
To: Cyndi Gawronski <Cyndi.Gawronski@townofwinnsboro.sc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

This Message Is From an External Sender
This message came from outside your organization.

Hey Cyndi,

It looks like the reporting period as well as the column for Q1 were left blank. Were there any expenses for the quarter? If there were please resubmit with those expenses. If there were not, I will update the document and send you a copy for your records.

Reporting Period	
Reporting Period	

Telephone	803.6
Email	chrisc

Accounting of how the funds have been spent:					
Description	Budget	FY23 Total	FY24 Total	Quarter 1	Expe Qu
Purchase dilapidated bldgs in Winnsboro Downtown Business District	$100,000.00	$0.00	$84,775.24		
Upfit of buildings to create speculative retail space	$350,000.00	$0.00	$8,660.00		
Site improvements (if necessary) for Accessibility & Safety Purposes	$50,000.00	$0.00	$2,562.55		
Grand Total	$500,000.00	$0.00	$95,997.79	$0.00	

-Meg

Meg Romaniello, MBA, CPM | **Accounting/Fiscal Manager II**
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658|Meg.Romaniello@sto.sc.gov

From: Cyndi Gawronski <Cyndi.Gawronski@townofwinnsboro.sc.gov>
Sent: Wednesday, October 23, 2024 1:56 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21
Importance: High

Hello Meg,

I'm not sure what happened here. I completed that report on 7/12/24 and would swear I had emailed it to you, yet it's not in my sent items. So, I truly apologize for the delay; I thought it had been sent to you.

After this goes through , I am sending up the start-up paperwork for another allocation of funds.

Thanks,

Sincerely,

Cyndi Gawronski

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Wednesday, October 23, 2024 10:39 AM
To: Cyndi Gawronski <Cyndi.Gawronski@townofwinnsboro.sc.gov>; chrisclauson@truvista.net
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Hello,

I have not received your Q1 report that was due last week. Please submit by the end of business this Friday, October 25th.

-Meg

Meg Romaniello, MBA, CPM | **Accounting/Fiscal Manager II**
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658|Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, October 8, 2024 3:14 PM
To: Cyndi Gawronski <Cyndi.Gawronski@townofwinnsboro.sc.gov>; chrisclauson@truvista.net
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Hello,

As of 6/30/24, your organization had funds left unspent from the FY23 Appropriated Earmarks. Attached is the updated form you will use to update your information each quarter for

this fiscal year.

Please update and submit the form to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter. Your next report is due **October 15, 2024**.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | **Accounting/Fiscal Manager II**
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658|Meg.Romaniello@sto.sc.gov

SOUTH CAROLINA OFFICE OF THE STATE TREASURER
CONTRIBUTION EXPENDITURE REPORT

INSTRUCTIONS

Below are details about the various sections of the contribution expenditure report that is due quarterly as well as some answers to frequently asked questions.

- Contribution Information
  - This section should match what was listed on the disbursement request form your organization submitted.
  - The State Agency Providing the Contribution should match what is listed in Proviso 118.20.
- Organization Information
  - This section should match what was listed on the disbursement request form your organization submitted.
- Organization Contact Information and Secondary Organization Contact Information
  - This section should match what was listed on the disbursement request form your organization submitted unless the contacts need to be updated.
    - If updates are needed, please provide the new contact information in this section.
- Reporting Period
  - This represents the period that the expenses occurred.
  - Please select an option from the drop-down menu.
- Accounting of how the funds have been spent:
  - Description
    - This section should match what was listed on the disbursement request form your organization submitted unless you are able to provide additional details than what was originally submitted. If detailed information is available, it is preferred.
  - Budget
    - This section should match what was listed on the disbursement request form your organization submitted.
    - Over time, organizations have had to move funds between budget lines due to a change in need for certain areas. This is allowable as long as the total budget matches what was awarded.
  - Expenditures
    - The total amount for each budget line that was spent during the quarter.
    - If no expenses occurred for a specific budget line during a quarter, please put a zero.
      - Blank columns will lead us to believe that your organization still needs to input data.
- Explanation of any unspent funds
  - This section will only need to be completed on the Q4 report each fiscal year until the funds are fully spent.
- Expenditure Certifications
  - The person who signs this section should be the individual that the organization chooses as the certifier that the information provided is accurate.

Completed forms should be emailed directly to STO.Appropriated.Contributions@sto.sc.gov.

At the end of each fiscal year, after Q4 reports are received, organizations that have funds remaining to be spent will receive an updated template for them to use for the next fiscal year. This updated report will include the balance of what was spent in the previous fiscal year to assist organizations with tracking the remining balance of their funds.

State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2025.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
	X220 - Aid to Subdivisions - Treasurer	

Organization Information	
Entity Name	
Address	
City/State/Zip	
Website	
Tax ID#	
Entity Type	

Reporting Period	
Reporting Period	

Organization Contact Information	
Name	
Position/Title	
Telephone	
Email	

Secondary Organization Contact Information	
Name	
Position/Title	
Telephone	
Email	

Accounting of how the funds have been spent:

Description (Attach additional detail for subgrantees and affiliated nonprofits)	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
						$0.00	$0.00
						$0.00	$0.00
						$0.00	$0.00
						$0.00	$0.00
						$0.00	$0.00
						$0.00	$0.00
						$0.00	$0.00
						$0.00	$0.00
						$0.00	$0.00
Grand Total	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**

Explanation of any unspent funds *(to be provided only if unspent funds remain at the end of the fiscal year)* :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Title

Printed Name

Date

State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
$1,000,000.00	X220 - Aid to Subdivisions - Treasurer	Washington and Congress Downtown District Improvements

Organization Information	
Entity Name	Town of Winnsboro
Address	207 N. Congress Street
City/State/Zip	Winnsboro, SC 29180
Website	www.townofwinnsboro.com
Tax ID #	57-6001128
Entity Type	Municpality
Vendor #	7000033331

Link to Search Vendor Number

Organization Contact Information	
Contact Name	Christopher Clauson
Position/Title	Town Manager
Telephone	803.635.6364
Email	Chris.clauson@townofwinnsboro.sc.gov
Secondary Organization Contact Information	
Name	Cynthia Gawronski
Position/Title	Grant Adminstrator
Telephone	803.815.2947
Email	Cyndi.Gawronski@townofwinnsboro.sc.gov

Plan/Accounting of how these funds will be spent:

Description	Budget	Explanation
Professional Services i.e. design, due diligence	$100,000.00	Design Development and due diligence
Public Space Improvements: Urban Granite Park	$300,000.00	Installation of: Granite Benches, an Interactive Granite sculpture, Pavers & Turf
Stabilization of Thespian Hall	$250,000.00	Hist. Bldg Shell Reinforced with Shade devices for Dining/Private events
Site Improvements (Splash Pad)	$300,000.00	Purchase and installation of this very desired community feature
Demolition and site grading	$50,000.00	As needed for the Community Development Projects listed above
Grand Total	**$1,000,000.00**	

Please explain how these funds will be used to provide a public benefit:

The town of Winnsboro is designed as a walkable one, and is designated a Tree city. The small Town govermment could not fund beautification projects over their needed infrastructure expansions. These funds allow us to finally provide some of the items our residents have been asking for in community meetings, which the Town periodically holds. The Town morale has raised just by the Town having meetings asking our residents what they want for the Town, which would increase better quality of life for our residents. Our Plan/Accounting is based on their priorities, and feedback reported.

Organization Certifications

1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Organization Signature

Town Manager
Title

Chris Clauson
Printed Name

1/16/2025
Date

Certifications of State Agency Providing Contribution

1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act.
2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
3) State Agency certifies that it will make distributions directly to the organization.
4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2025.
5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act.
6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2025.

*

Agency Head Signature

Date

Printed Name

***The undersigned is signing on behalf of the Office of the State Treasurer (STO) and the State Treasurer. Note that STO is not an agency as defined by Executive Order 2022-19 and therefore, is not subject to the requirements therein.**

This packet has been reviewed and is ready for approval and payment.

Reviewed by: _____

Reviewed by: _____

From: Carol Propps-Wright
To: Romaniello, Meg
Subject: FW: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21
Date: Wednesday, April 30, 2025 9:10:41 AM
Attachments: image003.png
Scan Copy of 10 1 24 Expenditure report to State.pdf

Good morning, Meg.

I hope this email finds you well. Would please advise of any pending or missing Quarterly reports due from the Town of Winnsboro? I have assumed the role as Grants Administrator and am doing some follow up work to ensure all reports have been submitted. Thank you for your help.

Best Regards,
Carol

From: Cyndi Gawronski
Sent: Monday, April 14, 2025 1:58 PM
To: Christopher Clauson <Chris.Clauson@townofwinnsboro.sc.gov>
Subject: FW: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

From: Cyndi Gawronski
Sent: Friday, October 25, 2024 12:57 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Hello Meg,

I don't know what happened here, with emailing over a wrong quarter, so I am simply going to email again right now. Please review this email and let me know if it this version is correct for you.

Thank you,

Cyndi Gawronski
Town of Winnsboro

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Friday, October 25, 2024 11:42 AM
To: Cyndi Gawronski <Cyndi.Gawronski@townofwinnsboro.sc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

This Message Is From an External Sender
This message came from outside your organization.

Hey Cyndi,

It looks like the reporting period as well as the column for Q1 were left blank. Were there any expenses for the quarter? If there were please resubmit with those expenses. If there were not, I will update the document and send you a copy for your records.

Reporting Period	
Reporting Period	

Telephone	803.6
Email	chrisc

Accounting of how the funds have been spent:					
					Expe
Description	Budget	FY23 Total	FY24 Total	Quarter 1	Qu
Purchase dilapidated bldgs in Winnsboro Downtown Business District	$100,000.00	$0.00	$84,775.24		
Upfit of buildings to create speculative retail space	$350,000.00	$0.00	$8,660.00		
Site improvements (if necessary) for Accessibility & Safety Purposes	$50,000.00	$0.00	$2,562.55		
Grand Total	$500,000.00	$0.00	$95,997.79	$0.00	

-Meg

Meg Romaniello, MBA, CPM | **Accounting/Fiscal Manager II**
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658|Meg.Romaniello@sto.sc.gov

From: Cyndi Gawronski <Cyndi.Gawronski@townofwinnsboro.sc.gov>
Sent: Wednesday, October 23, 2024 1:56 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21
Importance: High

Hello Meg,

I'm not sure what happened here. I completed that report on 7/12/24 and would swear I had emailed it to you, yet it's not in my sent items. So, I truly apologize for the delay; I thought it had been sent to you.

After this goes through , I am sending up the start-up paperwork for another allocation of funds.

Thanks,

Sincerely,

Cyndi Gawronski

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Wednesday, October 23, 2024 10:39 AM
To: Cyndi Gawronski <Cyndi.Gawronski@townofwinnsboro.sc.gov>; chrisclauson@truvista.net
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Hello,

I have not received your Q1 report that was due last week. Please submit by the end of business this Friday, October 25th.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658|Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, October 8, 2024 3:14 PM
To: Cyndi Gawronski <Cyndi.Gawronski@townofwinnsboro.sc.gov>; chrisclauson@truvista.net
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Hello,

As of 6/30/24, your organization had funds left unspent from the FY23 Appropriated Earmarks. Attached is the updated form you will use to update your information each quarter for this fiscal year.

Please update and submit the form to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.
Your next report is due **October 15, 2024**.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658|Meg.Romaniello@sto.sc.gov

State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
$500,000	X220 - Aid to Subdivisions - Treasurer	Downtown Revitalization

Organization Information	
Entity Name	Town of Winnsboro
Address	207 N. Congress Street
City/State/Zip	Winnsboro, SC 29180
Website	www.townofwinnsboro.com
Tax ID#	57-6001128
Entity Type	Municipality

Reporting Period	
Reporting Period	Quarter 1: July 1, 2024 - September 30, 2024

Organization Contact Information	
Name	Cynthia Gawronski
Position/Title	Grant Administrator
Telephone	(803) 815-2947
Email	cyndi.gawronski@townofwinnsboro.sc.gov
Secondary Organization Contact Information	
Name	Christopher Clauson
Position/Title	Asst. Town Manager
Telephone	803.635.6364
Email	chrisclauson@truvista.net

Accounting of how the funds have been spent:

Description	Budget	Expenditures							Balance
		FY23 Total	FY24 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Purchase dilapidated bldgs in Winnsboro Downtown Business District	$100,000.00	$0.00	$84,775.24	$15,152.00				$99,927.24	$72.76
Upfit of buildings to create speculative retail space	$350,000.00	$0.00	$8,660.00	$39,652.30				$48,312.30	$301,687.70
Site improvements (if necessary) for Accessibility & Safety Purposes	$50,000.00	$0.00	$2,562.55					$2,562.55	$47,437.45
								$0.00	$0.00
								$0.00	$0.00
								$0.00	$0.00
								$0.00	$0.00
								$0.00	$0.00
Grand Total	**$500,000.00**	**$0.00**	**$95,997.79**	**$54,804.30**	**$0.00**	**$0.00**	**$0.00**	**$150,802.09**	**$349,197.91**

Explanation of any unspent funds ***(to be provided only if unspent funds remain at the end of the fiscal year)*** **:**

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Cyndi Gawronski

Printed Name

Grant Administrator

Title

10/23/2024

Date

From:	_STO - Appropriated Contributions
To:	Christopher Clauson
Cc:	Audrey Evans; Audrey Evans; _STO - Appropriated Contributions
Subject:	RE: [External] Quarterly Reports
Date:	Wednesday, April 16, 2025 3:57:37 PM
Attachments:	FY25 Quarterly Expenditure Report_template.xlsx 30 Town of Winnsboro - Washington and Congress Downtown District Improvements Original Submission.pdf

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Hi Chris,

Attached is documentation relating to the FY25 Earmark Appropriation.

- The first attachment is your quarterly report template. A new one is issued each fiscal year for agencies that have funds left to spend.
- The second attachment is the original disbursement form we received from your organization.

If there is any assistance I can provide, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658|Meg.Romaniello@sto.sc.gov

From: Christopher Clauson <Chris.Clauson@townofwinnsboro.sc.gov>
Sent: Tuesday, April 15, 2025 5:28 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Cc: Audrey Evans <aevans1@truvista.net>; Audrey Evans <aevans1@truvista.net>
Subject: [External] Quarterly Reports

Mrs. Romaniello,

I wanted to reach out and apologize for not getting the quarterly report today. Mrs. Gawronski is no longer with the Town of Winnsboro. I am looking through some of the reports that she submitted and I'm still trying to figure out how she was accounting for this. Would you mind sharing the reports and original plan for expenses so we can figure out what changes need to be made. Again I apologize for the situation and appreciate your patience.

Respectfully,
Chris

Chris Clauson, Town Manager

Town of Winnsboro

207 N Congress St

Winnsboro, SC 29180

Office: (803) 635-6364

Cell: (803) 402-7251

chris.clauson@townofwinnsboro.sc.gov

SOUTH CAROLINA OFFICE OF THE STATE TREASURER
CONTRIBUTION EXPENDITURE REPORT

INSTRUCTIONS

Below are details about the various sections of the contribution expenditure report that is due quarterly as well as some answers to frequently asked questions.

- Contribution Information
  - This section should match what was listed on the disbursement request form your organization submitted.
  - The State Agency Providing the Contribution should match what is listed in Proviso 118.20.
- Organization Information
  - This section should match what was listed on the disbursement request form your organization submitted.
- Organization Contact Information and Secondary Organization Contact Information
  - This section should match what was listed on the disbursement request form your organization submitted unless the contacts need to be updated.
    - If updates are needed, please provide the new contact information in this section.
- Reporting Period
  - This represents the period that the expenses occurred.
  - Please select an option from the drop-down menu.
- Accounting of how the funds have been spent:
  - Description
    - This section should match what was listed on the disbursement request form your organization submitted unless you are able to provide additional details than what was originally submitted. If detailed information is available, it is preferred.
  - Budget
    - This section should match what was listed on the disbursement request form your organization submitted.
    - Over time, organizations have had to move funds between budget lines due to a change in need for certain areas. This is allowable as long as the total budget matches what was awarded.
  - Expenditures
    - The total amount for each budget line that was spent during the quarter.
    - If no expenses occurred for a specific budget line during a quarter, please put a zero.
      - Blank columns will lead us to believe that your organization still needs to input data.
- Explanation of any unspent funds
  - This section will only need to be completed on the Q4 report each fiscal year until the funds are fully spent.
- Expenditure Certifications
  - The person who signs this section should be the individual that the organization chooses as the certifier that the information provided is accurate.

Completed forms should be emailed directly to STO.Appropriated.Contributions@sto.sc.gov.

At the end of each fiscal year, after Q4 reports are received, organizations that have funds remaining to be spent will receive an updated template for them to use for the next fiscal year. This updated report will include the balance of what was spent in the previous fiscal year to assist organizations with tracking the remining balance of their funds.

State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2025.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
	X220 - Aid to Subdivisions - Treasurer	

Organization Information	
Entity Name	
Address	
City/State/Zip	
Website	
Tax ID#	
Entity Type	

Reporting Period	
Reporting Period	

Organization Contact Information	
Name	
Position/Title	
Telephone	
Email	

Secondary Organization Contact Information	
Name	
Position/Title	
Telephone	
Email	

Accounting of how the funds have been spent:

Description (Attach additional detail for subgrantees and affiliated nonprofits)	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
						$0.00	$0.00
						$0.00	$0.00
						$0.00	$0.00
						$0.00	$0.00
						$0.00	$0.00
						$0.00	$0.00
						$0.00	$0.00
						$0.00	$0.00
						$0.00	$0.00
Grand Total	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**

Explanation of any unspent funds *(to be provided only if unspent funds remain at the end of the fiscal year)* :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Title

Printed Name

Date

State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
$1,000,000.00	X220 - Aid to Subdivisions - Treasurer	Washington and Congress Downtown District Improvements

Organization Information	
Entity Name	Town of Winnsboro
Address	207 N. Congress Street
City/State/Zip	Winnsboro, SC 29180
Website	www.townofwinnsboro.com
Tax ID #	57-6001128
Entity Type	Municpality
Vendor #	7000033331

Link to Search Vendor Number

Organization Contact Information	
Contact Name	Christopher Clauson
Position/Title	Town Manager
Telephone	803.635.6364
Email	Chris.clauson@townofwinnsboro.sc.gov
Secondary Organization Contact Information	
Name	Cynthia Gawronski
Position/Title	Grant Adminstrator
Telephone	803.815.2947
Email	Cyndi.Gawronski@townofwinnsboro.sc.gov

Plan/Accounting of how these funds will be spent:

Description	Budget	Explanation
Professional Services i.e. design, due diligence	$100,000.00	Design Development and due diligence
Public Space Improvements: Urban Granite Park	$300,000.00	Installation of: Granite Benches, an Interactive Granite sculpture, Pavers & Turf
Stabilization of Thespian Hall	$250,000.00	Hist. Bldg Shell Reinforced with Shade devices for Dining/Private events
Site Improvements (Splash Pad)	$300,000.00	Purchase and installation of this very desired community feature
Demolition and site grading	$50,000.00	As needed for the Community Development Projects listed above
Grand Total	**$1,000,000.00**	

Please explain how these funds will be used to provide a public benefit:

The town of Winnsboro is designed as a walkable one, and is designated a Tree city. The small Town govermment could not fund beautification projects over their needed infrastructure expansions. These funds allow us to finally provide some of the items our residents have been asking for in community meetings, which the Town periodically holds. The Town morale has raised just by the Town having meetings asking our residents what they want for the Town, which would increase better quality of life for our residents. Our Plan/Accounting is based on their priorities, and feedback reported.

Organization Certifications

1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Organization Signature

Town Manager
Title

Chris Clauson
Printed Name

1/16/2025
Date

Certifications of State Agency Providing Contribution

1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act.
2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
3) State Agency certifies that it will make distributions directly to the organization.
4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2025.
5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act.
6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2025.

*

Agency Head Signature

Date

Printed Name

***The undersigned is signing on behalf of the Office of the State Treasurer (STO) and the State Treasurer. Note that STO is not an agency as defined by Executive Order 2022-19 and therefore, is not subject to the requirements therein.**

This packet has been reviewed and is ready for approval and payment.

Reviewed by: _____

Reviewed by: _____

From:	Christopher Clauson
To:	_STO - Appropriated Contributions
Cc:	Audrey Evans; Audrey Evans
Subject:	[External] Quarterly Reports
Date:	Tuesday, April 15, 2025 5:28:02 PM

Mrs. Romaniello,

I wanted to reach out and apologize for not getting the quarterly report today. Mrs. Gawronski is no longer with the Town of Winnsboro. I am looking through some of the reports that she submitted and I'm still trying to figure out how she was accounting for this. Would you mind sharing the reports and original plan for expenses so we can figure out what changes need to be made. Again I apologize for the situation and appreciate your patience.

Respectfully,
Chris

Chris Clauson, Town Manager
Town of Winnsboro
207 N Congress St
Winnsboro, SC 29180
Office: (803) 635-6364
Cell: (803) 402-7251
chris.clauson@townofwinnsboro.sc.gov

From: _STO - Appropriated Contributions
To: Chris.clauson@townofwinnsboro.sc.gov
Cc: _STO - Appropriated Contributions
Subject: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21
Date: Tuesday, April 1, 2025 5:02:56 PM

Hello,

Currently my reports show that your organization has funds left unspent from the FY25 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Q3 (ending 3/31/25) update due date: 4/15/25

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From:	Cyndi Gawronski
To:	_STO - Appropriated Contributions
Subject:	RE: [External] Town of Winnsboro reporting status
Date:	Tuesday, February 11, 2025 1:56:24 PM

Thank you, Meg!

Have a wonderful day.

Sincerely,

Cyndi

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, February 11, 2025 11:58 AM
To: Cyndi Gawronski <Cyndi.Gawronski@townofwinnsboro.sc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] Town of Winnsboro reporting status

Hey Cyndi,

I believe you are good to go.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658|Meg.Romaniello@sto.sc.gov

From: Cyndi Gawronski <Cyndi.Gawronski@townofwinnsboro.sc.gov>
Sent: Monday, February 10, 2025 10:10 AM
To: Romaniello, Meg <Meg.Romaniello@sto.sc.gov>
Subject: [External] Town of Winnsboro reporting status

Hello Meg,

I hope this email finds you well this morning. I am writing to ask if we are now all straight with all the earmark reporting? Please let me know, thank you.

Sincerely,

Cyndi Gawronski
Grant Administrator
Town of Winnsboro

803.815.2947

From:	_STO - Appropriated Contributions
To:	Cyndi Gawronski
Cc:	_STO - Appropriated Contributions
Subject:	RE: [External] Town of Winnsboro reporting status
Date:	Tuesday, February 11, 2025 11:58:25 AM

Hey Cyndi,

I believe you are good to go.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658|Meg.Romaniello@sto.sc.gov

From: Cyndi Gawronski <Cyndi.Gawronski@townofwinnsboro.sc.gov>
Sent: Monday, February 10, 2025 10:10 AM
To: Romaniello, Meg <Meg.Romaniello@sto.sc.gov>
Subject: [External] Town of Winnsboro reporting status

Hello Meg,

I hope this email finds you well this morning. I am writing to ask if we are now all straight with all the earmark reporting? Please let me know, thank you.

Sincerely,

Cyndi Gawronski
Grant Administrator
Town of Winnsboro

803.815.2947

From: Cyndi Gawronski
To: Romaniello, Meg
Subject: [External] Town of Winnsboro reporting status
Date: Monday, February 10, 2025 10:09:52 AM

Hello Meg,

I hope this email finds you well this morning. I am writing to ask if we are now all straight with all the earmark reporting? Please let me know, thank you.

Sincerely,

Cyndi Gawronski
Grant Administrator
Town of Winnsboro

803.815.2947

From: Romaniello, Meg
To: Chris.clauson@townofwinnsboro.sc.gov; Cyndi Gawronski
Cc: _STO - Appropriated Contributions
Subject: FY25 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report Information
Date: Monday, February 3, 2025 3:11:47 PM
Attachments: Appropriated Grants Letter - Town of Winnsboro - Washington and Congress Downtown District Improvements.pdf
Quarterly Expenditure Report Instructions.pdf
FY25 Quarterly Expenditure Report_template.xlsx

Hello,

Please see attached for your payment confirmation letter.
I have also included your quarterly expenditure report spreadsheet that you will use as well as instructions.
Below is the schedule of when quarterly reports are due. Your first quarterly report will be due **April 15, 2025**.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

* Quarterly Update requirement continues until all funds have been spent.

Since funds are just being received, your organization may not have any expenditures to report. If that is the case, you will put zeros in the expenditure section with the quarters that had no expenses.
Please note that we must have separate quarterly expenditure reports per appropriation.
If you have any questions or issues with the spreadsheet, please do not hesitate to reach out.

Thank you,
Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office

1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658|STO.Appropriated.Contributions@sto.sc.gov

THE HONORABLE CURTIS M. LOFTIS, JR.
State Treasurer

February 3, 2025

Chris Clauson and Cynthia Gawronski
Town of Winnsboro
207 North Congress Street
Winnsboro, South Carolina 29180

Dear Chris Clauson and Cynthia Gawronski:

Thank you for submitting the required documentation outlined in Budget Proviso 117.21 to receive funds from the Appropriations Act. An ACH payment has been processed for $1,000,000 representing your organization's appropriated contributions. In accordance with Budget Proviso 117.21, you will now need to submit quarterly updates on funds spent. A schedule has been provided below for your reference. Your first quarterly report will be due April 15, 2025.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

* Quarterly Update requirement continues until all funds have been spent.

The template for the quarterly reports is attached. If your organization has multiple appropriated contributions, each contribution will need a quarterly report. All completed reports should be submitted via email to STO.Appropriated.Contributions@sto.sc.gov.

Should you have any questions, please email me at the address above or call me at (803)734-2658.

Sincerely,

Meg Romaniello
Accounting/Fiscal Manager II

SOUTH CAROLINA OFFICE OF THE STATE TREASURER
CONTRIBUTION EXPENDITURE REPORT

INSTRUCTIONS

Below are details about the various sections of the contribution expenditure report that is due quarterly as well as some answers to frequently asked questions.

- Contribution Information
  - This section should match what was listed on the disbursement request form your organization submitted.
  - The State Agency Providing the Contribution should match what is listed in Proviso 118.20.
- Organization Information
  - This section should match what was listed on the disbursement request form your organization submitted.
- Organization Contact Information and Secondary Organization Contact Information
  - This section should match what was listed on the disbursement request form your organization submitted unless the contacts need to be updated.
    - If updates are needed, please provide the new contact information in this section.
- Reporting Period
  - This represents the period that the expenses occurred.
  - Please select an option from the drop-down menu.
- Accounting of how the funds have been spent:
  - Description
    - This section should match what was listed on the disbursement request form your organization submitted unless you are able to provide additional details than what was originally submitted. If detailed information is available, it is preferred.
  - Budget
    - This section should match what was listed on the disbursement request form your organization submitted.
    - Over time, organizations have had to move funds between budget lines due to a change in need for certain areas. This is allowable as long as the total budget matches what was awarded.
  - Expenditures
    - The total amount for each budget line that was spent during the quarter.
    - If no expenses occurred for a specific budget line during a quarter, please put a zero.
      - Blank columns will lead us to believe that your organization still needs to input data.
- Explanation of any unspent funds
  - This section will only need to be completed on the Q4 report each fiscal year until the funds are fully spent.
- Expenditure Certifications
  - The person who signs this section should be the individual that the organization chooses as the certifier that the information provided is accurate.

Completed forms should be emailed directly to STO.Appropriated.Contributions@sto.sc.gov.

At the end of each fiscal year, after Q4 reports are received, organizations that have funds remaining to be spent will receive an updated template for them to use for the next fiscal year. This updated report will include the balance of what was spent in the previous fiscal year to assist organizations with tracking the remining balance of their funds.

SOUTH CAROLINA OFFICE OF THE STATE TREASURER
CONTRIBUTION EXPENDITURE REPORT

INSTRUCTIONS

Below are details about the various sections of the contribution expenditure report that is due quarterly as well as some answers to frequently asked questions.

- Contribution Information
  - This section should match what was listed on the disbursement request form your organization submitted.
  - The State Agency Providing the Contribution should match what is listed in Proviso 118.20.
- Organization Information
  - This section should match what was listed on the disbursement request form your organization submitted.
- Organization Contact Information and Secondary Organization Contact Information
  - This section should match what was listed on the disbursement request form your organization submitted unless the contacts need to be updated.
    - If updates are needed, please provide the new contact information in this section.
- Reporting Period
  - This represents the period that the expenses occurred.
  - Please select an option from the drop-down menu.
- Accounting of how the funds have been spent:
  - Description
    - This section should match what was listed on the disbursement request form your organization submitted unless you are able to provide additional details than what was originally submitted. If detailed information is available, it is preferred.
  - Budget
    - This section should match what was listed on the disbursement request form your organization submitted.
    - Over time, organizations have had to move funds between budget lines due to a change in need for certain areas. This is allowable as long as the total budget matches what was awarded.
  - Expenditures
    - The total amount for each budget line that was spent during the quarter.
    - If no expenses occurred for a specific budget line during a quarter, please put a zero.
      - Blank columns will lead us to believe that your organization still needs to input data.
- Explanation of any unspent funds
  - This section will only need to be completed on the Q4 report each fiscal year until the funds are fully spent.
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At the end of each fiscal year, after Q4 reports are received, organizations that have funds remaining to be spent will receive an updated template for them to use for the next fiscal year. This updated report will include the balance of what was spent in the previous fiscal year to assist organizations with tracking the remining balance of their funds.

State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2025.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
	X220 - Aid to Subdivisions - Treasurer	

Organization Information	
Entity Name	
Address	
City/State/Zip	
Website	
Tax ID#	
Entity Type	

Reporting Period	
Reporting Period	

Organization Contact Information	
Name	
Position/Title	
Telephone	
Email	

Secondary Organization Contact Information	
Name	
Position/Title	
Telephone	
Email	

Accounting of how the funds have been spent:

Description (Attach additional detail for subgrantees and affiliated nonprofits)	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
						$0.00	$0.00
						$0.00	$0.00
						$0.00	$0.00
						$0.00	$0.00
						$0.00	$0.00
						$0.00	$0.00
						$0.00	$0.00
						$0.00	$0.00
						$0.00	$0.00
Grand Total	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**

Explanation of any unspent funds *(to be provided only if unspent funds remain at the end of the fiscal year)* :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Title

Printed Name

Date

From:	Cyndi Gawronski
To:	_STO - Appropriated Contributions
Subject:	RE: [External] FY25 Earmarked Appropriations Disbursement Request form_update.xlsx
Date:	Friday, January 24, 2025 4:11:56 PM
Attachments:	image001.png image002.png

Hello meg!

All mail goes to the PO Box. Deliveries are to the physical street address of Town Hall, as a general rule.

Sincerely,

Cyndi Gawronski
Town of Winnsboro

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Friday, January 24, 2025 4:00 PM
To: Cyndi Gawronski <Cyndi.Gawronski@townofwinnsboro.sc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] FY25 Earmarked Appropriations Disbursement Request form_update.xlsx

Hey Cyndi,

I just wanted to confirm that you utilize your PO Box in addition to your physical address, correct?

Supplier	7000033331

Preview

Name

Title	
Name	TOWN OF WINNSBORO

Search Terms

Search term 1/2	TOWN	TOWN

Street Address

House Number/Street				
District	FAIRFIELD			
City/State/ZIP Code	WINNSBORO		SC	29180
Country	US	USA		South Carolina
Time Zone	EST	Jurisdiction	4103900000	

PO Box Address

PO Box	209
Postal Code	29180

Organization Information	
Entity Name	Town of Winnsboro
Address	207 N. Congress Street
City/State/Zip	Winnsboro, SC 29180
Website	www.townofwinnsboro.com
Tax ID #	57-6001128
Entity Type	Municpality
Vendor #	7000033331

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658|Meg.Romaniello@sto.sc.gov

From: Cyndi Gawronski <Cyndi.Gawronski@townofwinnsboro.sc.gov>
Sent: Thursday, January 16, 2025 4:00 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] FY25 Earmarked Appropriations Disbursement Request form_update.xlsx
Importance: High

Here is the signed report, Meg!

Thank you,

Cyndi Gawronski
Town of Winnsboro

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Thursday, January 16, 2025 3:46 PM
To: Cyndi Gawronski <Cyndi.Gawronski@townofwinnsboro.sc.gov>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] FY25 Earmarked Appropriations Disbursement Request form_update.xlsx

Hey Cyndi,

I had emailed on the 9th that the amount section was empty in the document you had sent me. I don't see that I received anything afterwards.
I looked at the spreadsheet you sent today, and it has the amount listed so it just needs to be signed and then I can move it forward in the review/approval process.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658|Meg.Romaniello@sto.sc.gov

From: Cyndi Gawronski <Cyndi.Gawronski@townofwinnsboro.sc.gov>
Sent: Thursday, January 16, 2025 1:39 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: [External] FY25 Earmarked Appropriations Disbursement Request form_update.xlsx

I never heard back, on this submittal, so, I'm sending it over again.

I'm also being asked by the Town Manager on the status of the $1 Million Dollar allotment. Can you share anything with me on when it will arrive here?

Thanks, as always.

Sincerely,

Cyndi Gawronski
Town of Winnsboro

From: _STO - Appropriated Contributions
To: Cyndi Gawronski
Cc: _STO - Appropriated Contributions
Subject: RE: [External] FY25 Earmarked Appropriations Disbursement Request form_update.xlsx
Date: Friday, January 24, 2025 3:59:36 PM
Attachments: image002.png
image005.png

Hey Cyndi,

I just wanted to confirm that you utilize your PO Box in addition to your physical address, correct?

Supplier 7000033331

Preview

Name

Title	
Name	TOWN OF WINNSBORO

Search Terms

Search term 1/2	TOWN	TOWN

Street Address

House Number/Street				
District	FAIRFIELD			
City/State/ZIP Code	WINNSBORO		SC	29180
Country	US	USA		South Carolina
Time Zone	EST	Jurisdiction	4103900000	

PO Box Address

PO Box	209
Postal Code	29180

Organization Information	
Entity Name	Town of Winnsboro
Address	207 N. Congress Street
City/State/Zip	Winnsboro, SC 29180
Website	www.townofwinnsboro.com
Tax ID #	57-6001128
Entity Type	Municpality
Vendor #	7000033331

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658|Meg.Romaniello@sto.sc.gov

From: Cyndi Gawronski <Cyndi.Gawronski@townofwinnsboro.sc.gov>
Sent: Thursday, January 16, 2025 4:00 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] FY25 Earmarked Appropriations Disbursement Request form_update.xlsx
Importance: High

Here is the signed report, Meg!

Thank you,

Cyndi Gawronski
Town of Winnsboro

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Thursday, January 16, 2025 3:46 PM
To: Cyndi Gawronski <Cyndi.Gawronski@townofwinnsboro.sc.gov>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] FY25 Earmarked Appropriations Disbursement Request form_update.xlsx

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Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658|Meg.Romaniello@sto.sc.gov

From: Cyndi Gawronski <Cyndi.Gawronski@townofwinnsboro.sc.gov>
Sent: Thursday, January 16, 2025 1:39 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: [External] FY25 Earmarked Appropriations Disbursement Request form_update.xlsx

I never heard back, on this submittal, so, I'm sending it over again.

I'm also being asked by the Town Manager on the status of the $1 Million Dollar allotment. Can you share anything with me on when it will arrive here?

Thanks, as always.

Sincerely,

Cyndi Gawronski
Town of Winnsboro

From:	Cyndi Gawronski
To:	_STO - Appropriated Contributions
Subject:	RE: [External] FY25 Earmarked Appropriations Disbursement Request form_update.xlsx
Date:	Thursday, January 16, 2025 4:02:05 PM
Attachments:	STO- Report 01 16 25.pdf
Importance:	High

Here is the signed report, Meg!

Thank you,

Cyndi Gawronski
Town of Winnsboro

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Thursday, January 16, 2025 3:46 PM
To: Cyndi Gawronski <Cyndi.Gawronski@townofwinnsboro.sc.gov>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] FY25 Earmarked Appropriations Disbursement Request form_update.xlsx

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Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658|Meg.Romaniello@sto.sc.gov

From: Cyndi Gawronski <Cyndi.Gawronski@townofwinnsboro.sc.gov>
Sent: Thursday, January 16, 2025 1:39 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: [External] FY25 Earmarked Appropriations Disbursement Request form_update.xlsx

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Thanks, as always.

Sincerely,

Cyndi Gawronski
Town of Winnsboro

State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
$1,000,000.00	X220 - Aid to Subdivisions - Treasurer	Washington and Congress Downtown District Improvements

Organization Information	
Entity Name	Town of Winnsboro
Address	207 N. Congress Street
City/State/Zip	Winnsboro, SC 29180
Website	www.townofwinnsboro.com
Tax ID #	57-6001128
Entity Type	Municpality
Vendor #	7000033331

Link to Search Vendor Number

Organization Contact Information	
Contact Name	Christopher Clauson
Position/Title	Town Manager
Telephone	803.635.6364
Email	Chris.clauson@townofwinnsboro.sc.gov
Secondary Organization Contact Information	
Name	Cynthia Gawronski
Position/Title	Grant Adminstrator
Telephone	803.815.2947
Email	Cyndi.Gawronski@townofwinnsboro.sc.gov

Plan/Accounting of how these funds will be spent:

Description	Budget	Explanation
Professional Services i.e. design, due diligence	$100,000.00	Design Development and due diligence
Public Space Improvements: Urban Granite Park	$300,000.00	Installation of: Granite Benches, an Interactive Granite sculpture, Pavers & Turf
Stabilization of Thespian Hall	$250,000.00	Hist. Bldg Shell Reinforced with Shade devices for Dining/Private events
Site Improvements (Splash Pad)	$300,000.00	Purchase and installation of this very desired community feature
Demolition and site grading	$50,000.00	As needed for the Community Development Projects listed above
Grand Total	**$1,000,000.00**	

Please explain how these funds will be used to provide a public benefit:

The town of Winnsboro is designed as a walkable one, and is designated a Tree city. The small Town govermment could not fund beautification projects over their needed infrastructure expansions. These funds allow us to finally provide some of the items our residents have been asking for in community meetings, which the Town periodically holds. The Town morale has raised just by the Town having meetings asking our residents what they want for the Town, which would increase better quality of life for our residents. Our Plan/Accounting is based on their priorities, and feedback reported.

Organization Certifications

1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Organization Signature

Town Manager
Title

Chris Clauson
Printed Name

1/16/2025
Date

Certifications of State Agency Providing Contribution

1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act.
2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
3) State Agency certifies that it will make distributions directly to the organization.
4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2025.
5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act.
6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2025.

*

Agency Head Signature

Date

Printed Name

***The undersigned is signing on behalf of the Office of the State Treasurer (STO) and the State Treasurer. Note that STO is not an agency as defined by Executive Order 2022-19 and therefore, is not subject to the requirements therein.**

This packet has been reviewed and is ready for approval and payment.

Reviewed by: _____

Reviewed by: _____

From: _STO - Appropriated Contributions
To: Cyndi Gawronski; _STO - Appropriated Contributions
Subject: RE: [External] FY25 Earmarked Appropriations Disbursement Request form_update.xlsx
Date: Thursday, January 16, 2025 3:45:48 PM

Hey Cyndi,

I had emailed on the 9th that the amount section was empty in the document you had sent me. I don't see that I received anything afterwards.
I looked at the spreadsheet you sent today, and it has the amount listed so it just needs to be signed and then I can move it forward in the review/approval process.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658|Meg.Romaniello@sto.sc.gov

From: Cyndi Gawronski <Cyndi.Gawronski@townofwinnsboro.sc.gov>
Sent: Thursday, January 16, 2025 1:39 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: [External] FY25 Earmarked Appropriations Disbursement Request form_update.xlsx

I never heard back, on this submittal, so, I'm sending it over again.

I'm also being asked by the Town Manager on the status of the $1 Million Dollar allotment. Can you share anything with me on when it will arrive here?

Thanks, as always.

Sincerely,

Cyndi Gawronski
Town of Winnsboro

From:	Cyndi Gawronski
To:	_STO - Appropriated Contributions
Subject:	[External] FY25 Earmarked Appropriations Disbursement Request form_update.xlsx
Date:	Thursday, January 16, 2025 1:41:24 PM
Attachments:	FY25 Earmarked Appropriations Disbursement Request form_update.xlsx

---

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Town of Winnsboro

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Contribution Information

Amount	State Agency Providing the Contribution	Purpose
$1,000,000.00	X220 - Aid to Subdivisions - Treasurer	Washington and Congress Downtown District Improvements

Organization Information	
Entity Name	Town of Winnsboro
Address	207 N. Congress Street
City/State/Zip	Winnsboro, SC 29180
Website	www.townofwinnsboro.com
Tax ID #	57-6001128
Entity Type	Municpality
Vendor #	7000033331

Link to Search Vendor Number

Organization Contact Information	
Contact Name	Christopher Clauson
Position/Title	Town Manager
Telephone	803.635.6364
Email	Chris.clauson@townofwinnsboro.sc.gov
Secondary Organization Contact Information	
Name	Cynthia Gawronski
Position/Title	Grant Adminstrator
Telephone	803.815.2947
Email	Cyndi.Gawronski@townofwinnsboro.sc.gov

Plan/Accounting of how these funds will be spent:

Description	Budget	Explanation
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Stabilization of Thespian Hall	$250,000.00	Hist. Bldg Shell Reinforced with Shade devices for Dining/Private events
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Grand Total	**$1,000,000.00**	

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3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Organization Signature

Town Manager
Title

Chris Clauson
Printed Name

1/9/2025
Date

Certifications of State Agency Providing Contribution

1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act.
2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
3) State Agency certifies that it will make distributions directly to the organization.
4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2025.
5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act.
6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2025.

*

Agency Head Signature

Date

Printed Name

***The undersigned is signing on behalf of the Office of the State Treasurer (STO) and the State Treasurer. Note that STO is not an agency as defined by Executive Order 2022-19 and therefore, is not subject to the requirements therein.**

This packet has been reviewed and is ready for approval and payment.

Reviewed by:

Reviewed by:

From:	giSTT Message
To:	Romaniello, Meg
Subject:	[External] Voice Message from GAWRONSKI,CYNTH (803-369-0301) on 1/16/25 11:28 AM for 8037342658
Date:	Thursday, January 16, 2025 11:30:44 AM
Attachments:	8033690301-011625-112836-8037342658-1173811-1.wav

Voice Message from GAWRONSKI,CYNTH (803-369-0301) on 1/16/25 11:28 AM (61 second msg)

MESSAGE:

"Good morning Meg. This is Cindy Goronsky with the Town of Winsborough. This phone number is my personal cell which I have to use today because my phone is not working today. So please use this number. But when you get a chance I would appreciate it if you would call me. We would like to know the status of $1 million that we received, you know, the Noticing State Appropriated Contributions 2425, $1 million, and it's called Town of Winsborough, Washington and Congress, Downtown District Improvements. So I am trying to set up everything and we have not received a million dollars. Nothing has been wired. So is there a time frame you can give me or can you just tell me any details so I can go back to my finance director and tell her whatever you tell me? Thank you so much. It is the 16th at 11.30. Bye."

There are 0 new and 0 old messages in your mailbox.

From:	_STO - Appropriated Contributions
To:	Cyndi Gawronski
Cc:	_STO - Appropriated Contributions
Subject:	RE: [External] Do you need the original Signature on this form?
Date:	Thursday, January 9, 2025 3:34:16 PM
Attachments:	image005.png

Hey Cyndi,

The amount section looks to still be empty in the Contribution Information section. It should match the amount of the award.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658|Meg.Romaniello@sto.sc.gov

From: Cyndi Gawronski <Cyndi.Gawronski@townofwinnsboro.sc.gov>
Sent: Thursday, January 9, 2025 11:33 AM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] Do you need the original Signature on this form?

Hello meg,

Chris is out of the Office today all day. I'm sending this just so you can verify I got the data reported to you right this time. I do believe we are open a half day tomorrow, so I'll have the signed form for you asap.

Sincerely,

Cyndi Gawronski
Town of Winnsboro

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Wednesday, January 8, 2025 3:43 PM
To: Cyndi Gawronski <Cyndi.Gawronski@townofwinnsboro.sc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] Do you need the original Signature on this form?

Hey Cyndi,

I

I did a quick review and there are a few areas that need to be updated.

The Amount section in the contribution section needs to match the award.

The vendor number section was missing your vendor number. 7000033331 was the vendor number that was used in FY23.

Please update and resubmit. If you have any questions, please let me know.

		Con
Amount	State Agency Providing the Contribution	
	X220 - Aid to Subdivisions - Treasurer	Washi

Organization Information	
Entity Name	Town of Winnsboro
Address	207 N. Congress Street
City/State/Zip	Winnsboro, SC 29180
Website	www.townofwinnsboro.com
Tax ID #	57-6001128
Entity Type	Municpality
Vendor #	

Link to Search Vendor Number

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658|Meg.Romaniello@sto.sc.gov

From: Cyndi Gawronski <Cyndi.Gawronski@townofwinnsboro.sc.gov>
Sent: Tuesday, January 7, 2025 2:19 PM
To: Romaniello, Meg <Meg.Romaniello@sto.sc.gov>
Subject: [External] Do you need the original Signature on this form?

Hello Meg,

Checking here now to see if I need to actually mail you this newest Request for Contribution form?

Sincerely,

Cyndi Gawronski
Grant Administrator
Town of Winnsboro

803.815.2947

From:	Cyndi Gawronski
To:	_STO - Appropriated Contributions
Subject:	RE: [External] Do you need the original Signature on this form?
Date:	Thursday, January 9, 2025 11:35:37 AM
Attachments:	image001.png FY25 Earmarked Appropriations Disbursement Request form_update.xlsx

---

Hello meg,

Chris is out of the Office today all day. I'm sending this just so you can verify I got the data reported to you right this time. I do believe we are open a half day tomorrow, so I'll have the signed form for you asap.

Sincerely,

Cyndi Gawronski
Town of Winnsboro

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Wednesday, January 8, 2025 3:43 PM
To: Cyndi Gawronski <Cyndi.Gawronski@townofwinnsboro.sc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] Do you need the original Signature on this form?

Hey Cyndi,

I

I did a quick review and there are a few areas that need to be updated.
The Amount section in the contribution section needs to match the award.
The vendor number section was missing your vendor number. 7000033331 was the vendor number that was used in FY23.
Please update and resubmit. If you have any questions, please let me know.

		Con
Amount	State Agency Providing the Contribution	
	X220 - Aid to Subdivisions - Treasurer	Washi

Organization Information	
Entity Name	Town of Winnsboro
Address	207 N. Congress Street
City/State/Zip	Winnsboro, SC 29180
Website	www.townofwinnsboro.com
Tax ID #	57-6001128
Entity Type	Municpality
Vendor #	

Link to Search Vendor Number

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658|Meg.Romaniello@sto.sc.gov

From: Cyndi Gawronski <Cyndi.Gawronski@townofwinnsboro.sc.gov>
Sent: Tuesday, January 7, 2025 2:19 PM
To: Romaniello, Meg <Meg.Romaniello@sto.sc.gov>
Subject: [External] Do you need the original Signature on this form?

Hello Meg,

Checking here now to see if I need to actually mail you this newest Request for Contribution form?

Sincerely,

Cyndi Gawronski
Grant Administrator
Town of Winnsboro

803.815.2947

State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
	X220 - Aid to Subdivisions - Treasurer	Washington and Congress Downtown District Improvements

Organization Information	
Entity Name	Town of Winnsboro
Address	207 N. Congress Street
City/State/Zip	Winnsboro, SC 29180
Website	www.townofwinnsboro.com
Tax ID #	57-6001128
Entity Type	Municpality
Vendor #	7000033331

Link to Search Vendor Number

Organization Contact Information	
Contact Name	Christopher Clauson
Position/Title	Town Manager
Telephone	803.635.6364
Email	Chris.clauson@townofwinnsboro.sc.gov
Secondary Organization Contact Information	
Name	Cynthia Gawronski
Position/Title	Grant Adminstrator
Telephone	803.815.2947
Email	Cyndi.Gawronski@townofwinnsboro.sc.gov

Plan/Accounting of how these funds will be spent:

Description	Budget	Explanation
Professional Services i.e. design, due diligence	$100,000.00	Design Development and due diligence
Public Space Improvements: Urban Granite Park	$300,000.00	Installation of: Granite Benches, an Interactive Granite sculpture, Pavers & Turf
Stabilization of Thespian Hall	$250,000.00	Hist. Bldg Shell Reinforced with Shade devices for Dining/Private events
Site Improvements (Splash Pad)	$300,000.00	Purchase and installation of this very desired community feature
Demolition and site grading	$50,000.00	As needed for the Community Development Projects listed above
Grand Total	**$1,000,000.00**	

Please explain how these funds will be used to provide a public benefit:

The town of Winnsboro is designed as a walkable one, and is designated a Tree city. The small Town govermment could not fund beautification projects over their needed infrastructure expansions. These funds allow us to finally provide some of the items our residents have been asking for in community meetings, which the Town periodically holds. The Town morale has raised just by the Town having meetings asking our residents what they want for the Town, which would increase better quality of life for our residents. Our Plan/Accounting is based on their priorities, and feedback reported.

Organization Certifications

1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Organization Signature

Town Manager
Title

Chris Clauson
Printed Name

1/9/2025
Date

Certifications of State Agency Providing Contribution

1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act.
2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
3) State Agency certifies that it will make distributions directly to the organization.
4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2025.
5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act.
6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2025.

*

Agency Head Signature

Date

Printed Name

***The undersigned is signing on behalf of the Office of the State Treasurer (STO) and the State Treasurer. Note that STO is not an agency as defined by Executive Order 2022-19 and therefore, is not subject to the requirements therein.**

This packet has been reviewed and is ready for approval and payment.

Reviewed by:

Reviewed by:

Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

Members of Your Organization's Governing Board	
Name	**Board Position, if applicable**

Your Organization's Executive Officer	
Name	**Title**

From: _STO - Appropriated Contributions
To: Cyndi Gawronski
Cc: _STO - Appropriated Contributions
Subject: RE: [External] Do you need the original Signature on this form?
Date: Wednesday, January 8, 2025 3:42:50 PM
Attachments: image002.png

Hey Cyndi,

I did a quick review and there are a few areas that need to be updated.
The Amount section in the contribution section needs to match the award.
The vendor number section was missing your vendor number. 7000033331 was the vendor number that was used in FY23.
Please update and resubmit. If you have any questions, please let me know.

		Con
Amount	State Agency Providing the Contribution	
	X220 - Aid to Subdivisions - Treasurer	Washi

Organization Information	
Entity Name	Town of Winnsboro
Address	207 N. Congress Street
City/State/Zip	Winnsboro, SC 29180
Website	www.townofwinnsboro.com
Tax ID #	57-6001128
Entity Type	Municpality
Vendor #	

Link to Search Vendor Number

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658|Meg.Romaniello@sto.sc.gov

From: Cyndi Gawronski <Cyndi.Gawronski@townofwinnsboro.sc.gov>
Sent: Tuesday, January 7, 2025 2:19 PM
To: Romaniello, Meg <Meg.Romaniello@sto.sc.gov>
Subject: [External] Do you need the original Signature on this form?

Hello Meg,

Checking here now to see if I need to actually mail you this newest Request for Contribution form?

Sincerely,

Cyndi Gawronski
Grant Administrator
Town of Winnsboro

803.815.2947

From:	Cyndi Gawronski
To:	Romaniello, Meg
Subject:	[External] Do you need the original Signature on this form?
Date:	Tuesday, January 7, 2025 2:21:24 PM
Attachments:	doc00121120250107141723.pdf

Hello Meg,

Checking here now to see if I need to actually mail you this newest Request for Contribution form?

Sincerely,

Cyndi Gawronski
Grant Administrator
Town of Winnsboro

803.815.2947

State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
	X220 - Aid to Subdivisions - Treasurer	Washington and Congress Downtown District Improvements

Organization Information	
Entity Name	Town of Winnsboro
Address	207 N. Congress Street
City/State/Zip	Winnsboro, SC 29180
Website	www.townofwinnsboro.com
Tax ID #	57-6001128
Entity Type	Municpality
Vendor #	

Link to Search Vendor Number

Organization Contact Information	
Contact Name	Christopher Clauson
Position/Title	Town Manager
Telephone	803.635.6364
Email	Chris.clauson@townofwinnsboro.sc.gov
Secondary Organization Contact Information	
Name	Cynthia Gawronski
Position/Title	Grant Adminstrator
Telephone	803.815.2947
Email	Cyndi.Gawronski@townofwinnsboro.sc.gov

Plan/Accounting of how these funds will be spent:

Description	Budget	Explanation
Professional Services i.e. design, due diligence	$100,000.00	Design Development and due diligence
Public Space Improvements: Urban Granite Park	$300,000.00	Installation of: Granite Benches, an Interactive Granite sculpture, Pavers & Turf
Stabilization of Thespian Hall	$250,000.00	Hist. Bldg Shell Reinforced with Shade devices for Dining/Private events
Site Improvements (Splash Pad)	$300,000.00	Purchase and installation of this very desired community feature
Demolition and site grading	$50,000.00	As needed for the Community Development Projects listed above
Grand Total	**$1,000,000.00**	

Please explain how these funds will be used to provide a public benefit:

The town of Winnsboro is designed as a walkable one, and is designated a Tree city. The small Town govermment could not fund beautification projects over their needed infrastructure expansions. These funds allow us to finally provide some of the items our residents have been asking for in community meetings, which the Town periodically holds. The Town morale has raised just by the Town having meetings asking our residents what they want for the Town, which would increase better quality of life for our residents. Our Plan/Accounting is based on their priorities, and feedback reported.

Organization Certifications

1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Organization Signature

Town Manager
Title

Chris Clauson
Printed Name

1/7/2025
Date

Certifications of State Agency Providing Contribution

1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act.
2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
3) State Agency certifies that it will make distributions directly to the organization.
4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2025.
5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act.
6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2025.

*

Agency Head Signature

Date

Printed Name

***The undersigned is signing on behalf of the Office of the State Treasurer (STO) and the State Treasurer. Note that STO is not an agency as defined by Executive Order 2022-19 and therefore, is not subject to the requirements therein.**

This packet has been reviewed and is ready for approval and payment.

Reviewed by: _____

Reviewed by: _____

From: _STO - Appropriated Contributions
To: Chris.clauson@townofwinnsboro.sc.gov
Cc: _STO - Appropriated Contributions; Cyndi Gawronski
Subject: RE: FY25 Appropriated Contributions Enrollment Packet
Date: Friday, December 20, 2024 5:10:43 PM

Hello,

I wanted to reach out to see if you had any questions about the packet. If you do, please don't hesitate to reach out.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658|Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, October 8, 2024 10:10 AM
To: Chris.clauson@townofwinnsboro.sc.gov
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: FY25 Appropriated Contributions Enrollment Packet

Hello,

The State of South Carolina Fiscal Year 2024-2025 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. Your organization was selected as one of those outside organizations. I have attached 2 files as part of your enrollment packet. Please read the Appropriated Funds Cover Letter first. There you will find important information regarding FY 2024-2025 reporting requirements and guidance on how to complete the Earmarked Appropriations Disbursement Request form. In order for funds to be disbursed to your organization, you will not only need to submit the Earmarked Appropriations Disbursement Request form but also be registered with the Secretary of State's ("SOS") Office and as a vendor with the State of South Carolina. Details on how to register with the SOS and as a vendor will be included in the attached letter. The registration with the SOS is required per Proviso 118.20.D, but it does not apply to governmental entities or entities created by statute. All completed forms should be submitted to the STO - Appropriated Contributions email address listed below.

STO.Appropriated.Contributions@sto.sc.gov

In accordance with Executive Order 2022-19, STO is required to promptly make available for public

review and inspection on our website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21. Below is the link to where the information will be available on our website.

https://treasurer.sc.gov/about-us/transparency/earmark-transparency/

If you have any questions, please do not hesitate to contact us.

Thank you,

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658|Meg.Romaniello@sto.sc.gov

From:	Cyndi Gawronski
To:	Romaniello, Meg
Subject:	[External] Winnsboro"s FY 24-25 Reporting TOW -Washington and Congress Downtown District $1M
Date:	Thursday, November 14, 2024 3:48:13 PM

Hello Meg!

I hope this email finds you well. We're good up here if a bit swamped with activity this time of year.

Could you please send me the Excel workbook for the above, third, earmark from the Statehouse? I'd like to get it prepopulated, ready for the first drawdown report. I know it's due 1/15/25, but I'm trying to stay ahead of things these days.

Thank you!

Sincerely,

Cyndi Gawronski
Grant Administrator
Town of Winnsboro

803.815.2947

From:	giSTT Message
To:	Romaniello, Meg
Subject:	[External] Voice Message from TOWN OF WINNSBO (803-815-2947) on 10/23/24 2:08 PM for 8037342658
Date:	Wednesday, October 23, 2024 2:10:35 PM
Attachments:	8038152947-102324-140858-8037342658-1143548-1.wav

Voice Message from TOWN OF WINNSBO (803-815-2947) on 10/23/24 2:08 PM (44 second msg)

MESSAGE:

"Hi, good afternoon Meg. This is Cindy Goronski from the town of Winsborough. I wanted to let you know I got that quarterly update sent to you just before I apologized for the delay. It's been a little crazy and I don't know how to explain it, but I apologize. In regards to a third one that's coming through the State House, I can't really start it yet because nobody's given me the parameters of how we're going to spend that money. So I can't fill the form out, but honestly I didn't think it would be due to this one. I think the first one would be due next quarter, but I wanted to verify that with you. So if you could just shoot me an email and call me back at this phone number at your convenience. That would be wonderful. Thank you."

There are 0 new and 0 old messages in your mailbox.

From: _STO - Appropriated Contributions
To: Chris.clauson@townofwinnsboro.sc.gov
Cc: _STO - Appropriated Contributions
Subject: Status check for FY25 Earmarked Appropriations Disbursement Request form
Date: Wednesday, October 23, 2024 11:38:54 AM

Hello,

Currently, we have not received your completed Earmarked Appropriations Disbursement Request form.
I wanted to reach out to confirm that you received the FY25 Appropriated Contributions Enrollment Packet email sent on 10/8/24 and to check if you had any questions regarding the process, form, etc. If you need the email resent, please let me know and I will be happy to resend it to you.

If you believe you are not the best contact for this, please let me know who I should contact for your organization.

Please do not hesitate to reach out to me if you have any questions or need any assistance.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658|Meg.Romaniello@sto.sc.gov

From:	_STO - Appropriated Contributions
To:	Chris.clauson@townofwinnsboro.sc.gov
Cc:	_STO - Appropriated Contributions
Subject:	FY25 Appropriated Contributions Enrollment Packet
Date:	Tuesday, October 8, 2024 10:09:50 AM
Attachments:	STO Appropriated Funds Cover Letter - Town of Winnsboro - Washington and Congress Downtown District Improvements.pdf FY25 Earmarked Appropriations Disbursement Request form_update.xlsx

---

Hello,

The State of South Carolina Fiscal Year 2024-2025 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. Your organization was selected as one of those outside organizations. I have attached 2 files as part of your enrollment packet. Please read the Appropriated Funds Cover Letter first. There you will find important information regarding FY 2024-2025 reporting requirements and guidance on how to complete the Earmarked Appropriations Disbursement Request form. In order for funds to be disbursed to your organization, you will not only need to submit the Earmarked Appropriations Disbursement Request form but also be registered with the Secretary of State's ("SOS") Office and as a vendor with the State of South Carolina. Details on how to register with the SOS and as a vendor will be included in the attached letter. The registration with the SOS is required per Proviso 118.20.D, but it does not apply to governmental entities or entities created by statute. All completed forms should be submitted to the STO - Appropriated Contributions email address listed below.

STO.Appropriated.Contributions@sto.sc.gov

In accordance with Executive Order 2022-19, STO is required to promptly make available for public review and inspection on our website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21. Below is the link to where the information will be available on our website.

https://treasurer.sc.gov/about-us/transparency/earmark-transparency/

If you have any questions, please do not hesitate to contact us.

Thank you,

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658|Meg.Romaniello@sto.sc.gov

October 8, 2024

Chris Clauson
Town of Winnsboro
207 North Congress Street
Winnsboro, South Carolina 29180

RE: State Appropriated Contributions, FY 24-25 Reporting Requirements

Dear Chris Clauson:

The State of South Carolina Fiscal Year 2024-2025 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. The amount below indicates the funds which have been allotted in our agency's budget for your organization.

Organization receiving appropriated funds:	Amount
Town of Winnsboro - Washington and Congress Downtown District Improvements	$1,000,000.00

Budget Proviso 117.21 outlines reporting requirements for recipients of appropriated contributions. In addition, please note that Section 11-9-110 of the South Carolina Code requires that you agree to be audited by the State Auditor. (A copy of these applicable laws is attached for your convenience.)

Please see enclosed Excel workbook for data we must collect to be able to disburse these funds. This initial report, along with other information as detailed within the instructions, must be submitted in electronic format to STO prior to funds being dispersed**.** After the funds have been dispersed, you must complete quarterly spending reports until funds are fully expended. The quarterly report template will be provided at a future date**.** Your submissions will be forwarded to the Chairman of the Senate Finance Committee, the Chairman of the House Ways and Means Committee, and the Executive Budget Office by the STO. Per Governor McMaster's Executive Order 2022-19, any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 will be made available for public review and inspection on the STO website.

Please note that to be paid by the State of South Carolina, you must be a registered vendor of the State. If you are not already a registered vendor, please see https://procurement.sc.gov/doing-biz/registration to complete this required task. Once registered, please ensure you include your State of SC vendor number on the enclosed Earmarked Appropriations Disbursement Request form when you return it to the STO.

In accordance with Proviso 118.20.D, funds shall not be disbursed until verification that receiver's organization is registered as a business, nonprofit, or charitable organization with the South Carolina Secretary of State's office (SOS). This requirement does not apply to governmental entities or entities created by statute. If your organization has not registered or obtained an exemption from the SC SOS's office, please follow the link below to complete registration or to request a registration exemption.

Before You File Online | SC Secretary of State

Should you have any questions or concerns, please do not hesitate to email the Division of Treasury Management at STO.Appropriated.Contributions@sto.sc.gov. We look forward to working with you.

Sincerely,

Meg Romaniello | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Office Building
Columbia, SC 29201

SOUTH CAROLINA OFFICE OF THE STATE TREASURE
APPROPRIATED CONTRIBUTIONS REPORTING REQUIREMENTS

INSTRUCTIONS

The South Carolina General Assembly tasked the South Carolina Office of State Treasurer (STO) with distributing appropriated contributions to your organization. State Budget Proviso 117.21 mandates that each organization receiving a contribution render to the state agency making the contribution specific information.

The information collection process will take place in multiple parts, Earmarked Appropriations Disbursement Request form and Quarterly Expenditure Reports. All responses submitted by your organization should be provided to the STO via STO.Appropriated.Contributions@sto.sc.gov. If your organization was appropriated contributions for more than one purpose, please complete **separate** forms and reports for **each project**.

The Earmarked Appropriations Disbursement Request form is due to STO prior to funds being dispersed.

The Quarterly Expenditure Reports are due to STO every quarter after receiving the funds. Should the initiative continue beyond June 30, 2025, the organization must continue to provide a quarterly report until completion.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

All responses should reflect the actual expenditures made by the organization as compared to the appropriated funds provided by STO.

Applicable Law on Reporting Responsibilities
(For additional information, see the document entitled, Law Related to Appropriated Contributions)

Proviso 117.21 requires the following:

- The funds appropriated in this act for contributions ***shall not be disbursed*** until a plan of how the state funds will be spent and how the expenditures will provide a public benefit are filed with the appropriate state agency.
- No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.
- After receiving the funds, organizations shall provide quarterly spending updates to the respective state agency.
- After all state funds have been expended, each organization shall provide an accounting of how the funds were spent, ***including an accounting of funds provided to subgrantees and affiliated non-profits.***
- State agencies receiving such data from organizations shall forward the information to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee.

SOUTH CAROLINA OFFICE OF THE STATE TREASURER
REQUEST FOR CONTRIBUTION DISTRIBUTION

INSTRUCTIONS

Below are details about the various sections of the disbursement request form and some answers to frequently asked questions.

- Contribution Information
  - Amount
    - This amount should match the amount awarded in Proviso 118.20.B.99.
  - Purpose
    - This should be a very brief explanation (no more than one sentence) of the purpose the funds will be used for.
- Organization Information
  - Website
    - If you do not have a website, please leave blank.
  - Entity Type
    - Please select one of the options from the drop down rather than typing in this cell.
  - Vendor Number
    - If you do not know your vendor number, please use the following link to search for it: https://webprod.cio.sc.gov/SCVendorSearch/vendorSearch.do
    - If you do not have a vendor number, please use the following link: https://procurement.sc.gov/doing-biz/registration
      - For vendor registration questions and assistance contact the Division of Procurement Services at 803-737-0600.
- Organization Contact Information and Secondary Organization Contact Information
  - Two contacts are required.
  - An email address for both contacts is also required.
- Plan/Accounting of how these funds will be spent.
  - Description
    - Expenditure descriptions similar to those used in your organization's accounting records should be used.
  - Budget
    - It is normal for these to be estimates since many organizations are not certain the exact amounts needed for each line item at the start of their projects.
    - The total should match the amount listed in the contribution information.
    - Even if the total to complete the project is more than what has been awarded, please only list what the awarded funds will be used toward.
  - Explanation
    - When applicable, can be used to provide additional information to categorize expenditures by program or initiative.
- Please explain how these funds will be used to provide a public benefit.
  - Explanations typically do not go over the space provided, but if needed, please email STO.Appropriated.Contributions@sto.sc.gov.
- Organization Certifications
  - The signer for the organization can be whomever the organization chooses to sign. The proviso does not state who the organization's signer has to be.
- Certifications of State Agency Providing Contribution
  - Please leave blank. This section is to be completed by STO.
- Governing Board and Executive Tab
  - Only needs to be completed by Non-profit Organizations.
  - If additional lines are needed, please email STO.Appropriated.Contributions@sto.sc.gov.

Law Related to Appropriated Contributions

Proviso 117.21. GP: Organizations Receiving State Appropriations Report
Each state agency receiving funds that are a direct appropriation to a non-profit organization, prior to disbursing the funds, shall require from each recipient organization:

1. a plan of how the state funds will be spent and
2. how the expenditures will provide a public benefit.

The Executive Budget Office, Department of Administration shall provide each state agency with a standard form for collecting the information required.

After receiving the funds, non-profit organizations shall provide **quarterly** spending updates to the respective state agency.

After all state funds have been expended, each organization shall provide an accounting of how the funds were spent, including an accounting of funds provided to subgrantees and affiliated non-profits.

State agencies receiving funds pursuant to this provision shall report the information collected to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee by **June 30th**.

No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.

Executive Order No. 2022-19 Section 1. C.
I hereby order and direct, pursuant to article IV, section 17 of the South Carolina Constitution and sections 1-1-840 and 1-3-10 of the South Carolina Code of Laws, that any Executive Branch agency or department, as further defined herein, that receives earmarked appropriations, as further defined herein, in the annual Appropriations Act shall promptly make available for public review and inspection on the agency or department's website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21.

SECTION 11-9-110. Organization to which contribution is appropriated to submit statement to Executive Budget Office and the Revenue and Fiscal Affairs Office as to nature and function of organization and use of contribution.

Each organization to which a contribution is made in the contributions section of the general appropriation bill shall submit to the Executive Budget Office and the Revenue and Fiscal Affairs Office by the end of the applicable fiscal year a detailed statement explaining the nature and function of the organization as well as a detailed statement explaining the use that was made of the contribution. The statements must be available at the office of the Executive Budget Office and the Revenue and Fiscal Affairs Office for public inspection and given to a member of the General Assembly upon request.

A contribution must not be made to an organization until it agrees in writing to allow the State Auditor to audit or cause to be audited the contributed funds.

State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
	X220 - Aid to Subdivisions - Treasurer	

Organization Information	
Entity Name	
Address	
City/State/Zip	
Website	
Tax ID #	
Entity Type	
Vendor #	

Link to Search Vendor Number

Organization Contact Information	
Contact Name	
Position/Title	
Telephone	
Email	
Secondary Organization Contact Information	
Name	
Position/Title	
Telephone	
Email	

Plan/Accounting of how these funds will be spent:

Description	Budget	Explanation
Grand Total	**$0.00**	

Please explain how these funds will be used to provide a public benefit:

Organization Certifications

1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Organization Signature _____ Title _____

Printed Name _____ Date _____

Certifications of State Agency Providing Contribution

1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act.
2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
3) State Agency certifies that it will make distributions directly to the organization.
4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2025.
5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act.
6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2025.

*

Agency Head Signature _____ Date _____

Printed Name _____

***The undersigned is signing on behalf of the Office of the State Treasurer (STO) and the State Treasurer. Note that STO is not an agency as defined by Executive Order 2022-19 and therefore, is not subject to the requirements therein.**

This packet has been reviewed and is ready for approval and payment.

Reviewed by: _____

Reviewed by: _____

Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

Members of Your Organization's Governing Board	
Name	**Board Position, if applicable**

Your Organization's Executive Officer	
Name	**Title**

From:	_STO - Appropriated Contributions
To:	jason.taylor@townofwinnsboro.sc.gov
Cc:	_STO - Appropriated Contributions
Subject:	FY25 Appropriated Contributions Enrollment Packet
Date:	Wednesday, September 11, 2024 12:10:27 PM
Attachments:	STO Appropriated Funds Cover Letter - Town of Winnsboro - Washington and Congress Downtown District Improvements.pdf FY25 Earmarked Appropriations Disbursement Request form_update.xlsx

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Hello,

The State of South Carolina Fiscal Year 2024-2025 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. Your organization was selected as one of those outside organizations. I have attached 2 files as part of your enrollment packet. Please read the Appropriated Funds Cover Letter first. There you will find important information regarding FY 2024-2025 reporting requirements and guidance on how to complete the Earmarked Appropriations Disbursement Request form. In order for funds to be disbursed to your organization, you will not only need to submit the Earmarked Appropriations Disbursement Request form but also be registered with the Secretary of State's ("SOS") Office and as a vendor with the State of South Carolina. Details on how to register with the SOS and as a vendor will be included in the attached letter. The registration with the SOS is required per Proviso 118.20.D, but it does not apply to governmental entities or entities created by statute. All completed forms should be submitted to the STO - Appropriated Contributions email address listed below.

STO.Appropriated.Contributions@sto.sc.gov

In accordance with Executive Order 2022-19, STO is required to promptly make available for public review and inspection on our website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21. Below is the link to where the information will be available on our website.

https://treasurer.sc.gov/about-us/transparency/earmark-transparency/

If you have any questions, please do not hesitate to contact us.

Thank you,

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658|Meg.Romaniello@sto.sc.gov

September 10, 2024

Jason Taylor
Town of Winnsboro
207 North Congress Street
Winnsboro, South Carolina 29180

RE: State Appropriated Contributions, FY 24-25 Reporting Requirements

Dear Jason Taylor:

The State of South Carolina Fiscal Year 2024-2025 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. The amount below indicates the funds which have been allotted in our agency's budget for your organization.

Organization receiving appropriated funds:	Amount
Town of Winnsboro - Washington and Congress Downtown District Improvements	$1,000,000.00

Budget Proviso 117.21 outlines reporting requirements for recipients of appropriated contributions. In addition, please note that Section 11-9-110 of the South Carolina Code requires that you agree to be audited by the State Auditor. (A copy of these applicable laws is attached for your convenience.)

Please see enclosed Excel workbook for data we must collect to be able to disburse these funds. This initial report, along with other information as detailed within the instructions, must be submitted in electronic format to STO prior to funds being dispersed**.** After the funds have been dispersed, you must complete quarterly spending reports until funds are fully expended. The quarterly report template will be provided at a future date**.** Your submissions will be forwarded to the Chairman of the Senate Finance Committee, the Chairman of the House Ways and Means Committee, and the Executive Budget Office by the STO. Per Governor McMaster's Executive Order 2022-19, any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 will be made available for public review and inspection on the STO website.

Please note that to be paid by the State of South Carolina, you must be a registered vendor of the State. If you are not already a registered vendor, please see https://procurement.sc.gov/doing-biz/registration to complete this required task. Once registered, please ensure you include your State of SC vendor number on the enclosed Earmarked Appropriations Disbursement Request form when you return it to the STO.

In accordance with Proviso 118.20.D, funds shall not be disbursed until verification that receiver's organization is registered as a business, nonprofit, or charitable organization with the South Carolina Secretary of State's office (SOS). This requirement does not apply to governmental entities or entities created by statute. If your organization has not registered or obtained an exemption from the SC SOS's office, please follow the link below to complete registration or to request a registration exemption.

Before You File Online | SC Secretary of State

Should you have any questions or concerns, please do not hesitate to email the Division of Treasury Management at STO.Appropriated.Contributions@sto.sc.gov. We look forward to working with you.

Sincerely,

Meg Romaniello | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Office Building
Columbia, SC 29201

SOUTH CAROLINA OFFICE OF THE STATE TREASURE
APPROPRIATED CONTRIBUTIONS REPORTING REQUIREMENTS

INSTRUCTIONS

The South Carolina General Assembly tasked the South Carolina Office of State Treasurer (STO) with distributing appropriated contributions to your organization. State Budget Proviso 117.21 mandates that each organization receiving a contribution render to the state agency making the contribution specific information.

The information collection process will take place in multiple parts, Earmarked Appropriations Disbursement Request form and Quarterly Expenditure Reports. All responses submitted by your organization should be provided to the STO via STO.Appropriated.Contributions@sto.sc.gov. If your organization was appropriated contributions for more than one purpose, please complete **separate** forms and reports for **each project**.

The Earmarked Appropriations Disbursement Request form is due to STO prior to funds being dispersed.

The Quarterly Expenditure Reports are due to STO every quarter after receiving the funds. Should the initiative continue beyond June 30, 2025, the organization must continue to provide a quarterly report until completion.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

All responses should reflect the actual expenditures made by the organization as compared to the appropriated funds provided by STO.

Applicable Law on Reporting Responsibilities
(For additional information, see the document entitled, Law Related to Appropriated Contributions)

Proviso 117.21 requires the following:

- The funds appropriated in this act for contributions ***shall not be disbursed*** until a plan of how the state funds will be spent and how the expenditures will provide a public benefit are filed with the appropriate state agency.
- No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.
- After receiving the funds, organizations shall provide quarterly spending updates to the respective state agency.
- After all state funds have been expended, each organization shall provide an accounting of how the funds were spent, ***including an accounting of funds provided to subgrantees and affiliated non-profits.***
- State agencies receiving such data from organizations shall forward the information to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee.

SOUTH CAROLINA OFFICE OF THE STATE TREASURER
REQUEST FOR CONTRIBUTION DISTRIBUTION

INSTRUCTIONS

Below are details about the various sections of the disbursement request form and some answers to frequently asked questions.

- Contribution Information
  - Amount
    - This amount should match the amount awarded in Proviso 118.20.B.99.
  - Purpose
    - This should be a very brief explanation (no more than one sentence) of the purpose the funds will be used for.
- Organization Information
  - Website
    - If you do not have a website, please leave blank.
  - Entity Type
    - Please select one of the options from the drop down rather than typing in this cell.
  - Vendor Number
    - If you do not know your vendor number, please use the following link to search for it: https://webprod.cio.sc.gov/SCVendorSearch/vendorSearch.do
    - If you do not have a vendor number, please use the following link: https://procurement.sc.gov/doing-biz/registration
      - For vendor registration questions and assistance contact the Division of Procurement Services at 803-737-0600.
- Organization Contact Information and Secondary Organization Contact Information
  - Two contacts are required.
  - An email address for both contacts is also required.
- Plan/Accounting of how these funds will be spent.
  - Description
    - Expenditure descriptions similar to those used in your organization's accounting records should be used.
  - Budget
    - It is normal for these to be estimates since many organizations are not certain the exact amounts needed for each line item at the start of their projects.
    - The total should match the amount listed in the contribution information.
    - Even if the total to complete the project is more than what has been awarded, please only list what the awarded funds will be used toward.
  - Explanation
    - When applicable, can be used to provide additional information to categorize expenditures by program or initiative.
- Please explain how these funds will be used to provide a public benefit.
  - Explanations typically do not go over the space provided, but if needed, please email STO.Appropriated.Contributions@sto.sc.gov.
- Organization Certifications
  - The signer for the organization can be whomever the organization chooses to sign. The proviso does not state who the organization's signer has to be.
- Certifications of State Agency Providing Contribution
  - Please leave blank. This section is to be completed by STO.
- Governing Board and Executive Tab
  - Only needs to be completed by Non-profit Organizations.
  - If additional lines are needed, please email STO.Appropriated.Contributions@sto.sc.gov.

Law Related to Appropriated Contributions

Proviso 117.21. GP: Organizations Receiving State Appropriations Report
Each state agency receiving funds that are a direct appropriation to a non-profit organization, prior to disbursing the funds, shall require from each recipient organization:

1. a plan of how the state funds will be spent and
2. how the expenditures will provide a public benefit.

The Executive Budget Office, Department of Administration shall provide each state agency with a standard form for collecting the information required.

After receiving the funds, non-profit organizations shall provide **quarterly** spending updates to the respective state agency.

After all state funds have been expended, each organization shall provide an accounting of how the funds were spent, including an accounting of funds provided to subgrantees and affiliated non-profits.

State agencies receiving funds pursuant to this provision shall report the information collected to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee by **June 30th**.

No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.

Executive Order No. 2022-19 Section 1. C.
I hereby order and direct, pursuant to article IV, section 17 of the South Carolina Constitution and sections 1-1-840 and 1-3-10 of the South Carolina Code of Laws, that any Executive Branch agency or department, as further defined herein, that receives earmarked appropriations, as further defined herein, in the annual Appropriations Act shall promptly make available for public review and inspection on the agency or department's website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21.

SECTION 11-9-110. Organization to which contribution is appropriated to submit statement to Executive Budget Office and the Revenue and Fiscal Affairs Office as to nature and function of organization and use of contribution.

Each organization to which a contribution is made in the contributions section of the general appropriation bill shall submit to the Executive Budget Office and the Revenue and Fiscal Affairs Office by the end of the applicable fiscal year a detailed statement explaining the nature and function of the organization as well as a detailed statement explaining the use that was made of the contribution. The statements must be available at the office of the Executive Budget Office and the Revenue and Fiscal Affairs Office for public inspection and given to a member of the General Assembly upon request.

A contribution must not be made to an organization until it agrees in writing to allow the State Auditor to audit or cause to be audited the contributed funds.

State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
	X220 - Aid to Subdivisions - Treasurer	

Organization Information	
Entity Name	
Address	
City/State/Zip	
Website	
Tax ID #	
Entity Type	
Vendor #	

Link to Search Vendor Number

Organization Contact Information	
Contact Name	
Position/Title	
Telephone	
Email	
Secondary Organization Contact Information	
Name	
Position/Title	
Telephone	
Email	

Plan/Accounting of how these funds will be spent:

Description	Budget	Explanation
Grand Total	**$0.00**	

Please explain how these funds will be used to provide a public benefit:

Organization Certifications

1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Organization Signature _____ Title _____

Printed Name _____ Date _____

Certifications of State Agency Providing Contribution

1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act.
2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
3) State Agency certifies that it will make distributions directly to the organization.
4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2025.
5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act.
6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2025.

*

Agency Head Signature _____ Date _____

Printed Name _____

***The undersigned is signing on behalf of the Office of the State Treasurer (STO) and the State Treasurer. Note that STO is not an agency as defined by Executive Order 2022-19 and therefore, is not subject to the requirements therein.**

This packet has been reviewed and is ready for approval and payment.

Reviewed by: _____

Reviewed by: _____

Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

Members of Your Organization's Governing Board	
Name	**Board Position, if applicable**

Your Organization's Executive Officer	
Name	**Title**