

From: [Julie Emory](#)
To: [_STO - Appropriated Contributions](#)
Cc: [Ed Driggers](#)
Subject: [External] Town of Blythewood FY25 Q3 Reporting
Date: Friday, April 4, 2025 11:18:22 AM
Attachments: [Quarterly Expenditure Report FY25 Q3 - Town of Blythewood signed with supporting documentation.pdf](#)

Meg,

Please see the attached report for the Town of Blythewood for FY25 Q3. We have expended all funds!

Should you have any questions, please do not hesitate to contact me.

Julie Emory

Office Manager

Town of Blythewood

PO Box 1004 / 171 Langford Road

Blythewood, SC 29016

P: (803) 754-0501

F: (803) 754-0563

E: emoryj@townofblythewoodsc.gov

W: www.townofblythewoodsc.gov





State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Athletic Fields at Doko Meadows park

Organization Information

Entity Name	Town of Blythewood
Address	PO Box 1004, 171 Langford Road
City/State/Zip	Blythewood, SC 29016
Website	www.townofblythewoodsc.gov
Tax ID#	57-0646434
Entity Type	Municipality

Organization Contact Information

Name	Edward R. Driggers
Position/Title	Town Administrator
Telephone	803-754-0501
Email	driggerse@townofblythewoodsc.gov

Secondary Organization Contact Information

Name	Julie Emory
Position/Title	Office Manager
Telephone	803-754-0501
Email	emoryj@townofblythewoodsc.gov

Reporting Period

Reporting Period Quarter 3: January 1, 2025 - March 31, 2025

Accounting of how the funds have been spent:

Description	Budget	Expenditures							Balance
		FY23 Total	FY24 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Athletic Field Plan - Design Development & construction documents for new re	\$50,000.00	\$53,720.00	\$54,753.00	\$5,499.00	\$1,500.00	\$7,980.00		\$123,452.00	-\$73,452.00
Grading	\$150,000.00	\$0.00	\$0.00			\$52,250.00		\$52,250.00	\$97,750.00
Restroom facilities	\$150,000.00	\$0.00	\$0.00			\$304,298.00		\$304,298.00	-\$154,298.00
Lighting	\$25,000.00	\$0.00	\$0.00					\$0.00	\$25,000.00
Irrigation	\$50,000.00	\$0.00	\$0.00			\$20,000.00		\$20,000.00	\$30,000.00
Bleachers	\$10,000.00	\$0.00	\$0.00					\$0.00	\$10,000.00
Utility installation	\$65,000.00	\$0.00	\$0.00					\$0.00	\$65,000.00
								\$0.00	\$0.00
								\$0.00	\$0.00
Grand Total	\$500,000.00	\$53,720.00	\$54,753.00	\$5,499.00	\$1,500.00	\$384,528.00	\$0.00	\$500,000.00	\$0.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Edward R. Driggers

Printed Name

Town Administrator

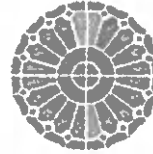
Title

4/7/2025

Date

The LandPlan Group South
1206 Scott Street
Columbia, SC 29201
803-256-0562

Invoice 25-6215



THE LANDPLAN GROUP SOUTH
Landscape Architecture | Engineering | Planning

BILL TO

Mr. Daniel Stines
Town of Blythewood
171 Langford Road
Blythewood, SC 29016

DATE
03/13/2025

PLEASE PAY
\$2,160.00

DUE DATE
04/12/2025

JOB NUMBER

1172 - Doko Meadows Field & Fra

DESCRIPTION

AMOUNT

Professional Design Services	0.00
Base Map Preparation: \$18,300 (100% complete)	
Previously invoiced: \$18,300; Invoiced today: \$0.	
Final Master Plan: \$3,800 (100% complete)	0.00
Previously invoiced: \$3,800; Invoiced today: \$0.	
Design Development Drawings: \$19,800 (100% complete)	0.00
Previously invoiced: \$19,800; Invoiced today: \$0.	
Construction Documents: \$32,300 (100% complete)	0.00
Previously invoiced: \$32,300; Invoiced today: \$0.	
Bidding/Contract Negotiation: \$3,000 (100% complete)	0.00
Previously invoiced: \$3,000; Invoiced today: \$0.	
Contract Administration: \$10,800 (60% complete)	2,160.00
Previously invoiced: \$4,320; Invoiced today: \$2,160.	
Permitting with SC DHEC: \$291 (100% complete)	0.00
Previously invoiced: \$291; Invoiced today: \$0.	
Printing: \$654 (100% complete)	0.00
Previously invoiced: \$654; Invoiced today: \$0.	

TOTAL DUE

\$2,160.00

THANK YOU.

30-9110-583
+ grant

The LandPlan Group South
1206 Scott Street
Columbia, SC 29201
803-256-0562

Invoice 25-6160



THE LANDPLAN GROUP SOUTH
Landscape Architecture | Engineering | Planning

BILL TO

Mr. Daniel Stines
Town of Blythewood
171 Langford Road
Blythewood, SC 29016

DATE
01/23/2025

PLEASE PAY
\$4,200.00

DUE DATE
02/22/2025

JOB NUMBER

1172 - Doko Meadows Field & Fra

DESCRIPTION

AMOUNT

Professional Design Services	0.00
Base Map Preparation: \$18,300 (100% complete) Previously Invoiced: \$18,300; Invoiced today: \$0.	
Final Master Plan: \$3,800 (100% complete) Previously Invoiced: \$3,800; Invoiced today: \$0.	0.00
Design Development Drawings: \$19,800 (100% complete) Previously Invoiced: \$19,800; Invoiced today: \$0.	0.00
Construction Documents: \$32,300 (100% complete) Previously Invoiced: \$32,300; Invoiced today: \$0.	0.00
Bidding/Contract Negotiation: \$3,000 (100% complete) Previously Invoiced: \$1,500; Invoiced today: \$1,500.	1,500.00
Contract Administration: \$10,800 (25% complete) Previously Invoiced: \$0; Invoiced today: \$2,700.	2,700.00
Permitting with SC DHEC: \$291 (100% complete) Previously Invoiced: \$291; Invoiced today: \$0.	0.00
Printing: \$654 (100% complete) Previously Invoiced: \$654; Invoiced today: \$0.	0.00

TOTAL DUE

\$4,200.00

THANK YOU

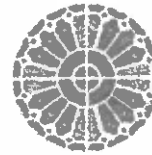
SCANNED

30-9110-583

for Grant too!

The LandPlan Group South
1206 Scott Street
Columbia, SC 29201
803-256-0562

Invoice 25-6186



THE LANDPLAN GROUP SOUTH
Landscape Architecture | Engineering | Planning

BILL TO

Mr. Daniel Stines
Town of Blythewood
171 Langford Road
Blythewood, SC 29016

DATE
02/20/2025

PLEASE PAY
\$1,620.00

DUE DATE
03/22/2025

JOB NUMBER

1172 - Doko Meadows Field & Fra

DESCRIPTION

AMOUNT

Professional Design Services	0.00
Base Map Preparation: \$18,300 (100% complete)	
Previously invoiced: \$18,300; Invoiced today: \$0.	
Final Master Plan: \$3,800 (100% complete)	0.00
Previously invoiced: \$3,800; Invoiced today: \$0.	
Design Development Drawings: \$19,800 (100% complete)	0.00
Previously invoiced: \$19,800; Invoiced today: \$0.	
Construction Documents: \$32,300 (100% complete)	0.00
Previously invoiced: \$32,300; Invoiced today: \$0.	
Bidding/Contract Negotiation: \$3,000 (100% complete)	0.00
Previously invoiced: \$3,000; Invoiced today: \$0.	
Contract Administration: \$10,800 (40% complete)	1,620.00
Previously invoiced: \$2,700; Invoiced today: \$1,620.	
Permitting with SC DHEC: \$291 (100% complete)	0.00
Previously invoiced: \$291; Invoiced today: \$0.	
Printing: \$654 (100% complete)	0.00
Previously invoiced: \$654; Invoiced today: \$0.	

TOTAL DUE

\$1,620.00

THANK YOU.

30 7110.583

Also for Park Grant

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

Page 1 of 2

TO OWNER: Town of Blythewood
South Carolina

PROJECT: Doko Soccer Fields

APPLICATION NO:

Distribution to:

☒ OWNER
☒ ARCHITECT
☒ CONTRACTOR
☐
☐

PERIOD TO: 02/28/25

FROM CONTRACTOR:

VIA ARCHITECT: The Landplan Group South

Randolph & Son Builders, Inc.

P.O. Box 410283

Charlotte, N.C. 28241-0283

PROJECT ID: R58324

CONTRACTOR: General Construction

CONTRACT DATE: 11/18/24

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	1,030,608.69
2. Net change by Change Order	\$	0.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	1,030,608.69
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	808,625.09
5. RETAINAGE:		
a. 10 % of Completed Work (Column D + E on G703)	\$	80,862.51
b. 10 % of Stored Material (Column F on G703)	\$	0.00
Total Retainage (Lines 5a + 5b or Total in Column F of G703)	\$	80,862.51
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	727,762.58
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	477,185.54
8. CURRENT PAYMENT DUE	\$	250,577.05
9. BALANCE TO FINISH, INCLUDING RETAINA (Line 3 less Line 6)	\$	302,846.11

CHANGE ORDER SUMMARY		
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS	\$0.00	
NET CHANGES by Change Order	\$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: RANDOLPH & SON BUILDERS, INC.

By:

Jeff Randolph

Date:

2/28/25

State of: North Carolina

County of: Mecklenburg

Subscribed and sworn to before me this

28th day of February, 2025

Notary Public:

Heidi A. Randolph

My Commission Expires:

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

250,577.05

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By:

[Signature]

Date:

3/4/2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

Application and Certificate for Payment
AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing
in tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

Application Number: 3
Application Date: 2/28/2025
Period to: 2/28/2025
Architect's ID No.:

A Div. #	B Description of Work	C Schedule Value	D		F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D + E + F)	H % (G/C)	I Balance To Finish (C - G)	J Retainage
			From Previous Application (D + E)	This Period					
1	General Conditions	147,356.17	75,151.65	34,627.92		109,779.57	74%	37,576.60	10,977.98
	Bond	7,843.00	7,843.00			7,843.00	100%	0.00	784.30
	Building Permit & Business License	7,991.25	7,991.25			7,991.25	100%	0.00	799.13
	Mobilization	30,000.00	30,000.00			30,000.00	100%	0.00	3,000.00
	Demobilization	15,000.00				0.00	0%	15,000.00	0.00
	Survey	8,500.00	8,500.00			8,500.00	100%	0.00	850.00
2	Grading and Earthwork	53,500.00	51,000.00	1,250.00		52,250.00	98%	1,250.00	5,225.00
	Storm Drainage	34,640.00	31,040.00	2,800.00		33,840.00	98%	800.00	3,384.00
	Site Sewer/Water	25,791.25	21,891.25	3,500.00		25,391.25	98%	400.00	2,539.13
	Site Electrical	4,000.00	4,000.00			4,000.00	100%	0.00	400.00
	Paving, Stone Base & Striping	11,960.52	4,800.00	1,160.52		5,960.52	50%	6,000.00	598.05
	Site Concrete	8,718.00	4,278.00	1,240.00		5,518.00	82%	1,200.00	551.80
	Landscaping	40,730.50		30,730.50		30,730.50	75%	10,000.00	3,073.05
	Irrigation	20,000.00	20,000.00			20,000.00	100%	0.00	2,000.00
3	Cast in Place Concrete	65,707.00	60,707.00			60,707.00	92%	5,000.00	6,070.70
4	Masonry	125,300.00	62,800.00	24,500.00		87,300.00	70%	38,000.00	8,730.00
5	Miscellaneous Steel	3,020.00	2,000.00	1,020.00		3,020.00	100%	0.00	302.00
6	Framing Labor	30,949.00		28,949.00		28,949.00	94%	2,000.00	2,894.90
	Roof Trusses	22,000.00	22,000.00			22,000.00	100%	0.00	2,200.00
	Framing Materials	42,717.00	42,717.00			42,717.00	100%	0.00	4,271.70
	Millwork	5,900.00				0.00	0%	5,900.00	0.00
7	Dampproofing & Spray Foam Insulation	5,000.00	1,500.00	3,500.00		5,000.00	100%	0.00	500.00
	Spray Foam Insulation	2,250.00		2,250.00		2,250.00	100%	0.00	225.00
	Siding	5,000.00				0.00	0%	5,000.00	0.00
	Roofing & Flashing	27,625.00		24,725.00		24,725.00	90%	2,900.00	2,472.50
	EIFS	9,500.00				0.00	0%	9,500.00	0.00
	Joint Sealants	4,500.00				0.00	0%	4,500.00	0.00
8	Doors/Frames/Hardware	9,000.00	3,000.00	3,000.00		6,000.00	67%	3,000.00	600.00
	Labor Doors/Frames/Hardware	1,742.00	575.00			575.00	33%	1,167.00	57.50
	Windows	12,500.00		12,500.00		12,500.00	100%	0.00	1,250.00
	Shutters	1,000.00				0.00	0%	1,000.00	0.00
	Install Windows/Shutters	2,400.00		1,800.00		1,800.00	75%	600.00	180.00

9	Plaster/Gypsum Board	9,179.00		3,179.00		3,179.00	35%	6,000.00	317.90
	Ceramic Tile	17,859.00				0.00	0%	17,859.00	0.00
	Painting & Coatings	15,688.00		8,859.00		8,859.00	57%	6,809.00	885.90
10	Toilet Partitions & Toilet Accessories	9,900.00				0.00	0%	9,900.00	0.00
	Toilet Partitions & Toilet Accessories- Labor	2,750.00				0.00	0%	2,750.00	0.00
	Fire Protection Specialties	587.00				0.00	0%	587.00	0.00
15 PLUMB	HVAC	8,000.00		7,175.00		7,175.00	90%	825.00	717.50
15 HVAC	Plumbing	63,810.00	32,697.00	21,653.00		64,350.00	85%	9,480.00	5,435.00
16	Electrical	112,715.00	35,715.00	60,000.00		95,715.00	85%	17,000.00	9,571.50
	TOTALS:	1,030,608.69	530,206.15	278,418.94	0.00	808,625.09	78%	221,983.60	80,862.51

CHANGE ORDERS

						0.00	#DIV/0!	0.00	0.00
	TOTALS:	0.00	0.00	0.00	0.00	0.00	#DIV/0!	0.00	0.00

	GRAND TOTAL:	1,030,608.69	530,206.15	278,418.94	0.00	808,625.09	78%	221,983.60	80,862.51
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APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

Page 1 of 2

TO OWNER: Town of Blythewood
South Carolina

PROJECT: Doko Soccer Fields

APPLICATION NO: 1

Distribution to:

<input checked="" type="checkbox"/>	OWNER
<input checked="" type="checkbox"/>	ARCHITECT
<input checked="" type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	
<input type="checkbox"/>	

PERIOD TO: 12/31/24

FROM CONTRACTOR:

VIA ARCHITECT: The Landplan Group South

Randolph & Son Builders, Inc.

P.O. Box 410283

Charlotte, N.C. 28241-0283

CONTRACT FOR: General Construction

PROJECT ID: R58324

CONTRACT DATE: 11/18/24

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	1,030,608.69
2. Net change by Change Orders	\$	0.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	1,030,608.69
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	268,130.67
5. RETAINAGE:		
a. 5 % of Completed Work (Column D + E on G703)	\$	13,406.53
b. 5 % of Stored Material (Column F on G703)	\$	0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	13,406.53
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	254,724.14
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	0.00
8. CURRENT PAYMENT DUE	\$	254,724.14
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	775,884.55

CHANGE ORDER SUMMARY		
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS	\$0.00	
NET CHANGES by Change Order	\$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: RANDOLPH & SON BUILDERS, INC.

By: [Signature] Date: 1/6/25

State of: North Carolina

County of: Mecklenburg

Subscribed and sworn to before me this

Notary Public:

My Commission expires:

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

Application and Certificate for Payment

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application Number: 1

Application Date: 12/27/2024

Period to: 12/31/2024

Architect's ID No.:

A Div. #	B Description of Work	C Schedule Value	D		F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D + E + F)	H % (G/C)	I Balance To Finish (C - G)	J Retainage
			From Previous Application (D + E)	This Period					
1	General Conditions	147,356.17		38,575.17		38,575.17	26%	108,781.00	1,928.76
	Bond	7,843.00		7,843.00		7,843.00	100%	0.00	392.15
	Building Permit & Business License	7,991.25		7,991.25		7,991.25	100%	0.00	399.56
	Mobilization	30,000.00		30,000.00		30,000.00	100%	0.00	1,500.00
	Demobilization	15,000.00				0.00	0%	15,000.00	0.00
	Survey	8,500.00		7,250.00		7,250.00	85%	1,250.00	362.50
2	Grading and Earthwork	53,500.00		45,500.00		45,500.00	85%	8,000.00	2,275.00
	Storm Drainage	34,640.00		25,840.00		25,840.00	75%	8,800.00	1,292.00
	Site Sewer/Water	25,791.25		19,231.25		19,231.25	75%	6,560.00	961.56
	Site Electrical	4,000.00		4,000.00		4,000.00	100%	0.00	200.00
	Paving, Stone Base & Striping	11,960.52		4,800.00		4,800.00	40%	7,160.52	240.00
	Site Concrete	6,718.00		3,378.00		3,378.00	50%	3,340.00	168.90
	Landscaping	40,730.50				0.00	0%	40,730.50	0.00
	Irrigation	20,000.00				0.00	0%	20,000.00	0.00
3	Cast In Place Concrete	65,707.00		35,707.00		35,707.00	54%	30,000.00	1,785.35
4	Masonry	125,300.00		25,300.00		25,300.00	20%	100,000.00	1,265.00
5	Miscellaneous Steel	3,020.00				0.00	0%	3,020.00	0.00
6	Framing Labor	30,949.00				0.00	0%	30,949.00	0.00
	Roof Trusses	22,000.00				0.00	0%	22,000.00	0.00
	Framing Materials	42,717.00				0.00	0%	42,717.00	0.00
	Millwork	5,900.00				0.00	0%	5,900.00	0.00
7	Dampproofing & Spray Foam Insulation	5,000.00				0.00	0%	5,000.00	0.00
	Spray Foam Insulation	2,250.00				0.00	0%	2,250.00	0.00
	Siding	5,000.00				0.00	0%	5,000.00	0.00
	Roofing & Flashing	27,625.00				0.00	0%	27,625.00	0.00
	EIFS	9,500.00				0.00	0%	9,500.00	0.00
	Joint Sealants	4,500.00				0.00	0%	4,500.00	0.00
8	Doors/Frames/Hardware	9,000.00				0.00	0%	9,000.00	0.00
	Labor Doors/Frames/Hardware	1,742.00				0.00	0%	1,742.00	0.00
	Windows	12,500.00				0.00	0%	12,500.00	0.00
	Shutters	1,000.00				0.00	0%	1,000.00	0.00
	Install Windows/Shutters	2,400.00				0.00	0%	2,400.00	0.00

9	Plaster/Gypsum Board	9,179.00				0.00	0%	9,179.00	0.00
	Ceramic Tile	17,859.00				0.00	0%	17,859.00	0.00
	Painting & Coatings	15,668.00				0.00	0%	15,668.00	0.00
10	Toilet Partitions & Toilet Accessories	9,900.00				0.00	0%	9,900.00	0.00
	Toilet Partitions & Toilet Accessories- Labor	2,750.00				0.00	0%	2,750.00	0.00
	Fire Protection Specialties	587.00				0.00	0%	587.00	0.00
15 PLUMB	HVAC	8,000.00				0.00	0%	8,000.00	0.00
15 HVAC	Plumbing	63,810.00				0.00	0%	63,810.00	0.00
16	Electrical	112,715.00		12,715.00		12,715.00	11%	100,000.00	635.75
	TOTALS:	1,030,608.69	0.00	268,130.67	0.00	268,130.67	26%	762,478.02	13,406.53

CHANGE ORDERS

						0.00	#DIV/0!	0.00	0.00
	TOTALS:	0.00	0.00	0.00	0.00	0.00	#DIV/0!	0.00	0.00

	GRAND TOTAL:	1,030,608.69	0.00	268,130.67	0.00	268,130.67	26%	762,478.02	13,406.53
--	---------------------	---------------------	-------------	-------------------	-------------	-------------------	------------	-------------------	------------------

From: [Daniel Stines](#)
To: [Julie Emory](#)
Subject: Fw: Doko Soccer Fields- December 2024 Pay Application #1
Date: Tuesday, January 7, 2025 8:36:46 AM

They will pick these checks up. Do not mail.
Thank you

Get [Outlook for iOS](#)

From: Manish Venugopal <Manish@RandolphBuilders.com>
Sent: Tuesday, January 7, 2025 8:35 AM
To: Daniel Stines <Stinesd@townofblythewoodsc.gov>
Cc: Austin Randolph <Austin@RandolphBuilders.com>; Rick McMackin <Rmcmackin@landplansouth.com>; Jeff Randolph <Jeff@randolphbuilders.com>; Landra Fraiser <Landra@randolphbuilders.com>
Subject: Re: Doko Soccer Fields- December 2024 Pay Application #1

Caution: This message was sent from outside the company. Please do not click links or open attachments unless you **recognize** the sender *and* **verify** the content is safe.

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

We can pick up, Daniel.

From: Daniel Stines <Stinesd@townofblythewoodsc.gov>
Sent: Tuesday, January 7, 2025 8:34:50 AM
To: Manish Venugopal
Cc: Austin Randolph; Rick McMackin; Jeff Randolph; Landra Fraiser
Subject: Re: Doko Soccer Fields- December 2024 Pay Application #1

Thank you. Is the preference to pickup the checks or mail them?

Get [Outlook for iOS](#)

From: Manish Venugopal <Manish@RandolphBuilders.com>
Sent: Tuesday, January 7, 2025 8:17:11 AM
To: Daniel Stines <Stinesd@townofblythewoodsc.gov>
Cc: Austin Randolph <Austin@RandolphBuilders.com>; Rick McMackin <Rmcmackin@landplansouth.com>; Jeff Randolph <Jeff@randolphbuilders.com>; Landra Fraiser <Landra@randolphbuilders.com>
Subject: Doko Soccer Fields- December 2024 Pay Application #1

Caution: This message was sent from outside the company. Please do not click links or

open attachments unless you **recognize** the sender *and* **verify** the content is safe.

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

Daniel,

Attached pay application #1 for December 2024.

Thank you. Have a great day.

Regards,
Manish Venugopal

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

Page 1 of 2

TO OWNER: Town of Blythewood
South Carolina

PROJECT: Doko Soccer Fields

APPLICATION NO: 2

Distribution to:

X	OWNER
X	ARCHITECT
X	CONTRACTOR

PERIOD TO: 02/03/25

FROM CONTRACTOR:

VIA ARCHITECT: The Landplan Group South

Randolph & Son Builders, Inc.

P.O. Box 410283

Charlotte, N.C. 28241-0283

PROJECT ID: R58324

CONTRACT FOR: General Construction

CONTRACT DATE: 11/18/24

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	1,030,608.69
2. Net change by Change Orders	\$	0.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	1,030,608.69
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	530,206.15
5. RETAINAGE:		
a. 10 % of Completed Work (Column D + E on G703)	\$	53,020.62
b. 10 % of Stored Material (Column F on G703)	\$	0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	53,020.62
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	477,185.54
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	254,724.14
8. CURRENT PAYMENT DUE	\$	222,461.40
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	553,423.16

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: RANDOLPH & SON BUILDERS, INC.

By: [Signature] Date: 2/15/25
 State of: North Carolina County of: Mecklenburg
 Subscribed and sworn to before me this 5th day of February, 2025
 Notary Public: [Signature]
 My Commission expires: [Signature]

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 222,461.40

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: [Signature]
 By: [Signature] Date: 2/24/2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY		
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS	\$0.00	
NET CHANGES by Change Order	\$0.00	

CONTINUATION SHEET

AIA DOCUMENT G703

Application and Certificate for Payment

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application Number:

2

Application Date:

1/24/2025

Period to:

2/3/2025

Architect's ID No.:

A Div. #	B Description of Work	C Schedule Value	D		F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D + E + F)	H % (G/C)	I Balance To Finish (C - G)	J Retainage
			From Previous Application (D + E)	This Period					
1	General Conditions	147,356.17	38,575.17	36,576.48		75,151.65	51%	72,204.52	7,515.17
	Bond	7,843.00	7,843.00			7,843.00	100%	0.00	784.30
	Building Permit & Business License	7,991.25	7,991.25			7,991.25	100%	0.00	799.13
	Mobilization	30,000.00	30,000.00			30,000.00	100%	0.00	3,000.00
	Demobilization	15,000.00				0.00	0%	15,000.00	0.00
	Survey	8,500.00	7,250.00	1,250.00		8,500.00	100%	0.00	850.00
2	Grading and Earthwork	53,500.00	45,500.00	5,500.00		51,000.00	95%	2,500.00	5,100.00
	Storm Drainage	34,640.00	25,840.00	5,200.00		31,040.00	90%	3,600.00	3,104.00
	Site Sewer/Water	25,791.25	19,231.25	2,660.00		21,891.25	85%	3,900.00	2,189.13
	Site Electrical	4,000.00	4,000.00			4,000.00	100%	0.00	400.00
	Paving, Stone Base & Striping	11,960.52	4,800.00			4,800.00	40%	7,160.52	480.00
	Site Concrete	6,718.00	3,378.00	900.00		4,278.00	64%	2,440.00	427.80
	Landscaping	40,730.50				0.00	0%	40,730.50	0.00
	Irrigation	20,000.00		20,000.00		20,000.00	100%	0.00	2,000.00
3	Cast In Place Concrete	85,707.00	35,707.00	25,000.00		60,707.00	92%	5,000.00	6,070.70
4	Masonry	125,300.00	25,300.00	37,500.00		62,800.00	50%	62,500.00	6,280.00
5	Miscellaneous Steel	3,020.00		2,000.00		2,000.00	66%	1,020.00	200.00
6	Framing Labor	30,949.00				0.00	0%	30,949.00	0.00
	Roof Trusses	22,000.00		22,000.00		22,000.00	100%	0.00	2,200.00
	Framing Materials	42,717.00		42,717.00		42,717.00	100%	0.00	4,271.70
	Millwork	5,900.00				0.00	0%	5,900.00	0.00
7	Dampproofing & Spray Foam Insulation	5,000.00		1,500.00		1,500.00	30%	3,500.00	150.00
	Spray Foam Insulation	2,250.00				0.00	0%	2,250.00	0.00
	Siding	5,000.00				0.00	0%	5,000.00	0.00
	Roofing & Flashing	27,625.00				0.00	0%	27,625.00	0.00
	EIFS	9,500.00				0.00	0%	9,500.00	0.00
	Joint Sealants	4,500.00				0.00	0%	4,500.00	0.00
8	Doors/Frames/Hardware	9,000.00		3,000.00		3,000.00	33%	6,000.00	300.00
	Labor Doors/Frames/Hardware	1,742.00		575.00		575.00	33%	1,167.00	57.50
	Windows	12,500.00				0.00	0%	12,500.00	0.00
	Shutters	1,000.00				0.00	0%	1,000.00	0.00
	Install Windows/Shutters	2,400.00				0.00	0%	2,400.00	0.00

9	Plaster/Gypsum Board	9,179.00				0.00	0%	9,179.00	0.00
	Ceramic Tile	17,859.00				0.00	0%	17,859.00	0.00
	Painting & Coatings	15,668.00				0.00	0%	15,668.00	0.00
10	Toilet Partitions & Toilet Accessories	9,900.00				0.00	0%	9,900.00	0.00
	Toilet Partitions & Toilet Accessories- Labor	2,750.00				0.00	0%	2,750.00	0.00
	Fire Protection Specialties	587.00				0.00	0%	587.00	0.00
15 PLUMB	HVAC	8,000.00				0.00	0%	8,000.00	0.00
15 HVAC	Plumbing	63,810.00		32,697.00		32,697.00	51%	31,113.00	3,269.70
16	Electrical	112,715.00	12,715.00	23,000.00		35,715.00	32%	77,000.00	3,571.50
	TOTALS:	1,030,608.69	268,130.67	262,075.48	0.00	530,206.15	51%	500,402.54	53,020.62

CHANGE ORDERS

						0.00	#DIV/0!	0.00	0.00
	TOTALS:	0.00	0.00	0.00	0.00	0.00	#DIV/0!	0.00	0.00

	GRAND TOTAL:	1,030,608.69	268,130.67	262,075.48	0.00	530,206.15	51%	500,402.54	53,020.62
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From: [_STO - Appropriated Contributions](#)
To: [Julie Emory](#); [Daniel Stines](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21
Date: Tuesday, April 1, 2025 2:17:57 PM

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Q3 (ending 3/31/25) update due date: 4/15/25

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: [Julie Emory](#)
To: [_STO - Appropriated Contributions](#)
Cc: [Daniel Stines](#)
Subject: [External] Town of Blythewood Quarterly Expenditure Report
Date: Tuesday, January 7, 2025 8:30:56 AM
Attachments: [Quarterly Expenditure Report FY25 Q2 - Town of Blythewood signed with supporting documentation.pdf](#)

Meg,

Please see the attached report.

Thank you and Happy New Year!

Julie Emory

Office Manager

Town of Blythewood

PO Box 1004 / 171 Langford Road

Blythewood, SC 29016

P: (803) 754-0501

F: (803) 754-0563

E: emoryj@townofblythewoodsc.gov

W: www.townofblythewoodsc.gov





State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Athletic Fields at Doko Meadows park

Organization Information

Entity Name	Town of Blythewood
Address	PO Box 1004, 171 Langford Road
City/State/Zip	Blythewood, SC 29016
Website	www.townofblythewoodsc.gov
Tax ID#	57-0646434
Entity Type	Municipality

Organization Contact Information

Name	Daniel Stines
Position/Title	Town Administrator
Telephone	803-754-0501
Email	stinesd@townofblythewoodsc.gov

Secondary Organization Contact Information

Name	Julie Emory
Position/Title	Office Manager
Telephone	803-754-0501
Email	emoryj@townofblythewoodsc.gov

Reporting Period

Reporting Period	Quarter 2: October 1, 2024 - December 30, 2024
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Accounting of how the funds have been spent:

Description	Budget	Expenditures							Balance
		FY23 Total	FY24 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Athletic Field Plan - Design Development & construction documents for new re	\$50,000.00	\$53,720.00	\$54,753.00	\$5,499.00	\$1,500.00			\$115,472.00	-\$65,472.00
Grading	\$150,000.00	\$0.00	\$0.00					\$0.00	\$150,000.00
Restroom facilities	\$150,000.00	\$0.00	\$0.00					\$0.00	\$150,000.00
Lighting	\$25,000.00	\$0.00	\$0.00					\$0.00	\$25,000.00
Irrigation	\$50,000.00	\$0.00	\$0.00					\$0.00	\$50,000.00
Bleachers	\$10,000.00	\$0.00	\$0.00					\$0.00	\$10,000.00
Utility installation	\$65,000.00	\$0.00	\$0.00					\$0.00	\$65,000.00
								\$0.00	\$0.00
								\$0.00	\$0.00
Grand Total	\$500,000.00	\$53,720.00	\$54,753.00	\$5,499.00	\$1,500.00	\$0.00	\$0.00	\$115,472.00	\$384,528.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature
Daniel Stines
Printed Name

Town Administrator
Title
1/6/2025
Date

The LandPlan Group South
1206 Scott Street
Columbia, SC 29201
803-256-0562

Invoice 24-6085



THE LANDPLAN GROUP SOUTH
Landscape Architecture | Engineering | Planning

BILL TO

Mr. Daniel Stines
Town of Blythewood
171 Langford Road
Blythewood, SC 29016

DATE
10/10/2024

PLEASE PAY
\$1,500.00

DUE DATE
11/09/2024

JOB NUMBER

1172 - Doko Meadows Field & Fra

DESCRIPTION

	AMOUNT
Professional Design Services	
Base Map Preparation: \$18,300 (100% complete)	0.00
Previously invoiced: \$18,300; Invoiced today: \$0.	
Final Master Plan: \$3,800 (100% complete)	0.00
Previously invoiced: \$3,800; Invoiced today: \$0.	
Design Development Drawings: \$19,800 (100% complete)	0.00
Previously invoiced: \$19,800; Invoiced today: \$0.	
Construction Documents: \$32,300 (100% complete)	0.00
Previously invoiced: \$32,300; Invoiced today: \$0.	
Bidding/Contract Negotiation: \$3,000 (50% complete)	1,500.00
Previously invoiced: \$0; Invoiced today: \$1,500.	
Contract Administration: \$10,800 (0% complete)	0.00
Previously invoiced: \$0; Invoiced today: \$0.	
Permitting with SC DHEC: \$291 (100% complete)	0.00
Previously invoiced: \$291; Invoiced today: \$0.	
Printing: \$654 (100% complete)	0.00
Previously invoiced: \$654; Invoiced today: \$0.	

TOTAL DUE

\$1,500.00

THANK YOU.

30-

From: [_STO - Appropriated Contributions](#)
To: [Julie Emory; stinesd@townofblyrhewoodsc.gov](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21
Date: Thursday, January 2, 2025 4:19:31 PM

Happy New Year!

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to STO.Appropriated.Contributions@sto.sc.gov by the 15th of the month following the end of each quarter.

Q2 (ending 12/31/24) update due date: 1/15/25

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: [Julie Emory](#)
To: [_STO - Appropriated Contributions: stinesd@townofblyrhewoodsc.gov](#)
Subject: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21
Date: Thursday, October 24, 2024 5:00:34 PM
Attachments: [Quarterly Expenditure Report FY25 Q1 - Town of Blythewood-signed.pdf](#)

Meg,

Sorry so late!

Julie Emory

Office Manager

Town of Blythewood

PO Box 1004 / 171 Langford Road

Blythewood, SC 29016

P: (803) 754-0501

F: (803) 754-0563

E: emoryj@townofblythewoodsc.gov

W: www.townofblythewoodsc.gov



From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Wednesday, October 23, 2024 10:34 AM
To: Julie Emory <emoryj@townofblythewoodsc.gov>; Carroll Williamson <williamsonc@townofblythewoodsc.gov>; stinesd@townofblyrhewoodsc.gov
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

Hello,

I have not received your Q1 report that was due last week. Please submit by the end of business this Friday, October 25th.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Wednesday, September 25, 2024 3:33 PM

To: Julie Emory <emoryj@townofblythewoodsc.gov>; Carroll Williamson
<williamsonc@townofblythewoodsc.gov>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Hello,

As of 6/30/24, your organization had funds left unspent from the FY23 Appropriated Earmarks. Attached is the updated form you will use to update your information each quarter for this fiscal year.

Please update and submit the form to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Your next report is due **October 15, 2024**.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Athletic Fields at Doko Meadows park

Organization Information

Entity Name	Town of Blythewood
Address	PO Box 1004, 171 Langford Road
City/State/Zip	Blythewood, SC 29016
Website	www.townofblythewoodsc.gov
Tax ID#	57-0646434
Entity Type	Municipality

Organization Contact Information

Name	Daniel Stines
Position/Title	Town Administrator
Telephone	803-754-0501
Email	stinesd@townofblythewoodsc.gov

Secondary Organization Contact Information

Name	Julie Emory
Position/Title	Office Manager
Telephone	803-754-0501
Email	emoryj@townofblythewoodsc.gov

Reporting Period

Reporting Period	Quarter 1: July 1, 2024 - September 30, 2024
------------------	--

Accounting of how the funds have been spent:

Description	Budget	Expenditures						Total	Balance
		FY23 Total	FY24 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4		
Athletic Field Plan - Design Development & construction documents for new re	\$50,000.00	\$53,720.00	\$54,753.00	\$5,499.00				\$113,972.00	-\$63,972.00
Grading	\$150,000.00	\$0.00	\$0.00					\$0.00	\$150,000.00
Restroom facilities	\$150,000.00	\$0.00	\$0.00					\$0.00	\$150,000.00
Lighting	\$25,000.00	\$0.00	\$0.00					\$0.00	\$25,000.00
Irrigation	\$50,000.00	\$0.00	\$0.00					\$0.00	\$50,000.00
Bleachers	\$10,000.00	\$0.00	\$0.00					\$0.00	\$10,000.00
Utility installation	\$65,000.00	\$0.00	\$0.00					\$0.00	\$65,000.00
								\$0.00	\$0.00
								\$0.00	\$0.00
Grand Total	\$500,000.00	\$53,720.00	\$54,753.00	\$5,499.00	\$0.00	\$0.00	\$0.00	\$113,972.00	\$386,028.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Daniel Stines

Printed Name

Town Administrator

Title

10/23/2024

Date

From: [Julie Emory](#)
To: [_STO - Appropriated Contributions](#); stinesd@townofblyrhewoodsc.gov
Subject: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21
Date: Wednesday, October 23, 2024 10:43:45 AM

I have been on medical leave for the past month. It is on my list of to do's!
Sorry!

Julie Emory

Office Manager

Town of Blythewood

PO Box 1004 / 171 Langford Road

Blythewood, SC 29016

P: (803) 754-0501

F: (803) 754-0563

E: emoryj@townofblythewoodsc.gov

W: www.townofblythewoodsc.gov



From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Wednesday, October 23, 2024 10:34 AM
To: Julie Emory <emoryj@townofblythewoodsc.gov>; Carroll Williamson <williamsonc@townofblythewoodsc.gov>; stinesd@townofblyrhewoodsc.gov
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

Hello,

I have not received your Q1 report that was due last week. Please submit by the end of business this Friday, October 25th.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Wednesday, September 25, 2024 3:33 PM

To: Julie Emory <emoryj@townofblythewoodsc.gov>; Carroll Williamson

<williamsonc@townofblythewoodsc.gov>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Hello,

As of 6/30/24, your organization had funds left unspent from the FY23 Appropriated Earmarks. Attached is the updated form you will use to update your information each quarter for this fiscal year.

Please update and submit the form to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Your next report is due **October 15, 2024**.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: [Julie Emory](#); [Carroll Williamson](#); stinesd@townofblyrhewoodsc.gov
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21
Date: Wednesday, October 23, 2024 10:33:42 AM

Hello,

I have not received your Q1 report that was due last week. Please submit by the end of business this Friday, October 25th.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Wednesday, September 25, 2024 3:33 PM
To: Julie Emory <emoryj@townofblyrhewoodsc.gov>; Carroll Williamson <williamsonc@townofblyrhewoodsc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Hello,

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Please update and submit the form to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Your next report is due **October 15, 2024**.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: [Julie Emory](#); [Carroll Williamson](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21
Date: Wednesday, September 25, 2024 3:32:43 PM
Attachments: [Quarterly Expenditure Report FY25 Template - Town of Blythewood.xlsx](#)

Hello,

As of 6/30/24, your organization had funds left unspent from the FY23 Appropriated Earmarks. Attached is the updated form you will use to update your information each quarter for this fiscal year.

Please update and submit the form to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Your next report is due **October 15, 2024**.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Athletic Fields at Doko Meadows park

Organization Information

Entity Name	Town of Blythewood
Address	PO Box 1004, 171 Langford Road
City/State/Zip	Blythewood, SC 29016
Website	www.townofblythewoodsc.gov
Tax ID#	57-0646434
Entity Type	Municipality

Organization Contact Information

Name	Carroll Williamson
Position/Title	Town Administrator
Telephone	803-754-0501
Email	williamsonc@townofblythewoodsc.gov

Secondary Organization Contact Information

Name	Julie Emory
Position/Title	Office Manager
Telephone	803-754-0501
Email	emoryj@townofblythewoodsc.gov

Reporting Period

Reporting Period	
------------------	--

Accounting of how the funds have been spent:

Description	Budget	Expenditures							Balance
		FY23 Total	FY24 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Athletic Field Plan - Design Development & construction documents for new re	\$50,000.00	\$53,720.00	\$54,753.00					\$108,473.00	-\$58,473.00
Grading	\$150,000.00	\$0.00	\$0.00					\$0.00	\$150,000.00
Restroom facilities	\$150,000.00	\$0.00	\$0.00					\$0.00	\$150,000.00
Lighting	\$25,000.00	\$0.00	\$0.00					\$0.00	\$25,000.00
Irrigation	\$50,000.00	\$0.00	\$0.00					\$0.00	\$50,000.00
Bleachers	\$10,000.00	\$0.00	\$0.00					\$0.00	\$10,000.00
Utility installation	\$65,000.00	\$0.00	\$0.00					\$0.00	\$65,000.00
								\$0.00	\$0.00
								\$0.00	\$0.00
Grand Total	\$500,000.00	\$53,720.00	\$54,753.00	\$0.00	\$0.00	\$0.00	\$0.00	\$108,473.00	\$391,527.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

--

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Title

Printed Name

Date

From: [Julie Emory](#)
To: [Romaniello, Meg](#)
Cc: [Daniel Stines](#)
Subject: [External] Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21
Date: Tuesday, June 11, 2024 4:30:43 PM
Attachments: [2Q FY24 Year Doko Meadows Park Security Upgrades Spending Summary signed with attachments.pdf](#)
[04012024-06302024 STO Quarterly Report Athletic Fields \\$500000.00 grant-signed w Attachments.pdf](#)

Meg,

Please see the attached reports for Q4 State Earmarks for Athletic Fields and Security at Doko Meadow Park.

Should you have any questions, please do not hesitate to contact me.

Thanks and have a great day!

Julie Emory

Office Manager

Town of Blythewood

PO Box 1004 / 171 Langford Road

Blythewood, SC 29016

P: (803) 754-0501

F: (803) 754-0563

E: emoryj@townofblythewoodsc.gov

W: www.townofblythewoodsc.gov





State of South Carolina Fiscal Year Spending Report

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect fiscal year spending information from the designated organization.

Contribution Information

Amount	State Agency Providing the Contribution	Earmark name
\$250,000.00	P280 - Department of Parks, Recreation, and Tourism	Doko Meadows Park Security Upgrades

Organization Information

Entity Name	Town of Blythewood
Address	171 Langford Road
City/State/Zip	Blythewood, SC 29016+
Entity Type	Municipality

Organization Contact Information

Contact Name	Daniel Stines
Position/Title	Assistant Town Administrator
Telephone	(803) 754-0501

Accounting of how the funds have been spent:

Description	Budget	Expenditures				Balance
		Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	Total	
Purchase and Installation of a Security Gates at Doko Meadows Park	\$19,726.00	\$50,981.23			\$50,981.23	-\$31,255.23
Purchase and Installation of Tag readers and cameras around Town Hall	\$22,000.00	\$21,550.00			\$21,550.00	\$450.00
Security planters surrounding the playground	\$10,000.00	\$2,537.86			\$2,537.86	\$7,462.14
Security Camera maintenance	\$58,810.00	\$668.75			\$668.75	\$58,141.25
Trail light repair		\$2,582.15			\$2,582.15	-\$2,582.15
Nonsecurity					\$0.00	\$0.00
Turfgrass for Playground	\$150,000.00	\$157,217.12			\$157,217.12	-\$7,217.12
Speedbumps and picnic tables		\$4,672.23			\$4,672.23	-\$4,672.23
Land purchase	\$9,790.66		\$9,790.66		\$9,790.66	\$0.00
Grand Total	\$270,326.66	\$240,209.34	\$9,790.66	\$0.00	\$250,000.00	\$20,326.66

☐ Project is underway ☒ Project is complete, funds are exhausted Project completion date _____

☐ Project yet to be started Estimated start date _____ Estimated completion date _____

Please provide a detailed spending summary, goals that were accomplished, and how the expenses benefit the public. If project is yet to be started, provide an explanation.

1. Security Gates: Have reduced vandalism and increased security for Doko Park. The primary benefits have been reduction in repair costs and increased safety for park users.
2. Tag Readers/Cameras: These have complimented the gates in reducing vandalism and increasing park security.
3. Security Planters: Aesthetically pleasing and reduce the chances of vehicular traffic circulating in the park coming in contact with users of the playground.
4. Turfgrass for Playground: This has provided a NPSI certified playground surface that drastically reduced maintenance cost and maintains compliance year round, reducing the Towns liability costs and increasing playground safety for the users.
5. Speedhumps & Tables: Speedhumps have increased safety by slowing park traffic down. Picnic Tables have provided a place for users to eat, relax or take a break from their activities.

Organization Certifications

The Organization certifies that the funds have been expended in accordance with the plan provided to the agency providing the distribution and for a public purpose.



Organization Signature

Assistant Town Administrator

Title

Daniel Stines

Printed Name

6/11/2024

Date

FIRST COMMUNITY BANK OF SC (H44)

Funds Transfer / Payment Order Request

Today's Date 08-MAR-2024 Transfer Date 08-MAR-2024
Branch Name BRANCH (200) Branch Code 200
Originator's Account # 1160001503 Customer Initials: CSW

Online Institution's Routing Number (9 digits) 061201754
Wire Number 202403080019445 Wire Amount USD 75,025.32 Customer Initials: CSN
Service Charge 15.00 Product Code CTR
Payment Purpose: _____
Debit Amount USD 75,040.32 Exchange Rate 0.00
Created by ASHLEY KELLY
Telegraphic Name AMERIS BANK
Name of Originator TOWN OF BLYTHEWOOD
Taxpayer ID _____
Address of Originator 171 LANGFORD RD
BLYTHEWOOD SC 29016-8747

Corresponding Institution
(If Beneficiary's Bank is offline or Outside the United States)
Beneficiary Institution All Beneficiary Data Correct: CSW

(Final Destination Bank's Name & Address)

Beneficiary's Name (Final Recipient of Funds) RILEY POPE & LANEY LLC
Beneficiary's Address (required) IOLTA REAL ESTATE ACCOUNT
2838 DEVINE STREET
COLUMBIA SC 29205

Beneficiary's Account Number (required) 2049609288
Other Beneficiary Information, Reference Information, or Payment Information:
213 SANFIELD RD BLYTHEWOOD SC 29016

CARROLL STEELE WILLIAMSON
SCDC # 004038234

Customer Identification: X DL _____ Signature Card
Fax per Wire Transfer Agreement: _____
phone number called: _____
person spoken w/: _____

< Bypass this section if Wire is Originated from
FCB Mortgage or FCB Loan Sales Support >

THIS TRANSACTION IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS

- Processing Payment Orders:** We will use our best efforts to execute your Payment Order on the date received provided the Payment Order is received by us before our established cutoff time and is received on a day which is a business day for us, for the funds transfer or communications facility ("communications facility") selected by us, and for any receiving financial institution. We will treat Payment Orders received by us after our cutoff time as received on our next business day. In our sole discretion, we may reject any Payment Order for any reason. We will notify you of any rejection orally, electronically, or in writing. We are not liable to you for the rejection, and we are not obligated to pay you interest for the period before you receive the notice of rejection. You must provide us with complete and correct beneficiary information including the name of the beneficiary, the name and address of the beneficiary's financial institution, and the beneficiary's account number at that financial institution. Receiving financial institutions may credit a Payment Order on the basis of the account number provided, even if the account number does not correspond to an account of the intended beneficiary.
- Confirmation of Executed Payment Orders:** Provided that prior arrangements have been made, we will send you a notice of debit to your account and a copy of your Payment Order after we have executed your Payment Order. You agree to review these items and report any errors to us immediately.
- Canceling or Amending Payment Orders:** Any request to cancel this Payment Order must be made before we execute it. We will consider a request to amend a Payment Order as a request to cancel it. We will make a reasonable effort to act on a timely request to cancel a Payment Order but we will not be liable if for any reason the Payment Order is not canceled.
- Liability:** We shall be responsible only for performing the services expressly provided for in this Funds Transfer Request, and shall be liable only for our gross negligence or willful misconduct in performing those services. We shall not be responsible for the acts or omissions of any other person, including without limitation any Federal Home Loan Bank, Federal Reserve Bank or communication facility, or any receiving financial institution, and no such person shall be deemed our agent. In no event shall we be liable for any consequential, special, punitive or indirect loss or damage which you may incur or suffer in connection with or arising out of this Funds Transfer Request. We shall be excused from failing to act or delay in acting if such failure or delay is caused by legal constraint, interruption of transmission or communication facilities, conflicts between the time of our execution of a Payment Order and the deadlines of any Federal Reserve Bank or communications facility, equipment failure, war, labor dispute or job action, emergency conditions, acts of God, or other circumstances beyond our control. In addition, we shall be excused from failing to execute or delay in executing a Payment Order if such execution would result in our exceeding any limitations on our intra-day net funds position established according to Federal Reserve Board guidelines or in our otherwise violating any provision of any risk control program of the Federal Reserve Board or any rule or regulation of any other U.S. government regulatory authority.
- Foreign Payment Orders:** You agree that if you request that a Payment Order be sent to a foreign country, we may send the Payment Order in the currency of the receiving financial institution's country at our buying rate of exchange for U.S. dollar transfers. You agree that, if for any reason the Payment Order is returned to us, you will accept the refund in U.S. dollars of the amount of the foreign money credit, based on our current buying rate on the date of the refund, less any charges or expenses to us.

CSW
Authorized Signature (and Title, if applicable)

3/8/2024
Date

Name of business or organization, if applicable

Ashley Kelly
Authorized Signature (and Title, if applicable)

3/8/24
Date

Adrian Joyce
Authorized Signature (and Title, if applicable)

3/8/24
Date

**A. Settlement Statement (HUD-1)**

B. Type of Loan			
1. <input type="checkbox"/> FHA	2. <input type="checkbox"/> RHS	3. <input type="checkbox"/> Conv. Unins	6. File Number: 7500.00324 Blythewood
4. <input type="checkbox"/> VA	5. <input type="checkbox"/> Conv. Ins		7. Loan Number:
			8. Mortgage Insurance Case Number:
C. Note: This form is furnished to give you a statement of actual settlement costs. Amounts paid to and by the settlement agent are shown. Items marked "(p.o.c.)" were paid outside the closing; they are shown here for informational purposes and are not included in the totals. (7500.00324 Blythewood/1)			
D. Name and Address of Borrower: Town of Blythewood 171 Langford Road Blythewood, SC 29016		E. Name and Address of Seller: Vicki Brooks Properties, LLC	
		F. Name and Address of Lender: CASH	
G. Property Location: 213 Sandfield Road Blythewood, SC 29016 Richland County, South Carolina		H. Settlement Agent: Riley, Pope & Laney, LLC (803)799-9993 2838 Devine Street, Post Office Box 11412 (29211), Columbia, SC 29211 Place of Settlement: 2838 Devine Street Post Office Box 11412 (29211) Columbia, SC 29211	
		I. Settlement Date: March 08, 2024 Disbursement Date: March 08, 2024	

J. Summary of Borrower's Transaction		K. Summary of Seller's Transaction	
100. Gross Amount Due from Borrower		400. Gross Amount Due to Seller	
101. Contract sales price	72,500.00	401. Contract sales price	72,500.00
102. Personal property		402. Personal property	
103. Settlement charges to borrower (line 1400)	2,525.32	403.	
104.		404.	
105.		405.	
Adjustments for items paid by seller in advance		Adjustments for items paid by seller in advance	
106. City/Town taxes		406. City/Town taxes	
107. County taxes		407. County taxes	
108. Assessments		408. Assessments	
109.		409.	
110.		410.	
111.		411.	
112.		412.	
120. Gross amount due from Borrower	75,025.32	420. Gross amount due to Seller	72,500.00
200. Amounts Paid by or in Behalf of Borrower		500. Reductions in Amount Due to Seller	
201. Deposit or earnest money		501. Excess deposit (see instructions)	
202. Principal amount of new loan(s)		502. Settlement charges to seller (line 1400)	
203. Existing loan(s) taken subject to		503. Existing loan(s) taken subject to	
204.		504. Payoff of first mortgage loan	
205.		505. Payoff of second mortgage loan	
206.		506.	
207.		507.	
208.		508.	
209.		509.	
Adjustments for items unpaid by seller		Adjustments for items unpaid by seller	
210. City/Town taxes		510. City/Town taxes	
211. County taxes		511. County taxes	
212. Assessments		512. Assessments	
213.		513.	
214.		514.	
215.		515.	
216.		516.	
217.		517.	
218.		518.	
219.		519.	
220. Total paid by/for Borrower	0.00	520. Total reduction amount due Seller	0.00
300. Cash at Settlement from/to Borrower		600. Cash at Settlement from/to Seller	
301. Gross amount due from Borrower (Line 120)	75,025.32	601. Gross amount due to Seller (Line 420)	72,500.00
302. Less amount paid by/for Borrower (Line 220)	(0.00)	602. Less reductions due Seller (Line 520)	(0.00)
303. CASH FROM BORROWER	75,025.32	603. CASH TO SELLER	72,500.00

The Public Reporting Burden for this collection of information is estimated at 35 minutes per response for collecting, reviewing, and reporting the data. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number. No confidentiality is assured; this disclosure is mandatory. This is designed to provide the parties to a RESPA covered transaction with information during the settlement process.

The undersigned hereby acknowledge receipt of a completed copy of this statement and any attachments referred to herein.

Borrower

Town of Blythewood

BY: _____

Seller

Vicki Brooks Properties, LLC

BY: _____

From: [Brian \(Ashley\) A Berry](#)
To: [Carroll Williamson](#)
Cc: kambrellgarvin@gmail.com; [Julie Emory](#)
Subject: RE: Blythewood \$250,000 earmark
Date: Tuesday, April 23, 2024 11:15:12 AM

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

Good morning, Carroll,

Yes, this is perfect, thank you. Have a great day! -Ashley

Ashley Berry
Finance Director
South Carolina Department of Parks, Recreation & Tourism
1205 Pendleton Street, Suite 517
Columbia, SC 29201
803-734-1759, Office
803-351-1775, Mobile
SCPRT.com



From: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Sent: Tuesday, April 23, 2024 11:13 AM
To: Brian (Ashley) A Berry <aberry@scprrt.com>
Cc: kambrellgarvin@gmail.com; Julie Emory <emoryj@townofblythewoodsc.gov>
Subject: Blythewood \$250,000 earmark

Good morning Ashley,

I spoke with Representative Kambrell Garvin, who had obtained this earmark for the Town. He told me that he approves the use of the remaining funds to go towards the purchase of property adjacent to Doko Meadows Park. I have copied him on this email. Is this all you need?

Carroll
Carroll Williamson
Town Administrator
williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016
803-754-0501 | 803-754-0563-fax | [website](#)

From: Brian (Ashley) A Berry <aberry@scpirt.com>
Sent: Thursday, July 6, 2023 12:34 PM
To: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Cc: Julie Emory <emoryj@townofblythewoodsc.gov>
Subject: RE: Town of Blythewood Expenditure Report

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

Yes, it is good, I just need it to be signed and submitted. Thanks -Ashley

Ashley Berry
Finance Director
South Carolina Department of Parks, Recreation & Tourism
1205 Pendleton Street, Suite 517
Columbia, SC 29201
803-734-1759, Office
803-351-1775, Mobile
SCPRT.com



From: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Sent: Thursday, July 6, 2023 12:05 PM
To: Brian (Ashley) A Berry <aberry@scpirt.com>
Cc: Julie Emory <emoryj@townofblythewoodsc.gov>
Subject: RE: Town of Blythewood Expenditure Report

Ashley,

Following up on this to see if you have had a chance to review it. Thanks.

Carroll

Carroll Williamson
Town Administrator

williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016
803-754-0501 | 803-754-0563-fax | [website](http://www.blythewoodsc.gov)

From: Carroll Williamson
Sent: Friday, June 30, 2023 10:36 AM
To: Brian (Ashley) A Berry <aberry@scprt.com>
Cc: Julie Emory <emoryj@townofblythewoodsc.gov>
Subject: Town of Blythewood Expenditure Report

Ashley,

Can you please review the expenditure report for the earmark Titled Doko Meadows Park Security Upgrades? I have also included all of the receipts.

Carroll Williamson
Town Administrator
williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016
803-754-0501 | 803-754-0563-fax | [website](http://www.blythewoodsc.gov)



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Athletic Fields at Doko Meadows park

Organization Information

Entity Name	Town of Blythewood
Address	PO Box 1004, 171 Langford Road
City/State/Zip	Blythewood, SC 29016
Website	www.townofblythewoodsc.gov
Tax ID#	57-0646434
Entity Type	Municipality

Reporting Period

Reporting Period	Quarter 4: April 1, 2024 - June 30, 2024
------------------	--

Organization Contact Information

Name	Daniel Stines
Position/Title	Assistant Town Administrator
Telephone	803-754-0501
Email	Stinesd@townofblythewoodsc.gov

Secondary Organization Contact Information

Name	Julie Emory
Position/Title	Office Manager
Telephone	803-754-0501
Email	emoryj@townofblythewoodsc.gov

Accounting of how the funds have been spent:


Description	Budget	Expenditures						Balance
		FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Athletic Field Plan - Design Development & construction documents for new re	\$50,000.00	\$53,720.00	\$4,260.00	\$11,596.00	\$18,140.00	\$20,757.00	\$108,473.00	-\$58,473.00
Grading	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$150,000.00
Restroom facilities	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$150,000.00
Lighting	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$25,000.00
Irrigation	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$50,000.00
Bleachers	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$10,000.00
Utility installation	\$65,000.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$65,000.00
							\$0.00	\$0.00
							\$0.00	\$0.00
Grand Total	\$500,000.00	\$53,720.00	\$4,260.00	\$11,596.00	\$18,140.00	\$20,757.00	\$108,473.00	\$391,527.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Due to design/engineering delays, this project will not go to bid before close of FY24. Project bid is slated for mid-June 2024, with an anticipated contract award July 2024 (FY25). Anticipated project completion is 6-12 months.

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.


Signature
Daniel Stines
Printed Name

Assistant Town Administrator
Title
11-Jun-24
Date



Phase One Consulting LLC
2910 Rosewood Dr Suite # 3
Columbia, SC 29205 US
803-404-7168
katie@phaseone.design

Invoice 3015X

BILL TO

Doko Meadows Soccer Field

DATE
04/12/2024

PLEASE PAY
\$10,378.50

DUE DATE
05/12/2024

	DESCRIPTION	AMOUNT
Customer Deposit	Please refer to contract for job specifications and scope	10,378.50

Doko Park Soccer Field Pavilion Deposit

TOTAL DUE

\$10,378.50

THANK YOU.



CONTRACT ADDENDUM

Doko Meadows (Town of Blythewood: Daniel Stines)
Address: Doko Meadows: 171 Langford Rd, Blythewood, SC 29016
Governing Jurisdiction: City of Blythewood
Email: Stines@townofblythewoodsc.gov
Phone: (803) 754-0501
Date: 4/3/24

PHASE ONE *COMMERCIAL SERVICES* DESIGN AGREEMENT. Client is interested in information below as it relates to the SCOPE OF WORK, as outlined:

The Purpose: Confirm changes to project program and provide new schematic design.

<u>Team:</u>	<u>Company - Key Personnel</u>
Project Manager:	Phase One Design – Cole Garrison
Architect:	Phase One Design – Ralph Walden
Structural Engineer:	N/A
Civil Engineer:	City of Blythewood
Landscape Architect:	N/A
Electrical Engineer:	McDaniel Engineering- Benny McDaniel
Plumbing Engineer:	Vaught Engineering- Mike Vaught
Mechanical Engineer:	Vaught Engineering- Mike Vaught
NDT Specialist:	N/A
Survey/Topo/ALTA:	City of Blythewood
Environmental:	City of Blythewood

Project Description:

Revise construction documents for a new concessions and bathroom building as required for a new program, which replaces concessions space with covered pavilion space.

Summary: Start Date: 1-3 weeks from contract approval
Finish Date: 16 weeks to complete
Fee Schedule: See Below
Civil & landscape design (to be provided by owners)

SOW (Scope of work): Basic services included in contract

- 1) Assist owner in confirming the project's program requirements
- 2) Design of new open air public dining pavilion with restrooms and private storage
 - a. Design and document as required for building code compliance
- 3) Consulting engineering services are limited to:
 - a. Mechanical
 - i. Owner to provide equipment requirements

phase ①

- b. Electrical
 - i. Owner to provide equipment requirements
- c. Plumbing
 - i. Owner to provide equipment requirements
- d. Structural
 - i. **To be performed by architect No Structural PE seal to be provide**

Services Not Included Expressly outside of SOW:

The following list of activities not included is provided for clarity as well as anything not described in the scope of work.

- 1) Selection schedules on interior finishes and fixtures are not included, to be handled by others.
- 2) Structural Engineering
- 3) Value Engineering
- 4) Civil engineering
- 5) Design services of any kind during construction
- 6) Destructive testing and or non-destructive testing
- 7) Partial or whole disassembly of structure
- 8) Verification of construction method or material testing
- 9) Construction administration of any additional scopes or retrofitting
- 10) Bidding and verification of contractors or building methods
- 11) Fire engineering or compliance
- 12) Any Changes in the Design Due to Retro-Actively Applied City Regulations
- 13) Geotechnical Report, Soils Testing or Materials Testing
- 14) Base Flood Plane elevation data or design criteria
- 15) Provisions for Flood Hazard Reduction
- 16) Off-Site Utility or Infrastructure Design (other than noted in scope of services above)
- 17) Rendering / 3D Models
- 18) Entrance signage graphics, wayfinding & directional signage
- 19) LEED Accreditation Effort (or similar)
- 20) Design/Relocation of Existing Water, Sanitary Sewer, Storm Water, Gas, Electric, Telephone, Cable TV Service, or other Utility (other than coordination noted in the Scope of Services above)
- 21) Revision to Plans to Reduce Cost after Bidding
- 22) Offsite Water Demand or Sanitary Sewer Analysis / Reports
- 23) Sanitary Sewer Pump Station Design
- 24) Any services beyond those specifically included in the Scope of Services referenced above
- 25) Phase 1 or like environmental studies

Contingencies and Caveats:

- 1) **Following owner's written approval of program revisions will we start schematic design drawings (included in this contract).**
- 2) Any revisions or verifications required by newly discovered/provided documentations shall trigger a change order.
- 3) Excluded from this contract are tasks associated with:
 - a. Permitting, fees or bid solicitation.
 - b. Alternates requiring additional design.

phase 1

- c. Alternate designs associated with the Value Engineering process (VE).
- 4) Owner requirements include:
 - a. Full site access to the team.
 - b. Prior Civil and Utility plans where available.
 - c. Provide all relevant demo discovery information.
- 5) Fee proposal and schedule include design team members we find to be necessary to the project given the preliminary information that we have. Should it be determined that additional team members, or scopes for existing team members are required, additional fees may apply, and the timelines will be adjusted accordingly. It is realistic to assume that mobilization times and retainers will be required for new team members.
- 6) Given the variable nature of NDT testing and geotechnical engineering, it is reasonable to assume that any one team member's studies and/or findings may adversely affect said team member's scope and/or the scope of another team member. All alterations to proposed scopes due to the findings process will be discussed with the team members affected, then Phase One will present the proposed (required) changes to the client. If a change order is required, it will follow the process as outlined in #7 below.
- 7) Owner requested change orders to this design contract must be submitted in writing and a separate addendum shall be drafted for all parties to sign. Separate Fee and Timeline terms will be presented in accordance with the revised scope.
- 8) When it is necessary that our SOW relies on outside information, or other team members, Phase One reserves the right to effectively "pause" our efforts, and restart once the necessary information has been received. This helps to keep our costs down with unnecessary billing. Phase One will include updates within our weekly project update.
- 9) As we understand, Civil & Landscape Engineering will not be a part of this contract, provided by others. Should this change, or otherwise be required for permitting, Phase One can provide a bid for the new scopes.
- 10) Permitting associated with borings and geotechnical testing shall not be held against Phase One or its subcontractors. Should permitting be required to perform borings, all fees associated with permitting are the responsibility of the client, and all time delays shall not be held against Phase One or the design team.
- 11) Phase One will provide our services as expeditiously as practicable with the goal of meeting an agreed upon schedule. Our scope may be impacted depending on the city/county approval and review process. However, we cannot control the city timelines, communication, or backlog. Our hope is to accomplish this in the above listed schedule, it cannot be stressed enough that the city ultimately decides timeline by their review process.
- 12) All fees associated with obtaining a permit (impact, permit, inspection, drilling, etc.) are the responsibility of the Client/Owner. Once the technical review is complete, the Client/Owner is responsible for providing any paperwork that may be required such as maintenance bonds, indemnity agreements, etc.
- 13) Phase One Design shall be permitted to place our logo on construction site signage, and/or shall be permitted to place a standalone sign at the road front.
- 14) **Reimbursable expenses, to be charged for services listed below, are applicable to all projects where reimbursable expenses are used as a basis for payment and are not part of a fixed fee or stipulated sum.**
 - a. **Printing, Travel, Per Diem, Services of Consultants**

phase ①

b. Minimum fee of cost plus 15%

As always, we appreciate the opportunity to assist you with your project and look forward to getting started. Please do not hesitate to reach out to us with any questions or concerns about this Engagement Summary

Schedule

Start date will be effective the following week of the approved signed contract and deposit received. We will provide our services as expeditiously as practicable with the goal of meeting an agreed upon schedule. We anticipate a timeline of 16 weeks depending on the owner's review, cost studies, comment, and approval process.

However, we cannot control the city timelines, communication, or backlog. Our hope is to accomplish this in the above listed schedule, it cannot be stressed enough that the city ultimately decides timeline by their review process. All fees associated with obtaining a permit (impact, permit, inspection, etc.) are the responsibility of the Client/Owner. Once the technical review is complete, the Client/Owner is responsible for providing any paperwork that may be required such as maintenance bonds, indemnity agreements, etc.

Design Phases

Phase 1: Project Program

Not Provided

Phase 2: Schematic Design

Provided

Phase 3: Construction Drawings

Provided

Phase 4: Permitting - owner responsible for all submittals

Not provided

DESIGN HAS BEEN CLIENT APPROVED (SEE ADDENDA 3), ANY CHANGES TO APPROVED DESIGN TO BE BILLED ACCORDINGLY.

Addenda

- 1) Elkay EZH2O LZS8WSLK (owner's basis of design drinking fountain)
- 2) Elkay 39AM87_LZSTL8WSLP (owner's basis of design drinking fountain)
- 3) Owner approved conceptual basis of design sketch

Deposit/Fee Schedule

A deposit of (\$10,378.50) is required to move forward.

4 weeks from start date 20% (\$4,151.40) will be due

8 weeks from start date 20% (\$4,151.40) will be due

12 weeks from start date 10% (\$2,075.70) will be due

Permit & Construction Documents TOTAL: \$20,757.00

Pricing good for 30 days – Minimums apply to Phase One pricing.

phase ①

Client: *CSH/MDH*
Date: *April 9, 2024*

ACCEPTANCE OF DESIGN AGREEMENT

Upon acceptance of this agreement, please sign above and an invoice in the amount of 50% will be sent to you for the initial payment. *Once agreement has been signed, and deposit is received your project will be assigned, your project will receive an effective start date.

If for any reason, client requires revised or new design concepts, during or after the General Contracting bidding process, an additional fee will be charged. This additional fee will allow client to work with the design team to make changes to the SOW and design concepts.

Phase One may display and use photographs and/or video from your project for advertising, display, website, internet promotion, etc., at our discretion. The Company grants Phase One permission to use any name or logo of the Company in any marketing materials of the Phase One or its affiliates.

phase ①

4/2/24, 6:33 AM

Elkay EZH2O LZS8WSLK Filtered Water Bottle Refilling Station, Wall Mount, Gray



Model #: T9FB384182N MPN #: LZS8WSLK

BESTSELLER

Elkay EZH2O LZS8WSLK Filtered Water Bottle Refilling Station, Wall Mount, Gray

[View All Wall Mount Water Bottle Refilling Stations](#)

(19) | Questions & Answers (11)

Purchase Information

2910 Rosewood Dr., Suite 3
https://www.globalindustrial.com/p/elkay-ezh2o-lzs8wslk-water-bottle-refilling-station-wall-mount-gray?infoParam=campaignid=T9F&gad_source=1&gclid=EALH... 6
Columbia, SC 29205

1/8

phase ①



Products Based on Your Search



ELKAY Drinking Fountain
with Bottle Filler: On-Wa...

☐ Compare

Web Price ⓘ
\$2,411.53 / each



ELKAY Drinking Fountain
with Bottle Filler: On-Wa...

☐ Compare

Web Price ⓘ
\$2,094.86 / each



ELKAY Drinking Fountain
with Bottle Filler: On-Wa...

☐ Compare

Web Price ⓘ
\$2,684.49 / each

Related Categories



On-Wall Drinking Fountains
& Bottle Fillers



Drinking Fountains, Bottle
Fillers & Water Dispensers



Plumbing

On-Wall Drinking Fountains & Bottle Fillers / ELKAY Drinking Fountain with Bottle...



**ELKAY Drinking Fountain
with Bottle Filler: On-Wall,
Refrigerated, 39 1/2 in Ht,
Gray, Filtered**

Item 39AM87

Mfr. Model LZSTL8WSLP

☐ Compare

Product Details

Catalog Page [2599](#)

Brand **ELKAY**

ADA Compliant **Yes**

Standards

ADA and ICC A117.1; ASME A112.19.3/CSA B45.4; Buy American Act; CAN/CSA C22.2 No. 120; GreenSpec; NSF/ANSI 372; NSF/ANSI 42; NSF/ANSI 53; NSF/ANSI 61; UL 399

Station Type **BI-Level Fountain; Bottle Filling Dispenser**

Bottle Dispenser Actuation **Sensor**

Fountain Actuation **Front Pushbar/Side Pushbar**

Mounting Location **Wall Surface Mount**

Environment **Indoor**

Web Price ⓘ

\$2,338.95 / each

This item requires special shipping.
additional charges may apply.

Qty
1

Add to Cart

☒ Ship

☐ Picku
p

Expected to arrive
Wed. Apr 03.

Ship to 29201 | [Change](#)

Shipping Weight **95 lbs**

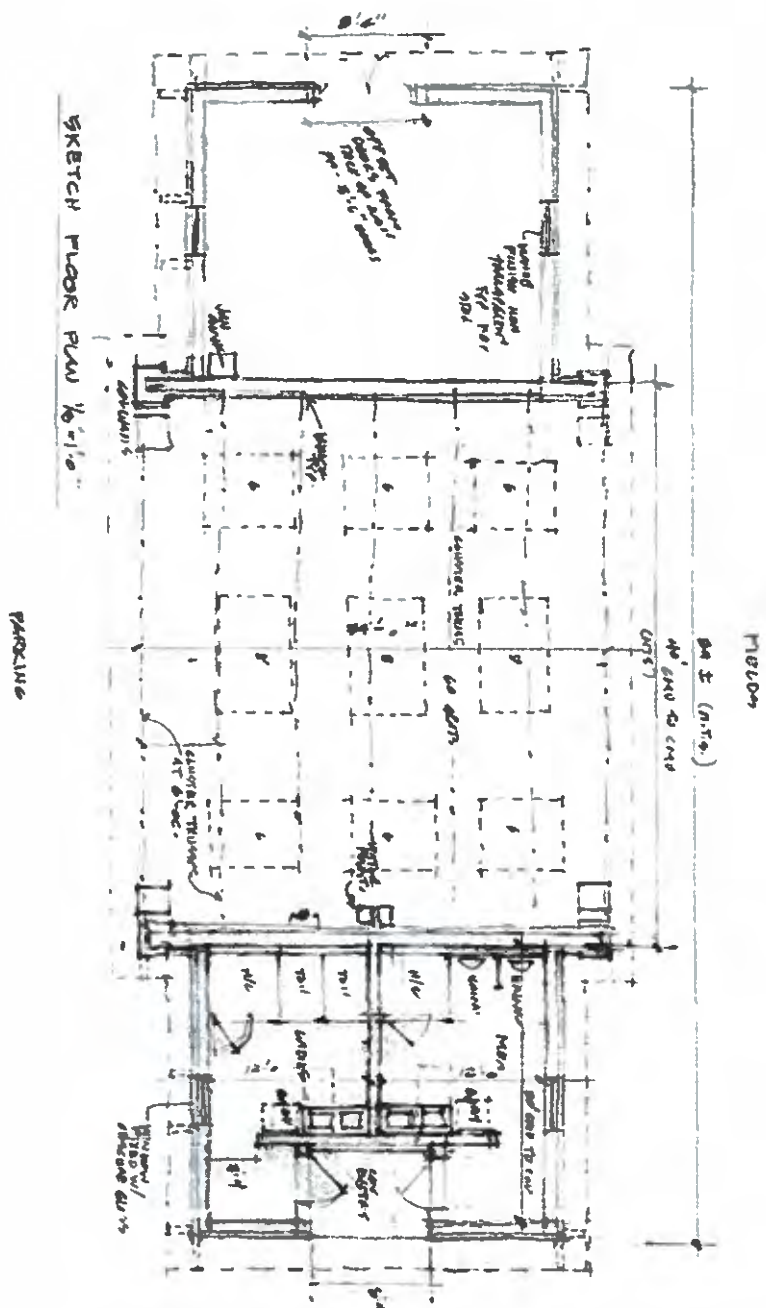
[Ship Availability Terms](#)

[Add to List](#)

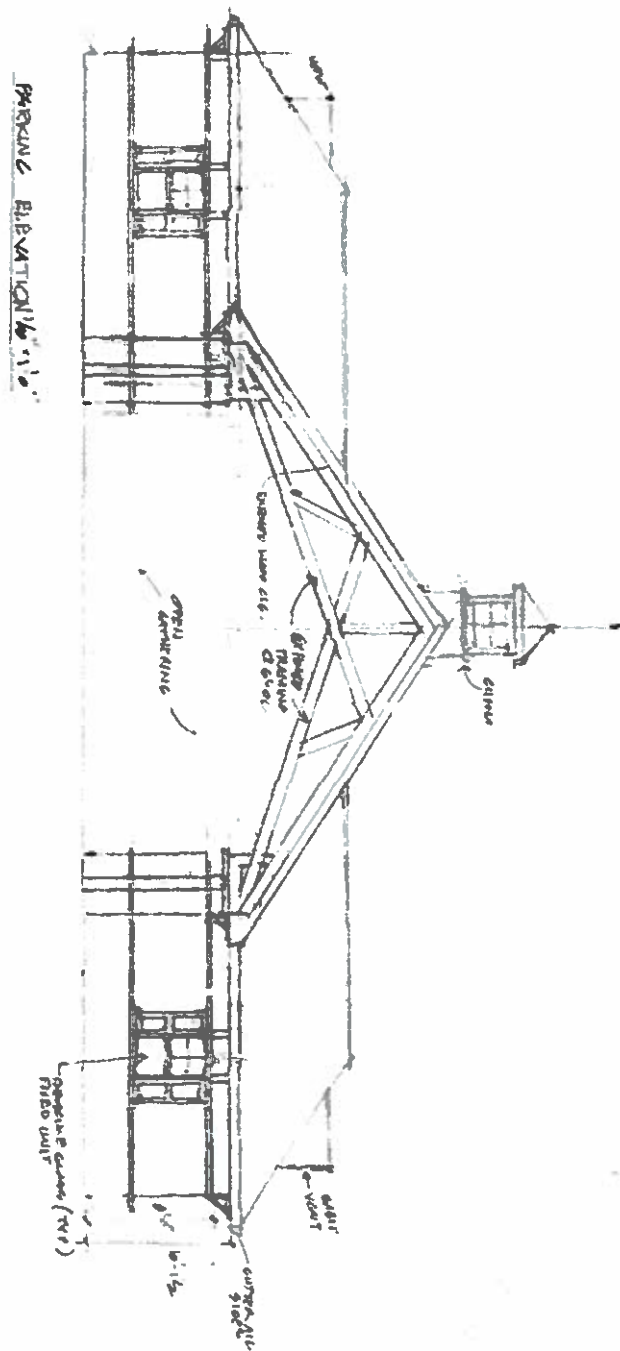
Compliance & Restrictions

This product has been certified by a third party to be compliant with the "Safe Drinking Water Act" requirements for low lead in potable (human consumption - drinking and cooking) and non-potable water

phase ①



phase ①





Phase One Consulting LLC
2910 Rosewood Dr Suite # 3
Columbia, SC 29205 US
803-404-7168
katie@phaseone.design

Invoice 3020X

BILL TO

Doko Meadows Soccer Field

DATE
05/10/2024

PLEASE PAY
\$4,151.44

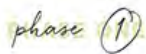
DUE DATE
05/25/2024

	DESCRIPTION	AMOUNT
Customer Deposit	Please refer to contract for job specifications and scope	4,151.44

TOTAL DUE

\$4,151.44

THANK YOU.



Phase One Consulting LLC
2910 Rosewood Dr Suite # 3
Columbia, SC 29205 US
803-404-7168
katie@phaseone.design

Invoice 3027X

BILL TO Doko Meadows Soccer Field	DATE 05/28/2024	PLEASE PAY \$6,227.06	DUE DATE 06/27/2024
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	DESCRIPTION	AMOUNT
Customer Deposit	Please refer to contract for job specifications and scope	6,227.06

TOTAL DUE	\$6,227.06
THANK YOU.	

From: [Julie Emory](#)
To: [_STO - Appropriated Contributions](#)
Cc: [Carroll Williamson](#)
Subject: [External] Town of Blythewood Q3 (ending 3/31/24) Report
Date: Monday, April 8, 2024 2:42:44 PM
Attachments: [01012024-03312024 STO Quarterly Expenditure Report \\$500000.00 grant with back up documentation.pdf](#)

Meg,

Please see the attached Q3 (ending 3/31/24) report for the Town of Blythewood.
Should you have any questions, please do not hesitate to contact me.

Julie Emory

Office Manager

Town of Blythewood

PO Box 1004 / 171 Langford Road

Blythewood, SC 29016

P: (803) 754-0501

F: (803) 754-0563

E: emoryj@townofblythewoodsc.gov

W: www.townofblythewoodsc.gov





State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Athletic Fields at Doko Meadows park

Organization Information

Entity Name	Town of Blythewood
Address	PO Box 1004, 171 Langford Road
City/State/Zip	Blythewood, SC 29016
Website	www.townofblythewoodsc.gov
Tax ID#	57-0646434
Entity Type	Municipality

Organization Contact Information

Name	Carroll Williamson
Position/Title	Town Administrator
Telephone	803-754-0501
Email	williamsonc@townofblythewoodsc.gov
Secondary Organization Contact Information	
Name	Julie Emory
Position/Title	Office Manager
Telephone	803-754-0501
Email	emoryj@townofblythewoodsc.gov

Reporting Period

Reporting Period	Quarter 3: January 1, 2024 - March 31, 2024
------------------	---


Accounting of how the funds have been spent:

Description	Budget	Expenditures						Balance
		FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Athletic Field Plan - Design Development & construction documents for new re	\$50,000.00	\$53,720.00	\$4,260.00	\$11,596.00	\$18,140.00		\$87,716.00	-\$37,716.00
Grading	\$150,000.00	\$0.00	\$0.00	\$0.00			\$0.00	\$150,000.00
Restroom facilities	\$150,000.00	\$0.00	\$0.00	\$0.00			\$0.00	\$150,000.00
Lighting	\$25,000.00	\$0.00	\$0.00	\$0.00			\$0.00	\$25,000.00
Irrigation	\$50,000.00	\$0.00	\$0.00	\$0.00			\$0.00	\$50,000.00
Bleachers	\$10,000.00	\$0.00	\$0.00	\$0.00			\$0.00	\$10,000.00
Utility installation	\$65,000.00	\$0.00	\$0.00	\$0.00			\$0.00	\$65,000.00
							\$0.00	\$0.00
							\$0.00	\$0.00
Grand Total	\$500,000.00	\$53,720.00	\$4,260.00	\$11,596.00	\$18,140.00	\$0.00	\$87,716.00	\$412,284.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.


Signature
Carroll Williamson
Printed Name

Town Administrator
Title
8-Apr-24
Date

The LandPlan Group South
1206 Scott Street
Columbia, SC 29201
803-256-0562

Invoice 24-5898



THE LANDPLAN GROUP SOUTH
Landscape Architecture | Engineering | Planning

BILL TO

Town of Blythewood
Carroll Williamson
171 Langford Road
Blythewood, SC 29016

DATE
02/29/2024

PLEASE PAY
\$3,230.00

DUE DATE
03/30/2024

JOB NUMBER

1172 - Doko Meadows Field & Fra

DESCRIPTION	AMOUNT
Professional Design Services	0.00
Base Map Preparation: \$18,300 (100% complete) Previously invoiced: \$18,300; Invoiced today: \$0.	
Final Master Plan: \$3,800 (100% complete) Previously invoiced: \$3,800; Invoiced today: \$0.	0.00
Design Development Drawings: \$19,800 (100% complete) Previously invoiced: \$19,800; Invoiced today: \$0.	0.00
Construction Documents: \$32,300 (85% complete) Previously invoiced: \$24,225; Invoiced today: \$3,230.	3,230.00
Bidding/Contract Negotiation: \$3,000 (0% complete) Previously invoiced: \$0; Invoiced today: \$0.	0.00
Contract Administration: \$10,800 (0% complete) Previously invoiced: \$0; Invoiced today: \$0.	0.00
Permitting with SC DHEC: \$291 (100% complete) Previously invoiced: \$291; Invoiced today: \$0.	0.00

TOTAL DUE

\$3,230.00

THANK YOU.

CW 30-9110-583
Also, part of \$500,000
state earmark

phase (P)

Phase One Consulting LLC
2910 Rosewood Dr Suite # 3
Columbia, SC 29205 US
803-404-7168
katie@phaseone.design

Invoice 2389X

BILL TO

Town of Blythewood
Doko Meadows Field
Blythewood, SC

DATE
01/29/2024

PLEASE PAY
\$8,520.00

DUE DATE
02/13/2024

DESCRIPTION	AMOUNT
Commercial Design & Drafting Please see contractual agreement for scope specifics.	8,520.00

TOTAL DUE \$8,520.00

THANK YOU.

CW ✓ 30-9110-583

Also part of the \$500,000 state
earmark.

phase ①

Phase One Consulting LLC
2910 Rosewood Dr Suite # 3
Columbia, SC 29205 US
803-404-7168
katie@phaseone.design

Invoice 3009X

BILL TO Town of Blythewood Doko Meadows Field Blythewood, SC	DATE 03/26/2024	PLEASE PAY \$6,390.00	DUE DATE 04/25/2024

DESCRIPTION	AMOUNT
Commercial Design & Drafting Please see contractual agreement for scope specifics.	6,390.00

TOTAL DUE	\$6,390.00
-----------	------------

THANK YOU.

30-9110-583
* Also, part of \$900k
earmark.

From: [_STO - Appropriated Contributions](#)
To: [Julie Emory](#); [Carroll Williamson](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21
Date: Monday, April 8, 2024 1:19:38 PM

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Q3 (ending 3/31/24) update due date: 4/15/24

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: [Julie Emory](#)
Cc: [_STO - Appropriated Contributions](#); [Carroll Williamson](#)
Subject: RE: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21
Date: Monday, April 8, 2024 11:32:59 AM
Attachments: [Quarterly Expenditure Report FY24 Template - Town of Blythewood.xlsx](#)

Hey Julie,

Sorry for the delay! Please see attached for the template.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Julie Emory <emoryj@townofblythewoodsc.gov>
Sent: Wednesday, April 3, 2024 10:14 AM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>; Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Subject: RE: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Hi Meg,

The spreadsheet that you originally sent us had prepopulated quarters by date. The dates January 1, 2024-March 31, 2024 are not an option. Can you send me a new spreadsheet or give me further guidance on how to submit our quarterly report? Thank you.

Julie Emory
Office Manager
Town of Blythewood
PO Box 1004 / 171 Langford Road
Blythewood, SC 29016
P: (803) 754-0501
F: (803) 754-0563
E: emoryj@townofblythewoodsc.gov
W: www.townofblythewoodsc.gov



From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Friday, January 12, 2024 10:16 AM
To: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>; Julie Emory <emoryj@townofblythewoodsc.gov>
Subject: RE: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

Hi Carroll,

Please use the attached template.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Sent: Thursday, January 11, 2024 11:51 AM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>; Julie Emory <emoryj@townofblythewoodsc.gov>
Subject: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Hi Meg,

The spreadsheet that you originally sent us had prepopulated quarters by date. The dates October 1, 2023-December 31, 2023 are not an option. Can you send me a new spreadsheet or give me further guidance on how to submit our quarterly report? Thank you.

Carroll

Carroll Williamson
Town Administrator
williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016
803-754-0501 | 803-754-0563-fax | [website](http://www.blythewoodsc.gov)

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Friday, January 5, 2024 1:14 PM
To: Julie Emory <emoryj@townofblythewoodsc.gov>; Carroll Williamson
<williamsonc@townofblythewoodsc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Q2 (ending 12/31/23) update due date: 1/15/24

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Athletic Fields at Doko Meadows park

Organization Information	
Entity Name	Town of Blythewood
Address	PO Box 1004, 171 Langford Road
City/State/Zip	Blythewood, SC 29016
Website	www.townofblythewoodsc.gov
Tax ID#	57-0646434
Entity Type	Municipality

Reporting Period	
Reporting Period	

Organization Contact Information	
Name	Carroll Williamson
Position/Title	Town Administrator
Telephone	803-754-0501
Email	williamsonc@townofblythewoodsc.gov
Secondary Organization Contact Information	
Name	Julie Emory
Position/Title	Office Manager
Telephone	803-754-0501
Email	emoryj@townofblythewoodsc.gov

Accounting of how the funds have been spent:								
Description	Budget	Expenditures						Balance
		FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Athletic Field Plan - Design Development & construction documents for new re	\$50,000.00	\$53,720.00	\$4,260.00	\$11,596.00			\$69,576.00	-\$19,576.00
Grading	\$150,000.00	\$0.00	\$0.00	\$0.00			\$0.00	\$150,000.00
Restroom facilities	\$150,000.00	\$0.00	\$0.00	\$0.00			\$0.00	\$150,000.00
Lighting	\$25,000.00	\$0.00	\$0.00	\$0.00			\$0.00	\$25,000.00
Irrigation	\$50,000.00	\$0.00	\$0.00	\$0.00			\$0.00	\$50,000.00
Bleachers	\$10,000.00	\$0.00	\$0.00	\$0.00			\$0.00	\$10,000.00
Utility installation	\$65,000.00	\$0.00	\$0.00	\$0.00			\$0.00	\$65,000.00
							\$0.00	\$0.00
							\$0.00	\$0.00
Grand Total	\$500,000.00	\$53,720.00	\$4,260.00	\$11,596.00	\$0.00	\$0.00	\$69,576.00	\$430,424.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification
The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Title

Printed Name

Date

From: [Carroll Williamson](#)
To: [Julie Emory](#); [_STO - Appropriated Contributions](#)
Subject: RE: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21
Date: Monday, April 8, 2024 11:20:10 AM

Hi Meg,

Following up on Julie's email from last week. Can you send an updated report template that has last quarter as an option?

Thank you.

Carroll

Carroll Williamson
Town Administrator
williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016
803-754-0501 | 803-754-0563-fax | [website](#)

From: Julie Emory <emoryj@townofblythewoodsc.gov>
Sent: Wednesday, April 3, 2024 10:14 AM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>; Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Subject: RE: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Hi Meg,

The spreadsheet that you originally sent us had prepopulated quarters by date. The dates January 1, 2024-March 31, 2024 are not an option. Can you send me a new spreadsheet or give me further guidance on how to submit our quarterly report? Thank you.

Julie Emory
Office Manager
Town of Blythewood
PO Box 1004 / 171 Langford Road
Blythewood, SC 29016
P: (803) 754-0501
F: (803) 754-0563
E: emoryj@townofblythewoodsc.gov
W: www.townofblythewoodsc.gov



From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Friday, January 12, 2024 10:16 AM
To: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>; Julie Emory <emoryj@townofblythewoodsc.gov>
Subject: RE: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

Hi Carroll,

Please use the attached template.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Sent: Thursday, January 11, 2024 11:51 AM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>; Julie Emory <emoryj@townofblythewoodsc.gov>
Subject: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

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Carroll

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williamsonc@townofblythewoodsc.gov



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Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

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Please update and submit the quarterly report to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Q2 (ending 12/31/23) update due date: 1/15/24

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: [Julie Emory](#)
To: [_STO - Appropriated Contributions](#); [Carroll Williamson](#)
Subject: RE: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21
Date: Wednesday, April 3, 2024 10:14:33 AM

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Julie Emory

Office Manager

Town of Blythewood

PO Box 1004 / 171 Langford Road

Blythewood, SC 29016

P: (803) 754-0501

F: (803) 754-0563

E: emoryj@townofblythewoodsc.gov

W: www.townofblythewoodsc.gov



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Carroll

Carroll Williamson
Town Administrator
williamsonc@townofblythewoodsc.gov



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Please update and submit the quarterly report to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Q2 (ending 12/31/23) update due date: 1/15/24

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Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

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[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: [Carroll Williamson](#)
To: [_STO - Appropriated Contributions](#)
Cc: [Julie Emory](#)
Subject: RE: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21
Date: Friday, January 12, 2024 10:38:56 AM
Attachments: [Quarter 2 Quarterly Expenditure Report FY24 Template - Town of Blythewood signed.pdf](#)
[Inv#23-5788 The LandPlan Group South \\$3,521.00.pdf](#)
[Inv#23-5818 The LandPlan Group South \\$8,075.00.pdf](#)

Meg,
Please see attached report and associated invoices.

Carroll

Carroll Williamson
Town Administrator
williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016
803-754-0501 | 803-754-0563-fax | [website](#)

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1200 Senate Street, Suite 214
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[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

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Town Administrator
williamsonc@townofblythewoodsc.gov



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Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

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Please update and submit the quarterly report to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Q2 (ending 12/31/23) update due date: 1/15/24

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Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

**State of South Carolina Contribution Expenditure Report**

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Athletic Fields at Doko Meadows park

Organization Information

Entity Name	Town of Blythewood
Address	PO Box 1004, 171 Langford Road
City/State/Zip	Blythewood, SC 29016
Website	www.townofblythewoodsc.gov
Tax ID#	57-0646434
Entity Type	Municipality

Organization Contact Information

Name	Carroll Williamson
Position/Title	Town Administrator
Telephone	803-754-0501
Email	williamsonc@townofblythewoodsc.gov
Secondary Organization Contact Information	
Name	Julie Emory
Position/Title	Office Manager
Telephone	803-754-0501
Email	emoryj@townofblythewoodsc.gov

Reporting Period

Reporting Period Quarter 2: October 1, 2023 - December 30, 2023

Accounting of how the funds have been spent:

Description	Budget	Expenditures						Balance
		FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Athletic Field Plan - Design Development & construction documents for new re	\$50,000.00	\$53,720.00	\$4,260.00	\$11,596.00			\$69,576.00	-\$19,576.00
Grading	\$150,000.00	\$0.00	\$0.00				\$0.00	\$150,000.00
Restroom facilities	\$150,000.00	\$0.00	\$0.00				\$0.00	\$150,000.00
Lighting	\$25,000.00	\$0.00	\$0.00				\$0.00	\$25,000.00
Irrigation	\$50,000.00	\$0.00	\$0.00				\$0.00	\$50,000.00
Bleachers	\$10,000.00	\$0.00	\$0.00				\$0.00	\$10,000.00
Utility installation	\$65,000.00	\$0.00	\$0.00				\$0.00	\$65,000.00
							\$0.00	\$0.00
							\$0.00	\$0.00
Grand Total	\$500,000.00	\$53,720.00	\$4,260.00	\$11,596.00	\$0.00	\$0.00	\$69,576.00	\$430,424.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

Expenditure Certification

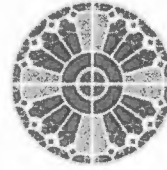
The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Carroll Williamson
Signature
Carroll Williamson
Printed Name

Town Administrator
Title
January 12, 2024
Date

The LandPlan Group South
1206 Scott Street
Columbia, SC 29201
803-256-0562

Invoice 23-5788



THE LANDPLAN GROUP SOUTH
Landscape Architecture | Engineering | Planning

BILL TO

Town of Blythewood
Carroll Williamson
171 Langford Road
Blythewood, SC 29016

DATE
09/07/2023

PLEASE PAY
\$3,521.00

DUE DATE
09/07/2023

JOB NUMBER

1172 - Doko Meadows Field & Fra

DESCRIPTION**AMOUNT**

Professional Design Services	0.00
Base Map Preparation: \$18,300 (100% complete) Previously invoiced: \$18,300; Invoiced today: \$0.	0.00
Final Master Plan: \$3,800 (100% complete) Previously invoiced: \$3,800; Invoiced today: \$0.	0.00
Design Development Drawings: \$19,800 (100% complete) Previously invoiced: \$19,800; Invoiced today: \$0.	0.00
Construction Documents: \$32,300 (50% complete) Previously invoiced: \$12,920; Invoiced today: \$3,230.	3,230.00
Bidding/Contract Negotiation: \$3,000 (0% complete) Previously invoiced: \$0; Invoiced today: \$0.	0.00
Contract Administration: \$10,800 (0% complete) Previously invoiced: \$0; Invoiced today: \$0.	0.00
Permitting with SC DHEC: \$291 (100% complete) Previously invoiced: \$0; Invoiced today: \$291.	291.00

TOTAL DUE

\$3,521.00

THANK YOU.

30-9110-583
Also, part of
\$500,000 state earmark

The LandPlan Group South
1206 Scott Street
Columbia, SC 29201
803-256-0562

Invoice 23-5818



THE LANDPLAN GROUP SOUTH
Landscape Architecture | Engineering | Planning

BILL TO

Town of Blythewood
Carroll Williamson
171 Langford Road
Blythewood, SC 29016

DATE
10/26/2023

PLEASE PAY
\$8,075.00

DUE DATE
10/26/2023

JOB NUMBER

1172 - Doko Meadows Field & Fra

DESCRIPTION

AMOUNT

Professional Design Services

Base Map Preparation: \$18,300 (100% complete) Previously invoiced: \$18,300; Invoiced today: \$0.	0.00
Final Master Plan: \$3,800 (100% complete) Previously invoiced: \$3,800; Invoiced today: \$0.	0.00
Design Development Drawings: \$19,800 (100% complete) Previously invoiced: \$19,800; Invoiced today: \$0.	0.00
Construction Documents: \$32,300 (75% complete) Previously invoiced: \$16,150; Invoiced today: \$8,075.	8,075.00
Bidding/Contract Negotiation: \$3,000 (0% complete) Previously invoiced: \$0; Invoiced today: \$0.	0.00
Contract Administration: \$10,800 (0% complete) Previously invoiced: \$0; Invoiced today: \$0.	0.00
Permitting with SC DHEC: \$291 (100% complete) Previously invoiced: \$291; Invoiced today: \$0.	0.00

TOTAL DUE

\$8,075.00

THANK YOU.

30-9110-583

Also part of \$500,000
state earmark

From: [_STO - Appropriated Contributions](#)
To: [Carroll Williamson](#)
Cc: [_STO - Appropriated Contributions](#); [Julie Emory](#)
Subject: RE: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21
Date: Friday, January 12, 2024 10:15:43 AM
Attachments: [Quarterly Expenditure Report FY24 Template - Town of Blythewood \(002\).xlsx](#)

Hi Carroll,

Please use the attached template.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

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Reporting Period	
Reporting Period	

Organization Contact Information	
Name	Carroll Williamson
Position/Title	Town Administrator
Telephone	803-754-0501
Email	williamsonc@townofblythewoodsc.gov
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Irrigation	\$50,000.00	\$0.00	\$0.00				\$0.00	\$50,000.00
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Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification
The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Title

Printed Name

Date

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Hi Meg,

The spreadsheet that you originally sent us had prepopulated quarters by date. The dates October 1, 2023-December 31, 2023 are not an option. Can you send me a new spreadsheet or give me further guidance on how to submit our quarterly report? Thank you.

Carroll

Carroll Williamson
Town Administrator
williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016
803-754-0501 | 803-754-0563-fax | [website](#)

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Friday, January 5, 2024 1:14 PM
To: Julie Emory <emoryj@townofblythewoodsc.gov>; Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Q2 (ending 12/31/23) update due date: 1/15/24

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: [Julie Emory](#); [Carroll Williamson](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21
Date: Friday, January 5, 2024 1:14:05 PM

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Q2 (ending 12/31/23) update due date: 1/15/24

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: [Julie Emory](#)
To: [_STO - Appropriated Contributions](#)
Cc: [Carroll Williamson](#)
Subject: RE: [External] Q1 State of SC Contribution Expenditure Report Athletic Fields at Doko Meadows Park
Date: Monday, October 16, 2023 4:39:29 PM
Attachments: [Q1 Quarterly Expenditure Report FY24 - Town of Blythewood revised.pdf](#)

Meg,

Please see the attached Sorry for the delay!

Julie Emory

Office Manager

Town of Blythewood

PO Box 1004 / 171 Langford Road

Blythewood, SC 29016

P: (803) 754-0501

F: (803) 754-0563

E: emoryj@townofblythewoodsc.gov

W: www.townofblythewoodsc.gov



From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Friday, October 6, 2023 4:05 PM
To: Julie Emory <emoryj@townofblythewoodsc.gov>
Cc: Carroll Williamson <williamsonc@townofblythewoodsc.gov>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] Q1 State of SC Contribution Expenditure Report Athletic Fields at Doko Meadows Park

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

Thank you Julie. I did a quick review and noticed an area that needs to be updated.

Secondary Organization Contact Information	
Name	
Position/Title	
Telephone	
Email	

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
 1200 Senate Street, Suite 214
 Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Julie Emory <emoryj@townofblythewoodsc.gov>
Sent: Thursday, October 5, 2023 10:09 AM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Cc: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Subject: [External] Q1 State of SC Contribution Expenditure Report Athletic Fields at Doko Meadows Park

Meg,

Please see the attached report for Q1 for the Town of Blythewood for the Athletic Fields at Doko Meadows Park.
 Should you have any questions, please do not hesitate to contact me.

Julie Emory
 Office Manager
 Town of Blythewood
 PO Box 1004 / 171 Langford Road
 Blythewood, SC 29016
 P: (803) 754-0501
 F: (803) 754-0563
 E: emoryj@townofblythewoodsc.gov
 W: www.townofblythewoodsc.gov





State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Athletic Fields at Doko Meadows park

Organization Information

Entity Name	Town of Blythewood
Address	PO Box 1004, 171 Langford Road
City/State/Zip	Blythewood, SC 29016
Website	www.townofblythewoodsc.gov
Tax ID#	57-0646434
Entity Type	Municipality

Reporting Period

Reporting Period	Quarter 1: July 1, 2023 - September 30, 2023
------------------	--

Organization Contact Information

Name	Carroll Williamson
Position/Title	Town Administrator
Telephone	803-754-0501
Email	williamsonc@townofblythewoodsc.gov
Secondary Organization Contact Information	
Name	Julie Emory
Position/Title	Office Manager
Telephone	803-754-0501
Email	emoryj@townofblythewoodsc.gov


Accounting of how the funds have been spent:

Description	Budget	Expenditures						Balance
		FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Athletic Field Plan - Design Development & construction documents for new re	\$50,000.00	\$53,720.00	\$4,260.00				\$57,980.00	-\$7,980.00
Grading	\$150,000.00	\$0.00					\$0.00	\$150,000.00
Restroom facilities	\$150,000.00	\$0.00					\$0.00	\$150,000.00
Lighting	\$25,000.00	\$0.00					\$0.00	\$25,000.00
Irrigation	\$50,000.00	\$0.00					\$0.00	\$50,000.00
Bleachers	\$10,000.00	\$0.00					\$0.00	\$10,000.00
Utility installation	\$65,000.00	\$0.00					\$0.00	\$65,000.00
							\$0.00	\$0.00
							\$0.00	\$0.00
Grand Total	\$500,000.00	\$53,720.00	\$4,260.00	\$0.00	\$0.00	\$0.00	\$57,980.00	\$442,020.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.


Signature
Carroll Williamson
Printed Name

Town Administrator
Title
4-Oct-23
Date



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Athletic Fields at Doko Meadows park

Organization Information	
Entity Name	Town of Blythewood
Address	PO Box 1004, 171 Langford Road
City/State/Zip	Blythewood, SC 29016
Website	www.townofblythewoodsc.gov
Tax ID#	57-0646434
Entity Type	Municipality

Reporting Period	
Reporting Period	Quarter 1: July 1, 2023 - September 30, 2023

Organization Contact Information	
Name	Carroll Williamson
Position/Title	Town Administrator
Telephone	803-754-0501
Email	williamsonc@townofblythewoodsc.gov
Secondary Organization Contact Information	
Name	Julie Emory
Position/Title	Office Manager
Telephone	803-754-0501
Email	emoryj@townofblythewoodsc.gov

Accounting of how the funds have been spent:								
Description	Budget	Expenditures						Balance
		FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Athletic Field Plan - Design Development & construction documents for new re	\$50,000.00	\$53,720.00	\$4,260.00				\$57,980.00	-\$7,980.00
Grading	\$150,000.00	\$0.00					\$0.00	\$150,000.00
Restroom facilities	\$150,000.00	\$0.00					\$0.00	\$150,000.00
Lighting	\$25,000.00	\$0.00					\$0.00	\$25,000.00
Irrigation	\$50,000.00	\$0.00					\$0.00	\$50,000.00
Bleachers	\$10,000.00	\$0.00					\$0.00	\$10,000.00
Utility installation	\$65,000.00	\$0.00					\$0.00	\$65,000.00
							\$0.00	\$0.00
							\$0.00	\$0.00
Grand Total	\$500,000.00	\$53,720.00	\$4,260.00	\$0.00	\$0.00	\$0.00	\$57,980.00	\$442,020.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification
The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature
Carroll Williamson
Printed Name

Town Administrator
Title
4-Oct-23
Date

From: [_STO - Appropriated Contributions](#)
To: [Julie Emory](#)
Cc: [Carroll Williamson](#); [_STO - Appropriated Contributions](#)
Subject: RE: [External] Q1 State of SC Contribution Expenditure Report Athletic Fields at Doko Meadows Park
Date: Friday, October 6, 2023 4:05:01 PM
Attachments: [image002.png](#)

Thank you Julie. I did a quick review and noticed an area that needs to be updated.

Secondary Organization Contact Information	
Name	
Position/Title	
Telephone	
Email	

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Julie Emory <emoryj@townofblythewoodsc.gov>
Sent: Thursday, October 5, 2023 10:09 AM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Cc: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Subject: [External] Q1 State of SC Contribution Expenditure Report Athletic Fields at Doko Meadows Park

Meg,

Please see the attached report for Q1 for the Town of Blythewood for the Athletic Fields at Doko Meadows Park.

Should you have any questions, please do not hesitate to contact me.

Julie Emory
Office Manager
Town of Blythewood
PO Box 1004 / 171 Langford Road
Blythewood, SC 29016
P: (803) 754-0501
F: (803) 754-0563

E: emoryj@townofblythewoodsc.gov

W: www.townofblythewoodsc.gov



From: [Julie Emory](#)
To: [_STO - Appropriated Contributions](#)
Cc: [Carroll Williamson](#)
Subject: [External] Q1 State of SC Contribution Expenditure Report Athletic Fields at Doko Meadows Park
Date: Thursday, October 5, 2023 10:09:21 AM
Attachments: [Q1 State of SC Contribution Expenditure Report Athletic Fields at Doko Meadows Park signed with Attachments.pdf](#)

Meg,

Please see the attached report for Q1 for the Town of Blythewood for the Athletic Fields at Doko Meadows Park.

Should you have any questions, please do not hesitate to contact me.

Julie Emory

Office Manager

Town of Blythewood

PO Box 1004 / 171 Langford Road

Blythewood, SC 29016

P: (803) 754-0501

F: (803) 754-0563

E: emoryj@townofblythewoodsc.gov

W: www.townofblythewoodsc.gov





State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Athletic Fields at Doko Meadows park

Organization Information

Entity Name	Town of Blythewood
Address	PO Box 1004, 171 Langford Road
City/State/Zip	Blythewood, SC 29016
Website	www.townofblythewoodsc.gov
Tax ID#	57-0646434
Entity Type	Municipality

Reporting Period

Reporting Period	Quarter 1: July 1, 2023 - September 30, 2023
------------------	--

Organization Contact Information

Name	Carroll Williamson
Position/Title	Town Administrator
Telephone	803-754-0501
Email	williamsonc@townofblythewoodsc.gov

Secondary Organization Contact Information

Name	
Position/Title	
Telephone	
Email	

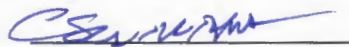
Accounting of how the funds have been spent:

Description	Budget	Expenditures						Balance
		FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Athletic Field Plan - Design Development & construction documents for new re	\$50,000.00	\$53,720.00	\$4,260.00				\$57,980.00	-\$7,980.00
Grading	\$150,000.00	\$0.00					\$0.00	\$150,000.00
Restroom facilities	\$150,000.00	\$0.00					\$0.00	\$150,000.00
Lighting	\$25,000.00	\$0.00					\$0.00	\$25,000.00
Irrigation	\$50,000.00	\$0.00					\$0.00	\$50,000.00
Bleachers	\$10,000.00	\$0.00					\$0.00	\$10,000.00
Utility installation	\$65,000.00	\$0.00					\$0.00	\$65,000.00
							\$0.00	\$0.00
							\$0.00	\$0.00
Grand Total	\$500,000.00	\$53,720.00	\$4,260.00	\$0.00	\$0.00	\$0.00	\$57,980.00	\$442,020.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.


Signature
Carroll Williamson
Printed Name

Town Administrator
Title
4-Oct-23
Date



Phase One Consulting LLC
2910 Rosewood Dr Suite # 3
Columbia, SC 29205 US
803-404-7168
katie@phaseone.design

Invoice 2300X

BILL TO

Town of Blythewood
Doko Meadows Field
Blythewood, SC

DATE
09/01/2023

PLEASE PAY
\$4,260.00

DUE DATE
09/01/2023

	DESCRIPTION	AMOUNT
Commercial Design & Drafting	Please see contractual agreement for scope specifics.	4,260.00

TOTAL DUE

\$4,260.00

THANK YOU.

From: [_STO - Appropriated Contributions](#)
To: [Julie Emory](#); [Carroll Williamson](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21
Date: Tuesday, October 3, 2023 4:34:39 PM
Attachments: [Quarterly Expenditure Report FY24 Template - Town of Blythewood.xlsx](#)

Hello,

As of 6/30/23, your organization had funds left unspent from the FY23 Appropriated Earmarks. Attached is the updated form you will use to update your information each quarter. Please note that a section for a secondary organization contact has been added. This section is required.

Please update and submit the form to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Athletic Fields at Doko Meadows park

Organization Information	
Entity Name	Town of Blythewood
Address	PO Box 1004, 171 Langford Road
City/State/Zip	Blythewood, SC 29016
Website	www.townofblythewoodsc.gov
Tax ID#	57-0646434
Entity Type	Municipality

Reporting Period	
Reporting Period	

Organization Contact Information	
Name	Carroll Williamson
Position/Title	Town Administrator
Telephone	803-754-0501
Email	williamsonc@townofblythewoodsc.gov
Secondary Organization Contact Information	
Name	
Position/Title	
Telephone	
Email	

Accounting of how the funds have been spent:								
Description	Budget	Expenditures						Balance
		FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Athletic Field Plan - Design Development & construction documents for new re	\$50,000.00	\$53,720.00					\$53,720.00	-\$3,720.00
Grading	\$150,000.00	\$0.00					\$0.00	\$150,000.00
Restroom facilities	\$150,000.00	\$0.00					\$0.00	\$150,000.00
Lighting	\$25,000.00	\$0.00					\$0.00	\$25,000.00
Irrigation	\$50,000.00	\$0.00					\$0.00	\$50,000.00
Bleachers	\$10,000.00	\$0.00					\$0.00	\$10,000.00
Utility installation	\$65,000.00	\$0.00					\$0.00	\$65,000.00
							\$0.00	\$0.00
							\$0.00	\$0.00
Grand Total	\$500,000.00	\$53,720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$53,720.00	\$446,280.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification
The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Printed Name

Title

Date

From: [Carroll Williamson](#)
To: [Romaniello, Meg](#)
Cc: [Julie Emory](#)
Subject: [External] Town of Blythewood Earmark- Quarterly report
Date: Friday, June 30, 2023 1:28:24 PM
Attachments: [inv# 23-5741 Land Plan Group South, Inc. \\$19,590.00.pdf](#)
[04012023-06302023 STO Quarterly Expenditure Report \\$500000.00 grant signed.pdf](#)
[inv# 23-5675 Land Plan Group South, Inc. \\$16,470.00.pdf](#)
[inv# 23-5690 Land Plan Group South, Inc. \\$1,830.00.pdf](#)
[inv# 23-5702 Land Plan Group South, Inc. \\$13,700.00.pdf](#)

Hi Meg,

Attached is the quarterly report and the invoices referenced in the report. Note that I added an explanation for why all funds have not been expended at the end of the fiscal year.

Please let us know if you have any questions.

Carroll

Carroll Williamson
Town Administrator
williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016
803-754-0501 | 803-754-0563-fax | [website](#)



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	X220 - Aid to Subdivisions - Treasurer	Athletic Fields at Doko Meadows park

Organization Information

Entity Name	Town of Blythewood
Address	PO Box 1004, 171 Langford Road
City/State/Zip	Blythewood, SC 29016
Website	www.townofblythewoodsc.gov
Tax ID#	57-0646434
Entity Type	Municipality

Organization Contact Information

Name	Carroll Williamson
Position/Title	Town Administrator
Telephone	803-754-0501
Email	williamsonc@townofblythewoodsc.gov

Reporting Period

Reporting Period	Quarter 4: April 1, 2023 - June 30, 2023
------------------	--

Accounting of how the funds have been spent:


Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Athletic Field Plan - Design Development & construction documents for new res	\$50,000.00	\$0.00	\$0.00	\$2,130.00	\$51,590.00	\$53,720.00	-\$3,720.00
Grading	\$150,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$150,000.00
Restroom facilities	\$150,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$150,000.00
Lighting	\$25,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$25,000.00
Irrigation	\$50,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$50,000.00
Bleachers	\$10,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$10,000.00
Utility installation	\$65,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$65,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$500,000.00	\$0.00	\$0.00	\$2,130.00	\$51,590.00	\$53,720.00	\$446,280.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

This project is still underway. The construction drawings should be completed soon and then it will go out for bid.

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.


Signature
Carroll Williamson
Printed Name

Town Administrator
Title
6/30/2023
Date

The LandPlan Group South, Inc.
1206 Scott Street
Columbia, SC 29201

Invoice

Date	Invoice #
3/29/2023	23-5675

Bill To:
Town of Blythewood Carroll Williamson 171 Langford Road Blythewood, SC 29016

REMIT PAYMENT TO ADDRESS ABOVE.

Job Number
1172 - Doko Meadows Field & Frank Dave Rd

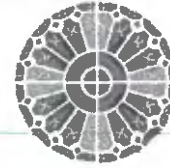
Item	Description	Due at this time	Amount
	Professional Design Services Base Map Preparation: \$18,300 (90% complete) Previously invoiced: \$0; Invoiced today: \$16,470.	16,470.00	16,470.00
	Final Master Plan: \$3,800 (0% complete) Previously invoiced: \$0; Invoiced today: \$0.	0.00	0.00
	Design Development Drawings: \$19,800 (0% complete) Previously invoiced: \$0; Invoiced today: \$0.	0.00	0.00
	Construction Documents: \$32,300 (0% complete) Previously invoiced: \$0; Invoiced today: \$0.	0.00	0.00
	Bidding/Contract Negotiation: \$3,000 (0% complete) Previously invoiced: \$0; Invoiced today: \$0.	0.00	0.00
	Contract Administration: \$10,800 (0% complete) Previously invoiced: \$0; Invoiced today: \$0.	0.00	0.00
Phone: 803-256-0562		Total	\$16,470.00

Bills not paid within (30) days are subject to 1 1/2% interest monthly.

10-4510-550
CW
RWM

The LandPlan Group South
1206 Scott Street
Columbia, SC 29201
803-256-0562

Invoice 23-5741



THE LANDPLAN GROUP SOUTH
Landscape Architecture | Engineering | Planning

BILL TO

Town of Blythewood
Carroll Williamson
171 Langford Road
Blythewood, SC 29016

DATE
06/22/2023

PLEASE PAY
\$19,590.00

DUE DATE
06/22/2023

JOB NUMBER

1172 - Doko Meadows Field & Fra

DESCRIPTION**AMOUNT**

Professional Design Services	0.00
Base Map Preparation: \$18,300 (100% complete) Previously invoiced: \$18,300; Invoiced today: \$0.	0.00
Final Master Plan: \$3,800 (100% complete) Previously invoiced: \$3,800; Invoiced today: \$0.	0.00
Design Development Drawings: \$19,800 (100% complete) Previously invoiced: \$9,900; Invoiced today: \$9,900.	9,900.00
Construction Documents: \$32,300 (30% complete) Previously invoiced: \$0; Invoiced today: \$9,690.	9,690.00
Bidding/Contract Negotiation: \$3,000 (0% complete) Previously invoiced: \$0; Invoiced today: \$0.	0.00
Contract Administration: \$10,800 (0% complete) Previously invoiced: \$0; Invoiced today: \$0.	0.00

TOTAL DUE

\$19,590.00

THANK YOU.

~~10-4750-550~~
10-4510-252
CW Approved \$500,000
earmark

The LandPlan Group South, Inc.
1206 Scott Street
Columbia, SC 29201

Invoice

Date	Invoice #
5/11/2023	23-5702

Bill To:
Town of Blythewood Carroll Williamson 171 Langford Road Blythewood, SC 29016

REMIT PAYMENT TO ADDRESS ABOVE.

Job Number
1172 - Doko Meadows Field & Frank Dave Rd

Item	Description	Due at this time	Amount
	Professional Design Services Base Map Preparation: \$18,300 (100% complete) Previously invoiced: \$18,300; Invoiced today: \$0.	0.00	0.00
	Final Master Plan: \$3,800 (100% complete) Previously invoiced: \$0; Invoiced today: \$3,800.	3,800.00	3,800.00
	Design Development Drawings: \$19,800 (50% complete) Previously invoiced: \$0; Invoiced today: \$9,900.	9,900.00	9,900.00
	Construction Documents: \$32,300 (0% complete) Previously invoiced: \$0; Invoiced today: \$0.	0.00	0.00
	Bidding/Contract Negotiation: \$3,000 (0% complete) Previously invoiced: \$0; Invoiced today: \$0.	0.00	0.00
	Contract Administration: \$10,800 (0% complete) Previously invoiced: \$0; Invoiced today: \$0.	0.00	0.00
Phone: 803-256-0562		Total	\$13,700.00

Bills not paid within (30) days are subject to 1 1/2% interest monthly.

CW
Approved
18-4510-252

RWM

Part of \$500,000 state earmark

The LandPlan Group South, Inc.
1206 Scott Street
Columbia, SC 29201

Invoice

Date	Invoice #
4/20/2023	23-5690

Bill To:
Town of Blythewood Carroll Williamson 171 Langford Road Blythewood, SC 29016

REMIT PAYMENT TO ADDRESS ABOVE.

Job Number
1172 - Doko Meadows Field & Frank Dave Rd

Item	Description	Due at this time	Amount
	Professional Design Services Base Map Preparation: \$18,300 (100% complete) Previously invoiced: \$16,470; Invoiced today: \$1,830.	1,830.00	1,830.00
	Final Master Plan: \$3,800 (0% complete) Previously invoiced: \$0; Invoiced today: \$0.	0.00	0.00
	Design Development Drawings: \$19,800 (0% complete) Previously invoiced: \$0; Invoiced today: \$0.	0.00	0.00
	Construction Documents: \$32,300 (0% complete) Previously invoiced: \$0; Invoiced today: \$0.	0.00	0.00
	Bidding/Contract Negotiation: \$3,000 (0% complete) Previously invoiced: \$0; Invoiced today: \$0.	0.00	0.00
	Contract Administration: \$10,800 (0% complete) Previously invoiced: \$0; Invoiced today: \$0.	0.00	0.00
Phone: 803-256-0562		Total	\$1,830.00

Bills not paid within (30) days are subject to 1 1/2% interest monthly.

CW Approved
10-4510-500
252
RWM

From: [Julie Emory](#)
To: [_STO - Appropriated Contributions](#)
Cc: [Carroll Williamson](#)
Subject: RE: [External] RE: Town of Blythewood STO Quarterly Expenditure Report
Date: Monday, April 3, 2023 3:24:34 PM
Attachments: [01012023-03312023 STO Quarterly Expenditure Report \\$500000.00 grant signed.pdf](#)

Meg,

I sent the wrong one. This has been sitting on my desk!

Thanks,

Julie Emory

Office Manager

Town of Blythewood

PO Box 1004 / 171 Langford Road

Blythewood, SC 29016

P: (803) 754-0501

F: (803) 754-0563

E: emoryj@townofblythewoodsc.gov

W: www.townofblythewoodsc.gov



From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Monday, April 3, 2023 2:58 PM
To: Julie Emory <emoryj@townofblythewoodsc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>; Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Subject: RE: [External] RE: Town of Blythewood STO Quarterly Expenditure Report

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

Hi Julie,

It looks good. It just needs to be signed.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Julie Emory <emoryj@townofblythewoodsc.gov>

Sent: Monday, April 3, 2023 12:43 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>; Carroll Williamson <williamsonc@townofblythewoodsc.gov>

Subject: RE: [External] RE: Town of Blythewood STO Quarterly Expenditure Report

Meg,

Thanks for the help! Report is attached.

Julie Emory

Office Manager
Town of Blythewood
PO Box 1004 / 171 Langford Road
Blythewood, SC 29016
P: (803) 754-0501
F: (803) 754-0563
E: emoryj@townofblythewoodsc.gov
W: www.townofblythewoodsc.gov



From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Thursday, March 30, 2023 4:05 PM

To: Julie Emory <emoryj@townofblythewoodsc.gov>; Carroll Williamson <williamsonc@townofblythewoodsc.gov>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] RE: Town of Blythewood STO Quarterly Expenditure Report

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

Hi Julie,

Thank you for your submission. I did notice a few changes that will need to be made. I have attached a possible draft for you to use.

The Contribution Information should be completed.

The descriptions and budget lines should match what was listed on the approved disbursement request.

If you have any questions, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Julie Emory <emoryj@townofblythewoodsc.gov>

Sent: Wednesday, March 29, 2023 3:56 PM

To: Romaniello, Meg <Meg.Romaniello@sto.sc.gov>

Cc: Carroll Williamson <williamsonc@townofblythewoodsc.gov>

Subject: [External] RE: Town of Blythewood STO Quarterly Expenditure Report

Ms. Romaniello,

Attached is the signed form.

Thanks,

Julie Emory

Office Manager

Town of Blythewood

PO Box 1004 / 171 Langford Road

Blythewood, SC 29016

P: (803) 754-0501

F: (803) 754-0563

E: emoryj@townofblythewoodsc.gov

W: www.townofblythewoodsc.gov



From: Julie Emory
Sent: Wednesday, March 29, 2023 2:45 PM
To: Meg.Romaniello@sto.sc.gov
Cc: Carroll Williamson Town <williamsonc@townofblythewoodsc.gov>
Subject: Town of Blythewood STO Quarterly Expenditure Report

Ms. Romaniello,

Please see the attached 3rd Quarter report for the Town of Blythewood.
Should you have any questions, please do not hesitate to contact me.

Julie Emory
Office Manager
Town of Blythewood
PO Box 1004 / 171 Langford Road
Blythewood, SC 29016
P: (803) 754-0501
F: (803) 754-0563
E: emoryj@townofblythewoodsc.gov
W: www.townofblythewoodsc.gov





State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	X220 - Aid to Subdivisions - Treasurer	Athletic Fields at Doko Meadows park

Organization Information

Entity Name	Town of Blythewood
Address	PO Box 1004, 171 Langford Road
City/State/Zip	Blythewood, SC 29016
Website	www.townofblythewoodsc.gov
Tax ID#	57-0646434
Entity Type	Municipality

Organization Contact Information

Name	Carroll Williamson
Position/Title	Town Administrator
Telephone	803-754-0501
Email	williamsonc@townofblythewoodsc.gov

Reporting Period

Reporting Period	Quarter 3: January 1, 2023 - March 31, 2023
------------------	---

Accounting of how the funds have been spent:

Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Athletic Field Plan - Design Development & construction documents for new res	\$50,000.00	\$0.00	\$0.00	\$2,130.00		\$2,130.00	\$47,870.00
Grading	\$150,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$150,000.00
Restroom facilities	\$150,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$150,000.00
Lighting	\$25,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$25,000.00
Irrigation	\$50,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$50,000.00
Bleachers	\$10,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$10,000.00
Utility installation	\$65,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$65,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$500,000.00	\$0.00	\$0.00	\$2,130.00	\$0.00	\$2,130.00	\$497,870.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.



Signature

Carroll Williamson

Printed Name

Town Administrator

Title

4/3/2023

Date

From: [_STO - Appropriated Contributions](#)
To: [Julie Emory](#)
Cc: [_STO - Appropriated Contributions](#); [Carroll Williamson](#)
Subject: RE: [External] RE: Town of Blythewood STO Quarterly Expenditure Report
Date: Monday, April 3, 2023 2:58:17 PM

Hi Julie,

It looks good. It just needs to be signed.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Julie Emory <emoryj@townofblythewoodsc.gov>
Sent: Monday, April 3, 2023 12:43 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>; Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Subject: RE: [External] RE: Town of Blythewood STO Quarterly Expenditure Report

Meg,

Thanks for the help! Report is attached.

Julie Emory

Office Manager
Town of Blythewood
PO Box 1004 / 171 Langford Road
Blythewood, SC 29016
P: (803) 754-0501
F: (803) 754-0563
E: emoryj@townofblythewoodsc.gov
W: www.townofblythewoodsc.gov



From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Thursday, March 30, 2023 4:05 PM

To: Julie Emory <emoryj@townofblythewoodsc.gov>; Carroll Williamson
<williamsonc@townofblythewoodsc.gov>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] RE: Town of Blythewood STO Quarterly Expenditure Report

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

Hi Julie,

Thank you for your submission. I did notice a few changes that will need to be made. I have attached a possible draft for you to use.

The Contribution Information should be completed.

The descriptions and budget lines should match what was listed on the approved disbursement request.

If you have any questions, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Julie Emory <emoryj@townofblythewoodsc.gov>

Sent: Wednesday, March 29, 2023 3:56 PM

To: Romaniello, Meg <Meg.Romaniello@sto.sc.gov>

Cc: Carroll Williamson <williamsonc@townofblythewoodsc.gov>

Subject: [External] RE: Town of Blythewood STO Quarterly Expenditure Report

Ms. Romaniello,

Attached is the signed form.

Thanks,

Julie Emory

Office Manager

Town of Blythewood
PO Box 1004 / 171 Langford Road
Blythewood, SC 29016
P: (803) 754-0501
F: (803) 754-0563
E: emoryj@townofblythewoodsc.gov
W: www.townofblythewoodsc.gov



From: Julie Emory
Sent: Wednesday, March 29, 2023 2:45 PM
To: Meg.Romaniello@sto.sc.gov
Cc: Carroll Williamson Town <williamsonc@townofblythewoodsc.gov>
Subject: Town of Blythewood STO Quarterly Expenditure Report

Ms. Romaniello,

Please see the attached 3rd Quarter report for the Town of Blythewood.
Should you have any questions, please do not hesitate to contact me.

Julie Emory
Office Manager
Town of Blythewood
PO Box 1004 / 171 Langford Road
Blythewood, SC 29016
P: (803) 754-0501
F: (803) 754-0563
E: emoryj@townofblythewoodsc.gov
W: www.townofblythewoodsc.gov



From: [_STO - Appropriated Contributions](#)
To: williamsonc@townofblythewoodsc.gov; emoryj@townofblythewoodsc.gov
Cc: [_STO - Appropriated Contributions](#)
Subject: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21
Date: Monday, April 3, 2023 1:01:14 PM

Good afternoon,

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to STO.Appropriated.Contributions@sto.sc.gov by the 15th of the month following the end of each quarter.

Q3 (ending 3/31/23) update due date: 4/15/23

Important things to note:

- The quarterly report template was provided with the Payment Confirmation email your organization received.
- All areas on the report need to be completed in full. Incomplete forms will be sent back for revision.
 - State Agency should be "X220 - Aid to Subdivisions – Treasurer".
 - The "Explanation of any unspent funds" only needs to be completed for the Q4 report.
- Budget descriptions should be similar or match what was listed on the approved disbursement request form.
- Budget total should match what was award to your organization.
- If no expenditures occurred for certain lines or quarters, please put zeros in those cells.
- If you have multiple awards, a separate quarterly report is required for each project/appropriation.

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [Julie Emory](#)
To: [_STO - Appropriated Contributions](#); [Carroll Williamson](#)
Subject: RE: [External] RE: Town of Blythewood STO Quarterly Expenditure Report
Date: Monday, April 3, 2023 12:42:46 PM
Attachments: [Copy of 01012023-03312023 STO Quarterly Expenditure Report \\$500000.00 grant.xlsx](#)

Meg,

Thanks for the help! Report is attached.

Julie Emory

Office Manager

Town of Blythewood

PO Box 1004 / 171 Langford Road

Blythewood, SC 29016

P: (803) 754-0501

F: (803) 754-0563

E: emoryj@townofblythewoodsc.gov

W: www.townofblythewoodsc.gov



From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Thursday, March 30, 2023 4:05 PM
To: Julie Emory <emoryj@townofblythewoodsc.gov>; Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] RE: Town of Blythewood STO Quarterly Expenditure Report

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

Hi Julie,

Thank you for your submission. I did notice a few changes that will need to be made. I have attached a possible draft for you to use.

The Contribution Information should be completed.

The descriptions and budget lines should match what was listed on the approved disbursement

request.

If you have any questions, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Julie Emory <emoryj@townofblythewoodsc.gov>

Sent: Wednesday, March 29, 2023 3:56 PM

To: Romaniello, Meg <Meg.Romaniello@sto.sc.gov>

Cc: Carroll Williamson <williamsonc@townofblythewoodsc.gov>

Subject: [External] RE: Town of Blythewood STO Quarterly Expenditure Report

Ms. Romaniello,

Attached is the signed form.

Thanks,

Julie Emory

Office Manager

Town of Blythewood

PO Box 1004 / 171 Langford Road

Blythewood, SC 29016

P: (803) 754-0501

F: (803) 754-0563

E: emoryj@townofblythewoodsc.gov

W: www.townofblythewoodsc.gov



From: Julie Emory

Sent: Wednesday, March 29, 2023 2:45 PM

To: Meg.Romaniello@sto.sc.gov

Cc: Carroll Williamson Town <williamsonc@townofblythewoodsc.gov>

Subject: Town of Blythewood STO Quarterly Expenditure Report

Ms. Romaniello,

Please see the attached 3rd Quarter report for the Town of Blythewood.
Should you have any questions, please do not hesitate to contact me.

Julie Emory

Office Manager

Town of Blythewood

PO Box 1004 / 171 Langford Road

Blythewood, SC 29016

P: (803) 754-0501

F: (803) 754-0563

E: emoryj@townofblythewoodsc.gov

W: www.townofblythewoodsc.gov





State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	X220 - Aid to Subdivisions - Treasurer	Athletic Fields at Doko Meadows park

Organization Information	
Entity Name	Town of Blythewood
Address	PO Box 1004, 171 Langford Road
City/State/Zip	Blythewood, SC 29016
Website	www.townofblythewoodsc.gov
Tax ID#	57-0646434
Entity Type	Municipality

Organization Contact Information	
Name	Carroll Williamson
Position/Title	Town Administrator
Telephone	803-754-0501
Email	williamsonc@townofblythewoodsc.gov

Reporting Period	
Reporting Period	Quarter 3: January 1, 2023 - March 31, 2023

Accounting of how the funds have been spent:							
Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Athletic Field Plan - Design Development & construction documents for new res	\$50,000.00	\$0.00	\$0.00	\$2,130.00		\$2,130.00	\$47,870.00
Grading	\$150,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$150,000.00
Restroom facilities	\$150,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$150,000.00
Lighting	\$25,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$25,000.00
Irrigation	\$50,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$50,000.00
Bleachers	\$10,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$10,000.00
Utility installation	\$65,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$65,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$500,000.00	\$0.00	\$0.00	\$2,130.00	\$0.00	\$2,130.00	\$497,870.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification
The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature
Carroll Williamson
Printed Name

Town Administrator
Title
4/3/2023
Date

From: [_STO - Appropriated Contributions](#)
To: [Julie Emory](#); [Carroll Williamson](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: [External] RE: Town of Blythewood STO Quarterly Expenditure Report
Date: Thursday, March 30, 2023 4:04:36 PM
Attachments: [01012023-03312023 STO Quarterly Expenditure Report \\$500000.00 grant.xlsx](#)

Hi Julie,

Thank you for your submission. I did notice a few changes that will need to be made. I have attached a possible draft for you to use.

The Contribution Information should be completed.

The descriptions and budget lines should match what was listed on the approved disbursement request.

If you have any questions, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Julie Emory <emoryj@townofblythewoodsc.gov>
Sent: Wednesday, March 29, 2023 3:56 PM
To: Romaniello, Meg <Meg.Romaniello@sto.sc.gov>
Cc: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Subject: [External] RE: Town of Blythewood STO Quarterly Expenditure Report

Ms. Romaniello,

Attached is the signed form.

Thanks,

Julie Emory

Office Manager
Town of Blythewood
PO Box 1004 / 171 Langford Road
Blythewood, SC 29016
P: (803) 754-0501
F: (803) 754-0563
E: emoryj@townofblythewoodsc.gov
W: www.townofblythewoodsc.gov



From: Julie Emory
Sent: Wednesday, March 29, 2023 2:45 PM
To: Meg.Romaniello@sto.sc.gov
Cc: Carroll Williamson Town <williamsonc@townofblythewoodsc.gov>
Subject: Town of Blythewood STO Quarterly Expenditure Report

Ms. Romaniello,

Please see the attached 3rd Quarter report for the Town of Blythewood.
Should you have any questions, please do not hesitate to contact me.

Julie Emory
Office Manager
Town of Blythewood
PO Box 1004 / 171 Langford Road
Blythewood, SC 29016
P: (803) 754-0501
F: (803) 754-0563
E: emoryj@townofblythewoodsc.gov
W: www.townofblythewoodsc.gov





State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	X220 - Aid to Subdivisions - Treasurer	Athletic Fields at Doko Meadows park

Organization Information	
Entity Name	Town of Blythewood
Address	PO Box 1004, 171 Langford Road
City/State/Zip	Blythewood, SC 29016
Website	www.townofblythewoodsc.gov
Tax ID#	57-0646434
Entity Type	Municipality

Organization Contact Information	
Name	Carroll Williamson
Position/Title	Town Administrator
Telephone	803-754-0501
Email	williamsonc@townofblythewoodsc.gov

Reporting Period	
Reporting Period	Quarter 3: January 1, 2023 - March 31, 2023

Accounting of how the funds have been spent:							
Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Athletic Field Plan - Design Development & construction documents for new res	\$50,000.00	\$0.00	\$0.00	\$2,130.00		\$2,130.00	\$47,870.00
Grading	\$150,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$150,000.00
Restroom facilities	\$150,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$150,000.00
Lighting	\$25,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$25,000.00
Irrigation	\$50,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$50,000.00
Bleachers	\$10,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$10,000.00
Utility installation	\$65,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$65,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$500,000.00	\$0.00	\$0.00	\$2,130.00	\$0.00	\$2,130.00	\$497,870.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification
The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature
Carroll Williamson

Printed Name

Town Administrator

Title
4/3/2023

Date

From: [Julie Emory](#)
To: [Romaniello, Meg](#)
Cc: [Carroll Williamson](#)
Subject: [External] RE: Town of Blythewood STO Quarterly Expenditure Report
Date: Wednesday, March 29, 2023 3:55:58 PM
Attachments: [01012023-03312023 STO Quarterly Expenditure Report \\$500000.00 grant with back up documentation.pdf](#)

Ms. Romaniello,

Attached is the signed form.

Thanks,

Julie Emory

Office Manager

Town of Blythewood

PO Box 1004 / 171 Langford Road

Blythewood, SC 29016

P: (803) 754-0501

F: (803) 754-0563

E: emoryj@townofblythewoodsc.gov

W: www.townofblythewoodsc.gov



From: Julie Emory
Sent: Wednesday, March 29, 2023 2:45 PM
To: Meg.Romaniello@sto.sc.gov
Cc: Carroll Williamson Town <williamsonc@townofblythewoodsc.gov>
Subject: Town of Blythewood STO Quarterly Expenditure Report

Ms. Romaniello,

Please see the attached 3rd Quarter report for the Town of Blythewood.
Should you have any questions, please do not hesitate to contact me.

Julie Emory

Office Manager

Town of Blythewood

PO Box 1004 / 171 Langford Road

Blythewood, SC 29016

P: (803) 754-0501

F: (803) 754-0563

E: emoryj@townofblythewoodsc.gov

W: www.townofblythewoodsc.gov





State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000.00		

Organization Information

Entity Name	Town of Blythewood
Address	PO Box 1004, 171 Langford Road
City/State/Zip	Blythewood, SC 29016
Website	www.townofblythewoodsc.gov
Tax ID#	57-0646434
Entity Type	Municipality

Organization Contact Information

Name	Carroll Williamson
Position/Title	Town Administrator
Telephone	803-754-0501
Email	williamsonc@townofblythewoodsc.gov

Reporting Period

Reporting Period	Quarter 3: January 1, 2023 - March 31, 2023
------------------	---

Accounting of how the funds have been spent:

Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Design Development & construction documents for new restrooms & concessio				\$2,130.00		\$2,130.00	-\$2,130.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$0.00	\$0.00	\$0.00	\$2,130.00	\$0.00	\$2,130.00	-\$2,130.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature
Carroll Williamson

Printed Name

Town Administrator

Title

4/3/2023

Date

Town of Blythewood

Account QuickReport
January 1 - March 29, 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	CLR	AMOUNT	BALANCE
10-4510 PARKS & RECREATION								
10-4510-252 RECREATION GRANT EXPENSE								
03/23/2023	Bill	2172X	Phase One Consulting, LLC	New Restroom & Concession Stand for Park Schematics	10-4510 PARKS & RECREATION:10-4510-252 RECREATION GRANT EXPENSE		2,130.00	2,130.00
Total for 10-4510-252 RECREATION GRANT EXPENSE							\$2,130.00	
Total for 10-4510 PARKS & RECREATION							\$2,130.00	
TOTAL							\$2,130.00	

From: [Julie Emory](#)
To: [Romaniello, Meg](#)
Cc: [Carroll Williamson](#)
Subject: [External] Town of Blythewood STO Quarterly Expenditure Report
Date: Wednesday, March 29, 2023 2:45:22 PM
Attachments: [01012023-03312023 STO Quarterly Expenditure Report \\$500000.00 grant.xlsx](#)

Ms. Romaniello,

Please see the attached 3rd Quarter report for the Town of Blythewood.
Should you have any questions, please do not hesitate to contact me.

Julie Emory

Office Manager

Town of Blythewood

PO Box 1004 / 171 Langford Road

Blythewood, SC 29016

P: (803) 754-0501

F: (803) 754-0563

E: emoryj@townofblythewoodsc.gov

W: www.townofblythewoodsc.gov





State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000.00		

Organization Information

Entity Name	Town of Blythewood
Address	PO Box 1004, 171 Langford Road
City/State/Zip	Blythewood, SC 29016
Website	www.townofblythewoodsc.gov
Tax ID#	57-0646434
Entity Type	Municipality

Organization Contact Information

Name	Carroll Williamson
Position/Title	Town Administrator
Telephone	803-754-0501
Email	williamsonc@townofblythewoodsc.gov

Reporting Period

Reporting Period	Quarter 3: January 1, 2023 - March 31, 2023
------------------	---

Accounting of how the funds have been spent:

Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Design Development & construction documents for new restrooms & concessio				\$2,130.00		\$2,130.00	-\$2,130.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$0.00	\$0.00	\$0.00	\$2,130.00	\$0.00	\$2,130.00	-\$2,130.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

--

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature
Carroll Williamson

Printed Name

Town Administrator
Title
4/3/2023
Date

From: [_STO - Appropriated Contributions](#)
To: [Carroll Williamson](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: FY23 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report Information
Date: Monday, February 13, 2023 10:25:47 AM
Attachments: [Appropriated Grants Letter - Town of Blythewood.pdf](#)
[Quarterly Expenditure Report.xlsx](#)

Hello,

Please see attached for your payment confirmation letter.

I have also included your quarterly expenditure report spreadsheet that you will use.

Below is the schedule of when quarterly reports are due. Your first quarterly report will be due **April 15, 2023**.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

* Quarterly Update requirement continues until all funds have been spent.

I understand that since funds are just being received your organization may not have any expenditures to report for the first two quarters. If that is the case, you will put zeros in the expenditure section with the quarters that had no expenses.

If you have any questions or issues with the spreadsheet, please do not hesitate to reach out.

Thank you,
Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov



THE HONORABLE CURTIS M. LOFTIS, JR.

State Treasurer

February 13, 2023

Carroll Williamson
Town of Blythewood
171 Langford Road
Blythewood, SC 29016

Dear Carroll Williamson:

Thank you for submitting the required documentation outlined in Budget Proviso 117.21 to receive funds from the Appropriations Act. An ACH payment has been processed for \$500,000 representing your organization's appropriated contributions. In accordance with Budget Proviso 117.21, you will now need to submit quarterly updates on funds spent. A schedule has been provided below for your reference. Your first quarterly report will be due April 15, 2023.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

* Quarterly Update requirement continues until all funds have been spent.

The template for the quarterly reports is attached. If your organization has multiple appropriated contributions, each contribution will need a quarterly report. All completed reports should be submitted via email to STO.Appropriated.Contributions@sto.sc.gov.

Should you have any questions, please email me at the address above or call me at (803)734-2658.

Sincerely,

A handwritten signature in blue ink, appearing to read "Meg Romaniello".

Meg Romaniello
Accounting/Fiscal Manager II



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose

Organization Information

Entity Name	
Address	
City/State/Zip	
Website	
Tax ID#	
Entity Type	

Organization Contact Information

Name	
Position/Title	
Telephone	
Email	

Reporting Period

Reporting Period	
------------------	--

Accounting of how the funds have been spent:

Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Title

Printed Name

Date



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose

Organization Information

Entity Name	
Address	
City/State/Zip	
Website	
Tax ID#	
Entity Type	

Organization Contact Information

Name	
Position/Title	
Telephone	
Email	

Reporting Period

Reporting Period	
------------------	--

Accounting of how the funds have been spent:

Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Title

Printed Name

Date

From: [_STO - Appropriated Contributions](#)
To: [Carroll Williamson](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: [External] FW: Message from the South Carolina Secretary of State
Date: Thursday, February 9, 2023 10:40:02 AM

Good morning,

I have processed the request in our accounting system. It is currently waiting on approval. Once it is approved, I will send a payment notification email.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Sent: Thursday, February 9, 2023 10:29 AM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] FW: Message from the South Carolina Secretary of State

Good morning Meg,

I was checking on the status of the \$500,000 state earmark for the Town of Blythewood. Can you give me an update please?

Thank you.

Carroll Williamson
Town Administrator
williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016
803-754-0501 | 803-754-0563-fax | [website](#)

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Thursday, January 12, 2023 1:54 PM
To: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] FW: Message from the South Carolina Secretary of State

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

Thank you! I will add it to your request form.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Sent: Thursday, January 12, 2023 1:42 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] FW: Message from the South Carolina Secretary of State

We have one: 7000141580

Thanks Meg!

Carroll Williamson
Town Administrator
williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016
803-754-0501 | 803-754-0563-fax | [website](http://www.townofblythewoodsc.gov)

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Thursday, January 12, 2023 1:40 PM
To: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] FW: Message from the South Carolina Secretary of State

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

Thank you Carroll! The only other thing I need to know is your vendor number. Below is the link to use to either create a vendor account or to search for your vendor number. Please let me know if you have any questions.

<https://procurement.sc.gov/doing-biz/registration>

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Carroll Williamson <williamsonc@townofblythewoodsc.gov>

Sent: Wednesday, January 11, 2023 2:36 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] FW: Message from the South Carolina Secretary of State

Hi Meg,

See attached. Is this all you need?

Carroll Williamson

Town Administrator

williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016

803-754-0501 | 803-754-0563-fax | [website](http://www.blythewoodsc.gov)

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Tuesday, November 22, 2022 3:40 PM

To: Carroll Williamson <williamsonc@townofblythewoodsc.gov>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] FW: Message from the South Carolina Secretary of State

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

Carroll,

Thank you for letting me know. We have to have the form back and disburse the funds to the organization by June 30, 2023.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Sent: Tuesday, November 22, 2022 12:35 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] FW: Message from the South Carolina Secretary of State

Meg,

The Blythewood Town Council has not yet amended its budget to include the allocation of the earmark funds. They will likely do this in February or March. There is no deadline to get this form to you, is there?

Carroll Williamson
Town Administrator
williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016
803-754-0501 | 803-754-0563-fax | [website](http://www.blythewoodsc.gov)

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, November 22, 2022 12:19 PM
To: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] FW: Message from the South Carolina Secretary of State

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

Hi Carroll,

Thank you for sending that letter! It is exactly what I need for the SOS registration/exemption portion.

All that I need now is the Earmarked Appropriations Disbursement Request form. I have attached a blank copy in case you need it.

If you have any questions regarding it, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Carroll Williamson <williamsonc@townofblythewoodsc.gov>

Sent: Tuesday, November 22, 2022 11:27 AM

To: Romaniello, Meg <meg.romaniello@sto.sc.gov>

Subject: [External] FW: Message from the South Carolina Secretary of State

Please see attached. Is this what you are waiting for?

Carroll Williamson

Town Administrator

williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016

803-754-0501 | 803-754-0563-fax | [website](http://www.blythewoodsc.gov)

From: Charities@sos.sc.gov <Charities@sos.sc.gov>

Sent: Sunday, November 13, 2022 12:30 PM

To: Carroll Williamson <williamsonc@townofblythewoodsc.gov>

Subject: Message from the South Carolina Secretary of State

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

**ATTACHED IS AN IMPORTANT NOTIFICATION REGARDING A FILING THAT IS
COMING DUE OR HAS JUST BEEN COMPLETED WITH THE
SOUTH CAROLINA PUBLIC CHARITIES DIVISION.**

Our office has recently updated the online filing application, please visit our website for [updates and instructions to set up your password.](#)

If you need additional assistance please reply to this email adding the name of your organization and the user name or ID in the attached letter for the subject line.

From: [Carroll Williamson](#)
To: [_STO - Appropriated Contributions](#)
Subject: RE: [External] FW: Message from the South Carolina Secretary of State
Date: Thursday, February 9, 2023 10:29:08 AM

Good morning Meg,

I was checking on the status of the \$500,000 state earmark for the Town of Blythewood. Can you give me an update please?

Thank you.

Carroll Williamson
Town Administrator
williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016
803-754-0501 | 803-754-0563-fax | [website](#)

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Thursday, January 12, 2023 1:54 PM
To: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] FW: Message from the South Carolina Secretary of State

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

Thank you! I will add it to your request form.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658 | Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

From: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Sent: Thursday, January 12, 2023 1:42 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] FW: Message from the South Carolina Secretary of State

We have one: 7000141580

Thanks Meg!

Carroll Williamson
Town Administrator
williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016
803-754-0501 | 803-754-0563-fax | [website](http://www.blythewoodsc.gov)

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Thursday, January 12, 2023 1:40 PM

To: Carroll Williamson <williamsonc@townofblythewoodsc.gov>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] FW: Message from the South Carolina Secretary of State

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

Thank you Carroll! The only other thing I need to know is your vendor number. Below is the link to use to either create a vendor account or to search for your vendor number. Please let me know if you have any questions.

<https://procurement.sc.gov/doing-biz/registration>

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Carroll Williamson <williamsonc@townofblythewoodsc.gov>

Sent: Wednesday, January 11, 2023 2:36 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] FW: Message from the South Carolina Secretary of State

Hi Meg,
See attached. Is this all you need?

Carroll Williamson
Town Administrator
williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016
803-754-0501 | 803-754-0563-fax | [website](http://www.blythewoodsc.gov)

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, November 22, 2022 3:40 PM
To: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] FW: Message from the South Carolina Secretary of State

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

Carroll,

Thank you for letting me know. We have to have the form back and disburse the funds to the organization by June 30, 2023.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658 | Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

From: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Sent: Tuesday, November 22, 2022 12:35 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] FW: Message from the South Carolina Secretary of State

Meg,

The Blythewood Town Council has not yet amended its budget to include the allocation of the

earmark funds. They will likely do this in February or March. There is no deadline to get this form to you, is there?

Carroll Williamson
Town Administrator
williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016
803-754-0501 | 803-754-0563-fax | [website](#)

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, November 22, 2022 12:19 PM
To: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] FW: Message from the South Carolina Secretary of State

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If you have any questions regarding it, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Sent: Tuesday, November 22, 2022 11:27 AM
To: Romaniello, Meg <meg.romaniello@sto.sc.gov>
Subject: [External] FW: Message from the South Carolina Secretary of State

Please see attached. Is this what you are waiting for?

Carroll Williamson
Town Administrator
williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016
803-754-0501 | 803-754-0563-fax | [website](#)

From: Charities@sos.sc.gov <Charities@sos.sc.gov>
Sent: Sunday, November 13, 2022 12:30 PM
To: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Subject: Message from the South Carolina Secretary of State

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From: [_STO - Appropriated Contributions](#)
To: [Carroll Williamson](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: [External] FW: Message from the South Carolina Secretary of State
Date: Thursday, January 12, 2023 1:53:51 PM

Thank you! I will add it to your request form.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Sent: Thursday, January 12, 2023 1:42 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] FW: Message from the South Carolina Secretary of State

We have one: 7000141580

Thanks Meg!

Carroll Williamson
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williamsonc@townofblythewoodsc.gov



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From: Carroll Williamson <williamsonc@townofblythewoodsc.gov>

Sent: Wednesday, January 11, 2023 2:36 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] FW: Message from the South Carolina Secretary of State

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Date: Thursday, January 12, 2023 1:42:28 PM

We have one: 7000141580

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Subject: RE: [External] FW: Message from the South Carolina Secretary of State
Date: Wednesday, January 11, 2023 2:35:49 PM
Attachments: [State Earmark Spreadsheet for Athletic Fields.pdf](#)

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State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	Secretary of State	Athletic Fields at Doko Meadows park

Organization Information	
Entity Name	Town of Blythewood
Address	171 Langford Road
City/State/Zip	Blythewood, SC 29016
Website	www.townofblythewoodsc.gov
Tax ID #	57-0646434
Entity Type	Municipality
Vendor #	

Organization Contact Information	
Contact Name	Carroll Williamson
Position/Title	Town Administrator
Telephone	(803)754-0501
Email	williamsonc@townofblythewoodsc.gov

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
Athletic Field Plan Design	\$50,000.00	
Grading	\$150,000.00	
Restroom facilities	\$150,000.00	
Lighting	\$25,000.00	
Irrigation	\$50,000.00	
Bleachers	\$10,000.00	
Utility installation	\$65,000.00	
Grand Total	\$500,000.00	

Please explain how these funds will be used to provide a public benefit:


Athletic fields are in high demand for the Town of Blythewood and surrounding area. We intend to build a full-size soccer field with bleachers, restrooms, and lighting. Additionally, there will be smaller fields for youth soccer and other sports.

Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.


Organization Signature

Carroll Williamson
Printed Name


Title

January 18, 2023
Date

Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Agency Head Signature

Date

Printed Name

Communication Log

Date: 11/29/2022

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Carroll Williamson. They discussed the time frame for when the funds should be dispersed from the Treasurer's Office to the organization and how detailed the budget should be. Carroll stated that he would work on the form and contact Meg if he had any questions.

From: [giSTT Message](#)
To: [Romaniello, Meg](#)
Subject: [External] Voice Message from BLYTHEWOOD TOWN (803-754-0501) on 11/28/22 9:40 AM for 8037342658
Date: Monday, November 28, 2022 9:41:26 AM
Attachments: [8037540501-112822-094033-8037342658-887007-1.wav](#)



Voice Message from BLYTHEWOOD TOWN (803-754-0501) on 11/28/22 9:40 AM (17 second msg)

MESSAGE:

" Mary. Hey, it's Carol Williamson with Donna Boyd. I just had a question about the earmark and if you could give me a call back 803-754-0501. Thank you."

There are 0 new and 0 old messages in your mailbox.

From: [giSTT Message](#)
To: [Romaniello, Meg](#)
Subject: [External] Voice Message from BLYTHEWOOD TOWN (803-754-0501) on 11/22/22 4:25 PM for 8037342658
Date: Tuesday, November 22, 2022 4:27:12 PM
Attachments: [8037540501-112222-162532-8037342658-886327-1.wav](#)



Voice Message from BLYTHEWOOD TOWN (803-754-0501) on 11/22/22 4:25 PM (38 second msg)

MESSAGE:

" Mick. Hey, it's Carol Williamson of town Blackwood. Just thought I'd give you a call and kind of talk through the rules with this year, Mark, because this sounds like it's different for one, we've had before and where there was no particular deadline. It was dedicated to Blackwood and it just didn't matter when we actually made the request, but it sounds like it's different for you also, I was wondering if you could give me a call 803-754-0501 thank you."

There are 0 new and 0 old messages in your mailbox.

From: [_STO - Appropriated Contributions](#)
To: [Carroll Williamson](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: [External] FW: Message from the South Carolina Secretary of State
Date: Tuesday, November 22, 2022 3:40:01 PM

Carroll,

Thank you for letting me know. We have to have the form back and disburse the funds to the organization by June 30, 2023.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Sent: Tuesday, November 22, 2022 12:35 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] FW: Message from the South Carolina Secretary of State

Meg,

The Blythewood Town Council has not yet amended its budget to include the allocation of the earmark funds. They will likely do this in February or March. There is no deadline to get this form to you, is there?

Carroll Williamson
Town Administrator
williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016
803-754-0501 | 803-754-0563-fax | [website](#)

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, November 22, 2022 12:19 PM
To: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] FW: Message from the South Carolina Secretary of State

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

Hi Carroll,

Thank you for sending that letter! It is exactly what I need for the SOS registration/exemption portion.

All that I need now is the Earmarked Appropriations Disbursement Request form. I have attached a blank copy in case you need it.

If you have any questions regarding it, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Carroll Williamson <williamsonc@townofblythewoodsc.gov>

Sent: Tuesday, November 22, 2022 11:27 AM

To: Romaniello, Meg <meg.romaniello@sto.sc.gov>

Subject: [External] FW: Message from the South Carolina Secretary of State

Please see attached. Is this what you are waiting for?

Carroll Williamson

Town Administrator

williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016
803-754-0501 | 803-754-0563-fax | [website](http://www.townofblythewoodsc.gov)

From: Charities@sos.sc.gov <Charities@sos.sc.gov>

Sent: Sunday, November 13, 2022 12:30 PM

To: Carroll Williamson <williamsonc@townofblythewoodsc.gov>

Subject: Message from the South Carolina Secretary of State

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

ATTACHED IS AN IMPORTANT NOTIFICATION REGARDING A FILING THAT IS
COMING DUE OR HAS JUST BEEN COMPLETED WITH THE
SOUTH CAROLINA PUBLIC CHARITIES DIVISION.

Our office has recently updated the online filing application, please visit our website for
[updates and instructions to set up your password.](#)

**If you need additional assistance please reply to this email adding the name of your
organization and the user name or ID in the attached letter for the subject line.**

From: [Carroll Williamson](#)
To: [_STO - Appropriated Contributions](#)
Subject: RE: [External] FW: Message from the South Carolina Secretary of State
Date: Tuesday, November 22, 2022 12:35:52 PM

Meg,

The Blythewood Town Council has not yet amended its budget to include the allocation of the earmark funds. They will likely do this in February or March. There is no deadline to get this form to you, is there?

Carroll Williamson
Town Administrator
williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016
803-754-0501 | 803-754-0563-fax | [website](#)

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, November 22, 2022 12:19 PM
To: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] FW: Message from the South Carolina Secretary of State

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

Hi Carroll,

Thank you for sending that letter! It is exactly what I need for the SOS registration/exemption portion.

All that I need now is the Earmarked Appropriations Disbursement Request form. I have attached a blank copy in case you need it.

If you have any questions regarding it, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Sent: Tuesday, November 22, 2022 11:27 AM
To: Romaniello, Meg <meg.romaniello@sto.sc.gov>
Subject: [External] FW: Message from the South Carolina Secretary of State

Please see attached. Is this what you are waiting for?

Carroll Williamson
Town Administrator
williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016
803-754-0501 | 803-754-0563-fax | [website](http://www.blythewoodsc.gov)

From: Charities@sos.sc.gov <Charities@sos.sc.gov>
Sent: Sunday, November 13, 2022 12:30 PM
To: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Subject: Message from the South Carolina Secretary of State

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From: [_STO - Appropriated Contributions](#)
To: williamsonc@townofblythewoodsc.gov
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: [External] FW: Message from the South Carolina Secretary of State
Date: Tuesday, November 22, 2022 12:19:22 PM
Attachments: [Earmarked Appropriations Disbursement Request form updated.xlsx](#)

Hi Carroll,

Thank you for sending that letter! It is exactly what I need for the SOS registration/exemption portion.

All that I need now is the Earmarked Appropriations Disbursement Request form. I have attached a blank copy in case you need it.

If you have any questions regarding it, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Sent: Tuesday, November 22, 2022 11:27 AM
To: Romaniello, Meg <meg.romaniello@sto.sc.gov>
Subject: [External] FW: Message from the South Carolina Secretary of State

Please see attached. Is this what you are waiting for?

Carroll Williamson
Town Administrator
williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016
803-754-0501 | 803-754-0563-fax | [website](#)

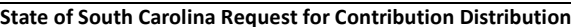
From: Charities@sos.sc.gov <Charities@sos.sc.gov>
Sent: Sunday, November 13, 2022 12:30 PM
To: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Subject: Message from the South Carolina Secretary of State

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organization and the user name or ID in the attached letter for the subject line.**



Contribution Information		
Amount	State Agency Providing the Contribution	Purpose

Organization Information	
Entity Name	
Address	
City/State/Zip	
Website	
Tax ID #	
Entity Type	
Vendor #	

Organization Contact Information	
Contact Name	
Position/Title	
Telephone	
Email	

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
Grand Total	\$0.00	

Please explain how these funds will be used to provide a public benefit:

--

Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Organization Signature

Title

Printed Name _____

Date _____

Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Agency Head Signature

Date _____

Printed Name _____

Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

[illegible]

Your Organization's Executive Officer	
Name	Title

From: [Carroll Williamson](#)
To: [Romaniello, Meg](#)
Subject: [External] FW: Message from the South Carolina Secretary of State
Date: Tuesday, November 22, 2022 11:27:48 AM
Attachments: [CPTASC_66226.pdf](#)

Please see attached. Is this what you are waiting for?

Carroll Williamson
Town Administrator
williamsonc@townofblythewoodsc.gov



PO Box 1004 | 171 Langford Rd | Blythewood, SC 29016
803-754-0501 | 803-754-0563-fax | [website](#)

From: Charities@sos.sc.gov <Charities@sos.sc.gov>
Sent: Sunday, November 13, 2022 12:30 PM
To: Carroll Williamson <williamsonc@townofblythewoodsc.gov>
Subject: Message from the South Carolina Secretary of State

CAUTION: This email originated from outside the Town of Blythewood. Maintain caution when opening external links/attachments

ATTACHED IS AN IMPORTANT NOTIFICATION REGARDING A FILING THAT IS
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SOUTH CAROLINA PUBLIC CHARITIES DIVISION.

Our office has recently updated the online filing application, please visit our website for
[updates and instructions to set up your password.](#)

If you need additional assistance please reply to this email adding the name of your organization and the user name or ID in the attached letter for the subject line.



State of South Carolina
Office of the Secretary of State
The Honorable Mark Hammond

Nov 13, 2022

Town of Blythewood
Mr. Carroll Williamson Williamson
171 LANGFORD RD
BLYTHEWOOD, SC 29016-8747

RE: Exemption Confirmation

Charity Public ID: C16745520

Dear Mr. Carroll Williamson Williamson:

This letter confirms that the Secretary of State's Office has received and accepted your Application for Exemption. **If you submitted your Application for Exemption using the Charities Online Filing System, this letter of confirmation has been issued pending further review by Division of Public Charities staff.**

The exemption for your charitable organization will expire on Nov 15, 2023. If any of the information on your Application for Exemption form changes throughout the course of the year, please contact our office to make updates. It is important that this information remain updated so that our office can keep you informed of any changes that may affect your charitable organization. Additionally, if at any time your charitable organization no longer qualifies for an exemption, the organization must immediately register with the Secretary of State's Office. Please note that failure to comply with the registration provisions of the Solicitation of Charitable Funds Act may result in fines of up to \$2,000.00 for each separate violation.

If you have any questions or concerns, please visit our website at www.sos.sc.gov or contact our office using the contact information below.

Sincerely,

Kimberly S. Wickersham
Director, Division of Public Charities

From: [_STO - Appropriated Contributions](#)
To: williamsonc@townofblythewoodsc.gov
Cc: [_STO - Appropriated Contributions](#)
Subject: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption
Date: Tuesday, November 22, 2022 11:24:24 AM
Importance: High

Good morning,

At this time, we have not received your completed Earmarked Appropriations Disbursement Request form or your confirmation of registration or exemption with the South Carolina Secretary of State's ("SOS") Office.

I wanted to reach out to confirm that you received both emails (Enrollment Packet-10/20/22; SOS registration 11/10/22) that were sent and to check if you had any questions regarding the process, form, etc.

If you need the emails resent, please let me know and I will be happy to resend them to you.

If you believe you are not the best contact for this, please let me know who I should contact for your organization.

Please do not hesitate to reach out to me if you have any questions or need any assistance.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: williamsonc@townofblythewoodsc.gov
Cc: [_STO - Appropriated Contributions](#)
Subject: Disbursement Requirement: Registration with Secretary of State's Office
Date: Thursday, November 10, 2022 12:13:09 PM

Hello,

In order to process disbursements, it is a requirement for receiving organizations to register with the South Carolina Secretary of State's ("SOS") Office. This includes political subdivision ("PSD") receivers. PSD's after registering with the SC SOC's Office may either receive a registration or a registration exemption (*since they are a governmental entity subject to FOIA*). Therefore, if the:

Receiving organization has not registered or obtained an exemption from the SC SOS's office:

The receiving organization should follow the link below to complete registration or to request a registration exemption. If selecting a registration exemption, local PSDs would select exemption A(6). There is no filing fee for this application.

[Before You File Online | SC Secretary of State](#)

Upon registration or approval of the registration exemption, the receiver will receive a confirmation letter from the SC SOS's office via email. Please provide a copy of the confirmation letter to the SC Treasurer's Office so we can include it with the disbursement request.

Receiving organization has a registration on file with the SC SOC's Office or if a registration exemption has been granted by the SC SOC's Office:

Please use the following link to obtain confirmation of your registration or exemption:

<https://search.scsos.com/charities>

An organization that is currently registered will have a status that says "registered." An organization that is currently exempt from registration will have a status that says "exempt." Please provide a copy of the webpage showing your status to the SC Treasurer's Office so we can include it with the disbursement request.

Thank you,
Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: williamsonc@townofblythewoodsc.gov
Cc: [_STO - Appropriated Contributions](#)
Subject: FY23 Appropriated Contributions Enrollment Packet
Date: Thursday, October 20, 2022 11:10:32 AM
Attachments: [STO Appropriated Funds Cover Letter - Town of Blythewood.pdf](#)
[Earmarked Appropriations Disbursement Request form updated.xlsx](#)

Hello,

The State of South Carolina Fiscal Year 2022-2023 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. Your organization was selected as one of those outside organizations. I have attached 2 files as part of your enrollment packet. Please read the Appropriated Funds Cover Letter first. There you will find important information regarding FY 2022-2023 reporting requirements and guidance on how to complete the Earmarked Appropriations Disbursement Request form.

In order for funds to be disbursed to your organization, you will not only need to submit the Earmarked Appropriations Disbursement Request form but also be registered as a vendor with the State of South Carolina. If you do not have a vendor number, please use the link below to access new vendor registration. If you need to update your vendor information you may also do that from the link below.

<https://procurement.sc.gov/doing-biz/registration>

Once you receive your vendor number or if you already have a vendor number, please include it on the Earmarked Appropriations Disbursement Request form in the "Vendor #" section.

All completed forms should be submitted to the STO - Appropriated Contributions email address listed below.

STO.Appropriated.Contributions@sto.sc.gov

In accordance with Executive Order 2022-19, STO is required to promptly make available for public review and inspection on our website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21. Below is the link to where the information will be available on our website.

<https://treasurer.sc.gov/about-us/transparency/earmark-transparency/>

If you have any questions, please do not hesitate to contact us.

Thank you,
Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

10/20/2022

Carroll Williamson
Town of Blythewood
171 Langford Road
Blythewood, SC 29016

RE: State Appropriated Contributions, FY 22-23 Reporting Requirements

Dear Carroll Williamson:

The State of South Carolina Fiscal Year 2022-2023 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. The amount below indicates the funds which have been allotted in our agency's budget for your organization.

<u>Organization receiving appropriated funds:</u>	<u>Amount</u>
Town of Blythewood	\$500,000.00

Budget Proviso 117.21 outlines reporting requirements for recipients of appropriated contributions. In addition, please note that Section 11-9-110 of the South Carolina Code requires that you agree to be audited by the State Auditor. (A copy of these applicable laws is attached for your convenience.)

Please see enclosed Excel workbook for data we must collect to be able to disburse these funds. This initial report, along with other information as detailed within the Instructions, must be submitted in electronic format to STO prior to funds being dispersed. After the funds have been dispersed, you must also file quarterly reports in addition to a year-end report with STO by **June 30, 2023** via a format to be provided prior to that date. Your submissions will be forwarded to the Chairman of the Senate Finance Committee, the Chairman of the House Ways and Means Committee, and the Executive Budget Office by the STO. Per Governor McMaster's Executive Order, any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 will be made available for public review and inspection on the STO website.

Please note that to be paid by the State of South Carolina, you must be a registered vendor of the State. If you are not already a registered vendor, please see <https://procurement.sc.gov/doing-biz/registration> to complete this required task. Once known, please ensure you include your State of SC vendor number on the enclosed Earmarked Appropriations Disbursement Request form when you return it to the STO.

Should you have any questions or concerns, please do not hesitate to email the Division of Treasury Management at STO.Appropriated.Contributions@sto.sc.gov. We look forward to working with you.

Sincerely,



Meg Romaniello | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Office Building
Columbia, SC 29201

SOUTH CAROLINA OFFICE OF THE STATE TREASURER APPROPRIATED CONTRIBUTIONS REPORTING REQUIREMENTS

INSTRUCTIONS

The South Carolina General Assembly tasked the South Carolina Office of State Treasurer (STO) with distributing appropriated contributions to your organization. State Budget Proviso 117.21 mandates that each organization receiving a contribution render to the state agency making the contribution specific information.

The information collection process will take place in multiple parts, Earmarked Appropriations Disbursement Request form and Quarterly Expenditure Reports. All responses submitted by your organization should be provided to the STO via STO.Appropriated.Contributions@sto.sc.gov. If your organization was appropriated contributions for more than one purpose, please complete **separate** forms and reports for **each project**.

The Earmarked Appropriations Disbursement Request form is due to STO prior to funds being dispersed.

The Quarterly Expenditure Reports are due to STO every quarter after receiving the funds. Should the initiative continue beyond June 30, 2022, the organization must continue to provide a quarterly report until completion.

All responses should reflect the actual expenditures made by the organization as compared to the appropriated funds provided by STO.

Applicable Law on Reporting Responsibilities

(For additional information, see the document entitled, Law Related to Appropriated Contributions)

Proviso 117.21 requires the following:

- The funds appropriated in this act for contributions ***shall not be disbursed*** until a plan of how the state funds will be spent and how the expenditures will provide a public benefit are filed with the appropriate state agency.
- No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.
- After receiving the funds, organizations shall provide quarterly spending updates to the respective state agency.
- After all state funds have been expended, each organization shall provide an accounting of how the funds were spent.
- State agencies receiving such data from organizations shall forward the information to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee.

Law Related to Appropriated Contributions

Proviso 117.21. GP: Organizations Receiving State Appropriations Report

Each state agency receiving funds that are a direct appropriation to a non-profit organization, prior to disbursing the funds, shall require from each recipient organization:

1. a plan of how the state funds will be spent and
2. how the expenditures will provide a public benefit.

The Executive Budget Office, Department of Administration shall provide each state agency with a standard form for collecting the information required.

After receiving the funds, non-profit organizations shall provide quarterly spending updates to the respective state agency.

After all state funds have been expended, each organization shall provide an accounting of how the funds were spent.

State agencies receiving funds pursuant to this provision shall report the information collected to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee by **June 30th**.

No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.

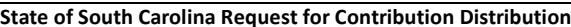
Executive Order No. 2022-19 Section 1. C.

I hereby order and direct, pursuant to article IV, section 17 of the South Carolina Constitution and sections 1-1-840 and 1-3-10 of the South Carolina Code of Laws, that any Executive Branch agency or department, as further defined herein, that receives earmarked appropriations, as further defined herein, in the annual Appropriations Act shall promptly make available for public review and inspection on the agency or department's website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21.

SECTION 11-9-110. Organization to which contribution is appropriated to submit statement to Executive Budget Office and the Revenue and Fiscal Affairs Office as to nature and function of organization and use of contribution.

Each organization to which a contribution is made in the contributions section of the general appropriation bill shall submit to the Executive Budget Office and the Revenue and Fiscal Affairs Office by the end of the applicable fiscal year a detailed statement explaining the nature and function of the organization as well as a detailed statement explaining the use that was made of the contribution. The statements must be available at the office of the Executive Budget Office and the Revenue and Fiscal Affairs Office for public inspection and given to a member of the General Assembly upon request.

A contribution must not be made to an organization until it agrees in writing to allow the State Auditor to audit or cause to be audited the contributed funds.



Contribution Information		
Amount	State Agency Providing the Contribution	Purpose

Organization Contact Information	
Contact Name	
Position/Title	
Telephone	
Email	

Please explain how these funds will be used to provide a public benefit:	

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Title

Date _____

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Date _____

Printed Name _____

Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

[illegible]

Your Organization's Executive Officer	
Name	Title