

From: [The Town of Troy](#)
To: [_STO - Appropriated Contributions](#)
Subject: [External] RE: Quarterly Update for FY25 Appropriated Earmarks - Proviso 117.21
Date: Wednesday, October 15, 2025 2:55:14 PM
Attachments: [image001.png](#)
[image003.png](#)
[Quarterly Spending Summary Oct. 2025.xlsx.pdf](#)

Hi Meg,

Please find attached our completed quarterly report. Thank you for all that you do!

WITH BEST REGARDS,

BRIAN DIXON, MAYOR
TOWN OF TROY
P.O. Box 218
1518 NEEL ST.
TROY, S.C. 29848-0218
O- 864-746-6100
H- 864-746-7993
C- 864-378-1011
TOWNOFTROY@OUTLOOK.COM

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From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Wednesday, September 24, 2025 1:52 PM
To: townoftroy outlook.com <townoftroy@outlook.com>; cwcox1968@gmail.com
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Quarterly Update for FY25 Appropriated Earmarks - Proviso 117.21

Hello,

As of 6/30/25, your organization had funds left unspent from the FY25 Appropriated Earmarks. Attached is the updated form you will use to update your information each quarter for this fiscal year.

Please update and submit the form to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Your next report is due **October 15, 2025**.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2026.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$156,000	X220 - Aid to Subdivisions - Treasurer	Town of Troy Revitalization Project

Organization Information	
Entity Name	Town of Troy
Address	P.O. Box 218, 1518 Neel St.
City/State/Zip	Troy, SC 29848
Website	
Tax ID#	57-0932966
Entity Type	Municipality

Reporting Period	
Reporting Period	Quarter 1: July 1, 2025 - September 30, 2025

Organization Contact Information	
Name	Brian Dixon
Position/Title	Mayor
Telephone	864-378-1011
Email	townoftroy@outlook.com
Secondary Organization Contact Information	
Name	Chris Cox
Position/Title	Mayor Pro-Tem
Telephone	864-337-8073
Email	cwcox1968@gmail.com

Accounting of how the funds have been spent:								
Description	Budget	Expenditures						Balance
		FY25 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Troy Community Center Electrical Wiring Modernization	\$35,000.00	\$0.00	\$0.00				\$0.00	\$35,000.00
Troy Community Center HVAC Modernization	\$55,000.00	\$0.00	\$0.00				\$0.00	\$55,000.00
Troy Community Center Interior & Exterior Update	\$18,000.00	\$0.00	\$0.00				\$0.00	\$18,000.00
Troy Community Center Handicap Parking	\$15,000.00	\$0.00	\$0.00				\$0.00	\$15,000.00
Troy Community Center & Wisteria Park Parking Area Update	\$20,000.00	\$0.00	\$0.00				\$0.00	\$20,000.00
Troy Town Hall Signage	\$5,000.00	\$0.00	\$0.00				\$0.00	\$5,000.00
Troy Fire Department Exterior Update	\$8,000.00	\$0.00	\$0.00				\$0.00	\$8,000.00
							\$0.00	\$0.00
							\$0.00	\$0.00
Grand Total	\$156,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$156,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

The electrical rewiring project bids have been opened and the contract has been awarded, start date is Nov. 3rd with a completion date of Nov. 21st. The HVAC project bids are in and will be opened on Oct. 16th and the contract will be awarded on Friday, Oct. 17th. No start or completion date is available at this time. Completion of project 1 must be completed before project 2 can start. Solicitation for bids are being created for the other project at this time.

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature
Brian S. Dixon
Printed Name

Mayor
Title
10/15/2025
Date

From: [_STO - Appropriated Contributions](#)
To: townoftroy_outlook.com; cwcox1968@gmail.com
Cc: [_STO - Appropriated Contributions](#)
Subject: Quarterly Update for FY25 Appropriated Earmarks - Proviso 117.21
Date: Wednesday, September 24, 2025 1:52:01 PM
Attachments: [Quarterly Expenditure Report FY26 Template - Town of Troy - Revitalization Projects.xlsx](#)

Hello,

As of 6/30/25, your organization had funds left unspent from the FY25 Appropriated Earmarks. Attached is the updated form you will use to update your information each quarter for this fiscal year.

Please update and submit the form to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Your next report is due **October 15, 2025**.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2026.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$156,000	X220 - Aid to Subdivisions - Treasurer	Town of Troy Revitalization Project

Organization Information

Entity Name	Town of Troy
Address	P.O. Box 218, 1518 Neel St.
City/State/Zip	Troy, SC 29848
Website	
Tax ID#	57-0932966
Entity Type	Municipality

Organization Contact Information

Name	Brian Dixon
Position/Title	Mayor
Telephone	864-378-1011
Email	townoftroy@outlook.com

Secondary Organization Contact Information

Name	Chris Cox
Position/Title	Mayor Pro-Tem
Telephone	864-337-8073
Email	cwcox1968@gmail.com

Reporting Period

Reporting Period	
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Accounting of how the funds have been spent:

Description	Budget	Expenditures						Balance
		FY25 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Troy Community Center Electrical Wiring Modernization	\$35,000.00	\$0.00					\$0.00	\$35,000.00
Troy Community Center HVAC Modernization	\$55,000.00	\$0.00					\$0.00	\$55,000.00
Troy Community Center Interior & Exterior Update	\$18,000.00	\$0.00					\$0.00	\$18,000.00
Troy Community Center Handicap Parking	\$15,000.00	\$0.00					\$0.00	\$15,000.00
Troy Community Center & Wisteria Park Parking Area Update	\$20,000.00	\$0.00					\$0.00	\$20,000.00
Troy Town Hall Signage	\$5,000.00	\$0.00					\$0.00	\$5,000.00
Troy Fire Department Exterior Update	\$8,000.00	\$0.00					\$0.00	\$8,000.00
							\$0.00	\$0.00
							\$0.00	\$0.00
Grand Total	\$156,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$156,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Printed Name

Title

Date

From: [The Town of Troy](#)
To: [_STO - Appropriated Contributions](#)
Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21
Date: Monday, July 28, 2025 3:11:05 PM
Attachments: [image001.png](#)
[image002.png](#)
[image004.png](#)
[image007.png](#)

No thank you for being patient me!

WITH BEST REGARDS,
BRIAN DIXON, MAYOR
TOWN OF TROY
P.O. BOX 218
1518 NEEL ST
TROY, S.C. 29848-0218
O: 864-746-9100
H: 864-746-7993
C: 864-378-1011
TOWNOFTROY@OUTLOOK.COM

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From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Monday, July 28, 2025 3:09 PM
To: townoftroy outlook.com <towntoftroy@outlook.com>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

Looks great! Thank you!

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: The Town of Troy <towntoftroy@outlook.com>
Sent: Monday, July 28, 2025 2:55 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

Hopefully this is the last time, lol.

WITH BEST REGARDS,
BRIAN DIXON, MAYOR
TOWN OF TROY
P.O. BOX 218

1518 NEEL ST.
TROY, S.C. 29848-0218
O: 864-746-6100
F: 864-746-7003
C: 864-378-1011
TOWNOF-TROY@OUTLOOK.COM

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From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Monday, July 28, 2025 2:41 PM
To: townoftroy outlook.com <towntoftroy@outlook.com>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

Hey Brian,

This is pretty close. The expenses should be listed in the column for Q4. Also since this is the Q4 report for this fiscal year, the explanation of any unspent funds should be completed.

Accounting of how the funds have been spent:							
Description (Attach additional detail for subgrantees and affiliated nonprofits)	Budget	Expenditures				Total	Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4		
Troy Community Center Electrical Wiring Modernization	\$35,000.00	\$0.00				\$0.00	\$35,000.00
Troy Community Center HVAC Modernization	\$55,000.00	\$0.00				\$0.00	\$55,000.00
Troy Community Center Interior & Exterior Update	\$18,000.00	\$0.00				\$0.00	\$18,000.00
Troy Community Center Handicap Parking	\$15,000.00	\$0.00				\$0.00	\$15,000.00
Troy Community Center & Wisteria Park Parking Area Update	\$20,000.00	\$0.00				\$0.00	\$20,000.00
Troy Town Hall Signage	\$5,000.00	\$0.00				\$0.00	\$5,000.00
Troy Fire Department Exterior Update	\$8,000.00	\$0.00				\$0.00	\$8,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$156,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$156,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):	

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: The Town of Troy <towntoftroy@outlook.com>
Sent: Monday, July 28, 2025 2:09 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

Hi Meg,

I think I have it correct this time. Please find it attached. Thanks for all the help!!

WITH BEST REGARDS,

BRIAN DIXON, MAYOR

TOWN OF TROY

P.O. BOX 218

1518 NEEL ST

TROY, S.C. 29848-0218

O: 864-746-6100

F: 864-746-7993

C: 864-378-1011

TOWNOFTROY@OUTLOOK.COM

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From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Monday, July 28, 2025 8:52 AM

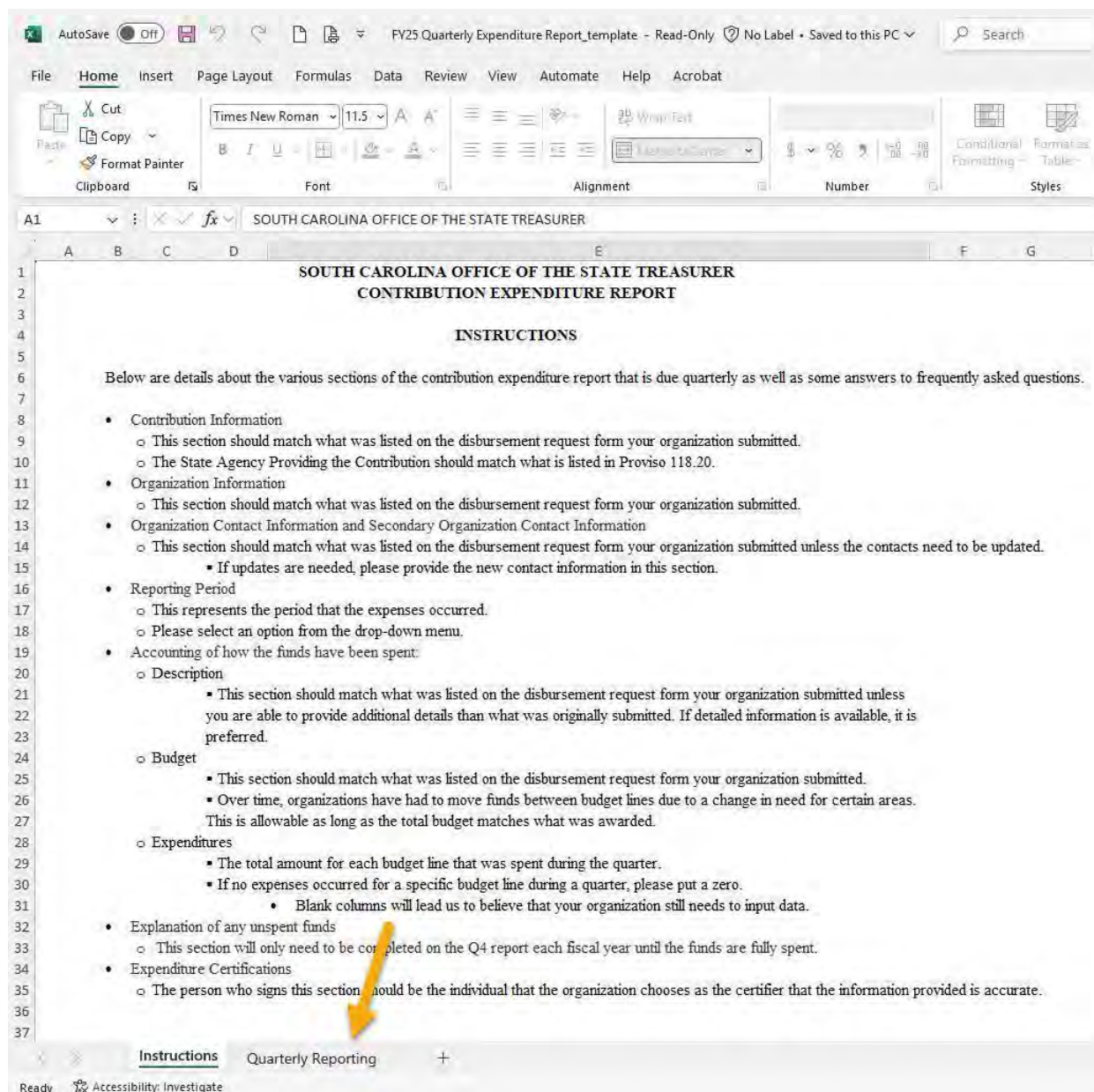
To: townoftroy outlook.com <towntoftroy@outlook.com>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

Hey Brian,

You will want to click on the second tab in the Excel spreadsheet that was in the email on 6/2.



-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: The Town of Troy <townoftroy@outlook.com>

Sent: Thursday, July 24, 2025 5:08 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

Meg,

Just looked at the email from 6-2, it showed to have a quarterly example, but when you open it, it's the same as the instruction page. Can you please send me a copy of the template and I will expedite it back to you.

WITH BEST REGARDS,

BRIAN DIXON, MAYOR
TOWN OF TROY
P.O. BOX 218
1518 NEEL ST.
TROY, S.C. 29848-0218
O: 864-746-6100
H: 864-746-7993
C: 864-378-1011
TOWNOFTROY@OUTLOOK.COM

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From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Thursday, July 24, 2025 4:39 PM

To: townoftroy outlook.com <townoftroy@outlook.com>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

Hey Brian,

No that is not correct. Please use the template that I sent in the previous email as well in the payment confirmation email that was sent on 6/2.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: The Town of Troy <townoftroy@outlook.com>

Sent: Thursday, July 24, 2025 3:53 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

Hey Meg,

Please take a look at this one, I think I have it correct now, lol. Thanks

WITH BEST REGARDS,

BRIAN DIXON, MAYOR
TOWN OF TROY
P.O. BOX 218
1518 NEEL ST.
TROY, S.C. 29848-0218
O: 864-746-6100
H: 864-746-7993
C: 864-378-1011
TOWNOFTROY@OUTLOOK.COM

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From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Thursday, July 24, 2025 3:17 PM
To: townoftroy outlook.com <townoftroy@outlook.com>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

Hi Brian,

What you sent is not what I am looking for. That was funding you received from a different agency. I am looking for the quarterly report for funding you received from our agency.

I have attached the template for you to use, the payment confirmation letter, and the disbursement request form that you submitted.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: The Town of Troy <townoftroy@outlook.com>
Sent: Thursday, July 24, 2025 3:04 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

Hi Meg,

Just left you a voice mail message concerning this. I think that I replied with our quarterly report on June 30th, the email was sent to Tonisha James. I am attaching what I sent her, please let me know if that isn't what your looking for from us. Thanks and I hope you have a great day!

WITH BEST REGARDS,

BRIAN DIXON, MAYOR
TOWN OF TROY
P.O. BOX 218
1518 NEEL ST.
TROY, S.C. 29848-0218
O: 864-746-6100
H: 864-746-7993
C: 864-378-1011
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From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, July 22, 2025 4:09 PM
To: townoftroy outlook.com <townoftroy@outlook.com>; cwcox1968@gmail.com
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

Good afternoon,

At this time, I have not received your Q4 quarterly report for the funds you were awarded in the FY25 Budget Appropriation. The report was due last week. Please submit it to me by the close of business on Thursday the 24th. If you have any questions or need a copy of the report template, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, July 15, 2025 4:04 PM
To: townoftroy outlook.com <townoftroy@outlook.com>; cwcox1968@gmail.com
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

Hello,

Currently my reports show that your organization has funds left unspent from the FY25 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Q4 (ending 6/30/25) update due date: 7/15/25

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: townoftroy@outlook.com
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21
Date: Monday, July 28, 2025 3:08:40 PM
Attachments: [image011.png](#)
[image014.png](#)
[image017.png](#)
[image020.png](#)

Looks great! Thank you!

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: The Town of Troy <townoftroy@outlook.com>
Sent: Monday, July 28, 2025 2:55 PM
To: [_STO - Appropriated Contributions](#) <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

Hopefully this is the last time, lol.

WITH BEST REGARDS,
BRIAN DIXON, MAYOR
TOWN OF TROY
P.O. BOX 218
1518 NEEL ST
TROY, S.C. 29848-0218
O: 864-746-9100
H: 864-746-7993
C: 864-378-1011
TOWNOFTROY@OUTLOOK.COM

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Sent: Monday, July 28, 2025 2:41 PM
To: townoftroy@outlook.com <townoftroy@outlook.com>
Cc: [_STO - Appropriated Contributions](#) <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

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Description (Attach additional detail for subgrantees and affiliated nonprofits)	Budget	Expenditures				Total	Balance
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Troy Community Center Electrical Wiring Modernization	\$35,000.00	\$0.00				\$0.00	\$35,000.00
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Troy Community Center Interior & Exterior Update	\$18,000.00	\$0.00				\$0.00	\$18,000.00
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Troy Community Center & Wisteria Park Parking Area Update	\$20,000.00	\$0.00				\$0.00	\$20,000.00
Troy Town Hall Signage	\$5,000.00	\$0.00				\$0.00	\$5,000.00
Troy Fire Department Exterior Update	\$8,000.00	\$0.00				\$0.00	\$8,000.00
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Grand Total	\$156,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$156,000.00

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-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
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To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

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O: 864-746-6100
F: 864-748-7913
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TOWNOF-TROY@OUTLOOK.COM

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Sent: Monday, July 28, 2025 8:52 AM

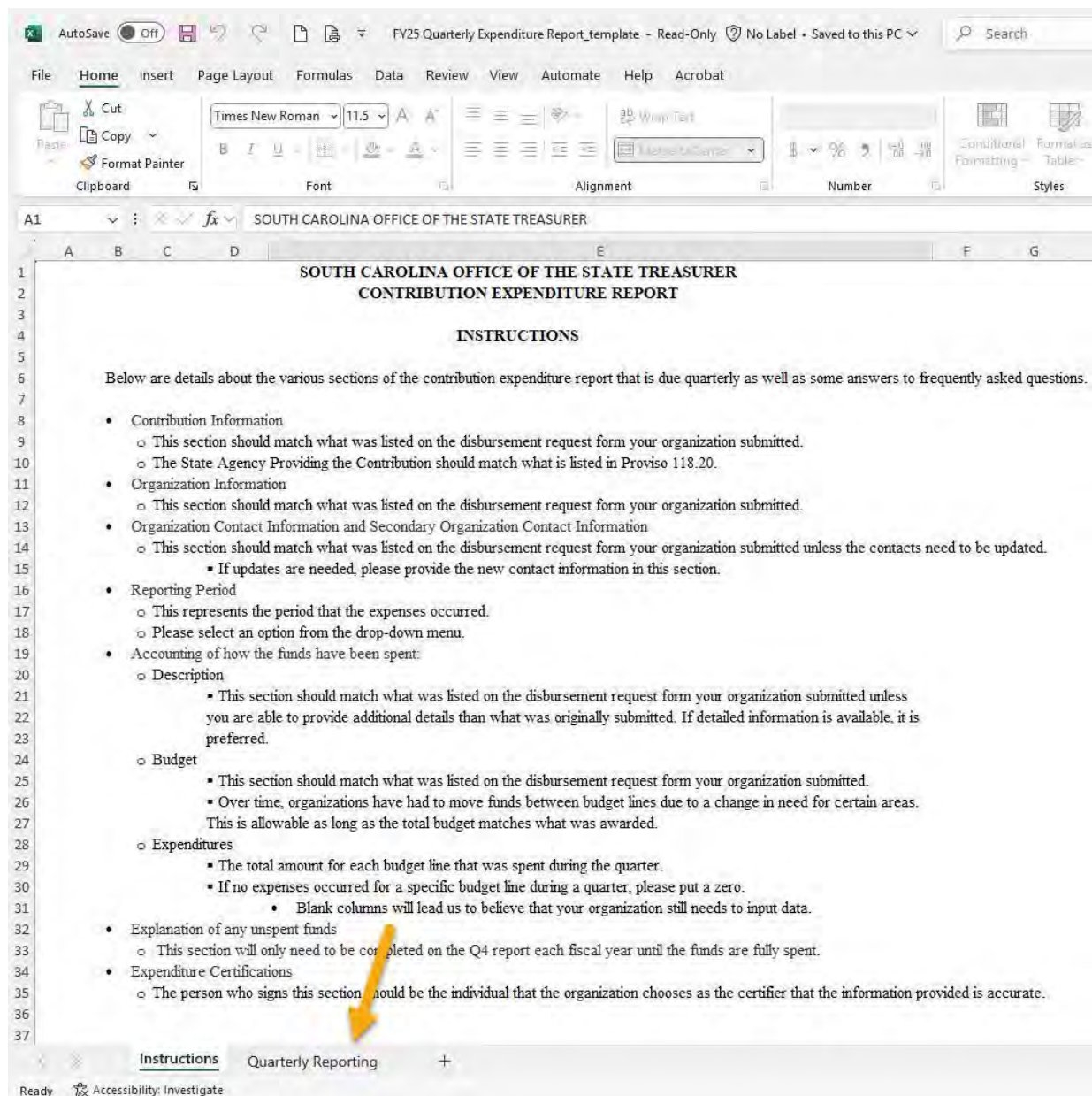
To: townoftroy outlook.com <townoftroy@outlook.com>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

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Sent: Thursday, July 24, 2025 5:08 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

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Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

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Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: The Town of Troy <towntoftroy@outlook.com>

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To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

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Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

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I have attached the template for you to use, the payment confirmation letter, and the disbursement request form that you submitted.

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South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: The Town of Troy <towntoftroy@outlook.com>
Sent: Thursday, July 24, 2025 3:04 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

Hi Meg,

Just left you a voice mail message concerning this. I think that I replied with our quarterly report on June 30th, the email was sent to Tonisha James. I am attaching what I sent her, please let me know if that isn't what your looking for from us. Thanks and I hope you have a great day!

WITH BEST REGARDS,
BRIAN DIXON, MAYOR
TOWN OF TROY
P.O. Box 218
1518 NEEL ST.
TROY, S.C. 29848-0218
O-864-746-6100

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From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, July 22, 2025 4:09 PM
To: townoftroy outlook.com <townoftroy@outlook.com>; cwcox1968@gmail.com
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

Good afternoon,

At this time, I have not received your Q4 quarterly report for the funds you were awarded in the FY25 Budget Appropriation. The report was due last week. Please submit it to me by the close of business on Thursday the 24th. If you have any questions or need a copy of the report template, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, July 15, 2025 4:04 PM
To: townoftroy outlook.com <townoftroy@outlook.com>; cwcox1968@gmail.com
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

Hello,

Currently my reports show that your organization has funds left unspent from the FY25 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Q4 (ending 6/30/25) update due date: 7/15/25

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: [The Town of Troy](#)
To: [_STO - Appropriated Contributions](#)
Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21
Date: Monday, July 28, 2025 2:58:01 PM
Attachments: [image001.png](#)
[image002.png](#)
[image005.png](#)
[image010.png](#)
[Quarterly Spending Summary July 2025.pdf.pdf](#)

Hopefully this is the last time, lol.

WITH BEST REGARDS,
BRIAN DIXON, MAYOR
TOWN OF TROY
P.O. BOX 218
1518 NEEL ST
TROY, S.C. 29848-0218
O: 864-746-6100
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Grand Total	\$156,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$156,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):	

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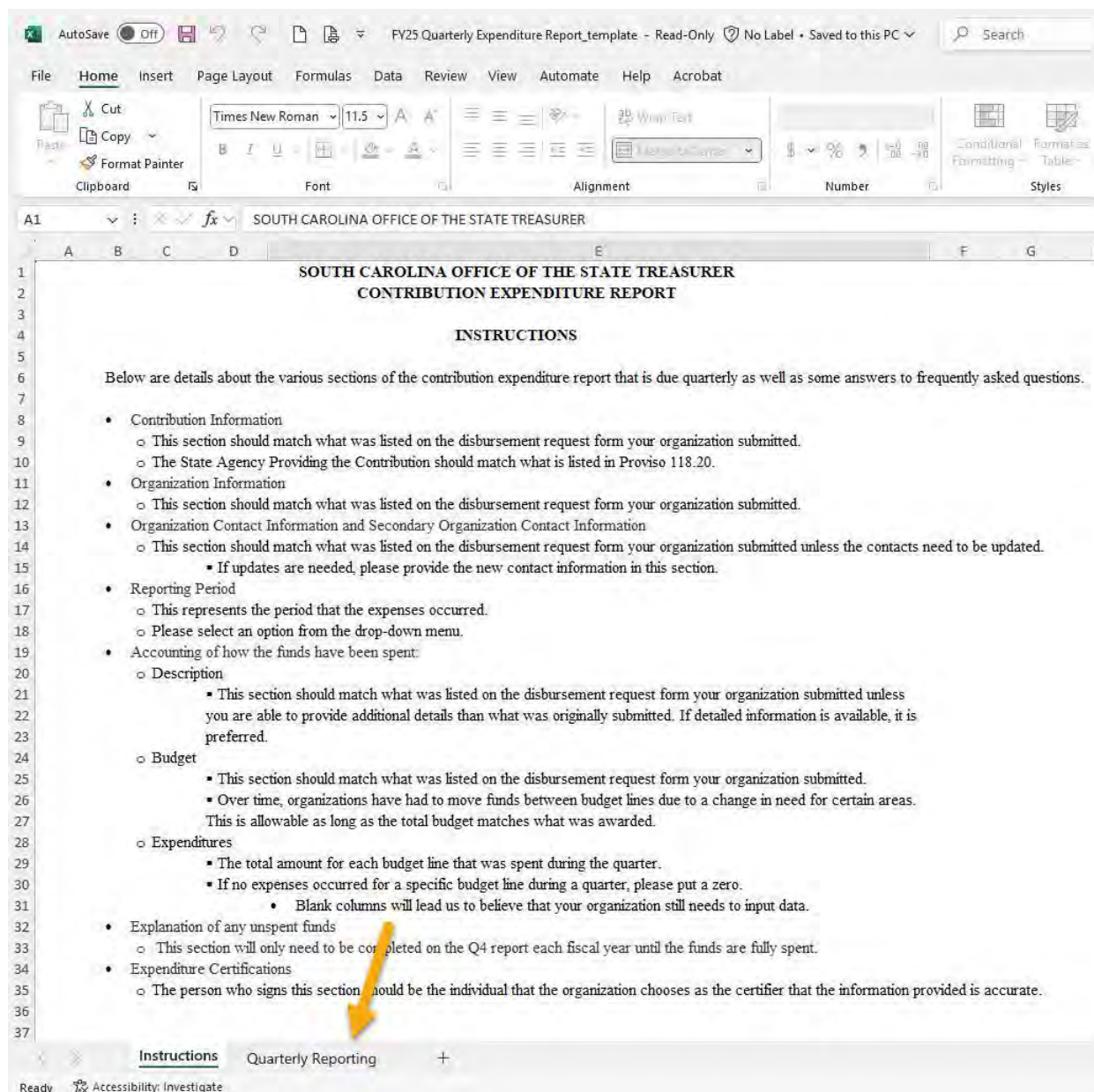


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From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, July 22, 2025 4:09 PM
To: townoftroy outlook.com <townoftroy@outlook.com>; cwcox1968@gmail.com
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

Good afternoon,

At this time, I have not received your Q4 quarterly report for the funds you were awarded in the FY25 Budget Appropriation. The report was due last week. Please submit it to me by the close of business on Thursday the 24th. If you have any questions or need a copy of the report template, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, July 15, 2025 4:04 PM
To: townoftroy outlook.com <townoftroy@outlook.com>; cwcox1968@gmail.com
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

Hello,

Currently my reports show that your organization has funds left unspent from the FY25 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Q4 (ending 6/30/25) update due date: 7/15/25

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2025.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$156,000	X220 - Aid to Subdivisions - Treasurer	Town of Troy Revitalization Project

Organization Information

Entity Name	Town of Troy
Address	P.O. Box 218, 1518 Neel St.
City/State/Zip	Troy, SC 29848
Website	
Tax ID#	57-0932966
Entity Type	Municipality

Organization Contact Information

Name	Brian Dixon
Position/Title	Mayor
Telephone	864-378-1011
Email	townoftroy@outlook.com

Secondary Organization Contact Information

Name	Chris Cox
Position/Title	Mayor Pro-Tem
Telephone	864-337-8073
Email	cwcox1968@gmail.com

Reporting Period

Reporting Period	Quarter 4: April 1, 2025 - June 30, 2025
------------------	--

Accounting of how the funds have been spent:

Description (Attach additional detail for subgrantees and affiliated nonprofits)	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Troy Community Center Electrical Wiring Modernization	\$35,000.00				\$0.00	\$0.00	\$35,000.00
Troy Community Center HVAC Modernization	\$55,000.00				\$0.00	\$0.00	\$55,000.00
Troy Community Center Interior & Exterior Update	\$18,000.00				\$0.00	\$0.00	\$18,000.00
Troy Community Center Handicap Parking	\$15,000.00				\$0.00	\$0.00	\$15,000.00
Troy Community Center & Wisteria Park Parking Area Update	\$20,000.00				\$0.00	\$0.00	\$20,000.00
Troy Town Hall Signage	\$5,000.00				\$0.00	\$0.00	\$5,000.00
Troy Fire Department Exterior Update	\$8,000.00				\$0.00	\$0.00	\$8,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$156,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$156,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

We are in the process of putting out the projects for bid to meet our procurement requirements for this funding.

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature
Brian Dixon
Printed Name

Mayor

Title

7/28/2025

Date

From: [_STO - Appropriated Contributions](#)
To: townoftroy.outlook.com
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21
Date: Monday, July 28, 2025 2:40:52 PM
Attachments: [image007.png](#)
[image012.png](#)
[image013.png](#)
[image016.png](#)
[image018.png](#)
[image019.png](#)

Hey Brian,

This is pretty close. The expenses should be listed in the column for Q4. Also since this is the Q4 report for this fiscal year, the explanation of any unspent funds should be completed.

Accounting of how the funds have been spent:							
Description (Attach additional detail for subgrantees and affiliated nonprofits)	Budget	Expenditures				Total	Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4		
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Troy Community Center Interior & Exterior Update	\$18,000.00	\$0.00				\$0.00	\$18,000.00
Troy Community Center Handicap Parking	\$15,000.00	\$0.00				\$0.00	\$15,000.00
Troy Community Center & Wisteria Park Parking Area Update	\$20,000.00	\$0.00				\$0.00	\$20,000.00
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Troy Fire Department Exterior Update	\$8,000.00	\$0.00				\$0.00	\$8,000.00
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-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
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803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

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Sent: Monday, July 28, 2025 2:09 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

Hi Meg,

I think I have it correct this time. Please find it attached. Thanks for all the help!!

WITH BEST REGARDS,
BRIAN DIXON, MAYOR
TOWN OF TROY
P.O. BOX 218
1518 NEEL ST.
TROY, S.C. 29848-0218
O: 864-746-6100
H: 864-746-7993
C: 864-378-1011
TOWNOFTROY@OUTLOOK.COM

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To: townoftroy outlook.com <townoftroy@outlook.com>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

Hey Brian,

You will want to click on the second tab in the Excel spreadsheet that was in the email on 6/2.

-Meg

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803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: The Town of Troy <townoftroy@outlook.com>

Sent: Thursday, July 24, 2025 5:08 PM

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Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

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WITH BEST REGARDS,

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TOWN OF TROY
P.O. BOX 218
1518 NEELE ST.
TROY, S.C. 29848-0218
O: 864-246-6100
H: 864-746-7993
C: 864-378-1011
TOWNOFTROY@OUTLOOK.COM

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From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Thursday, July 24, 2025 4:39 PM

To: townoftroy outlook.com <townoftroy@outlook.com>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

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South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201

From: The Town of Troy <towntroy@outlook.com>
Sent: Thursday, July 24, 2025 3:53 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

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BRIAN DIXON, MAYOR
TOWN OF TROY
P.O. BOX 218
1518 NEEL ST.
TROY, S.C. 29848-0218
O: 864-746-6100
H: 864-746-7993
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To: townoftroy outlook.com <towntroy@outlook.com>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

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I have attached the template for you to use, the payment confirmation letter, and the disbursement request form that you submitted.

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South Carolina Treasurer's Office
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Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

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Sent: Thursday, July 24, 2025 3:04 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

Hi Meg,

Just left you a voice mail message concerning this. I think that I replied with our quarterly report on June 30th, the email was sent to Tonisha James. I am attaching what I sent her, please let me know if that isn't what your looking for from us. Thanks and I hope you have a great day!

WITH BEST REGARDS,

BRIAN DIXON, MAYOR
TOWN OF TROY
P.O. BOX 218
1518 NEELE ST
TROY, S.C. 29848-0218
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Subject: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

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Q4 (ending 6/30/25) update due date: 7/15/25

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: [The Town of Troy](#)
To: [_STO - Appropriated Contributions](#)
Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21
Date: Monday, July 28, 2025 2:12:38 PM
Attachments: [image001.png](#)
[image002.png](#)
[image005.png](#)
[image006.png](#)
[image009.png](#)
[Quarterly Spending Summary July 2025.pdf](#)

Hi Meg,

I think I have it correct this time. Please find it attached. Thanks for all the help!!

WITH BEST REGARDS,

BRIAN DIXON, MAYOR
TOWN OF TROY
P.O. BOX 218
1518 NEEL ST
TROY, S.C. 29848-0218
O: 864-746-9100
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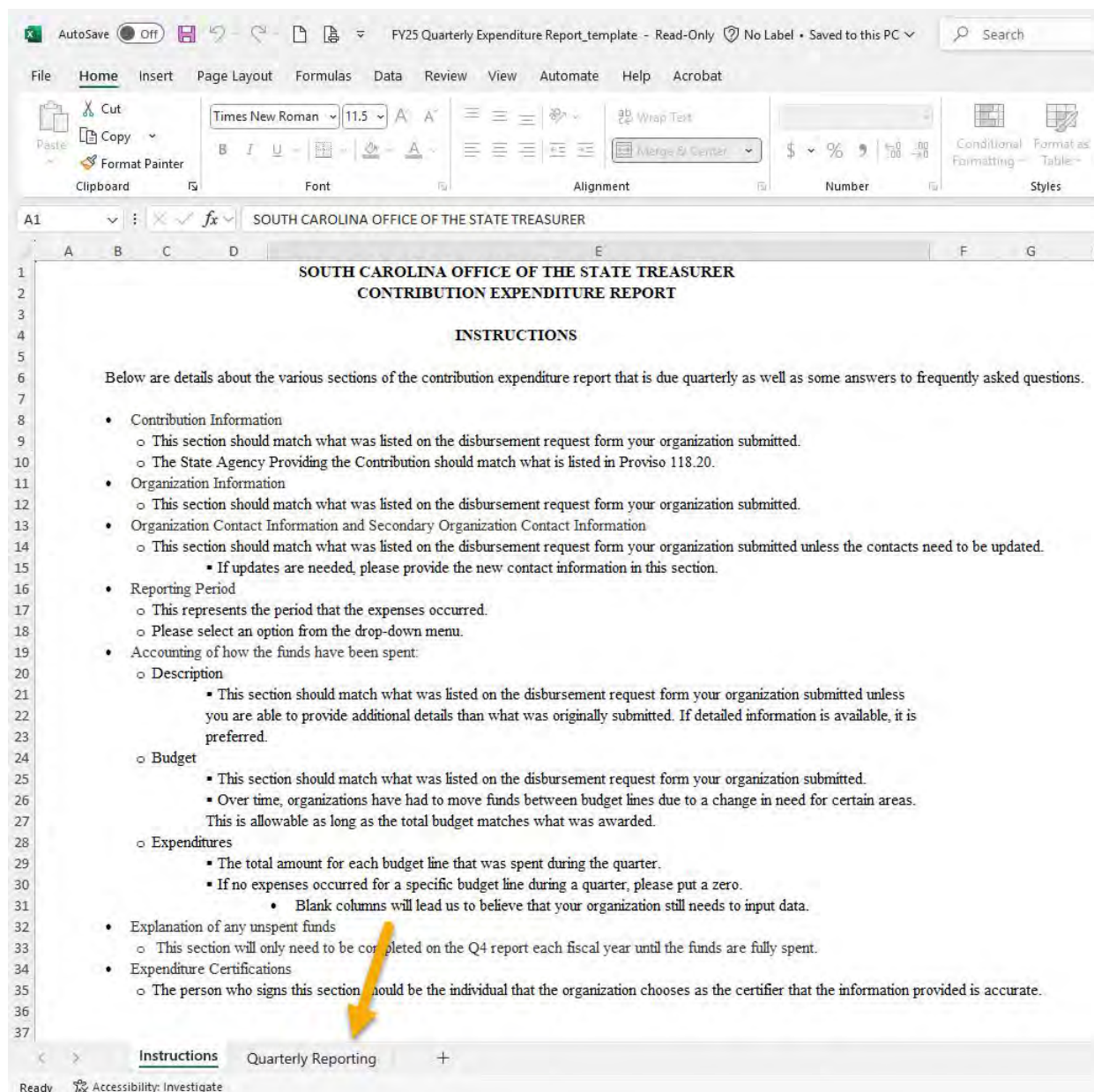


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Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

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South Carolina Treasurer's Office

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803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: The Town of Troy <towntoftroy@outlook.com>

Sent: Thursday, July 24, 2025 3:53 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

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1518 NEEL ST.
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Subject: RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

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At this time, I have not received your Q4 quarterly report for the funds you were awarded in the FY25 Budget Appropriation. The report was due last week. Please submit it to me by the close of business on Thursday the 24th. If you have any questions or need a copy of the report template, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, July 15, 2025 4:04 PM
To: townoftroy outlook.com <townoftroy@outlook.com>; cwcox1968@gmail.com
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

Hello,

Currently my reports show that your organization has funds left unspent from the FY25 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Q4 (ending 6/30/25) update due date: 7/15/25

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

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State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2025.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$156,000	X220 - Aid to Subdivisions - Treasurer	Town of Troy Revitalization Project

Organization Information	
Entity Name	Town of Troy
Address	P.O. Box 218, 1518 Neel St.
City/State/Zip	Troy, SC 29848
Website	
Tax ID#	57-0932966
Entity Type	Municipality

Reporting Period	
Reporting Period	Quarter 4: April 1, 2025 - June 30, 2025

Organization Contact Information	
Name	Brian Dixon
Position/Title	Mayor
Telephone	864-378-1011
Email	townoftroy@outlook.com
Secondary Organization Contact Information	
Name	Chris Cox
Position/Title	Mayor Pro-Tem
Telephone	864-337-8073
Email	cwcox1968@gmail.com

Accounting of how the funds have been spent:							
Description (Attach additional detail for subgrantees and affiliated nonprofits)	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Troy Community Center Electrical Wiring Modernization	\$35,000.00	\$0.00				\$0.00	\$35,000.00
Troy Community Center HVAC Modernization	\$55,000.00	\$0.00				\$0.00	\$55,000.00
Troy Community Center Interior & Exterior Update	\$18,000.00	\$0.00				\$0.00	\$18,000.00
Troy Community Center Handicap Parking	\$15,000.00	\$0.00				\$0.00	\$15,000.00
Troy Community Center & Wisteria Park Parking Area Update	\$20,000.00	\$0.00				\$0.00	\$20,000.00
Troy Town Hall Signage	\$5,000.00	\$0.00				\$0.00	\$5,000.00
Troy Fire Department Exterior Update	\$8,000.00	\$0.00				\$0.00	\$8,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$156,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$156,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification	
The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.	


Signature
Brian Dixon
Printed Name

Mayor
Title
7/28/2025
Date

From: [_STO - Appropriated Contributions](#)
To: [townoftroy.outlook.com](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21
Date: Monday, July 28, 2025 8:51:38 AM
Attachments: [image002.png](#)
[image009.png](#)
[image012.png](#)
[image014.png](#)
[image016.png](#)

Hey Brian,

You will want to click on the second tab in the Excel spreadsheet that was in the email on 6/2.

AutoSave Off FY25 Quarterly Expenditure Report_template - Read-Only No Label Saved to this PC

File Home Insert Page Layout Formulas Data Review View Automate Help Acrobat

Clipboard Font Alignment Number Styles

A1 SOUTH CAROLINA OFFICE OF THE STATE TREASURER

SOUTH CAROLINA OFFICE OF THE STATE TREASURER
CONTRIBUTION EXPENDITURE REPORT

INSTRUCTIONS

Below are details about the various sections of the contribution expenditure report that is due quarterly as well as some answers to frequently asked questions.

- Contribution Information
 - This section should match what was listed on the disbursement request form your organization submitted.
 - The State Agency Providing the Contribution should match what is listed in Proviso 118.20.
- Organization Information
 - This section should match what was listed on the disbursement request form your organization submitted.
- Organization Contact Information and Secondary Organization Contact Information
 - This section should match what was listed on the disbursement request form your organization submitted unless the contacts need to be updated.
 - If updates are needed, please provide the new contact information in this section.
- Reporting Period
 - This represents the period that the expenses occurred.
 - Please select an option from the drop-down menu.
- Accounting of how the funds have been spent:
 - Description
 - This section should match what was listed on the disbursement request form your organization submitted unless you are able to provide additional details than what was originally submitted. If detailed information is available, it is preferred.
 - Budget
 - This section should match what was listed on the disbursement request form your organization submitted.
 - Over time, organizations have had to move funds between budget lines due to a change in need for certain areas. This is allowable as long as the total budget matches what was awarded.
 - Expenditures
 - The total amount for each budget line that was spent during the quarter.
 - If no expenses occurred for a specific budget line during a quarter, please put a zero.
 - Blank columns will lead us to believe that your organization still needs to input data.
- Explanation of any unspent funds
 - This section will only need to be completed on the Q4 report each fiscal year until the funds are fully spent.
- Expenditure Certifications
 - The person who signs this section should be the individual that the organization chooses as the certifier that the information provided is accurate.

Instructions Quarterly Reporting

Ready Accessibility: Investigate

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

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Sent: Thursday, July 24, 2025 5:08 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

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WITH BEST REGARDS,
BRIAN DIXON, MAYOR
TOWN OF TROY
P.O. BOX 218
1518 NEEL ST
TROY, SC 29848-0218
O 864-746-6100
F 864-746-7993
C 864-378-1011
TOWNOFTROY@OUTLOOK.COM

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Find Town of Troy on social media:



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Sent: Thursday, July 24, 2025 4:39 PM
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Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

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From: The Town of Troy <townoftroy@outlook.com>
Sent: Thursday, July 24, 2025 3:53 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

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From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Thursday, July 24, 2025 3:17 PM
To: townoftroy outlook.com <towntoftroy@outlook.com>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

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Subject: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

Hi Meg,

Just left you a voice mail message concerning this. I think that I replied with our quarterly report on June 30th, the email was

sent to Tonisha James. I am attaching what I sent her, please let me know if that isn't what your looking for from us. Thanks and I hope you have a great day!

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BRIAN DIXON, MAYOR
TOWN OF TROY
P.O. BOX 218
1518 NEEL ST.
TROY, S.C. 29848-0218
O: 864-746-9100
H: 864-746-7993
C: 864-378-1011
TOWNOFTROY@OUTLOOK.COM

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Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: [giSTT Message](#)
To: [Romaniello, Meg](#)
Subject: [External] Voice Message from BRIAN DIXON (864-378-1011) on 7/25/25 10:01 AM for 8037342658
Date: Friday, July 25, 2025 10:03:29 AM
Attachments: [8643781011-072525-100129-8037342658-1351118-1.wav](#)



Voice Message from BRIAN DIXON (864-378-1011) on 7/25/25 10:01 AM (75 second msg)

MESSAGE:

"Hey Meg, it's Brian Dixon, the Mayor for the Town of Troy. I sent you an email yesterday evening I think you probably had already left. The template for the quarterly expenditure reporting didn't come through on that June 2 email. What was actually attached to that template was the instruction page just like what was sent as the PDF. I don't have a template to know which way to send that to you. If you could send me a template to my email I can get that turned around and send that to you as quickly as possible. I apologize for not seeing the date that it was due. I looked at the cover sheet. I looked at just what was in the blocked out area. I think the first one was in October. I apologize about that. I did not catch the written date but I'll get that fixed and make sure we're compliant going forward. I appreciate your time. Thank you. Hope you have a wonderful day and a great weekend. Look forward to hearing back from you soon. Take care."

There are 0 new and 0 old messages in your mailbox.

From: [The Town of Troy](#)
To: [_STO - Appropriated Contributions](#)
Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21
Date: Thursday, July 24, 2025 5:08:07 PM
Attachments: [image001.png](#)
[image003.png](#)
[image006.png](#)
[image010.png](#)

Meg,

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WITH BEST REGARDS,

BRIAN DIXON, MAYOR
TOWN OF TROY
P.O. Box 218
1518 NEEL ST.
TROY, S.C. 29848-0218
O-864-746-6100
H-864-746-7993
C-864-378-1011
TOWNOFTROY@OUTLOOK.COM

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BRIAN DIXON, MAYOR

TOWN OF TROY

P.O. Box 218

1518 NEEL ST.

TROY, S.C. 29848-0218

O-864-746-6100

H-864-746-7993

C-864-378-1011

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Cc: [_STO - Appropriated Contributions](#)
Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21
Date: Thursday, July 24, 2025 4:39:06 PM
Attachments: [image003.png](#)
[image004.png](#)
[image006.png](#)

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TOWNOFTROY@OUTLOOK.COM

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strictly limited to the recipient intended by the sender of this message. Violation may be subject to civil and criminal penalties.

Find Town of Troy on social media:



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From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Thursday, July 24, 2025 3:17 PM
To: townoftroy outlook.com <townoftroy@outlook.com>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

Hi Brian,

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-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: The Town of Troy <townoftroy@outlook.com>
Sent: Thursday, July 24, 2025 3:04 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

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th

report on June 30 , the email was sent to Tonisha James. I am attaching what I sent her, please let me know if that isn't what your looking for from us. Thanks and I hope you have a great day!

WITH BEST REGARDS,

BRIAN DIXON, MAYOR
TOWN OF TROY
P.O. Box 218
1518 NEEL ST
TROY, S.C. 29848-0218
O-864-746-6100
H-864-746-7993
C-864-378-1011
TOWNOFTROY@OUTLOOK.COM

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Sent: Tuesday, July 22, 2025 4:09 PM
To: townoftroy outlook.com <townoftroy@outlook.com>; cwcox1968@gmail.com
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

Good afternoon,

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The report was due last week. Please submit it to me by the close of business on Thursday the 24th.

If you have any questions or need a copy of the report template, please let me know.

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From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Tuesday, July 15, 2025 4:04 PM

To: townoftroy outlook.com <townoftroy@outlook.com>; cwcox1968@gmail.com

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

Hello,

Currently my reports show that your organization has funds left unspent from the FY25 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Q4 (ending 6/30/25) update due date: 7/15/25

If you have any questions, please do not hesitate to reach out to me.

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803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: [The Town of Troy](#)
To: [_STO - Appropriated Contributions](#)
Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21
Date: Thursday, July 24, 2025 3:55:42 PM
Attachments: [image005.png](#)
[image006.png](#)
[image009.png](#)
[Quarterly Spending Summary July 2025.xlsx](#)

Hey Meg,

Please take a look at this one, I think I have it correct now, lol. Thanks

WITH BEST REGARDS,
BRIAN DIXON, MAYOR
TOWN OF TROY
P.O. Box 218
1518 NEEL ST.
TROY, S.C. 29848-0218
O-864-746-6100
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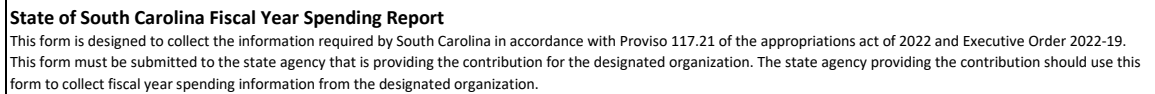
Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

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803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov



24-Jul-25
Date

From: [_STO - Appropriated Contributions](#)
To: townoftroy_outlook.com
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21
Date: Thursday, July 24, 2025 3:17:18 PM
Attachments: [image007.png](#)
[image008.png](#)
[FY25 Quarterly Expenditure Report_template.xlsx](#)
[Appropriated Grants Letter - Town of Troy - Revitalization Projects.pdf](#)
[28 Town of Troy - Revitalization Projects Original Submission.pdf](#)

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Q4 (ending 6/30/25) update due date: 7/15/25

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South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

**SOUTH CAROLINA OFFICE OF THE STATE TREASURER
CONTRIBUTION EXPENDITURE REPORT**

INSTRUCTIONS

Below are details about the various sections of the contribution expenditure report that is due quarterly as well as some answers to frequently asked questions.

- Contribution Information
 - o This section should match what was listed on the disbursement request form your organization submitted.
 - o The State Agency Providing the Contribution should match what is listed in Proviso 118.20.
- Organization Information
 - o This section should match what was listed on the disbursement request form your organization submitted.
- Organization Contact Information and Secondary Organization Contact Information
 - o This section should match what was listed on the disbursement request form your organization submitted unless the contacts need to be updated.
 - If updates are needed, please provide the new contact information in this section.
- Reporting Period
 - o This represents the period that the expenses occurred.
 - o Please select an option from the drop-down menu.
- Accounting of how the funds have been spent:
 - o Description
 - This section should match what was listed on the disbursement request form your organization submitted unless you are able to provide additional details than what was originally submitted. If detailed information is available, it is preferred.
 - o Budget
 - This section should match what was listed on the disbursement request form your organization submitted.
 - Over time, organizations have had to move funds between budget lines due to a change in need for certain areas. This is allowable as long as the total budget matches what was awarded.
 - o Expenditures
 - The total amount for each budget line that was spent during the quarter.
 - If no expenses occurred for a specific budget line during a quarter, please put a zero.
 - Blank columns will lead us to believe that your organization still needs to input data.
- Explanation of any unspent funds
 - o This section will only need to be completed on the Q4 report each fiscal year until the funds are fully spent.
- Expenditure Certifications
 - o The person who signs this section should be the individual that the organization chooses as the certifier that the information provided is accurate.

[Completed forms should be emailed directly to STO.Appropriated.Contributions@sto.sc.gov.](mailto:STO.Appropriated.Contributions@sto.sc.gov)

At the end of each fiscal year, after Q4 reports are received, organizations that have funds remaining to be spent will receive an updated template for them to use for the next fiscal year. This updated report will include the balance of what was spent in the previous fiscal year to assist organizations with tracking the remaining balance of their funds.



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2025.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
	X220 - Aid to Subdivisions - Treasurer	

Organization Information	
Entity Name	
Address	
City/State/Zip	
Website	
Tax ID#	
Entity Type	

Reporting Period	
Reporting Period	

Organization Contact Information	
Name	
Position/Title	
Telephone	
Email	
Secondary Organization Contact Information	
Name	
Position/Title	
Telephone	
Email	

Accounting of how the funds have been spent:							
Description (Attach additional detail for subgrantees and affiliated nonprofits)	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification
The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Printed Name

Title

Date



THE HONORABLE CURTIS M. LOFTIS, JR.

State Treasurer

June 2, 2025

Brian Dixon and Chris Cox
Town of Troy
1518 Neel Street
Troy, South Carolina 29848

Dear Brian Dixon and Chris Cox:

Thank you for submitting the required documentation outlined in Budget Proviso 117.21 to receive funds from the Appropriations Act. An ACH payment has been processed for \$156,000 representing your organization's appropriated contributions. In accordance with Budget Proviso 117.21, you will now need to submit quarterly updates on funds spent. A schedule has been provided below for your reference. Your first quarterly report will be due July 15, 2025.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

* Quarterly Update requirement continues until all funds have been spent.

The template for the quarterly reports is attached. If your organization has multiple appropriated contributions, each contribution will need a quarterly report. All completed reports should be submitted via email to STO.Appropriated.Contributions@sto.sc.gov.

Should you have any questions, please email me at the address above or call me at (803)734-2658.

Sincerely,

A handwritten signature in blue ink, appearing to read "Meg Romaniello".

Meg Romaniello
Accounting/Fiscal Manager II



State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$156,000.00	X220 - Aid to Subdivisions - Treasurer	Town of Troy - Revitalization Projects

Organization Information

Entity Name	Town of Troy
Address	P.O. Box 218, 1518 Neel St.
City/State/Zip	Troy, S.C. 29848
Website	
Tax ID #	57-0932966
Entity Type	Municipality
Vendor #	7000115672

[Link to Search Vendor Number](#)

Organization Contact Information

Contact Name	Brian Dixon
Position/Title	Mayor
Telephone	864-378-1011
Email	townoftroy@outlook.com

Secondary Organization Contact Information

Name	Chris Cox
Position/Title	Mayor Pro-Tem
Telephone	864-337-8073
Email	cwcox1968@gmail.com

Plan/Accounting of how these funds will be spent:

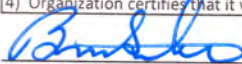
Description	Budget	Explanation
Troy Community Center Electrical Wiring Modernization	\$35,000.00	Bring building electrical wiring up to code, including emergency lighting
Troy Community Center HVAC Modernization	\$55,000.00	Replace window a/c units and propane floor heaters with HVAC systems
Troy Community Center Interior & Exterior Update	\$18,000.00	Paint interior of building and exterior windows
Troy Community Center Handicap Parking	\$15,000.00	Installation of handicap parking area
Troy Community Center & Wisteria Park Parking Area Update	\$20,000.00	Installation of asphalt or concrete in parking areas
Troy Town Hall Signage	\$5,000.00	Installation of signage on Town Hall
Troy Fire Department Exterior Update	\$8,000.00	Stucco exterior of building
Grand Total	\$156,000.00	

Please explain how these funds will be used to provide a public benefit:

The Town of Troy is seeking funding from the State of South Carolina for the next budget cycle. The Town of Troy is a deeply historical town and a community that reaches back to prior than the Revolutionary War. We are in desperate need of funding to preserve the historical buildings, renovate and upkeep of the more modern built building, expand on our current projects and to meet A.D.A., fire and electrical code standards.

Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.



Organization Signature

Mayor

Title

Brian S. Dixon

Printed Name

5/16/2025

Date

Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2025.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2025.

*

Agency Head Signature

Date

Printed Name

***The undersigned is signing on behalf of the Office of the State Treasurer (STO) and the State Treasurer. Note that STO is not an agency as defined by Executive Order 2022-19 and therefore, is not subject to the requirements therein.**

This packet has been reviewed and is ready for approval and payment.

Reviewed by: _____

Reviewed by: _____

From: [The Town of Troy](#)
To: [_STO - Appropriated Contributions](#)
Subject: [External] RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21
Date: Thursday, July 24, 2025 3:06:29 PM
Attachments: [image001.png](#)
[image002.png](#)
[Copy of Fiscal Year Spending Summary 2025.xlsx](#)

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Find Town of Troy on social media:



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From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, July 22, 2025 4:09 PM
To: townoftroy outlook.com <townoftroy@outlook.com>; cwcox1968@gmail.com
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

Good afternoon,

At this time, I have not received your Q4 quarterly report for the funds you were awarded in the FY25 Budget Appropriation.

The report was due last week. Please submit it to me by the close of business on Thursday the 24th.

If you have any questions or need a copy of the report template, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Tuesday, July 15, 2025 4:04 PM

To: townoftroy outlook.com <townoftroy@outlook.com>; cwcox1968@gmail.com

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

Hello,

Currently my reports show that your organization has funds left unspent from the FY25 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Q4 (ending 6/30/25) update due date: 7/15/25

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: [giSTT Message](#)
To: [Romaniello, Meg](#)
Subject: [External] Voice Message from BRIAN DIXON (864-378-1011) on 7/24/25 2:56 PM for 8037342658
Date: Thursday, July 24, 2025 2:58:35 PM
Attachments: [8643781011-072425-145657-8037342658-1350903-1.wav](#)



Voice Message from BRIAN DIXON (864-378-1011) on 7/24/25 2:56 PM (42 second msg)

MESSAGE:

"Hey Meg, it's Brian Dixon, the Mayor for the Town of Troy. If you could give me a call back, my number is 864-378-1011. I got your email concerning the report, quarterly report. I sent a quarterly report and a while back, I'm trying to look on right quick. It may take me a minute to find who I sent it to, but if you would give me a call back when you get this message. Thank you. Bye-bye."

There are 0 new and 0 old messages in your mailbox.

From: [_STO - Appropriated Contributions](#)
To: townoftroy_outlook.com; cwcox1968@gmail.com
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21
Date: Tuesday, July 22, 2025 4:09:06 PM

Good afternoon,

At this time, I have not received your Q4 quarterly report for the funds you were awarded in the FY25 Budget Appropriation.

The report was due last week. Please submit it to me by the close of business on Thursday the 24th.

If you have any questions or need a copy of the report template, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, July 15, 2025 4:04 PM
To: townoftroy outlook.com <townoftroy@outlook.com>; cwcox1968@gmail.com
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

Hello,

Currently my reports show that your organization has funds left unspent from the FY25 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Q4 (ending 6/30/25) update due date: 7/15/25

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: townoftroy_outlook.com; cwcox1968@gmail.com
Cc: [_STO - Appropriated Contributions](#)
Subject: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21
Date: Tuesday, July 15, 2025 4:04:28 PM

Hello,

Currently my reports show that your organization has funds left unspent from the FY25 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Q4 (ending 6/30/25) update due date: 7/15/25

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: townoftroy@outlook.com; cwcox1968@gmail.com
Cc: [_STO - Appropriated Contributions](#)
Subject: FY25 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report Information
Date: Monday, June 2, 2025 12:26:02 PM
Attachments: [Appropriated Grants Letter - Town of Troy - Revitalization Projects.pdf](#)
[Quarterly Expenditure Report Instructions.pdf](#)
[FY25 Quarterly Expenditure Report template.xlsx](#)

Hello,

Please see attached for your payment confirmation letter.

I have also included your quarterly expenditure report spreadsheet that you will use, as well as instructions.

Below is the schedule of when quarterly reports are due. Your first quarterly reports will be due **July 15, 2025**.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

* Quarterly Update requirement continues until all funds have been spent.

Since funds are just being received, your organization may not have any expenditures to report. If that is the case, you will put zeros in the expenditure section with the quarters that had no expenses.

Please note that we must have separate quarterly expenditure reports per appropriation.

If you have any questions or issues with the spreadsheet, please do not hesitate to reach out.

Thank you,

Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov



THE HONORABLE CURTIS M. LOFTIS, JR.

State Treasurer

June 2, 2025

Brian Dixon and Chris Cox
Town of Troy
1518 Neel Street
Troy, South Carolina 29848

Dear Brian Dixon and Chris Cox:

Thank you for submitting the required documentation outlined in Budget Proviso 117.21 to receive funds from the Appropriations Act. An ACH payment has been processed for \$156,000 representing your organization's appropriated contributions. In accordance with Budget Proviso 117.21, you will now need to submit quarterly updates on funds spent. A schedule has been provided below for your reference. Your first quarterly report will be due July 15, 2025.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

* Quarterly Update requirement continues until all funds have been spent.

The template for the quarterly reports is attached. If your organization has multiple appropriated contributions, each contribution will need a quarterly report. All completed reports should be submitted via email to STO.Appropriated.Contributions@sto.sc.gov.

Should you have any questions, please email me at the address above or call me at (803)734-2658.

Sincerely,

A handwritten signature in blue ink, appearing to read "Meg Romaniello".

Meg Romaniello
Accounting/Fiscal Manager II

SOUTH CAROLINA OFFICE OF THE STATE TREASURER CONTRIBUTION EXPENDITURE REPORT

INSTRUCTIONS

Below are details about the various sections of the contribution expenditure report that is due quarterly as well as some answers to frequently asked questions.

- Contribution Information
 - This section should match what was listed on the disbursement request form your organization submitted.
 - The State Agency Providing the Contribution should match what is listed in Proviso 118.20.
- Organization Information
 - This section should match what was listed on the disbursement request form your organization submitted.
- Organization Contact Information and Secondary Organization Contact Information
 - This section should match what was listed on the disbursement request form your organization submitted unless the contacts need to be updated.
 - If updates are needed, please provide the new contact information in this section.
- Reporting Period
 - This represents the period that the expenses occurred.
 - Please select an option from the drop-down menu.
- Accounting of how the funds have been spent:
 - Description
 - This section should match what was listed on the disbursement request form your organization submitted unless you are able to provide additional details than what was originally submitted. If detailed information is available, it is preferred.
 - Budget
 - This section should match what was listed on the disbursement request form your organization submitted.
 - Over time, organizations have had to move funds between budget lines due to a change in need for certain areas. This is allowable as long as the total budget matches what was awarded.
 - Expenditures
 - The total amount for each budget line that was spent during the quarter.
 - If no expenses occurred for a specific budget line during a quarter, please put a zero.
 - Blank columns will lead us to believe that your organization still needs to input data.
- Explanation of any unspent funds
 - This section will only need to be completed on the Q4 report each fiscal year until the funds are fully spent.
- Expenditure Certifications
 - The person who signs this section should be the individual that the organization chooses as the certifier that the information provided is accurate.

Completed forms should be emailed directly to STO.Appropriated.Contributions@sto.sc.gov.

At the end of each fiscal year, after Q4 reports are received, organizations that have funds remaining to be spent will receive an updated template for them to use for the next fiscal year. This updated report will include the balance of what was spent in the previous fiscal year to assist organizations with tracking the remaining balance of their funds.

**SOUTH CAROLINA OFFICE OF THE STATE TREASURER
CONTRIBUTION EXPENDITURE REPORT**

INSTRUCTIONS

Below are details about the various sections of the contribution expenditure report that is due quarterly as well as some answers to frequently asked questions.

- Contribution Information
 - o This section should match what was listed on the disbursement request form your organization submitted.
 - o The State Agency Providing the Contribution should match what is listed in Proviso 118.20.
- Organization Information
 - o This section should match what was listed on the disbursement request form your organization submitted.
- Organization Contact Information and Secondary Organization Contact Information
 - o This section should match what was listed on the disbursement request form your organization submitted unless the contacts need to be updated.
 - If updates are needed, please provide the new contact information in this section.
- Reporting Period
 - o This represents the period that the expenses occurred.
 - o Please select an option from the drop-down menu.
- Accounting of how the funds have been spent:
 - o Description
 - This section should match what was listed on the disbursement request form your organization submitted unless you are able to provide additional details than what was originally submitted. If detailed information is available, it is preferred.
 - o Budget
 - This section should match what was listed on the disbursement request form your organization submitted.
 - Over time, organizations have had to move funds between budget lines due to a change in need for certain areas. This is allowable as long as the total budget matches what was awarded.
 - o Expenditures
 - The total amount for each budget line that was spent during the quarter.
 - If no expenses occurred for a specific budget line during a quarter, please put a zero.
 - Blank columns will lead us to believe that your organization still needs to input data.
- Explanation of any unspent funds
 - o This section will only need to be completed on the Q4 report each fiscal year until the funds are fully spent.
- Expenditure Certifications
 - o The person who signs this section should be the individual that the organization chooses as the certifier that the information provided is accurate.

[Completed forms should be emailed directly to STO.Appropriated.Contributions@sto.sc.gov.](mailto:STO.Appropriated.Contributions@sto.sc.gov)

At the end of each fiscal year, after Q4 reports are received, organizations that have funds remaining to be spent will receive an updated template for them to use for the next fiscal year. This updated report will include the balance of what was spent in the previous fiscal year to assist organizations with tracking the remaining balance of their funds.



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2025.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
	X220 - Aid to Subdivisions - Treasurer	

Organization Information	
Entity Name	
Address	
City/State/Zip	
Website	
Tax ID#	
Entity Type	

Reporting Period	
Reporting Period	

Organization Contact Information	
Name	
Position/Title	
Telephone	
Email	
Secondary Organization Contact Information	
Name	
Position/Title	
Telephone	
Email	

Accounting of how the funds have been spent:							
Description (Attach additional detail for subgrantees and affiliated nonprofits)	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification
The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Printed Name

Title

Date

From: [_STO - Appropriated Contributions](#)
To: [The Town of Troy](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: [External] RE: URGENT RE: FY25 Appropriated Contributions Enrollment Packet
Date: Monday, May 19, 2025 11:02:00 AM
Attachments: [image007.png](#)
[image008.png](#)

Thank you, Brian! I have moved it forward in the review process. Once all approvals are received and payment is issued, I will send you an email with details of the next steps.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658|Meg.Romaniello@sto.sc.gov

From: The Town of Troy <townoftroy@outlook.com>
Sent: Friday, May 16, 2025 4:47 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: [External] RE: URGENT RE: FY25 Appropriated Contributions Enrollment Packet

Hi Meg,

I certainly apologize for this late response, I have been dealing with a personal issue concerning my mother and haven't had a lot of time in the office. Please find attached the completed and signed form needed. I will touch base with you to confirm receipt. Thanks for all that you do!!

WITH BEST REGARDS,
BRIAN DIXON, MAYOR
TOWN OF TROY
P.O. Box 218
1518 NEEL ST.
TROY, S.C. 29848-0218
O- 864-746-6100
H- 864-746-7993
C- 864-378-1011
TOWNOFTROY@OUTLOOK.COM

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civil and criminal penalties.

Find Town of Troy on social media:



NOTE: This e-mail is a public record which may be subject to disclosure pursuant to the Freedom of Information Act, S.C. Code Ann. §§ 30-4-10 *et seq.*, to a person or party requesting the same.

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Wednesday, May 7, 2025 10:30 AM
To: townoftroy@outlook.com
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: URGENT RE: FY25 Appropriated Contributions Enrollment Packet
Importance: High

Hi Brian,

I just left you a voicemail at the number I had on file for you. I also tried calling the number listed on the Town of Troy SC Facebook page, but it stated that it was disconnected. It is getting down to the wire for needing to submit the disbursement request form for the earmark appropriation awarded to the Town of Troy for revitalization projects in the amount of \$156,000. I have attached your cover letter with information about the award and instructions on how to fill out the disbursement request form (attachment 2). I know you had stated in January that you were almost finished with the form, but I have not received it. Please let me know if you have any questions or if you need any assistance.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, April 29, 2025 9:52 AM
To: townoftroy@outlook.com
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: FY25 Appropriated Contributions Enrollment Packet

Hi Brian,

I wanted to reach out because I have not heard from you since the end of January. Your disbursement form is the last one that I need for the FY25 group. Could you provide a status of when you will be submitting this form? I would really like to get these funds to you for your project. If you have any questions, please let me know and I will be happy to assist.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Tuesday, April 8, 2025 4:02 PM

To: townoftroy@outlook.com

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: FY25 Appropriated Contributions Enrollment Packet

Importance: High

Hello,

I wanted to reach back out because I have not heard from you about your disbursement request form. I am unable to disburse the funds that were awarded to the Town of Troy to you until I have that form.

With less than 3 months until the fiscal year ends, I was hoping you could submit your disbursement request form by the end of next week.

If you have any questions, please let me know. I am happy to help.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Friday, March 7, 2025 1:42 PM

To: townoftroy@outlook.com

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: FY25 Appropriated Contributions Enrollment Packet

Hi Brian,

I wanted to reach out to check on the status of the disbursement request form. I also wanted to let you know that the budget line items that you put on the form can be changed/updated after the funds are received. We understand that for many it is the beginning of a big project, and the budget line items will probably change as quotes are received.

Please do not hesitate to reach out to me if you have any questions or need any assistance.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Friday, January 24, 2025 3:09 PM

To: townoftroy@outlook.com

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: FY25 Appropriated Contributions Enrollment Packet

Importance: High

Hi Mr. Dixon,

I called and left you a voicemail, but I also wanted to send the paperwork again.

Without a completed Disbursement Request form, I am unable to issue payment for the \$156,000 that was awarded to the Town of Troy for revitalization projects.

Please let me know if you have any questions or if there is a different contact I should use.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Friday, December 20, 2024 4:59 PM
To: townoftroy@outlook.com
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: FY25 Appropriated Contributions Enrollment Packet

Hello,

I wanted to reach out to see if you had any questions about the packet I sent over. If you do, please don't hesitate to reach out.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Wednesday, September 11, 2024 12:10 PM
To: townoftroy@outlook.com
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: FY25 Appropriated Contributions Enrollment Packet

Hello,

The State of South Carolina Fiscal Year 2024-2025 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. Your organization was selected as one of those outside organizations. I have attached 2 files as part of your enrollment packet. Please read the Appropriated Funds Cover Letter first. There you will find important information regarding FY 2024-2025 reporting requirements and guidance on how to complete the Earmarked Appropriations Disbursement Request form. In order for funds to be disbursed to your organization, you will not only need to submit the Earmarked Appropriations Disbursement Request form but also be registered with the Secretary of State's ("SOS") Office and as a vendor with the State of South Carolina. Details on how to register with the SOS and as a vendor will be included in the attached letter. The registration with the SOS is required per Proviso 118.20.D, but it does not apply to governmental entities or entities created by statute. All completed forms should be submitted to the STO - Appropriated Contributions email address listed below.

STO.Appropriated.Contributions@sto.sc.gov

In accordance with Executive Order 2022-19, STO is required to promptly make available for public review and inspection on our website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21. Below is the link to where the information will be available on our website.

<https://treasurer.sc.gov/about-us/transparency/earmark-transparency/>

If you have any questions, please do not hesitate to contact us.

Thank you,

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: [giSTT Message](#)
To: [Romaniello, Meg](#)
Subject: [External] Voice Message from BRIAN DIXON (864-378-1011) on 5/16/25 4:49 PM for 8037342658
Date: Friday, May 16, 2025 4:51:11 PM
Attachments: [8643781011-051625-164907-8037342658-1328125-1.wav](#)



Voice Message from BRIAN DIXON (864-378-1011) on 5/16/25 4:49 PM (75 second msg)

MESSAGE:

"Hey, Meg. It's Brian Dixon, the Mayor for the Town of Troy. It is about 4.45 on Friday afternoon, the 16th. I just forwarded you the signed and completed copy of the Request for Contribution Distribution form. I apologize. I've been dealing with getting my mom in hospital to rehab, from rehab to nursing home. This has been such a trying time. I have not had a lot of time to even be in the office. I certainly do apologize that this has kind of fell to the wayside on getting it done. Definitely, we appreciate the funding and by no means let my tardiness getting this completed be a reflection on our sincere appreciation for that. So, I just wanted to touch base and make sure that you got it and make sure there's nothing else that you need. I'll try to give you a call back on Monday since it's so late on Friday afternoon. I appreciate it. Thank you. Have a wonderful weekend. Talk to you soon. Bye-bye."

There are 0 new and 0 old messages in your mailbox.

From: [The Town of Troy](#)
To: [_STO - Appropriated Contributions](#)
Subject: [External] RE: URGENT RE: FY25 Appropriated Contributions Enrollment Packet
Date: Friday, May 16, 2025 4:49:56 PM
Attachments: [image001.png](#)
[image002.png](#)
[Copy of FY25 Earmarked Appropriations Disbursement Request form_update.xlsx.pdf](#)

Hi Meg,

I certainly apologize for this late response, I have been dealing with a personal issue concerning my mother and haven't had a lot of time in the office. Please find attached the completed and signed form needed. I will touch base with you to confirm receipt. Thanks for all that you do!!

WITH BEST REGARDS,
BRIAN DIXON, MAYOR
TOWN OF TROY
P.O. Box 218
1518 NEEL ST
TROY, S.C. 29848-0218
O-864-746-6100
H-864-746-7993
C-864-378-1011
TOWNOFTROY@OUTLOOK.COM

Confidentiality Notice: This e-mail message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and privileged information of the Town of Troy or the Officers there of. Any unauthorized review, use, disclosure, or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message. This communication also constitutes an electronic communication within the meaning of the Electronic Communications Privacy Act, 18 U.S.C. Section 2510, and its disclosure is strictly limited to the recipient intended by the sender of this message. Violation may be subject to civil and criminal penalties.

Find Town of Troy on social media:



NOTE: This e-mail is a public record which may be subject to disclosure pursuant to the Freedom of Information Act, S.C. Code Ann. §§ 30-4-10 *et seq.*, to a person or party requesting the same.

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Wednesday, May 7, 2025 10:30 AM
To: townoftroy@outlook.com
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: URGENT RE: FY25 Appropriated Contributions Enrollment Packet

Importance: High

Hi Brian,

I just left you a voicemail at the number I had on file for you. I also tried calling the number listed on the Town of Troy SC Facebook page, but it stated that it was disconnected. It is getting down to the wire for needing to submit the disbursement request form for the earmark appropriation awarded to the Town of Troy for revitalization projects in the amount of \$156,000. I have attached your cover letter with information about the award and instructions on how to fill out the disbursement request form (attachment 2). I know you had stated in January that you were almost finished with the form, but I have not received it. Please let me know if you have any questions or if you need any assistance.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Tuesday, April 29, 2025 9:52 AM

To: townoftroy@outlook.com

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: FY25 Appropriated Contributions Enrollment Packet

Hi Brian,

I wanted to reach out because I have not heard from you since the end of January. Your disbursement form is the last one that I need for the FY25 group. Could you provide a status of when you will be submitting this form? I would really like to get these funds to you for your project. If you have any questions, please let me know and I will be happy to assist.

-Meg

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[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, April 8, 2025 4:02 PM
To: townoftroy@outlook.com
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: FY25 Appropriated Contributions Enrollment Packet
Importance: High

Hello,

I wanted to reach back out because I have not heard from you about your disbursement request form. I am unable to disburse the funds that were awarded to the Town of Troy to you until I have that form.

With less than 3 months until the fiscal year ends, I was hoping you could submit your disbursement request form by the end of next week.

If you have any questions, please let me know. I am happy to help.

-Meg

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1200 Senate Street, Suite 214
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[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Friday, March 7, 2025 1:42 PM
To: townoftroy@outlook.com
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: FY25 Appropriated Contributions Enrollment Packet

Hi Brian,

I wanted to reach out to check on the status of the disbursement request form. I also wanted to let you know that the budget line items that you put on the form can be changed/updated after the funds are received. We understand that for many it is the beginning of a big project, and the budget line items will probably change as quotes are received.

Please do not hesitate to reach out to me if you have any questions or need any assistance.

-Meg

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803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Friday, January 24, 2025 3:09 PM
To: townoftroy@outlook.com
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: FY25 Appropriated Contributions Enrollment Packet
Importance: High

Hi Mr. Dixon,

I called and left you a voicemail, but I also wanted to send the paperwork again.
Without a completed Disbursement Request form, I am unable to issue payment for the \$156,000 that was awarded to the Town of Troy for revitalization projects.
Please let me know if you have any questions or if there is a different contact I should use.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Friday, December 20, 2024 4:59 PM
To: townoftroy@outlook.com
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: FY25 Appropriated Contributions Enrollment Packet

Hello,

I wanted to reach out to see if you had any questions about the packet I sent over. If you do, please don't hesitate to reach out.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658 | Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Wednesday, September 11, 2024 12:10 PM
To: townoftroy@outlook.com
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: FY25 Appropriated Contributions Enrollment Packet

Hello,

The State of South Carolina Fiscal Year 2024-2025 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. Your organization was selected as one of those outside organizations. I have attached 2 files as part of your enrollment packet. Please read the Appropriated Funds Cover Letter first. There you will find important information regarding FY 2024-2025 reporting requirements and guidance on how to complete the Earmarked Appropriations Disbursement Request form. In order for funds to be disbursed to your organization, you will not only need to submit the Earmarked Appropriations Disbursement Request form but also be registered with the Secretary of State's ("SOS") Office and as a vendor with the State of South Carolina. Details on how to register with the SOS and as a vendor will be included in the attached letter. The registration with the SOS is required per Proviso 118.20.D, but it does not apply to governmental entities or entities created by statute. All completed forms should be submitted to the STO - Appropriated Contributions email address listed below.

STO.Appropriated.Contributions@sto.sc.gov

In accordance with Executive Order 2022-19, STO is required to promptly make available for public review and inspection on our website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21. Below is the link to where the information will be available on our website.

<https://treasurer.sc.gov/about-us/transparency/earmark-transparency/>

If you have any questions, please do not hesitate to contact us.

Thank you,

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658 | Meg.Romaniello@sto.sc.gov](mailto:Meg.Romaniello@sto.sc.gov)



State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$156,000.00	X220 - Aid to Subdivisions - Treasurer	Town of Troy - Revitalization Projects

Organization Information

Entity Name	Town of Troy
Address	P.O. Box 218, 1518 Neel St.
City/State/Zip	Troy, S.C. 29848
Website	
Tax ID #	57-0932966
Entity Type	Municipality
Vendor #	7000115672

[Link to Search Vendor Number](#)

Organization Contact Information

Contact Name	Brian Dixon
Position/Title	Mayor
Telephone	864-378-1011
Email	townoftroy@outlook.com

Secondary Organization Contact Information

Name	Chris Cox
Position/Title	Mayor Pro-Tem
Telephone	864-337-8073
Email	cwcox1968@gmail.com

Plan/Accounting of how these funds will be spent:

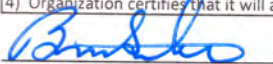
Description	Budget	Explanation
Troy Community Center Electrical Wiring Modernization	\$35,000.00	Bring building electrical wiring up to code, including emergency lighting
Troy Community Center HVAC Modernization	\$55,000.00	Replace window a/c units and propane floor heaters with HVAC systems
Troy Community Center Interior & Exterior Update	\$18,000.00	Paint interior of building and exterior windows
Troy Community Center Handicap Parking	\$15,000.00	Installation of handicap parking area
Troy Community Center & Wisteria Park Parking Area Update	\$20,000.00	Installation of asphalt or concrete in parking areas
Troy Town Hall Signage	\$5,000.00	Installation of signage on Town Hall
Troy Fire Department Exterior Update	\$8,000.00	Stucco exterior of building
Grand Total	\$156,000.00	

Please explain how these funds will be used to provide a public benefit:

The Town of Troy is seeking funding from the State of South Carolina for the next budget cycle. The Town of Troy is a deeply historical town and a community that reaches back to prior than the Revolutionary War. We are in desperate need of funding to preserve the historical buildings, renovate and upkeep of the more modern built building, expand on our current projects and to meet A.D.A., fire and electrical code standards.

Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.


Organization Signature

Mayor
Title

Brian S. Dixon
Printed Name

5/16/2025
Date

Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2025.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2025.

*

Agency Head Signature

Date

Printed Name

***The undersigned is signing on behalf of the Office of the State Treasurer (STO) and the State Treasurer. Note that STO is not an agency as defined by Executive Order 2022-19 and therefore, is not subject to the requirements therein.**

This packet has been reviewed and is ready for approval and payment.

Reviewed by: _____

Reviewed by: _____

Communication Log

Date: 5/16/2025

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called but did not leave a voicemail.

Communication Log

Date: 5/15/2025

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called and left a voicemail for Brian Dixon checking on the status of the disbursement request form that is needed to send the funds that were awarded to the organization.

Communication Log

Date: 5/13/2025

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called and left a voicemail for Brian Dixon checking on the status of the disbursement request form that is needed to send the funds that were awarded to the organization.

From: [_STO - Appropriated Contributions](#)
To: townoftroy@outlook.com
Cc: [_STO - Appropriated Contributions](#)
Subject: URGENT RE: FY25 Appropriated Contributions Enrollment Packet
Date: Wednesday, May 7, 2025 10:30:17 AM
Attachments: [STO Appropriated Funds Cover Letter - Town of Troy - Revitalization Projects.pdf](#)
[FY25 Earmarked Appropriations Disbursement Request form update.xlsx](#)
Importance: High

Hi Brian,

I just left you a voicemail at the number I had on file for you. I also tried calling the number listed on the Town of Troy SC Facebook page, but it stated that it was disconnected. It is getting down to the wire for needing to submit the disbursement request form for the earmark appropriation awarded to the Town of Troy for revitalization projects in the amount of \$156,000. I have attached your cover letter with information about the award and instructions on how to fill out the disbursement request form (attachment 2). I know you had stated in January that you were almost finished with the form, but I have not received it. Please let me know if you have any questions or if you need any assistance.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, April 29, 2025 9:52 AM
To: townoftroy@outlook.com
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: FY25 Appropriated Contributions Enrollment Packet

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803-734-2658|Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, April 8, 2025 4:02 PM
To: townoftroy@outlook.com
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: FY25 Appropriated Contributions Enrollment Packet
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803-734-2658|Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Friday, March 7, 2025 1:42 PM
To: townoftroy@outlook.com
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: FY25 Appropriated Contributions Enrollment Packet

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803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Friday, January 24, 2025 3:09 PM

To: townoftroy@outlook.com

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: FY25 Appropriated Contributions Enrollment Packet

Importance: High

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Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Friday, December 20, 2024 4:59 PM

To: townoftroy@outlook.com

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: FY25 Appropriated Contributions Enrollment Packet

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[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Wednesday, September 11, 2024 12:10 PM

To: townoftroy@outlook.com

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: FY25 Appropriated Contributions Enrollment Packet

Hello,

The State of South Carolina Fiscal Year 2024-2025 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. Your organization was selected as one of those outside organizations. I have attached 2 files as part of your enrollment packet. Please read the Appropriated Funds Cover Letter first. There you will find important information regarding FY 2024-2025 reporting requirements and guidance on how to complete the Earmarked Appropriations Disbursement Request form. In order for funds to be disbursed to your organization, you will not only need to submit the Earmarked Appropriations Disbursement Request form but also be registered with the Secretary of State's ("SOS") Office and as a vendor with the State of South Carolina. Details on how to register with the SOS and as a vendor will be included in the attached letter. The registration with the SOS is required per Proviso 118.20.D, but it does not apply to governmental entities or entities created by statute. All completed forms should be submitted to the STO - Appropriated Contributions email address listed below.

STO.Appropriated.Contributions@sto.sc.gov

In accordance with Executive Order 2022-19, STO is required to promptly make available for public review and inspection on our website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21. Below is the link to where the information will be available on our website.

<https://treasurer.sc.gov/about-us/transparency/earmark-transparency/>

If you have any questions, please do not hesitate to contact us.

Thank you,

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

September 10, 2024

Brian Dixon
Town of Troy
1518 Neel Street
Troy, South Carolina 29848

RE: State Appropriated Contributions, FY 24-25 Reporting Requirements

Dear Brian Dixon:

The State of South Carolina Fiscal Year 2024-2025 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. The amount below indicates the funds which have been allotted in our agency's budget for your organization.

<u>Organization receiving appropriated funds:</u>	<u>Amount</u>
Town of Troy - Revitalization Projects	\$156,000.00

Budget Proviso 117.21 outlines reporting requirements for recipients of appropriated contributions. In addition, please note that Section 11-9-110 of the South Carolina Code requires that you agree to be audited by the State Auditor. (A copy of these applicable laws is attached for your convenience.)

Please see enclosed Excel workbook for data we must collect to be able to disburse these funds. This initial report, along with other information as detailed within the instructions, must be submitted in electronic format to STO prior to funds being dispersed. After the funds have been dispersed, you must complete quarterly spending reports until funds are fully expended. The quarterly report template will be provided at a future date. Your submissions will be forwarded to the Chairman of the Senate Finance Committee, the Chairman of the House Ways and Means Committee, and the Executive Budget Office by the STO. Per Governor McMaster's Executive Order 2022-19, any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 will be made available for public review and inspection on the STO website.

Please note that to be paid by the State of South Carolina, you must be a registered vendor of the State. If you are not already a registered vendor, please see <https://procurement.sc.gov/doing-biz/registration> to complete this required task. Once registered, please ensure you include your State of SC vendor number on the enclosed Earmarked Appropriations Disbursement Request form when you return it to the STO.

In accordance with Proviso 118.20.D, funds shall not be disbursed until verification that receiver's organization is registered as a business, nonprofit, or charitable organization with the South Carolina Secretary of State's office (SOS). This requirement does not apply to governmental entities or entities created by statute. If your organization has not registered or obtained an exemption from the SC SOS's office, please follow the link below to complete registration or to request a registration exemption.

[Before You File Online | SC Secretary of State](#)

Should you have any questions or concerns, please do not hesitate to email the Division of Treasury Management at STO.Appropriated.Contributions@sto.sc.gov. We look forward to working with you.

Sincerely,

Meg Romaniello | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Office Building
Columbia, SC 29201

**SOUTH CAROLINA OFFICE OF THE STATE TREASURER
APPROPRIATED CONTRIBUTIONS REPORTING REQUIREMENTS**

INSTRUCTIONS

The South Carolina General Assembly tasked the South Carolina Office of State Treasurer (STO) with distributing appropriated contributions to your organization. State Budget Proviso 117.21 mandates that each organization receiving a contribution render to the state agency making the contribution specific information.

The information collection process will take place in multiple parts, Earmarked Appropriations Disbursement Request form and Quarterly Expenditure Reports. All responses submitted by your organization should be provided to the STO via STO.Appropriated.Contributions@sto.sc.gov. If your organization was appropriated contributions for more than one purpose, please complete **separate** forms and reports for **each project**.

The Earmarked Appropriations Disbursement Request form is due to STO prior to funds being dispersed.

The Quarterly Expenditure Reports are due to STO every quarter after receiving the funds. Should the initiative continue beyond June 30, 2025, the organization must continue to provide a quarterly report until completion.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

All responses should reflect the actual expenditures made by the organization as compared to the appropriated funds provided by STO.

Applicable Law on Reporting Responsibilities

(For additional information, see the document entitled, Law Related to Appropriated Contributions)

Proviso 117.21 requires the following:

- The funds appropriated in this act for contributions ***shall not be disbursed*** until a plan of how the state funds will be spent and how the expenditures will provide a public benefit are filed with the appropriate state agency.
- No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.
- After receiving the funds, organizations shall provide quarterly spending updates to the respective state agency.
- After all state funds have been expended, each organization shall provide an accounting of how the funds were spent, ***including an accounting of funds provided to subgrantees and affiliated non-profits***.
- State agencies receiving such data from organizations shall forward the information to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee.

SOUTH CAROLINA OFFICE OF THE STATE TREASURER REQUEST FOR CONTRIBUTION DISTRIBUTION

INSTRUCTIONS

Below are details about the various sections of the disbursement request form and some answers to frequently asked questions.

- Contribution Information
 - Amount
 - This amount should match the amount awarded in Proviso 118.20.B.99.
 - Purpose
 - This should be a very brief explanation (no more than one sentence) of the purpose the funds will be used for.
- Organization Information
 - Website
 - If you do not have a website, please leave blank.
 - Entity Type
 - Please select one of the options from the drop down rather than typing in this cell.
 - Vendor Number
 - If you do not know your vendor number, please use the following link to search for it:
<https://webprod.cio.sc.gov/SCVendorSearch/vendorSearch.do>
 - If you do not have a vendor number, please use the following link:
<https://procurement.sc.gov/doing-biz/registration>
 - For vendor registration questions and assistance contact the Division of Procurement Services at 803-737-0600.
- Organization Contact Information and Secondary Organization Contact Information
 - Two contacts are required.
 - An email address for both contacts is also required.
- Plan/Accounting of how these funds will be spent.
 - Description
 - Expenditure descriptions similar to those used in your organization's accounting records should be used.
 - Budget
 - It is normal for these to be estimates since many organizations are not certain the exact amounts needed for each line item at the start of their projects.
 - The total should match the amount listed in the contribution information.
 - Even if the total to complete the project is more than what has been awarded, please only list what the awarded funds will be used toward.
 - Explanation
 - When applicable, can be used to provide additional information to categorize expenditures by program or initiative.
- Please explain how these funds will be used to provide a public benefit.
 - Explanations typically do not go over the space provided, but if needed, please email STO.Appropriated.Contributions@sto.sc.gov.
- Organization Certifications
 - The signer for the organization can be whomever the organization chooses to sign. The proviso does not state who the organization's signer has to be.
- Certifications of State Agency Providing Contribution
 - Please leave blank. This section is to be completed by STO.
- Governing Board and Executive Tab
 - Only needs to be completed by Non-profit Organizations.
 - If additional lines are needed, please email STO.Appropriated.Contributions@sto.sc.gov.

Law Related to Appropriated Contributions

Proviso 117.21. GP: Organizations Receiving State Appropriations Report

Each state agency receiving funds that are a direct appropriation to a non-profit organization, prior to disbursing the funds, shall require from each recipient organization:

1. a plan of how the state funds will be spent and
2. how the expenditures will provide a public benefit.

The Executive Budget Office, Department of Administration shall provide each state agency with a standard form for collecting the information required.

After receiving the funds, non-profit organizations shall provide quarterly spending updates to the respective state agency.

After all state funds have been expended, each organization shall provide an accounting of how the funds were spent, including an accounting of funds provided to subgrantees and affiliated non-profits.

State agencies receiving funds pursuant to this provision shall report the information collected to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee by **June 30th**.

No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.

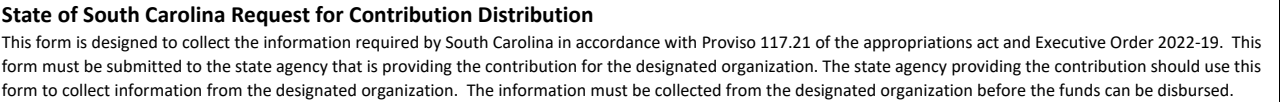
Executive Order No. 2022-19 Section 1. C.

I hereby order and direct, pursuant to article IV, section 17 of the South Carolina Constitution and sections 1-1-840 and 1-3-10 of the South Carolina Code of Laws, that any Executive Branch agency or department, as further defined herein, that receives earmarked appropriations, as further defined herein, in the annual Appropriations Act shall promptly make available for public review and inspection on the agency or department's website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21.

SECTION 11-9-110. Organization to which contribution is appropriated to submit statement to Executive Budget Office and the Revenue and Fiscal Affairs Office as to nature and function of organization and use of contribution.

Each organization to which a contribution is made in the contributions section of the general appropriation bill shall submit to the Executive Budget Office and the Revenue and Fiscal Affairs Office by the end of the applicable fiscal year a detailed statement explaining the nature and function of the organization as well as a detailed statement explaining the use that was made of the contribution. The statements must be available at the office of the Executive Budget Office and the Revenue and Fiscal Affairs Office for public inspection and given to a member of the General Assembly upon request.

A contribution must not be made to an organization until it agrees in writing to allow the State Auditor to audit or cause to be audited the contributed funds.



***The undersigned is signing on behalf of the Office of the State Treasurer (STO) and the State Treasurer. Note that STO is not an agency as defined by Executive Order 2022-19 and therefore, is not subject to the requirements therein.**

This packet has been reviewed and is ready for approval and payment.

Reviewed by: _____

Reviewed by: _____

Governing Board and Executive Officer - Nonprofit Organizations Only For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.
--

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

[illegible]

Your Organization's Executive Officer	
Name	Title

Communication Log

Date: 5/7/2025

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called and left a voicemail for Brian Dixon checking on the status of the disbursement request form that is needed to send the funds that were awarded to the organization.

From: [_STO - Appropriated Contributions](#)
To: townoftroy@outlook.com
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: FY25 Appropriated Contributions Enrollment Packet
Date: Tuesday, April 29, 2025 9:52:24 AM

Hi Brian,

I wanted to reach out because I have not heard from you since the end of January. Your disbursement form is the last one that I need for the FY25 group. Could you provide a status of when you will be submitting this form? I would really like to get these funds to you for your project. If you have any questions, please let me know and I will be happy to assist.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658|Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, April 8, 2025 4:02 PM
To: townoftroy@outlook.com
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: FY25 Appropriated Contributions Enrollment Packet
Importance: High

Hello,

I wanted to reach back out because I have not heard from you about your disbursement request form. I am unable to disburse the funds that were awarded to the Town of Troy to you until I have that form.

With less than 3 months until the fiscal year ends, I was hoping you could submit your disbursement request form by the end of next week.

If you have any questions, please let me know. I am happy to help.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201

803-734-2658|Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Friday, March 7, 2025 1:42 PM
To: townoftroy@outlook.com
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: FY25 Appropriated Contributions Enrollment Packet

Hi Brian,

I wanted to reach out to check on the status of the disbursement request form. I also wanted to let you know that the budget line items that you put on the form can be changed/updated after the funds are received. We understand that for many it is the beginning of a big project, and the budget line items will probably change as quotes are received.

Please do not hesitate to reach out to me if you have any questions or need any assistance.

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1200 Senate Street, Suite 214
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803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Friday, January 24, 2025 3:09 PM
To: townoftroy@outlook.com
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: FY25 Appropriated Contributions Enrollment Packet
Importance: High

Hi Mr. Dixon,

I called and left you a voicemail, but I also wanted to send the paperwork again. Without a completed Disbursement Request form, I am unable to issue payment for the \$156,000 that was awarded to the Town of Troy for revitalization projects. Please let me know if you have any questions or if there is a different contact I should use.

-Meg

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Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Friday, December 20, 2024 4:59 PM
To: townoftroy@outlook.com
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: FY25 Appropriated Contributions Enrollment Packet

Hello,

I wanted to reach out to see if you had any questions about the packet I sent over. If you do, please don't hesitate to reach out.

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From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Wednesday, September 11, 2024 12:10 PM
To: townoftroy@outlook.com
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: FY25 Appropriated Contributions Enrollment Packet

Hello,

The State of South Carolina Fiscal Year 2024-2025 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. Your organization was selected as one of those outside organizations. I have attached 2 files as part of your enrollment packet. Please read the Appropriated Funds Cover Letter first. There you will find important information regarding FY 2024-2025 reporting requirements and guidance on how to complete the Earmarked Appropriations Disbursement Request form. In order for funds to be disbursed to your organization, you will not only need to submit the Earmarked Appropriations Disbursement Request form but also be registered with the Secretary of State's ("SOS") Office and as a vendor with the State of South Carolina. Details on how to register with the SOS and as a vendor will be included in the attached letter. The registration with the SOS is required per Proviso 118.20.D, but it does not apply to governmental entities or entities created by statute.

All completed forms should be submitted to the STO - Appropriated Contributions email address listed below.

STO.Appropriated.Contributions@sto.sc.gov

In accordance with Executive Order 2022-19, STO is required to promptly make available for public review and inspection on our website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21. Below is the link to where the information will be available on our website.

<https://treasurer.sc.gov/about-us/transparency/earmark-transparency/>

If you have any questions, please do not hesitate to contact us.

Thank you,

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From: [_STO - Appropriated Contributions](#)
To: townoftroy@outlook.com
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: FY25 Appropriated Contributions Enrollment Packet
Date: Tuesday, April 8, 2025 4:02:36 PM
Attachments: [STO Appropriated Funds Cover Letter - Town of Troy - Revitalization Projects.pdf](#)
[FY25 Earmarked Appropriations Disbursement Request form update.xlsx](#)
Importance: High

Hello,

I wanted to reach back out because I have not heard from you about your disbursement request form. I am unable to disburse the funds that were awarded to the Town of Troy to you until I have that form.

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Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: FY25 Appropriated Contributions Enrollment Packet

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Subject: RE: FY25 Appropriated Contributions Enrollment Packet
Importance: High

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Sent: Friday, December 20, 2024 4:59 PM
To: townoftroy@outlook.com
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
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STO.Appropriated.Contributions@sto.sc.gov

In accordance with Executive Order 2022-19, STO is required to promptly make available for public review and inspection on our website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21. Below is the link to where the information will be available on our website.

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If you have any questions, please do not hesitate to contact us.

Thank you,

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South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

September 10, 2024

Brian Dixon
Town of Troy
1518 Neel Street
Troy, South Carolina 29848

RE: State Appropriated Contributions, FY 24-25 Reporting Requirements

Dear Brian Dixon:

The State of South Carolina Fiscal Year 2024-2025 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. The amount below indicates the funds which have been allotted in our agency's budget for your organization.

<u>Organization receiving appropriated funds:</u>	<u>Amount</u>
Town of Troy - Revitalization Projects	\$156,000.00

Budget Proviso 117.21 outlines reporting requirements for recipients of appropriated contributions. In addition, please note that Section 11-9-110 of the South Carolina Code requires that you agree to be audited by the State Auditor. (A copy of these applicable laws is attached for your convenience.)

Please see enclosed Excel workbook for data we must collect to be able to disburse these funds. This initial report, along with other information as detailed within the instructions, must be submitted in electronic format to STO prior to funds being dispersed. After the funds have been dispersed, you must complete quarterly spending reports until funds are fully expended. The quarterly report template will be provided at a future date. Your submissions will be forwarded to the Chairman of the Senate Finance Committee, the Chairman of the House Ways and Means Committee, and the Executive Budget Office by the STO. Per Governor McMaster's Executive Order 2022-19, any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 will be made available for public review and inspection on the STO website.

Please note that to be paid by the State of South Carolina, you must be a registered vendor of the State. If you are not already a registered vendor, please see <https://procurement.sc.gov/doing-biz/registration> to complete this required task. Once registered, please ensure you include your State of SC vendor number on the enclosed Earmarked Appropriations Disbursement Request form when you return it to the STO.

In accordance with Proviso 118.20.D, funds shall not be disbursed until verification that receiver's organization is registered as a business, nonprofit, or charitable organization with the South Carolina Secretary of State's office (SOS). This requirement does not apply to governmental entities or entities created by statute. If your organization has not registered or obtained an exemption from the SC SOS's office, please follow the link below to complete registration or to request a registration exemption.

[Before You File Online | SC Secretary of State](#)

Should you have any questions or concerns, please do not hesitate to email the Division of Treasury Management at STO.Appropriated.Contributions@sto.sc.gov. We look forward to working with you.

Sincerely,

Meg Romaniello | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Office Building
Columbia, SC 29201

**SOUTH CAROLINA OFFICE OF THE STATE TREASURER
APPROPRIATED CONTRIBUTIONS REPORTING REQUIREMENTS**

INSTRUCTIONS

The South Carolina General Assembly tasked the South Carolina Office of State Treasurer (STO) with distributing appropriated contributions to your organization. State Budget Proviso 117.21 mandates that each organization receiving a contribution render to the state agency making the contribution specific information.

The information collection process will take place in multiple parts, Earmarked Appropriations Disbursement Request form and Quarterly Expenditure Reports. All responses submitted by your organization should be provided to the STO via STO.Appropriated.Contributions@sto.sc.gov. If your organization was appropriated contributions for more than one purpose, please complete **separate** forms and reports for **each project**.

The Earmarked Appropriations Disbursement Request form is due to STO prior to funds being dispersed.

The Quarterly Expenditure Reports are due to STO every quarter after receiving the funds. Should the initiative continue beyond June 30, 2025, the organization must continue to provide a quarterly report until completion.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

All responses should reflect the actual expenditures made by the organization as compared to the appropriated funds provided by STO.

Applicable Law on Reporting Responsibilities

(For additional information, see the document entitled, Law Related to Appropriated Contributions)

Proviso 117.21 requires the following:

- The funds appropriated in this act for contributions ***shall not be disbursed*** until a plan of how the state funds will be spent and how the expenditures will provide a public benefit are filed with the appropriate state agency.
- No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.
- After receiving the funds, organizations shall provide quarterly spending updates to the respective state agency.
- After all state funds have been expended, each organization shall provide an accounting of how the funds were spent, ***including an accounting of funds provided to subgrantees and affiliated non-profits***.
- State agencies receiving such data from organizations shall forward the information to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee.

SOUTH CAROLINA OFFICE OF THE STATE TREASURER REQUEST FOR CONTRIBUTION DISTRIBUTION

INSTRUCTIONS

Below are details about the various sections of the disbursement request form and some answers to frequently asked questions.

- Contribution Information
 - Amount
 - This amount should match the amount awarded in Proviso 118.20.B.99.
 - Purpose
 - This should be a very brief explanation (no more than one sentence) of the purpose the funds will be used for.
- Organization Information
 - Website
 - If you do not have a website, please leave blank.
 - Entity Type
 - Please select one of the options from the drop down rather than typing in this cell.
 - Vendor Number
 - If you do not know your vendor number, please use the following link to search for it:
<https://webprod.cio.sc.gov/SCVendorSearch/vendorSearch.do>
 - If you do not have a vendor number, please use the following link:
<https://procurement.sc.gov/doing-biz/registration>
 - For vendor registration questions and assistance contact the Division of Procurement Services at 803-737-0600.
- Organization Contact Information and Secondary Organization Contact Information
 - Two contacts are required.
 - An email address for both contacts is also required.
- Plan/Accounting of how these funds will be spent.
 - Description
 - Expenditure descriptions similar to those used in your organization's accounting records should be used.
 - Budget
 - It is normal for these to be estimates since many organizations are not certain the exact amounts needed for each line item at the start of their projects.
 - The total should match the amount listed in the contribution information.
 - Even if the total to complete the project is more than what has been awarded, please only list what the awarded funds will be used toward.
 - Explanation
 - When applicable, can be used to provide additional information to categorize expenditures by program or initiative.
- Please explain how these funds will be used to provide a public benefit.
 - Explanations typically do not go over the space provided, but if needed, please email STO.Appropriated.Contributions@sto.sc.gov.
- Organization Certifications
 - The signer for the organization can be whomever the organization chooses to sign. The proviso does not state who the organization's signer has to be.
- Certifications of State Agency Providing Contribution
 - Please leave blank. This section is to be completed by STO.
- Governing Board and Executive Tab
 - Only needs to be completed by Non-profit Organizations.
 - If additional lines are needed, please email STO.Appropriated.Contributions@sto.sc.gov.

Law Related to Appropriated Contributions

Proviso 117.21. GP: Organizations Receiving State Appropriations Report

Each state agency receiving funds that are a direct appropriation to a non-profit organization, prior to disbursing the funds, shall require from each recipient organization:

1. a plan of how the state funds will be spent and
2. how the expenditures will provide a public benefit.

The Executive Budget Office, Department of Administration shall provide each state agency with a standard form for collecting the information required.

After receiving the funds, non-profit organizations shall provide quarterly spending updates to the respective state agency.

After all state funds have been expended, each organization shall provide an accounting of how the funds were spent, including an accounting of funds provided to subgrantees and affiliated non-profits.

State agencies receiving funds pursuant to this provision shall report the information collected to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee by **June 30th**.

No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.

Executive Order No. 2022-19 Section 1. C.

I hereby order and direct, pursuant to article IV, section 17 of the South Carolina Constitution and sections 1-1-840 and 1-3-10 of the South Carolina Code of Laws, that any Executive Branch agency or department, as further defined herein, that receives earmarked appropriations, as further defined herein, in the annual Appropriations Act shall promptly make available for public review and inspection on the agency or department's website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21.

SECTION 11-9-110. Organization to which contribution is appropriated to submit statement to Executive Budget Office and the Revenue and Fiscal Affairs Office as to nature and function of organization and use of contribution.

Each organization to which a contribution is made in the contributions section of the general appropriation bill shall submit to the Executive Budget Office and the Revenue and Fiscal Affairs Office by the end of the applicable fiscal year a detailed statement explaining the nature and function of the organization as well as a detailed statement explaining the use that was made of the contribution. The statements must be available at the office of the Executive Budget Office and the Revenue and Fiscal Affairs Office for public inspection and given to a member of the General Assembly upon request.

A contribution must not be made to an organization until it agrees in writing to allow the State Auditor to audit or cause to be audited the contributed funds.



Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
	X220 - Aid to Subdivisions - Treasurer	

Organization Contact Information	
Contact Name	
Position/Title	
Telephone	
Email	
Secondary Organization Contact Information	
Name	
Position/Title	
Telephone	
Email	

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
Grand Total	\$0.00	

--

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Date _____

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2025.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2025.

Printed Name _____

Reviewed by:

Governing Board and Executive Officer - Nonprofit Organizations Only For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.
--

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

[illegible]

Your Organization's Executive Officer	
Name	Title

From: [_STO - Appropriated Contributions](#)
To: townoftroy@outlook.com
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: FY25 Appropriated Contributions Enrollment Packet
Date: Friday, March 7, 2025 1:42:02 PM

Hi Brian,

I wanted to reach out to check on the status of the disbursement request form. I also wanted to let you know that the budget line items that you put on the form can be changed/updated after the funds are received. We understand that for many it is the beginning of a big project, and the budget line items will probably change as quotes are received.

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Sent: Friday, January 24, 2025 3:09 PM
To: townoftroy@outlook.com
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: FY25 Appropriated Contributions Enrollment Packet
Importance: High

Hi Mr. Dixon,

I called and left you a voicemail, but I also wanted to send the paperwork again. Without a completed Disbursement Request form, I am unable to issue payment for the \$156,000 that was awarded to the Town of Troy for revitalization projects. Please let me know if you have any questions or if there is a different contact I should use.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Friday, December 20, 2024 4:59 PM
To: townoftroy@outlook.com
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: FY25 Appropriated Contributions Enrollment Packet

Hello,

I wanted to reach out to see if you had any questions about the packet I sent over. If you do, please don't hesitate to reach out.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Wednesday, September 11, 2024 12:10 PM
To: townoftroy@outlook.com
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: FY25 Appropriated Contributions Enrollment Packet

Hello,

The State of South Carolina Fiscal Year 2024-2025 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. Your organization was selected as one of those outside organizations. I have attached 2 files as part of your enrollment packet. Please read the Appropriated Funds Cover Letter first. There you will find important information regarding FY 2024-2025 reporting requirements and guidance on how to complete the Earmarked Appropriations Disbursement Request form. In order for funds to be disbursed to your organization, you will not only need to submit the Earmarked Appropriations Disbursement Request form but also be registered with the Secretary of State's ("SOS") Office and as a vendor with the State of South Carolina. Details on how to register with the SOS and as a vendor will be included in the attached letter. The registration with the SOS is required per Proviso 118.20.D, but it does not apply to governmental entities or entities created by statute. All completed forms should be submitted to the STO - Appropriated Contributions email address listed below.

STO.Appropriated.Contributions@sto.sc.gov

In accordance with Executive Order 2022-19, STO is required to promptly make available for public review and inspection on our website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21. Below is the link to where the information will be available on our website.

<https://treasurer.sc.gov/about-us/transparency/earmark-transparency/>

If you have any questions, please do not hesitate to contact us.

Thank you,

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: [giSTT Message](#)
To: [Romaniello, Meg](#)
Subject: [External] Voice Message from BRIAN DIXON (864-378-1011) on 1/30/25 11:32 AM for 8037342658
Date: Thursday, January 30, 2025 11:34:24 AM
Attachments: [8643781011-013025-113248-8037342658-1179184-1.wav](#)



Voice Message from BRIAN DIXON (864-378-1011) on 1/30/25 11:32 AM (55 second msg)

MESSAGE:

"Hey, Meg, this is Brian Dixon, the mayor for the town of Troy. I got your email concerning the appropriation of the revitalization project, where we had requested the money for the town of Troy. I'm in the process of getting all that completed to you. I should have it to you by the close of business tomorrow. I apologize for the delay. I've been in Oklahoma for a while and I've also been in North Carolina hiping with the hurricane and the lean relief up there. So I do sincerely apologize for not getting it in sooner, but I have been kind of unable to get this completed. So just bear with me. If you've got any questions, give me a call back. My number is 864-378-1011. Thank you so much. Have a blessed day, hon. Bye-bye."

There are 0 new and 0 old messages in your mailbox.

From: [_STO - Appropriated Contributions](#)
To: townoftroy@outlook.com
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: FY25 Appropriated Contributions Enrollment Packet
Date: Friday, January 24, 2025 3:09:03 PM
Attachments: [STO Appropriated Funds Cover Letter - Town of Troy - Revitalization Projects.pdf](#)
[FY25 Earmarked Appropriations Disbursement Request form update.xlsx](#)
Importance: High

Hi Mr. Dixon,

I called and left you a voicemail, but I also wanted to send the paperwork again.
Without a completed Disbursement Request form, I am unable to issue payment for the \$156,000 that was awarded to the Town of Troy for revitalization projects.
Please let me know if you have any questions or if there is a different contact I should use.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

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803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

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To: townoftroy@outlook.com
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: FY25 Appropriated Contributions Enrollment Packet

Hello,

I wanted to reach out to see if you had any questions about the packet I sent over. If you do, please don't hesitate to reach out.

-Meg

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[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Wednesday, September 11, 2024 12:10 PM

To: townoftroy@outlook.com

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: FY25 Appropriated Contributions Enrollment Packet

Hello,

The State of South Carolina Fiscal Year 2024-2025 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. Your organization was selected as one of those outside organizations. I have attached 2 files as part of your enrollment packet. Please read the Appropriated Funds Cover Letter first. There you will find important information regarding FY 2024-2025 reporting requirements and guidance on how to complete the Earmarked Appropriations Disbursement Request form. In order for funds to be disbursed to your organization, you will not only need to submit the Earmarked Appropriations Disbursement Request form but also be registered with the Secretary of State's ("SOS") Office and as a vendor with the State of South Carolina. Details on how to register with the SOS and as a vendor will be included in the attached letter. The registration with the SOS is required per Proviso 118.20.D, but it does not apply to governmental entities or entities created by statute. All completed forms should be submitted to the STO - Appropriated Contributions email address listed below.

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In accordance with Executive Order 2022-19, STO is required to promptly make available for public review and inspection on our website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21. Below is the link to where the information will be available on our website.

<https://treasurer.sc.gov/about-us/transparency/earmark-transparency/>

If you have any questions, please do not hesitate to contact us.

Thank you,

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

September 10, 2024

Brian Dixon
Town of Troy
1518 Neel Street
Troy, South Carolina 29848

RE: State Appropriated Contributions, FY 24-25 Reporting Requirements

Dear Brian Dixon:

The State of South Carolina Fiscal Year 2024-2025 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. The amount below indicates the funds which have been allotted in our agency's budget for your organization.

<u>Organization receiving appropriated funds:</u>	<u>Amount</u>
Town of Troy - Revitalization Projects	\$156,000.00

Budget Proviso 117.21 outlines reporting requirements for recipients of appropriated contributions. In addition, please note that Section 11-9-110 of the South Carolina Code requires that you agree to be audited by the State Auditor. (A copy of these applicable laws is attached for your convenience.)

Please see enclosed Excel workbook for data we must collect to be able to disburse these funds. This initial report, along with other information as detailed within the instructions, must be submitted in electronic format to STO prior to funds being dispersed. After the funds have been dispersed, you must complete quarterly spending reports until funds are fully expended. The quarterly report template will be provided at a future date. Your submissions will be forwarded to the Chairman of the Senate Finance Committee, the Chairman of the House Ways and Means Committee, and the Executive Budget Office by the STO. Per Governor McMaster's Executive Order 2022-19, any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 will be made available for public review and inspection on the STO website.

Please note that to be paid by the State of South Carolina, you must be a registered vendor of the State. If you are not already a registered vendor, please see <https://procurement.sc.gov/doing-biz/registration> to complete this required task. Once registered, please ensure you include your State of SC vendor number on the enclosed Earmarked Appropriations Disbursement Request form when you return it to the STO.

In accordance with Proviso 118.20.D, funds shall not be disbursed until verification that receiver's organization is registered as a business, nonprofit, or charitable organization with the South Carolina Secretary of State's office (SOS). This requirement does not apply to governmental entities or entities created by statute. If your organization has not registered or obtained an exemption from the SC SOS's office, please follow the link below to complete registration or to request a registration exemption.

[Before You File Online | SC Secretary of State](#)

Should you have any questions or concerns, please do not hesitate to email the Division of Treasury Management at STO.Appropriated.Contributions@sto.sc.gov. We look forward to working with you.

Sincerely,

Meg Romaniello | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Office Building
Columbia, SC 29201

**SOUTH CAROLINA OFFICE OF THE STATE TREASURER
APPROPRIATED CONTRIBUTIONS REPORTING REQUIREMENTS**

INSTRUCTIONS

The South Carolina General Assembly tasked the South Carolina Office of State Treasurer (STO) with distributing appropriated contributions to your organization. State Budget Proviso 117.21 mandates that each organization receiving a contribution render to the state agency making the contribution specific information.

The information collection process will take place in multiple parts, Earmarked Appropriations Disbursement Request form and Quarterly Expenditure Reports. All responses submitted by your organization should be provided to the STO via STO.Appropriated.Contributions@sto.sc.gov. If your organization was appropriated contributions for more than one purpose, please complete **separate** forms and reports for **each project**.

The Earmarked Appropriations Disbursement Request form is due to STO prior to funds being dispersed.

The Quarterly Expenditure Reports are due to STO every quarter after receiving the funds. Should the initiative continue beyond June 30, 2025, the organization must continue to provide a quarterly report until completion.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

All responses should reflect the actual expenditures made by the organization as compared to the appropriated funds provided by STO.

Applicable Law on Reporting Responsibilities

(For additional information, see the document entitled, Law Related to Appropriated Contributions)

Proviso 117.21 requires the following:

- The funds appropriated in this act for contributions ***shall not be disbursed*** until a plan of how the state funds will be spent and how the expenditures will provide a public benefit are filed with the appropriate state agency.
- No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.
- After receiving the funds, organizations shall provide quarterly spending updates to the respective state agency.
- After all state funds have been expended, each organization shall provide an accounting of how the funds were spent, ***including an accounting of funds provided to subgrantees and affiliated non-profits.***
- State agencies receiving such data from organizations shall forward the information to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee.

SOUTH CAROLINA OFFICE OF THE STATE TREASURER REQUEST FOR CONTRIBUTION DISTRIBUTION

INSTRUCTIONS

Below are details about the various sections of the disbursement request form and some answers to frequently asked questions.

- Contribution Information
 - Amount
 - This amount should match the amount awarded in Proviso 118.20.B.99.
 - Purpose
 - This should be a very brief explanation (no more than one sentence) of the purpose the funds will be used for.
- Organization Information
 - Website
 - If you do not have a website, please leave blank.
 - Entity Type
 - Please select one of the options from the drop down rather than typing in this cell.
 - Vendor Number
 - If you do not know your vendor number, please use the following link to search for it:
<https://webprod.cio.sc.gov/SCVendorSearch/vendorSearch.do>
 - If you do not have a vendor number, please use the following link:
<https://procurement.sc.gov/doing-biz/registration>
 - For vendor registration questions and assistance contact the Division of Procurement Services at 803-737-0600.
- Organization Contact Information and Secondary Organization Contact Information
 - Two contacts are required.
 - An email address for both contacts is also required.
- Plan/Accounting of how these funds will be spent.
 - Description
 - Expenditure descriptions similar to those used in your organization's accounting records should be used.
 - Budget
 - It is normal for these to be estimates since many organizations are not certain the exact amounts needed for each line item at the start of their projects.
 - The total should match the amount listed in the contribution information.
 - Even if the total to complete the project is more than what has been awarded, please only list what the awarded funds will be used toward.
 - Explanation
 - When applicable, can be used to provide additional information to categorize expenditures by program or initiative.
- Please explain how these funds will be used to provide a public benefit.
 - Explanations typically do not go over the space provided, but if needed, please email STO.Appropriated.Contributions@sto.sc.gov.
- Organization Certifications
 - The signer for the organization can be whomever the organization chooses to sign. The proviso does not state who the organization's signer has to be.
- Certifications of State Agency Providing Contribution
 - Please leave blank. This section is to be completed by STO.
- Governing Board and Executive Tab
 - Only needs to be completed by Non-profit Organizations.
 - If additional lines are needed, please email STO.Appropriated.Contributions@sto.sc.gov.

Law Related to Appropriated Contributions

Proviso 117.21. GP: Organizations Receiving State Appropriations Report

Each state agency receiving funds that are a direct appropriation to a non-profit organization, prior to disbursing the funds, shall require from each recipient organization:

1. a plan of how the state funds will be spent and
2. how the expenditures will provide a public benefit.

The Executive Budget Office, Department of Administration shall provide each state agency with a standard form for collecting the information required.

After receiving the funds, non-profit organizations shall provide quarterly spending updates to the respective state agency.

After all state funds have been expended, each organization shall provide an accounting of how the funds were spent, including an accounting of funds provided to subgrantees and affiliated non-profits.

State agencies receiving funds pursuant to this provision shall report the information collected to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee by **June 30th**.

No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.

Executive Order No. 2022-19 Section 1. C.

I hereby order and direct, pursuant to article IV, section 17 of the South Carolina Constitution and sections 1-1-840 and 1-3-10 of the South Carolina Code of Laws, that any Executive Branch agency or department, as further defined herein, that receives earmarked appropriations, as further defined herein, in the annual Appropriations Act shall promptly make available for public review and inspection on the agency or department's website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21.

SECTION 11-9-110. Organization to which contribution is appropriated to submit statement to Executive Budget Office and the Revenue and Fiscal Affairs Office as to nature and function of organization and use of contribution.

Each organization to which a contribution is made in the contributions section of the general appropriation bill shall submit to the Executive Budget Office and the Revenue and Fiscal Affairs Office by the end of the applicable fiscal year a detailed statement explaining the nature and function of the organization as well as a detailed statement explaining the use that was made of the contribution. The statements must be available at the office of the Executive Budget Office and the Revenue and Fiscal Affairs Office for public inspection and given to a member of the General Assembly upon request.

A contribution must not be made to an organization until it agrees in writing to allow the State Auditor to audit or cause to be audited the contributed funds.



Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
	X220 - Aid to Subdivisions - Treasurer	

Organization Contact Information	
Contact Name	
Position/Title	
Telephone	
Email	
Secondary Organization Contact Information	
Name	
Position/Title	
Telephone	
Email	

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
Grand Total	\$0.00	

[illegible]

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Date _____

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2025.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2025.

Printed Name _____

This packet has been reviewed and is ready for approval and payment.

Reviewed by:

Communication Log

Date: 1/24/2025

Outgoing/Incoming Call: Outgoing (2 times)

Call Details:

Meg Romaniello researched online for a number for the Town of Troy office. The number listed with the Municipal Association of South Carolina as well as on their website/Facebook page was 864-746-6100. Meg called that number and received a message that the line was not connected.

Meg then called the phone number received on the Earmark Disclosure Information form from the Governor's Office. She left a voicemail for Mr. Dixon explaining that she had sent multiple emails and had received no response. She asked that he contact her back to confirm if he had received the emails or if there was a different email address that should be utilized.

From: [_STO - Appropriated Contributions](#)
To: townoftroy@outlook.com
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: FY25 Appropriated Contributions Enrollment Packet
Date: Friday, December 20, 2024 4:58:41 PM

Hello,

I wanted to reach out to see if you had any questions about the packet I sent over. If you do, please don't hesitate to reach out.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

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Sent: Wednesday, September 11, 2024 12:10 PM
To: townoftroy@outlook.com
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: FY25 Appropriated Contributions Enrollment Packet

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review and inspection on our website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21. Below is the link to where the information will be available on our website.

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If you have any questions, please do not hesitate to contact us.

Thank you,

-Meg

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Wade Hampton Bldg., Columbia, SC 29201

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From: [_STO - Appropriated Contributions](#)
To: townoftroy@outlook.com
Cc: [_STO - Appropriated Contributions](#)
Subject: Status check for FY25 Earmarked Appropriations Disbursement Request form
Date: Wednesday, October 23, 2024 11:37:39 AM

Hello,

Currently, we have not received your completed Earmarked Appropriations Disbursement Request form.

I wanted to reach out to confirm that you received the FY25 Appropriated Contributions Enrollment Packet email sent on 9/11/24 and to check if you had any questions regarding the process, form, etc. If you need the email resent, please let me know and I will be happy to resend it to you.

If you believe you are not the best contact for this, please let me know who I should contact for your organization.

Please do not hesitate to reach out to me if you have any questions or need any assistance.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

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From: [_STO - Appropriated Contributions](#)
To: townoftroy@outlook.com
Cc: [_STO - Appropriated Contributions](#)
Subject: FY25 Appropriated Contributions Enrollment Packet
Date: Wednesday, September 11, 2024 12:09:48 PM
Attachments: [STO Appropriated Funds Cover Letter - Town of Troy - Revitalization Projects.pdf](#)
[FY25 Earmarked Appropriations Disbursement Request form update.xlsx](#)

Hello,

The State of South Carolina Fiscal Year 2024-2025 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. Your organization was selected as one of those outside organizations. I have attached 2 files as part of your enrollment packet. Please read the Appropriated Funds Cover Letter first. There you will find important information regarding FY 2024-2025 reporting requirements and guidance on how to complete the Earmarked Appropriations Disbursement Request form. In order for funds to be disbursed to your organization, you will not only need to submit the Earmarked Appropriations Disbursement Request form but also be registered with the Secretary of State's ("SOS") Office and as a vendor with the State of South Carolina. Details on how to register with the SOS and as a vendor will be included in the attached letter. The registration with the SOS is required per Proviso 118.20.D, but it does not apply to governmental entities or entities created by statute. All completed forms should be submitted to the STO - Appropriated Contributions email address listed below.

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South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

September 10, 2024

Brian Dixon
Town of Troy
1518 Neel Street
Troy, South Carolina 29848

RE: State Appropriated Contributions, FY 24-25 Reporting Requirements

Dear Brian Dixon:

The State of South Carolina Fiscal Year 2024-2025 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. The amount below indicates the funds which have been allotted in our agency's budget for your organization.

<u>Organization receiving appropriated funds:</u>	<u>Amount</u>
Town of Troy - Revitalization Projects	\$156,000.00

Budget Proviso 117.21 outlines reporting requirements for recipients of appropriated contributions. In addition, please note that Section 11-9-110 of the South Carolina Code requires that you agree to be audited by the State Auditor. (A copy of these applicable laws is attached for your convenience.)

Please see enclosed Excel workbook for data we must collect to be able to disburse these funds. This initial report, along with other information as detailed within the instructions, must be submitted in electronic format to STO prior to funds being dispersed. After the funds have been dispersed, you must complete quarterly spending reports until funds are fully expended. The quarterly report template will be provided at a future date. Your submissions will be forwarded to the Chairman of the Senate Finance Committee, the Chairman of the House Ways and Means Committee, and the Executive Budget Office by the STO. Per Governor McMaster's Executive Order 2022-19, any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 will be made available for public review and inspection on the STO website.

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[Before You File Online | SC Secretary of State](#)

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Sincerely,

Meg Romaniello | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Office Building
Columbia, SC 29201

SOUTH CAROLINA OFFICE OF THE STATE TREASURER **APPROPRIATED CONTRIBUTIONS REPORTING REQUIREMENTS**

INSTRUCTIONS

The South Carolina General Assembly tasked the South Carolina Office of State Treasurer (STO) with distributing appropriated contributions to your organization. State Budget Proviso 117.21 mandates that each organization receiving a contribution render to the state agency making the contribution specific information.

The information collection process will take place in multiple parts, Earmarked Appropriations Disbursement Request form and Quarterly Expenditure Reports. All responses submitted by your organization should be provided to the STO via STO.Appropriated.Contributions@sto.sc.gov. If your organization was appropriated contributions for more than one purpose, please complete **separate** forms and reports for **each project**.

The Earmarked Appropriations Disbursement Request form is due to STO prior to funds being dispersed.

The Quarterly Expenditure Reports are due to STO every quarter after receiving the funds. Should the initiative continue beyond June 30, 2025, the organization must continue to provide a quarterly report until completion.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

All responses should reflect the actual expenditures made by the organization as compared to the appropriated funds provided by STO.

Applicable Law on Reporting Responsibilities

(For additional information, see the document entitled, Law Related to Appropriated Contributions)

Proviso 117.21 requires the following:

- The funds appropriated in this act for contributions ***shall not be disbursed*** until a plan of how the state funds will be spent and how the expenditures will provide a public benefit are filed with the appropriate state agency.
- No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.
- After receiving the funds, organizations shall provide quarterly spending updates to the respective state agency.
- After all state funds have been expended, each organization shall provide an accounting of how the funds were spent, ***including an accounting of funds provided to subgrantees and affiliated non-profits.***
- State agencies receiving such data from organizations shall forward the information to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee.

SOUTH CAROLINA OFFICE OF THE STATE TREASURER REQUEST FOR CONTRIBUTION DISTRIBUTION

INSTRUCTIONS

Below are details about the various sections of the disbursement request form and some answers to frequently asked questions.

- Contribution Information
 - Amount
 - This amount should match the amount awarded in Proviso 118.20.B.99.
 - Purpose
 - This should be a very brief explanation (no more than one sentence) of the purpose the funds will be used for.
- Organization Information
 - Website
 - If you do not have a website, please leave blank.
 - Entity Type
 - Please select one of the options from the drop down rather than typing in this cell.
 - Vendor Number
 - If you do not know your vendor number, please use the following link to search for it:
<https://webprod.cio.sc.gov/SCVendorSearch/vendorSearch.do>
 - If you do not have a vendor number, please use the following link:
<https://procurement.sc.gov/doing-biz/registration>
 - For vendor registration questions and assistance contact the Division of Procurement Services at 803-737-0600.
- Organization Contact Information and Secondary Organization Contact Information
 - Two contacts are required.
 - An email address for both contacts is also required.
- Plan/Accounting of how these funds will be spent.
 - Description
 - Expenditure descriptions similar to those used in your organization's accounting records should be used.
 - Budget
 - It is normal for these to be estimates since many organizations are not certain the exact amounts needed for each line item at the start of their projects.
 - The total should match the amount listed in the contribution information.
 - Even if the total to complete the project is more than what has been awarded, please only list what the awarded funds will be used toward.
 - Explanation
 - When applicable, can be used to provide additional information to categorize expenditures by program or initiative.
- Please explain how these funds will be used to provide a public benefit.
 - Explanations typically do not go over the space provided, but if needed, please email STO.Appropriated.Contributions@sto.sc.gov.
- Organization Certifications
 - The signer for the organization can be whomever the organization chooses to sign. The proviso does not state who the organization's signer has to be.
- Certifications of State Agency Providing Contribution
 - Please leave blank. This section is to be completed by STO.
- Governing Board and Executive Tab
 - Only needs to be completed by Non-profit Organizations.
 - If additional lines are needed, please email STO.Appropriated.Contributions@sto.sc.gov.

Law Related to Appropriated Contributions

Proviso 117.21. GP: Organizations Receiving State Appropriations Report

Each state agency receiving funds that are a direct appropriation to a non-profit organization, prior to disbursing the funds, shall require from each recipient organization:

1. a plan of how the state funds will be spent and
2. how the expenditures will provide a public benefit.

The Executive Budget Office, Department of Administration shall provide each state agency with a standard form for collecting the information required.

After receiving the funds, non-profit organizations shall provide quarterly spending updates to the respective state agency.

After all state funds have been expended, each organization shall provide an accounting of how the funds were spent, including an accounting of funds provided to subgrantees and affiliated non-profits.

State agencies receiving funds pursuant to this provision shall report the information collected to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee by **June 30th**.

No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.

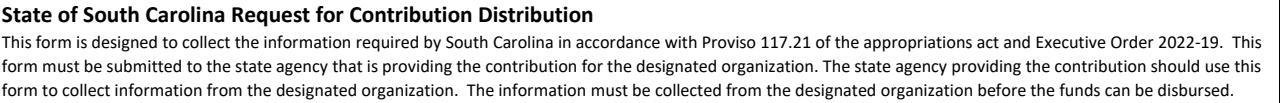
Executive Order No. 2022-19 Section 1. C.

I hereby order and direct, pursuant to article IV, section 17 of the South Carolina Constitution and sections 1-1-840 and 1-3-10 of the South Carolina Code of Laws, that any Executive Branch agency or department, as further defined herein, that receives earmarked appropriations, as further defined herein, in the annual Appropriations Act shall promptly make available for public review and inspection on the agency or department's website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21.

SECTION 11-9-110. Organization to which contribution is appropriated to submit statement to Executive Budget Office and the Revenue and Fiscal Affairs Office as to nature and function of organization and use of contribution.

Each organization to which a contribution is made in the contributions section of the general appropriation bill shall submit to the Executive Budget Office and the Revenue and Fiscal Affairs Office by the end of the applicable fiscal year a detailed statement explaining the nature and function of the organization as well as a detailed statement explaining the use that was made of the contribution. The statements must be available at the office of the Executive Budget Office and the Revenue and Fiscal Affairs Office for public inspection and given to a member of the General Assembly upon request.

A contribution must not be made to an organization until it agrees in writing to allow the State Auditor to audit or cause to be audited the contributed funds.



Organization Contact Information	
Contact Name	
Position/Title	
Telephone	
Email	
Secondary Organization Contact Information	
Name	
Position/Title	
Telephone	
Email	

Please explain how these funds will be used to provide a public benefit:	

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Date _____

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2025.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2025.

Printed Name _____

This packet has been reviewed and is ready for approval and payment.

Reviewed by: _____

Reviewed by: _____

Governing Board and Executive Officer - Nonprofit Organizations Only For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.
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Governing Board and Executive Officer - Nonprofit Organizations Only For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.
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Your Organization's Executive Officer	
Name	Title