To: <u>STO - Appropriated Contributions; Jen Madden</u>

Subject: [External] RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Date: Friday, July 12, 2024 11:21:16 AM
Attachments: Quarterly Report Jun24 Signed.pdf

Please find attached our quarterly report for the period ending June 30, 2024.

Thanks!

Randall

Randall Savely

Co-Executive Director & Chief Operating Officer
South Carolina Press Association • South Carolina Newspaper Network
803.750.9561 • rsavely@scpress.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Wednesday, July 10, 2024 12:10 PM

To: Randall Savely <rsavely@scpress.org>; Jen Madden <jmadden@scpress.org> **Cc:** _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov> **Subject:** Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (<u>STO.Appropriated.Contributions@sto.sc.gov</u>) by the 15th of the month following the end of each quarter.

Q4 (ending 6/30/24) update due date: 7/15/24

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19.

This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

		Contribution Information
Amount	State Agency Providing the Contribution	Purpose
\$250,000 X220 - Aid to Subdivisions - Treasurer		Educate and promote awareness of public notice, especially digital access to public notices in SC.

Organization Information			
Entity Name	South Carolina Press Association		
Address	106 Outlet Pointe Blvd.		
City/State/Zip	Columbia, SC 29210		
Website www.scpress.org			
Tax ID#	23-7164859		
Entity Type	Nonprofit Organization		

	Reporting Period			
Reporting Period	Quarter 4: April 1, 2024 - June 30, 2024			

	Organization Contact Information	
Name	Jen Madden	
Position/Title	Co-Executive Director	
Telephone	803-750-9561	
Email	jmadden@scpress.org	
	Secondary Organization Contact Information	
Name	ame Randall Savely	
Position/Title	Co-Executive Director	
elephone 803-750-9561		
Email	rsavely@scpress.org	

Accounting of how the funds have been spent:									
			Expenditures						
Description		Budget	FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Statewide Readership Survey/Research		\$9,800.00	\$9,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,800.00	\$0.00
Education		\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	\$0.00
Advertising/Promotion		\$235,200.00	\$3,600.00	\$4,710.00	\$0.00	\$3,709.96	\$223,180.04	\$235,200.00	\$0.00
							i I	\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
	Grand Total	\$250,000.00	\$13,400.00	\$4,710.00	\$0.00	\$3,709.96	\$228,180.04	\$250,000.00	\$0.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Printed Name

Title

Date

From: STO - Appropriated Contributions
To: Randall Savely: Jen Madden
Cc: STO - Appropriated Contributions

Subject: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Date: Wednesday, July 10, 2024 12:09:44 PM

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (<u>STO.Appropriated.Contributions@sto.sc.gov</u>) by the 15th of the month following the end of each quarter.

Q4 (ending 6/30/24) update due date: 7/15/24

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

To: STO - Appropriated Contributions; Jen Madden

Subject: [External] RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Date: Thursday, April 11, 2024 5:12:41 PM
Attachments: Quarterly Report Mar24 Signed.pdf

Hi Meg:

Updated report attached.

Thanks!

Randall

Randall Savely

Co-Executive Director & Chief Operating Officer
South Carolina Press Association • South Carolina Newspaper Network
803.750.9561 • rsavely@scpress.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Monday, April 8, 2024 4:25 PM

To: Randall Savely <rsavely@scpress.org>; Jen Madden <jmadden@scpress.org>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov> **Subject:** Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (<u>STO.Appropriated.Contributions@sto.sc.gov</u>) by the 15th of the month following the end of each quarter.

Q3 (ending 3/31/24) update due date: 4/15/24

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information					
Amount	State Agency Providing the Contribution	Purpose			
\$250,000	X220 - Aid to Subdivisions - Treasurer	Educate and promote awareness of public notice, especially digital access to public notices in SC.			

Organization Information			
Entity Name	South Carolina Press Association		
Address	106 Outlet Pointe Blvd.		
City/State/Zip	Columbia, SC 29210		
Website www.scpress.org			
Tax ID#	23-7164859		
Entity Type	Nonprofit Organization		

Reporting Period				
Reporting Period	Quarter 3: January 1, 2024 - March 31, 2024			

	Organization Contact Information			
Name	Jen Madden			
Position/Title	Co-Executive Director			
Telephone 803-750-9561				
Email	jmadden@scpress.org			
	Secondary Organization Contact Information			
Name Randall Savely				
Position/Title	Co-Executive Director			
Telephone 803-750-9561				
Email	nail rsavely@scpress.org			

	Accounting of how the funds have been spent:							
		Expenditures						
Description	Budget	FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Statewide Readership Survey/Research	\$9,800.00	\$9,800.00	\$0.00	\$0.00	\$0.00		\$9,800.00	\$0.00
Education	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$5,000.00
Advertising/Promotion	\$235,200.00	\$3,600.00	\$4,710.00	\$0.00	\$3,709.96		\$12,019.96	\$223,180.04
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
				1			\$0.00	\$0.00
						0	\$0.00	\$0.00
Grand To	tal \$250,000.00	\$13,400.00	\$4,710.00	\$0.00	\$3,709.96	\$0.00	\$21,819.96	\$228,180.04

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

From: STO - Appropriated Contributions
To: Randall Savely: Jen Madden
Cc: STO - Appropriated Contributions

Subject: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Date: Monday, April 8, 2024 4:25:40 PM

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (<u>STO.Appropriated.Contributions@sto.sc.gov</u>) by the 15th of the month following the end of each quarter.

Q3 (ending 3/31/24) update due date: 4/15/24

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

To: STO - Appropriated Contributions

Cc: <u>Jen Madden</u>

Subject: RE: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Date: Tuesday, January 16, 2024 11:33:09 AM

Attachments: image004.png

Quarterly Report Dec23 Signed.pdf

Oops – sorry about that.

Updated form with the correct quarter is attached.

Thanks!

Randall

Randall Savely

Co-Executive Director & Chief Operating Officer
South Carolina Press Association • South Carolina Newspaper Network
803.750.9561 • rsavely@scpress.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Tuesday, January 16, 2024 11:27 AM **To:** Randall Savely <rsavely@scpress.org>

Cc: Jen Madden < jmadden@scpress.org>; _STO - Appropriated Contributions

<STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Thank you for your submission. I did a quick review and noticed one area that needs to be updated. If you have any questions, please let me know.



-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Randall Savely <<u>rsavely@scpress.org</u>>
Sent: Friday, January 12, 2024 4:05 PM

To: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Cc: Jen Madden < imadden@scpress.org>

Subject: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Please find attached our updated Allocation report as of Dec. 31, 2023.

Thanks!

Randall

Randall Savely

Co-Executive Director & Chief Operating Officer
South Carolina Press Association • South Carolina Newspaper Network
803.750.9561 • rsavelv@scpress.org

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Friday, January 5, 2024 2:01 PM

To: Randall Savely <<u>rsavely@scpress.org</u>>; Jen Madden <<u>jmadden@scpress.org</u>>

Cc: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (<u>STO.Appropriated.Contributions@sto.sc.gov</u>) by the 15th of the month following the end of each quarter.

Q2 (ending 12/31/23) update due date: 1/15/24

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

		Contribution Information	
Amount	State Agency Providing the Contribution	Purpose	
\$250,000	X220 - Aid to Subdivisions - Treasurer	Educate and promote awareness of public notice, especially digital access to public notices in SC.	

Organization Information				
Entity Name	South Carolina Press Association			
Address	106 Outlet Pointe Blvd.			
City/State/Zip	Columbia, SC 29210			
Website	www.scpress.org			
Tax ID#	23-7164859			
Entity Type	Nonprofit Organization			

Reporting Period				
Reporting Period	Quarter 2: October 1, 2023 - December 30, 2023			

	Organization Conta	act Information
Name	Jen Madden	
Position/Title	Co-Executive Director	
Telephone	803-750-9561	
Email	jmadden@scpress.org	
	Secondary Organization	Contact Information
Name	Randall Savely	
Position/Title	Co-Executive Director	
Telephone	803-750-9561	-4
Email	rsavely@scpress.org	

Accounting of how the funds have been spent:								
	Expenditures							
Description	Budget	FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Statewide Readership Survey/Research	\$9,800.00	\$9,800.00	\$0.00	\$0.00	10.1		\$9,800.00	\$0.00
Education	\$5,000.00	\$0.00	\$0.00	\$0.00			\$0.00	\$5,000.00
Advertising/Promotion	\$235,200.00	\$3,600.00	\$4,710.00	\$0.00			\$8,310.00	\$226,890.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
					- 111		\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
Grand Total	\$250,000.00	\$13,400.00	\$4,710.00	\$0.00	\$0.00	\$0.00	\$18,110.00	\$231,890.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Printed Name

Title

Date

To: Randall Savely

Cc: <u>Jen Madden</u>; <u>STO - Appropriated Contributions</u>

Subject: RE: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Date: Tuesday, January 16, 2024 11:27:11 AM

Attachments: image004.png

Thank you for your submission. I did a quick review and noticed one area that needs to be updated. If you have any questions, please let me know.



-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Randall Savely <rsavely@scpress.org> Sent: Friday, January 12, 2024 4:05 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Cc: Jen Madden < jmadden@scpress.org>

Subject: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Please find attached our updated Allocation report as of Dec. 31, 2023.

Thanks! Randall

Randall Savely

Co-Executive Director & Chief Operating Officer
South Carolina Press Association • South Carolina Newspaper Network
803.750.9561 • rsavelv@scpress.org

From: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Friday, January 5, 2024 2:01 PM

To: Randall Savely <<u>rsavely@scpress.org</u>>; Jen Madden <<u>imadden@scpress.org</u>>

Cc: _STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (<u>STO.Appropriated.Contributions@sto.sc.gov</u>) by the 15th of the month following the end of each quarter.

Q2 (ending 12/31/23) update due date: 1/15/24

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

To: STO - Appropriated Contributions

Cc: <u>Jen Madden</u>

Subject: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Date: Friday, January 12, 2024 4:05:25 PM
Attachments: Quarterly Report Dec23 Signed.pdf

Please find attached our updated Allocation report as of Dec. 31, 2023.

Thanks!

Randall

Randall Savely

Co-Executive Director & Chief Operating Officer
South Carolina Press Association • South Carolina Newspaper Network
803.750.9561 • rsavely@scpress.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Friday, January 5, 2024 2:01 PM

To: Randall Savely <rsavely@scpress.org>; Jen Madden <jmadden@scpress.org> **Cc:** _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (<u>STO.Appropriated.Contributions@sto.sc.gov</u>) by the 15th of the month following the end of each quarter.

Q2 (ending 12/31/23) update due date: 1/15/24

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information				
Amount	State Agency Providing the Contribution	Purpose		
\$250,000	X220 - Aid to Subdivisions - Treasurer	Educate and promote awareness of public notice, especially digital access to public notices in SC.		

Organization Information				
Entity Name	South Carolina Press Association			
Address	106 Outlet Pointe Blvd.			
City/State/Zip	Columbia, SC 29210			
Website	www.scpress.org			
Tax ID#	23-7164859			
Entity Type	Nonprofit Organization			

Reporting Period				
Reporting Period	Quarter 1: July 1, 2023 - September 30, 2023			

	Organization Contact Information
Name	Jen Madden
Position/Title	Co-Executive Director
Telephone	803-750-9561
Email	jmadden@scpress.org
	Secondary Organization Contact Information
Name	Randall Savely
Position/Title	Co-Executive Director
Telephone	803-750-9561
Email	rsavely@scpress.org

Accounting of how the funds have been spent:								
	Expenditures							
Description	Budget	FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Statewide Readership Survey/Research	\$9,800.00	\$9,800.00	\$0.00	\$0.00			\$9,800.00	\$0.00
Education	\$5,000.00	\$0.00	\$0.00	\$0.00			\$0.00	\$5,000.00
Advertising/Promotion	\$235,200.00	\$3,600.00	\$4,710.00	\$0.00			\$8,310.00	\$226,890.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
Grand Total	\$250,000.00	\$13,400.00	\$4,710.00	\$0.00	\$0.00	\$0.00	\$18,110.00	\$231,890.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year)

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Printed Name

Title 1/8/24

Date

From: STO - Appropriated Contributions
To: Randall Savely: Jen Madden
Cc: STO - Appropriated Contributions

Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Date: Friday, January 5, 2024 2:00:46 PM

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (<u>STO.Appropriated.Contributions@sto.sc.gov</u>) by the 15th of the month following the end of each quarter.

Q2 (ending 12/31/23) update due date: 1/15/24

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

To: STO - Appropriated Contributions

Cc: <u>Jen Madden</u>

Subject: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Date: Friday, October 13, 2023 4:41:31 PM
Attachments: Quarterly Report Sep23 Signed.pdf

Please find attached a copy of our signed report for the quarter ended Sept. 30, 2023.

Thanks!

Randall

Randall Savely

Co-Executive Director & Chief Operating Officer
South Carolina Press Association • South Carolina Newspaper Network
803.750.9561 • rsavely@scpress.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Thursday, September 14, 2023 2:45 PM

To: Jen Madden <jmadden@scpress.org>; Randall Savely <rsavely@scpress.org>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Hello,

As of 6/30/23, your organization had funds left unspent from the FY23 Appropriated Earmarks. Attached is the updated form you will use to update your information each quarter. Please note that a section for a secondary organization contact has been added. This section is <u>required</u>.

Please update and submit the form to us (<u>STO.Appropriated.Contributions@sto.sc.gov</u>) by the 15th of the month following the end of each quarter.

Quarterly Update Schedule						
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30		
Due Date	10/15	1/15	4/15	7/15		

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

	Contribution Information				
Amount	State Agency Providing the Contribution	Purpose			
\$250,000	X220 - Aid to Subdivisions - Treasurer	Educate and promote awareness of public notice, especially digital access to public notices in SC.			

Organization Information					
Entity Name	South Carolina Press Association				
Address	106 Outlet Pointe Blvd.				
City/State/Zip	Columbia, SC 29210				
Website	www.scpress.org				
Tax ID#	23-7164859				
Entity Type	Nonprofit Organization				

	Reporting Period	
Reporting Period	Quarter 1: July 1, 2023 - September 30, 2023	

	Organization Contact Information
Name	Jen Madden
Position/Title	Co-Executive Director
Telephone	803-750-9561
Email	jmadden@scpress.org
	Secondary Organization Contact Information
Name	Randall Savely
Position/Title	Co-Executive Director
Telephone	803-750-9561
Email	rsavely@scpress.org

	Accounting of how the funds have been spent:							7
	Budget	Expenditures						
Description		FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Statewide Readership Survey/Research	\$9,800.00	\$9,800.00					\$9,800.00	\$0.00
Education	\$5,000.00	\$0.00					\$0.00	\$5,000.00
Advertising/Promotion	\$235,200.00	\$3,600.00	\$4,710.00				\$8,310.00	\$226,890.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
Grand Total	\$250,000.00	\$13,400.00	\$4,710.00	\$0.00	\$0.00	\$0.00	\$18,110.00	\$231,890.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Pan

Printed Name

Title

Date

To: jmadden@scpress.org; rsavely@scpress.org

Cc: <u>STO - Appropriated Contributions</u>

Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Date: Thursday, September 14, 2023 2:45:06 PM

Attachments: Quarterly Expenditure Report FY24 Template - Digital Access.xlsx

Hello,

As of 6/30/23, your organization had funds left unspent from the FY23 Appropriated Earmarks. Attached is the updated form you will use to update your information each quarter. Please note that a section for a secondary organization contact has been added. This section is <u>required</u>.

Please update and submit the form to us (<u>STO.Appropriated.Contributions@sto.sc.gov</u>) by the 15th of the month following the end of each quarter.

Quarterly Update Schedule								
Time Frame 7/1 - 9/30 10/1 - 12/31 1/1 - 3/31 4/1 - 6/30								
Due Date	Due Date 10/15 1/15 4/15 7/15							

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

	Contribution Information			
Amount State Agency Providing the Contribution Purpose				
\$250,000	X220 - Aid to Subdivisions - Treasurer	Educate and promote awareness of public notice, especially digital access to public notices in SC.		

	Organization Information			
Entity Name	South Carolina Press Association			
Address	106 Outlet Pointe Blvd.			
City/State/Zip	Columbia, SC 29210			
Website	www.scpress.org			
Tax ID#	23-7164859			
Entity Type	Nonprofit Organization			

	Reporting Period
Reporting Period	

	Organization Contact Information				
Name	Jen Madden and Randall Savely				
Position/Title	Co-Executive Director				
Telephone	803-750-9561				
Email	jmadden@scpress.org; rsavely@scpress.org				
	Secondary Organization Contact Information				
Name					
Position/Title					
Telephone					
Email	mail				

Accounting of how the funds have been spent:								
				Expen	ditures			
Description	Budget	FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Statewide Readership Survey/Research	\$9,800.00	\$9,800.00					\$9,800.00	\$0.00
Education	\$5,000.00	\$0.00					\$0.00	\$5,000.00
Advertising/Promotion	\$235,200.00	\$3,600.00					\$3,600.00	\$231,600.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
Grand Total	\$250,000.00	\$13,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,400.00	\$236,600.00

Ex	xplanation of any unspent funds (to be provided o	nly if unspent funds remain at the end of the	fiscal year) :
	Europe dia	Contilionation	
	Expenditu	re Certification	
The Organization certifies that the funds have	been expended in accordance with the Plan provided to	the Agency Providing the Distribution and for a pu	blic purpose.
Signature	Title		
Printed Name	Date		

To: <u>STO - Appropriated Contributions</u>

Cc: <u>Jen Madden</u>

Subject: [External] Quarterly update

Date: Thursday, July 13, 2023 10:46:30 AM Attachments: Quarterly Report Jun23 Signed.pdf

Attached please find the quarterly expenditure report for the quarter ended June 30, 2023.

Thanks!

Randall Savely

Co-Executive Director & Chief Operating Officer
South Carolina Press Association • South Carolina Newspaper Network
803.750.9561 • rsavely@scpress.org



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

	Contribution Information				
Amount	State Agency Providing the Contribution	Purpose	1		
\$250,000.00	X220 - Aid to Subdivisions - Treasurer	Educate and promote awareness of public notice, especially digital access to public notices in SC.	1		

Organization Information			
Entity Name	South Carolina Press Association		
Address	106 Outlet Pointe Blvd.		
City/State/Zip	Columbia, SC 29210		
Website	www.scpress.org		
Tax ID#	23-7164859		
Entity Type	Nonprofit Organization		

Organization Contact Information		
Name	Jen Madden and Randall Savely	
Position/Title	Co-Executive Director	
Telephone	803-750-9561	
Email	jmadden@scpress.org; rsavely@scpress.org	

	Reporting Period	-
Reporting Period	Quarter 4: April 1, 2023 - June 30, 2023	

Accounti	ng of how the f	unds have bee	n spent:	and the same		Marie .	
				Expenditures		Contract Con	
Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Statewide Readership Survey/Research	\$9,800.00	\$0.00	\$0.00	\$9,800.00	\$0.00	\$9,800.00	\$0.00
Education	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Advertising/Promotion	\$235,200.00	\$0.00	\$0.00	\$3,600.00	\$0.00	\$3,600.00	\$231,600.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$250,000.00	\$0.00	\$0.00	\$13,400.00	\$0.00	\$13,400.00	\$236,600.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

The statewide research survey is an integral component of the overall advertising campaign and it was important to complete that step prior to running the ad campaign. That research was paid for last quarter and completed during this quarter. The ad campaign can now be finalized and will be invoiced shortly and paid in the next few months.

Expenditure Certification

Co-Executive Director

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature Randall Savely Printed Name

Title 7/10/2023

Date

To: <u>jmadden@scpress.org</u>; <u>rsavely@scpress.org</u>

Cc: <u>STO - Appropriated Contributions</u>

Subject: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Date: Monday, July 3, 2023 11:50:25 AM

Good morning,

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to <u>STO.Appropriated.Contributions@sto.sc.gov</u> by the 15th of the month following the end of each quarter.

Q4 (ending 6/30/23) update due date: 7/15/23

Important things to note:

- The quarterly report template was provided with the Payment Confirmation email your organization received.
- All areas on the report need to be completed in full. <u>Incomplete forms will be sent back for revision</u>.
 - State Agency should be "X220 Aid to Subdivisions Treasurer".
 - The" Explanation of any unspent funds" only needs to be completed for the Q4 report.
- Budget descriptions should be similar or match what was listed on the approved disbursement request form.
- Budget total should match what was award to your organization.
- If no expenditures occurred for certain lines or quarters, please put zeros in those cells.
- If you have multiple awards, a separate quarterly report is required for each project/appropriation.

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

To: STO - Appropriated Contributions

Cc: <u>Jen Madden</u>

Subject: RE: [External] Quarterly update

Date: Monday, April 10, 2023 4:39:58 PM

Thanks Meg. I've updated my template.

Randall Savely

Co-Executive Director & Chief Operating Officer
South Carolina Press Association • South Carolina Newspaper Network
803.750.9561 • rsavely@scpress.org

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Monday, April 10, 2023 4:37 PM **To:** Randall Savely <rsavely@scpress.org>

Cc: Jen Madden < jmadden@scpress.org>; _STO - Appropriated Contributions

<STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] Quarterly update

Thank you for your submission. I did want to let you know that the state agency should be "X220 - Aid to Subdivisions – Treasurer". I will mark it on this report, but I wanted to let you know so you can update your template for future reports.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 Meg.Romaniello@sto.sc.gov

From: Randall Savely <<u>rsavely@scpress.org</u>>
Sent: Monday, April 10, 2023 9:51 AM

To: _STO - Appropriated Contributions < <u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Cc: Jen Madden < <u>imadden@scpress.org</u>> **Subject:** [External] Quarterly update

Please find attached our Q3 expenditure report.

Thanks!

Randall Savely

Co-Executive Director & Chief Operating Officer
South Carolina Press Association • South Carolina Newspaper Network

To: Randall Savely

Cc: <u>Jen Madden</u>; <u>STO - Appropriated Contributions</u>

Subject: RE: [External] Quarterly update

Date: Monday, April 10, 2023 4:37:15 PM

Thank you for your submission. I did want to let you know that the state agency should be "X220 - Aid to Subdivisions – Treasurer". I will mark it on this report, but I wanted to let you know so you can update your template for future reports.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658|Meg.Romaniello@sto.sc.gov

From: Randall Savely <rsavely@scpress.org>

Sent: Monday, April 10, 2023 9:51 AM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Cc: Jen Madden <jmadden@scpress.org> **Subject:** [External] Quarterly update

Please find attached our Q3 expenditure report.

Thanks!

Randall Savely

Co-Executive Director & Chief Operating Officer
South Carolina Press Association • South Carolina Newspaper Network
803.750.9561 • rsavelv@scpress.org

To: <u>STO - Appropriated Contributions</u>

Cc: <u>Jen Madden</u>

Subject: [External] Quarterly update

Date: Monday, April 10, 2023 9:51:48 AM

Attachments: Quarterly Report Mar23 Signed.pdf

Please find attached our Q3 expenditure report.

Thanks!

Randall Savely

Co-Executive Director & Chief Operating Officer
South Carolina Press Association • South Carolina Newspaper Network
803.750.9561 • rsavely@scpress.org



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

		Contribution Information
Amount	State Agency Providing the Contribution	Purpose
\$250,000.00	E160 - State Treasurer- X220 - Aid to Subdivisions	Educate and promote awareness of public notice, especially digital access to public notices in SC.

- Treasurer

	Organization Information	
Entity Name	South Carolina Press Association	
Address	106 Outlet Pointe Blvd.	
City/State/Zip	Columbia, SC 29210	
Website	www.scpress.org	
Tax ID#	23-7164859	
Entity Type	Nonprofit Organization	

Organization Contact Information		
Name	Jen Madden and Randall Savely	
Position/Title	Co-Executive Director	
Telephone	803-750-9561	
Email	jmadden@scpress.org; rsavely@scpress.org	

The second	Reporting Period
Reporting Period	Quarter 3: January 1, 2023 - March 31, 2023

Accounti	ing of how the f	unds have bee	n spent:				
				Expenditures			
Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Statewide Readership Survey/Research	\$9,800.00	\$0.00	\$0.00	\$9,800.00		\$9,800.00	\$0.00
Education	\$5,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$5,000.00
Advertising/Promotion	\$235,200.00	\$0.00	\$0.00	\$3,600.00		\$3,600.00	\$231,600.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$250,000.00	\$0.00	\$0.00	\$13,400.00	\$0.00	\$13,400.00	\$236,600.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature Randall Savely Printed Name

Co-Executive Director
Title

4/10/2023

Date

To: <u>jmadden@scpress.org</u>; <u>rsavely@scpress.org</u>

Cc: <u>STO - Appropriated Contributions</u>

Subject: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Date: Monday, April 3, 2023 1:11:15 PM

Good afternoon,

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to <u>STO.Appropriated.Contributions@sto.sc.gov</u> by the 15th of the month following the end of each quarter.

Q3 (ending 3/31/23) update due date: 4/15/23

Important things to note:

- The quarterly report template was provided with the Payment Confirmation email your organization received.
- All areas on the report need to be completed in full. <u>Incomplete forms will be sent back for revision</u>.
 - State Agency should be "X220 Aid to Subdivisions Treasurer".
 - The" Explanation of any unspent funds" only needs to be completed for the Q4 report.
- Budget descriptions should be similar or match what was listed on the approved disbursement request form.
- Budget total should match what was award to your organization.
- If no expenditures occurred for certain lines or quarters, please put zeros in those cells.
- If you have multiple awards, a separate quarterly report is required for each project/appropriation.

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

To: <u>STO - Appropriated Contributions</u>

Cc: <u>Jen Madden</u>

Subject: [External] Quarterly update

 Date:
 Friday, January 13, 2023 1:29:00 PM

 Attachments:
 DOC011323-01132023103418.pdf

Please find attached our Q2 expenditure report.

Thanks!

Randall Savely

Co-Executive Director & Chief Operating Officer
South Carolina Press Association • South Carolina Newspaper Network
803.750.9561 • rsavely@scpress.org



Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023. This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive

\$250,000.00 E	Amount	
\$250,000.00 E160 - State Treasurer	State Agency Providing the Contribution	
Educate and promote awareness of public notice, especially digital access to public notices in SC.	Purpose	Contribution Information

	Organization Information
Entity Name	South Carolina Press Association
Address	106 Outlet Pointe Blvd.
City/State/Zip	Columbia, SC 29210
Website	www.scpress.org
Tax ID#	23-7164859
Entity Type	Nonprofit Organization

Reporting Period

Quarter 2: October 1, 2022 - December 30, 2022

Reporting Period

	Organization Contact Information
Name	Jen Madden and Randall Savely
Position/Title	Co-Executive Director
Telephone	803-750-9561
Email	jmadden@scpress.org; rsavely@scpress.org

					Expenditures			
Description		Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Statewide Readership Survey/Research		\$9,800.00	\$0.00	\$0.00			\$0.00	\$9,800.00
Education		\$5,000.00	\$0.00	\$0.00			\$0.00	\$5,000.00
Advertising/Promotion		\$235,200.00	\$0.00	\$0.00			\$0.00	\$235,200.00
Ç							\$0.00	\$0.00
			li di				\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
	Grand Total \$250,000.00	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 \$250,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

Check was received on Dec. 16, 2022 so no funds have been spent yet. Project will begin during Q3 (Jan - March 2023).

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Co-Executive Director
Title
1/13/2023
Date

Signature

Randall Savely Printed Name

To: <u>jmadden@scpress.org</u>; <u>rsavely@scpress.org</u>

Cc: <u>STO - Appropriated Contributions</u>

Subject: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Date: Friday, January 6, 2023 10:00:48 AM

Good morning,

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to <u>STO.Appropriated.Contributions@sto.sc.gov</u> by the 15th of the month following the end of each quarter.

Q2 (ending 12/31/22) update due date: 1/15/23

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

To: <u>jmadden@scpress.org</u>; <u>rsavely@scpress.org</u>

Cc: <u>STO - Appropriated Contributions</u>

Subject: FY23 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report Information

Date: Friday, December 16, 2022 12:00:51 PM
Attachments: Appropriated Grants Letter - Digital Access.pdf

Quarterly Expenditure Report.xlsx

Hello,

Please see attached for your payment confirmation letter.

I have also included your quarterly expenditure report spreadsheet that you will use. Below is the schedule of when quarterly reports are due. Your first quarterly report will be due **January 15, 2023**.

Quarterly Update Schedule								
Time Frame 7/1 - 9/30 10/1 - 12/31 1/1 - 3/31 4/1 - 6/								
Due Date	10/15	1/15	4/15	7/15				

^{*} Quarterly Update requirement continues until all funds have been spent.

I understand that since funds are just being received your organization may not have any expenditures to report for the first two quarters. If that is the case, you will put zeros in the expenditure section with the quarters that had no expenses.

If you have any questions or issues with the spreadsheet, please do not hesitate to reach out.

Thank you,

Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II



December 16, 2022

Jen Madden and Randall Savely South Carolina Press Association 106 Outlet Pointe Boulevard Columbia, South Carolina 29210

Dear Jen Madden and Randall Savely:

Thank you for submitting the required documentation outlined in Budget Proviso 117.21 to receive funds from the Appropriations Act. A payment has been processed for \$250,000 representing your organization's appropriated contribution. You should receive a check (145619866) in the mail separately from this notification. In accordance with Budget Proviso 117.21, you will now need to submit quarterly updates on funds spent. A schedule has been provided below for your reference. Your first quarterly report will be due January 15, 2023.

Quarterly Update Schedule							
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30			
Due Date	10/15	1/15	4/15	7/15			

^{*} Quarterly Update requirement continues until all funds have been spent.

The template for the quarterly reports is attached. If your organization has multiple appropriated contributions, each contribution will need a quarterly report. All completed reports should be submitted via email to STO.Appropriated.Contributions@sto.sc.gov.

Should you have any questions, please email me at the address above or call me at (803)734-2658.

Sincerely,

Meg Romaniello

Accounting/Fiscal Manager II



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

		Contribution Information
Amount	State Agency Providing the Contribution	Purpose

Organization Information				
Entity Name				
Address				
City/State/Zip				
Website				
Tax ID#				
Entity Type				

Organization Contact Information				
Name				
Position/Title				
Telephone				
Email				

Reporting Period				
Reporting Period				

Accounting of how the funds have been spent:							
			Expenditures				
Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Expenditure Certification The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose. Signature Printed Name Date



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

		Contribution Information
Amount	State Agency Providing the Contribution	Purpose

Organization Information				
Entity Name				
Address				
City/State/Zip				
Website				
Tax ID#				
Entity Type				

Organization Contact Information				
Name				
Position/Title				
Telephone				
Email				

Reporting Period				
Reporting Period				

Accounting of how the funds have been spent:							
			Expenditures				
Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Expenditure Certification The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose. Signature Printed Name Date

From: <u>Jen Madden</u>

To: STO - Appropriated Contributions; Randall Savely

Subject: [External] RE: Disbursement Requirement: Registration with Secretary of State"s Office

Date: Thursday, December 8, 2022 5:13:18 PM

Attachments: CTTASC 66399.pdf

Hi Meg,

Attached is our confirmation letter from the SC SOS' office.

Thanks,

Jen

JEN MADDEN

Co-Executive Director & Chief Program Officer

S.C. Press Association | S.C. Press Association Foundation | S.C. Newspaper Network jmadden@scpress.org | 803.750.9561 | scpress.org | scpress.org | scpress.org

Support South Carolina journalism – <u>subscribe or advertise today!</u>

From: STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Thursday, November 10, 2022 12:36 PM

To: Jen Madden jmadden@scpress.org>; Randall Savely <rsavely@scpress.org>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: Disbursement Requirement: Registration with Secretary of State's Office

Hello,

In order to process disbursements, it is a requirement for receiving organizations to register with the South Carolina Secretary of State's ("SOS") Office. Therefore, if the:

Receiving organization has not registered with the SC SOS's office:

The receiving organization should follow the link below to complete registration.

Before You File Online | SC Secretary of State

Upon registration, the receiver will receive a confirmation letter from the SC SOS's office via email. Please provide a copy of the confirmation letter or a copy of the webpage showing the receiver's status when submitting documents for processing to our office.

Receiving organization has a registration on file with the SC SOC's Office:

Please use the charity search tool below to confirm registration.

https://search.scsos.com/charities

An organization that is currently registered will have a status that says "registered." Please provide a copy of the webpage showing your status to the SC Treasurer's Office so we can include it with the disbursement request.

Thank you, Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov



State of South Carolina Office of the Secretary of State The Honorable Mark Hammond

Dec 2, 2022

South Carolina Press Association Jen Madden 106 OUTLET POINTE BLVD COLUMBIA, SC 29210-5669

RE: Registration Confirmation

Charity Public ID: P6960

Dear Jen Madden:

This letter confirms that the Secretary of State's Office has received and accepted your Registration, therefore, your charitable organization is in compliance with the registration requirement of the "South Carolina Solicitation of Charitable Funds Act." The registration of your charitable organization will expire on Feb 15, 2024.

If any of the information on your Registration form changes throughout the course of the year, please contact our office to make updates. It is important that this information remain updated so that our office can keep you informed of any changes that may affect your charitable organization.

If you have not yet filed your annual financial report or an extension for the annual financial report, the annual financial report is still due $4\frac{1}{2}$ months after the close of your fiscal year.

- Annual financial reports must either be submitted on the Internal Revenue Service Form 990 or 990-EZ or the Secretary of State's Annual Financial Report Form.
- If you wish to extend the filing of that form with us, please submit a written request by email or fax to our office using the contact information below. Failure to submit the annual financial report may result in an administrative fine of up to \$2,000.00.

If you have any questions or concerns, please visit our website at www.sos.sc.gov or contact our office using the contact information below.

Sincerely,

Kimberly S. Wickersham Director, Division of Public Charities

K. Wickel

From: STO - Appropriated Contributions

To: <u>jmadden@scpress.org</u>; <u>rsavely@scpress.org</u>

Cc: <u>STO - Appropriated Contributions</u>

Subject: Disbursement Requirement: Registration with Secretary of State's Office

Date: Thursday, November 10, 2022 12:35:47 PM

Hello,

In order to process disbursements, it is a requirement for receiving organizations to register with the South Carolina Secretary of State's ("SOS") Office. Therefore, if the:

Receiving organization has not registered with the SC SOS's office:

The receiving organization should follow the link below to complete registration.

Before You File Online | SC Secretary of State

Upon registration, the receiver will receive a confirmation letter from the SC SOS's office via email. Please provide a copy of the confirmation letter or a copy of the webpage showing the receiver's status when submitting documents for processing to our office.

Receiving organization has a registration on file with the SC SOC's Office:

Please use the charity search tool below to confirm registration.

https://search.scsos.com/charities

An organization that is currently registered will have a status that says "registered." Please provide a copy of the webpage showing your status to the SC Treasurer's Office so we can include it with the disbursement request.

Thank you, Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov



State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$250,000.00 South Carolina Treasurer's Office		Educate and promote awareness of public notice, especially digital access to public notices in South Carolina.

Organization Information		
Entity Name	South Carolina Press Association	
Address	106 Outlet Pointe Blvd.	
City/State/Zip	Columbia, SC 29210	
Website https://scpress.org		
Tax ID #		
Entity Type	Nonprofit Organization	
Vendor #		

Organization Contact Information		
Contact Name	Jen Madden and Randall Savely	
Position/Title	Co-Executive Directors	
Telephone	803.750.9561	
Email	jmadden@scpress.org; rsavely@scpress.org	

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
Statewide Readership Survey/Research	\$9,800.00	To better understand SC residents' knowledge of public notice and determine ways to enhance
		knowledge; results will be used to help create strategy for campaign.
Education	\$5,000.00	In-person and virtual meetings to educate residents about the importance of public notices
		and how to access them. Anticipate partnering with local libraries and community groups.
Advertising/Promotion	\$235,200.00	Coordinate and place a robust ad campaign, utilizing primarily digital advertising options
		but also potentially using other mediums such as outdoor and video. (A statewide newspaper
		advertising campaign will also be part of the strategy, but all newspaper ads will be donated to
		the campaign at no charge.)
Grand Total	\$250,000.00	

Please explain how these funds will be used to provide a public benefit:

Public notices help South Carolina's citizens and businesses know more about the actions of local, county and state government and the courts. The South Carolina Press Association will spend 100% of this allocation on a public service campaign to raise awareness and educate the public about the availability of public notices, which can be found in S.C. newspapers, their websites and on SCPublicNotices.com. SCPublicNotices.com is a public service made possible by the newspapers of South Carolina and serves as a central repository for all legal public notices in the Palmetto State. S.C. newspapers will not receive any funding from this allocation. Additionally, SCPA member newspapers will provide print and newspaper website advertising to complement the campaign at no charge.

	Organization Certifications	
1) Organization hereby gives assurance that no person shall, upon the grounds	ds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be	
otherwise subjected to discrimination under any program or activity for which	n this organization is responsible.	
2) Organization certifies that it will provide quarterly spending reports to the A	Agency Providing Contribution listed above.	
3) Organization certifies that it will provide an accounting at the end of the fisc	scal year to the Agency Providing Contribution listed above.	
4) Organization certifies that it will allow the State Auditor to audit or cause to	to be audited the contributed funds.	
l 2		
<u>Sh Madden</u> Organization Signature	Co-Executive Director	
Organization Signature	Title	
Jen Madden	11/8/2022	
Printed Name	Date	
Certificatio	ions of State Agency Providing Contribution	
1) State Agency certifies that the planned expenditure aligns with the Agency's	y's mission and/or the purpose specified in the appropriations act of 2022.	
2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.		
3) State Agency certifies that it will make distributions directly to the organization.		
4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means		
Committee, and the Executive Budget Office by June 30, 2023.		
5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the		
ppropriations act of 2022.		

6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Date

Agency Head Signature

Printed Name

Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

Members of Your Organization's Governing Board			
Name	Board Position, if applicable		
Charles Swenson, Coastal Observer, Pawleys Island	President		
Richard Whiting, Index-Journal, Greenwood	Vice President-Dailies		
Nathaniel Abraham Jr., Carolina Panorama, Columbia	Vice President-Weeklies		
Don Kausler Jr., The (Kingstree) News	Immediate Past President		
Andy Brack, Charleston City Paper	Executive Committee Member		
Cliff Harrington, The (Rock Hill) Herald	Executive Committee Member		
Chase Heatherly, The Post and Courier Columbia/Free Times	Executive Committee Member		
Autumn Phillips, The Post and Courier	Executive Committee Member		
Abbie Sossamon, The Gaffney Ledger	Executive Committee Member		
Hal Welch, The (Seneca) Journal	Executive Committee Member		

Your Organization's Executive Officer		
Name	Title	
Jen Madden	Co-Executive Director	
Randall Savely	Co-Executive Director	

From: <u>Jen Madden</u>

To: STO - Appropriated Contributions; Randall Savely

Subject: [External] RE: FY23 Appropriated Contributions Enrollment Packet

Date: Tuesday, November 8, 2022 4:42:19 PM

Attachments: Allocation-SCPRESS.pdf

Hi Meg,

Attached is our completed form. Please let us know if you need anything else.

Thanks,

Jen

JEN MADDEN

Co-Executive Director & Chief Program Officer

S.C. Press Association | S.C. Press Association Foundation | S.C. Newspaper Network imadden@scpress.org | 803.750.9561 | scpress.org

Support South Carolina journalism – <u>subscribe or advertise today!</u>

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Thursday, October 20, 2022 11:25 AM

To: Jen Madden <jmadden@scpress.org>; Randall Savely <rsavely@scpress.org>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: FY23 Appropriated Contributions Enrollment Packet

Hello,

The State of South Carolina Fiscal Year 2022-2023 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. Your organization was selected as one of those outside organizations. I have attached 2 files as part of your enrollment packet. Please read the Appropriated Funds Cover Letter first. There you will find important information regarding FY 2022-2023 reporting requirements and guidance on how to complete the Earmarked Appropriations Disbursement Request form.

In order for funds to be disbursed to your organization, you will not only need to submit the Earmarked Appropriations Disbursement Request form but also be registered as a vendor with the State of South Carolina. If you do not have a vendor number, please use the link below to access new vendor registration. If you need to update your vendor information you may also do that from the link below.

https://procurement.sc.gov/doing-biz/registration

Once you receive your vendor number or if you already have a vendor number, please include it on

the Earmarked Appropriations Disbursement Request form in the "Vendor #" section.

All completed forms should be submitted to the STO - Appropriated Contributions email address listed below.

STO.Appropriated.Contributions@sto.sc.gov

In accordance with Executive Order 2022-19, STO is required to promptly make available for public review and inspection on our website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21. Below is the link to where the information will be available on our website.

https://treasurer.sc.gov/about-us/transparency/earmark-transparency/

If you have any questions, please do not hesitate to contact us.

Thank you, Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov From: STO - Appropriated Contributions
To: Jen Madden; Randall Savely
Cc: STO - Appropriated Contributions

Subject: FY23 Appropriated Contributions Enrollment Packet

Date: Thursday, October 20, 2022 11:25:22 AM

Attachments: STO Appropriated Funds Cover Letter - Digital Access .pdf

Earmarked Appropriations Disbursement Request form updated.xlsx

Hello.

The State of South Carolina Fiscal Year 2022-2023 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. Your organization was selected as one of those outside organizations. I have attached 2 files as part of your enrollment packet. Please read the Appropriated Funds Cover Letter first. There you will find important information regarding FY 2022-2023 reporting requirements and guidance on how to complete the Earmarked Appropriations Disbursement Request form.

In order for funds to be disbursed to your organization, you will not only need to submit the Earmarked Appropriations Disbursement Request form but also be registered as a vendor with the State of South Carolina. If you do not have a vendor number, please use the link below to access new vendor registration. If you need to update your vendor information you may also do that from the link below.

https://procurement.sc.gov/doing-biz/registration

Once you receive your vendor number or if you already have a vendor number, please include it on the Earmarked Appropriations Disbursement Request form in the "Vendor #" section.

All completed forms should be submitted to the STO - Appropriated Contributions email address listed below.

STO.Appropriated.Contributions@sto.sc.gov

In accordance with Executive Order 2022-19, STO is required to promptly make available for public review and inspection on our website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21. Below is the link to where the information will be available on our website.

https://treasurer.sc.gov/about-us/transparency/earmark-transparency/

If you have any questions, please do not hesitate to contact us.

Thank you, Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658|Meg.Romaniello@sto.sc.gov

10/20/2022

Jen Madden and Randall Savely South Carolina Press Association North First St Seneca, SC 29678

RE: State Appropriated Contributions, FY 22-23 Reporting Requirements

Dear Jen Madden and Randall Savely:

The State of South Carolina Fiscal Year 2022-2023 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. The amount below indicates the funds which have been allotted in our agency's budget for your organization.

Organization receiving appropriated funds: Digital Access

<u>Amount</u> \$250,000.00

Budget Proviso 117.21 outlines reporting requirements for recipients of appropriated contributions. In addition, please note that Section 11-9-110 of the South Carolina Code requires that you agree to be audited by the State Auditor. (A copy of these applicable laws is attached for your convenience.)

Please see enclosed Excel workbook for data we must collect to be able to disburse these funds. This initial report, along with other information as detailed within the Instructions, must be submitted in electronic format to STO prior to funds being dispersed. After the funds have been dispersed, you must also file quarterly reports in addition to a year-end report with STO by **June 30, 2023** via a format to be provided prior to that date. Your submissions will be forwarded to the Chairman of the Senate Finance Committee, the Chairman of the House Ways and Means Committee, and the Executive Budget Office by the STO. Per Governor McMaster's Executive Order, any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 will be made available for public review and inspection on the STO website.

Please note that to be paid by the State of South Carolina, you must be a registered vendor of the State. If you are not already a registered vendor, please see https://procurement.sc.gov/doing-biz/registration to complete this required task. Once known, please ensure you include your State of SC vendor number on the enclosed Earmarked Appropriations Disbursement Request form when you return it to the STO.

Should you have any questions or concerns, please do not hesitate to email the Division of Treasury Management at STO.Appropriated.Contributions@sto.sc.gov. We look forward to working with you.

Sincerely,

Meg Romaniello | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Office Building Columbia, SC 29201

SOUTH CAROLINA OFFICE OF THE STATE TREASURER APPROPRIATED CONTRIBUTIONS REPORTING REQUIREMENTS

INSTRUCTIONS

The South Carolina General Assembly tasked the South Carolina Office of State Treasurer (STO) with distributing appropriated contributions to your organization. State Budget Proviso 117.21 mandates that each organization receiving a contribution render to the state agency making the contribution specific information.

The information collection process will take place in multiple parts, Earmarked Appropriations Disbursement Request form and Quarterly Expenditure Reports. All responses submitted by your organization should be provided to the STO via STO.Appropriated.Contributions@sto.sc.gov. If your organization was appropriated contributions for more than one purpose, please complete separate forms and reports for each project.

The Earmarked Appropriations Disbursement Request form is due to STO prior to funds being dispersed.

The Quarterly Expenditure Reports are due to STO every quarter after receiving the funds. Should the initiative continue beyond June 30, 2022, the organization must continue to provide a quarterly report until completion.

All responses should reflect the actual expenditures made by the organization as compared to the appropriated funds provided by STO.

Applicable Law on Reporting Responsibilities

(For additional information, see the document entitled, Law Related to Appropriated Contributions)

Proviso 117.21 requires the following:

- The funds appropriated in this act for contributions *shall not be disbursed* until a plan of how the state funds will be spent and how the expenditures will provide a public benefit are filed with the appropriate state agency.
- No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.
- After receiving the funds, organizations shall provide quarterly spending updates to the respective state agency.
- After all state funds have been expended, each organization shall provide an accounting of how the funds were spent.
- State agencies receiving such data from organizations shall forward the information to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee.

Effective: July 1, 2022

Law Related to Appropriated Contributions

Proviso 117.21. GP: Organizations Receiving State Appropriations Report

Each state agency receiving funds that are a direct appropriation to a non-profit organization, prior to disbursing the funds, shall require from each recipient organization:

- 1. a plan of how the state funds will be spent and
- 2. how the expenditures will provide a public benefit.

The Executive Budget Office, Department of Administration shall provide each state agency with a standard form for collecting the information required.

After receiving the funds, non-profit organizations shall provide **quarterly** spending updates to the respective state agency.

After all state funds have been expended, each organization shall provide an accounting of how the funds were spent.

State agencies receiving funds pursuant to this provision shall report the information collected to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee by **June 30th**.

No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.

Executive Order No. 2022-19 Section 1. C.

I hereby order and direct, pursuant to article IV, section 17 of the South Carolina Constitution and sections 1-1-840 and 1-3-10 of the South Carolina Code of Laws, that any Executive Branch agency or department, as further defined herein, that receives earmarked appropriations, as further defined herein, in the annual Appropriations Act shall promptly make available for public review and inspection on the agency or department's website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21.

SECTION 11-9-110. Organization to which contribution is appropriated to submit statement to Executive Budget Office and the Revenue and Fiscal Affairs Office as to nature and function of organization and use of contribution.

Each organization to which a contribution is made in the contributions section of the general appropriation bill shall submit to the Executive Budget Office and the Revenue and Fiscal Affairs Office by the end of the applicable fiscal year a detailed statement explaining the nature and function of the organization as well as a detailed statement explaining the use that was made of the contribution. The statements must be available at the office of the Executive Budget Office and the Revenue and Fiscal Affairs Office for public inspection and given to a member of the General Assembly upon request.

A contribution must not be made to an organization until it agrees in writing to allow the State Auditor to audit or cause to be audited the contributed funds.



Printed Name

State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

		Contribution Information
Amount	State Agency Providing the Contribution	Purpose

Organization Information		
Entity Name		
Address		
City/State/Zip		
Website		
Tax ID #		
Entity Type		
Vendor#		

Organization Contact Information		
Contact Name		
Position/Title		
Telephone		
Email		

Plan/Accounting of how these funds will be spent:			
Description	Budget	Explanation	
Grand Total	\$0.00		

	Please explain how these funds will be used to provide a public benefit:
	Organization Certifications
	ance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be
-	on under any program or activity for which this organization is responsible. provide quarterly spending reports to the Agency Providing Contribution listed above.
	provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
	allow the State Auditor to audit or cause to be audited the contributed funds.
Organization Signature	Title
Organization Signature	nue
Printed Name	Date
	Certifications of State Agency Providing Contribution
State Agency certifies that the pl	anned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
, , , ,	rganization has set forth a public purpose to be served through receipt of the expenditure.
, ,	make distributions directly to the organization.
	provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means
Committee, and the Executive Budg	publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the
appropriations act of 2022.	passion on their website any and an reports, accountings, forms, appares, communications, or other materials required by Froviso 117.21 of the
6) State Agency will certify to the O	ffice of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.
·	
Agency Head Signature	- Date
Agency fiedu signature	Date

Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

Members of Your Organization's Governing Board		
Name	Board Position, if applicable	
Vous Organization's Evacutive Offices		

Your Organization's Executive Officer		
Name	Title	