

From: [Harrison, Tashia](#)
To: [_STO - Appropriated Contributions](#)
Subject: RE: Quarterly Update for FY25 Appropriated Earmarks - Proviso 117.21
Date: Wednesday, September 24, 2025 2:12:35 PM

Hi Kristen,

Do you need any information from me to complete this report on or before the deadline?

Thanks

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Wednesday, September 24, 2025 1:52 PM
To: Miller, Kristen <Kristen.Miller@wc.sc.gov>; Harrison, Tashia <Tashia.Harrison@wc.sc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Quarterly Update for FY25 Appropriated Earmarks - Proviso 117.21

Hello,

As of 6/30/25, your organization had funds left unspent from the FY25 Appropriated Earmarks. Attached is the updated form you will use to update your information each quarter for this fiscal year.

Please update and submit the form to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Your next report is due **October 15, 2025**.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: [Miller, Kristen](#); [Harrison, Tashia](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: Quarterly Update for FY25 Appropriated Earmarks - Proviso 117.21
Date: Wednesday, September 24, 2025 1:52:22 PM
Attachments: [Quarterly Expenditure Report FY26 Template - Williamsburg County - Alex Chatman Judicial Complex Renovations.xlsx](#)

Hello,

As of 6/30/25, your organization had funds left unspent from the FY25 Appropriated Earmarks. Attached is the updated form you will use to update your information each quarter for this fiscal year.

Please update and submit the form to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Your next report is due **October 15, 2025**.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2026.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Alex Chatman Judicial Complex Renovations

Organization Information

Entity Name	Williamsburg County Government
Address	201 W. Main St.
City/State/Zip	Kingstree, SC 29560
Website	williamsburgcounty.sc.gov
Tax ID#	57-6000412
Entity Type	County

Organization Contact Information

Name	Kristen Miller
Position/Title	Assistant Grant Administrator
Telephone	843-355-9321
Email	kristen.miller@wc.sc.gov

Secondary Organization Contact Information

Name	Tashia Harrison
Position/Title	Grant Administrator
Telephone	843-355-9321
Email	tashia.harrison@wc.sc.gov

Reporting Period

Reporting Period	
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Accounting of how the funds have been spent:

Description	Budget	Expenditures						Balance
		FY25 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Renovations of the Alex Chatman Building	\$500,000.00	\$0.00					\$0.00	\$500,000.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
Grand Total	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Title

Printed Name

Date

From: [Miller, Kristen](#)
To: [_STO - Appropriated Contributions](#)
Subject: Quarter 4 -Quarterly Expenditure Report
Date: Thursday, July 24, 2025 4:55:30 PM
Attachments: [Quarter 4- FY25 Quarterly Expenditure Report \(signed\).pdf](#)

Good afternoon,
Attached you will find our Quarterly Expenditure Report for Quarter 4. Thank you.

Kristen A. Scott Miller

Assistant Grants Administrator
Williamsburg County Government
P.O. Box 330
Kingstree, SC 29556
(843) 355-9321 ext 5202

“Remember that your possibilities are endless...”

<https://www.williamsburgcounty.sc.gov/>



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2025.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
	X220 - Aid to Subdivisions - Treasurer	Alex Chatman Judicial Complex Renovations

Organization Information

Entity Name	Williamsburg County Government
Address	201 W. Main St.
City/State/Zip	Kingstree, SC 29560
Website	williamsburgcounty.sc.gov
Tax ID#	57-6000412
Entity Type	County

Reporting Period

Reporting Period	Quarter 4: April 1, 2025 - June 30, 2025
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Organization Contact Information

Name	Kristen Miller
Position/Title	Assistant Grant Administrator
Telephone	(843)355-9321
Email	kristen.miller@wc.sc.gov

Secondary Organization Contact Information

Name	Tashia Harrison
Position/Title	Grant Administrator
Telephone	(843)355-9321
Email	tashia.harrison@wc.sc.gov

Accounting of how the funds have been spent:

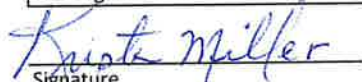
Description (Attach additional detail for subgrantees and affiliated nonprofits)	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Renovations of the Alex Chatman Building	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

No funds have been expended. Currently working on a plan to move forward with our project.

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.


Signature
Kristen Miller
Printed Name

Assistant Grant Admin.
Title
6/25/2025
Date

From: [_STO - Appropriated Contributions](#)
To: [Rodgers, Yolanda](#); [Miller, Kristen](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21
Date: Tuesday, July 22, 2025 4:11:06 PM

Good afternoon,

At this time, I have not received your Q4 quarterly report for the funds you were awarded in the FY25 Budget Appropriation.

The report was due last week. Please submit it to me by the close of business on Thursday the 24th.

If you have any questions or need a copy of the report template, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, July 15, 2025 4:07 PM
To: Rodgers, Yolanda <Yolanda.Rodgers@wc.sc.gov>; Miller, Kristen <Kristen.Miller@wc.sc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21

Hello,

Currently my reports show that your organization has funds left unspent from the FY25 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Q4 (ending 6/30/25) update due date: 7/15/25

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: [Rodgers, Yolanda](#); [Miller, Kristen](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21
Date: Tuesday, July 15, 2025 4:06:45 PM
Attachments: [FY25 Quarterly Expenditure Report template.xlsx](#)

Hello,

Currently my reports show that your organization has funds left unspent from the FY25 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Q4 (ending 6/30/25) update due date: 7/15/25

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: [Miller, Kristen](#)
To: [_STO - Appropriated Contributions](#)
Subject: Quarter 3 - Quarterly Expenditure Report (Alex Chatman)
Date: Wednesday, April 16, 2025 6:34:32 PM
Attachments: [Quarter 3- FY25 Quarterly Expenditure Report \(Alex Chatman\).pdf](#)

Good afternoon,

Please see the attached report for Quarter 3 for the Alex Chatman Project.

Kristen A. Scott Miller

Assistant Grants Administrator
Williamsburg County Government

P.O. Box 330

Kingstree, SC 29556

(843) 355-9321 ext 5202

“Remember that your possibilities are endless...”

<https://www.williamsburgcounty.sc.gov/>

From: [_STO - Appropriated Contributions](#)
To: [Rodgers, Yolanda](#); [Miller, Kristen](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: Quarterly Update Reminder for FY25 Appropriated Earmarks - Proviso 117.21
Date: Tuesday, April 1, 2025 5:03:17 PM

Hello,

Currently my reports show that your organization has funds left unspent from the FY25 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Q3 (ending 3/31/25) update due date: 4/15/25

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: [giSTT Message](#)
To: [Romaniello, Meg](#)
Subject: [External] Voice Message from WILLIAMSBURG CO (843-355-9321) on 1/31/25 11:16 AM for 8037342658
Date: Friday, January 31, 2025 11:17:49 AM
Attachments: [8433559321-013125-111617-8037342658-1179681-1.wav](#)



Voice Message from WILLIAMSBURG CO (843-355-9321) on 1/31/25 11:16 AM (48 second msg)

MESSAGE:

"Good morning, Ms. May. This is Kristen with Williamsburg County Grants Department. I'm just calling in regards to some funding for our Alex Chapman building, and I kind of wanted to get a breast on some information since Yolanda is no longer with us. If you could give me a call at your earliest convenience. My number here is 843-355-9321, extension 5201. Or you're welcome to call me on my cell, which is 843-373-4935. Thank you so much, and I hope you have a wonderful weekend. Bye-bye."

There are 0 new and 0 old messages in your mailbox.

From: [Miller, Kristen](#)
To: [_STO - Appropriated Contributions](#)
Cc: [Baxley, Summer](#)
Subject: FY2025 Williamsburg County - Alex Chatman
Date: Tuesday, December 31, 2024 3:28:19 PM
Attachments: [Quarter 2- Expenditure Report - Alex Chatman \(signed\).pdf](#)

Good afternoon,
Attached you will find our Quarterly Expenditure Report for Quarter 2. Thank you.

Kristen A. Scott Miller

Williamsburg County Government
Assistant Grants Administrator
P.O. Box 330
Kingstree, SC 29556
(843) 355-9321 ext 5202



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2025.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	X220 - Aid to Subdivisions - Treasurer	Alex Chatman Judicial Complex Renovations

Organization Information

Entity Name	Williamsburg County Government
Address	201 West Main Street
City/State/Zip	Kingstree, SC 29556
Website	www.williamsburgcounty.sc.gov
Tax ID#	57-6000412
Entity Type	County

Organization Contact Information

Name	Kristen Miller
Position/Title	Assistant Grants Administrator
Telephone	843-355-9321 EXT 5202
Email	Kristen.Miller@wc.sc.gov

Reporting Period

Reporting Period	Quarter 2: October 1, 2024 - December 30, 2024
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Accounting of how the funds have been spent:

Description (Attach additional detail for subgrantees and affiliated nonprofits)	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Renovations of the Alex Chatman building	\$500,000.00	\$0.00	\$0.00			\$0.00	\$500,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Currentley working with the Architect on the floor plans.

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature
Kristen A. Miller
Printed Name

Assistant Grants Administor
Title
12/18/2024
Date

From: [Rodgers, Yolanda](#)
To: [_STO - Appropriated Contributions](#)
Cc: [Miller, Kristen](#)
Subject: RE: FY25 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report Information
Date: Tuesday, November 5, 2024 3:19:17 PM

Thank you so much for the official notification.

Yolanda Rodgers, MBA
Williamsburg County Government
Grants Administrator
P.O. Box 330
Kingstree, SC 29556
(843) 355-9321 ext 5201
Yolanda.Rodgers@wc.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, November 5, 2024 11:34 AM
To: Rodgers, Yolanda <Yolanda.Rodgers@wc.sc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>; Miller, Kristen <Kristen.Miller@wc.sc.gov>
Subject: RE: FY25 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report Information

Yolanda,

I apologize. I just realized I did not send you the attached letter.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Monday, November 4, 2024 10:50 AM
To: Rodgers, Yolanda <Yolanda.Rodgers@wc.sc.gov>; Miller, Kristen <Kristen.Miller@wc.sc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: FY25 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report Information

Hello,

Please see attached for your payment confirmation letter.

I have also included your quarterly expenditure report spreadsheet that you will use as well as instructions.

Below is the schedule of when quarterly reports are due. Your first quarterly report will be due **January 15, 2025**.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

* Quarterly Update requirement continues until all funds have been spent.

Since funds are just being received, your organization may not have any expenditures to report. If that is the case, you will put zeros in the expenditure section with the quarters that had no expenses.

Please note that we must have separate quarterly expenditure reports per appropriation.

If you have any questions or issues with the spreadsheet, please do not hesitate to reach out.

Thank you,

Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: [Rodgers, Yolanda](#)
Cc: [_STO - Appropriated Contributions](#); [Miller, Kristen](#)
Subject: RE: FY25 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report Information
Date: Tuesday, November 5, 2024 11:34:02 AM
Attachments: [Appropriated Grants Letter - Williamsburg County - Alex Chatman Judicial Complex Renovations.pdf](#)

Yolanda,

I apologize. I just realized I did not send you the attached letter.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Monday, November 4, 2024 10:50 AM
To: Rodgers, Yolanda <Yolanda.Rodgers@wc.sc.gov>; Miller, Kristen <Kristen.Miller@wc.sc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: FY25 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report Information

Hello,

Please see attached for your payment confirmation letter.

I have also included your quarterly expenditure report spreadsheet that you will use as well as instructions.

Below is the schedule of when quarterly reports are due. Your first quarterly report will be due **January 15, 2025**.

Quarterly Update Schedule				
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Since funds are just being received, your organization may not have any expenditures to report. If that is the case, you will put zeros in the expenditure section with the quarters that had no expenses.

Please note that we must have separate quarterly expenditure reports per appropriation. If you have any questions or issues with the spreadsheet, please do not hesitate to reach out.

Thank you,
Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov



THE HONORABLE CURTIS M. LOFTIS, JR.

State Treasurer

November 4, 2024

Yolanda Rodgers and Kristen Miller
Williamsburg County
201 West Main Street
Kingstree, South Carolina 29556

Dear Yolanda Rodgers and Kristen Miller:

Thank you for submitting the required documentation outlined in Budget Proviso 117.21 to receive funds from the Appropriations Act. An ACH payment has been processed for \$500,000 representing your organization's appropriated contributions. In accordance with Budget Proviso 117.21, you will now need to submit quarterly updates on funds spent. A schedule has been provided below for your reference. Your first quarterly report will be due January 15, 2025.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

* Quarterly Update requirement continues until all funds have been spent.

The template for the quarterly reports is attached. If your organization has multiple appropriated contributions, each contribution will need a quarterly report. All completed reports should be submitted via email to STO.Appropriated.Contributions@sto.sc.gov.

Should you have any questions, please email me at the address above or call me at (803)734-2658.

Sincerely,

A handwritten signature in blue ink, appearing to read "Meg Romaniello".

Meg Romaniello
Accounting/Fiscal Manager II

From: [Rodgers, Yolanda](#)
To: [_STO - Appropriated Contributions](#); [Miller, Kristen](#)
Subject: RE: FY25 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report Information
Date: Monday, November 4, 2024 11:01:25 AM

Thank you.

Yolanda Rodgers, MBA
Williamsburg County Government
Grants Administrator
P.O. Box 330
Kingstree, SC 29556
(843) 355-9321 ext 5201
Yolanda.Rodgers@wc.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Monday, November 4, 2024 10:50 AM
To: Rodgers, Yolanda <Yolanda.Rodgers@wc.sc.gov>; Miller, Kristen <Kristen.Miller@wc.sc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: FY25 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report Information

Hello,

Please see attached for your payment confirmation letter.

I have also included your quarterly expenditure report spreadsheet that you will use as well as instructions.

Below is the schedule of when quarterly reports are due. Your first quarterly report will be due **January 15, 2025**.

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Due Date	10/15	1/15	4/15	7/15

* Quarterly Update requirement continues until all funds have been spent.

Since funds are just being received, your organization may not have any expenditures to report. If that is the case, you will put zeros in the expenditure section with the quarters that had no expenses.

Please note that we must have separate quarterly expenditure reports per appropriation. If you have any questions or issues with the spreadsheet, please do not hesitate to reach out.

Thank you,
Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: [Rodgers, Yolanda](#); [Miller, Kristen](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: FY25 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report Information
Date: Monday, November 4, 2024 10:50:17 AM
Attachments: [Quarterly Expenditure Report Instructions.pdf](#)
[FY25 Quarterly Expenditure Report_template.xlsx](#)

Hello,

Please see attached for your payment confirmation letter.

I have also included your quarterly expenditure report spreadsheet that you will use as well as instructions.

Below is the schedule of when quarterly reports are due. Your first quarterly report will be due **January 15, 2025**.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
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Please note that we must have separate quarterly expenditure reports per appropriation.

If you have any questions or issues with the spreadsheet, please do not hesitate to reach out.

Thank you,

Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

SOUTH CAROLINA OFFICE OF THE STATE TREASURER CONTRIBUTION EXPENDITURE REPORT

INSTRUCTIONS

Below are details about the various sections of the contribution expenditure report that is due quarterly as well as some answers to frequently asked questions.

- Contribution Information
 - This section should match what was listed on the disbursement request form your organization submitted.
 - The State Agency Providing the Contribution should match what is listed in Proviso 118.20.
- Organization Information
 - This section should match what was listed on the disbursement request form your organization submitted.
- Organization Contact Information and Secondary Organization Contact Information
 - This section should match what was listed on the disbursement request form your organization submitted unless the contacts need to be updated.
 - If updates are needed, please provide the new contact information in this section.
- Reporting Period
 - This represents the period that the expenses occurred.
 - Please select an option from the drop-down menu.
- Accounting of how the funds have been spent:
 - Description
 - This section should match what was listed on the disbursement request form your organization submitted unless you are able to provide additional details than what was originally submitted. If detailed information is available, it is preferred.
 - Budget
 - This section should match what was listed on the disbursement request form your organization submitted.
 - Over time, organizations have had to move funds between budget lines due to a change in need for certain areas. This is allowable as long as the total budget matches what was awarded.
 - Expenditures
 - The total amount for each budget line that was spent during the quarter.
 - If no expenses occurred for a specific budget line during a quarter, please put a zero.
 - Blank columns will lead us to believe that your organization still needs to input data.
- Explanation of any unspent funds
 - This section will only need to be completed on the Q4 report each fiscal year until the funds are fully spent.
- Expenditure Certifications
 - The person who signs this section should be the individual that the organization chooses as the certifier that the information provided is accurate.

Completed forms should be emailed directly to STO.Appropriated.Contributions@sto.sc.gov.

At the end of each fiscal year, after Q4 reports are received, organizations that have funds remaining to be spent will receive an updated template for them to use for the next fiscal year. This updated report will include the balance of what was spent in the previous fiscal year to assist organizations with tracking the remaining balance of their funds.

**SOUTH CAROLINA OFFICE OF THE STATE TREASURER
CONTRIBUTION EXPENDITURE REPORT**

INSTRUCTIONS

Below are details about the various sections of the contribution expenditure report that is due quarterly as well as some answers to frequently asked questions.

- Contribution Information
 - o This section should match what was listed on the disbursement request form your organization submitted.
 - o The State Agency Providing the Contribution should match what is listed in Proviso 118.20.
- Organization Information
 - o This section should match what was listed on the disbursement request form your organization submitted.
- Organization Contact Information and Secondary Organization Contact Information
 - o This section should match what was listed on the disbursement request form your organization submitted unless the contacts need to be updated.
 - If updates are needed, please provide the new contact information in this section.
- Reporting Period
 - o This represents the period that the expenses occurred.
 - o Please select an option from the drop-down menu.
- Accounting of how the funds have been spent:
 - o Description
 - This section should match what was listed on the disbursement request form your organization submitted unless you are able to provide additional details than what was originally submitted. If detailed information is available, it is preferred.
 - o Budget
 - This section should match what was listed on the disbursement request form your organization submitted.
 - Over time, organizations have had to move funds between budget lines due to a change in need for certain areas. This is allowable as long as the total budget matches what was awarded.
 - o Expenditures
 - The total amount for each budget line that was spent during the quarter.
 - If no expenses occurred for a specific budget line during a quarter, please put a zero.
 - Blank columns will lead us to believe that your organization still needs to input data.
- Explanation of any unspent funds
 - o This section will only need to be completed on the Q4 report each fiscal year until the funds are fully spent.
- Expenditure Certifications
 - o The person who signs this section should be the individual that the organization chooses as the certifier that the information provided is accurate.

[Completed forms should be emailed directly to STO.Appropriated.Contributions@sto.sc.gov.](mailto:STO.Appropriated.Contributions@sto.sc.gov)

At the end of each fiscal year, after Q4 reports are received, organizations that have funds remaining to be spent will receive an updated template for them to use for the next fiscal year. This updated report will include the balance of what was spent in the previous fiscal year to assist organizations with tracking the remaining balance of their funds.



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2024.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
	X220 - Aid to Subdivisions - Treasurer	

Organization Information	
Entity Name	
Address	
City/State/Zip	
Website	
Tax ID#	
Entity Type	

Reporting Period	
Reporting Period	

Organization Contact Information	
Name	
Position/Title	
Telephone	
Email	
Secondary Organization Contact Information	
Name	
Position/Title	
Telephone	
Email	

Accounting of how the funds have been spent:							
Description (Attach additional detail for subgrantees and affiliated nonprofits)	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification
The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Printed Name

Title

Date

From: [Rodgers, Yolanda](#)
To: [_STO - Appropriated Contributions](#)
Cc: [Miller, Kristen](#); [Greene, Meredith](#); [Cooper, Kimber](#); [Baxley, Summer](#); [Washington, Kelvin](#)
Subject: RE: FY25 Appropriated Contributions Enrollment Packet-\$500,000
Date: Thursday, October 17, 2024 2:26:32 PM
Attachments: [REVISED-FY25 Earmarked Appropriations Disbursement Request -\\$500,000-REVISED-.pdf](#)

Hi Meg,

Please see the **REVISED** copy attached.

Yolanda Rodgers, MBA
Williamsburg County Government
Grants Administrator
P.O. Box 330
Kingstree, SC 29556
(843) 355-9321 ext 5201
Yolanda.Rodgers@wc.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, October 15, 2024 10:06 AM
To: Rodgers, Yolanda <Yolanda.Rodgers@wc.sc.gov>
Cc: Miller, Kristen <Kristen.Miller@wc.sc.gov>; Greene, Meredith <Meredith.Greene@wc.sc.gov>; Cooper, Kimber <Kimber.Cooper@wc.sc.gov>; Baxley, Summer <Summer.Baxley@wc.sc.gov>; Washington, Kelvin <KWashington@wc.sc.gov>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: FY25 Appropriated Contributions Enrollment Packet-\$500,000

Hi Yolanda,

When I was reviewing your request, it mentioned phases 1 and 2 of the project but not phase 3. In the letter from Kelvin Washington wrote to Representative Kirby as well as the House Member Appropriation Request Form Representative Kirby completed it was stated that the funds would be for phases 2 and 3 only. Can you update the disbursement request form to represent that information?

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Rodgers, Yolanda <Yolanda.Rodgers@wc.sc.gov>

Sent: Tuesday, September 24, 2024 2:18 PM

To: Romaniello, Meg <Meg.Romaniello@sto.sc.gov>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Cc: Miller, Kristen <Kristen.Miller@wc.sc.gov>; Greene, Meredith <Meredith.Greene@wc.sc.gov>; Cooper, Kimber <Kimber.Cooper@wc.sc.gov>; Baxley, Summer <Summer.Baxley@wc.sc.gov>; Washington, Kelvin <KWashington@wc.sc.gov>

Subject: RE: FY25 Appropriated Contributions Enrollment Packet-\$500,000

Hello Mrs. Romaniello,

Please see Williamsburg County's request for the one-time appropriation in the amount of \$500,000.00 to renovate the Alex Chatman Judicial Complex. I have attached the following documents for your records.

- State of South Carolina Vendor Number
- Secretary of State's Charity Letter
- Request for Contribution Distribution

Yolanda Rodgers, MBA
Williamsburg County Government
Grants Administrator
P.O. Box 330
Kingstree, SC 29556
(843) 355-9321 ext 5201
Yolanda.Rodgers@wc.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Wednesday, September 11, 2024 12:14 PM

To: Rodgers, Yolanda <Yolanda.Rodgers@wc.sc.gov>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: FY25 Appropriated Contributions Enrollment Packet

Hello,

The State of South Carolina Fiscal Year 2024-2025 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. Your organization was selected as one of those outside organizations. I have attached 2 files as part of your enrollment packet. Please read the Appropriated Funds Cover Letter first. There you will find important information regarding FY 2024-2025 reporting requirements and guidance on how to complete the Earmarked Appropriations Disbursement Request form. In order for funds to be disbursed to your organization, you will not only need to submit the Earmarked Appropriations Disbursement Request form but also be registered with the Secretary of State's ("SOS") Office and as a vendor with the State of South Carolina. Details on how to register with the SOS and as a vendor will be included in the attached letter. The registration with the SOS is required

per Proviso 118.20.D, but it does not apply to governmental entities or entities created by statute. All completed forms should be submitted to the STO - Appropriated Contributions email address listed below.

STO.Appropriated.Contributions@sto.sc.gov

In accordance with Executive Order 2022-19, STO is required to promptly make available for public review and inspection on our website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21. Below is the link to where the information will be available on our website.

<https://treasurer.sc.gov/about-us/transparency/earmark-transparency/>

If you have any questions, please do not hesitate to contact us.

Thank you,

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov



Contribution Information

[Link to Search Vendor Number](#)

Plan/Accounting of how these funds will be spent:

Please explain how these funds will be used to provide a public benefit:

Organization Certifications

- 10/16/2024
Date

Certifications of State Agency Providing Contribution

- *The undersigned is signing on behalf of the Office of the State Treasurer (STO) and the State Treasurer. Note that STO is not an agency as defined by Executive Order 2022-19 and therefore, is not subject to the requirements therein.**

Reviewed by: _____

From: [Rodgers, Yolanda](#)
To: [_STO - Appropriated Contributions](#)
Cc: [Miller, Kristen](#); [Greene, Meredith](#); [Cooper, Kimber](#); [Baxley, Summer](#); [Washington, Kelvin](#)
Subject: RE: FY25 Appropriated Contributions Enrollment Packet-\$500,000
Date: Tuesday, October 15, 2024 11:04:56 AM

Absolutely Meg. I will complete this task immediately.

Yolanda Rodgers, MBA
Williamsburg County Government
Grants Administrator
P.O. Box 330
Kingstree, SC 29556
(843) 355-9321 ext 5201
Yolanda.Rodgers@wc.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, October 15, 2024 10:06 AM
To: Rodgers, Yolanda <Yolanda.Rodgers@wc.sc.gov>
Cc: Miller, Kristen <Kristen.Miller@wc.sc.gov>; Greene, Meredith <Meredith.Greene@wc.sc.gov>; Cooper, Kimber <Kimber.Cooper@wc.sc.gov>; Baxley, Summer <Summer.Baxley@wc.sc.gov>; Washington, Kelvin <KWashington@wc.sc.gov>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: FY25 Appropriated Contributions Enrollment Packet-\$500,000

Hi Yolanda,

When I was reviewing your request, it mentioned phases 1 and 2 of the project but not phase 3. In the letter from Kelvin Washington wrote to Representative Kirby as well as the House Member Appropriation Request Form Representative Kirby completed it was stated that the funds would be for phases 2 and 3 only. Can you update the disbursement request form to represent that information?

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Rodgers, Yolanda <Yolanda.Rodgers@wc.sc.gov>
Sent: Tuesday, September 24, 2024 2:18 PM
To: Romaniello, Meg <Meg.Romaniello@sto.sc.gov>; _STO - Appropriated Contributions

<STO.Appropriated.Contributions@sto.sc.gov>

Cc: Miller, Kristen <Kristen.Miller@wc.sc.gov>; Greene, Meredith <Meredith.Greene@wc.sc.gov>; Cooper, Kimber <Kimber.Cooper@wc.sc.gov>; Baxley, Summer <Summer.Baxley@wc.sc.gov>; Washington, Kelvin <KWashington@wc.sc.gov>

Subject: RE: FY25 Appropriated Contributions Enrollment Packet-\$500,000

Hello Mrs. Romaniello,

Please see Williamsburg County's request for the one-time appropriation in the amount of \$500,000.00 to renovate the Alex Chatman Judicial Complex. I have attached the following documents for your records.

- State of South Carolina Vendor Number
- Secretary of State's Charity Letter
- Request for Contribution Distribution

Yolanda Rodgers, MBA
Williamsburg County Government
Grants Administrator
P.O. Box 330
Kingstree, SC 29556
(843) 355-9321 ext 5201
Yolanda.Rodgers@wc.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Wednesday, September 11, 2024 12:14 PM

To: Rodgers, Yolanda <Yolanda.Rodgers@wc.sc.gov>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: FY25 Appropriated Contributions Enrollment Packet

Hello,

The State of South Carolina Fiscal Year 2024-2025 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. Your organization was selected as one of those outside organizations. I have attached 2 files as part of your enrollment packet. Please read the Appropriated Funds Cover Letter first. There you will find important information regarding FY 2024-2025 reporting requirements and guidance on how to complete the Earmarked Appropriations Disbursement Request form. In order for funds to be disbursed to your organization, you will not only need to submit the Earmarked Appropriations Disbursement Request form but also be registered with the Secretary of State's ("SOS") Office and as a vendor with the State of South Carolina. Details on how to register with the SOS and as a vendor will be included in the attached letter. The registration with the SOS is required per Proviso 118.20.D, but it does not apply to governmental entities or entities created by statute. All completed forms should be submitted to the STO - Appropriated Contributions email address

listed below.

STO.Appropriated.Contributions@sto.sc.gov

In accordance with Executive Order 2022-19, STO is required to promptly make available for public review and inspection on our website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21. Below is the link to where the information will be available on our website.

<https://treasurer.sc.gov/about-us/transparency/earmark-transparency/>

If you have any questions, please do not hesitate to contact us.

Thank you,

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: [Rodgers, Yolanda](#)
Cc: [Miller, Kristen](#); [Greene, Meredith](#); [Cooper, Kimber](#); [Baxley, Summer](#); [Washington, Kelvin](#); [_STO - Appropriated Contributions](#)
Subject: RE: FY25 Appropriated Contributions Enrollment Packet-\$500,000
Date: Tuesday, October 15, 2024 10:06:05 AM

Hi Yolanda,

When I was reviewing your request, it mentioned phases 1 and 2 of the project but not phase 3. In the letter from Kelvin Washington wrote to Representative Kirby as well as the House Member Appropriation Request Form Representative Kirby completed it was stated that the funds would be for phases 2 and 3 only. Can you update the disbursement request form to represent that information?

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Rodgers, Yolanda <Yolanda.Rodgers@wc.sc.gov>
Sent: Tuesday, September 24, 2024 2:18 PM
To: Romaniello, Meg <Meg.Romaniello@sto.sc.gov>; [_STO - Appropriated Contributions](#) <_STO.Appropriated.Contributions@sto.sc.gov>
Cc: Miller, Kristen <Kristen.Miller@wc.sc.gov>; Greene, Meredith <Meredith.Greene@wc.sc.gov>; Cooper, Kimber <Kimber.Cooper@wc.sc.gov>; Baxley, Summer <Summer.Baxley@wc.sc.gov>; Washington, Kelvin <KWashington@wc.sc.gov>
Subject: RE: FY25 Appropriated Contributions Enrollment Packet-\$500,000

Hello Mrs. Romaniello,

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- State of South Carolina Vendor Number
- Secretary of State's Charity Letter
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Grants Administrator
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Yolanda.Rodgers@wc.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Wednesday, September 11, 2024 12:14 PM
To: Rodgers, Yolanda <Yolanda.Rodgers@wc.sc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: FY25 Appropriated Contributions Enrollment Packet

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<https://treasurer.sc.gov/about-us/transparency/earmark-transparency/>

If you have any questions, please do not hesitate to contact us.

Thank you,

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office

1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: [Miller, Kristen](#)
To: [_STO - Appropriated Contributions](#)
Subject: RE: 1st Quarter - Quarterly Expenditure Report
Date: Tuesday, October 15, 2024 10:01:47 AM

Ok thank you so much. I will keep this in mind during this learning process.

Kristen A. Scott Miller

Williamsburg County Government

Assistant Grants Administrator

P.O. Box 330

Kingstree, SC 29556

(843) 355-9321 ext 5202

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, October 15, 2024 9:59 AM
To: Miller, Kristen <Kristen.Miller@wc.sc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: 1st Quarter - Quarterly Expenditure Report

Hey Kristen,

You will not have to submit quarterly reports until after you receive your funds. You will also only need to send me the report for the award that was assigned to our agency according to Proviso 118.20. The other report(s) will go to the agency that it was assigned to in Provision 118.20.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Miller, Kristen <Kristen.Miller@wc.sc.gov>
Sent: Tuesday, October 15, 2024 9:36 AM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: FW: 1st Quarter - Quarterly Expenditure Report

Good morning,

Attached you will find our Quarterly Expenditure Report for Quarter 1-Alex Chatman .

Thank you.

Kristen A. Scott Miller

Williamsburg County Government

Assistant Grants Administrator

P.O. Box 330

Kingstree, SC 29556

(843) 355-9321 ext 5202

From: [_STO - Appropriated Contributions](#)
To: [Miller, Kristen](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: 1st Quarter - Quarterly Expenditure Report
Date: Tuesday, October 15, 2024 9:59:01 AM

Hey Kristen,

You will not have to submit quarterly reports until after you receive your funds. You will also only need to send me the report for the award that was assigned to our agency according to Proviso 118.20. The other report(s) will go to the agency that it was assigned to in Provision 118.20.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Miller, Kristen <Kristen.Miller@wc.sc.gov>
Sent: Tuesday, October 15, 2024 9:36 AM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: FW: 1st Quarter - Quarterly Expenditure Report

Good morning,
Attached you will find our Quarterly Expenditure Report for Quarter 1-Alex Chatman .
Thank you.

Kristen A. Scott Miller
Williamsburg County Government
Assistant Grants Administrator
P.O. Box 330
Kingstree, SC 29556
(843) 355-9321 ext 5202

From: [Miller, Kristen](#)
To: [_STO - Appropriated Contributions](#)
Subject: RE: 1st Quarter - Quarterly Expenditure Report
Date: Tuesday, October 15, 2024 9:40:57 AM
Attachments: [Quarter 1- Quarterly Expenditure Report.pdf](#)

Good morning,
Attached you will find our Quarterly Expenditure Report for Quarter 1-Sykes . Thank you.

Kristen A. Scott Miller

Williamsburg County Government

Assistant Grants Administrator

P.O. Box 330

Kingstree, SC 29556

(843) 355-9321 ext 5202



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2025.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$2,000,000.00	J020 - Department of Health and Human Services	Retrofit a multi-purpose industrial building

Organization Information

Entity Name	Williamsburg County Government
Address	201 West Main Street
City/State/Zip	Kingstree, SC 29556
Website	www.williamsburgcounty.sc.gov
Tax ID#	57-6000412
Entity Type	County

Organization Contact Information

Name	Kristen Miller
Position/Title	Assistant Grants Administrator
Telephone	843-355-9321 EXT 5202
Email	Kristen.Miller@wc.sc.gov

Reporting Period

Reporting Period	Quarter 1: July 1, 2024 - September 30, 2024
------------------	--

Accounting of how the funds have been spent:

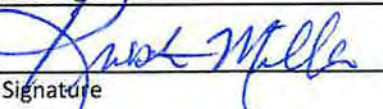
Description (Attach additional detail for subgrantees and affiliated nonprofits)	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Retrofit a 38,190 square-foot multi-purpose industrial building designed to	\$2,000,000.00	\$0.00				\$0.00	\$2,000,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$2,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Currently working with the Architect

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.


Signature
Kristen A. Miller
Printed Name

Assistant Grants Administrator
Title
9/24/2024
Date

From: [Miller, Kristen](#)
To: [_STO - Appropriated Contributions](#)
Subject: FW: 1st Quarter - Quarterly Expenditure Report
Date: Tuesday, October 15, 2024 9:36:15 AM
Attachments: [Quarter 1- FY25 Quarterly Expenditure Report \(Alex Chatman\).pdf](#)

Good morning,
Attached you will find our Quarterly Expenditure Report for Quarter 1-Alex Chatman .
Thank you.

Kristen A. Scott Miller

Williamsburg County Government

Assistant Grants Administrator

P.O. Box 330

Kingstree, SC 29556

(843) 355-9321 ext 5202



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of each quarter.

Quarterly reports are due as follows: Q1, October 31, 2024; Q2, January 31, 2025; Q3, April 30, 2025; Q4, July 31, 2025. Please submit completed reports to Roxanne Ancheta, AnchetaRM@scdot.org

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
	X220 - Aid to Subdivisions - Treasurer	Alex Chatman Judicial Complex Renovations

Organization Information

Entity Name	Williamsburg County Government
Address	201 West Main Street
City/State/Zip	Kingstree, SC 29556
Website	www.williamsburgcounty.sc.gov
Tax ID#	57-6000412
Entity Type	county

Organization Contact Information

Name	Kristen Miller
Position/Title	Assistant Grants Administrator
Telephone	(843)355-9321 x5202
Email	kristen.miller@wc.sc.gov

Reporting Period

Reporting Period	Quarter 1: July 1, 2024 - September 30, 2024
------------------	--

Accounting of how the funds have been spent:

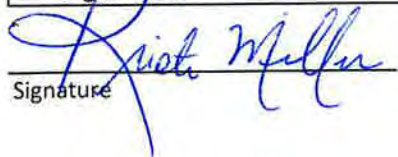
Description (Attach additional detail for subgrantees and affiliated nonprofits)	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Renovations of the Alex Chatman building	\$500,000.00	\$0.00				\$0.00	\$500,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

Currently working with the Architect on the floor plans.

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.


Signature

Asst. Grants Administrator
Title

Kristen Miller
Printed Name

9/30/2024
Date

From: [Rodgers, Yolanda](#)
To: [Romaniello, Meg](#); [_STO - Appropriated Contributions](#)
Cc: [Miller, Kristen](#); [Greene, Meredith](#); [Cooper, Kimber](#); [Baxley, Summer](#); [Washington, Kelvin](#)
Subject: RE: FY25 Appropriated Contributions Enrollment Packet-\$500,000
Date: Tuesday, September 24, 2024 2:18:09 PM
Attachments: [Vendor #.pdf](#)
[Official Charity letter.pdf](#)
[Distribution Form -\\$500,000.pdf](#)

Hello Mrs. Romaniello,

Please see Williamsburg County's request for the one-time appropriation in the amount of \$500,000.00 to renovate the Alex Chatman Judicial Complex. I have attached the following documents for your records.

- State of South Carolina Vendor Number
- Secretary of State's Charity Letter
- Request for Contribution Distribution

Yolanda Rodgers, MBA
Williamsburg County Government
Grants Administrator
P.O. Box 330
Kingstree, SC 29556
(843) 355-9321 ext 5201
Yolanda.Rodgers@wc.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Wednesday, September 11, 2024 12:14 PM
To: Rodgers, Yolanda <Yolanda.Rodgers@wc.sc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: FY25 Appropriated Contributions Enrollment Packet

Hello,

The State of South Carolina Fiscal Year 2024-2025 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. Your organization was selected as one of those outside organizations. I have attached 2 files as part of your enrollment packet. Please read the Appropriated Funds Cover Letter first. There you will find important information regarding FY 2024-2025 reporting requirements and guidance on how to complete the Earmarked Appropriations Disbursement Request form. In order for funds to be disbursed to your organization, you will not only need to submit the Earmarked Appropriations Disbursement Request form but also be registered with the Secretary of State's ("SOS") Office and as a vendor with the State of South Carolina. Details on how to register with the SOS and as a vendor will be included in the attached letter. The registration with the SOS is required per Proviso 118.20.D, but it does not apply to governmental entities or entities created by statute.

All completed forms should be submitted to the STO - Appropriated Contributions email address listed below.

STO.Appropriated.Contributions@sto.sc.gov

In accordance with Executive Order 2022-19, STO is required to promptly make available for public review and inspection on our website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21. Below is the link to where the information will be available on our website.

<https://treasurer.sc.gov/about-us/transparency/earmark-transparency/>

If you have any questions, please do not hesitate to contact us.

Thank you,

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

South Carolina State Procurement

WILLIAMSBURG COUNTY (SC Vendor Number 7000108318)

Company

Contact

Emergency

Commodities

Contracts

Related

Company Identification...

Vendor Number: 7000108318

Name: WILLIAMSBURG COUNTY

Minority Status:

Company Phone: (843) 355-9321 extension: 5202

Company Fax: (843) 355-1587

Company Address...

Outside of U.S.? No

Street Address: 201 WEST MAIN STREET

City: KINGSTREE

State: South Carolina

Zip Code: 29556

PO Box: 330

PO Box Zip: 29556

Return



State of South Carolina
Office of the Secretary of State
The Honorable Mark Hammond

Jan 29, 2024

Williamsburg County Government
Kelvin C Washington
201 W MAIN ST
KINGSTREE, SC 29556-3337

RE: Exemption Confirmation

Charity Public ID: C97656901

Dear Kelvin C Washington :

This letter confirms that the Secretary of State's Office has received and accepted your Application for Exemption. **If you submitted your Application for Exemption using the Charities Online Filing System, this letter of confirmation has been issued pending further review by Division of Public Charities staff.**

The exemption for your charitable organization will expire on Nov 15, 2024. If any of the information on your Application for Exemption form changes throughout the course of the year, please contact our office to make updates. It is important that this information remain updated so that our office can keep you informed of any changes that may affect your charitable organization. Additionally, if at any time your charitable organization no longer qualifies for an exemption, the organization must immediately register with the Secretary of State's Office. Please note that failure to comply with the registration provisions of the Solicitation of Charitable Funds Act may result in fines of up to \$2,000.00 for each separate violation.

If you have any questions or concerns, please visit our website at www.sos.sc.gov or contact our office using the contact information below.

Sincerely,

Kimberly S. Wickersham
Director, Division of Public Charities



State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	X220 - Aid to Subdivisions - Treasurer	Renovate the Alex Chatman Judicial Complex-Auditorium

Organization Information

Entity Name	Williamsburg County Government
Address	201 West Main Street
City/State/Zip	Kingstree, SC 29556
Website	www.williamsburgcounty.sc.gov
Tax ID #	57-6000412
Entity Type	County
Vendor #	7000108318

[Link to Search Vendor Number](#)

Organization Contact Information

Contact Name	Yolanda Rodgers
Position/Title	Grants Administrator
Telephone	843-355-9321, ext. 5201
Email	yolanda.rodgers@wc.sc.gov

Secondary Organization Contact Information

Name	Kristen Miller
Position/Title	Assitant Grants Administrator
Telephone	843-355-9321, ext. 5202
Email	kristen.miller@wc.sc.gov

Plan/Accounting of how these funds will be spent:

Description	Budget	Explanation
Renovate the Judicial complex to bring the building into compliance with Fire Safety Codes.	\$500,000.00	Funds will be used for contractor, project, and engineering costs
Grand Total	\$500,000.00	

Please explain how these funds will be used to provide a public benefit:

The funds will be used to renovate the Alex Chatman Judicial Complex-Auditorium to bring tourism and entertainment back to our community. Renovations will take place in two phases by a team of qualified engineers and contractors. During Phase I, multiple emergency upgrades will take place to include: Fire Sprinkler System installation, electrical upgrades and ADA Code Compliance. Upon completion of Phase I, individuals who depend on wheelchairs will be able to maneuver the building without restrictions. During Phase II, moderate threats to the interior building will be renovated.

Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Organization Signature

County Supervisor
Title

Kelvin C. Washington
Printed Name

9/24/2024
Date

Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2025.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2025.

*

Agency Head Signature

Date

Printed Name

***The undersigned is signing on behalf of the Office of the State Treasurer (STO) and the State Treasurer. Note that STO is not an agency as defined by Executive Order 2022-19 and therefore, is not subject to the requirements therein.**

This packet has been reviewed and is ready for approval and payment.

Reviewed by: _____

Reviewed by: _____

From: [Rodgers, Yolanda](#)
To: [_STO - Appropriated Contributions](#)
Subject: RE: FY25 Appropriated Contributions Enrollment Packet
Date: Thursday, September 12, 2024 8:51:45 AM

Thank you. We will work on this immediately.

Yolanda Rodgers, MBA
Williamsburg County Government
Grants Administrator
P.O. Box 330
Kingstree, SC 29556
(843) 355-9321 ext 5201
Yolanda.Rodgers@wc.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Wednesday, September 11, 2024 12:14 PM
To: Rodgers, Yolanda <Yolanda.Rodgers@wc.sc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: FY25 Appropriated Contributions Enrollment Packet

Hello,

The State of South Carolina Fiscal Year 2024-2025 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. Your organization was selected as one of those outside organizations. I have attached 2 files as part of your enrollment packet. Please read the Appropriated Funds Cover Letter first. There you will find important information regarding FY 2024-2025 reporting requirements and guidance on how to complete the Earmarked Appropriations Disbursement Request form. In order for funds to be disbursed to your organization, you will not only need to submit the Earmarked Appropriations Disbursement Request form but also be registered with the Secretary of State's ("SOS") Office and as a vendor with the State of South Carolina. Details on how to register with the SOS and as a vendor will be included in the attached letter. The registration with the SOS is required per Proviso 118.20.D, but it does not apply to governmental entities or entities created by statute. All completed forms should be submitted to the STO - Appropriated Contributions email address listed below.

STO.Appropriated.Contributions@sto.sc.gov

In accordance with Executive Order 2022-19, STO is required to promptly make available for public review and inspection on our website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21. Below is the link to where the information will be available on our website.

<https://treasurer.sc.gov/about-us/transparency/earmark-transparency/>

If you have any questions, please do not hesitate to contact us.

Thank you,

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: [Rodgers, Yolanda](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: FY25 Appropriated Contributions Enrollment Packet
Date: Wednesday, September 11, 2024 12:13:52 PM
Attachments: [STO Appropriated Funds Cover Letter - Williamsburg County - Alex Chatman Judicial Complex Renovations.pdf](#)
[FY25 Earmarked Appropriations Disbursement Request form update.xlsx](#)

Hello,

The State of South Carolina Fiscal Year 2024-2025 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. Your organization was selected as one of those outside organizations. I have attached 2 files as part of your enrollment packet. Please read the Appropriated Funds Cover Letter first. There you will find important information regarding FY 2024-2025 reporting requirements and guidance on how to complete the Earmarked Appropriations Disbursement Request form. In order for funds to be disbursed to your organization, you will not only need to submit the Earmarked Appropriations Disbursement Request form but also be registered with the Secretary of State's ("SOS") Office and as a vendor with the State of South Carolina. Details on how to register with the SOS and as a vendor will be included in the attached letter. The registration with the SOS is required per Proviso 118.20.D, but it does not apply to governmental entities or entities created by statute. All completed forms should be submitted to the STO - Appropriated Contributions email address listed below.

STO.Appropriated.Contributions@sto.sc.gov

In accordance with Executive Order 2022-19, STO is required to promptly make available for public review and inspection on our website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21. Below is the link to where the information will be available on our website.

<https://treasurer.sc.gov/about-us/transparency/earmark-transparency/>

If you have any questions, please do not hesitate to contact us.

Thank you,

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

September 10, 2024

Yolanda Rodgers
Williamsburg County
201 West Main Street
Kingstree, South Carolina 29556

RE: State Appropriated Contributions, FY 24-25 Reporting Requirements

Dear Yolanda Rodgers:

The State of South Carolina Fiscal Year 2024-2025 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. The amount below indicates the funds which have been allotted in our agency's budget for your organization.

<u>Organization receiving appropriated funds:</u>	<u>Amount</u>
Williamsburg County - Alex Chatman Judicial Complex Renovations	\$500,000.00

Budget Proviso 117.21 outlines reporting requirements for recipients of appropriated contributions. In addition, please note that Section 11-9-110 of the South Carolina Code requires that you agree to be audited by the State Auditor. (A copy of these applicable laws is attached for your convenience.)

Please see enclosed Excel workbook for data we must collect to be able to disburse these funds. This initial report, along with other information as detailed within the instructions, must be submitted in electronic format to STO prior to funds being dispersed. After the funds have been dispersed, you must complete quarterly spending reports until funds are fully expended. The quarterly report template will be provided at a future date. Your submissions will be forwarded to the Chairman of the Senate Finance Committee, the Chairman of the House Ways and Means Committee, and the Executive Budget Office by the STO. Per Governor McMaster's Executive Order 2022-19, any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 will be made available for public review and inspection on the STO website.

Please note that to be paid by the State of South Carolina, you must be a registered vendor of the State. If you are not already a registered vendor, please see <https://procurement.sc.gov/doing-biz/registration> to complete this required task. Once registered, please ensure you include your State of SC vendor number on the enclosed Earmarked Appropriations Disbursement Request form when you return it to the STO.

In accordance with Proviso 118.20.D, funds shall not be disbursed until verification that receiver's organization is registered as a business, nonprofit, or charitable organization with the South Carolina Secretary of State's office (SOS). This requirement does not apply to governmental entities or entities created by statute. If your organization has not registered or obtained an exemption from the SC SOS's office, please follow the link below to complete registration or to request a registration exemption.

[Before You File Online | SC Secretary of State](#)

Should you have any questions or concerns, please do not hesitate to email the Division of Treasury Management at STO.Appropriated.Contributions@sto.sc.gov. We look forward to working with you.

Sincerely,

Meg Romaniello | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Office Building
Columbia, SC 29201

**SOUTH CAROLINA OFFICE OF THE STATE TREASURER
APPROPRIATED CONTRIBUTIONS REPORTING REQUIREMENTS**

INSTRUCTIONS

The South Carolina General Assembly tasked the South Carolina Office of State Treasurer (STO) with distributing appropriated contributions to your organization. State Budget Proviso 117.21 mandates that each organization receiving a contribution render to the state agency making the contribution specific information.

The information collection process will take place in multiple parts, Earmarked Appropriations Disbursement Request form and Quarterly Expenditure Reports. All responses submitted by your organization should be provided to the STO via STO.Appropriated.Contributions@sto.sc.gov. If your organization was appropriated contributions for more than one purpose, please complete **separate** forms and reports for **each project**.

The Earmarked Appropriations Disbursement Request form is due to STO prior to funds being dispersed.

The Quarterly Expenditure Reports are due to STO every quarter after receiving the funds. Should the initiative continue beyond June 30, 2025, the organization must continue to provide a quarterly report until completion.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

All responses should reflect the actual expenditures made by the organization as compared to the appropriated funds provided by STO.

Applicable Law on Reporting Responsibilities

(For additional information, see the document entitled, Law Related to Appropriated Contributions)

Proviso 117.21 requires the following:

- The funds appropriated in this act for contributions ***shall not be disbursed*** until a plan of how the state funds will be spent and how the expenditures will provide a public benefit are filed with the appropriate state agency.
- No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.
- After receiving the funds, organizations shall provide quarterly spending updates to the respective state agency.
- After all state funds have been expended, each organization shall provide an accounting of how the funds were spent, ***including an accounting of funds provided to subgrantees and affiliated non-profits.***
- State agencies receiving such data from organizations shall forward the information to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee.

SOUTH CAROLINA OFFICE OF THE STATE TREASURER REQUEST FOR CONTRIBUTION DISTRIBUTION

INSTRUCTIONS

Below are details about the various sections of the disbursement request form and some answers to frequently asked questions.

- Contribution Information
 - Amount
 - This amount should match the amount awarded in Proviso 118.20.B.99.
 - Purpose
 - This should be a very brief explanation (no more than one sentence) of the purpose the funds will be used for.
- Organization Information
 - Website
 - If you do not have a website, please leave blank.
 - Entity Type
 - Please select one of the options from the drop down rather than typing in this cell.
 - Vendor Number
 - If you do not know your vendor number, please use the following link to search for it:
<https://webprod.cio.sc.gov/SCVendorSearch/vendorSearch.do>
 - If you do not have a vendor number, please use the following link:
<https://procurement.sc.gov/doing-biz/registration>
 - For vendor registration questions and assistance contact the Division of Procurement Services at 803-737-0600.
- Organization Contact Information and Secondary Organization Contact Information
 - Two contacts are required.
 - An email address for both contacts is also required.
- Plan/Accounting of how these funds will be spent.
 - Description
 - Expenditure descriptions similar to those used in your organization's accounting records should be used.
 - Budget
 - It is normal for these to be estimates since many organizations are not certain the exact amounts needed for each line item at the start of their projects.
 - The total should match the amount listed in the contribution information.
 - Even if the total to complete the project is more than what has been awarded, please only list what the awarded funds will be used toward.
 - Explanation
 - When applicable, can be used to provide additional information to categorize expenditures by program or initiative.
- Please explain how these funds will be used to provide a public benefit.
 - Explanations typically do not go over the space provided, but if needed, please email STO.Appropriated.Contributions@sto.sc.gov.
- Organization Certifications
 - The signer for the organization can be whomever the organization chooses to sign. The proviso does not state who the organization's signer has to be.
- Certifications of State Agency Providing Contribution
 - Please leave blank. This section is to be completed by STO.
- Governing Board and Executive Tab
 - Only needs to be completed by Non-profit Organizations.
 - If additional lines are needed, please email STO.Appropriated.Contributions@sto.sc.gov.

Law Related to Appropriated Contributions

Proviso 117.21. GP: Organizations Receiving State Appropriations Report

Each state agency receiving funds that are a direct appropriation to a non-profit organization, prior to disbursing the funds, shall require from each recipient organization:

1. a plan of how the state funds will be spent and
2. how the expenditures will provide a public benefit.

The Executive Budget Office, Department of Administration shall provide each state agency with a standard form for collecting the information required.

After receiving the funds, non-profit organizations shall provide quarterly spending updates to the respective state agency.

After all state funds have been expended, each organization shall provide an accounting of how the funds were spent, including an accounting of funds provided to subgrantees and affiliated non-profits.

State agencies receiving funds pursuant to this provision shall report the information collected to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee by **June 30th**.

No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.

Executive Order No. 2022-19 Section 1. C.

I hereby order and direct, pursuant to article IV, section 17 of the South Carolina Constitution and sections 1-1-840 and 1-3-10 of the South Carolina Code of Laws, that any Executive Branch agency or department, as further defined herein, that receives earmarked appropriations, as further defined herein, in the annual Appropriations Act shall promptly make available for public review and inspection on the agency or department's website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21.

SECTION 11-9-110. Organization to which contribution is appropriated to submit statement to Executive Budget Office and the Revenue and Fiscal Affairs Office as to nature and function of organization and use of contribution.

Each organization to which a contribution is made in the contributions section of the general appropriation bill shall submit to the Executive Budget Office and the Revenue and Fiscal Affairs Office by the end of the applicable fiscal year a detailed statement explaining the nature and function of the organization as well as a detailed statement explaining the use that was made of the contribution. The statements must be available at the office of the Executive Budget Office and the Revenue and Fiscal Affairs Office for public inspection and given to a member of the General Assembly upon request.

A contribution must not be made to an organization until it agrees in writing to allow the State Auditor to audit or cause to be audited the contributed funds.



Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
	X220 - Aid to Subdivisions - Treasurer	

Organization Contact Information	
Contact Name	
Position/Title	
Telephone	
Email	
Secondary Organization Contact Information	
Name	
Position/Title	
Telephone	
Email	

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
Grand Total	\$0.00	

--

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Date _____

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2025.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2025.

Printed Name _____

Reviewed by:

Governing Board and Executive Officer - Nonprofit Organizations Only For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.
--

Governing Board and Executive Officer - Nonprofit Organizations Only For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.
--

[illegible]

Your Organization's Executive Officer	
Name	Title