

From: [_STO - Appropriated Contributions](#)
To: [Bertha Middleton](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21
Date: Thursday, September 14, 2023 2:36:40 PM
Attachments: [Quarterly Expenditure Report FY24 Template - Wadmalaw Island Community Center.xlsx](#)

Hello,

As of 6/30/23, your organization had funds left unspent from the FY23 Appropriated Earmarks. Attached is the updated form you will use to update your information each quarter. Please note that a section for a secondary organization contact has been added. This section is required.

Please update and submit the form to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Funds will be use to Maintain the Community Center and keep scheduled but needed programs running.

Organization Information

Entity Name	Citizens Improvement Committee
Address	P O Box 46
City/State/Zip	Wadmalaw Island, SC 29487
Website	https://www.facebook.com/profile.php?id=10006482508
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

Reporting Period

Reporting Period	
------------------	--

Organization Contact Information

Name	Bertha S. Middleton
Position/Title	Volunteer
Telephone	843-557-8408
Email	wicic5605@gmail.com

Secondary Organization Contact Information

Name	
Position/Title	
Telephone	
Email	

Accounting of how the funds have been spent:

Description	Budget	Expenditures						Balance
		FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Building major repairs	\$175,000.00						\$0.00	\$175,000.00
Helping seniors and Veterans with minor and major home repairs	\$150,000.00						\$0.00	\$150,000.00
Stipend for Project Manager, gas allowance for senior volunteers	\$75,000.00						\$0.00	\$75,000.00
Monthly -general expenses x 12	\$11,815.00						\$0.00	\$11,815.00
Food Pantry and Blessing box provides non perishable for those in need -x12	\$38,185.00						\$0.00	\$38,185.00
Van (handicap)for transporting seniors to appointments, activities	\$50,000.00						\$0.00	\$50,000.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
Grand Total	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Title

Printed Name

Date

From: [Bertha Middleton](#)
To: [_STO - Appropriated Contributions](#)
Subject: Re: URGENT: RE: [External]
Date: Tuesday, August 22, 2023 9:30:29 AM
Attachments: [image005.png](#)

Good Morning

I sent the updated report please let me know if you received it. I think this is a draft that keeps popping up.

Thank you
Bertha

On Thu, Aug 17, 2023 at 3:32 PM _STO - Appropriated Contributions
<STO.Appropriated.Contributions@sto.sc.gov> wrote:

Hi Ms. Middleton,

At this time, I have not received your corrected quarterly report. As a result, your account has been marked as **delinquent**.

Please submit your missing quarterly report for the funds your organization received in November 2021 **ASAP**.

Q4 (ending 6/30/23) update due date: 7/15/23 – past due

Please respond by the **end of the day tomorrow** as to when I should expect to see your report.

I have attached the example report in case you need it.

If you have any questions, please do not hesitate to reach out.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II



South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658|Meg.Romaniello@sto.sc.gov


From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Thursday, July 27, 2023 3:13 PM
To: Bertha Middleton <wicic5605@gmail.com>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External]

Hi Ms. Middleton,

The submission you provided still had blank areas that needed to be updated(see screenshot below). I have reattached the template of what your Q4 report should like if there were no expenses. If everything looks correct on the attachment, please sign and date it then resubmit.

Areas updated in attachment:

- Contribution Information – this should match the request for funds
- Reporting period – the correct quarter should be selected from the drop down list
- Accounting: Description and budget – these should match the request for funds
- Accounting Expenditures – dollar amounts even if they are zero should be in the column that corresponds to the quarter you are reporting on

 THIS FORM IS DESIGNED TO COLLECT THE QUARTERLY AND ANNUAL EXPENDITURE REPORTS REQUIRED BY SOUTH CAROLINA IN ACCORDANCE WITH PROVISO 117.21 OF THE APPROPRIATIONS ACT OF 2022 AND EXECUTIVE ORDER 2022-19. THIS FORM MUST BE SUBMITTED TO THE STATE AGENCY THAT IS PROVIDING THE CONTRIBUTION TO THE DESIGNATION ORGANIZATION AT THE END OF YEAR QUARTER AND BY JUNE 30, 2023.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000.00		

Organization Information	
Entity Name	Wadmalaw Island Citizen Improvement Committee
Address	PO Box 46
City/State/Zip	Wadmalaw Island SC 29487
Website	
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

Organization Contact Information	
Name	Bertha Middleton
Position/Title	Director
Telephone	843-557-8408
Email	wicic5605@gmail.com

Reporting Period	
Reporting Period	

Accounting of how the funds have been spent:							
Description	Budget	Expenditures				Total	Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4		
	\$500,000.00	\$0.00				\$0.00	\$500,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):	
We have been interviewin contractors etc. to begin our projects 8/1/23	

Expenditure Certification	
The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.	
Bertha Middleton	Director

Please let me know if you have any questions.

-Meg



Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Bertha Middleton <wicic5605@gmail.com>

Sent: Thursday, July 27, 2023 10:37 AM

To: _STO - Appropriated Contributions
<STO.APPROPRIATED.Contributions@sto.sc.gov>
Subject: [External]

From: [Bertha Middleton](#)
To: [_STO - Appropriated Contributions](#)
Subject: [External]
Date: Friday, August 18, 2023 4:07:44 PM
Attachments: [HPSCAN-20230818200326152-2023-08-18-200413113.pdf](#)



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	X220 - Aid to Subdivisions - Treasurer	Funds will be use to Maintain the Community Center and keep scheduled but needed programs running.

Organization Information	
Entity Name	Citizens Improvement Committee
Address	P O Box 46
City/State/Zip	Wadmalaw Island, SC 29487
Website	https://www.facebook.com/profile.php?id=10006482508
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

Organization Contact Information	
Name	Bertha Middleton
Position/Title	Director
Telephone	843-557-8408
Email	wicic5605@gmail.com

Reporting Period	
Reporting Period	Quarter 4: April 1, 2023 - June 30, 2023

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Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Building major repairs	\$175,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$175,000.00
Helping seniors and Veterans with minor and major home repairs	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00
Stipend for Project Manager, gas allowance for senior volunteers	\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00
Monthly -general expenses x 12	\$11,815.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,815.00
Food Pantry and Blessing box provides non perishable for those in need -x12	\$38,185.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,185.00
Van (handicap)for transporting seniors to appointments, activities	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

We have been interviewing contractors etc. to begin our projects 8/1/23

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Bertha Middleton

Signature

Bertha Middleton

Printed Name

Director

Title

Date

From: [_STO - Appropriated Contributions](#)
To: [Bertha Middleton](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: URGENT: RE: [External]
Date: Thursday, August 17, 2023 3:32:30 PM
Attachments: [image005.png](#)
[Quarterly Expenditure Report example.xlsx](#)
Importance: High

Hi Ms. Middleton,

At this time, I have not received your corrected quarterly report. As a result, your account has been marked as **delinquent**.

Please submit your missing quarterly report for the funds your organization received in November 2021 **ASAP**.

Q4 (ending 6/30/23) update due date: 7/15/23 – past due

Please respond by the **end of the day tomorrow** as to when I should expect to see your report.

I have attached the example report in case you need it.

If you have any questions, please do not hesitate to reach out.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Thursday, July 27, 2023 3:13 PM
To: Bertha Middleton <wicic5605@gmail.com>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External]


Hi Ms. Middleton,

The submission you provided still had blank areas that needed to be updated (see screenshot below). I have reattached the template of what your Q4 report should look like if there were no expenses. If everything looks correct on the attachment, please sign and date it then resubmit.

Areas updated in attachment:

- Contribution Information – this should match the request for funds
- Reporting period – the correct quarter should be selected from the drop down list

- Accounting: Description and budget – these should match the request for funds
- Accounting Expenditures – dollar amounts even if they are zero should be in the column that corresponds to the quarter you are reporting on

 This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000.00		

Organization Information	
Entity Name	Wadmalaw Island Citizen Improvement Committee
Address	PO Box 46
City/State/Zip	Wadmalaw Island SC 29487
Website	
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

Organization Contact Information	
Name	Bertha Middleton
Position/Title	Director
Telephone	843-557-8408
Email	wicic5605@gmail.com

Reporting Period	
Reporting Period	

Accounting of how the funds have been spent:							
Description	Budget	Expenditures				Total	Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4		
	\$500,000.00	\$0.00				\$0.00	\$500,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):	
We have been interviewin contractors etc. to begin our projects 8/1/23	

Expenditure Certification	
The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.	
Bertha Middleton	Director

Please let me know if you have any questions.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Bertha Middleton <wicic5605@gmail.com>

Sent: Thursday, July 27, 2023 10:37 AM

To: _STO - Appropriated Contributions <STO.APPROPRIATED.Contributions@sto.sc.gov>

Subject: [External]



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	X220 - Aid to Subdivisions - Treasurer	Funds will be use to Maintain the Community Center and keep scheduled but needed programs running.

Organization Information	
Entity Name	Citizens Improvement Committee
Address	P O Box 46
City/State/Zip	Wadmalaw Island, SC 29487
Website	https://www.facebook.com/profile.php?ids=10006482508
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

Organization Contact Information	
Name	Bertha Middleton
Position/Title	Director
Telephone	843-557-8408
Email	wicic5605@gmail.com

Reporting Period	
Reporting Period	Quarter 4: April 1, 2023 - June 30, 2023

Accounting of how the funds have been spent:							
Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Building major repairs	\$175,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$175,000.00
Helping seniors and Veterans with minor and major home repairs	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00
Stipend for Project Manager, gas allowance for senior volunteers	\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00
Monthly -general expenses x 12	\$11,815.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,815.00
Food Pantry and Blessing box provides non perishable for those in need -x12	\$38,185.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,185.00
Van (handicap)for transporting seniors to appointments, activities	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :
We have been interviewing contractors etc. to begin our projects 8/1/23

Expenditure Certification
The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature
Bertha Middleton
Printed Name

Director
Title
Date

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Bertha Middleton <wicic5605@gmail.com>

Sent: Thursday, July 27, 2023 10:37 AM

To: _STO - Appropriated Contributions <STO.APPROPRIATED.Contributions@sto.sc.gov>

Subject: [External]



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	X220 - Aid to Subdivisions - Treasurer	Funds will be use to Maintain the Community Center and keep scheduled but needed programs running.

Organization Information	
Entity Name	Citizens Improvement Committee
Address	P O Box 46
City/State/Zip	Wadmalaw Island, SC 29487
Website	https://www.facebook.com/profile.php?id=10006482508
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

Organization Contact Information	
Name	Bertha Middleton
Position/Title	Director
Telephone	843-557-8408
Email	wicic5605@gmail.com

Reporting Period	
Reporting Period	Quarter 4: April 1, 2023 - June 30, 2023

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						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :
We have been interviewing contractors etc. to begin our projects 8/1/23

Expenditure Certification
The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature
Bertha Middleton
Printed Name

Director
Title
Date

From: [Bertha Middleton](#)
To: [_STO - Appropriated Contributions](#)
Subject: [External]
Date: Thursday, July 27, 2023 10:36:57 AM
Attachments: [HPSCAN-20230727133607114-2023-07-27-133654052.pdf](#)

**State of South Carolina Contribution Expenditure Report**

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Reporting Period	
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Bertha Middleton	Director
Signature	Title
Bertha Middleton	7/15/23
Printed Name	Date

From: [_STO - Appropriated Contributions](#)
To: [Bertha Middleton](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: [External] Quarterly Expenditure Report.xlsx
Date: Wednesday, July 19, 2023 4:20:40 PM
Attachments: [Quarterly Expenditure Report_example.xlsx](#)
[image005.png](#)

Hi Ms. Middleton,

There were a few areas that needed to be updated on your submission. I have attached a template of what your Q4 report should like if there were no expenses. If everything looks correct, please sign and date it then resubmit.

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Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Bertha Middleton (via Google Sheets) <wicic5605@gmail.com>
Sent: Saturday, July 15, 2023 11:28 PM
To: _STO - Appropriated Contributions <sto.appropriated.contributions@sto.sc.gov>
Subject: [External] Quarterly Expenditure Report.xlsx

Bertha Middleton attached a spreadsheet



Bertha Middleton (wicic5605@gmail.com) has attached the following spreadsheet:



Quarterly Expenditure Report.xlsx

Google LLC, 1600 Amphitheatre Parkway, Mountain View, CA 94043, USA
You have received this email because wicic5605@gmail.com shared a spreadsheet with you from Google Sheets.





State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

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Entity Type	Nonprofit Organization

Organization Contact Information	
Name	Bertha Middleton
Position/Title	Director
Telephone	843-557-8408
Email	wicic5605@gmail.com

Reporting Period	
Reporting Period	Quarter 4: April 1, 2023 - June 30, 2023

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		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Building major repairs	\$175,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$175,000.00
Helping seniors and Veterans with minor and major home repairs	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00
Stipend for Project Manager, gas allowance for senior volunteers	\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00
Monthly -general expenses x 12	\$11,815.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,815.00
Food Pantry and Blessing box provides non perishable for those in need -x12	\$38,185.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,185.00
Van (handicap)for transporting seniors to appointments, activities	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :
We have been interviewing contractors etc. to begin our projects 8/1/23

Expenditure Certification
The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature
Bertha Middleton
Printed Name

Director
Title
Date

From: [Bertha Middleton \(via Google Sheets\)](#)
To: [_STO - Appropriated Contributions](#)
Subject: [External] Copy of Quarterly Expenditure Report.xlsx
Date: Saturday, July 15, 2023 11:37:54 PM
Attachments: [Copy of Quarterly Expenditure Report.xlsx.pdf](#)

Bertha Middleton attached a spreadsheet



Bertha Middleton (wicic5605@gmail.com) has attached the following spreadsheet:



Copy of Quarterly Expenditure Report.xlsx

Google LLC, 1600 Amphitheatre Parkway, Mountain View, CA 94043, USA
You have received this email because wicic5605@gmail.com shared a spreadsheet with you from Google Sheets.





State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$500,000.00		

Organization Information

Entity Name	Wadmalaw Island Citizen Improvement Committee
Address	PO Box 46
City/State/Zip	Wadmalaw Island SC 29487
Website	
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

Organization Contact Information

Name	Bertha Middleton
Position/Title	Director
Telephone	843-557-8408
Email	wicic5605@gmail.com

Reporting Period

Reporting Period	
------------------	--

Accounting of how the funds have been spent:

Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
	\$500,000.00	\$0.00				\$0.00	\$500,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

We have been interviewin contractors etc. to begin our projects 8/1/23

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Bertha Middleton	Director								
Signature	Title								
Bertha Middleton	7/15/23								
Printed Name	Date								

From: [Bertha Middleton \(via Google Sheets\)](#)
To: [_STO - Appropriated Contributions](#)
Subject: [External] Quarterly Expenditure Report.xlsx
Date: Saturday, July 15, 2023 11:28:29 PM
Attachments: [Quarterly Expenditure Report.xlsx.pdf](#)

Bertha Middleton attached a spreadsheet



Bertha Middleton (wicic5605@gmail.com) has attached the following spreadsheet:



Quarterly Expenditure Report.xlsx

Google LLC, 1600 Amphitheatre Parkway, Mountain View, CA 94043, USA
You have received this email because wicic5605@gmail.com shared a spreadsheet with you from Google Sheets.





State of South Carolina Contribution Expenditure Report

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Amount	State Agency Providing the Contribution	Purpose
\$500,000.00		

Organization Information

Entity Name	Wadmalaw Island Citizen Improvement Committee
Address	PO Box 46
City/State/Zip	Wadmalaw Island SC 29487
Website	
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

Organization Contact Information

Name	Bertha Middleton
Position/Title	Director
Telephone	843-557-8408
Email	wicic5605@gmail.com

Reporting Period

Reporting Period	
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Accounting of how the funds have been spent:

Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
	\$500,000.00	\$0.00				\$0.00	\$500,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

We have been interviewin contractors etc. to begin our projects 8/1/23

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The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Bertha Middleton	Director								
Signature	Title								
Bertha Middleton	7/15/23								
Printed Name	Date								

From: [Bertha Middleton \(via Google Sheets\)](#)
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Quarterly Expenditure Report.xlsx

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You have received this email because wicic5605@gmail.com shared a spreadsheet with you from Google Sheets.



**State of South Carolina Contribution Expenditure Report**

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

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Amount	State Agency Providing the Contribution	Purpose
\$500,000.00		

Organization Information

Entity Name	Wadmalaw Island Citizen Improvement Committee
Address	PO Box 46
City/State/Zip	Wadmalaw Island SC 29487
Website	
Tax ID#	57-0695049
Entity Type	Nonprofit Organization

Organization Contact Information

Name	Bertha Middleton
Position/Title	Director
Telephone	843-557-8408
Email	wicic5605@gmail.com

Reporting Period

Reporting Period	
------------------	--

Accounting of how the funds have been spent:

Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
	\$500,000.00	\$0.00				\$0.00	\$500,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

We have been interviewin contractors etc. to begin our projects 8/1/23

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Bertha Middleton	Director
Signature	Title
Bertha Middleton	7/15/23
Printed Name	Date

From: [_STO - Appropriated Contributions](#)
To: wicic5605@gmail.com; bartistic2@aol.com
Cc: [_STO - Appropriated Contributions](#)
Subject: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21
Date: Monday, July 3, 2023 11:41:27 AM

Good morning,

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to STO.Appropriated.Contributions@sto.sc.gov by the 15th of the month following the end of each quarter.

Q4 (ending 6/30/23) update due date: 7/15/23

Important things to note:

- The quarterly report template was provided with the Payment Confirmation email your organization received.
- All areas on the report need to be completed in full. Incomplete forms will be sent back for revision.
 - State Agency should be "X220 - Aid to Subdivisions – Treasurer".
 - The "Explanation of any unspent funds" only needs to be completed for the Q4 report.
- Budget descriptions should be similar or match what was listed on the approved disbursement request form.
- Budget total should match what was award to your organization.
- If no expenditures occurred for certain lines or quarters, please put zeros in those cells.
- If you have multiple awards, a separate quarterly report is required for each project/appropriation.

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [Shannon Wiley](#)
To: [Bertha Middleton](#); [Kim Wickersham](#); [_STO - Appropriated Contributions](#)
Subject: [External] RE: Wadmalaw Island Community
Date: Thursday, April 20, 2023 9:48:23 AM

Thank you Ms. Middleton! If you ever need anything from the Secretary of State's Office, please don't hesitate to reach out to me directly.

Have a wonderful day,
Shannon

Shannon A. Wiley
General Counsel & Public Information Director
Office of the Secretary of State
1205 Pendleton Street, Suite 525
Columbia, South Carolina 29201
Phone: (803) 734-0246
Email: swiley@sos.sc.gov
<https://sos.sc.gov/>

The Secretary of State's free **Give Smart SC** mobile app is now available! Before you make a donation, use **Give Smart SC** to see if a charity is registered to solicit in South Carolina, and review information provided on the charity's most recent annual financial report. **Give Smart SC** is available through the App Store and Google Play. Remember to always give from the heart, but give smart!

CONFIDENTIALITY NOTICE: This email, including any attachments, contains information from the South Carolina Secretary of State's Office that may be confidential or privileged. The information is intended to be for the use of the individual or entity named above. If you are not the intended recipient, you are not authorized to read, copy, retain or distribute this message. If you have received this email in error, please notify the sender immediately by "reply to sender only" email and destroy all electronic and hard copies of the communication, including attachments.

From: Bertha Middleton <wicic5605@gmail.com>
Sent: Thursday, April 20, 2023 7:50 AM
To: Kim Wickersham <kwickersham@sos.sc.gov>; Shannon Wiley <swiley@sos.sc.gov>; [_STO - Appropriated Contributions](#) <STO.APPROPRIATED.Contributions@sto.sc.gov>
Subject: Wadmalaw Island Community

Greetings

I message you this morning still with tears in my eyes, and a grateful heart. Thank you for your assistance above and beyond to help me through this process. Your kindness and Professionalism

will always be appreciated.

Thanks again,

Bertha Middleton

From: [Bertha Middleton](#)
To: [Kim Wickersham](#); [Shannon Wiley](#); [_STO - Appropriated Contributions](#)
Subject: [External] Wadmalaw Island Community
Date: Thursday, April 20, 2023 7:50:19 AM

Greetings

I message you this morning still with tears in my eyes, and a grateful heart. Thank you for your assistance above and beyond to help me through this process. Your kindness and Professionalism will always be appreciated.

Thanks again,

Bertha Middleton

From: [_STO - Appropriated Contributions](#)
To: wicic5605@gmail.com
Cc: bartistic2@aol.com; [_STO - Appropriated Contributions](#)
Subject: FY23 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report Information
Date: Friday, April 14, 2023 10:54:20 AM
Attachments: [Appropriated Grants Letter - Wadmalaw Island Community Center.pdf](#)
[Quarterly Expenditure Report.xlsx](#)

Hello,

Please see attached for your payment confirmation letter.

I have also included your quarterly expenditure report spreadsheet that you will use.

Below is the schedule of when quarterly reports are due. Your first quarterly report will be due **July 15, 2023**.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

* Quarterly Update requirement continues until all funds have been spent.

I understand that since funds are just being received your organization may not have any expenditures to report for the first three quarters. If that is the case, you will put zeros in the expenditure section with the quarters that had no expenses.

If you have any questions or issues with the spreadsheet, please do not hesitate to reach out.

Thank you,
Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov



THE HONORABLE CURTIS M. LOFTIS, JR.

State Treasurer

April 14, 2023

Bertha Middleton
Wadmalaw Island Community Center
P.O. Box 46
Wadmalaw Island, South Carolina 29487

Dear Bertha Middleton:

Thank you for submitting the required documentation outlined in Budget Proviso 117.21 to receive funds from the Appropriations Act. A payment has been processed for \$500,000 representing your organization's appropriated contribution. You should receive a check (145734496) in the mail separately from this notification. In accordance with Budget Proviso 117.21, you will now need to submit quarterly updates on funds spent. A schedule has been provided below for your reference. Your first quarterly report will be due July 15, 2023.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

* Quarterly Update requirement continues until all funds have been spent.

The template for the quarterly reports is attached. If your organization has multiple appropriated contributions, each contribution will need a quarterly report. All completed reports should be submitted via email to STO.Appropriated.Contributions@sto.sc.gov.

Should you have any questions, please email me at the address above or call me at (803)734-2658.

Sincerely,

A handwritten signature in blue ink, appearing to read "Meg Romaniello".

Meg Romaniello
Accounting/Fiscal Manager II



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose

Organization Information

Entity Name	
Address	
City/State/Zip	
Website	
Tax ID#	
Entity Type	

Organization Contact Information

Name	
Position/Title	
Telephone	
Email	

Reporting Period

Reporting Period	
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Accounting of how the funds have been spent:

Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Title

Printed Name

Date



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose

Organization Information

Entity Name	
Address	
City/State/Zip	
Website	
Tax ID#	
Entity Type	

Organization Contact Information

Name	
Position/Title	
Telephone	
Email	

Reporting Period

Reporting Period	
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Accounting of how the funds have been spent:

Description	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Title

Printed Name

Date

From: [Bertha Middleton](#)
To: [_STO - Appropriated Contributions](#)
Subject: [External] Re:
Date: Friday, April 14, 2023 1:02:35 AM

Citizens Improvement Committee
Wadmalaw Island Community Center
P.o. box 46
Wadmalaw Island SC. 29487

On Wed, Apr 12, 2023 at 10:26 AM Bertha Middleton <wicic5605@gmail.com> wrote:

Good Morning

If all goes well the Board will opt for a check, I may need to confirm the mailing address because there is no mail box at the Physical Location.

Appreciate yo so much!

Bertha

From: [Bertha Middleton](#)
To: [_STO - Appropriated Contributions](#)
Subject: [External]
Date: Wednesday, April 12, 2023 10:27:08 AM

Good Morning

If all goes well the Board will opt for a check, I may need to confirm the mailing address because there is no mail box at the Physical Location.

Appreciate yo so much!

Bertha

From: [Bertha Middleton](#)
To: [_STO - Appropriated Contributions](#)
Subject: Re: [External] Re: Payment update
Date: Tuesday, April 11, 2023 2:45:45 PM

Great, thank you so much!

Do I need to set up an account -registration it's not accepting my ID C10922 and password created.

On Tue, Apr 11, 2023 at 12:25 PM _STO - Appropriated Contributions
<STO.Appropriated.Contributions@sto.sc.gov> wrote:

Hi Ms. Middleton,

Yes you can have your vendor account set up to received direct deposits. The instructions on how to sign up for direct deposit are included below.

If you click the link below, you will go to the SCEIS Vendor Registration sign in page. Once logged in to the Vendor Registration Portal, you would click on the Sign up for ACH Payments link to begin the ACH enrollment process. Complete the ACH enrollment screens in their entirety and provide the preferred bank account and routing numbers. Each vendor account can be assigned a separate bank account, so be sure to identify which specific bank account should be used for each of your vendor accounts with the State of South Carolina. Once it has been completed, you will receive an immediate onscreen notification as to whether your bank account number has been validated. If your account is unable to be verified, it will not affect your status as a vendor or your ability to receive payments by check from the State.

<https://webprod.cio.sc.gov/SCVendorWeb/mainFrame.do>

For additional information, please visit our website using the link below.

<https://treasurer.sc.gov/what-we-do/for-businesses/electronic-payment-information/>

-Meg



Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Bertha Middleton <wicic5605@gmail.com>

Sent: Monday, April 10, 2023 4:30 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: [External] Re: Payment update

Great, thank you so much!

Can we opt for automatic payments oppose. to check?

On Mon, Apr 10, 2023 at 4:11 PM _STO - Appropriated Contributions
<STO.Appropriated.Contributions@sto.sc.gov> wrote:

Hi Ms. Middleton,

I'm sorry I missed your call earlier today. I have processed your request for payment. Once it is approved and payment is sent, I will send you an email with payment confirmation.

-Meg



Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658|Meg.Romaniello@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: [Bertha Middleton](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: [External] Re: Payment update
Date: Tuesday, April 11, 2023 12:25:13 PM

Hi Ms. Middleton,

Yes you can have your vendor account set up to received direct deposits. The instructions on how to sign up for direct deposit are included below.

If you click the link below, you will go to the SCEIS Vendor Registration sign in page. Once logged in to the Vendor Registration Portal, you would click on the Sign up for ACH Payments link to begin the ACH enrollment process. Complete the ACH enrollment screens in their entirety and provide the preferred bank account and routing numbers. Each vendor account can be assigned a separate bank account, so be sure to identify which specific bank account should be used for each of your vendor accounts with the State of South Carolina. Once it has been completed, you will receive an immediate onscreen notification as to whether your bank account number has been validated. If your account is unable to be verified, it will not affect your status as a vendor or your ability to receive payments by check from the State.

<https://webprod.cio.sc.gov/SCVendorWeb/mainFrame.do>

For additional information, please visit our website using the link below.

<https://treasurer.sc.gov/what-we-do/for-businesses/electronic-payment-information/>

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
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803-734-2658 | Meg.Romaniello@sto.sc.gov

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Sent: Monday, April 10, 2023 4:30 PM
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Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [Bertha Middleton](#)
To: [_STO - Appropriated Contributions](#)
Subject: [External] Re: Payment update
Date: Monday, April 10, 2023 4:30:39 PM

Great, thank you so much!

Can we opt for automatic payments oppose. to check?

On Mon, Apr 10, 2023 at 4:11 PM _STO - Appropriated Contributions
<STO.Appropriated.Contributions@sto.sc.gov> wrote:

Hi Ms. Middleton,

I'm sorry I missed your call earlier today. I have processed your request for payment. Once it is approved and payment is sent, I will send you an email with payment confirmation.

-Meg



Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: [Bertha Middleton](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: Payment update
Date: Monday, April 10, 2023 4:11:26 PM

Hi Ms. Middleton,

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-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [giSTT Message](#)
To: [Romaniello, Meg](#)
Subject: [External] Voice Message from MIDDLETON,BERTH (843-557-8408) on 4/10/23 9:19 AM for 8037342658
Date: Monday, April 10, 2023 9:20:23 AM
Attachments: [8435578408-041023-091911-8037342658-933481-1.wav](#)



Voice Message from MIDDLETON,BERTH (843-557-8408) on 4/10/23 9:19 AM (33 second msg)

MESSAGE:

" Hey, good morning Nate. This is Bertha Middleton from weidmann. Just wanted to touch bases with you this morning to see if there's anything else I need to do. I was getting ready to head out to the island and I know internet and phone service is not always the best out there. So just wanted to touch basis with you or shoot me an email or give me a buzz when your schedule permits 843578408. Thank you so much."

There are 0 new and 0 old messages in your mailbox.

From: [Bertha Middleton](#)
To: [Kim Wickersham](#)
Cc: [Laurel Jeffcoat](#); [Shannon Wiley](#); [_STO - Appropriated Contributions](#)
Subject: Re: [External] Re: SOS registration status check
Date: Friday, April 7, 2023 2:28:34 PM

Thank you ALL for you help and Patience with this process.

Bertha

On Fri, Apr 7, 2023 at 2:26 PM Kim Wickersham <kwickersham@sos.sc.gov> wrote:

Good afternoon,

Ms. Middleton completed her filings today, the Wadmalaw Island Citizens Improvement Committee is now in compliance with the Solicitation of Charitable Funds Act.

Kim Wickersham, CPM
Director, Public Charities Division

Office of the Secretary of State
[1205 Pendleton St., Suite 525](#)
[Columbia, SC 29201](#)

Phone: 803.734.2174
sos.sc.gov

The Secretary of State's free **Give Smart SC** mobile app is now available! Before you make a donation, use **Give Smart SC** to see if a charity is registered to solicit in South Carolina, and review information provided on the charity's most recent annual financial report. **Give Smart SC** is available through the App Store and Google Play. Remember to always give from the heart, but give smart!

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From: Shannon Wiley <swiley@sos.sc.gov>

Sent: Wednesday, April 5, 2023 3:59 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>;
Bertha Middleton <wicic5605@gmail.com>
Cc: Kim Wickersham <kwickersham@sos.sc.gov>; Laurel Jeffcoat <ljeffcoat@sos.sc.gov>
Subject: RE: [External] Re: SOS registration status check

Hi Ms. Middleton,

I lifted the suspension on the account. This may be what was needed to allow you to move forward. If you have any other issues logging into the system, please let us know.

Thank you!
Shannon

Shannon A. Wiley

General Counsel & Public Information Director

Office of the Secretary of State

[1205 Pendleton Street, Suite 525](#)

[Columbia, South Carolina 29201](#)

Phone: (803) 734-0246

Email: swiley@sos.sc.gov

<https://sos.sc.gov/>

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From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Wednesday, April 5, 2023 2:21 PM
To: Bertha Middleton <wicic5605@gmail.com>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>; Kim Wickersham <kwickersham@sos.sc.gov>; Shannon Wiley <swiley@sos.sc.gov>
Subject: RE: [External] Re: SOS registration status check

Hi Ms. Middleton,

Kim, Shannon, or Doug would be the best to be able to assist you with those requests.

Kim Wickersham - (803) 734-2174

Shannon Wiley - (803) 734-0246

Doug – (803) 734-1728

-Meg



Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Bertha Middleton <wicic5605@gmail.com>

Sent: Wednesday, April 5, 2023 12:38 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: [External] Re: SOS registration status check

Good Afternoon

I'm having a little trouble with my last two request. Online filing and the \$50 registration, may I call for some assistance.

Thank you

On Tue, Apr 4, 2023 at 2:05 PM _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov> wrote:

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-Meg



Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [Kim Wickersham](#)
To: [Shannon Wiley](#); [_STO - Appropriated Contributions](#); [Bertha Middleton](#)
Cc: [Laurel Jeffcoat](#)
Subject: RE: [External] Re: SOS registration status check
Date: Friday, April 7, 2023 2:26:14 PM

Good afternoon,

Ms. Middleton completed her filings today, the Wadmalaw Island Citizens Improvement Committee is now in compliance with the Solicitation of Charitable Funds Act.

Kim Wickersham, CPM
Director, Public Charities Division
Office of the Secretary of State
1205 Pendleton St., Suite 525
Columbia, SC 29201

Phone: 803.734.2174

sos.sc.gov

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To: [_STO - Appropriated Contributions](#) <STO.Appropriated.Contributions@sto.sc.gov>; [Bertha Middleton](#) <wicic5605@gmail.com>
Cc: [Kim Wickersham](#) <kwickersham@sos.sc.gov>; [Laurel Jeffcoat](#) <ljeffcoat@sos.sc.gov>
Subject: RE: [External] Re: SOS registration status check

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Thank you!
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Shannon A. Wiley
General Counsel & Public Information Director
Office of the Secretary of State
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Columbia, South Carolina 29201
Phone: (803) 734-0246
Email: swiley@sos.sc.gov
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Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>; Kim Wickersham <kwickersham@sos.sc.gov>; Shannon Wiley <swiley@sos.sc.gov>
Subject: RE: [External] Re: SOS registration status check

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Shannon Wiley - (803) 734-0246
Doug – (803) 734-1728

-Meg

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South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Bertha Middleton <wicic5605@gmail.com>

Sent: Wednesday, April 5, 2023 12:38 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: [External] Re: SOS registration status check

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Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [Bertha Middleton](#)
To: [_STO - Appropriated Contributions](#)
Subject: [External]
Date: Friday, April 7, 2023 12:24:47 PM

Good Afternoon

Kim worked with me yesterday and this morning, prayerfully I got everything submitted.

Bertha

From: [Bertha Middleton](#)
To: [Kim Wickersham](#)
Cc: [Laurel Jeffcoat](#); [Shannon Wiley](#); [STO - Appropriated Contributions](#)
Subject: Re: [External] Re: SOS registration status check
Date: Thursday, April 6, 2023 10:32:38 AM

Thank you for your assistance.

On Thu, Apr 6, 2023 at 10:25 AM Kim Wickersham <kwickersham@sos.sc.gov> wrote:

Ms. Middleton,

Thank you for taking my call this morning. As discussed, I can see that you logged into your account yesterday and received an error for outstanding financial reports. Per your prior conversations with Doug you are to submit the most recent financial report available and you have indicated you have 2021 ready to upload. I have created a record for that report, please use the following instructions to complete the required filings.

From your dashboard:

1. Use the [Financial Report] tab to view the reports that are not due or coming due.
 - a. Use the File Report icon to submit the 2021 financial report.
 - b. Use the Request Extension icon to request an extension for the 2022 financial report or file the 2022 no later than May 15, 2023.
2. Use the [Activate] button on your dashboard to complete the registration renewal for the fiscal year ending 12/31/2023.

Once you have paid and submitted your renewal, please reach back out to us to have everything reviewed. Once the registration has been accepted we will let Meg at STO know the change in status. Confirmation letters are sent by email at 12:30 daily.

Let us know if you have any questions.

Kim Wickersham, CPM
Director, Public Charities Division

Office of the Secretary of State
[1205 Pendleton St., Suite 525](#)
[Columbia, SC 29201](#)

Phone: 803.734.2174
sos.sc.gov

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Sent: Wednesday, April 5, 2023 3:59 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>; Bertha Middleton <wicic5605@gmail.com>
Cc: Kim Wickersham <kwickersham@sos.sc.gov>; Laurel Jeffcoat <ljeffcoat@sos.sc.gov>
Subject: RE: [External] Re: SOS registration status check

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Thank you!
Shannon

Shannon A. Wiley
General Counsel & Public Information Director
Office of the Secretary of State
[1205 Pendleton Street, Suite 525](#)
[Columbia, South Carolina 29201](#)
Phone: (803) 734-0246
Email: swiley@sos.sc.gov

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From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Wednesday, April 5, 2023 2:21 PM
To: Bertha Middleton <wicic5605@gmail.com>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>; Kim Wickersham <kwickersham@sos.sc.gov>; Shannon Wiley <swiley@sos.sc.gov>
Subject: RE: [External] Re: SOS registration status check

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Kim, Shannon, or Doug would be the best to be able to assist you with those requests.

Kim Wickersham - (803) 734-2174

Shannon Wiley - (803) 734-0246

Doug – (803) 734-1728

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Bertha Middleton <wicic5605@gmail.com>

Sent: Wednesday, April 5, 2023 12:38 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: [External] Re: SOS registration status check

Good Afternoon

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Thank you

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Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658|Meg.Romaniello@sto.sc.gov

From: [Kim Wickersham](#)
To: [Shannon Wiley](#); [_STO - Appropriated Contributions](#); [Bertha Middleton](#)
Cc: [Laurel Jeffcoat](#)
Subject: RE: [External] Re: SOS registration status check
Date: Thursday, April 6, 2023 10:25:59 AM

Ms. Middleton,

Thank you for taking my call this morning. As discussed, I can see that you logged into your account yesterday and received an error for outstanding financial reports. Per your prior conversations with Doug you are to submit the most recent financial report available and you have indicated you have 2021 ready to upload. I have created a record for that report, please use the following instructions to complete the required filings.

From your dashboard:

1. Use the [Financial Report] tab to view the reports that are not due or coming due.
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2. Use the [Activate] button on your dashboard to complete the registration renewal for the fiscal year ending 12/31/2023.

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Let us know if you have any questions.

Kim Wickersham, CPM
Director, Public Charities Division
Office of the Secretary of State
1205 Pendleton St., Suite 525
Columbia, SC 29201

Phone: 803.734.2174

sos.sc.gov

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From: Shannon Wiley <swiley@sos.sc.gov>

Sent: Wednesday, April 5, 2023 3:59 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>; Bertha Middleton <wicic5605@gmail.com>

Cc: Kim Wickersham <kwickersham@sos.sc.gov>; Laurel Jeffcoat <ljeffcoat@sos.sc.gov>

Subject: RE: [External] Re: SOS registration status check

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Thank you!

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Shannon A. Wiley

General Counsel & Public Information Director

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1205 Pendleton Street, Suite 525

Columbia, South Carolina 29201

Phone: (803) 734-0246

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From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Wednesday, April 5, 2023 2:21 PM

To: Bertha Middleton <wicic5605@gmail.com>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>; Kim Wickersham <kwickersham@sos.sc.gov>; Shannon Wiley <swiley@sos.sc.gov>

Subject: RE: [External] Re: SOS registration status check

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Kim Wickersham - (803) 734-2174

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Doug – (803) 734-1728

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Bertha Middleton <wicic5605@gmail.com>

Sent: Wednesday, April 5, 2023 12:38 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: [External] Re: SOS registration status check

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Thank you

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Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [Shannon Wiley](#)
To: [_STO - Appropriated Contributions](#); [Bertha Middleton](#)
Cc: [Kim Wickersham](#); [Laurel Jeffcoat](#)
Subject: RE: [External] Re: SOS registration status check
Date: Wednesday, April 5, 2023 3:59:30 PM

Hi Ms. Middleton,

I lifted the suspension on the account. This may be what was needed to allow you to move forward. If you have any other issues logging into the system, please let us know.

Thank you!
Shannon

Shannon A. Wiley
General Counsel & Public Information Director
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Sent: Wednesday, April 5, 2023 12:38 PM

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Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: [Bertha Middleton](#)
Cc: [_STO - Appropriated Contributions](#); [Kim Wickersham](#); [Shannon Wiley](#)
Subject: RE: [External] Re: SOS registration status check
Date: Wednesday, April 5, 2023 2:20:40 PM

Hi Ms. Middleton,

Kim, Shannon, or Doug would be the best to be able to assist you with those requests.

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Doug – (803) 734-1728

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South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [giSTT Message](#)
To: [Romaniello, Meg](#)
Subject: [External] Voice Message from MIDDLETON,BERTH (843-557-8408) on 4/5/23 12:50 PM for 8037342658
Date: Wednesday, April 5, 2023 12:51:25 PM
Attachments: [8435578408-040523-125027-8037342658-932189-1.wav](#)



Voice Message from MIDDLETON,BERTH (843-557-8408) on 4/5/23 12:50 PM (14 second msg)

MESSAGE:

" Hi, Meg. This is Bertha Middleton. I think I just sent you an email. Give me a call back when you get a chance 843-557-8408. Thank you."

There are 0 new and 0 old messages in your mailbox.

From: [Bertha Middleton](#)
To: [_STO - Appropriated Contributions](#)
Subject: [External] Re: SOS registration status check
Date: Wednesday, April 5, 2023 12:38:05 PM

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Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: [Bertha Middleton](#)
Cc: [Kim Wickersham](#); [_STO - Appropriated Contributions](#)
Subject: SOS registration status check
Date: Tuesday, April 4, 2023 2:05:41 PM

Hi Ms. Middleton,

I wanted to check in to see if you were able to speak with Doug or Kim about your organization's registration?

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [Bertha Middleton](#)
To: [_STO - Appropriated Contributions](#)
Subject: Re: [External] Bertha Middleton
Date: Thursday, March 30, 2023 11:10:55 AM

Thank

On Thu, Mar 30, 2023 at 11:09 AM _STO - Appropriated Contributions
<STO.Appropriated.Contributions@sto.sc.gov> wrote:

Hi Ms. Middleton,

Doug is out of the office until Monday and can be reached at 803-734-1728. If you need immediate assistance Kim can be reached at 803-734-2174

-Meg



Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Bertha Middleton <wicic5605@gmail.com>
Sent: Thursday, March 30, 2023 8:58 AM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Re: [External] Bertha Middleton

Please forward his contact so that I can see if there is anything else I need to do.

Thank you

On Mon, Mar 27, 2023 at 2:07 PM _STO - Appropriated Contributions
<STO.Appropriated.Contributions@sto.sc.gov> wrote:

Hi Ms. Middleton,

Were you able to get in touch with Doug? If not, let me know and I can reach out to the SOS's office.

-Meg



Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions
<STO.Appropriated.Contributions@sto.sc.gov>
Sent: Wednesday, March 22, 2023 9:42 AM
To: Bertha Middleton <wicic5605@gmail.com>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] Bertha Middleton

Hi Ms. Middleton,

I am not sure of Doug's number or email address, but Kim or Shannon should be able to assist you with connecting with him.

Kim Wickersham, (803) 734-2174 or kwickersham@sos.sc.gov or Shannon Wiley, (803) 734-0246 or swiley@sos.sc.gov

-Meg



Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Bertha Middleton <wicic5605@gmail.com>
Sent: Wednesday, March 22, 2023 8:14 AM
To: _STO - Appropriated Contributions
<STO.APPROPRIATED.Contributions@sto.sc.gov>
Subject: [External] Bertha Middleton

Good morning

Can you assist me with Doug's number or email address? I submitted the payment he told me to, but still see one out there.

Bertha

From: [_STO - Appropriated Contributions](#)
To: [Bertha Middleton](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: [External] Bertha Middleton
Date: Thursday, March 30, 2023 11:09:43 AM

Hi Ms. Middleton,

Doug is out of the office until Monday and can be reached at 803-734-1728. If you need immediate assistance Kim can be reached at 803-734-2174

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Bertha Middleton <wicic5605@gmail.com>
Sent: Thursday, March 30, 2023 8:58 AM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Re: [External] Bertha Middleton

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From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Wednesday, March 22, 2023 9:42 AM

To: Bertha Middleton <wicic5605@gmail.com>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] Bertha Middleton

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South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Bertha Middleton <wicic5605@gmail.com>

Sent: Wednesday, March 22, 2023 8:14 AM

To: _STO - Appropriated Contributions <STO.APPROPRIATED.Contributions@sto.sc.gov>

Subject: [External] Bertha Middleton

Good morning

Can you assist me with Doug's number or email address? I submitted the payment he told me to, but still see one out there.

Bertha

From: [Bertha Middleton](#)
To: [_STO - Appropriated Contributions](#)
Subject: Re: [External] Bertha Middleton
Date: Thursday, March 30, 2023 8:57:47 AM

Please forward his contact so that I can see if there is anything else I need to do.

Thank you

On Mon, Mar 27, 2023 at 2:07 PM _STO - Appropriated Contributions
<STO.Appropriated.Contributions@sto.sc.gov> wrote:

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Were you able to get in touch with Doug? If not, let me know and I can reach out to the SOS's office.

-Meg



Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov

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Sent: Wednesday, March 22, 2023 9:42 AM
To: Bertha Middleton <wicic5605@gmail.com>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] Bertha Middleton

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-Meg



Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Bertha Middleton <wicic5605@gmail.com>

Sent: Wednesday, March 22, 2023 8:14 AM

To: _STO - Appropriated Contributions
<STO.APPROPRIATED.Contributions@sto.sc.gov>

Subject: [External] Bertha Middleton

Good morning

Can you assist me with Doug's number or email address? I submitted the payment he told me to, but still see one out there.

Bertha

From: [_STO - Appropriated Contributions](#)
To: [Bertha Middleton](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: [External] Bertha Middleton
Date: Monday, March 27, 2023 2:07:48 PM

Hi Ms. Middleton,

Were you able to get in touch with Doug? If not, let me know and I can reach out to the SOS's office.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Wednesday, March 22, 2023 9:42 AM
To: Bertha Middleton <wicic5605@gmail.com>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] Bertha Middleton

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-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658 | Meg.Romaniello@sto.sc.gov](mailto:803-734-2658|Meg.Romaniello@sto.sc.gov)

From: Bertha Middleton <wicic5605@gmail.com>
Sent: Wednesday, March 22, 2023 8:14 AM
To: _STO - Appropriated Contributions <STO.APPROPRIATED.Contributions@sto.sc.gov>
Subject: [External] Bertha Middleton

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Bertha

From: [_STO - Appropriated Contributions](#)
To: [Bertha Middleton](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: [External] Bertha Middleton
Date: Wednesday, March 22, 2023 9:42:10 AM

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To: _STO - Appropriated Contributions <STO.APPROPRIATED.Contributions@sto.sc.gov>
Subject: [External] Bertha Middleton

Good morning

Can you assist me with Doug's number or email address? I submitted the payment he told me to, but still see one out there.

Bertha


From: [Bertha Middleton](#)
To: [_STO - Appropriated Contributions](#)
Subject: [External] Bertha Middleton
Date: Wednesday, March 22, 2023 8:14:04 AM

Good morning

Can you assist me with Doug's number or email address? I submitted the payment he told me to, but still see one out there.

Bertha

From: [Bertha Smalls Middleton](#)
To: [Romaniello, Meg](#)
Subject: [External]
Date: Tuesday, March 21, 2023 8:42:16 AM
Attachments: [Earmarked Appropriations Disbursement Request form updated \(3\) 3-19-2023.xlsx](#)
[Earmarked Appropriations Disbursement Request form updated \(3\) 3-19-2023 #2.xlsx](#)

 State of South Carolina Request for Contribution Distribution This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.		
Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	State of South Carolina Request for Contribution	

Organization Information	
Entity Name	Citizens Improvement Committee
Address	P O Box 46
City/State/Zip	Wadmalaw Island, SC 29487
Website	https://www.facebook.com/profile.php?id=10006482508
Tax ID #	57-0695049
Entity Type	Nonprofit Organization
Vendor #	7000334912

Organization Contact Information	
Contact Name	Bertha S. Middleton
Position/Title	Volunteer
Telephone	843-557-8408
Email	wicic5605@gmail.com

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
Building major repairs	\$175,000.00	Ceiling, lighting doors, Dhec approve the kitchen, bathroom upgrade
Helping seniors and Veterans with minor and major home repairs	\$150,000.00	bathroom upgrade, roof repairs, ramps etc.
Stipend for Project Manager, gas allowance for senior volunteers	\$75,000.00	Gas allowance for seniors making deliveries, Project manager manage repairs
Monthly -general expenses x 12	\$11,815.00	Gas, Electric, Insurance, storage unit, taxes. Maintence, phone-wifi
Food Pantry and Blessing box provides non perishable for those in need -x12	\$38,185.00	Purchase food items- for meal delivery, food pantry -blessing box
Van (handicap)for transporting seniors to appointments, activities	\$50,000.00	Seniors need to be transported to appointments, and activities
Grand Total	\$500,000.00	

Please explain how these funds will be used to provide a public benefit:
The Community Center services the Wadmalaw and Johns Island residents. We offer daily hot meal deliveries to disabled veterans, elderly seniors and homebound due to surgery etc. We promote educational seminars for resident-heirs property, health insurance and retirement/investments, dementia and alzheimers, healthy eating, fitness classes to name few. Quilting, sweetgrass classes, jewelry making, and floral arrangment making- provides activites for seniors and provide funds to help with utilities etc.

Organization Certifications
1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible. 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above. 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above. 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

<u>Bertha S. Middleton</u> Organization Signature	Volunteer Director Title
Bertha Middleton Printed Name	3/19/2023 Date

Certifications of State Agency Providing Contribution
1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022. 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure. 3) State Agency certifies that it will make distributions directly to the organization. 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023. 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022. 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.


_____ Agency Head Signature	_____ Date
_____ Printed Name	

Governing Board and Executive Officer - Nonprofit Organizations Only For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.	
Name of individual Title of individual	Name of individual Title of individual

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

[illegible]

Your Organization's Executive Officer	
Name	Title

 State of South Carolina Request for Contribution Distribution This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.		
Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	State of South Carolina Request for Contribution	

Organization Information	
Entity Name	Citizens Improvement Committee
Address	P O Box 46
City/State/Zip	Wadmalaw Island, SC 29487
Website	https://www.facebook.com/profile.php?id=10006482508
Tax ID #	57-0695049
Entity Type	Nonprofit Organization
Vendor #	7000334912

Organization Contact Information	
Contact Name	Bertha S. Middleton
Position/Title	Volunteer
Telephone	843-557-8408
Email	wicic5605@gmail.com

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
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<u>Bertha S Middleton</u> Organization Signature	Volunteer Director Title
Bertha Middleton Printed Name	3/19/2023 Date

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_____ Agency Head Signature	_____ Date
_____ Printed Name	


Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

Members of Your Organization's Governing Board	
Name	Board Position, if applicable
Terrilyn Durham	Volunteer Project Manager
Debra Commodore	Secretary
Sharon Greene	Treasurer
Terry Reed	
Cassandra Smith	
Sarah Smalls	
Alice Slan	

Your Organization's Executive Officer	
Name	Title
Bertha Middleton	Chair
Judge (Retired) Leroy Linen	Vice Chair

From: [Bertha Smalls Middleton](#)
To: [Romaniello, Meg](#)
Subject: [External] Bertha Middleton
Date: Monday, March 20, 2023 3:48:45 PM
Attachments: [Earmarked Appropriations Disbursement Request form updated \(3\) 3-19-2023 #2.xlsx](#)
[Earmarked Appropriations Disbursement Request form updated \(3\) 3-19-2023.xlsx](#)

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Amount	State Agency Providing the Contribution	Purpose
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Website	https://www.facebook.com/profile.php?id=10006482508
Tax ID #	57-0695049
Entity Type	Nonprofit Organization
Vendor #	7000334912

Organization Contact Information	
Contact Name	Bertha S. Middleton
Position/Title	Volunteer
Telephone	843-557-8408
Email	wicic5605@gmail.com

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
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<u>Bertha S Middleton</u> Organization Signature	Volunteer Director Title
Bertha Middleton Printed Name	3/19/2023 Date

Certifications of State Agency Providing Contribution
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_____ Agency Head Signature	_____ Date
_____ Printed Name	

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Name	Board Position, if applicable
Terrilyn Durham	Volunteer Project Manager
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Sharon Greene	Treasurer
Terry Reed	
Cassandra Smith	
Sarah Smalls	
Alice Slan	

Your Organization's Executive Officer	
Name	Title
Bertha Middleton	Chair
Judge (Retired) Leroy Linen	Vice Chair



Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	State of South Carolina Request for Contribution	Funds will be use to Maintain the Community Center and keep scheduled but needed programs running.

Organization Contact Information	
Contact Name	Bertha S. Middleton
Position/Title	Volunteer
Telephone	843-557-8408
Email	wicic5605@gmail.com

Please explain how these funds will be used to provide a public benefit:	
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Volunteer Director

Title

3/19/2023
Date

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
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- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Date _____

Printed Name _____

From: [_STO - Appropriated Contributions](#)
To: bartistic2@aol.com
Cc: [_STO - Appropriated Contributions](#); wicic5605@gmail.com
Subject: RE: [External] Citizen Improvement Committee
Date: Monday, March 20, 2023 3:41:29 PM
Attachments: [image005.png](#)

Hi Ms. Middleton,

I received your voicemail and I wanted to let you know that the purpose should be an abbreviated statement of what the purpose of the funds are going to be used for.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions
Sent: Monday, March 20, 2023 12:14 PM
To: Bertha Smalls Middleton <bartistic2@aol.com>
Cc: wicic5605@gmail.com
Subject: RE: [External] Citizen Improvement Committee

Thank you Ms. Middleton! What would you like to be in the purpose section?

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	State of South Carolina Request for Contribution	

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Bertha Smalls Middleton <bartistic2@aol.com>
Sent: Monday, March 20, 2023 11:54 AM
To: Romaniello, Meg <meg.romaniello@sto.sc.gov>
Cc: wicic5605@gmail.com
Subject: [External] Citizen Improvement Committee

Meg,

I think I'm getting there, thanks for your patience and help.

Bertha

From: [giSTT Message](#)
To: [Romaniello, Meg](#)
Subject: [External] Voice Message from BERTHA MIDDLETO (843-557-8408) on 3/20/23 2:55 PM for 8037342658
Date: Monday, March 20, 2023 2:56:12 PM
Attachments: [8435578408-032023-145514-8037342658-925789-1.wav](#)



Voice Message from BERTHA MIDDLETO (843-557-8408) on 3/20/23 2:55 PM (19 second msg)

MESSAGE:

" Hi, this is Bertha Middleton. Again. I'm just trying to before I type it in and get an understanding when you say purpose, because I've done a Burt breakdown. So do you want me to repeat that so since you're in until five so give me a call back I'll be in front of the computer."

There are 0 new and 0 old messages in your mailbox.

From: [giSTT Message](#)
To: [Romaniello, Meg](#)
Subject: [External] Voice Message from BERTHA MIDDLETO (843-557-8408) on 3/20/23 12:17 PM for 8037342658
Date: Monday, March 20, 2023 12:18:29 PM
Attachments: [8435578408-032023-121712-8037342658-925637-1.wav](#)



Voice Message from BERTHA MIDDLETO (843-557-8408) on 3/20/23 12:17 PM (21 second msg)

MESSAGE:

" This is Bertha in Middleton purpose. I must have forgotten it would that be a combination of you know what we are using it for the repairs. They're upgrading give me a give me a call and then I'll try to get that right. I'm kind of confused on that one."

There are 0 new and 0 old messages in your mailbox.

From: [_STO - Appropriated Contributions](#)
To: [Bertha Smalls Middleton](#)
Cc: wicic5605@gmail.com
Subject: RE: [External] Citizen Improvement Committee
Date: Monday, March 20, 2023 12:14:00 PM
Attachments: [image001.png](#)

Thank you Ms. Middleton! What would you like to be in the purpose section?

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	State of South Carolina Request for Contribution	

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Bertha Smalls Middleton <bartistic2@aol.com>
Sent: Monday, March 20, 2023 11:54 AM
To: Romaniello, Meg <meg.romaniello@sto.sc.gov>
Cc: wicic5605@gmail.com
Subject: [External] Citizen Improvement Committee

Meg,

I think I'm getting there, thanks for your patience and help.


Bertha

From: [Bertha Smalls Middleton](#)
To: [Romaniello, Meg](#)
Cc: wicic5605@gmail.com
Subject: [External] Citizen Improvement Committee
Date: Monday, March 20, 2023 11:54:29 AM
Attachments: [Earmarked Appropriations Disbursement Request form updated \(3\) 3-19-2023 #2.xlsx](#)
[Earmarked Appropriations Disbursement Request form updated \(3\) 3-19-2023.xlsx](#)

Meg,

I think I'm getting there, thanks for your patience and help.

Bertha

 State of South Carolina Request for Contribution Distribution This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.		
Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	State of South Carolina Request for Contribution	

Organization Information	
Entity Name	Citizens Improvement Committee
Address	P O Box 46
City/State/Zip	Wadmalaw Island, SC 29487
Website	https://www.facebook.com/profile.php?id=10006482508
Tax ID #	57-0695049
Entity Type	Nonprofit Organization
Vendor #	7000334912

Organization Contact Information	
Contact Name	Bertha S. Middleton
Position/Title	Volunteer
Telephone	843-557-8408
Email	wicic5605@gmail.com

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
Building major repairs	\$175,000.00	Ceiling, lighting doors, Dhec approve the kitchen, bathroom upgrade
Helping seniors and Veterans with minor and major home repairs	\$150,000.00	bathroom upgrade, roof repairs, ramps etc.
Stipend for Project Manager, gas allowance for senior volunteers	\$75,000.00	Gas allowance for seniors making deliveries, Project manager manage repairs
Monthly -general expenses x 12	\$11,815.00	Gas, Electric, Insurance, storage unit, taxes. Maintence, phone-wifi
Food Pantry and Blessing box provides non perishable for those in need -x12	\$38,185.00	Purchase food items- for meal delivery, food pantry -blessing box
Van (handicap)for transporting seniors to appointments, activities	\$50,000.00	Seniors need to be transported to appointments, and activities
Grand Total	\$500,000.00	

Please explain how these funds will be used to provide a public benefit:
The Community Center services the Wadmalaw and Johns Island residents. We offer daily hot meal deliveries to disabled veterans, elderly seniors and homebound due to surgery etc. We promote educational seminars for resident-heirs property, health insurance and retirement/investments, dementia and alzheimers, healthy eating, fitness classes to name few. Quilting, sweetgrass classes, jewelry making, and floral arrangment making- provides activites for seniors and provide funds to help with utilities etc.

Organization Certifications
1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible. 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above. 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above. 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

<u>Bertha S Middleton</u> Organization Signature	Volunteer Director Title
Bertha Middleton Printed Name	3/19/2023 Date

Certifications of State Agency Providing Contribution
1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022. 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure. 3) State Agency certifies that it will make distributions directly to the organization. 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023. 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022. 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

_____ Agency Head Signature	_____ Date
_____ Printed Name	

Governing Board and Executive Officer - Nonprofit Organizations Only


For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

Members of Your Organization's Governing Board

Name	Board Position, if applicable
Terrilyn Durham	Volunteer Project Manager
Debra Commodore	Secretary
Sharon Greene	Treasurer
Terry Reed	
Cassandra Smith	
Sarah Smalls	
Alice Slan	

Your Organization's Executive Officer

Name	Title
Bertha Middleton	Chair
Judge (Retired) Leroy Linen	Vice Chair

 State of South Carolina Request for Contribution Distribution This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.		
Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	State of South Carolina Request for Contribution	

Organization Information	
Entity Name	Citizens Improvement Committee
Address	P O Box 46
City/State/Zip	Wadmalaw Island, SC 29487
Website	https://www.facebook.com/profile.php?id=10006482508
Tax ID #	57-0695049
Entity Type	Nonprofit Organization
Vendor #	7000334912

Organization Contact Information	
Contact Name	Bertha S. Middleton
Position/Title	Volunteer
Telephone	843-557-8408
Email	wicic5605@gmail.com

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
Building major repairs	\$175,000.00	Ceiling, lighting doors, Dhec approve the kitchen, bathroom upgrade
Helping seniors and Veterans with minor and major home repairs	\$150,000.00	bathroom upgrade, roof repairs, ramps etc.
Stipend for Project Manager, gas allowance for senior volunteers	\$75,000.00	Gas allowance for seniors making deliveries, Project manager manage repairs
Monthly -general expenses x 12	\$11,815.00	Gas, Electric, Insurance, storage unit, taxes. Maintence, phone-wifi
Food Pantry and Blessing box provides non perishable for those in need -x12	\$38,185.00	Purchase food items- for meal delivery, food pantry -blessing box
Van (handicap)for transporting seniors to appointments, activities	\$50,000.00	Seniors need to be transported to appointments, and activities
Grand Total	\$500,000.00	

Please explain how these funds will be used to provide a public benefit:
<p>The Community Center services the Wadmalaw and Johns Island residents. We offer daily hot meal deliveries to disabled veterans, elderly seniors and homebound due to surgery etc. We promote educational seminars for resident-heirs property, health insurance and retirement/investments, dementia and alzheimers, healthy eating, fitness classes to name few. Quilting, sweetgrass classes, jewelry making, and floral arrangment making- provides activites for seniors and provide funds to help with utilities etc.</p>
Organization Certifications
<p>1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.</p> <p>2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.</p> <p>3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.</p> <p>4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.</p>

_____ Organization Signature	_____ Volunteer Director
_____ Bertha Middleton	_____ Title
_____ Printed Name	_____ 3/19/2023
	_____ Date

Certifications of State Agency Providing Contribution
<p>1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.</p> <p>2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.</p> <p>3) State Agency certifies that it will make distributions directly to the organization.</p> <p>4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.</p> <p>5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.</p> <p>6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.</p>

_____ Agency Head Signature	_____ Date
_____ Printed Name	

From: [Romaniello, Meg](#)
To: [Bertha Middleton](#)
Subject: Vendor Registration Link
Date: Monday, March 20, 2023 9:01:00 AM

Hi Ms. Middleton,

This is the link for vendor registration.

<https://webprod.cio.sc.gov/SCVendorWeb/mainNewFrame.do>

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov

Communication Log

Date: 3/20/2023

Outgoing/Incoming Call: Incoming

Call Details: Ms. Middleton called Meg Romaniello to discuss everything that was needed for their request and to provide Meg with an update on the Secretary of State (SOS) registration. Ms. Middleton stated that she had spoken with the SOS's office and had cleared up the issue with them. She stated that a SOS employee named Doug informed her that he would keep an eye on everything. Meg went through the disbursement request form stated what items were needed and reaffirmed what Ms. Middleton's next steps would be. Ms. Middleton stated that she would be work on everything and try to have everything to Meg by the end of the day.

Communication Log

Date: 3/17/23

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Ms. Middleton and left a message letting her know that she was in the office and would try calling her again a little while later.

Date: 3/17/23

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Ms. Middleton in the afternoon and left a message letting her know that she would be available until 5pm and that if she did not hear from her that she would reach back out on Monday.

Communication Log

Date: 3/16/23

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Ms. Middleton and left a message with her number to call since Meg was working from home and also let her know how long she would be available for today.

From: [Bertha Middleton](#)
To: [_STO - Appropriated Contributions](#)
Subject: [External] Re: Availability Question
Date: Wednesday, March 15, 2023 6:58:18 PM

Good Evening

Thank you for getting back to me. I'm free all day tomorrow after 10:00, and all

On Wed, Mar 15, 2023 at 4:39 PM _STO - Appropriated Contributions
<STO.Appropriated.Contributions@sto.sc.gov> wrote:

Hi Ms. Middleton,

Please let me know of what times you would be available to speak tomorrow and Friday. I would like to be able to assist you in completing your required documents so that your organization can receive your funds.

-Meg



Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: [Bertha Middleton](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: Availability Question
Date: Wednesday, March 15, 2023 4:39:50 PM

Hi Ms. Middleton,

Please let me know of what times you would be available to speak tomorrow and Friday. I would like to be able to assist you in completing your required documents so that your organization can receive your funds.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: [Bertha Middleton](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: Availability Question
Date: Wednesday, March 15, 2023 4:39:50 PM

Hi Ms. Middleton,

Please let me know of what times you would be available to speak tomorrow and Friday. I would like to be able to assist you in completing your required documents so that your organization can receive your funds.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

Communication Log

Date: 3/13/2023

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Bertha Middleton in response to her voicemails. Meg left a voicemail stating that she had been out of the office Friday and that she would be more than happy to assist. Meg left her number and when she would be leaving for the day so Ms. Middleton would know.

From: [giSTT Message](#)
To: [Romaniello, Meg](#)
Subject: [External] Voice Message from BERTHA MIDDLETO (843-557-8408) on 3/10/23 1:28 PM for 8037342658
Date: Friday, March 10, 2023 1:29:30 PM
Attachments: [8435578408-031023-132838-8037342658-922596-1.wav](#)



Voice Message from BERTHA MIDDLETO (843-557-8408) on 3/10/23 1:28 PM (13 second msg)

MESSAGE:

" Hi, may this is Bertha Middleton again, but citizen improvement committee please give me a call back at 843-557-8408. Thank you."

There are 0 new and 0 old messages in your mailbox.

From: [giSTT Message](#)
To: [Romaniello, Meg](#)
Subject: [External] Voice Message from BERTHA MIDDLETO (843-557-8408) on 3/10/23 12:15 PM for 8037342658
Date: Friday, March 10, 2023 12:17:08 PM
Attachments: [8435578408-031023-121527-8037342658-922541-1.wav](#)



Voice Message from BERTHA MIDDLETO (843-557-8408) on 3/10/23 12:15 PM (49 second msg)

MESSAGE:

" Hi, Meg. This is Bertha Middleton again, with the words a lot of community Center trying to get this stuff through I spoke with Doug remove one day early this week and so he gave me some instructions on what I need to do to get that registration number and get it through I need to reach him and I don't have a number for him and I'm just trying to figure out how can I get those fees paid online or do I actually need to to mail him a mail you are registered certified, check or something like that. I'm give me a call back 843-557-8408 and I will continue to try to find that number. Thank you so much."

There are 0 new and 0 old messages in your mailbox.

From: [_STO - Appropriated Contributions](#)
To: [Bertha Middleton](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: [External]
Date: Monday, March 6, 2023 12:12:20 PM

Hi Bertha,

I apologize that I was not able to return your call last week. We had a loss in my family and I was out of the office for the funeral. I am in the office today until 5 if you would like to give me a call.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Bertha Middleton <wicic5605@gmail.com>
Sent: Wednesday, March 1, 2023 1:50 PM
To: _STO - Appropriated Contributions <STO.APPROPRIATED.Contributions@sto.sc.gov>
Subject: [External]

Good Afternoon

Thanks so much for your email and patience with us. Working since 0700 this morning. I do have some questions for you, will call you tomorrow morning hopefully we can complete all required paperwork.

Thank you,
Bertha Middleton

From: [giSTT Message](#)
To: [Romaniello, Meg](#)
Subject: [External] Voice Message from BERTHA MIDDLETO (843-557-8408) on 3/2/23 12:25 PM for 8037342658
Date: Thursday, March 2, 2023 12:27:25 PM
Attachments: [8435578408-030223-122552-8037342658-919470-1.wav](#)



Voice Message from BERTHA MIDDLETO (843-557-8408) on 3/2/23 12:25 PM (38 second msg)

MESSAGE:

" Hi, this is Bertha Middleton to the one block community Center you've been helping me or working with me to push this funding for the community Center through I do have some help today and tomorrow, but I'm at a stand still says request of user name, which begins with a B N and I know I've registered for that, but there was a problem with that. So I need to know do I need to go back in and register again to get that number. I'm give me a call or shoot me an email whenever you get a chance. Thank you for much."

There are 0 new and 0 old messages in your mailbox.

From: [Bertha Middleton](#)
To: [_STO - Appropriated Contributions](#)
Subject: [External]
Date: Wednesday, March 1, 2023 1:50:30 PM

Good Afternoon

Thanks so much for your email and patience with us. Working since 0700 this morning. I do have some questions for you, will call you tomorrow morning hopefully we can complete all required paperwork.

Thank you,
Bertha Middleton

From: [_STO - Appropriated Contributions](#)
To: [Bertha Middleton](#); bartistic2@aol.com
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: [External] Re: Disbursement Requirement: Registration with Secretary of State's Office
Date: Tuesday, February 28, 2023 11:04:29 AM

Hi Ms. Middleton,

I wanted to check in to see if you had any questions or needed any assistance.
If you do, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Thursday, February 23, 2023 9:41 AM
To: [Bertha Middleton](mailto:wicic5605@gmail.com) <wicic5605@gmail.com>; bartistic2@aol.com
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] Re: Disbursement Requirement: Registration with Secretary of State's Office

Hi Ms. Middleton,

Thank you for calling me this morning! I greatly appreciate it. Attached is the disbursement request form that needs to be updated. I have updated some of the cells to make it easier for you. You only need to fill in the "Purpose", "Vendor Number", "Budget", "Organization Signature", and "Date" sections. Once everything is completed, you are more than welcome to send the form back to me in Excel form.

The purpose will be an abbreviated version of how the funds will be spent.

The vendor number will begin with 7000*.

The budget amounts can be estimates, but they must equal to the contribution amount.

I have updated the font for the organization signature so you just have to type your name in it once you are ready.

I erased the old date since you are updating the form.

Below is the link to sign up for a vendor number. I have also included their phone number in case you have any questions or need assistance.

Vendor Registration Link: <https://procurement.sc.gov/doing-biz/registration>

Vendor Registration Contact: SFAA Division of Procurement Services 803-737-0600

Below is the link to register with the Secretary of State (SOS). I have also included two contacts from SOS in case you have any questions or need assistance.

SOS Registration Link: <https://sos.sc.gov/before-you-file-online>

SOS Registration Contacts: Kim Wickersham, (803) 734-2174 or kwickersham@sos.sc.gov or Shannon Wiley, (803) 734-0246 or swiley@sos.sc.gov

If you have any questions, please let me know. I will be happy to assist!

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Monday, November 14, 2022 1:24 PM

To: Bertha Middleton <wicic5605@gmail.com>

Cc: bartistic2@aol.com; _STO - Appropriated Contributions
<STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] Re: Disbursement Requirement: Registration with Secretary of State's Office

Hi Ms. Middleton,

I wanted to send you this email, but I will also be giving you a call this afternoon to discuss it further.

When I did a quick review of the form you submitted, I noticed there were a few areas left blank. The following sections "Contribution Information", "Organization Information", and "Budget" had cells blank that will need to be completed. I have highlighted the areas in yellow. Once you complete those areas, you will then need to sign in the "Organization Signature" area.

I would recommend waiting until you are issued your vendor number to complete the form.

Typically the vendor numbers issued begin with 7000*.

The SOS registration mentioned in my previous email is different than the vendor registration discussed above. Below I have included contact information for two individuals from the SOS Office that would be able to assist with any questions regarding registering with the SOS.

Kim Wickersham, CPM, Director, Public Charities Division of the SC SOS's Office at (803) 734-2174 or kwickersham@sos.sc.gov

Shannon Wiley, General Counsel & Public Information Director of the SC SOS's Office at (803) 734-0246 or swiley@sos.sc.gov

If you have any questions, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Bertha Middleton <wicic5605@gmail.com>

Sent: Thursday, November 10, 2022 12:36 PM

To: _STO - Appropriated Contributions <STO.APPROPRIATED.Contributions@sto.sc.gov>

Cc: bartistic2@aol.com

Subject: [External] Re: Disbursement Requirement: Registration with Secretary of State's Office

Good afternoon

I filed for and received a VN number- VN.Island56. I did not receive confirmation email so I called on Thursday and was told the VN number was there, waiting for registration also they were a bit behind. Please advise if there is anything else I may be able to do.

Thank you

Bertha Middleton

On Thu, Nov 10, 2022 at 12:30 PM _STO - Appropriated Contributions

<STO.Appropriated.Contributions@sto.sc.gov> wrote:

Hello,

In order to process disbursements, it is a requirement for receiving organizations to register with the South Carolina Secretary of State's ("SOS") Office. Therefore, if the:

Receiving organization has not registered with the SC SOS's office:

The receiving organization should follow the link below to complete registration.

[Before You File Online | SC Secretary of State](#)

Upon registration, the receiver will receive a confirmation letter from the SC SOS's office via email. Please provide a copy of the confirmation letter or a copy of the webpage showing the receiver's status when submitting documents for processing to our office.

Receiving organization has a registration on file with the SC SOC's Office:

Please use the charity search tool below to confirm registration.

<https://search.scsos.com/charities>

An organization that is currently registered will have a status that says “registered.” Please provide a copy of the webpage showing your status to the SC Treasurer’s Office so we can include it with the disbursement request.

Thank you,
Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer’s Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: [Bertha Middleton](#); bartistic2@aol.com
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: [External] Re: Disbursement Requirement: Registration with Secretary of State's Office
Date: Thursday, February 23, 2023 9:41:17 AM
Attachments: [earmarked-appropriations-disbursement-request-form-sto_update.xlsx](#)

Hi Ms. Middleton,

Thank you for calling me this morning! I greatly appreciate it. Attached is the disbursement request form that needs to be updated. I have updated some of the cells to make it easier for you. You only need to fill in the "Purpose", "Vendor Number", "Budget", "Organization Signature", and "Date" sections. Once everything is completed, you are more than welcome to send the form back to me in Excel form.

The purpose will be an abbreviated version of how the funds will be spent.

The vendor number will begin with 7000*.

The budget amounts can be estimates, but they must equal to the contribution amount.

I have updated the font for the organization signature so you just have to type your name in it once you are ready.

I erased the old date since you are updating the form.

Below is the link to sign up for a vendor number. I have also included their phone number in case you have any questions or need assistance.

Vendor Registration Link: <https://procurement.sc.gov/doing-biz/registration>

Vendor Registration Contact: SFAA Division of Procurement Services 803-737-0600

Below is the link to register with the Secretary of State (SOS). I have also included two contacts from SOS in case you have any questions or need assistance.

SOS Registration Link: <https://sos.sc.gov/before-you-file-online>

SOS Registration Contacts: Kim Wickersham, (803) 734-2174 or kwickersham@sos.sc.gov or Shannon Wiley, (803) 734-0246 or swiley@sos.sc.gov

If you have any questions, please let me know. I will be happy to assist!

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Monday, November 14, 2022 1:24 PM
To: Bertha Middleton <wicic5605@gmail.com>
Cc: bartistic2@aol.com; _STO - Appropriated Contributions

<STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] Re: Disbursement Requirement: Registration with Secretary of State's Office

Hi Ms. Middleton,

I wanted to send you this email, but I will also be giving you a call this afternoon to discuss it further.

When I did a quick review of the form you submitted, I noticed there were a few areas left blank. The following sections "Contribution Information", "Organization Information", and "Budget" had cells blank that will need to be completed. I have highlighted the areas in yellow. Once you complete those areas, you will then need to sign in the "Organization Signature" area.

I would recommend waiting until you are issued your vendor number to complete the form. Typically the vendor numbers issued begin with 7000*.

The SOS registration mentioned in my previous email is different than the vendor registration discussed above. Below I have included contact information for two individuals from the SOS Office that would be able to assist with any questions regarding registering with the SOS.

Kim Wickersham, CPM, Director, Public Charities Division of the SC SOS's Office at (803) 734-2174 or kwickersham@sos.sc.gov

Shannon Wiley, General Counsel & Public Information Director of the SC SOS's Office at (803) 734-0246 or swiley@sos.sc.gov

If you have any questions, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Bertha Middleton <wicic5605@gmail.com>

Sent: Thursday, November 10, 2022 12:36 PM

To: _STO - Appropriated Contributions <STO.APPROPRIATED.Contributions@sto.sc.gov>

Cc: bartistic2@aol.com

Subject: [External] Re: Disbursement Requirement: Registration with Secretary of State's Office

Good afternoon

I filed for and received a VN number- VN.Island56. I did not receive confirmation email so I called on Thursday and was told the VN number was there, waiting for registration also they were a bit behind. Please advise if there is anything else I may be able to do.

Thank you
Bertha Middleton

On Thu, Nov 10, 2022 at 12:30 PM _STO - Appropriated Contributions
<STO.Appropriated.Contributions@sto.sc.gov> wrote:

Hello,

In order to process disbursements, it is a requirement for receiving organizations to register with the South Carolina Secretary of State's ("SOS") Office. Therefore, if the:

Receiving organization has not registered with the SC SOS's office:

The receiving organization should follow the link below to complete registration.

[Before You File Online | SC Secretary of State](#)

Upon registration, the receiver will receive a confirmation letter from the SC SOS's office via email. Please provide a copy of the confirmation letter or a copy of the webpage showing the receiver's status when submitting documents for processing to our office.

Receiving organization has a registration on file with the SC SOC's Office:

Please use the charity search tool below to confirm registration.

<https://search.scsos.com/charities>

An organization that is currently registered will have a status that says "registered." Please provide a copy of the webpage showing your status to the SC Treasurer's Office so we can include it with the disbursement request.

Thank you,
Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov

**State of South Carolina Request for Contribution Distribution**

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	X220 - Aid to Subdivisions – Treasurer	

Organization Information	
Entity Name	Wadmalaw Island Community Center
Address	P O Box 46 5605 Katy Hill Road
City/State/Zip	Wadmalaw Island SC 29487
Website	https://www.facebook.com/people/Wadmalaw-Island-C
Tax ID #	57-0695049
Entity Type	Other
Vendor #	

Organization Contact Information	
Contact Name	Bertha S Middleton
Position/Title	Director
Telephone	843-557-8408
Email	wicic5605@gmail.com

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
Repair on existing building for safety:		
Ceiling -much needed, floors, kitchen, bathrooms		Repairs needed for safety of all using facility, kitchen to DHEC approval
Doors and window replacement		
ramp at back door		more accessible for handicap entrance
AC units		one new and existing repaired
Weekly food for pantry and blessing box		
Utilities and Gas		
Repairs to home on property		Repairs and upgrade for use of anyone needing shelter
Vehicle		Transportation for seniors and elderly to Dr. appt., events etc.
Grand Total	\$0.00	

Please explain how these funds will be used to provide a public benefit:

The Community Center is the Hub for this Community. The existing building is 40 years old and built in part by unskilled workers, yet the Community through their efforts have maintained. It provides a place where the seniors can meet to fellowship, classes are held to include but are not limited to-quilting, sweetgrass basket weaving, Bible Study and educational sessions to include, Will Clinics, Heirs Property Seminars, Voters Registration, blood drives, Dementia seminars, Fitness Classes, Annual Veterans, Thanksgiving and Christmas celebration/dinners. Community Center partner with Local Nursing Home(post Covid) to provide a day with the residents in safe safe, fun environment. The Director sits on the Board of the Paraclete Foundation-funds are donated and raised to help repair homes for our seniors include replacing roofs and other critical repairs. In the last two years over 50 residents have been assisted. It is our hope to include a small stipend for the person to oversee some of these projects. In addition to events the Community Center also provide a place where the Community host monthly and special meetings. Maintaining Internet and WIFI allows the center to opens it's doors for students and others to come by and access when needed. The Center is also in an early phase of completing a Passive Park, that will be used by the Community, future plans include a nature trail, bird watching, park benches will be placed in the area for residents to enjoy the scenery and relax. It's the desire of the committee to have a covered pavillion. Photos of all events, seminars to include progress of the Passive park is available for your viewing,

Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Organization Signature	Director
	Title
Bertha S Middleton	
Printed Name	Date

Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Agency Head Signature	Date
Printed Name	

Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

[illegible]

Your Organization's Executive Officer	
Name	Title

Communication Log

Date: 2/23/2023

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Bertha Middleton. Bertha and Meg discussed what was needed in each section of the disbursement request form. Meg provided clarification about the vendor number and told Bertha that she would email her the information as well. Bertha asked that if she had any questions could she contact Meg about them and Meg confirmed that she could email or call her anytime.

From: [giSTT Message](#)
To: [Romaniello, Meg](#)
Subject: [External] Voice Message from BERTHA MIDDLETO (843-557-8408) on 2/23/23 8:37 AM for 8037342658
Date: Thursday, February 23, 2023 8:38:03 AM
Attachments: [8435578408-022323-083713-8037342658-916855-1.wav](#)



Voice Message from BERTHA MIDDLETO (843-557-8408) on 2/23/23 8:37 AM (14 second msg)

MESSAGE:

" Good morning. This is Bertha medicine from the Ward Miller Island community Center, give me a call back at your convenience 843-557-8408. Thank you so much."

There are 0 new and 0 old messages in your mailbox.

Communication Log

Date: 2/22/2023

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Bertha Middleton to discuss her organization's disbursement request form. Ms. Middleton did not answer, but Meg left a voicemail requesting her call back when she could.

Communication Log

Date: 2/15/2023

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Bertha Middleton to discuss her organization's disbursement request form. Ms. Middleton did not answer, but Meg left a voicemail requesting her call back when she could.

Communication Log

Date: 2/7/2023

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Bertha Middleton to discuss her organization's disbursement request form. Ms. Middleton did not answer, but Meg left a voicemail requesting her call back when she could.

Communication Log

Date: 1/25/2023

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Bertha Middleton to confirm that she had received her previous emails. Meg left a voicemail stating the date the email was sent as well what was still needed. Meg asked that if there were any questions for her to please reach out.

From: [_STO - Appropriated Contributions](#)
To: [Bertha Middleton](#)
Cc: [bartistic2@aol.com](#); [_STO - Appropriated Contributions](#)
Subject: RE: [External] Re: Disbursement Requirement: Registration with Secretary of State's Office
Date: Friday, January 13, 2023 3:32:25 PM

Hi Ms. Middleton,

I wanted to check in to see if you had any questions or if I could assist you with your submission in any way.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Monday, November 14, 2022 1:24 PM
To: Bertha Middleton <wicic5605@gmail.com>
Cc: [bartistic2@aol.com](#); [_STO - Appropriated Contributions](#) <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] Re: Disbursement Requirement: Registration with Secretary of State's Office

Hi Ms. Middleton,

I wanted to send you this email, but I will also be giving you a call this afternoon to discuss it further.

When I did a quick review of the form you submitted, I noticed there were a few areas left blank. The following sections "Contribution Information", "Organization Information", and "Budget" had cells blank that will need to be completed. I have highlighted the areas in yellow. Once you complete those areas, you will then need to sign in the "Organization Signature" area. I would recommend waiting until you are issued your vendor number to complete the form. Typically the vendor numbers issued begin with 7000*.

The SOS registration mentioned in my previous email is different than the vendor registration discussed above. Below I have included contact information for two individuals from the SOS Office that would be able to assist with any questions regarding registering with the SOS. Kim Wickersham, CPM, Director, Public Charities Division of the SC SOS's Office at (803) 734-2174 or kwickersham@sos.sc.gov
Shannon Wiley, General Counsel & Public Information Director of the SC SOS's Office at (803) 734-0246 or swiley@sos.sc.gov

If you have any questions, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Bertha Middleton <wicic5605@gmail.com>

Sent: Thursday, November 10, 2022 12:36 PM

To: _STO - Appropriated Contributions <STO.APPROPRIATED.Contributions@sto.sc.gov>

Cc: bartistic2@aol.com

Subject: [External] Re: Disbursement Requirement: Registration with Secretary of State's Office

Good afternoon

I filed for and received a VN number- VN.Island56. I did not receive confirmation email so I called on Thursday and was told the VN number was there, waiting for registration also they were a bit behind. Please advise if there is anything else I may be able to do.

Thank you

Bertha Middleton

On Thu, Nov 10, 2022 at 12:30 PM _STO - Appropriated Contributions
<STO.Appropriated.Contributions@sto.sc.gov> wrote:

Hello,

In order to process disbursements, it is a requirement for receiving organizations to register with the South Carolina Secretary of State's ("SOS") Office. Therefore, if the:

Receiving organization has not registered with the SC SOS's office:

The receiving organization should follow the link below to complete registration.

[Before You File Online | SC Secretary of State](#)

Upon registration, the receiver will receive a confirmation letter from the SC SOS's office via email. Please provide a copy of the confirmation letter or a copy of the webpage showing the receiver's status when submitting documents for processing to our office.

Receiving organization has a registration on file with the SC SOC's Office:

Please use the charity search tool below to confirm registration.

<https://search.scsos.com/charities>

An organization that is currently registered will have a status that says “registered.” Please provide a copy of the webpage showing your status to the SC Treasurer’s Office so we can include it with the disbursement request.

Thank you,
Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer’s Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: wicic5605@gmail.com; bartistic2@aol.com
Cc: [_STO - Appropriated Contributions](#)
Subject: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption
Date: Tuesday, November 22, 2022 11:27:15 AM
Importance: High

Good morning,

At this time, we have not received your completed Earmarked Appropriations Disbursement Request form or your confirmation of registration or exemption with the South Carolina Secretary of State's ("SOS") Office.

I wanted to reach out to confirm that you received both emails (Enrollment Packet-10/20/22; SOS registration 11/10/22) that were sent and to check if you had any questions regarding the process, form, etc.

If you need the emails resent, please let me know and I will be happy to resend them to you.

If you believe you are not the best contact for this, please let me know who I should contact for your organization.

Please do not hesitate to reach out to me if you have any questions or need any assistance.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

Communication Log

Date: 11/14/2022

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Ms. Middleton in regards to her voicemail about vendor registration and left a voicemail for her to contact Meg if she needed any assistance after reviewing the most recent email that Meg sent to her.

From: [_STO - Appropriated Contributions](#)
To: [Bertha Middleton](#)
Cc: [bartistic2@aol.com](#); [_STO - Appropriated Contributions](#)
Subject: RE: [External] Re: Disbursement Requirement: Registration with Secretary of State's Office
Date: Monday, November 14, 2022 1:24:16 PM
Attachments: [earmarked-appropriations-disbursement-request-form-sto.xlsx](#)

Hi Ms. Middleton,

I wanted to send you this email, but I will also be giving you a call this afternoon to discuss it further.

When I did a quick review of the form you submitted, I noticed there were a few areas left blank. The following sections "Contribution Information", "Organization Information", and "Budget" had cells blank that will need to be completed. I have highlighted the areas in yellow. Once you complete those areas, you will then need to sign in the "Organization Signature" area.

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Shannon Wiley, General Counsel & Public Information Director of the SC SOS's Office at (803) 734-0246 or swiley@sos.sc.gov

If you have any questions, please let me know.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Bertha Middleton <wicic5605@gmail.com>
Sent: Thursday, November 10, 2022 12:36 PM
To: _STO - Appropriated Contributions <STO.APPROPRIATED.Contributions@sto.sc.gov>
Cc: [bartistic2@aol.com](#)
Subject: [External] Re: Disbursement Requirement: Registration with Secretary of State's Office

Good afternoon

I filed for and received a VN number- VN.Island56. I did not receive confirmation email so I called on Thursday and was told the VN number was there, waiting for registration also they were a bit behind. Please advise if there is anything else I may be able to do.

Thank you
Bertha Middleton

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Thank you,
Meg

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South Carolina Treasurer's Office

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Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov

**State of South Carolina Request for Contribution Distribution**

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose

Organization Information	
Entity Name	Wadmalaw Island Community Center
Address	P O Box 46 5605 Katy Hill Road
City/State/Zip	Wadmalaw Island SC 29487
Website	n/a
Tax ID #	
Entity Type	Other
Vendor #	

Organization Contact Information	
Contact Name	Bertha S Middleton
Position/Title	Director
Telephone	843-557-8408
Email	wicic5605@gmail.com

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
Repair on existing building for safety:		
Ceiling -much needed, floors, kitchen, bathrooms		Repairs needed for safety of all using facility, kitchen to DHEC approval
Doors and window replacement		
ramp at back door		more accessible for handicap entrance
AC units		one new and existing repaired
Weekly food for pantry and blessing box		
Utilities and Gas		
Repairs to home on property		Repairs and upgrade for use of anyone needing shelter
Vehicle		Transportation for seniors and elderly to Dr. appt., events etc.
Grand Total	\$0.00	

Please explain how these funds will be used to provide a public benefit:

The Community Center is the Hub for this Community. The existing building is 40 years old and built in part by unskilled workers, yet the Community through their efforts have maintained. It provides a place where the seniors can meet to fellowship, classes are held to include but are not limited to-quilting, sweetgrass basket weaving, Bible Study and educational sessions to include, Will Clinics, Heirs Property Seminars, Voters Registration, blood drives, Dementia seminars, Fitness Classes, Annual Veterans, Thanksgiving and Christmas celebration/dinners. Community Center partner with Local Nursing Home(post Covid) to provide a day with the residents in safe safe, fun environment. The Director sits on the Board of the Paraclete Foundation-funds are donated and raised to help repair homes for our seniors include replacing roofs and other critical repairs. In the last two years over 50 residents have been assisted. It is our hope to include a small stipend for the person to oversee some of these projects. In addition to events the Community Center also provide a place where the Community host monthly and special meetings. Maintaining Internet and WIFI allows the center to opens it's doors for students and others to come by and access when needed. The Center is also in an early phase of completing a Passive Park, that will be used by the Community, future plans include a nature trail, bird watching, park benches will be placed in the area for residents to enjoy the scenery and relax. It's the desire of the committee to have a covered pavillion. Photos of all events, seminars to include progress of the Passive park is available for your viewing,

Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

<div></div> Organization Signature	Director Title
Bertha S Middleton Printed Name	28-Oct-22 Date

Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

<div></div> Agency Head Signature	<div></div> Date
<div></div> Printed Name	

Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

[illegible]

Your Organization's Executive Officer	
Name	Title

From: [Romaniello, Meg](#)
To: [_STO - Appropriated Contributions](#)
Subject: FW: [External] Voice Message from BERTHA MIDDLETO (843-557-8408) on 11/10/22 2:43 PM for 8037342658
Date: Thursday, November 10, 2022 2:49:19 PM
Attachments: [8435578408-111022-144340-8037342658-882094-1.wav](#)

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov

From: giSTT Message <giSTT@mutaresoftware.com>
Sent: Thursday, November 10, 2022 2:49 PM
To: Romaniello, Meg <Meg.Romaniello@sto.sc.gov>
Subject: [External] Voice Message from BERTHA MIDDLETO (843-557-8408) on 11/10/22 2:43 PM for 8037342658



Voice Message from BERTHA MIDDLETO (843-557-8408) on 11/10/22 2:43 PM (240 second msg)

MESSAGE:

" This is Bertha Middleton with the walk a lot of community Center. I just wanted to give you a call. I'm in reference to email that I received it. I did respond to your email, but I do have a question. Give me a call at your convenience and it is in reference to the registration. I did go online get the vendor got that information and I did speak to someone last week who said that they were running a little behind so, I haven't gotten a confirmation letter yet. I'm waiting for that. There's something else. I need to do please. Let me know thank you so much."

There are 0 new and 0 old messages in your mailbox.

From: [Bertha Middleton](#)
To: [_STO - Appropriated Contributions](#)
Cc: bartistic2@aol.com
Subject: [External] Re: Disbursement Requirement: Registration with Secretary of State's Office
Date: Thursday, November 10, 2022 12:36:38 PM

Good afternoon

I filed for and received a VN number- VN.Island56. I did not receive confirmation email so I called on Thursday and was told the VN number was there, waiting for registration also they were a bit behind. Please advise if there is anything else I may be able to do.

Thank you
Bertha Middleton

On Thu, Nov 10, 2022 at 12:30 PM _STO - Appropriated Contributions
<_STO.Appropriated.Contributions@sto.sc.gov> wrote:

Hello,

In order to process disbursements, it is a requirement for receiving organizations to register with the South Carolina Secretary of State's ("SOS") Office. Therefore, if the:

Receiving organization has not registered with the SC SOS's office:

The receiving organization should follow the link below to complete registration.

[Before You File Online | SC Secretary of State](#)

Upon registration, the receiver will receive a confirmation letter from the SC SOS's office via email. Please provide a copy of the confirmation letter or a copy of the webpage showing the receiver's status when submitting documents for processing to our office.

Receiving organization has a registration on file with the SC SOC's Office:

Please use the charity search tool below to confirm registration.

<https://search.scsos.com/charities>

An organization that is currently registered will have a status that says “registered.” Please provide a copy of the webpage showing your status to the SC Treasurer’s Office so we can include it with the disbursement request.

Thank you,

Meg



Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer’s Office

[1200 Senate Street, Suite 214](#)

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658|Meg.Romaniello@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: wicic5605@gmail.com; bartistic2@aol.com
Cc: [_STO - Appropriated Contributions](#)
Subject: Disbursement Requirement: Registration with Secretary of State's Office
Date: Thursday, November 10, 2022 12:30:51 PM

Hello,

In order to process disbursements, it is a requirement for receiving organizations to register with the South Carolina Secretary of State's ("SOS") Office. Therefore, if the:

Receiving organization has not registered with the SC SOS's office:

The receiving organization should follow the link below to complete registration.

[Before You File Online | SC Secretary of State](#)

Upon registration, the receiver will receive a confirmation letter from the SC SOS's office via email. Please provide a copy of the confirmation letter or a copy of the webpage showing the receiver's status when submitting documents for processing to our office.

-

Receiving organization has a registration on file with the SC SOC's Office:

Please use the charity search tool below to confirm registration.

<https://search.scsos.com/charities>

An organization that is currently registered will have a status that says "registered." Please provide a copy of the webpage showing your status to the SC Treasurer's Office so we can include it with the disbursement request.

Thank you,
Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [Bertha Middleton](#)
To: [_STO - Appropriated Contributions](#)
Subject: [External] Fwd:
Date: Wednesday, November 2, 2022 1:48:48 PM
Attachments: [earmarked-appropriations-disbursement-request-form-sto.xlsx](#)

----- Forwarded message -----

From: **Bertha Smalls Middleton** <bartistic2@aol.com>
Date: Fri, Oct 28, 2022 at 11:32 AM
Subject:
To: Bertha Smalls Middleton <bartistic2@aol.com>, wicic5605@gmail.com
<wicic5605@gmail.com>

**State of South Carolina Request for Contribution Distribution**

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose

Organization Information	
Entity Name	Wadmalaw Island Community Center
Address	P O Box 46 5605 Katy Hill Road
City/State/Zip	Wadmalaw Island SC 29487
Website	n/a
Tax ID #	
Entity Type	Other
Vendor #	

Organization Contact Information	
Contact Name	Bertha S Middleton
Position/Title	Director
Telephone	843-557-8408
Email	wicic5605@gmail.com

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
Repair on existing building for safety:		
Ceiling -much needed, floors, kitchen, bathrooms		Repairs needed for safety of all using facility, kitchen to DHEC approval
Doors and window replacement		
ramp at back door		more accessible for handicap entrance
AC units		one new and existing repaired
Weekly food for pantry and blessing box		
Utilities and Gas		
Repairs to home on property		Repairs and upgrade for use of anyone needing shelter
Vehicle		Transportation for seniors and elderly to Dr. appt., events etc.
Grand Total	\$0.00	

Please explain how these funds will be used to provide a public benefit:

The Community Center is the Hub for this Community. The existing building is 40 years old and built in part by unskilled workers, yet the Community through their efforts have maintained. It provides a place where the seniors can meet to fellowship, classes are held to include but are not limited to-quilting, sweetgrass basket weaving, Bible Study and educational sessions to include, Will Clinics, Heirs Property Seminars,Voters Registration, blood drives, Dementia seminars, Fitness Classes, Annual Veterans, Thanksgiving and Christmas celebration/dinners. Community Center partner with Local Nursing Home(post Covid) to provide a day with the residents in safe safe, fun environment. The Director sits on the Board of the Paraclete Foundation-funds are donated and raised to help repair homes for our seniors include replacing roofs nd other critical repairs. In the last two years over 50 residents have been assisted. It is our hope to include a small stipend for the person to oversee some of these projects. In addition to events the Community Center also provide a place where the Community host monthly and special meetings. Maintaining Internet and WIFI allows the center to opens it's doors for students and others to come by and access when needed. The Center is also in an early phase of completing a Passive Park, that will be used by the Community, future plans include a nature trail, bird watching, park benches will be placed in the area for residents to enjoy the scenery and relax. It's the desire of the committee to have a covered pavillion. Photos of all events, seminars to include progress of the Passive park is available for your viewing,

Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Organization Signature	Director
	Title
Bertha S Middleton	28-Oct-22
Printed Name	Date

Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Agency Head Signature	Date
Printed Name	

Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

[illegible]

Your Organization's Executive Officer	
Name	Title

From: [Bertha Smalls Middleton](#)
To: [_STO - Appropriated Contributions](#)
Subject: [External] Re: Earmarked Appropriations Disbursement Request form voicemail
Date: Friday, October 28, 2022 9:38:01 AM

Good Morning

Thank you so much,

-----Original Message-----

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
To: bartistic2@aol.com <bartistic2@aol.com>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Wed, Oct 26, 2022 5:22 pm
Subject: Earmarked Appropriations Disbursement Request form voicemail

Hi Ms. Middleton,

You are correct that the document is protected, but the cells where you would need to enter data are not protected. If you click in one of the cells such as A6, you should be able to enter data.

Please let me know if there is anything else I can assist with.

-Meg



Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658|Meg.Romaniello@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: bartistic2@aol.com
Cc: [_STO - Appropriated Contributions](#)
Subject: Earmarked Appropriations Disbursement Request form voicemail
Date: Wednesday, October 26, 2022 5:22:18 PM

Hi Ms. Middleton,

You are correct that the document is protected, but the cells where you would need to enter data are not protected. If you click in one of the cells such as A6, you should be able to enter data. Please let me know if there is anything else I can assist with.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [giSTT Message](#)
To: [Romaniello, Meg](#)
Subject: [External] Voice Message from BERTHA MIDDLETO [REDACTED]) on 10/26/22 2:44 PM for 8037342658
Date: Wednesday, October 26, 2022 2:46:09 PM
Attachments: [REDACTED] [-102622-144434-8037342658-876337-1.wav](#)



Voice Message from BERTHA MIDDLETO [REDACTED]) on 10/26/22 2:44 PM (35 second msg)

MESSAGE:

" Hi, this is Bertha Middleton. I'm with the word a lot of community Center. We were communicating via email. I'm trying to complete the document and apparently the spreadsheet that you sent me. The second time the Excel spreadsheet is protected. So I'm unable to complete it give me a call or just send me an email with any additional update. So that I can complete get it to them thank you so much."

There are 0 new and 0 old messages in your mailbox.

From: [_STO - Appropriated Contributions](#)
To: bartistic2@aol.com
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: [External]
Date: Monday, October 24, 2022 4:27:27 PM
Attachments: [Earmarked Appropriations Disbursement Request form updated.xlsx](#)

Hi Ms. Middleton,

I apologize that the original attachment did not open.
Please let me know if you have any issues with this attachment.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Bertha Smalls Middleton <bartistic2@aol.com>
Sent: Monday, October 24, 2022 2:35 PM
To: Romaniello, Meg <Meg.Romaniello@sto.sc.gov>
Subject: [External]

Good Afternoon

Thank you for the e information. The second attachment opens to a blank page, no review available.
Please Advise.

Thanks Again
Bertha

[Sent from the all new AOL app for iOS](#)

From: [_STO - Appropriated Contributions](#)
To: wicic5605@gmail.com
Cc: [_STO - Appropriated Contributions](#)
Subject: FY23 Appropriated Contributions Enrollment Packet
Date: Thursday, October 20, 2022 11:17:51 AM
Attachments: [STO Appropriated Funds Cover Letter - Wadmalaw Island Community Center.pdf](#)
[Earmarked Appropriations Disbursement Request form updated.xlsx](#)

Hello,

The State of South Carolina Fiscal Year 2022-2023 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. Your organization was selected as one of those outside organizations. I have attached 2 files as part of your enrollment packet. Please read the Appropriated Funds Cover Letter first. There you will find important information regarding FY 2022-2023 reporting requirements and guidance on how to complete the Earmarked Appropriations Disbursement Request form.

In order for funds to be disbursed to your organization, you will not only need to submit the Earmarked Appropriations Disbursement Request form but also be registered as a vendor with the State of South Carolina. If you do not have a vendor number, please use the link below to access new vendor registration. If you need to update your vendor information you may also do that from the link below.

<https://procurement.sc.gov/doing-biz/registration>

Once you receive your vendor number or if you already have a vendor number, please include it on the Earmarked Appropriations Disbursement Request form in the "Vendor #" section.

All completed forms should be submitted to the STO - Appropriated Contributions email address listed below.

STO.Appropriated.Contributions@sto.sc.gov

In accordance with Executive Order 2022-19, STO is required to promptly make available for public review and inspection on our website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21. Below is the link to where the information will be available on our website.

<https://treasurer.sc.gov/about-us/transparency/earmark-transparency/>

If you have any questions, please do not hesitate to contact us.

Thank you,
Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

10/20/2022

Bertha Middleton
Wadmalaw Island Community Center
5605 Katy Hill Road
Wadmalaw Island, SC 29487

RE: State Appropriated Contributions, FY 22-23 Reporting Requirements

Dear Bertha Middleton:

The State of South Carolina Fiscal Year 2022-2023 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. The amount below indicates the funds which have been allotted in our agency's budget for your organization.

<u>Organization receiving appropriated funds:</u>	<u>Amount</u>
Wadmalaw Island Community Center	\$500,000.00

Budget Proviso 117.21 outlines reporting requirements for recipients of appropriated contributions. In addition, please note that Section 11-9-110 of the South Carolina Code requires that you agree to be audited by the State Auditor. (A copy of these applicable laws is attached for your convenience.)

Please see enclosed Excel workbook for data we must collect to be able to disburse these funds. This initial report, along with other information as detailed within the Instructions, must be submitted in electronic format to STO prior to funds being dispersed. After the funds have been dispersed, you must also file quarterly reports in addition to a year-end report with STO by **June 30, 2023** via a format to be provided prior to that date. Your submissions will be forwarded to the Chairman of the Senate Finance Committee, the Chairman of the House Ways and Means Committee, and the Executive Budget Office by the STO. Per Governor McMaster's Executive Order, any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 will be made available for public review and inspection on the STO website.

Please note that to be paid by the State of South Carolina, you must be a registered vendor of the State. If you are not already a registered vendor, please see <https://procurement.sc.gov/doing-biz/registration> to complete this required task. Once known, please ensure you include your State of SC vendor number on the enclosed Earmarked Appropriations Disbursement Request form when you return it to the STO.

Should you have any questions or concerns, please do not hesitate to email the Division of Treasury Management at STO.Appropriated.Contributions@sto.sc.gov. We look forward to working with you.

Sincerely,



Meg Romaniello | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Office Building
Columbia, SC 29201

SOUTH CAROLINA OFFICE OF THE STATE TREASURER APPROPRIATED CONTRIBUTIONS REPORTING REQUIREMENTS

INSTRUCTIONS

The South Carolina General Assembly tasked the South Carolina Office of State Treasurer (STO) with distributing appropriated contributions to your organization. State Budget Proviso 117.21 mandates that each organization receiving a contribution render to the state agency making the contribution specific information.

The information collection process will take place in multiple parts, Earmarked Appropriations Disbursement Request form and Quarterly Expenditure Reports. All responses submitted by your organization should be provided to the STO via STO.Appropriated.Contributions@sto.sc.gov. If your organization was appropriated contributions for more than one purpose, please complete **separate** forms and reports for **each project**.

The Earmarked Appropriations Disbursement Request form is due to STO prior to funds being dispersed.

The Quarterly Expenditure Reports are due to STO every quarter after receiving the funds. Should the initiative continue beyond June 30, 2022, the organization must continue to provide a quarterly report until completion.

All responses should reflect the actual expenditures made by the organization as compared to the appropriated funds provided by STO.

Applicable Law on Reporting Responsibilities

(For additional information, see the document entitled, Law Related to Appropriated Contributions)

Proviso 117.21 requires the following:

- The funds appropriated in this act for contributions ***shall not be disbursed*** until a plan of how the state funds will be spent and how the expenditures will provide a public benefit are filed with the appropriate state agency.
- No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.
- After receiving the funds, organizations shall provide quarterly spending updates to the respective state agency.
- After all state funds have been expended, each organization shall provide an accounting of how the funds were spent.
- State agencies receiving such data from organizations shall forward the information to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee.

Law Related to Appropriated Contributions

Proviso 117.21. GP: Organizations Receiving State Appropriations Report

Each state agency receiving funds that are a direct appropriation to a non-profit organization, prior to disbursing the funds, shall require from each recipient organization:

1. a plan of how the state funds will be spent and
2. how the expenditures will provide a public benefit.

The Executive Budget Office, Department of Administration shall provide each state agency with a standard form for collecting the information required.

After receiving the funds, non-profit organizations shall provide quarterly spending updates to the respective state agency.

After all state funds have been expended, each organization shall provide an accounting of how the funds were spent.

State agencies receiving funds pursuant to this provision shall report the information collected to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee by **June 30th**.

No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.

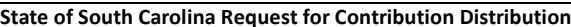
Executive Order No. 2022-19 Section 1. C.

I hereby order and direct, pursuant to article IV, section 17 of the South Carolina Constitution and sections 1-1-840 and 1-3-10 of the South Carolina Code of Laws, that any Executive Branch agency or department, as further defined herein, that receives earmarked appropriations, as further defined herein, in the annual Appropriations Act shall promptly make available for public review and inspection on the agency or department's website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21.

SECTION 11-9-110. Organization to which contribution is appropriated to submit statement to Executive Budget Office and the Revenue and Fiscal Affairs Office as to nature and function of organization and use of contribution.

Each organization to which a contribution is made in the contributions section of the general appropriation bill shall submit to the Executive Budget Office and the Revenue and Fiscal Affairs Office by the end of the applicable fiscal year a detailed statement explaining the nature and function of the organization as well as a detailed statement explaining the use that was made of the contribution. The statements must be available at the office of the Executive Budget Office and the Revenue and Fiscal Affairs Office for public inspection and given to a member of the General Assembly upon request.

A contribution must not be made to an organization until it agrees in writing to allow the State Auditor to audit or cause to be audited the contributed funds.



Contribution Information		
Amount	State Agency Providing the Contribution	Purpose

Organization Contact Information	
Contact Name	
Position/Title	
Telephone	
Email	

Please explain how these funds will be used to provide a public benefit:	

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Title

Date _____

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Date _____

Printed Name _____

Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

[illegible]

Your Organization's Executive Officer	
Name	Title