From: <u>Propps-Wright, Carol</u>

To: <u>STO - Appropriated Contributions</u>

Subject: [External] City of Columbia Beltline Community Enhancement Q2 Expenditure Report

**Date:** Monday, December 23, 2024 9:01:07 AM

Attachments: Outlook-d5eifgss.png

2024-2nd Quarter Report- SC Treasurer-Beltline Enhancements.pdf

# Good morning.

Attached you will find the City of Columbia's Beltline Community Enhancement Q2 Expenditure Report. If you have questions regarding this submission, do not hesitate contacting our office.

Regards, Carol

# **Carol Propps-Wright**

Grants Administrator Budget, Program Management, & Grants Office 1136 Washington Street, Ste. 508 Columbia, SC 29201

Office Phone: 803-545-4143 Cell Phone: 803-319-7235





This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information				
Amount	State Agency Providing the Contribution	Purpose		
\$2,000,000 X220 - Aid to Subdivisions - Treasurer		Beltline Community Enhancement		

Organization Information				
Entity Name	City of Columbia			
Address	1737 Main Street			
City/State/Zip	Columbia, SC 29201			
Website	columbiasc.gov			
Tax ID#	57-6000229			
Entity Type	Municipality			

Reporting Period					
Reporting Period	Quarter 2: October 1, 2024 - December 30, 2024				

	Organization Contact Information
Name	Carol Propps-Wright
Position/Title	Grants Administrator
Telephone	803-545-4143
Email	Carol.ProppsWright@columbiasc.gov
	Secondary Organization Contact Information
Name	Kenya Bryant
Position/Title	Interim Director, Parks and Recreation
Telephone	803-545-3085
Email	Kenya.Bryant@columbiasc.gov

Accounting of how the funds have been spent:									
				Expenditures					
Description	Budget	FY23 Total	FY24 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Site Preparation, grading and construction documents	\$2,000,000.00	\$0.00	\$89,760.00					\$89,760.00	\$1,910,240.00
Professional Design Services (Schematic Design and Community Engagement)				\$5,902.50				\$5,902.50	-\$5,902.50
Professional Design Services (Schematic Design and Community Engagement)				\$10,310.00				\$10,310.00	-\$10,310.00
Professional Design Services (Schematic Design and Community Engagement)					\$34,485.50			\$34,485.50	-\$34,485.50
Professional Design Services (Schematic Design and Community Engagement)					\$23,080.00			\$23,080.00	-\$23,080.00
Professional Design Services (Schematic Design and Traffic Impact Analysis)					\$21,637.26			\$21,637.26	-\$21,637.26
Professional Design Services (Schematic Design, Surveys, and Analysis)					\$51,508.00			\$51,508.00	-\$51,508.00
								\$0.00	\$0.00
								\$0.00	\$0.00
Grand Total	\$2,000,000.00	\$0.00	\$89,760.00	\$16,212.50	\$130,710.76	\$0.00	\$0.00	\$236,683.26	\$1,763,316.74

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature Teresa Milson

Printed Name

Title 12/20/202

Date

From: <u>Propps-Wright, Carol</u>

To: <u>STO - Appropriated Contributions</u>

Subject: [External] Re: City of Columbia"s Q2 Expenditure Report/Beltline Community Enhancement Project

Date: Wednesday, December 11, 2024 1:06:32 PM

Attachments: image001.png

Beltline Community Enhancement Project Q2 Expenditure Report.pdf

#### \*\*Attachment

From: Propps-Wright, Carol

Sent: Wednesday, December 11, 2024 12:50 PM

**To:** STO.Appropriated.Contributions@sto.sc.gov <STO.Appropriated.Contributions@sto.sc.gov> **Subject:** City of Columbia's Q2 Expenditure Report/Beltline Community Enhancement Project

# Good afternoon.

Please find the City of Columbia's Q2 Expenditure Report for the **Beltline Community Enhancement Project**. If you have questions, do not hesitate contacting our office.

Regards, Carol

# **Carol Propps-Wright**

Grants Administrator Budget, Program Management, & Grants Office 1136 Washington Street, Ste. 508 Columbia, SC 29201

Office Phone: 803-545-4143 Cell Phone: 803-319-7235





State of South Carolina Contribution Expenditure Report
This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information					
Amount	State Agency Providing the Contribution	Purpose			
\$2,000,000	X220 - Aid to Subdivisions - Treasurer	Beltline Community Enhancement			

Organization Information				
Entity Name	City of Columbia			
Address	1737 Main Street			
City/State/Zip	Columbia, SC 29201			
Website	columbiasc.gov			
Tax ID#	57-6000229			
Entity Type	Municipality			

Reporting Period				
Reporting Period	Quarter 2: October 1, 2024 - December 30, 2024			

Organization Contact Information				
Name	Carol Propps-Wright			
Position/Title	Grants Administrator			
Telephone	803-545-4143			
Email	Carol.ProppsWright@columbiasc.gov			
	Secondary Organization Contact Information			
Name	Kenya Bryant			
Position/Title	Interim Director, Parks and Recreation			
Telephone	803-545-3085			
Fmail	Kenya Bryant@columbiasc.gov			

Accounting of how the funds have been spent:									
					Expenditures				
Description	Budget	FY23 Total	FY24 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Site Preparation, grading and construction documents	\$2,000,000.00	\$0.00	\$89,760.00				H. TV	\$89,760.00	\$1,910,240.00
Professional Design Services (Schematic Design and Community Engagement)				\$5,902.50				\$5,902.50	-\$5,902.50
Professional Design Services (Schematic Design and Community Engagement)				\$10,310.00				\$10,310.00	-\$10,310.00
Professional Design Services (Schematic Design and Community Engagement)					\$34,485.50			\$34,485.50	-\$34,485.50
Professional Design Services (Schematic Design and Community Engagement)					\$23,080.00			\$23,080.00	-\$23,080.00
Professional Design Services (Schematic Design and Traffic Impact Analysis)				7	\$21,637.26			\$21,637.26	-\$21,637.26
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
Grand Total	\$2,000,000.00	\$0.00	\$89,760.00	\$16,212.50	\$79,202.76	\$0.00	\$0.00	\$185,175.26	\$1,814,824.74

The Organization certifies that the fyinds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

From: <u>Propps-Wright, Carol</u>

To: <u>STO - Appropriated Contributions</u>

Subject: [External] City of Columbia"s Q2 Expenditure Report/Beltline Community Enhancement Project

Date: Wednesday, December 11, 2024 12:50:53 PM

Attachments: <u>image001.png</u>

# Good afternoon.

Please find the City of Columbia's Q2 Expenditure Report for the **Beltline Community Enhancement Project**. If you have questions, do not hesitate contacting our office.

Regards, Carol

# **Carol Propps-Wright**

Grants Administrator Budget, Program Management, & Grants Office 1136 Washington Street, Ste. 508 Columbia, SC 29201

Office Phone: 803-545-4143 Cell Phone: 803-319-7235



From: Propps-Wright, Carol

To: STO - Appropriated Contributions

Subject: RE: [EXTERNAL] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

**Date:** Wednesday, October 23, 2024 12:30:31 PM

Attachments: 20240930 state of South Carolina Contribution Expenditure Report.pdf

Ms. Romaniello,

Please find the Q1 reporting document for our Beltline project.

# Regards, Carol

From: \_STO - Appropriated Contributions [mailto:STO.Appropriated.Contributions@sto.sc.gov]

Sent: Wednesday, October 23, 2024 10:43 AM

**To:** Gentry, Missy A <Missy.Gentry@columbiasc.gov>; Propps-Wright, Carol <Carol.ProppsWright@columbiasc.gov>; Bryant, Kenya V <Kenya.Bryant@columbiasc.gov>; Maloney, Felicia <Felicia.Maloney@columbiasc.gov>

Cc: \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: [EXTERNAL] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

**CAUTION:** This email originated outside of the organization. Do not click links or open attachments from unknown senders or suspicious emails. Never enter a username or password on a site that you did not knowingly access. For suspicious emails, please report using the "Phish Alert Report" button.

Hello,

I have not received your Q1 report for the Beltline Blvd Community Enhancements project that was due last week. Please submit by the end of business this Friday, October 25<sup>th</sup>.

-Meg

# Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Romaniello, Meg < Meg.Romaniello@sto.sc.gov>

Sent: Wednesday, September 25, 2024 3:28 PM

To: missy.gentry@columbiasc.gov; Carol.ProppsWright@columbiasc.gov; Bryant, Kenya V

< Kenya. Bryant@columbiasc.gov >; Felicia. Maloney@columbiasc.gov

**Cc:** STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Hello,

As of 6/30/24, your organization had funds left unspent from the FY23 Appropriated Earmarks. Attached is the updated form you will use to update your information each quarter for this fiscal year.

Please update and submit the form to us (<u>STO.Appropriated.Contributions@sto.sc.gov</u>) by the 15<sup>th</sup> of the month following the end of each quarter.

Your next report is due October 15, 2024.

Quarterly Update Schedule							
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30			
Due Date	10/15	1/15	4/15	7/15			

If you have any questions, please do not hesitate to reach out to me.

-Meg

# Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II



#### State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information						
Amount	unt State Agency Providing the Contribution Purpose					
\$2,000,000 X220 - Aid to Subdivisions - Treasurer Beltline Community Enhancement						

Organization Information				
Entity Name	City of Columbia			
Address	1111 Recreation Drive			
City/State/Zip	Columbia, SC 29203			
Website	columbiasc.gov			
Tax ID#	57-6000229			
Entity Type	Municipality			

Reporting Period				
Reporting Period	Quarter 1: July 1, 2024 - September 30, 2024			

	Organization Contact Information
Name	Carol Propps-Wright
Position/Title	Grants Administrator
Telephone	803-545-4143
Email	carol.proppswright@columbiasc.gov
	Secondary Organization Contact Information
Name	Kenya Bryant
Position/Title	Interim Director, Parks and Recreation
Telephone	803-545-3085
Email	Kenya.Bryant@columbiasc.gov

Accounting of how the funds have been spent:									
Description		Expenditures							
	Budget	FY23 Total	FY24 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Site Preparation, grading and construction documents	\$2,000,000.00	\$0.00	\$89,760.00					\$89,760.00	\$1,910,240.00
Professional Design Services (Schematic Design and Community Engagement)				\$5,902.50				\$5,902.50	-\$5,902.50
Professional Design Services (Schematic Design and Community Engagement)				\$10,310.00				\$10,310.00	-\$10,310.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
Grand Total	\$2,000,000.00	\$0.00	\$89,760.00	\$16,212.50	\$0.00	\$0.00	\$0.00	\$105,972.50	\$1,894,027.50

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

From: STO - Appropriated Contributions

To: missy.gentry@columbiasc.gov; Carol.ProppsWright@columbiasc.gov; Bryant, Kenya V;

Felicia.Maloney@columbiasc.gov

Cc: STO - Appropriated Contributions

Subject: RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Date: Wednesday, October 23, 2024 10:42:37 AM

Hello,

I have not received your Q1 report for the Beltline Blvd Community Enhancements project that was due last week. Please submit by the end of business this Friday, October 25<sup>th</sup>.

-Meg

## Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Romaniello, Meg < Meg. Romaniello@sto.sc.gov>

Sent: Wednesday, September 25, 2024 3:28 PM

**To:** missy.gentry@columbiasc.gov; Carol.ProppsWright@columbiasc.gov; Bryant, Kenya V

<Kenya.Bryant@columbiasc.gov>; Felicia.Maloney@columbiasc.gov

Cc: \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

**Subject:** Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Hello,

As of 6/30/24, your organization had funds left unspent from the FY23 Appropriated Earmarks. Attached is the updated form you will use to update your information each quarter for this fiscal year.

Please update and submit the form to us (<u>STO.Appropriated.Contributions@sto.sc.gov</u>) by the 15<sup>th</sup> of the month following the end of each quarter.

Your next report is due October 15, 2024.

Quarterly Update Schedule							
Time Frame         7/1 - 9/30         10/1 - 12/31         1/1 - 3/31         4/1 - 6/30							
Due Date         10/15         1/15         4/15         7/15							

If you have any questions, please do not hesitate to reach out to me.

# Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

From: giSTT Message
To: Romaniello, Meg

**Subject:** [External] Voice Message from SC STATE GOVT (803-545-4143) on 10/1/24 11:35 AM for 8037342658

**Date:** Tuesday, October 1, 2024 11:37:30 AM

**Attachments:** 8035454143-100124-113522-8037342658-1134899-1.way



Voice Message from SC STATE GOVT (803-545-4143 ) on 10/1/24 11:35 AM (68 second msg)

#### **MESSAGE:**

"This is Carol Price Wright with the City of Columbia. I hope this voicemail finds you well. I'm calling in regards to the contribution expenditure report that we discussed with Mr. Kenya Bryant who's the Interim Director of Parks and Recreation. I remember him having a question regarding the budget and how he would report the expenditures from the previous year. I'm about to submit a document and I want to make sure that it is correct. I know that FY25 the City received \$2 million and that amount is reflected on this budget. But again, I want to make sure that this is the correct information as far as the earmark funding that the City is anticipating and expecting. I just want to be able to identify the funding source and that we have all required reporting submitted to your agency. If you receive this voicemail and have an opportunity to respond, I'd appreciate a call back or an email. My number is 803-734-835-454143. Thank you so much."

There are 0 new and 0 old messages in your mailbox.

From: STO - Appropriated Contributions

To: Bryant, Kenya V

Cc: <u>STO - Appropriated Contributions</u>

Subject: RE: [EXTERNAL] Quarterly report update and details for FY25

Date: Wednesday, September 25, 2024 4:57:55 PM

Attachments: <a href="mage007.png">image007.png</a>

Hi Kenya,

Below is a link where we post the updates for the FY23 Earmarks. You will be able to see all communications, disbursement documents, and quarterly reports that we received.

https://treasurer.sc.gov/about-us/transparency/earmark-transparency/fv22-23-earmarks/

Please let me know if you have any questions.

-Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

**Sent:** Wednesday, September 25, 2024 4:14 PM

**To:** Bryant, Kenya V < Kenya. Bryant@columbiasc.gov>

Cc: \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [EXTERNAL] Quarterly report update and details for FY25

Hey Kenya,

I just got out of a meeting. I'm available if you are.

-Meg

# Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Bryant, Kenya V < Kenya. Bryant@columbiasc.gov >

Sent: Wednesday, September 25, 2024 3:29 PM

To: \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>; Bryant, Kenya

V < Kenya. Bryant@columbiasc.gov>

Subject: RE: [EXTERNAL] Quarterly report update and details for FY25

Hi Meg,

Thank you for contacting me. Are you available for a quick call so I can gain a little clarity on a few items? I can call right now if you are open.

Thanks, Kenya

Kenya V. Bryant, MPA, CPRP
Interim Director
City of Columbia
Parks and Recreation Department
O-803-545-3085
M-803-497-7375
E-Kenya.Bryant@columbiasc.gov

L-Refrya.bi yant@columbiasc.go

"Together, We Are Columbia"



"Good Energy + Great Execution= Our Success."

----- Original message -----

From: STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Date: 9/25/24 3:26 PM (GMT-05:00)

To: "Bryant, Kenya V" < <a href="mailto:Kenya.Bryant@columbiasc.gov">Kenya.Bryant@columbiasc.gov</a>>

Cc: \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: [EXTERNAL] Quarterly report update and details for FY25

**CAUTION:** This email originated outside of the organization. Do not click links or open attachments from unknown senders or suspicious emails. Never enter a username or password on a site that you did not knowingly access. For suspicious emails, please report using the "Phish Alert Report" button.

You don't often get email from <a href="mailto:sto.appropriated.contributions@sto.sc.gov">sto.appropriated.contributions@sto.sc.gov</a>. <a href="mailto:Learn why this is important">Learn why this is important</a>

Hi Kenya,

I apologize for the delay in reaching out to you. I spoke to Carol on Thursday, but I wanted to reach out to you as well.

I wanted to let you know that the quarterly report template for the appropriations that were

awarded in FY23 (\$2M) that is due in October has not been sent out to agencies yet. I should be sending them out this afternoon.

I also wanted to let you know that even though the FY25 Earmark Appropriations (\$1.5M) were awarded for the Beltline project it needs to be viewed as a separate award from the FY23 award and need to be tracked that way.

If you have any questions, please don't hesitate to reach out.

-Meg

# Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

From: Romaniello, Meg

To: missy.gentry@columbiasc.gov; Carol.ProppsWright@columbiasc.gov; Bryant, Kenya V;

Felicia.Maloney@columbiasc.gov

Cc: STO - Appropriated Contributions

Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Date: Wednesday, September 25, 2024 3:27:57 PM

Attachments: Quarterly Expenditure Report FY25 Template - Belvedere Neighborhood Flood Mitigation - City of Columbia.xlsx

image001.jpg

Quarterly Expenditure Report FY25 Template - Bluff Rd and Atlas Rd Area Improvements - City of Columbia.xlsx Quarterly Expenditure Report FY25 Template - Beltline Blvd Community Enhancements - City of Columbia.xlsx

image003.jpg

Hello,

As of 6/30/24, your organization had funds left unspent from the FY23 Appropriated Earmarks. Attached is the updated form you will use to update your information each quarter for this fiscal year.

Please update and submit the form to us (<u>STO.Appropriated.Contributions@sto.sc.gov</u>) by the 15<sup>th</sup> of the month following the end of each quarter.

Your next report is due October 15, 2024.

Quarterly Update Schedule							
<b>Time Frame</b> 7/1 - 9/30 10/1 - 12/31 1/1 - 3/31 4/1 - 6/3							
<b>Due Date</b>	10/15	1/15	4/15	7/15			

If you have any questions, please do not hesitate to reach out to me.

-Meg

# Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

	Contribution Information					
Amount	Amount State Agency Providing the Contribution Purpose					
\$3,000,000 X220 - Aid to Subdivisions - Treasurer Belvedere Neighborhood Flood Mitigation Program (Belvedere HAP Program)						

Organization Information				
Entity Name	City of Columbia			
Address	1737 Main Street			
City/State/Zip	Columbia, SC 29201			
Website	columbiasc.gov			
Tax ID#	57-6000229			
Entity Type	Municipality			

	Reporting Period	
Reporting Period		

Organization Contact Information				
Name	Carol Propps-Wright			
Position/Title	Grants Administrator			
Telephone	803-545-4143			
Email	carol.proppswright@columbiasc.gov			
	Secondary Organization Contact Information			
Name	Missy Gentry, PE			
Position/Title	Assistant City Manager			
Telephone	(803) 545-3037			
Email	missy.gentry@columbiasc.gov			

Accounting of how the funds have been spent:									
			Expenditures						
Description	Budget	FY23 Total	FY24 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Program Management	\$450,000.00	\$229,362.53	\$220,637.47					\$450,000.00	\$0.00
Rehabilitation Activities	\$2,550,000.00	\$895,538.59	\$1,439,081.13					\$2,334,619.72	\$215,380.28
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
				•				\$0.00	\$0.00
Grand Total	\$3,000,000.00	\$1,124,901.12	\$1,659,718.60	\$0.00	\$0.00	\$0.00	\$0.00	\$2,784,619.72	\$215,380.28

# Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

	Expenditure Certification	
The Organization certifies that the funds have been expended in accordance v	vith the Plan provided to the Agency Providing the Distribution and	d for a public purpose.
Signature	Title	
		_
Printed Name	Date	



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information						
Amount	Amount State Agency Providing the Contribution Purpose					
\$4,000,000	X220 - Aid to Subdivisions - Treasurer	Bluff Road and Atlas Road Improvements				

	Organization Information						
Entity Name City of Columbia							
Address	1737 Main Street						
City/State/Zip	Columbia, SC 29201						
Website	columbiasc.gov						
Tax ID#	57-6000229						
Entity Type	Municipality						

	Reporting Period	
Reporting Period		

Organization Contact Information					
Name	Name Carol Propps-Wright				
Position/Title	Grants Administrator				
Telephone 803-545-4143					
Email carol.proppswright@columbiasc.gov					
	Secondary Organization Contact Information				
Name	Felicia Maloney				
Position/Title	Executive Director, Columbia Empowerment Zone, Inc.				
Telephone (803) 748-0964					
Email	Felicia.Maloney@columbiasc.gov				

Accounting of how the funds have been spent:									
					Expenditures				
Description	Budget	FY23 Total	FY24 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Acquisition Cost	\$1,300,000.00	\$1,420,017.41	-\$240,008.64					\$1,180,008.77	\$119,991.23
Master Planning for full site and pre-construction costs	\$650,000.00	\$20,903.25	\$291,421.67					\$312,324.92	\$337,675.08
Construction of initial element of Comm. Retail multi-use Market Place	\$2,050,000.00	\$0.00	\$0.00					\$0.00	\$2,050,000.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
Grand Total	\$4,000,000.00	\$1,440,920.66	\$51,413.03	\$0.00	\$0.00	\$0.00	\$0.00	\$1,492,333.69	\$2,507,666.31

# Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

	Expenditu	ture Certification	
The Organization certifies that the funds have been	en expended in accordance with the Plan provided to the Ag	gency Providing the Distribution and for a public purpose.	
Signature	Title		
Printed Name	Date		



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information						
Amount	Amount State Agency Providing the Contribution Purpose					
\$2,000,000 X220 - Aid to Subdivisions - Treasurer Beltline Community Enhancement						

Organization Information					
Entity Name City of Columbia					
Address 1111 Recreation Drive					
City/State/Zip	Columbia, SC 29203				
Website columbiasc.gov					
Tax ID#	57-6000229				
Entity Type	Municipality				

	Reporting Period	
Reporting Period		

Organization Contact Information					
Name Carol Propps-Wright					
Position/Title	Grants Administrator				
Telephone	803-545-4143				
Email carol.proppswright@columbiasc.gov					
:	Secondary Organization Contact Information				
Name	Kenya Bryant				
Position/Title	Interim Director, Parks and Recreation				
Telephone 803-545-3085					
Email Kenya.Bryant@columbiasc.gov					

Accounting of how the funds have been spent:									
			Expenditures						
Description	Budget	FY23 Total	FY24 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Site Preparation, grading and construction documents	\$2,000,000.00	\$0.00	\$89,760.00					\$89,760.00	\$1,910,240.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
				•				\$0.00	\$0.00
Grand Total	\$2,000,000.00	\$0.00	\$89,760.00	\$0.00	\$0.00	\$0.00	\$0.00	\$89,760.00	\$1,910,240.00

# Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

	Expenditure Certifica	tion
The Organization certifies that the fur	nds have been expended in accordance with the Plan provided to the Agency Providi	ng the Distribution and for a public purpose.
Signature	Title	<del></del>
Printed Name	Date	

From: STO - Appropriated Contributions

To: Bryant, Kenya V

Cc: <u>STO - Appropriated Contributions</u>

Subject: Quarterly report update and details for FY25

Date: Wednesday, September 25, 2024 3:26:05 PM

Hi Kenya,

I apologize for the delay in reaching out to you. I spoke to Carol on Thursday, but I wanted to reach out to you as well.

I wanted to let you know that the quarterly report template for the appropriations that were awarded in FY23 (\$2M) that is due in October has not been sent out to agencies yet. I should be sending them out this afternoon.

I also wanted to let you know that even though the FY25 Earmark Appropriations (\$1.5M) were awarded for the Beltline project it needs to be viewed as a separate award from the FY23 award and need to be tracked that way.

If you have any questions, please don't hesitate to reach out.

-Meg

# Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

From: Bryant, Kenya V

To: Romaniello, Meg

Cc: Propps-Wright, Carol

Subject: [External] Beltline Enhancement Project Reporting

Date: Tuesday, September 24, 2024 9:57:30 AM

# Good Morning Ms. Romaniello,

Hi I'm Kenya Bryant, Interim Director of the City of Columbia Parks and Recreation Department. I wanted to follow up on the reporting procedure and documents for this project. Mrs. Propps-Wright said you have some details and new documents that I need to complete the process.

If we need to get on a call or virtual meeting, I can make myself available and all of my contact information is below.

Thank you and Best Regards, Kenya

Kenya V. Bryant, MPA, CPRP Interim Director City of Columbia Parks and Recreation Department O-803-545-3085 M-803-497-7375 E-Kenya.Bryant@columbiasc.gov "Together, We Are Columbia"



"Good Energy + Great Execution= Our Success."

From: giSTT Message
To: Romaniello, Meg

Subject: [External] Voice Message from SC STATE GOVT (803-545-3085 ) on 9/20/24 1:05 PM for 8037342658

**Date:** Friday, September 20, 2024 1:06:29 PM

Attachments: 8035453085-092024-130501-8037342658-1131269-1.way



Voice Message from SC STATE GOVT (803-545-3085 ) on 9/20/24 1:05 PM (34 second msg)

# **MESSAGE:**

"Hey, this is Kenia Bryant, calling from the City of Columbia Parks and Recreation Department. Hope you're doing well. Can you give me a call once you get this message? I just stepped in to be the interim director here at the Parks and Recreation Department. I just wanted to make sure I get all the background information for the funding that was provided for the Beltline Boulevard Redevelopment Project. Give me a call back 803-545-3085 or 803-497-7375. Thank you."

There are 0 new and 0 old messages in your mailbox.

# **Communication Log**

Date: 9/19/24

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Carol Propps-Wright regarding her voicemail. Carol stated that the new interim director, Kenya, was working on the quarterly report that was coming up and was wanting to make sure she was using the correct form. Meg informed Carol that she had not distributed the new quarterly report forms for FY25, but that she would be sending them out at soon. Meg stated that she would email Kenya about the new form. Meg also brought up that she had sent the FY25 enrollment packet out, but she had not heard back from the individual that was listed as the contact person. Carol request that the email be forwarded to her. Meg agreed that she would do that so that Carol was also in the loop. Meg also stated that she wanted to make sure that everyone knew that the FY25 appropriations needed to be tracked separately from the FY23 appropriation. Carol requested that Meg also update Kenya about that.

From: giSTT Message
To: Romaniello, Meg

Subject: [External] Voice Message from Cell Phone SC (803-319-7235 ) on 9/19/24 10:18 AM for 8037342658

Date: Thursday, September 19, 2024 10:20:41 AM

Attachments: 8033197235-091924-101810-8037342658-1130515-1.way



Voice Message from Cell Phone SC (803-319-7235 ) on 9/19/24 10:18 AM (108 second msg)

#### **MESSAGE:**

"Good morning. I hope you're doing well. This is Carol Popsrout with the City of Columbia. I received a call on yesterday from our Intim Directorate Parks and Recreation. He's completing a report. I believe he may have emailed you or called us well. I'm not sure, but I told him not to follow up. His question is on the Belt Line project, I think it's the Belt Line Community redevelopment where they have a \$2 million budget. It looks like his predecessor spent \$109,000 or so, dollars of the \$2 million, and he is preparing a report and he's back to the quarterly, the first quarterly report. He wants to know if he should carry the balance of the \$2 million as the budget amount or if he should reduce the budget amount and reflect in the first quarter amount what they've expended, if that makes any sense. So basically, Mr. Davis expended \$109,000 or \$2 million, so whatever that difference is, should that amount be reflected? Or how should he proceed with this? He's not sure, and I've not been asked this question before, so I'm not sure on how to advise him. If you would send us an email, his name is Kenya Bryant, kenya.bryantbryant at columbiasc.gov, and you have my email, of course, Carol Popp, Carol Popp's right at City of Columbia, same extension. We're just trying to make sure we complete these items correctly and get them over to you. I know this is a little confusing, it's confusing for me as well, but I want to make sure I advise him correctly so that we don't have to send the documents two or three times to your attention. Thank, as always, thank you so much for your help. Have a great day."

There are 0 new and 0 old messages in your mailbox.

From: giSTT Message
To: Romaniello, Meg

**Subject:** [External] Voice Message from SC STATE GOVT (803-545-3085 ) on 9/17/24 9:46 AM for 8037342658

Date: Tuesday, September 17, 2024 9:47:57 AM

**Attachments:** 8035453085-091724-094614-8037342658-1129335-1.wav



Voice Message from SC STATE GOVT (803-545-3085 ) on 9/17/24 9:46 AM (39 second msg)

# **MESSAGE:**

"Hey, good morning Meg. This is Kenya Bryant. I'm calling from the City of Columbia Parks and Recreation Department. I hope you will. You know, we see I'm the new interim director here at the parks and I just wanted to touch base with you just on the phone, on the process of reporting and things of that nature and make sure I'm on top of things. You can give me a call back at your leisure. 803-545-3085 or you can call me on my cell 803-497-7375. We're 40 here from you. Thank you."

There are 0 new and 0 old messages in your mailbox.

From: Bryant, Kenya V

To: <u>Propps-Wright, Carol</u>; <u>Romaniello, Meg</u>

Cc: Bing, Hattie M

Subject: [External] RE: City of Columbia/Community Impact Funding

**Date:** Sunday, September 15, 2024 1:18:08 PM

Attachments: <u>image002.png</u>

#### Hi Ms. Romaniello,

Just wanted to introduce myself through email. My name is Kenya Bryant and I am the Interim Director of Parks and Recreation, and will be part of this project and process moving forward. All of my contact information is below if you ever need to contact me. I look forward to working with you!

Regards, Kenya

Kenya V. Bryant, MPA, CPRP Interim Director City of Columbia Parks and Recreation Department 1111 Recreation Drive Columbia, SC 29201

Off: 803-545-3085 Cell: 803-497-7375

Kenya.Bryant@columbiasc.gov "Together, We Are Columbia"



From: Propps-Wright, Carol < Carol. Propps Wright@columbiasc.gov>

Sent: Friday, September 13, 2024 12:48 PM

**To:** Romaniello, Meg < Meg. Romaniello@sto.sc.gov>

Cc: Bryant, Kenya V < Kenya. Bryant@columbiasc.gov>; Bing, Hattie M < Hattie. Bing@columbiasc.gov>

Subject: City of Columbia/Community Impact Funding

Good afternoon, Ms. Romaniello -

I hope all is well on your end. I am inquiring about the status of FY25 Community Impact (Earmark) Funding for the Beltline Community Improvements project. I have not received notification or documents related to the funds thus far, and I would like to make sure we

are compliant and have not missed any due dates.

Also, as information, Mr. Randy Davis is no longer with the City of Columbia's Parks and Recreation Department. Mr. Kenya Bryant (cc'd here) is the interim Parks and Rec Director and will receive any communications previously directed to Mr. Davis.

Thank you for your time, and have a great weekend!

Regards, Carol

# **Carol Propps-Wright**

Grants Administrator
Budget, Program Management, & Grants Office
1136 Washington Street, Ste. 508
Columbia, SC 29201

Office Phone: 803-545-4143 Cell Phone: 803-319-7235



From: <u>Propps-Wright, Carol</u>

To: <u>STO - Appropriated Contributions</u>

Subject: [External] Beltline Community Enhancements Quarterly Reporting

**Date:** Wednesday, July 24, 2024 9:31:22 AM

Attachments: image001.png

20240724 Reporting Period-Beltline.pdf

# Good morning.

Please find the City of Columbia's Quarterly Report for the Beltline Community Enhancements project. If you have questions or concerns, do not hesitate contacting our office.

Regards, Carol

# **Carol Propps-Wright**

Grants Administrator Budget, Program Management, & Grants Office 1136 Washington Street, Ste. 508 Columbia, SC 29201

Office Phone: 803-545-4143 Cell Phone: 803-319-7235





This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2024.

		Contribution Information	
Amount	State Agency Providing the Contribution	Po	urpose
\$2,000,000.00	E160 - State Treasurer	Beltline Community Enhancements	

Organization Information				
Entity Name	City of Columbia			
Address	1737 Main Street			
City/State/Zip	Columbia, SC 29201			
Website	www.columbiasc.gov			
Tax ID#	57-6000229			
Entity Type	Municipality			

Organization Contact Information				
Name	Carol Propps-Wright			
Position/Title	Grants Administrator			
Telephone	803-545-4143			
Email	carol.proppswright@columbiasc.gov			

Reporting Period					
Reporting Period	Quarter 4: April 1, 2024 - June 30, 2024				

Accounting of how the funds have been spent:							
Description		Expenditures					
(Attach additional detail for subgrantees and affiliated nonprofits)	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Site Preparation for recreational area and community center. Included	\$2,000,000.00	\$0.00	\$0.00	\$89,760.00	\$0.00	\$89,760.00	\$1,910,240.00
select tree removal and above ground stump removal during the 3rd						\$0.00	\$0.00
quarter.						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$2,000,000.00	\$0.00	\$0.00	\$89,760.00	\$0.00	\$89,760.00	\$1,910,240.00

# Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

We are in the early stage of design development with an archetectural firm that will deliver construction documents which will include community engagement. We have held two meetings during the month of June. We have entered into a contract with CPL (Architects Engineers and Landscape Architect) in the amount of \$970,675.00 McClam and Associates were the contractor for removal of trees and above ground stumps.

# **Expenditure Certification**

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature
Teresa Wilson
Printed Name

City Manager
Title
7/23/2024
Date

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From: STO - Appropriated Contributions

To: missy.gentry@columbiasc.gov; Carol.ProppsWright@columbiasc.gov; randy.davis@columbiasc.gov;

Felicia.Maloney@columbiasc.gov

Cc: STO - Appropriated Contributions

Subject: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

**Date:** Wednesday, July 10, 2024 12:21:28 PM

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (<u>STO.Appropriated.Contributions@sto.sc.gov</u>) by the 15<sup>th</sup> of the month following the end of each quarter.

# Q4 (ending 6/30/24) update due date: 7/15/24

If you have any questions, please do not hesitate to reach out to me.

-Meg

# Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

From: giSTT Message
To: Romaniello, Meg

Subject: [External] Voice Message from Cell Phone SC (803-319-7235 ) on 7/1/24 12:03 PM for 8037342658

**Date:** Monday, July 1, 2024 12:05:16 PM

Attachments: 8033197235-070124-120350-8037342658-1097386-1.way



Voice Message from Cell Phone SC (803-319-7235 ) on 7/1/24 12:03 PM (51 second msg)

#### **MESSAGE:**

"Ms. Wilma. Hello, I think I just spoke to Joe Hill Crest right with the City of Columbia hope you're doing well. I'm calling today because I believe we have some reporting the screen do and I wanted to touch bases with you just make sure we get what do to you by the due date and we had several earmark reporting requirements that were due last week and I am against making sure everything is correct as 17. Timely if you would give me a call or send me an email outlining what to require documents are for the projects that we have with your agency. I would appreciate it. If you'd like to call my number is 803-545-4143 take care."

There are 0 new and 0 old messages in your mailbox.

From: <u>Davis, Randy</u>

To: STO - Appropriated Contributions; Gentry, Missy A; Propps-Wright, Carol; Maloney, Felicia

Subject: RE: [EXTERNAL] RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Date: Wednesday, May 8, 2024 4:03:06 AM
Attachments: BeltlineCommunityEnhancements.pdf

#### Please see attachment!

Thank You,

# Randy Davis, Director of Parks and Recreation

City of Columbia Parks and Recreation 1111 Recreation Drive, Columbia, SC 29203

Phone: 803-545-3085 Cell: 803-413-6447

E-mail: <a href="mailto:randy.davis@columbiasc.gov">randy.davis@columbiasc.gov</a>



From: \_STO - Appropriated Contributions [mailto:STO.Appropriated.Contributions@sto.sc.gov]

**Sent:** Tuesday, May 7, 2024 3:09 PM

**To:** Gentry, Missy A <Missy.Gentry@columbiasc.gov>; Propps-Wright, Carol <Carol.ProppsWright@columbiasc.gov>; Davis, Randy <Randy.Davis@columbiasc.gov>; Maloney, Felicia <Felicia.Maloney@columbiasc.gov>

Cc: \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

**Subject:** [EXTERNAL] RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

**CAUTION:** This email originated outside of the organization. Do not click links or open attachments from unknown senders or suspicious emails. Never enter a username or password on a site that you did not knowingly access. For suspicious emails, please report using the "Phish Alert Report" button.

#### Good afternoon,

It appears that your organization has not submitted its Q3 report for Beltline Blvd Community Enhancements - City of Columbia.

Please submit it to me by the end of the day tomorrow (5/8/2024).

Thank you, Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

**From:** \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

**Sent:** Monday, April 8, 2024 4:26 PM

**To:** missy.gentry@columbiasc.gov; Carol.ProppsWright@columbiasc.gov; randy.davis@columbiasc.gov; Felicia.Malonev@columbiasc.gov

**Cc:** \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>> **Subject:** Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (<u>STO.Appropriated.Contributions@sto.sc.gov</u>) by the 15<sup>th</sup> of the month following the end of each quarter.

# Q3 (ending 3/31/24) update due date: 4/15/24

If you have any questions, please do not hesitate to reach out to me.

-Meg

# Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2024.

Contribution Information						
Amount	State Agency Providing the Contribution		Purpose			
\$2,000,000.00 E	160 - State Treasurer	Beltline Community Enhancements				

Organization Information				
Entity Name	City of Columbia			
Address	1737 Main Street			
City/State/Zip	Columbia, SC 29201			
Website	www.columbiasc.gov			
Tax ID#	57-6000229			
Entity Type	Municipality			

Organization Contact Information				
Name	Carol Propps-Wright			
Position/Title	Grants Administrator			
Telephone	803-545-4143			
Email	carol.proppswright@columbiasc.gov			

Reporting Period						
Reporting Period	Quarter 3: January 1, 2024 - March 31, 2024					

Accounting of how the funds have been spent:								
Description		Expenditures						
(Attach additional detail for subgrantees and affiliated nonprofits)	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance	
Site Preparation for recreational area and community center.	\$2,000,000.00			\$89,760.00		\$89,760.00	\$1,910,240.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
			19.			\$0.00	\$0.00	
	1 1		7			\$0.00	\$0.00	
						\$0.00	\$0.00	
			1			\$0.00	\$0.00	
	12.		1			\$0.00	\$0.00	
Grand Tota	1 \$2,000,000.00	\$0.00	\$0.00	\$89,760.00	\$0.00	\$89,760.00	\$1,910,240.00	

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

# **Expenditure Certification**

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature Teresa Wilson

Title 4/11/2024

City Manager

Date

From: <u>Davis, Randy</u>

To: STO - Appropriated Contributions

Cc: Gentry, Missy A; Propps-Wright, Carol; Maloney, Felicia

Subject: Re: [EXTERNAL] RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

**Date:** Tuesday, May 7, 2024 3:46:12 PM

Thank You, will send tomorrow!

Randy

Sent from my iPhone

On May 7, 2024, at 3:09 PM, \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov> wrote:

**CAUTION:** This email originated outside of the organization. Do not click links or open attachments from unknown senders or suspicious emails. Never enter a username or password on a site that you did not knowingly access. For suspicious emails, please report using the "Phish Alert Report" button.

Good afternoon,

It appears that your organization has not submitted its Q3 report for Beltline Blvd Community Enhancements - City of Columbia.

Please submit it to me by the end of the day tomorrow (5/8/2024).

Thank you,

Meg

<!--[if !vml]-->

<image003.jpg>

<!--[endif]-->Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

**From:** \_STO - Appropriated Contributions

<STO.Appropriated.Contributions@sto.sc.gov>

Sent: Monday, April 8, 2024 4:26 PM

**To:** missy.gentry@columbiasc.gov; Carol.ProppsWright@columbiasc.gov;

randy.davis@columbiasc.gov; Felicia.Maloney@columbiasc.gov

**Cc:** \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov> **Subject:** Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (<u>STO.Appropriated.Contributions@sto.sc.gov</u>) by the 15<sup>th</sup> of the month following the end of each quarter.

#### Q3 (ending 3/31/24) update due date: 4/15/24

If you have any questions, please do not hesitate to reach out to me.

-Meg

<!--[if !vml]-->
<image005.jpg>
<!--[endif]-->Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov From: <u>Propps-Wright, Carol</u>

To: <u>STO - Appropriated Contributions</u>

Subject: [External] Beltline Community Enhancements Quarterly Report

**Date:** Tuesday, May 7, 2024 3:19:46 PM

Attachments: image001.png

BeltlineCommunityEnhancements.pdf

Good afternoon, Ms. Romaniello.

Please find the Beltline Community Enhancements Quarterly Report. If there are questions or concerns regarding this email, do not hesitate contacting our office.

Regards, Carol

## **Carol Propps-Wright**

Grants Administrator
Budget, Program Management & Grants Office
City of Columbia
1136 Washington Street, 5<sup>th</sup> Floor
Columbia, SC 29201

Office Phone: 803-545-4143 Cell Phone: 803-319-7235

www.columbiasc.net





## State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2024.

Contribution Information						
Amount	State Agency Providing the Contribution		Purpose			
\$2,000,000.00 E	160 - State Treasurer	Beltline Community Enhancements				

Organization Information				
Entity Name	City of Columbia			
Address	1737 Main Street			
City/State/Zip Columbia, SC 29201				
Website	www.columbiasc.gov			
Tax ID# 57-6000229				
Entity Type	ntity Type Municipality			

Organization Contact Information					
Name	Carol Propps-Wright				
Position/Title	Grants Administrator				
Telephone	803-545-4143				
Email	carol.proppswright@columbiasc.gov				

Reporting Period					
Reporting Period Quarter 3: January 1, 2024 - March 31, 2024					

Accounting of how the funds have been spent:							
Description							
(Attach additional detail for subgrantees and affiliated nonprofits)	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Site Preparation for recreational area and community center.	\$2,000,000.00			\$89,760.00		\$89,760.00	\$1,910,240.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
			19			\$0.00	\$0.00
	1 1		7			\$0.00	\$0.00
						\$0.00	\$0.00
			1			\$0.00	\$0.00
	12.		1			\$0.00	\$0.00
Grand Tota	1 \$2,000,000.00	\$0.00	\$0.00	\$89,760.00	\$0.00	\$89,760.00	\$1,910,240.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

#### **Expenditure Certification**

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature Teresa Wilson

Title 4/11/2024

City Manager

Date

From: STO - Appropriated Contributions

To: missy.gentry@columbiasc.gov; Carol.ProppsWright@columbiasc.gov; randy.davis@columbiasc.gov;

Felicia.Maloney@columbiasc.gov

Cc: STO - Appropriated Contributions

Subject: RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

**Date:** Tuesday, May 7, 2024 3:09:14 PM

Good afternoon,

It appears that your organization has not submitted its Q3 report for Beltline Blvd Community Enhancements - City of Columbia.

Please submit it to me by the end of the day tomorrow (5/8/2024).

Thank you,

Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Monday, April 8, 2024 4:26 PM

**To:** missy.gentry@columbiasc.gov; Carol.ProppsWright@columbiasc.gov; randy.davis@columbiasc.gov; Felicia.Maloney@columbiasc.gov

**Cc:** \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov> **Subject:** Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (<u>STO.Appropriated.Contributions@sto.sc.gov</u>) by the 15<sup>th</sup> of the month following the end of each quarter.

#### Q3 (ending 3/31/24) update due date: 4/15/24

If you have any questions, please do not hesitate to reach out to me.

-Meg

## Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov From: STO - Appropriated Contributions

To: missy.gentry@columbiasc.gov; Carol.ProppsWright@columbiasc.gov; randy.davis@columbiasc.gov;

Felicia.Maloney@columbiasc.gov

Cc: STO - Appropriated Contributions

Subject: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

**Date:** Monday, April 8, 2024 4:26:39 PM

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (<u>STO.Appropriated.Contributions@sto.sc.gov</u>) by the 15<sup>th</sup> of the month following the end of each quarter.

#### Q3 (ending 3/31/24) update due date: 4/15/24

If you have any questions, please do not hesitate to reach out to me.

-Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov From: <u>Propps-Wright, Carol</u>

To: <u>STO - Appropriated Contributions</u>

Subject: [External] Beltline Community Enhancement Project

**Date:** Tuesday, January 16, 2024 3:52:49 PM

Attachments: image001.png

South Carolina Contribution Expenditure Report.pdf

#### Good afternoon,

Please find the City of Columbia's Quarterly report for the Beltline Community Enhancement Project. If there are questions, please do not hesitate contacting our office.

Regards, Carol

## Carol Propps-Wright

**Carol Propps-Wright,** Grants Administrator Budget, Program Management & Grants Office City of Columbia 1136 Washington Street, 5<sup>th</sup> Floor Columbia, SC 29201

Phone: 803-545-4143 Cell: 803-319-7235

www.columbiasc.net



#### State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

		Contribution Information		
Amount State Agency Providing the Contribution		Purpose		
\$2,000,000	(220 - Aid to Subdivisions - Treasurer	Beltline Community Enhancement		

Organization Information				
Entity Name	City of Columbia			
Address	1111 Recreation Drive			
City/State/Zip	Columbia, SC 29203			
Website	columbiasc.gov			
Tax ID#	57-6000229			
Entity Type Municipality				

Reporting Period					
Reporting Period	Quarter 2: October 1, 2023 - December 30, 2023				

	Organization Contact Information			
Name Carol Propps-Wright				
Position/Title	n/Title Grants Administrator			
Telephone	803-545-4143			
Email Carol.proppswright@columiasc.gov				
	Secondary Organization Contact Information			
Name	Randy Davis			
Position/Title	Director, Parks and Recreation			
Telephone	elephone 803-545-3085			
mail randy.davis@columbiasc.gov				

Accounting of how the funds have been spent:								
				Expend	itures			
Description	Budget	FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Site Preparation, grading and construction documents	\$2,000,000.00	\$0.00	\$0.00	\$0.00			\$0.00	\$2,000,000.00
						7	\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
Grand Total	\$2,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00

#### Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

We have identified the contractor for land clearing and tree removal. We are scheduled to go into negotiations the week of January 15th. We anticipate council approval on February 6, 2024.

#### **Expenditure Certification**

The	Organization cer	tifies that the	funds have been	expended in	accordance v	with the Plan	provided to the A	gency Providing	the Distribution a	and for a public purpose.

Teresa Wilson

Printed Name

City Manager Title

01/16/2024

From: STO - Appropriated Contributions

To: <u>Propps-Wright, Carol</u>

Cc: STO - Appropriated Contributions

**Subject:** RE: [External] FW: Second Quarter Report Beltline Improvements

Date: Wednesday, January 10, 2024 3:54:52 PM

Attachments: <u>image006.png</u>

Hey Carol,

Happy New Year to you too! It looks good. The only thing I would recommend is filling in the Q1 column as well.

-Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

**From:** Propps-Wright, Carol < <u>Carol.ProppsWright@columbiasc.gov</u>>

Sent: Wednesday, January 10, 2024 3:44 PM

**To:** Romaniello, Meg < <u>Meg.Romaniello@sto.sc.gov</u>>

**Subject:** [External] FW: Second Quarter Report Beltline Improvements

Importance: High

Good afternoon, Ms. Romaniello!

Happy New Year! If you would, please review the attached document for accuracy. We would like to make sure everything is correct before we submit to the City Manager for signature. We have a due date of Monday, so of course we are pressed for time.

Thank you so much – we appreciate your assistance.

Regards, Carol

**From:** Davis, Randy < <u>Randy.Davis@columbiasc.gov</u>>

Sent: Wednesday, January 10, 2024 3:35 PM

**To:** Propps-Wright, Carol < <u>Carol.ProppsWright@columbiasc.gov</u>>

**Subject:** Second Quarter Report Beltline Improvements

See attachment.

## Randy Davis, Director Parks & Recreation

City of Columbia

1111 Recreation Drive, Columbia, SC 29203

Phone: 803.545.3085 Fax: 803.343-8735

Email: <a href="mailto:randy.davis@columbiasc.gov">randy.davis@columbiasc.gov</a>
"Creating Community, Through People, Parks and Programs"

From: Propps-Wright, Carol
To: Romaniello, Meg

Subject: [External] FW: Second Quarter Report Beltline Improvements

Date: Wednesday, January 10, 2024 3:44:01 PM

Attachments: <u>image001.png</u>

Second Quarter Report 12-31-23 - Beltline Blvd Community Enhancements.xlsx

Importance: High

#### Good afternoon, Ms. Romaniello!

Happy New Year! If you would, please review the attached document for accuracy. We would like to make sure everything is correct before we submit to the City Manager for signature. We have a due date of Monday, so of course we are pressed for time.

Thank you so much – we appreciate your assistance.

## Regards, Carol

**From:** Davis, Randy < <u>Randy.Davis@columbiasc.gov</u>>

Sent: Wednesday, January 10, 2024 3:35 PM

**To:** Propps-Wright, Carol < <u>Carol.ProppsWright@columbiasc.gov</u>>

**Subject:** Second Quarter Report Beltline Improvements

See attachment.

#### Randy Davis, Director Parks & Recreation

City of Columbia

1111 Recreation Drive, Columbia, SC 29203

Phone: 803.545.3085 Fax: 803.343-8735

Email: randy.davis@columbiasc.gov

"Creating Community Through People, Parks and Programs"



#### State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

	Contribution Information						
	Amount State Agency Providing the Contribution		Purpose				
ſ	\$2,000,000 X220 - Aid to Subdivisions - Treasurer		Beltline Community Enhancement				

Organization Information				
Entity Name	City of Columbia			
Address	1111 Recreation Drive			
City/State/Zip	Columbia, SC 29203			
Website	columbiasc.gov			
Tax ID#	57-6000229			
Entity Type	Municipality			

Reporting Period				
Reporting Period	Quarter 2: October 1, 2023 - December 30, 2023			

Organization Contact Information				
Name	Carol Propps-Wright			
Position/Title	Grants Administrator			
Telephone	803-545-4143			
Email	Carol.proppswright@columiasc.gov			
	Secondary Organization Contact Information			
Name	Pam Benjamin			
Position/Title	ACM-Administration			
Telephone	803-545-3095			
Email	Pamela.benjamin@columbiasc.gov			

Accounting of how the funds have been spent:								
			Expenditures					
Description	Budget	FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Site Preparation, grading and construction documents	\$2,000,000.00	\$0.00		\$0.00			\$0.00	\$2,000,000.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
Grand Total	\$2,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00

Explanation	of any unspent funds (to be provided onl	ly if unspent funds remain at the end of the fiscal year) :	
	Expenditur	re Certification	
The Organization certifies that the funds have been expend	ded in accordance with the Plan provided to th	the Agency Providing the Distribution and for a public purpose.	
Signature	Title	<del></del>	
Printed Name	Date		

From: STO - Appropriated Contributions

To: missy.gentry@columbiasc.gov; Carol.ProppsWright@columbiasc.gov; randy.davis@columbiasc.gov;

Felicia.Maloney@columbiasc.gov

Cc: <u>STO - Appropriated Contributions</u>

Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

**Date:** Friday, January 5, 2024 2:06:36 PM

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (<u>STO.Appropriated.Contributions@sto.sc.gov</u>) by the 15<sup>th</sup> of the month following the end of each quarter.

#### Q2 (ending 12/31/23) update due date: 1/15/24

If you have any questions, please do not hesitate to reach out to me.

-Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov From: STO - Appropriated Contributions

To: <u>Propps-Wright, Carol</u>

Cc: Benjamin, Pamela R; Caughman, Missy A; Davis, Randy; STO - Appropriated Contributions

Subject: RE: [External] Legislative Earmark-Beltline Community Enhancements

**Date:** Tuesday, November 28, 2023 1:18:36 PM

Attachments: Beltline Blvd Community Enhancements - City of Columbia 09-30-2023.pdf

image013.png

#### Thank you!

I have updated the form and attached it for your records.

-Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Propps-Wright, Carol < Carol. ProppsWright@columbiasc.gov>

Sent: Tuesday, November 28, 2023 11:21 AM

To: \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] Legislative Earmark-Beltline Community Enhancements

Good morning, Ms. Romaniello.

Effective immediately, I am the secondary contact person for the City.

Carol Propps-Wright Grants Administrator 803.545.4143 carol.proppswright@columbiasc.gov

If I need to complete the actual form, please advise. Thank you for your patience.

## Regards, Carol

From: \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Wednesday, November 22, 2023 11:39 AM

To: Benjamin, Pamela R < <a href="mailto:Pamela.Benjamin@columbiasc.gov">Pamela.Benjamin@columbiasc.gov</a>; Caughman, Missy A

 $<\!\!\underline{Missy.Caughman@columbiasc.gov}\!\!>; Propps-Wright, Carol <\!\!\underline{Carol.ProppsWright@columbiasc.gov}\!\!>;$ 

Davis, Randy < <a href="mailto:Randy.Davis@columbiasc.gov">Randy.Davis@columbiasc.gov</a>>

**Cc:** \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

**Subject:** RE: [External] Legislative Earmark-Beltline Community Enhancements

Hello,

I have not received the secondary organizational contact information that was blank on the report that was submitted.

If you can email the details, I will add it to the document you sent so you don't have to do it.

-Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

**Sent:** Tuesday, October 24, 2023 12:26 PM

**To:** Benjamin, Pamela R < <u>Pamela.Benjamin@columbiasc.gov</u>>

**Cc:** Caughman, Missy A < <u>Missy.Caughman@columbiasc.gov</u>>; Propps-Wright, Carol

<<u>Carol.ProppsWright@columbiasc.gov</u>>; \_STO - Appropriated Contributions

<<u>STO.Appropriated.Contributions@sto.sc.gov</u>>; Davis, Randy <<u>Randy.Davis@columbiasc.gov</u>>

**Subject:** RE: [External] Legislative Earmark-Beltline Community Enhancements

Thank you Pamela. I did a quick review and noticed an area that was left blank.

Secondary Organization Contact Information				
Name				
Position/Title				
Telephone				
Email				

-Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

**From:** Benjamin, Pamela R < <u>Pamela.Benjamin@columbiasc.gov</u>>

Sent: Wednesday, October 18, 2023 11:53 AM

**To:** \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>; Davis, Randy <<u>Randy.Davis@columbiasc.gov</u>>

**Cc:** Caughman, Missy A < <u>Missy.Caughman@columbiasc.gov</u>>; Propps-Wright, Carol < <u>Carol.ProppsWright@columbiasc.gov</u>>

**Subject:** RE: [External] Legislative Earmark-Beltline Community Enhancements

Good morning Ms. Romaniello,

Please see the attached report. Let us know if you need any additional information. Thank you,

#### Pamela R. Benjamin, CPM

Assistant City Manager City Administration

1737 Main Street, Columbia SC 29201

Phone: 803-545-3095 (office)
Pamela.Benjamin@Columbiasc.gov

**From:** \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

**Sent:** Monday, October 16, 2023 3:12 PM

**To:** Davis, Randy < <u>Randy.Davis@columbiasc.gov</u>>

**Cc:** Caughman, Missy A < <u>Missy.Caughman@columbiasc.gov</u>>; Benjamin, Pamela R

<<u>Pamela.Benjamin@columbiasc.gov</u>>; Propps-Wright, Carol <<u>Carol.ProppsWright@columbiasc.gov</u>>;

\_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

**Subject:** RE: [External] Legislative Earmark-Beltline Community Enhancements

Hi Randy,

The document you sent was not the correct form. The attached template is the one that needs to be used.

-Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

**From:** Davis, Randy < <u>Randy.Davis@columbiasc.gov</u>>

**Sent:** Monday, October 16, 2023 1:55 PM

**To:** Romaniello, Meg < <u>Meg.Romaniello@sto.sc.gov</u>>

**Cc:** Caughman, Missy A < <u>Missy.Caughman@columbiasc.gov</u>>; Benjamin, Pamela R

<<u>Pamela.Benjamin@columbiasc.gov</u>>; Propps-Wright, Carol <<u>Carol.ProppsWright@columbiasc.gov</u>>

**Subject:** [External] Legislative Earmark-Beltline Community Enhancements

Hi Ms. Romaniello,

Please see attachment!

Thank You,

# **Randy Davis,** Director Parks & Recreation City of Columbia

1111 Recreation Drive, Columbia, SC 29203

Phone: 803.545.3085 Fax: 803.343-8735

Email: <a href="mailto:randy.davis@columbiasc.gov">randy.davis@columbiasc.gov</a>
"Creating Community Through People, Parks and Programs"



#### State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information					
Amount	State Agency Providing the Contribution	Purpose			
\$2,000,000	X220 - Aid to Subdivisions - Treasurer	Beltline Community Enhancement			

Organization Information				
Entity Name	City of Columbia			
Address	1111 Recreation Drive			
City/State/Zip	Columbia, SC 29203			
Website	columbiasc.gov			
Tax ID#	57-6000229			
Entity Type	Municipality			

Reporting Period				
Reporting Period	Quarter 1: July 1, 2023 - September 30, 2023			

	Organization Contact Information	
Name	Randy Davis	
Position/Title	Director, Parks and Recreation	
Telephone	803-545-3085	
Email	randy.davis@columbiasc.gov	
	Secondary Organization Contact Information	
Name	Carol Propps-Wright	
Position/Title	Grants Administrator	
Telephone	803.545.4143	
Email	mail carol.proppswright@columbiasc.gov	

Accounting of how the funds have been spent:								
			Expenditures			1		
Description	Budget	FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
RFP and RFQ scheduled to be released by October 31, 2023	\$2,000,000.00	\$0.00	\$0.00				\$0.00	\$2,000,000.00
				19			\$0.00	\$0.00
	7			- 1)			\$0.00	\$0.00
				- 0			\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
				- 0			\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
Grand Total	\$2,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00

## Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

The scope of services has been submitted to procurement for the RFP to complete shovel ready design documents and for the RFQ to select contractor for sight clearing. In addition a new schematic plan was created reflecting the community center and park improvements.

#### **Expenditure Certification**

			THE RESERVE AND ADDRESS OF THE PARTY OF THE	and the same of th	the state of the s	
The	Organization certifies that the fu	inds have been expended	in accordance with the Plan	a provided to the Agency	Providing the Distribution and	for a public nurnose

Signature

Teresa Wilson

Printed Name

City Manager

Titl

10/13/2023

Date

## Beltline Blvd Redevelopment Projects FY 2023- 2024 - Progress Report-1<sup>st</sup> Quarter

**Project Description:** The funds for this project will revitalize the community in an effort to promote healthier lifestyle through various opportunities for recreational and leisure experiences to include but not limited to educational outreach, physical activity and economic development as well as employment opportunities. The community will be enriched with these opportunities and literacy programs to include mentoring and mental health outreach for youth and adults. The investment in this community will give residence a safe place where they can live, work and play. Having these resources available in the community will ensure the access to many programs and services that currently does not exist with walking distance. The City plans to collaborate with social service agencies to ensure that services are made available at the planned facility to be built. Funding (2M) will be used for site preparation and grading activities for the Community Center.

## **Milestones To-date:**

The scope of services has been submitted to procurement for the RFP to complete shovel ready design documents and for the RFQ to select contractor for sight clearing. In addition a new schematic plan was created reflecting the community center and park improvements.

## **Project Budget Update:**

Budgeted:

\$ 10,500,000

Funds Secured:

\$2,000,000

**Expenditures To-Date:** 

\$0

Remaining Balance:

\$ 2,000,000

From: Propps-Wright, Carol

To: STO - Appropriated Contributions

**Subject:** RE: [External] Legislative Earmark-Beltline Community Enhancements

**Date:** Tuesday, November 28, 2023 11:21:38 AM

Attachments: image005.png

Good morning, Ms. Romaniello.

Effective immediately, I am the secondary contact person for the City.

Carol Propps-Wright
Grants Administrator
803.545.4143
carol.proppswright@columbiasc.gov

If I need to complete the actual form, please advise. Thank you for your patience.

## Regards, Carol

**From:** \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Wednesday, November 22, 2023 11:39 AM

**To:** Benjamin, Pamela R <Pamela.Benjamin@columbiasc.gov>; Caughman, Missy A <Missy.Caughman@columbiasc.gov>; Propps-Wright, Carol <Carol.ProppsWright@columbiasc.gov>; Davis, Randy <Randy.Davis@columbiasc.gov>

**Cc:** STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] Legislative Earmark-Beltline Community Enhancements

Hello.

I have not received the secondary organizational contact information that was blank on the report that was submitted.

If you can email the details, I will add it to the document you sent so you don't have to do it.

-Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

**From:** \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Tuesday, October 24, 2023 12:26 PM

**To:** Benjamin, Pamela R < <u>Pamela.Benjamin@columbiasc.gov</u>>

**Cc:** Caughman, Missy A < <u>Missy.Caughman@columbiasc.gov</u>>; Propps-Wright, Carol

<<u>Carol.ProppsWright@columbiasc.gov</u>>; \_STO - Appropriated Contributions

<<u>STO.Appropriated.Contributions@sto.sc.gov</u>>; Davis, Randy <<u>Randy.Davis@columbiasc.gov</u>>

**Subject:** RE: [External] Legislative Earmark-Beltline Community Enhancements

Thank you Pamela. I did a guick review and noticed an area that was left blank.

Secondary Organization Contact Information				
Name				
Position/Title				
Telephone				
Email				

-Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

**From:** Benjamin, Pamela R < <u>Pamela.Benjamin@columbiasc.gov</u>>

Sent: Wednesday, October 18, 2023 11:53 AM

**To:** \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>; Davis, Randy <<u>Randy.Davis@columbiasc.gov</u>>

**Cc:** Caughman, Missy A < <u>Missy.Caughman@columbiasc.gov</u>>; Propps-Wright, Carol.ProppsWright@columbiasc.gov>

**Subject:** RE: [External] Legislative Earmark-Beltline Community Enhancements

Good morning Ms. Romaniello,

Please see the attached report. Let us know if you need any additional information. Thank you,

#### Pamela R. Benjamin, CPM

Assistant City Manager City Administration

1737 Main Street, Columbia SC 29201

Phone: 803-545-3095 (office)
<a href="mailto:Pamela.Benjamin@Columbiasc.gov">Pamela.Benjamin@Columbiasc.gov</a>

**Sent:** Monday, October 16, 2023 3:12 PM

To: Davis, Randy < Randy. Davis@columbiasc.gov >

**Cc:** Caughman, Missy A < <u>Missy.Caughman@columbiasc.gov</u>>; Benjamin, Pamela R

<<u>Pamela.Benjamin@columbiasc.gov</u>>; Propps-Wright, Carol <<u>Carol.ProppsWright@columbiasc.gov</u>>;

\_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: RE: [External] Legislative Earmark-Beltline Community Enhancements

Hi Randy,

The document you sent was not the correct form. The attached template is the one that needs to be used.

-Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Davis, Randy < <a href="mailto:Randy.Davis@columbiasc.gov">Randy.Davis@columbiasc.gov</a>>

**Sent:** Monday, October 16, 2023 1:55 PM

**To:** Romaniello, Meg < <u>Meg.Romaniello@sto.sc.gov</u>>

**Cc:** Caughman, Missy A < <u>Missy.Caughman@columbiasc.gov</u>>; Benjamin, Pamela R

<<u>Pamela.Benjamin@columbiasc.gov</u>>; Propps-Wright, Carol <<u>Carol.ProppsWright@columbiasc.gov</u>>

Subject: [External] Legislative Earmark-Beltline Community Enhancements

Hi Ms. Romaniello,

Please see attachment!

Thank You,

#### Randy Davis, Director Parks & Recreation

City of Columbia

1111 Recreation Drive, Columbia, SC 29203

Phone: 803.545.3085 Fax: 803.343-8735

Email: randy.davis@columbiasc.gov

"Creating Community Through People, Parks and Programs"

From: STO - Appropriated Contributions

To: Benjamin, Pamela R; Caughman, Missy A; Propps-Wright, Carol; Davis, Randy

Cc: <u>STO - Appropriated Contributions</u>

**Subject:** RE: [External] Legislative Earmark-Beltline Community Enhancements

Date: Wednesday, November 22, 2023 11:38:47 AM

Attachments: <u>image008.png</u>

image012.png

Hello.

I have not received the secondary organizational contact information that was blank on the report that was submitted.

If you can email the details, I will add it to the document you sent so you don't have to do it.

-Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

**Sent:** Tuesday, October 24, 2023 12:26 PM

**To:** Benjamin, Pamela R < Pamela. Benjamin@columbiasc.gov>

Cc: Caughman, Missy A < Missy. Caughman@columbiasc.gov>; Propps-Wright, Carol

<Carol.ProppsWright@columbiasc.gov>; \_STO - Appropriated Contributions

<STO.Appropriated.Contributions@sto.sc.gov>; Davis, Randy <Randy.Davis@columbiasc.gov>

Subject: RE: [External] Legislative Earmark-Beltline Community Enhancements

Thank you Pamela. I did a quick review and noticed an area that was left blank.

Secondary Organization Contact Information				
Name				
Position/Title				
Telephone				
Email				

-Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov **From:** Benjamin, Pamela R < <u>Pamela.Benjamin@columbiasc.gov</u>>

Sent: Wednesday, October 18, 2023 11:53 AM

**To:** \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>; Davis, Randy

<<u>Randy.Davis@columbiasc.gov</u>>

**Cc:** Caughman, Missy A < <u>Missy.Caughman@columbiasc.gov</u>>; Propps-Wright, Carol

<<u>Carol.ProppsWright@columbiasc.gov</u>>

**Subject:** RE: [External] Legislative Earmark-Beltline Community Enhancements

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## Pamela R. Benjamin, CPM

Assistant City Manager City Administration

1737 Main Street, Columbia SC 29201

Phone: 803-545-3095 (office)
Pamela.Benjamin@Columbiasc.gov

**From:** \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

**Sent:** Monday, October 16, 2023 3:12 PM

**To:** Davis, Randy < <u>Randy.Davis@columbiasc.gov</u>>

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<<u>Pamela.Benjamin@columbiasc.gov</u>>; Propps-Wright, Carol <<u>Carol.ProppsWright@columbiasc.gov</u>>;

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Subject: RE: [External] Legislative Earmark-Beltline Community Enhancements

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South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

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**Sent:** Monday, October 16, 2023 1:55 PM

**To:** Romaniello, Meg < <u>Meg.Romaniello@sto.sc.gov</u>>

**Cc:** Caughman, Missy A < <u>Missy.Caughman@columbiasc.gov</u>>; Benjamin, Pamela R

<<u>Pamela.Benjamin@columbiasc.gov</u>>; Propps-Wright, Carol <<u>Carol.ProppsWright@columbiasc.gov</u>>

**Subject:** [External] Legislative Earmark-Beltline Community Enhancements

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Please see attachment!

Thank You,

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Phone: 803.545.3085 Fax: 803.343-8735

Email: <a href="mailto:randy.davis@columbiasc.gov">randy.davis@columbiasc.gov</a>

"Creating Community Through People, Parks and Programs"

From: STO - Appropriated Contributions

To: Benjamin, Pamela R

Cc: Caughman, Missy A; Propps-Wright, Carol; STO - Appropriated Contributions; Davis, Randy

Subject: RE: [External] Legislative Earmark-Beltline Community Enhancements

**Date:** Tuesday, October 24, 2023 12:26:28 PM

Attachments: <u>image006.png</u>

image009.png

Thank you Pamela. I did a guick review and noticed an area that was left blank.

Secondary Organization Contact Information				
Name				
Position/Title				
Telephone				
Email				

-Meg

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Sent: Wednesday, October 18, 2023 11:53 AM

**To:** \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>; Davis, Randy <Randy.Davis@columbiasc.gov>

**Cc:** Caughman, Missy A <Missy.Caughman@columbiasc.gov>; Propps-Wright, Carol.ProppsWright@columbiasc.gov>

**Subject:** RE: [External] Legislative Earmark-Beltline Community Enhancements

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<<u>Pamela.Benjamin@columbiasc.gov</u>>; Propps-Wright, Carol <<u>Carol.ProppsWright@columbiasc.gov</u>>

Subject: [External] Legislative Earmark-Beltline Community Enhancements

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Phone: 803.545.3085 Fax: 803.343-8735

Email: randy.davis@columbiasc.gov

"Creating Community Through People, Parks and Programs"

From: Benjamin, Pamela R

To: <u>STO - Appropriated Contributions</u>; <u>Davis, Randy</u>
Cc: <u>Caughman, Missy A</u>; <u>Propps-Wright, Carol</u>

Subject: RE: [External] Legislative Earmark-Beltline Community Enhancements

**Date:** Wednesday, October 18, 2023 11:53:25 AM

Attachments: <u>image004.png</u>

Beltline Community Enhancements. Quarterly Report 2023.pdf

Good morning Ms. Romaniello,

Please see the attached report. Let us know if you need any additional information. Thank you,

#### Pamela R. Benjamin, CPM

Assistant City Manager City Administration

1737 Main Street, Columbia SC 29201

Phone: 803-545-3095 (office)
Pamela.Benjamin@Columbiasc.gov

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To: Davis, Randy < Randy. Davis@columbiasc.gov>

**Cc:** Caughman, Missy A < Missy. Caughman@columbiasc.gov>; Benjamin, Pamela R

<Pamela.Benjamin@columbiasc.gov>; Propps-Wright, Carol <Carol.ProppsWright@columbiasc.gov>;

\_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] Legislative Earmark-Beltline Community Enhancements

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**Sent:** Monday, October 16, 2023 1:55 PM

**To:** Romaniello, Meg < <u>Meg.Romaniello@sto.sc.gov</u>>

**Cc:** Caughman, Missy A < <u>Missy.Caughman@columbiasc.gov</u>>; Benjamin, Pamela R

<<u>Pamela.Benjamin@columbiasc.gov</u>>; Propps-Wright, Carol <<u>Carol.ProppsWright@columbiasc.gov</u>> **Subject:** [External] Legislative Earmark-Beltline Community Enhancements

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Please see attachment!

Thank You,

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City of Columbia

1111 Recreation Drive, Columbia, SC 29203

Phone: 803.545.3085 Fax: 803.343-8735

Email: <a href="mailto:randy.davis@columbiasc.gov">randy.davis@columbiasc.gov</a>

"Creating Community Through People, Parks and Programs"



#### State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

		Contribution Information	
Amount	State Agency Providing the Contribution	Purpose	
\$2,000,000 X	220 - Aid to Subdivisions - Treasurer	Beltline Community Enhancement	

Organization Information			
Entity Name	City of Columbia		
Address	1111 Recreation Drive		
City/State/Zip	Columbia, SC 29203		
Website	columbiasc.gov		
Tax ID#	57-6000229		
Entity Type	Municipality		

Reporting Period				
Reporting Period	Quarter 1: July 1, 2023 - September 30, 2023			

Organization Contact Information			
Name	Randy Davis		
Position/Title	Director, Parks and Recreation		
Telephone	803-545-3085		
Email	randy.davis@columbiasc.gov		
	Secondary Organization Contact Information		
Name			
Position/Title			
Telephone			
Email			

Accounting of how the funds have been spent:								
		Expenditures						
Description	Budget	FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
RFP and RFQ scheduled to be released by October 31, 2023	\$2,000,000.00	\$0.00	\$0.00				\$0.00	\$2,000,000.00
				- 19			\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
				- 1			\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
Grand Total	\$2,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00

#### Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

The scope of services has been submitted to procurement for the RFP to complete shovel ready design documents and for the RFQ to select contractor for sight clearing. In addition a new schematic plan was created reflecting the community center and park improvements.

#### **Expenditure Certification**

The Organization certifies that the funds have been expended in accordance with the Plan or	provided to the Agency Providing the Distribution and for a public purpose.
---	---

Signature

Teresa Wilson

Printed Name

City Manage

Title

Dat

## Beltline Blvd Redevelopment Projects FY 2023- 2024 - Progress Report-1<sup>st</sup> Quarter

**Project Description:** The funds for this project will revitalize the community in an effort to promote healthier lifestyle through various opportunities for recreational and leisure experiences to include but not limited to educational outreach, physical activity and economic development as well as employment opportunities. The community will be enriched with these opportunities and literacy programs to include mentoring and mental health outreach for youth and adults. The investment in this community will give residence a safe place where they can live, work and play. Having these resources available in the community will ensure the access to many programs and services that currently does not exist with walking distance. The City plans to collaborate with social service agencies to ensure that services are made available at the planned facility to be built. Funding (2M) will be used for site preparation and grading activities for the Community Center.

## **Milestones To-date:**

The scope of services has been submitted to procurement for the RFP to complete shovel ready design documents and for the RFQ to select contractor for sight clearing. In addition a new schematic plan was created reflecting the community center and park improvements.

## **Project Budget Update:**

Budgeted:

\$ 10,500,000

Funds Secured:

\$2,000,000

**Expenditures To-Date:** 

\$0

Remaining Balance:

\$ 2,000,000

From: Propps-Wright, Carol

To: STO - Appropriated Contributions

Subject: RE: [External] City of Columbia Earmark Document Requirements

**Date:** Tuesday, October 17, 2023 3:45:10 PM

Attachments: image005.png

#### Thank you!!

From: \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

**Sent:** Monday, October 16, 2023 2:42 PM

**To:** Propps-Wright, Carol <Carol.ProppsWright@columbiasc.gov>

**Cc:** Caughman, Missy A < Missy. Caughman@columbiasc.gov>; \_STO - Appropriated Contributions

<STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] City of Columbia Earmark Document Requirements

Hi Carol,

The proviso does not state who has to sign the Earmarked Appropriation Quarterly Reports so we have left that determination up to the organizations as to who they would like to sign the documents.

-Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Propps-Wright, Carol < <a href="mailto:Carol.ProppsWright@columbiasc.gov">Carol.ProppsWright@columbiasc.gov</a>>

**Sent:** Monday, October 16, 2023 12:55 PM

**To:** \_STO - Appropriated Contributions < <u>STO.Appropriated.Contributions@sto.sc.gov</u>>

**Cc:** Caughman, Missy A < Missy.Caughman@columbiasc.gov>

**Subject:** [External] City of Columbia Earmark Document Requirements

Good afternoon, Ms. Romaniello.

I hope this email finds you well. The City of Columbia is shoring processes and procedures for all earmark funds, and would like clarification on who is eligible to sign off on reports that are due to your agency. Please let me know if senior staff (i.e., a Program Director) are allowed to sign, or if all reporting instruments are to be signed off by the City Manager, or in her absence, an acting City Manager.

Thank you for your assistance.

Regards, Carol

# Carol Propps-Wright

**Carol Propps-Wright,** Grants Administrator Budget, Program Management & Grants Office City of Columbia 1136 Washington Street, 5<sup>th</sup> Floor Columbia, SC 29201

Phone: 803-545-4143 Cell: 803-319-7235

www.columbiasc.net

From: <u>Davis, Randy</u>

To: STO - Appropriated Contributions

Cc: Caughman, Missy A; Benjamin, Pamela R; Propps-Wright, Carol

Subject: RE: [External] Legislative Earmark-Beltline Community Enhancements

**Date:** Monday, October 16, 2023 4:30:26 PM

Attachments: <u>image004.png</u>

Yes,

The correct one should be coming shortly.

Thank You,

#### Randy Davis, Director Parks & Recreation

City of Columbia

1111 Recreation Drive, Columbia, SC 29203

Phone: 803.545.3085 Fax: 803.343-8735

Email: randy.davis@columbiasc.gov

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Email: <a href="mailto:randy.davis@columbiasc.gov">randy.davis@columbiasc.gov</a>

"Creating Community Through People, Parks and Programs"

From: STO - Appropriated Contributions
To: randy.davis@columbiasc.gov

Cc: Caughman, Missy A; Benjamin, Pamela R; Propps-Wright, Carol; STO - Appropriated Contributions

Subject: RE: [External] Legislative Earmark-Beltline Community Enhancements

**Date:** Monday, October 16, 2023 3:12:05 PM

Attachments: Quarterly Expenditure Report FY24 Template - Beltline Blvd Community Enhancements - City of Columbia.xlsx

image006.png

Hi Randy,

The document you sent was not the correct form. The attached template is the one that needs to be used

-Meg

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"Creating Community Through People, Parks and Programs"



		Contribution Information	
Amount State Agency Providing the Contribution		Purpose	
\$2,000,000 X220 - Aid to Subdivisions - Treasurer		Beltline Community Enhancement	

	Organization Information		
Entity Name	City of Columbia		
Address	1111 Recreation Drive		
City/State/Zip	Columbia, SC 29203		
Website	columbiasc.gov		
Tax ID#	57-6000229		
Entity Type	Municipality		

	Reporting Period	
Reporting Period		

	Organization Contact Information	
Name	Randy Davis	
Position/Title	Director, Parks and Recreation	
Telephone	803-545-3085	
Email	randy.davis@columbiasc.gov	
:	Secondary Organization Contact Information	
Name		
Position/Title		
Telephone		
Email		

	Accounting of h	ow the funds h	nave been sper	nt:				
				Expen	ditures			
Description	Budget	FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Site Preparation, grading and construction documents	\$2,000,000.00	\$0.00					\$0.00	\$2,000,000.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
Grand Tota	\$2,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00

Explana	tion of any unspent funds (to be	provided only if unspent	funds remain at the end of the	fiscal year) :	
		<b>Expenditure Certification</b>	on		
The Organization certifies that the funds have been ex	xpended in accordance with the Plan	provided to the Agency Pro	oviding the Distribution and for a pu	ublic purpose.	
Signature	Title		<del></del>		
Printed Name	Date				

From: STO - Appropriated Contributions

To: Propps-Wright, Carol

Cc: <u>Caughman, Missy A; STO - Appropriated Contributions</u>

Subject: RE: [External] City of Columbia Earmark Document Requirements

**Date:** Monday, October 16, 2023 2:42:13 PM

Attachments: <u>image006.png</u>

Hi Carol,

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I hope this email finds you well. The City of Columbia is shoring processes and procedures for all earmark funds, and would like clarification on who is eligible to sign off on reports that are due to your agency. Please let me know if senior staff (i.e., a Program Director) are allowed to sign, or if all reporting instruments are to be signed off by the City Manager, or in her absence, an acting City Manager.

Thank you for your assistance.

Regards,

Carol

# Carol Propps-Wright

**Carol Propps-Wright,** Grants Administrator Budget, Program Management & Grants Office City of Columbia 1136 Washington Street, 5<sup>th</sup> Floor Columbia, SC 29201

Phone: 803-545-4143 Cell: 803-319-7235

www.columbiasc.net

From: <u>Davis, Randy</u>
To: <u>Romaniello, Meg</u>

 Cc:
 Caughman, Missy A; Benjamin, Pamela R; Propps-Wright, Carol

 Subject:
 [External] Legislative Earmark-Beltline Community Enhancements

**Date:** Monday, October 16, 2023 1:54:56 PM

Attachments: <u>image001.png</u>

<u>image001.png</u> <u>Legislative Earmarked Appropriations Disbursement Request updated 101623....xlsx</u>

Hi Ms. Romaniello,

Please see attachment!

Thank You,

# Randy Davis, Director Parks & Recreation

City of Columbia

1111 Recreation Drive, Columbia, SC 29203

Phone: 803.545.3085 Fax: 803.343-8735

Email: randy.davis@columbiasc.gov

"Creating Community Through People, Parks and Programs"



Printed Name

#### State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

		Contribution Information
Amount	State Agency Providing the Contribution	Purpose
\$2,000,000.00 Treasury		Beltline Community Enhancement Project

	Organization Information
Entity Name	Columbia, Parks and Recreation Department
Address	1111 Recreation Drive
City/State/Zip	Columbia, South Carolina
Website	www.columbiasc.gov
Tax ID #	57-6000229
Entity Type	Municpality
Vendor#	

	Organization Contact Information
Contact Name	Randy Davis
Position/Title	Director, Parks and Recreation
Telephone	803-545-3085
Email	randy.davis@columbiasc.gov

Plan/Accounting of how	these funds wi	Il be spent:
Description	Budget	Explanation
Site preparation and grading activities for a Community Center.	\$2,000,000.00	Prepare site by grading for a community center and recreational area
Grand Total	\$2,000,000.00	
	•	

### **Certifications of State Agency Providing Contribution**

1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.

Date

- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Agency Head Signature	Date
Printed Name	

# Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

Members of Your Organization's Governing Board				
Name	Board Position, if applicable			
	s Executive Officer			
Name	Title			

Your Organization's Executive Officer			
Name Title			

From: <u>Propps-Wright, Carol</u>

To: STO - Appropriated Contributions

Cc: Caughman, Missy A

Subject: [External] City of Columbia Earmark Document Requirements

**Date:** Monday, October 16, 2023 12:54:56 PM

Attachments: <u>image001.png</u>

Good afternoon, Ms. Romaniello.

I hope this email finds you well. The City of Columbia is shoring processes and procedures for all earmark funds, and would like clarification on who is eligible to sign off on reports that are due to your agency. Please let me know if senior staff (i.e., a Program Director) are allowed to sign, or if all reporting instruments are to be signed off by the City Manager, or in her absence, an acting City Manager.

Thank you for your assistance.

Regards, Carol

# Carol Propps-Wright

**Carol Propps-Wright,** Grants Administrator Budget, Program Management & Grants Office City of Columbia 1136 Washington Street, 5<sup>th</sup> Floor Columbia, SC 29201

Phone: 803-545-4143 Cell: 803-319-7235

www.columbiasc.net

From: STO - Appropriated Contributions

To: randy.davis@columbiasc.gov; missy.gentry@columbiasc.gov; Carol.ProppsWright@columbiasc.gov

Cc: <u>STO - Appropriated Contributions</u>

Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Date: Thursday, September 14, 2023 2:48:56 PM

Attachments: Quarterly Expenditure Report FY24 Template - Belvedere Neighborhood Flood Mitigation - City of Columbia.xlsx

Quarterly Expenditure Report FY24 Template - Bluff Rd and Atlas Rd Area Improvements - City of Columbia.xlsx Quarterly Expenditure Report FY24 Template - Beltline Blvd Community Enhancements - City of Columbia.xlsx

Hello,

As of 6/30/23, your organization had funds left unspent from the FY23 Appropriated Earmarks. Attached is the updated form you will use to update your information each quarter. Please note that a section for a secondary organization contact has been added. This section is <u>required</u>.

Please update and submit the form to us (<u>STO.Appropriated.Contributions@sto.sc.gov</u>) by the 15<sup>th</sup> of the month following the end of each quarter.

Quarterly Update Schedule					
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	
<b>Due Date</b>	10/15	1/15	4/15	7/15	

If you have any questions, please do not hesitate to reach out to me.

-Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658|Meg.Romaniello@sto.sc.gov



		Contribution Information
Amount	State Agency Providing the Contribution	Purpose
\$3,000,000	X220 - Aid to Subdivisions - Treasurer	Belvedere Neighborhood Flood Mitigation Program (Belvedere HAP Program)

Organization Information		
Entity Name	City of Columbia	
Address	1737 Main Street	
City/State/Zip	Columbia, SC 29201	
Website	columbiasc.gov	
Tax ID#	57-6000229	
Entity Type	Municipality	

	Reporting Period
Reporting Period	

	Organization Contact Information		
Name	Missy Gentry, PE		
Position/Title	Assistant City Manager		
Telephone	(803) 545-3037		
Email missy.gentry@columbiasc.gov			
	Secondary Organization Contact Information		
Name			
Position/Title			
Telephone			
Email			

Accounting of how the funds have been spent:								
				Expen	ditures			
Description	Budget	FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Program Management	\$450,000.00	\$229,362.53					\$229,362.53	\$220,637.47
Rehabilitation Activities	\$2,550,000.00	\$895,538.59					\$895,538.59	\$1,654,461.41
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
Grand Total	\$3,000,000.00	\$1,124,901.12	\$0.00	\$0.00	\$0.00	\$0.00	\$1,124,901.12	\$1,875,098.88

Explanation of any unsp	pent funds (to be provided only if unspent fun	nds remain at the end of the fiscal year) :
	Expenditure Certification	
	<u> </u>	
The Organization certifies that the funds have been expended in accord	Jance with the Plan provided to the Agency Providi	ing the Distribution and for a public purpose.
Signature	Title	
Printed Name	Date	



		Contribution Information
Amount	State Agency Providing the Contribution	Purpose
\$4,000,000 X220 - Aid to Subdivisions - Treasurer		Bluff Road and Atlas Road Improvements

Organization Information		
Entity Name	City of Columbia	
Address	1737 Main Street	
City/State/Zip	Columbia, SC 29201	
Website	columbiasc.gov	
Tax ID#	57-6000229	
Entity Type	Municipality	

	Reporting Period
Reporting Period	

	Organization Contact Information				
Name	Missy Gentry, PE				
Position/Title	Assistant City Manager				
Telephone	Telephone (803) 545-3037				
Email	Email missy.gentry@columbiasc.gov				
:	Secondary Organization Contact Information				
Name					
Position/Title					
Telephone					
Email					

	Accounting of how the funds have been spent:							
				Expen	ditures			
Description	Budget	FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Acquisition Cost	\$1,300,000.00	\$1,390,017.41					\$1,390,017.41	-\$90,017.41
Master Planning for full site and pre-construction costs	\$650,000.00	\$20,903.25					\$20,903.25	\$629,096.75
Construction of initial element of Comm. Retail multi-use Market Place	\$2,050,000.00	\$0.00					\$0.00	\$2,050,000.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
Grand Total	\$4,000,000.00	\$1,410,920.66	\$0.00	\$0.00	\$0.00	\$0.00	\$1,410,920.66	\$2,589,079.34

Explanation	on of any unspent funds (to be provide	d only if unspent funds remair	n at the end of the fiscal year) :	
	Expend	diture Certification		
The Organization certifies that the funds have been expe	ended in accordance with the Plan provided	to the Agency Providing the Dist	ribution and for a public purpose.	
Signature	Title			
Printed Name	Date			



		Contribution Information
Amount	State Agency Providing the Contribution	Purpose
\$2,000,00	0 X220 - Aid to Subdivisions - Treasurer	Beltline Community Enhancement

	Organization Information			
Entity Name	City of Columbia			
Address	1111 Recreation Drive			
City/State/Zip	Columbia, SC 29203			
Website	columbiasc.gov			
Tax ID#	57-6000229			
Entity Type	Municipality			

	Reporting Period	
Reporting Period		

	Organization Contact Information				
Name	Randy Davis				
Position/Title	Director, Parks and Recreation				
Telephone	803-545-3085				
Email	ail randy.davis@columbiasc.gov				
:	Secondary Organization Contact Information				
Name					
Position/Title					
Telephone					
Email					

	Accounting of how the funds have been spent:							
				Expen	ditures			
Description	Budget	FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Site Preparation, grading and construction documents	\$2,000,000.00	\$0.00					\$0.00	\$2,000,000.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
Grand Tota	\$2,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00

Explana	tion of any unspent funds (to be	provided only if unspent	funds remain at the end of the	fiscal year) :	
		<b>Expenditure Certification</b>	on		
The Organization certifies that the funds have been ex	xpended in accordance with the Plan	provided to the Agency Pro	oviding the Distribution and for a pu	ublic purpose.	
Signature	Title		<del></del>		
Printed Name	Date				

From: <u>Davis, Randy</u>

To: <u>STO - Appropriated Contributions</u>

Cc: <u>Propps-Wright, Carol</u>

Subject: [External] Fourth Quarter Report

Date: Thursday, July 13, 2023 4:45:21 PM

Attachments: <u>image001.png</u>

Fourth Quarter Report.pdf

Please see attached the fourth quarter report for the Beltline Community Enhancents

Thank You,

# Randy Davis, Director Parks & Recreation

City of Columbia

1111 Recreation Drive, Columbia, SC 29203

Phone: 803.545.3085 Fax: 803.343-8735

Email: randy.davis@columbiasc.gov

"Creating Community Through People, Parks and Programs"



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

		Contribution Information	
Amount	State Agency Providing the Contribution	Purpose	
\$2,000,000.00	X220 - Aid to Subdivisions - Treasurer	Beltline Community Enhancement	

Organization Information				
Entity Name	City of Columbia			
Address	1111 Recreation Drive			
City/State/Zip	Columbia, SC			
Website	WWW.COLUMBIASC.GOV			
Tax ID#	57-6000229			
Entity Type	Municipality			

	Organization Contact Information			
Name	Randy Davis			
Position/Title	Director, Parks and Recreation			
Telephone	803-545-3085			
Email	randy.davis@columbiasc.gov			

Reporting Period				
Reporting Period	Quarter 4: April 1, 2023 - June 30, 2023			

Accounting of how the funds have been spent:							
		Expenditures					
Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Site Preparation, grading and construction documents	\$2,000,000.00				\$0.00	\$0.00	\$2,000,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$2,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00

# Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

Currently going through procurement for design process to become shovel ready.

# **Expenditure Certification**

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature Randy Davis

**Printed Name** 

Director, Parks & Recreation

Title

7/13/2023

Date

From: giSTT Message
To: Romaniello, Meg

Subject: [External] Voice Message from SC STATE GOVT (803-545-3085 ) on 7/13/23 11:18 AM for 8037342658

**Date:** Thursday, July 13, 2023 11:19:49 AM

Attachments: 8035453085-071323-111841-8037342658-968338-1.wav



Voice Message from SC STATE GOVT (803-545-3085 ) on 7/13/23 11:18 AM (18 second msg)

### **MESSAGE:**

"Hello, Meg. This is Randy Davis, excuse me, Randy Davis calling from the City of Columbia Parks and recreation department. If you could give me a call back at your earliest convenience have a quick question for you. My number is 803-545-3085. Thank you."

There are 0 new and 0 old messages in your mailbox.

From: Propps-Wright, Carol

To: STO - Appropriated Contributions

Subject: RE: [EXTERNAL] Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

**Date:** Thursday, July 6, 2023 9:26:46 AM

### Good morning, Ms. Romaniello!

# Thank you for the reminder!!

From: \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

**Sent:** Monday, July 3, 2023 11:50 AM

**To:** Davis, Randy <Randy.Davis@columbiasc.gov>; Gentry, Missy A <Missy.Gentry@columbiasc.gov>; Propps-Wright, Carol <Carol.ProppsWright@columbiasc.gov>

Cc: \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: [EXTERNAL] Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

**CAUTION:** This email originated outside of the organization. Do not click links or open attachments from unknown senders or suspicious emails. Never enter a username or password on a site that you did not knowingly access. For suspicious emails, please report using the "Phish Alert Report" button.

#### Good morning,

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to <a href="mailto:sto.sc.gov"><u>STO.Appropriated.Contributions@sto.sc.gov</u></a> by the 15<sup>th</sup> of the month following the end of each quarter.

#### Q4 (ending 6/30/23) update due date: 7/15/23

### Important things to note:

- The quarterly report template was provided with the Payment Confirmation email your organization received.
- All areas on the report need to be completed in full. <u>Incomplete forms will be sent back for revision</u>.
  - State Agency should be "X220 Aid to Subdivisions Treasurer".
  - The" Explanation of any unspent funds" only needs to be completed for the Q4 report.
- Budget descriptions should be similar or match what was listed on the approved disbursement request form.
- Budget total should match what was award to your organization.
- If no expenditures occurred for certain lines or quarters, please put zeros in those cells.
- If you have multiple awards, a separate quarterly report is required for each project/appropriation.

If you have any questions, please do not he sitate to reach out to me.

# Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov From: STO - Appropriated Contributions

To: <a href="mailto:randy.davis@columbiasc.gov">randy.davis@columbiasc.gov</a>; <a href="mailto:missy.gentry@columbiasc.gov">missy.gentry@columbiasc.gov</a>; <a href="mailto:Carol.ProppsWright@columbiasc.gov">Carol.ProppsWright@columbiasc.gov</a>; <a href="mailto:missy.gentry@columbiasc.gov">missy.gentry@columbiasc.gov</a>; <a href="mailto:Carol.ProppsWright@columbiasc.gov">Carol.ProppsWright@columbiasc.gov</a>; <a href="mailto:missy.gentry@columbiasc.gov">missy.gentry@columbiasc.gov</a>; <a href="mailto:Carol.ProppsWright@columbiasc.gov">Carol.ProppsWright@columbiasc.gov</a>; <a href="mailto:missy.gentry@columbiasc.gov">missy.gentry@columbiasc.gov</a>; <a href="mailto:Carol.ProppsWright@columbiasc.gov">Carol.ProppsWright@columbiasc.gov</a>; <a href="mailto:missy.gentry@columbiasc.gov">missy.gentry@columbiasc.gov</a>; <a href="mailto:Carol.ProppsWright@columbiasc.gov">missy.gentry@columbiasc.gov</a>; <a href="mailto:missy.gentry@columbiasc.gov">missy.gentry@columbiasc.gov</a>; <a href="mailto:missy.gentry@columbiasc.

Cc: <u>STO - Appropriated Contributions</u>

Subject: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

**Date:** Monday, July 3, 2023 11:50:26 AM

# Good morning,

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to <a href="mailto:sto.sc.gov"><u>STO.Appropriated.Contributions@sto.sc.gov</u></a> by the 15<sup>th</sup> of the month following the end of each quarter.

### Q4 (ending 6/30/23) update due date: 7/15/23

### **Important things to note:**

- The quarterly report template was provided with the Payment Confirmation email your organization received.
- All areas on the report need to be completed in full. <u>Incomplete forms will be sent back for revision</u>.
  - State Agency should be "X220 Aid to Subdivisions Treasurer".
  - The" Explanation of any unspent funds" only needs to be completed for the Q4 report.
- Budget descriptions should be similar or match what was listed on the approved disbursement request form.
- Budget total should match what was award to your organization.
- If no expenditures occurred for certain lines or quarters, please put zeros in those cells.
- If you have multiple awards, a separate quarterly report is required for each project/appropriation.

If you have any questions, please do not hesitate to reach out to me.

-Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658|Meg.Romaniello@sto.sc.gov

# **Communication Log**

Date: 6/16/2023

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Carol Propps-Wright in regards to her voicemail. Carol wanted to ensure that the City of Columbia had provided everything they needed to for reporting purposes and to check on when the next report would be due. Meg confirmed that they had and that the next report would be due in July.

From: giSTT Message
To: Romaniello, Meg

Subject: [External] Voice Message from SC STATE GOVT (803-545-4143 ) on 6/15/23 2:21 PM for 8037342658

**Date:** Thursday, June 15, 2023 2:23:11 PM

**Attachments:** 8035454143-061523-142136-8037342658-958774-1.way



Voice Message from SC STATE GOVT (803-545-4143 ) on 6/15/23 2:21 PM (44 second msg)

### **MESSAGE:**

"It's Roman. Hello. Good afternoon. This is Carol Wright with the City of Columbia. I hope that you're doing well. We are completing the earmark funding report that we received from the state and I just wanted to touch base to see if we have anything due or when our next report is due to your agency. If you could give me a call back or send me an email with that information, I'd greatly appreciate it. I want to build out it's scheduled to show what is remaining what it did and I don't even know how to favor I'm trying to put a schedule together. So that we understand what to do and when it to my number is 803-545-4143. Thank you so much for your help."

There are 0 new and 0 old messages in your mailbox.

From: <u>Propps-Wright, Carol</u>

To: <u>STO - Appropriated Contributions</u>

**Subject:** [External] City of Columbia 3rd Quarter Expenditure Reports

**Date:** Friday, April 14, 2023 12:24:40 PM

Attachments: image004.png

BeltlineCommunityEnhancementProject.pdf StateExpenditureReports-BluffRoad&Belvedere.pdf

# Good afternoon.

Please find the City of Columbia 3rd Quarter Expenditure Reports. If you have question regarding this email, do not hesitate contacting this office.

# Regards,

# Carol Propps-Wright

**Carol Propps-Wright,** Grants Administrator Budget, Program Management & Grants Office City of Columbia 1136 Washington Street, 5<sup>th</sup> Floor Columbia, SC 29201

Phone: 803-545-4143 Cell: 803-319-7235

www.columbiasc.net



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information					
Amount	State Agency Providing the Contribution		Purpose		
\$2,000,000.00	X220 - Aid to Subdivisions - Treasurer	Beltline Community Enhancement Project			

Organization Information			
Entity Name	City of Columbia		
Address	1111 Recreation Drive		
City/State/Zip	Columbia, SC		
Website	www.columbiasc.gov		
Tax ID#	57-6000229		
Entity Type	Municipality		

	Organization Contact Information	
Name	Randy Davis	
Position/Title	Director, Parks and Recreation	
Telephone	803-545-3085	
Email	randy.davis@columbiasc.gov	

Reporting Period				
Reporting Period	Quarter 3: January 1, 2023 - March 31, 2023			

Accor	inting of how the	funds have bee	en spent:				
				Expenditures			
Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Site Preparation and Grading activities for recreational area	\$2,000,000.00			\$0.00		\$0.00	\$2,000,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand To	tal \$2,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

Fx	pend	iture	Certif	fication
	SA-LILLO	The state of	CCIUI	The Control of the Co

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature
Teresa Wilson
Printed Name

Title

4/14/2023

City Manager

Date



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information				
Amount	State Agency Providing the Contribution	Purpose		
\$4,000,000.00	X440 - Aid to Subdivisions - Department of Revenue	Bluff Road and Atlas Road Improvements		

Organization Information				
Entity Name	City of Columbia			
Address	1737 Main Street			
City/State/Zip	Columbia, SC 29201			
Website	columbiasc.gov			
Tax ID#	57-6000229			
Entity Type	Municipality			

	Organization Contact Information
Name	Missy Gentry, PE
Position/Title	Assistant City Manager
Telephone	(803) 545-3037
Email	missy.gentry@columbiasc.gov

Reporting Period				
Reporting Period	Quarter 3: January 1, 2023 - March 31, 2023			

Accounting of how the funds have been spent:							
		Expenditures					
Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Acquistion Cost	\$1,300,000.00			\$721,208.00		\$721,208.00	\$578,792.00
Master Planning for full site and pre-construction costs	\$650,000.00			\$0.00		\$0.00	\$650,000.00
Construction of initial elements of Comm. Retail multi-use Market Place	\$2,050,000.00			\$0.00		\$0.00	\$2,050,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$4,000,000.00	\$0.00	\$0.00	\$721,208.00	\$0.00	\$721,208.00	\$3,278,792.00

# Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

As stated on our request for contribution form, the City of Columbia is utilizing CEZ, Inc. to faciliate the development of this project. Project expenditures for each quarter reflect project activity from CEZ, Inc.

### **Expenditure Certification**

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature
Teresa Wilson
Printed Name

City Manager
Title
4/13/2023
Date



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

	Contribution Information				
Amount	State Agency Providing the Contribution	Purpose			
\$3,000,000.00	X220 - Aid to Subdivisions - Treasurer	Belvedere Neighborhood Flood Mitigation Program (Belvedere HAP Program)			

Organization Information				
Entity Name	City of Columbia			
Address	1737 Main Street			
City/State/Zip	Columbia, SC 29201			
Website	columbiasc.gov			
Tax ID#	57-6000229			
Entity Type	Municipality			

Organization Contact Information				
Name	Missy Gentry, PE			
Position/Title	Assistant City Manager			
Telephone	(803) 545-3037			
Email	missy.gentry@columbiasc.gov			

Reporting Period					
Reporting Period	Quarter 3: January 1, 2023 - March 31, 2023				

Accounting of how the funds have been spent:							
	Expenditures						
Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Program Management	\$450,000.00			\$80,000.00		\$80,000.00	\$370,000.00
Rehabilitation Activities	\$2,550,000.00			\$0.00		\$0.00	\$2,550,000.00
						\$0.00	\$0.00
T. T						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
			(1			\$0.00	\$0.00
Grand To	otal \$3,000,000.00	\$0.00	\$0.00	\$80,000.00	\$0.00	\$80,000.00	\$2,920,000.00

# Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

# **Expenditure Certification**

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature
Teresa Wilson
Printed Name

City Manager
Title
4/13/2023
Date

From: STO - Appropriated Contributions

To: Propps-Wright, Carol

Cc: McNary, Lynette M; STO - Appropriated Contributions

Subject: RE: [EXTERNAL] RE: FY23 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report

Information

**Date:** Friday, April 14, 2023 9:50:43 AM

Hi Carol,

I apologize for the delay in response. I was out of the office yesterday. The signer can be either of those individuals. It is up to the agency who signs. The signer just has to be able to verify that the funds were expended in accordance with the approved disbursement request and used for a public purpose.

-Meg

### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Propps-Wright, Carol < Carol. ProppsWright@columbiasc.gov>

**Sent:** Thursday, April 13, 2023 2:28 PM

To: \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

**Cc:** McNary, Lynette M < Lynette. McNary@columbiasc.gov>

Subject: RE: [EXTERNAL] RE: FY23 Appropriated Contributions Payment Confirmation and Quarterly

Expenditure Report Information

Importance: High

Hi Ms. Romaniello!

I hope you are having an awesome afternoon! I left a vm a bit ago, and wanted to follow up with this email. We are wondering if the Quarterly Expenditure Reports require the City Manager's signature, or is it OK for department Directors to sign the forms as well.

The report I uploaded from Parks and Recreation has their Director's signature affixed. If that is not correct, we will amend and resubmit.

Ever notice it's the "little" things which require the most explanation? I think that's a T-shirt! Seriously though, I appreciate your help!

# Regards, Carol

**From:** \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Wednesday, April 12, 2023 3:18 PM

**To:** Propps-Wright, Carol < <u>Carol.ProppsWright@columbiasc.gov</u>>

**Cc:** STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

**Subject:** RE: [EXTERNAL] RE: FY23 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report Information

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**From:** Propps-Wright, Carol < <u>Carol.ProppsWright@columbiasc.gov</u>>

Sent: Wednesday, April 12, 2023 1:56 PM

**To:** \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: RE: [EXTERNAL] RE: FY23 Appropriated Contributions Payment Confirmation and Quarterly

**Expenditure Report Information** 

Importance: High

Hi (again) Ms. Romaniello!

The City of Columbia is preparing reports to send over soon and I would like to confirm that the attached document is to be used for our Belvedere and Atlas Road projects. As ALWAYS thank you for your help!

# Regards, Carol

From: \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

**Sent:** Thursday, December 22, 2022 9:27 AM **To:** Davis, Randy < Randy. Davis@columbiasc.gov >

**Cc:** Gentry, Missy A < <u>Missy.Gentry@columbiasc.gov</u>>; Propps-Wright, Carol

<<u>Carol.ProppsWright@columbiasc.gov</u>>; \_STO - Appropriated Contributions

<STO.Appropriated.Contributions@sto.sc.gov>

**Subject:** [EXTERNAL] RE: FY23 Appropriated Contributions Payment Confirmation and Quarterly

Expenditure Report Information

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From: STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Thursday, December 22, 2022 9:23 AM

To: randy.davis@columbiasc.gov

**Cc:** \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>; missy.gentry@columbiasc.gov; Carol.ProppsWright@columbiasc.gov

**Subject:** FY23 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report Information

Hello,

Please see attached for your payment confirmation letter.

I have also included your quarterly expenditure report spreadsheet that you will use. Below is the schedule of when quarterly reports are due. Your first quarterly report will be due **January 15, 2023**.

Quarterly Update Schedule								
Time Frame	Time Frame         7/1 - 9/30         10/1 - 12/31         1/1 - 3/31         4/1 - 6/30							
<b>Due Date</b>	<b>Due Date</b> 10/15 1/15 4/15 7/15							

<sup>\*</sup> Quarterly Update requirement continues until all funds have been spent.

I understand that since funds are just being received your organization may not have any expenditures to report for the first two quarters. If that is the case, you will put zeros in the expenditure section with the quarters that had no expenses.

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Thank you,

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Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov From: <u>Propps-Wright, Carol</u>

To: STO - Appropriated Contributions

Cc: McNary, Lynette M

Subject: RE: [EXTERNAL] RE: FY23 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report

Information

**Date:** Thursday, April 13, 2023 2:27:39 PM

Importance: High

#### Hi Ms. Romaniello!

I hope you are having an awesome afternoon! I left a vm a bit ago, and wanted to follow up with this email. We are wondering if the Quarterly Expenditure Reports require the City Manager's signature, or is it OK for department Directors to sign the forms as well.

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Ever notice it's the "little" things which require the most explanation? I think that's a T-shirt! Seriously though, I appreciate your help!

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From: \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Wednesday, April 12, 2023 3:18 PM

**To:** Propps-Wright, Carol <Carol.ProppsWright@columbiasc.gov>

Cc: \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

**Subject:** RE: [EXTERNAL] RE: FY23 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report Information

Hi Carol.

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**From:** Propps-Wright, Carol < <u>Carol.ProppsWright@columbiasc.gov</u>>

**Sent:** Wednesday, April 12, 2023 1:56 PM

To: \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [EXTERNAL] RE: FY23 Appropriated Contributions Payment Confirmation and Quarterly

**Expenditure Report Information** 

Importance: High

Hi (again) Ms. Romaniello!

The City of Columbia is preparing reports to send over soon and I would like to confirm that the attached document is to be used for our Belvedere and Atlas Road projects. As ALWAYS thank you for your help!

# Regards, Carol

**From:** \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Thursday, December 22, 2022 9:27 AM

**To:** Davis, Randy < <a href="mailto:Randy.Davis@columbiasc.gov">Randy.Davis@columbiasc.gov</a>>

**Cc:** Gentry, Missy A < <u>Missy.Gentry@columbiasc.gov</u>>; Propps-Wright, Carol < <u>Carol.ProppsWright@columbiasc.gov</u>>; \_STO - Appropriated Contributions

<<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

**Subject:** [EXTERNAL] RE: FY23 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report Information

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From: \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Thursday, December 22, 2022 9:23 AM

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**Cc:** \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>; missy.gentry@columbiasc.gov; Carol.ProppsWright@columbiasc.gov

**Subject:** FY23 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report

Information

Hello,

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I have also included your quarterly expenditure report spreadsheet that you will use. Below is the schedule of when quarterly reports are due. Your first quarterly report will be due **January 15, 2023**.

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Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30		
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Thank you, Meg

### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov From: Propps-Wright, Carol

To: STO - Appropriated Contributions

Subject: RE: [EXTERNAL] RE: FY23 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report

Information

**Date:** Wednesday, April 12, 2023 3:20:33 PM

### I can't thank you enough!! I sooo appreciate you.

From: \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Wednesday, April 12, 2023 3:18 PM

**To:** Propps-Wright, Carol <Carol.ProppsWright@columbiasc.gov>

**Cc:** STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

**Subject:** RE: [EXTERNAL] RE: FY23 Appropriated Contributions Payment Confirmation and Quarterly

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**From:** Propps-Wright, Carol < <u>Carol.ProppsWright@columbiasc.gov</u>>

**Sent:** Wednesday, April 12, 2023 1:56 PM

To: \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: RE: [EXTERNAL] RE: FY23 Appropriated Contributions Payment Confirmation and Quarterly

**Expenditure Report Information** 

Importance: High

### Hi (again) Ms. Romaniello!

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**Sent:** Thursday, December 22, 2022 9:27 AM **To:** Davis, Randy < Randy. Davis@columbiasc.gov >

**Cc:** Gentry, Missy A < <u>Missy.Gentry@columbiasc.gov</u>>; Propps-Wright, Carol < <u>Carol.ProppsWright@columbiasc.gov</u>>; \_STO - Appropriated Contributions

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**Subject:** [EXTERNAL] RE: FY23 Appropriated Contributions Payment Confirmation and Quarterly

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From: \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

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**To:** randy.davis@columbiasc.gov

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Thank you, Meg

# Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov From: STO - Appropriated Contributions

To: Propps-Wright, Carol

Cc: STO - Appropriated Contributions

Subject: RE: [EXTERNAL] RE: FY23 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report

Information

**Date:** Wednesday, April 12, 2023 3:18:21 PM

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From: Propps-Wright, Carol < Carol. ProppsWright@columbiasc.gov>

Sent: Wednesday, April 12, 2023 1:56 PM

To: \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [EXTERNAL] RE: FY23 Appropriated Contributions Payment Confirmation and Quarterly

**Expenditure Report Information** 

**Importance:** High

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South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658|Meg.Romaniello@sto.sc.gov From: Propps-Wright, Carol

To: STO - Appropriated Contributions

Subject: RE: [EXTERNAL] RE: FY23 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report

Information

Date: Wednesday, April 12, 2023 1:55:51 PM
Attachments: Quarterly Expenditure Report.xlsx

Importance: High

#### Hi (again) Ms. Romaniello!

The City of Columbia is preparing reports to send over soon and I would like to confirm that the attached document is to be used for our Belvedere and Atlas Road projects. As ALWAYS thank you for your help!

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From: \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

**Sent:** Thursday, December 22, 2022 9:27 AM **To:** Davis, Randy <Randy.Davis@columbiasc.gov>

**Cc:** Gentry, Missy A <Missy.Gentry@columbiasc.gov>; Propps-Wright, Carol

 $<\!\!\text{Carol.ProppsWright@columbiasc.gov>;} \_STO - Appropriated Contributions$ 

<STO.Appropriated.Contributions@sto.sc.gov>

**Subject:** [EXTERNAL] RE: FY23 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report Information

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To: randy.davis@columbiasc.gov

**Cc:** \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>;

missy.gentry@columbiasc.gov; Carol.ProppsWright@columbiasc.gov

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South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov



**Printed Name** 

# State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

		Contribution Information
Amount	State Agency Providing the Contribution	Purpose

Organization Information				
Entity Name				
Address				
City/State/Zip				
Website				
Tax ID#				
Entity Type				

Organization Contact Information				
Name				
Position/Title				
Telephone				
Email				

Reporting Period				
Reporting Period				

Accounting of how the funds have been spent:							
			Expenditures				
Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

	Expenditure Certification
The Organization certifies that the fur	ds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.
Signature	Title

Date

From: <u>Propps-Wright, Carol</u>

To: <u>STO - Appropriated Contributions</u>

Subject: [External] Expenditure Report-Beltline Community Enhancements

**Date:** Tuesday, April 11, 2023 3:49:11 PM

Attachments: image001.png

Beltline Community Enhancement Project Expenditure Report.pdf

# Good afternoon, Ms. Romaniello.

I hope this email finds you well. Attached is the City of Columbia's Q3 reporting requirement. If you have questions, or concerns regarding this submission, do not hesitate contacting our office.

# Regards, Carol

# Carol Propps-Wright

**Carol Propps-Wright,** Grants Administrator Budget, Program Management & Grants Office City of Columbia 1136 Washington Street, 5<sup>th</sup> Floor Columbia, SC 29201

Phone: 803-545-4143 Cell: 803-319-7235

www.columbiasc.net



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

		Contribution Information		
Amount	State Agency Providing the Contribution		Purpose	
\$2,000,000.00	X220 - Aid to Subdivisions - Treasurer	Beltline Community Enhancement Project		

Organization Information				
Entity Name	City of Columbia			
Address	1111 Recreation Drive			
City/State/Zip	Columbia,SC			
Website	www.columbiasc.gov			
Tax ID#	57-6000229			
Entity Type	Municipality			

Organization Contact Information			
Name	Randy Davis		
Position/Title	Director, Parks and Recreation		
Telephone	803-545-3085		
Email	randy.davis@columbiasc.gov		

Reporting Period				
Reporting Period	Quarter 3: January 1, 2023 - March 31, 2023			

Accounting of how the funds have been spent:							
		Expenditures					
Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Site Preparation and Grading activities for recreational area	\$2,000,000.00			\$0.00		\$0.00	\$2,000,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$2,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

#### **Expenditure Certification**

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature Randy Davis

Printed Name

Director Parks and Recreation

Title

4/10/2023

Date

# **Communication Log**

Date: 4/11/2023

Outgoing/Incoming Call: Incoming

Call Details: Carol Propps-Wright called Meg Romaniello to ask a question about a cell on the quarterly report. Meg answered all of Carol's questions and explained why the state agency cell would be "X220 - Aid to Subdivisions – Treasurer" rather than "E160 - State Treasurer". Carol stated she would pass that information along and would submit the report once it has been updated.

From: giSTT Message
To: Romaniello, Meg

Subject: [External] Voice Message from SC STATE GOVT (803-545-4143 ) on 4/10/23 1:56 PM for 8037342658

**Date:** Monday, April 10, 2023 1:58:02 PM

Attachments: 8035454143-041023-135636-8037342658-933754-1.wav



Voice Message from SC STATE GOVT (803-545-4143 ) on 4/10/23 1:56 PM (23 second msg)

#### **MESSAGE:**

" Hey, good afternoon. This is Carol satisfied with the City of Columbia when you have enough when you have an opportunity if you'd give me a call back, I'd appreciate it. Just have a quick question about one of the field and the documents that I'm about to send over and I'd like to make sure it's correct before we submit my number is 803-545-4143. Thank you for your time."

There are 0 new and 0 old messages in your mailbox.

From: STO - Appropriated Contributions

To: <a href="missy.gentry@columbiasc.gov">missy.gentry@columbiasc.gov</a>; <a href="missy.gentry@columbiasc.gov">randy.davis@columbiasc.gov</a>; <a href="missy.gentry@columbiasc.gov">Carol.ProppsWright@columbiasc.gov</a>;

Cc: <u>STO - Appropriated Contributions</u>

Subject: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

**Date:** Monday, April 3, 2023 1:11:44 PM

#### Good afternoon,

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to <a href="mailto:sto.sc.gov"><u>STO.Appropriated.Contributions@sto.sc.gov</u></a> by the 15<sup>th</sup> of the month following the end of each quarter.

#### Q3 (ending 3/31/23) update due date: 4/15/23

#### Important things to note:

- The quarterly report template was provided with the Payment Confirmation email your organization received.
- All areas on the report need to be completed in full. <u>Incomplete forms will be sent back for revision</u>.
  - State Agency should be "X220 Aid to Subdivisions Treasurer".
  - The" Explanation of any unspent funds" only needs to be completed for the Q4 report.
- Budget descriptions should be similar or match what was listed on the approved disbursement request form.
- Budget total should match what was award to your organization.
- If no expenditures occurred for certain lines or quarters, please put zeros in those cells.
- If you have multiple awards, a separate quarterly report is required for each project/appropriation.

If you have any questions, please do not hesitate to reach out to me.

-Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

# **Communication Log**

Date: 2/9/2023

Outgoing/Incoming Call: Incoming

Call Details: Carol Propps-Wright called Meg Romaniello to ensure that the City of Columbia had provided everything they needed to for reporting purposes. Meg confirmed that they had and that the next report would be due in April.

# **Communication Log**

Date: 1/31/2023

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Carol Propps-Wright to discuss the voicemail she left. Carol wanted to ensure that the City of Columbia had provided everything they needed to for reporting purposes. Meg confirmed that she had received a quarterly report from both Randy Davis and Missy Gentry and that both forms had matched. Meg informed Carol of when the next report would be do and stated that the same form would be used for the rest of this fiscal year and a new form would be sent if the funds were unspent by the end of the fiscal year.

From: giSTT Message
To: Romaniello, Meg

Subject: [External] Voice Message from SC STATE GOVT (803-545-4143 ) on 1/31/23 2:12 PM for 8037342658

**Date:** Tuesday, January 31, 2023 2:13:44 PM

Attachments: 8035454143-013123-141215-8037342658-908349-1.way



Voice Message from SC STATE GOVT (803-545-4143 ) on 1/31/23 2:12 PM (21 second msg)

## **MESSAGE:**

" Miss romanello. Good afternoon. This is Carol perhaps Ray calling with the City of Columbia. I hope that you are doing well. When you get an opportunity would you give me a call back please. I have questions about items that may be due to the treasurer's office and I just want to make sure that we're in compliance. My number is 803-545-4143. Thank you."

There are 0 new and 0 old messages in your mailbox.

From: Gentry, Missy A

To: STO - Appropriated Contributions

Cc: Davis, Randy; Propps-Wright, Carol; Githara, Kristine A; McNary, Lynette M; Caughman, Missy A; Simons, Henry

M; Romaniello, Meg

Subject: [External] Quarterly Report for FY23 Appropriated Earmarks - Proviso 117.21

**Date:** Friday, January 13, 2023 12:58:40 PM

Attachments: <u>image002.png</u>

Beltline Community Enhancement Project - Quarterly Expenditure Reports - ....pdf
Bluff & Atlas Rd Improvements - Quarterly Expenditure Reports - Oct-Dec ....pdf
Belvedere Neighborhood Flood Mit. Program Quarterly Expenditure Reports - ....pdf

Please see attached reports for Quarter 2 for the state allocation for the following projects:

- Beltline Community Center
- Bluff/Atlas Road Improvements
- Belvedere Neighborhood Flood Mit. Program

Please let me know if you have any questions. Missy Gentry

Melissa Gentry, PE Assistant City Manager PO Box 147 Columbia, SC 29217 (803) 545-3037 office (803) 315-5125 cell

From: STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

**Sent:** Friday, January 6, 2023 10:00 AM

**To:** Davis, Randy <Randy.Davis@columbiasc.gov>; Gentry, Missy A <Missy.Gentry@columbiasc.gov>; Propps-Wright, Carol <Carol.ProppsWright@columbiasc.gov>

Cc: \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

**Subject:** [EXTERNAL] Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

**CAUTION:** This email originated outside of the organization. Do not click links or open attachments from unknown senders or suspicious emails. Never enter a username or password on a site that you did not knowingly access. For suspicious emails, please report using the "Phish Alert Report" button.

Good morning,

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to

 $\underline{STO.Appropriated.Contributions@sto.sc.gov} \ by \ the \ 15^{th} \ of \ the \ month \ following \ the \ end \ of \ each \ quarter.$ 

# Q2 (ending 12/31/22) update due date: 1/15/23

If you have any questions, please do not hesitate to reach out to me.

-Meg

# Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

		Contribution Information	
Amount	State Agency Providing the Contribution	Purpose	
\$2,000,000.00 E160 - State Treasurer		Beltline Community Enhancement Project	

Organization Information					
Entity Name	City of Columbia				
Address	1737 Main Street				
City/State/Zip	Columbia, SC 29201				
Website	columbiasc.gov				
Tax ID#	57-6000229				
Entity Type	Municipality				

Organization Contact Information					
Name	Randy Davis				
Position/Title	Director, Parks and Recreation				
Telephone	(803) 545-3085				
Email	randy.davis@columbiasc.gov				

Reporting Period						
Reporting Period	Quarter 2: October 1, 2022 - December 30, 2022					

Ac	counting of how the f	unds have bee	n spent:		grant the res	in the second	
				Expenditures			
Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Site preparation and grading activiites for a Community Center	\$2,000,000.00		\$0.00			\$0.00	\$2,000,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
		100				\$0.00	\$0.00
Grand	Total \$2,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

Expen	diture	Certific	ation
STREET, SQUARE,			

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Teresa Wilson

**Printed Name** 

City Manager

Title

1/13/2023

Date



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

	THE RESERVE THE PARTY OF THE PA	Contribution Information	
Amount	State Agency Providing the Contribution	Pu	urpose
\$4,000,000.00	E160 - State Treasurer	Bluff Road and Atlas Road Improvements	

Organization Information					
Entity Name	City of Columbia				
Address	1737 Main Street				
City/State/Zip	Columbia, SC 29201				
Website	columbiasc.gov				
Tax ID#	57-6000229				
Entity Type	Municipality				

Organization Contact Information					
Name	Missy Gentry, PE				
Position/Title	Assistant City Manager				
Telephone	(803) 545-3037				
Email	missy.gentry@columbiasc.gov				

	Reporting Period	3
Reporting Period	Quarter 2: October 1, 2022 - December 30, 2022	

Account	ing of how the	funds have bee	n spent:	N 10 - 13			
			Expenditures				
Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Acquistion Cost	\$1,300,000.00		\$0.00			\$0.00	\$1,300,000.00
Master Planning for full site and pre-construction costs	\$650,000.00		\$0.00			\$0.00	\$650,000.00
Construction of initial elements of Comm. Retail multi-use Market Place	\$2,050,000.00		\$0.00			\$0.00	\$2,050,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
		A				\$0.00	\$0.00
Grand Total	\$4,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

# **Expenditure Certification**

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature
Teresa Wilson
Printed Name

City Manager
Title
1/13/2023
Date



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

		Contribution Information	
Amount	State Agency Providing the Contribution	Purpose	
\$3,000,000.00	E160 - State Treasurer	Belvedere Neighborhood Flood Mitigation Program (Beledere HAP Program)	

Organization Information		
Entity Name	City of Columbia	
Address	1737 Main Street	
City/State/Zip	Columbia, SC 29201	
Website	columbiasc.gov	
Tax ID#	57-6000229	
Entity Type	Municipality	

Organization Contact Information		
Name	Missy Gentry, PE	
Position/Title	Assistant City Manager	
Telephone	(803) 545-3037	
Email	missy.gentry@columbiasc.gov	

Reporting Period			
Reporting Period	Quarter 2: October 1, 2022 - December 30, 2022		

Accoun	ting of how the f	unds have bee	en spent:				
			Expenditures				
Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Program Management	\$450,000.00		\$0.00			\$0.00	\$450,000.00
Home Assistance/Cost of Improvements	\$2,550,000.00		\$0.00			\$0.00	\$2,550,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
	4.74.7					\$0.00	\$0.00
Grand Tota	\$3,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

# **Expenditure Certification**

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature
Teresa Wilson
Printed Name

City Manager
Title
1/13/2023
Date

From: <u>Davis, Randy</u>

To: <u>STO - Appropriated Contributions</u>

Cc: Bing, Hattie M; Propps-Wright, Carol; Simons, Henry M
Subject: [External] Quarterly Report Q2 Beltline Enhancements

**Date:** Friday, January 13, 2023 12:36:34 PM

Attachments: <u>image001.png</u>

Quarterly Report Q2 Beltline Enhancements.pdf

Hi Meg,

Please see report as requested.

Thank You,

# Randy Davis, Director Parks & Recreation

City of Columbia

1111 Recreation Drive, Columbia, SC 29203

Phone: 803.545.3085 Fax: 803.343-8735

Email: randy.davis@columbiasc.gov

"Creating Community Through People, Parks and Programs"



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information			
Amount	State Agency Providing the Contribution	Purpose	
\$2,000,000.00 E160 - State Treasurer Beltline Community Enhancement Project			

Organization Information		
Entity Name	City of Columbia Parks and Recreation	
Address	111 Recreation Drive	
City/State/Zip	ity/State/Zip Columbia, SC	
Website	www.columbiasc.gov	
Tax ID#	57-6000229	
Entity Type	Municipality	

Organization Contact Information		
Name	Randy Davis	
Position/Title	Director, Parks and Recreation	
Telephone	803-545-3085	
Email	randy.davis@columbiasc.gov	

Reporting Period			
Reporting Period	Quarter 2: October 1, 2022 - December 30, 2022		

Account	ing of how the f	unds have bee	n spent:				
				Expenditures			
Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Site Preparation and grading activities for recreational area	\$2,000,000.00		\$0.00			\$0.00	\$2,000,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$2,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

#### **Expenditure Certification**

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

RandY Davis

**Printed Name** 

Director, Parks & Recreation

Title

1/13/2023

Date

# **Communication Log**

Date: 1/12/2023

Outgoing/Incoming Call: Incoming

Call Details: Meg Romaniello spoke with Randy Davis to clarify questions about the quarterly report that is due on 1/15/23. Meg provided the date and time that the original email was sent with the template for the report. She confirmed that the payment had been sent to the City of Columbia. Meg also stated that if he had any questions when completing the report to please reach out.

From: <u>STO - Appropriated Contributions</u>

To: randy.davis@columbiasc.gov; missy.gentry@columbiasc.gov; Carol.ProppsWright@columbiasc.gov

Cc: <u>STO - Appropriated Contributions</u>

Subject: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

**Date:** Friday, January 6, 2023 10:00:46 AM

#### Good morning,

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to <a href="mailto:sto.sc.gov"><u>STO.Appropriated.Contributions@sto.sc.gov</u></a> by the 15<sup>th</sup> of the month following the end of each quarter.

## Q2 (ending 12/31/22) update due date: 1/15/23

If you have any questions, please do not hesitate to reach out to me.

-Meg

## Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov From: STO - Appropriated Contributions

To: Gentry, Missy A

Cc: McNary, Lynette M; STO - Appropriated Contributions

Subject: RE: [External] State Allocation for Belvedere Project / Inquiry

Date: Thursday, December 22, 2022 9:47:04 AM

Attachments: <u>image006.png</u>

Hey Missy,

The ACHs were just sent last night so it might take a few days for them to show in your bank. Belvedere was processed at the same time as the other two, but the CG's Office hasn't approved it yet. Once it is approved I will send you an email letting you know. I am keeping a close eye on them since I have 4 payments that I am waiting on the CG's Office to approve. I hope you have a very Merry Christmas as well.

-Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

**From:** Gentry, Missy A < Missy. Gentry@columbiasc.gov>

Sent: Thursday, December 22, 2022 9:41 AM

To: Romaniello, Meg < Meg. Romaniello@sto.sc.gov>

**Cc:** McNary, Lynette M < Lynette. McNary@columbiasc.gov>

Subject: [External] State Allocation for Belvedere Project / Inquiry

#### Meg:

I just received emails from Dept. of Treasury for the allocations for Beltline Project and the Bluff/Atlas Project. I have sent that to Finance to verify we see payment on our end as well. I am reaching out to see if you know the allocation for the Belvedere Project is also being processed or if it is being held for some reason. Please let me know if you need anything else in order to process payment for that project as well.

Thanks – and hope you have a Merry Christmas! Missy

Melissa Gentry, PE Assistant City Manager PO Box 147 Columbia, SC 29217 (803) 545-3037 office

(803) 315-5125 cell

From: Gentry, Missy A

To: Romaniello, Meg

Cc: McNary, Lynette M

Subject: [External] State Allocation for Belvedere Project / Inquiry

Date: Thursday, December 22, 2022 9:41:27 AM

Attachments: <u>image001.png</u>

#### Meg:

I just received emails from Dept. of Treasury for the allocations for Beltline Project and the Bluff/Atlas Project. I have sent that to Finance to verify we see payment on our end as well. I am reaching out to see if you know the allocation for the Belvedere Project is also being processed or if it is being held for some reason. Please let me know if you need anything else in order to process payment for that project as well.

Thanks – and hope you have a Merry Christmas! Missy

Melissa Gentry, PE Assistant City Manager PO Box 147 Columbia, SC 29217 (803) 545-3037 office (803) 315-5125 cell From: STO - Appropriated Contributions
To: randy.davis@columbiasc.gov

 Cc:
 missy.gentry@columbiasc.gov; Carol.ProppsWright@columbiasc.gov; STO - Appropriated Contributions

 Subject:
 RE: FY23 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report Information

Date: Thursday, December 22, 2022 9:27:06 AM

Attachments: Quarterly Expenditure Report.xlsx

I apologize. I forgot to include the Excel version for you to be able to use. Please see attached.

-Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Thursday, December 22, 2022 9:23 AM

**To:** randy.davis@columbiasc.gov

**Cc:** \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>; missy.gentry@columbiasc.gov; Carol.ProppsWright@columbiasc.gov

**Subject:** FY23 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report Information

Hello,

Please see attached for your payment confirmation letter.

I have also included your quarterly expenditure report spreadsheet that you will use. Below is the schedule of when quarterly reports are due. Your first quarterly report will be due **January 15, 2023**.

Quarterly Update Schedule						
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30		
<b>Due Date</b>	10/15	1/15	4/15	7/15		

<sup>\*</sup> Quarterly Update requirement continues until all funds have been spent.

I understand that since funds are just being received your organization may not have any expenditures to report for the first two quarters. If that is the case, you will put zeros in the expenditure section with the quarters that had no expenses.

If you have any questions or issues with the spreadsheet, please do not hesitate to reach out.

Thank you,

Meg

# Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

		Contribution Information
Amount	State Agency Providing the Contribution	Purpose

Organization Information		
Entity Name		
Address		
City/State/Zip		
Website		
Tax ID#		
Entity Type		

Organization Contact Information				
Name				
Position/Title				
Telephone				
Email				

	Reporting Period
Reporting Period	

Accounting of how the funds have been spent:							
		Expenditures					
Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

# Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year): Expenditure Certification The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose. Signature Title Printed Name Date

From: STO - Appropriated Contributions
To: randy.davis@columbiasc.gov

Cc: \_STO - Appropriated Contributions; missy.gentry@columbiasc.gov; Carol.ProppsWright@columbiasc.gov

Subject: FY23 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report Information

Date: Thursday, December 22, 2022 9:23:03 AM

Attachments: Appropriated Grants Letter - Beltline Blvd Community Enhancements - City of Columbia.pdf

Hello,

Please see attached for your payment confirmation letter.

I have also included your quarterly expenditure report spreadsheet that you will use. Below is the schedule of when quarterly reports are due. Your first quarterly report will be due **January 15, 2023**.

Quarterly Update Schedule						
Time Frame	1/1 - 3/31	4/1 - 6/30				
<b>Due Date</b>	10/15	1/15	4/15	7/15		

<sup>\*</sup> Quarterly Update requirement continues until all funds have been spent.

I understand that since funds are just being received your organization may not have any expenditures to report for the first two quarters. If that is the case, you will put zeros in the expenditure section with the quarters that had no expenses.

If you have any questions or issues with the spreadsheet, please do not hesitate to reach out.

Thank you,

Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov



December 22, 2022

Randy Davis
City of Columbia, Parks and Recreation Department
1111 Recreation Drive
Columbia, South Carolina 29203

## Dear Randy Davis:

Thank you for submitting the required documentation outlined in Budget Proviso 117.21 to receive funds from the Appropriations Act. An ACH payment has been processed for \$2,000,000 representing your organization's appropriated contributions. In accordance with Budget Proviso 117.21, you will now need to submit quarterly updates on funds spent. A schedule has been provided below for your reference. Your first quarterly report will be due January 15, 2023.

Quarterly Update Schedule					
Time Frame	1/1 - 3/31	4/1 - 6/30			
<b>Due Date</b>	10/15	1/15	4/15	7/15	

<sup>\*</sup> Quarterly Update requirement continues until all funds have been spent.

The template for the quarterly reports is attached. If your organization has multiple appropriated contributions, each contribution will need a quarterly report. All completed reports should be submitted via email to <a href="mailto:STO.Appropriated.Contributions@sto.sc.gov">STO.Appropriated.Contributions@sto.sc.gov</a>.

Should you have any questions, please email me at the address above or call me at (803)734-2658.

Sincerely,

Meg Romaniello

Accounting/Fiscal Manager II

From: Gentry, Missy A

To: <u>STO - Appropriated Contributions</u>; <u>Romaniello, Meg</u>

Cc: <u>Propps-Wright, Carol</u>; <u>Caughman, Missy A</u>

Subject: Re: [External] Amended City of Columbia's Legislative Earmarked Appropriations Disbursement Request Form

Date: Thursday, December 15, 2022 2:58:27 PM
Attachments: City of Columbia Beltline Project (005).pdf

### Meg

Thanks for taking my call earlier. As of now, it's my understanding you have all that you need to move forward with processing payment. Please keep us updated as that proceeds forward.

Thanks

Missy Gentry

Missy Gentry, PE Assistant City Manager City of Columbia Missy.gentry@columbiasc.gov 803-315-5125

Sent from my iPhone

On Dec 13, 2022, at 3:39 PM, Propps-Wright, Carol <a href="mailto:Carol.ProppsWright@columbiasc.gov">Carol.ProppsWright@columbiasc.gov</a> wrote:

Good afternoon, Meg.

Thank you for your patience as we worked through this process. Attached is the amended document, with the required vendor number.

# Regards, Carol

**From:** \_STO - Appropriated Contributions

<STO.Appropriated.Contributions@sto.sc.gov>

Sent: Friday, December 9, 2022 4:15 PM

**To:** Propps-Wright, Carol <Carol.ProppsWright@columbiasc.gov>

Cc: \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] Amended City of Columbia's Legislative Earmarked

Appropriations Disbursement Request Form

Thank you Carol!

I noticed that you left the Vendor number section blank. I used the information you

provided under the Organization Information section to find a vendor number that I believe would be the best match.

If you can confirm that the vendor number below is the correct one to use for this request, I will then move it forward for review/approval and processing.

I have also included the link to look up your vendor number below.

#### 7000017294

https://webprod.cio.sc.gov/SCVendorSearch/vendorSearch.do

Please let me know if you have any questions.

-Meg

<!--[if !vml]-->

<!--[endif]-->Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

**From:** Propps-Wright, Carol < <u>Carol.ProppsWright@columbiasc.gov</u>>

Sent: Tuesday, December 6, 2022 11:28 AM

**To:** \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>> **Subject:** [External] Amended City of Columbia's Legislative Earmarked Appropriations Disbursement Request Form

Good morning,

Please find the City of Columbia's Legislative Earmarked Appropriations Disbursement Request Form. The City of Columbia has submitted our application to the Secretary of State's Office.

If you require further information, please feel free to contact our office.

Regards, Carol

<!--[if !vml]-->

<!--[endif]-->Carol Propps-Wright, Grants Administrator

Budget, Program Management & Grants Office City of Columbia

1136 Washington Street, 5 Floor Columbia, SC 29201

Phone: 803-545-4143 Cell: 803-319-7235

www.columbiasc.net



#### State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

	Contribution Information					
Amount	State Agency Providing the Contribution		Purpose			
\$2,000,000.00 Treasury		Beltline Community Enhancement Project				

Organization Information		
Entity Name	Columbia, Parks and Recreation Department	
Address	1111 Recreation Drive	
City/State/Zip	Columbia, South Carolina	
Website	www.columbiasc.gov	
Tax ID#	57-6000229	
Entity Type	Municpality	
Vendor#	7000091006	

Organization Contact Information				
<b>Contact Name</b>	Randy Davis			
Position/Title	Director, Parks and Recreation			
Telephone	803-545-3085			
Email	randy.davis@columbiasc.gov			

Budget	Explanation
\$2,000,000.00	Prepare site by grading for a community center and recreational area

#### Please explain how these funds will be used to provide a public benefit:

The funds for this project will revitalize the community in an effort to promote healthier lifestyle through various opportunities for recreational and leisure expperiences to include but not limited to educational outreach, physical activity and economic development as well as employment opportunities. The community will be enriched with these opportunities and literacy programs to include mentoring and mental health outreach for youth and adults. The investment in this community will give residence a safe place where they can live, work and play. Having these resources available in the community will ensure the access to many programs and services that currently does not exist with walking distance. The City plans to collaborate with social service agencies to ensure that services are made avaialble at the planned facility to be built.

### **Organization Certifications**

1) Organization hereby gives assurance that no person shall, upon the	e grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be				
otherwise subjected to discrimination under any program or activity for which this organization is responsible.					
<ol> <li>Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.</li> </ol>					
3) Organization certifies that it will provide an accounting at the end of	of the fiscal year to the Agency Providing Contribution listed above.				
4) Organization certifies that it will allow the State Auditor to audit or	cause to be audited the contributed funds.				
Organization Signature	City Manager Title				
Teresa Wilson	12/5/2022				
Printed Name	Date				
Certi	fications of State Agency Providing Contribution				
1) State Agency certifies that the planned expenditure aligns with the	Agency's mission and/or the purpose specified in the appropriations act of 2022.				
2) State Agency certifies that the Organization has set forth a public po	urpose to be served through receipt of the expenditure.				

- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Agency Head Signature	Date	
Printed Name		

# **Communication Log**

Date: 12/15/2022

Outgoing/Incoming Call: Incoming

Call Details: Meg Romaniello spoke with Missy Gentry regarding where their three requests were in the process. Missy confirmed that Meg should use the tax ID number and the vendor numbers that she had sent in her email after Meg explained why the recommended numbers were important. Missy also stated that she would send a follow up email. Meg stated that she would let Missy know once the requests had been processed and also stated that she would be getting an email after payment was approved with additional details as to what was needed afterwards.

From: Propps-Wright, Carol

To: STO - Appropriated Contributions

Subject: RE: [External] Amended City of Columbia's Legislative Earmarked Appropriations Disbursement Request Form

Date: Tuesday, December 13, 2022 3:41:07 PM
Attachments: City of Columbia Beltline Project (005).pdf

#### Good afternoon, Meg.

Thank you for your patience as we worked through this process. Attached is the amended document, with the required vendor number.

# Regards, Carol

From: \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Friday, December 9, 2022 4:15 PM

**To:** Propps-Wright, Carol <Carol.ProppsWright@columbiasc.gov>

**Cc:** \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov> **Subject:** RE: [External] Amended City of Columbia's Legislative Earmarked Appropriations

Disbursement Request Form

Thank you Carol!

I noticed that you left the Vendor number section blank. I used the information you provided under the Organization Information section to find a vendor number that I believe would be the best match.

If you can confirm that the vendor number below is the correct one to use for this request, I will then move it forward for review/approval and processing.

I have also included the link to look up your vendor number below.

#### 7000017294

https://webprod.cio.sc.gov/SCVendorSearch/vendorSearch.do

Please let me know if you have any questions.

-Meg

# Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

**From:** Propps-Wright, Carol < <u>Carol.ProppsWright@columbiasc.gov</u>>

Sent: Tuesday, December 6, 2022 11:28 AM

**To:** \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: [External] Amended City of Columbia's Legislative Earmarked Appropriations Disbursement

Request Form

Good morning,

Please find the City of Columbia's Legislative Earmarked Appropriations Disbursement Request Form. The City of Columbia has submitted our application to the Secretary of State's Office.

If you require further information, please feel free to contact our office.

Regards, Carol

**Carol Propps-Wright,** Grants Administrator Budget, Program Management & Grants Office City of Columbia 1136 Washington Street, 5<sup>th</sup> Floor Columbia, SC 29201

Phone: 803-545-4143 Cell: 803-319-7235

www.columbiasc.net



#### State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

	Contribution Information					
Amount	State Agency Providing the Contribution		Purpose			
\$2,000,000.00 Treasury		Beltline Community Enhancement Project				

Organization Information				
Entity Name	Columbia, Parks and Recreation Department			
Address	1111 Recreation Drive			
City/State/Zip	Columbia, South Carolina			
Website	www.columbiasc.gov			
Tax ID#	57-6000229			
Entity Type	Municpality			
Vendor#	7000091006			

Organization Contact Information			
<b>Contact Name</b>	Randy Davis		
Position/Title	Director, Parks and Recreation		
Telephone	803-545-3085		
Email	randy.davis@columbiasc.gov		

Budget	Explanation
\$2,000,000.00	Prepare site by grading for a community center and recreational area

#### Please explain how these funds will be used to provide a public benefit:

The funds for this project will revitalize the community in an effort to promote healthier lifestyle through various opportunities for recreational and leisure expperiences to include but not limited to educational outreach, physical activity and economic development as well as employment opportunities. The community will be enriched with these opportunities and literacy programs to include mentoring and mental health outreach for youth and adults. The investment in this community will give residence a safe place where they can live, work and play. Having these resources available in the community will ensure the access to many programs and services that currently does not exist with walking distance. The City plans to collaborate with social service agencies to ensure that services are made avaialble at the planned facility to be built.

### **Organization Certifications**

1) Organization hereby gives assurance that no person shall, upon the	grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be
otherwise subjected to discrimination under any program or activity for	or which this organization is responsible.
2) Organization certifies that it will provide quarterly spending reports	to the Agency Providing Contribution listed above.
3) Organization certifies that it will provide an accounting at the end o	f the fiscal year to the Agency Providing Contribution listed above.
4) Organization certifies that it will allow the State Auditor to audit or o	cause to be audited the contributed funds.
Organization Signature	City Manager Title
Teresa Wilson	12/5/2022
Printed Name	Date
Certif	ications of State Agency Providing Contribution
1) State Agency certifies that the planned expenditure aligns with the	Agency's mission and/or the purpose specified in the appropriations act of 2022.
2) State Agency certifies that the Organization has set forth a public pu	urpose to be served through receipt of the expenditure.

- 3) State Agency certifies that it will make distributions directly to the organization.
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- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Agency Head Signature	Date	
Printed Name		

From: Propps-Wright, Carol

To: STO - Appropriated Contributions

Subject: RE: [External] Amended City of Columbia's Legislative Earmarked Appropriations Disbursement Request Form

**Date:** Tuesday, December 13, 2022 3:23:46 PM

#### You rock!!

From: \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Tuesday, December 13, 2022 2:59 PM

**To:** Propps-Wright, Carol <Carol.ProppsWright@columbiasc.gov>

**Cc:** \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov> **Subject:** RE: [External] Amended City of Columbia's Legislative Earmarked Appropriations

Disbursement Request Form

Hi Carol,

No problem. The last 4 digits are 4401. This is also the same last four for the other two vendor numbers(7000202981 and 7000017294) I sent in the email yesterday. Please let me know if there is anything else I can assist with.

-Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

**From:** Propps-Wright, Carol < <u>Carol.ProppsWright@columbiasc.gov</u>>

Sent: Tuesday, December 13, 2022 1:57 PM

**To:** \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>> **Subject:** RE: [External] Amended City of Columbia's Legislative Earmarked Appropriations

Disbursement Request Form

Hi Meg.

We have a request of you, please. Are you able to confirm the last 4 digits of the bank account on file for vendor number 7000091006? Thank you for your help!

Regards, Carol

From: \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Friday, December 9, 2022 4:15 PM

**To:** Propps-Wright, Carol < <u>Carol.ProppsWright@columbiasc.gov</u>>

**Cc:** \_STO - Appropriated Contributions < <u>STO.Appropriated.Contributions@sto.sc.gov</u>> **Subject:** RE: [External] Amended City of Columbia's Legislative Earmarked Appropriations

Disbursement Request Form

Thank you Carol!

I noticed that you left the Vendor number section blank. I used the information you provided under the Organization Information section to find a vendor number that I believe would be the best match.

If you can confirm that the vendor number below is the correct one to use for this request, I will then move it forward for review/approval and processing.

I have also included the link to look up your vendor number below.

#### 7000017294

https://webprod.cio.sc.gov/SCVendorSearch/vendorSearch.do

Please let me know if you have any questions.

-Meg

## Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Propps-Wright, Carol < <a href="mailto:Carol.ProppsWright@columbiasc.gov">Carol.ProppsWright@columbiasc.gov</a>>

Sent: Tuesday, December 6, 2022 11:28 AM

**To:** \_STO - Appropriated Contributions < <u>STO.Appropriated.Contributions@sto.sc.gov</u>>

**Subject:** [External] Amended City of Columbia's Legislative Earmarked Appropriations Disbursement

Request Form

Good morning,

Please find the City of Columbia's Legislative Earmarked Appropriations Disbursement Request Form. The City of Columbia has submitted our application to the Secretary of State's Office.

If you require further information, please feel free to contact our office.

Regards, Carol **Carol Propps-Wright,** Grants Administrator Budget, Program Management & Grants Office City of Columbia 1136 Washington Street, 5<sup>th</sup> Floor Columbia, SC 29201

Phone: 803-545-4143 Cell: 803-319-7235

www.columbiasc.net

From: STO - Appropriated Contributions

To: Propps-Wright, Carol

Cc: <u>STO - Appropriated Contributions</u>

Subject: RE: [External] Amended City of Columbia's Legislative Earmarked Appropriations Disbursement Request Form

**Date:** Tuesday, December 13, 2022 2:59:16 PM

Hi Carol,

No problem. The last 4 digits are 4401. This is also the same last four for the other two vendor numbers(7000202981 and 7000017294) I sent in the email yesterday. Please let me know if there is anything else I can assist with.

-Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Propps-Wright, Carol < Carol. ProppsWright@columbiasc.gov>

Sent: Tuesday, December 13, 2022 1:57 PM

**To:** \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov> **Subject:** RE: [External] Amended City of Columbia's Legislative Earmarked Appropriations

Disbursement Request Form

Hi Meg.

We have a request of you, please. Are you able to confirm the last 4 digits of the bank account on file for vendor number 7000091006? Thank you for your help!

# Regards,

Carol

From: \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Friday, December 9, 2022 4:15 PM

**To:** Propps-Wright, Carol < <u>Carol.ProppsWright@columbiasc.gov</u>>

**Cc:** \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

**Subject:** RE: [External] Amended City of Columbia's Legislative Earmarked Appropriations

Disbursement Request Form

Thank you Carol!

I noticed that you left the Vendor number section blank. I used the information you provided under the Organization Information section to find a vendor number that I believe would be the best match.

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7000017294

https://webprod.cio.sc.gov/SCVendorSearch/vendorSearch.do

Please let me know if you have any questions.

-Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

**From:** Propps-Wright, Carol < <u>Carol.ProppsWright@columbiasc.gov</u>>

Sent: Tuesday, December 6, 2022 11:28 AM

To: \_STO - Appropriated Contributions < <u>STO.Appropriated.Contributions@sto.sc.gov</u>>

**Subject:** [External] Amended City of Columbia's Legislative Earmarked Appropriations Disbursement

Request Form

Good morning,

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Regards, Carol

**Carol Propps-Wright,** Grants Administrator Budget, Program Management & Grants Office City of Columbia 1136 Washington Street, 5<sup>th</sup> Floor Columbia, SC 29201

Phone: 803-545-4143 Cell: 803-319-7235

www.columbiasc.net

From: Propps-Wright, Carol

To: STO - Appropriated Contributions

Subject: RE: [External] Amended City of Columbia's Legislative Earmarked Appropriations Disbursement Request Form

**Date:** Tuesday, December 13, 2022 1:57:29 PM

#### Hi Meg.

We have a request of you, please. Are you able to confirm the last 4 digits of the bank account on file for vendor number 7000091006? Thank you for your help!

# Regards,

Carol

From: \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Friday, December 9, 2022 4:15 PM

To: Propps-Wright, Carol <Carol.ProppsWright@columbiasc.gov>

**Cc:** \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov> **Subject:** RE: [External] Amended City of Columbia's Legislative Earmarked Appropriations

Disbursement Request Form

Thank you Carol!

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#### 7000017294

https://webprod.cio.sc.gov/SCVendorSearch/vendorSearch.do

Please let me know if you have any questions.

-Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

**From:** Propps-Wright, Carol < <u>Carol.ProppsWright@columbiasc.gov</u>>

Sent: Tuesday, December 6, 2022 11:28 AM

To: \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

**Subject:** [External] Amended City of Columbia's Legislative Earmarked Appropriations Disbursement Request Form

Good morning,

Please find the City of Columbia's Legislative Earmarked Appropriations Disbursement Request Form. The City of Columbia has submitted our application to the Secretary of State's Office.

If you require further information, please feel free to contact our office.

Regards, Carol

**Carol Propps-Wright,** Grants Administrator Budget, Program Management & Grants Office City of Columbia 1136 Washington Street, 5<sup>th</sup> Floor Columbia, SC 29201

Phone: 803-545-4143 Cell: 803-319-7235

www.columbiasc.net

From: STO - Appropriated Contributions

Gentry, Missy, A

Propos-Wright, Carol: Caughman, Missy, A: McNary, Lynette M: \_STO - Appropriated Contributions: Kyle Michel

RE: [External] City of Columbia reprogrammed Convention Center funds

Monday, December 12, 2022 10:22:51 AM

Attachments:

image001.png image003.png image008.png image011.png

#### Thank you so much Missy!

The last thing I need to clarify is the blank cells that were on each request. For the first two it is the Tax ID and for the third is the vendor number. I have included a table of the information that was provided and the information that I recommend based on the forms that were submitted. All three vendor numbers are set up with the same tax ID number and for direct deposit that goes to the same account.

Please let me know if you agree with my recommended items. I will then move all three forward for review, approval, and processing.

Project	Tax ID Provided	Vendor # Provided	Recommended Tax ID	Recommended Vendor #
*Belvedere Neighborhood Flood Mitigation - City of Columbia	BLANK	7000091006	57-6000229	7000202981
*Bluff Rd and Atlas Rd Area Improvements - City of Columbia	BLANK	7000091006	57-6000229	7000202981
*Beltline Blvd Community Enhancements - City of Columbia	57-6000229	BLANK	57-6000229	7000017294





-Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Gentry, Missy A < Missy. Gentry@columbiasc.gov>

Sent: Friday, December 9, 2022 8:52 AM

 $\textbf{To:} \_STO - Appropriated Contributions < STO. Appropriated . Contributions @sto.sc.gov>; Kyle Michel < kmichel @michellawfirm.com> (Contributions) with the contributions of the contribution of the$ 

Cc: Propps-Wright, Carol < Carol. Propps Wright@columbiasc.gov>; Caughman, Missy A < Missy. Caughman@columbiasc.gov>; McNary, Lynette M < Lynette. McNary@columbiasc.gov> Subject: RE: [External] City of Columbia reprogrammed Convention Center funds

#### Meg:

We completed the registration process through the Secretary of State and received the attached letter reflecting such. I believe this is the final document needed in order to process payment for allocations from the State that are being handled by the State Treasurers Office. Please confirm that is an accurate understanding and provide an indication of when the funds will be provided to the City, in order to allow us to plan properly for each project.

Thanks

Missy Gentry

Melissa Gentry, PE Assistant City Manager PO Box 147 Columbia, SC 29217 (803) 545-3037 office (803) 315-5125 cell

 $\textbf{From:} \_{STO} - Appropriated \ Contributions} < \underline{STO}. \underline{Appropriated}. \underline{Contributions} \underline{@sto.sc.gov} > \underline{Contributions} = \underline{Contributions} \underline{@sto.sc.gov} > \underline{Contributions} = \underline{Contributions} \underline{@sto.sc.gov} > \underline{Contributions} = \underline{Contributions} = \underline{Contributions} = \underline{Co$ 

**Sent:** Monday, November 14, 2022 4:56 PM **To:** Kyle Michel < <a href="mailto:kmichel@michellawfirm.com">kmichel@michellawfirm.com</a>>

 $\textbf{Cc:} \ Gentry, \ Missy \ A < \underbrace{Missy.Gentry@columbiasc.gov}; \ Propps-Wright, \ Carol. \ Propps-Wright@columbiasc.gov >; \ \_STO-Appropriated Contributions$ 

<STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] City of Columbia reprogrammed Convention Center funds

Hi Kyle,

I apologize for the delay in response.

Currently I have received two of the three forms for the City of Columbia. I am missing the one for Beltline Blvd Community Enhancements.

The City of Columbia is also not registered with the Secretary of State's ("SOS") Office at this time, but I just sent an email to Missy Caughman a few minutes ago in regards to it. I also provided her with contact information for SOS staff in case assistance was needed with registering.

I also called Missy Gentry to discuss what was still needed and left a voicemail.

I am working through the group of submissions I have received to date and plan to provide management with what has been submitted for review and approval this week. If they are approved and all necessary registrations are completed, I hope to have payments processed next week. I looked up the vendor number that was provided to be for City of Columbia (7000091006), and it shows that the payment will be sent electronically.

If there is any additional assistance I can provide, please do not hesitate to reach out.

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 Meg.Romaniello@sto.sc.gov

From: Kyle Michel < <u>kmichel@michellawfirm.com</u>>
Sent: Tuesday, November 8, 2022 11:15 AM
To: Romaniello, Meg < <u>Meg.Romaniello@sto.sc.gov</u>>

**Cc:** Missy Gentry < Missy. Gentry@columbiasc.gov>; Propps-Wright, Carol < Carol. ProppsWright@columbiasc.gov>

**Subject:** [External] City of Columbia reprogrammed Convention Center funds

Meg:

The City of Columbia is my client at the State House. On October 28, we sent you the paperwork for the City's three projects to be funded with the reprogrammed Convention Center funds that are coming through your office.

I'm just checking on when you think the City might see the funds for these projects and also confirming that the funds will come by wire transfer.

I appreciate any information you can give us.

Thanks!

Kyle Michel 803-546-2458 - cell 803-851-0622 - office michellawfirm.com From: STO - Appropriated Contributions

To: Propps-Wright, Carol

Cc: <u>STO - Appropriated Contributions</u>

Subject: RE: [External] Amended City of Columbia's Legislative Earmarked Appropriations Disbursement Request Form

**Date:** Friday, December 9, 2022 4:14:48 PM

#### Thank you Carol!

I noticed that you left the Vendor number section blank. I used the information you provided under the Organization Information section to find a vendor number that I believe would be the best match.

If you can confirm that the vendor number below is the correct one to use for this request, I will then move it forward for review/approval and processing.

I have also included the link to look up your vendor number below.

#### 7000017294

https://webprod.cio.sc.gov/SCVendorSearch/vendorSearch.do

Please let me know if you have any questions.

-Meg

### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Propps-Wright, Carol < Carol. ProppsWright@columbiasc.gov>

Sent: Tuesday, December 6, 2022 11:28 AM

To: STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: [External] Amended City of Columbia's Legislative Earmarked Appropriations Disbursement

Request Form

Good morning,

Please find the City of Columbia's Legislative Earmarked Appropriations Disbursement Request Form. The City of Columbia has submitted our application to the Secretary of State's Office.

If you require further information, please feel free to contact our office.

Regards, Carol **Carol Propps-Wright,** Grants Administrator Budget, Program Management & Grants Office City of Columbia 1136 Washington Street, 5<sup>th</sup> Floor Columbia, SC 29201

Phone: 803-545-4143 Cell: 803-319-7235

 $\underline{www.columbiasc.net}$ 

From: Gentry, Missy A

To: STO - Appropriated Contributions; Kyle Michel

Cc: Propps-Wright, Carol; Caughman, Missy A; McNary, Lynette M

Subject: RE: [External] City of Columbia reprogrammed Convention Center funds

**Date:** Friday, December 9, 2022 8:52:50 AM

Attachments: <u>image002.png</u>

CPTASC 66466.pdf

#### Meg:

We completed the registration process through the Secretary of State and received the attached letter reflecting such. I believe this is the final document needed in order to process payment for allocations from the State that are being handled by the State Treasurers Office. Please confirm that is an accurate understanding and provide an indication of when the funds will be provided to the City, in order to allow us to plan properly for each project.

Thanks

Missy Gentry

Melissa Gentry, PE Assistant City Manager PO Box 147 Columbia, SC 29217 (803) 545-3037 office (803) 315-5125 cell

From: \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

**Sent:** Monday, November 14, 2022 4:56 PM **To:** Kyle Michel <a href="mailto:kmichel@michellawfirm.com">kmichel@michellawfirm.com</a>

**Cc:** Gentry, Missy A < Missy.Gentry@columbiasc.gov>; Propps-Wright, Carol < Carol.ProppsWright@columbiasc.gov>; \_STO - Appropriated Contributions

<STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] City of Columbia reprogrammed Convention Center funds

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#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

**From:** Kyle Michel <a href="mailto:kmichel@michellawfirm.com">kmichel@michellawfirm.com</a>> **Sent:** Tuesday, November 8, 2022 11:15 AM

**To:** Romaniello, Meg < <u>Meg.Romaniello@sto.sc.gov</u>>

**Cc:** Missy Gentry < <u>Missy.Gentry@columbiasc.gov</u>>; Propps-Wright, Carol

<<u>Carol.ProppsWright@columbiasc.gov</u>>

Subject: [External] City of Columbia reprogrammed Convention Center funds

Meg:

The City of Columbia is my client at the State House. On October 28, we sent you the paperwork for the City's three projects to be funded with the reprogrammed Convention Center funds that are coming through your office.

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I appreciate any information you can give us.

Thanks!

Kyle Michel 803-546-2458 - cell 803-851-0622 - office michellawfirm.com



# State of South Carolina Office of the Secretary of State The Honorable Mark Hammond

Dec 8, 2022

City of Columbia Kristine Githara 1136 WASHINGTON ST COLUMBIA, SC 29201-3215

RE: Exemption Confirmation Charity Public ID: C89959735

Dear Kristine Githara:

This letter confirms that the Secretary of State's Office has received and accepted your Application for Exemption. If you submitted your Application for Exemption using the Charities Online Filing System, this letter of confirmation has been issued pending further review by Division of Public Charities staff.

The exemption for your charitable organization will expire on Nov 15, 2023. If any of the information on your Application for Exemption form changes throughout the course of the year, please contact our office to make updates. It is important that this information remain updated so that our office can keep you informed of any changes that may affect your charitable organization. Additionally, if at any time your charitable organization no longer qualifies for an exemption, the organization must immediately register with the Secretary of State's Office. Please note that failure to comply with the registration provisions of the Solicitation of Charitable Funds Act may result in fines of up to \$2,000.00 for each separate violation.

If you have any questions or concerns, please visit our website at www.sos.sc.gov or contact our office using the contact information below.

Sincerely,

Kimberly S. Wickersham Director, Division of Public Charities

K. 1. Dickup

From: Propps-Wright, Carol

To: <u>STO - Appropriated Contributions</u>

Subject: [External] Amended City of Columbia's Legislative Earmarked Appropriations Disbursement Request Form

Date: Tuesday, December 6, 2022 11:28:17 AM
Attachments: City of Columbia Beltline Project.pdf

#### Good morning,

Please find the City of Columbia's Legislative Earmarked Appropriations Disbursement Request Form. The City of Columbia has submitted our application to the Secretary of State's Office.

If you require further information, please feel free to contact our office.

Regards, Carol

**Carol Propps-Wright,** Grants Administrator Budget, Program Management & Grants Office City of Columbia 1136 Washington Street, 5<sup>th</sup> Floor Columbia, SC 29201

Phone: 803-545-4143 Cell: 803-319-7235

www.columbiasc.net



#### State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information				
Amount	State Agency Providing the Contribution	Purpose		
\$2,000,000.00 Treasury		Beltline Community Enhancement Project		

Organization Information		
Entity Name	Columbia, Parks and Recreation Department	
Address	1111 Recreation Drive	
City/State/Zip	Columbia, South Carolina	
Website	www.columbiasc.gov	
Tax ID#	57-6000229	
Entity Type	Municipality	
Vendor#		

Organization Contact Information		
Contact Name	Randy Davis	
Position/Title	Director, Parks and Recreation	
Telephone	803-545-3085	
Email	randy.davis@columbiasc.gov	

Plan/Accounting of how these funds will be spent:				
Description	Budget	Explanation		
Site preparation and grading activities for a Community Center.	\$2,000,000.0	O Prepare site by grading for a community center and recreational area		
	Grand Total \$2,000,000.0	0		

#### Please explain how these funds will be used to provide a public benefit:

The funds for this project will revitalize the community in an effort to promote healthier lifestyle through various opportunities for recreational and leisure expperiences to include but not limited to educational outreach, physical activity and economic development as well as employment opportunities. The community will be enriched with these opportunities and literacy programs to include mentoring and mental health outreach for youth and adults. The investment in this community will give residence a safe place where they can live, work and play. Having these resources available in the community will ensure the access to many programs and services that currently does not exist with walking distance. The City plans to collaborate with social service agencies to ensure that services are made avaialble at the planned facility to be built.

## **Organization Certifications**

	le grounds of race, creed, color, or national origin, be excluded from participation in, be defiled the benefit of, or be
otherwise subjected to discrimination under any program or activity	for which this organization is responsible.
2) Organization certifies that it will provide quarterly spending repor-	ts to the Agency Providing Contribution listed above.
3) Organization certifies that it will provide an accounting at the end	of the fiscal year to the Agency Providing Contribution listed above.
4) Organization certifies that it will allow the State Auditor to audit or	r cause to be audited the contributed funds.
Ceresa Billion	City Manager
Organization Signature	Title
Teresa Wilson	12/5/2022
Printed Name	Date

#### **Certifications of State Agency Providing Contribution**

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Agency Head Signature	Date	
Printed Name		

From: STO - Appropriated Contributions

To: <u>Propps-Wright, Carol</u>

Cc: <u>STO - Appropriated Contributions</u>

Subject: RE: [External] City of Columbia's Legislative Earmarked Appropriations Disbursement Request Form

Date: Wednesday, November 30, 2022 4:50:19 PM

## Thank you Carol!

I did a guick review and noticed there were a few areas left blank.

Please complete the "Organization Information" section and then have the form signed in the "Organization Certifications" section.

Once I have the updated form and the City of Columbia is registered with the Secretary of State's Office, we will be able to move this request form as well as the others forward for review and payment.

If you have any questions, please let me know.

-Meg

## Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Propps-Wright, Carol < Carol. ProppsWright@columbiasc.gov>

Sent: Wednesday, November 30, 2022 9:38 AM

**To:** STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: [External] City of Columbia's Legislative Earmarked Appropriations Disbursement Request

Form

Good morning.

Please find the City of Columbia's Legislative Earmarked Appropriations Disbursement Request Form. If you require any further information, please feel free to contact our office.

Regards, Carol

**Carol Propps-Wright,** Grants Administrator Budget, Program Management & Grants Office City of Columbia 1136 Washington Street, 5<sup>th</sup> Floor Columbia, SC 29201 Phone: 803-545-4143 Cell: 803-319-7235

www.columbiasc.net

From: Propps-Wright, Carol

To: <u>STO - Appropriated Contributions</u>

Subject: [External] City of Columbia's Legislative Earmarked Appropriations Disbursement Request Form

Date: Wednesday, November 30, 2022 9:38:08 AM

Attachments: Legislative Earmarked Appropriations Disbursement Request\_updated 112322....xlsx

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Regards, Carol

**Carol Propps-Wright,** Grants Administrator Budget, Program Management & Grants Office City of Columbia 1136 Washington Street, 5<sup>th</sup> Floor Columbia, SC 29201

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Contribution Information				
Amount	State Agency Providing the Contribution	Purpose		
\$2,000,000.00 Treasury		Beltline Community Enhancement Project		

Organization Information		
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City/State/Zip Columbia, South Carolina		
Website	www.columbiasc.gov	
Tax ID #	57-6000229	
Entity Type	Municpality	
Vendor #		

Organization Contact Information		
Contact Name	Randy Davis	
Position/Title	Director, Parks and Recreation	
Telephone	803-545-3085	
Email	randy.davis@columbiasc.gov	

Plan/Accounting of how these funds will be spent:					
Description	Budget	Explanation			
Site preparation and grading activities for a Community Center.	\$2,000,000.00	Prepare site by grading for a community center and recreational area			
Grand Total	\$2,000,000.00				

Please explain	how these	funds will be u	sed to provide	e a public benefit

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#### **Organization Certifications**

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Organization Signature	Title
Printed Name	Date

#### **Certifications of State Agency Providing Contribution**

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
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- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Agency Head Signature	Date
Printed Name	

## Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

Members of Your Organization's Governing Board			
Name	Board Position, if applicable		
Volum Organization la Evacutiva Offican			

Your Organization's Executive Officer			
Name	Title		
_			

# **Communication Log**

Date: 11/30/2022

Outgoing/Incoming Call: Incoming

Call Details: Carol Propps-Wright called Meg Romaniello to confirm the email address to submit the

disbursement request form.

From: STO - Appropriated Contributions
To: Missy Gentry; Propps-Wright, Carol
Cc: STO - Appropriated Contributions

Subject: RE: [External] Request for Contribution Distribution City of Columbia Submission

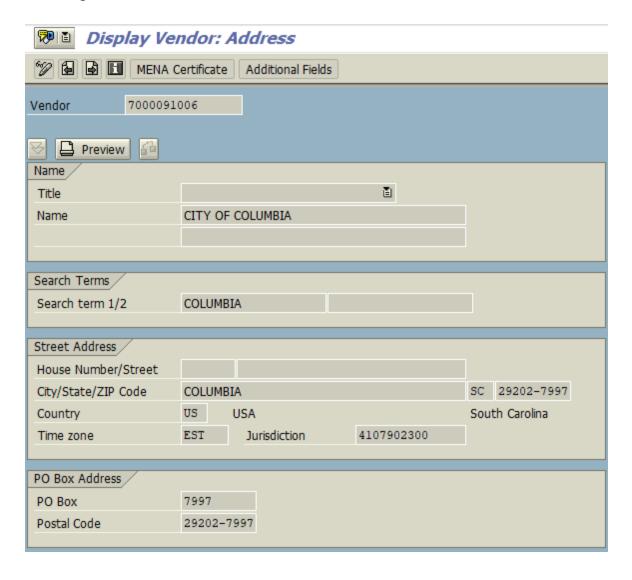
**Date:** Tuesday, November 22, 2022 10:36:19 AM

Attachments: image002.png

image004.png

### Hi Missy and Carol,

When I was verifying the vendor number you listed on your request forms, I noticed that the address was different than what you listed on your form. The tax ID listed with vendor number 700091006 is 57-6000229. I looked to see if there was a different vendor number that used that tax ID and the address you listed and found vendor number 7000202981. I checked and both vendor numbers are set up to receive ACHs and use the same bank account number. At this time, I plan to use vendor number 7000202981 when we process payment. Please let me know if there would be any issue with using that vendor number. I have also included screen shots below for reference.



Display Vendor: Address					
MENA Certificate Additional Fields					
Vendor 7000202981					
Preview 6					
Name					
Title	Ĭ.				
Name	CITY OF COLUMBIA				
Search Terms					
Search term 1/2	CITY OF COLUMBIA				
Street Address					
House Number/Street	1737 MAIN ST				
District	LEXINGTON				
City/State/ZIP Code	COLUMBIA	SC 29201			
Country	US USA	South Carolina			
Time zone	EST Jurisdiction 4106302300				
PO Box Address					
PO Box					
Postal Code					

-Meg

## Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Propps-Wright, Carol < Carol. Propps Wright@columbiasc.gov>

**Sent:** Friday, October 28, 2022 4:18 PM

**To:** \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov> **Subject:** [External] Request for Contribution Distribution City of Columbia Submission

Please find the City of Columbia's applications attached.

**Carol Propps-Wright,** Grants Administrator Budget, Program Management & Grants Office City of Columbia 1136 Washington Street, 5<sup>th</sup> Floor Columbia, SC 29201

Phone: 803-545-4143 Cell: 803-319-7235

 $\underline{www.columbiasc.net}$ 

From: Kyle Michel

To: <u>STO - Appropriated Contributions</u>
Cc: <u>Missy Gentry; Propps-Wright, Carol</u>

Subject: Re: [External] City of Columbia reprogrammed Convention Center funds

**Date:** Tuesday, November 15, 2022 12:37:50 PM

#### Thank you!!

On Tue, Nov 15, 2022 at 12:26 PM \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>> wrote:

Thank you Kyle.

I provided information to Missy Caughman on staff at the Secretary of State's ("SOS") Office that would be able to assist with the registration questions. I have included the same information below for your reference. They would be the best ones to answer registration questions. The link you listed though is the link that was provided to me.

Kim Wickersham, CPM, Director, Public Charities Division of the SC SOS's Office at (803) 734-2174 or <a href="mailto:kwickersham@sos.sc.gov">kwickersham@sos.sc.gov</a>

Shannon Wiley, General Counsel & Public Information Director of the SC SOS's Office at (803) 734-0246 or <a href="mailto:swiley@sos.sc.gov">swiley@sos.sc.gov</a>

If there is anything else I can assist with please don't hesitate to ask.

-Meg



Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

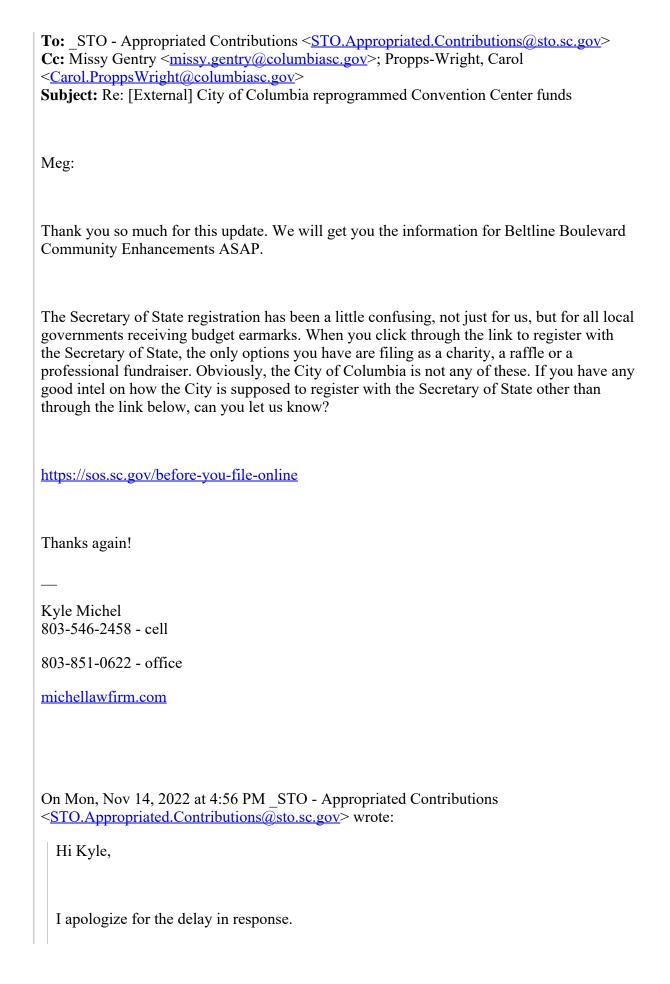
South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

 $803\text{-}734\text{-}2658 | \underline{Meg.Romaniello@sto.sc.gov}$ 

From: Kyle Michel < <a href="mailto:kmichel@michellawfirm.com">kmichel@michellawfirm.com</a>>
Sent: Tuesday, November 15, 2022 11:44 AM



Currently I have received two of the three forms for the City of Columbia. I am missing the one for Beltline Blvd Community Enhancements.

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If there is any additional assistance I can provide, please do not hesitate to reach out.

-Meg



## Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658|Meg.Romaniello@sto.sc.gov

**From:** Kyle Michel < <u>kmichel@michellawfirm.com</u>>

Sent: Tuesday, November 8, 2022 11:15 AM

**To:** Romaniello, Meg < <u>Meg.Romaniello@sto.sc.gov</u>>

Cc: Missy Gentry < Missy. Gentry@columbiasc.gov >; Propps-Wright, Carol

<<u>Carol.ProppsWright@columbiasc.gov</u>>

**Subject:** [External] City of Columbia reprogrammed Convention Center funds

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I appreciate any information you can give us.

Thanks!

Kyle Michel 803-546-2458 - cell

803-851-0622 - office

michellawfirm.com

\_\_

Kyle G. Michel 803-851-0622 803-546-2458 -cell michellawfirm.com From: STO - Appropriated Contributions

To: <u>Kyle Michel</u>

Cc: Missy Gentry; Propps-Wright, Carol; STO - Appropriated Contributions

Subject: RE: [External] City of Columbia reprogrammed Convention Center funds

**Date:** Tuesday, November 15, 2022 12:26:55 PM

#### Thank you Kyle.

I provided information to Missy Caughman on staff at the Secretary of State's ("SOS") Office that would be able to assist with the registration questions. I have included the same information below for your reference. They would be the best ones to answer registration questions. The link you listed though is the link that was provided to me.

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Shannon Wiley, General Counsel & Public Information Director of the SC SOS's Office at (803) 734-0246 or swiley@sos.sc.gov

If there is anything else I can assist with please don't hesitate to ask.

-Meg

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South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Kyle Michel <a href="michel@michellawfirm.com">kmichel@michellawfirm.com</a>

Sent: Tuesday, November 15, 2022 11:44 AM

To: \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

**Cc:** Missy Gentry <missy.gentry@columbiasc.gov>; Propps-Wright, Carol

<Carol.ProppsWright@columbiasc.gov>

Subject: Re: [External] City of Columbia reprogrammed Convention Center funds

Meg:

Thank you so much for this update. We will get you the information for Beltline Boulevard Community Enhancements ASAP.

The Secretary of State registration has been a little confusing, not just for us, but for all local governments receiving budget earmarks. When you click through the link to register with the Secretary of State, the only options you have are filing as a charity, a raffle or a professional fundraiser. Obviously, the City of Columbia is not any of these. If you have any good intel on how the City is supposed to register with the Secretary of State other than through the link below, can you let us know?

#### https://sos.sc.gov/before-vou-file-online

Thanks again!

Kyle Michel 803-546-2458 - cell 803-851-0622 - office michellawfirm.com

On Mon, Nov 14, 2022 at 4:56 PM \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>> wrote:

Hi Kyle,

I apologize for the delay in response.

Currently I have received two of the three forms for the City of Columbia. I am missing the one for Beltline Blvd Community Enhancements.

The City of Columbia is also not registered with the Secretary of State's ("SOS") Office at this time, but I just sent an email to Missy Caughman a few minutes ago in regards to it. I also provided her with contact information for SOS staff in case assistance was needed with registering.

I also called Missy Gentry to discuss what was still needed and left a voicemail.

I am working through the group of submissions I have received to date and plan to provide management with what has been submitted for review and approval this week. If they are approved and all necessary registrations are completed, I hope to have payments processed next week. I looked up the vendor number that was provided to be for City of Columbia (7000091006), and it shows that the payment will be sent electronically.

If there is any additional assistance I can provide, please do not hesitate to reach out.

-Meg

## Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Kyle Michel < kmichel@michellawfirm.com >

Sent: Tuesday, November 8, 2022 11:15 AM

**To:** Romaniello, Meg < <u>Meg.Romaniello@sto.sc.gov</u>>

**Cc:** Missy Gentry < <u>Missy.Gentry@columbiasc.gov</u>>; Propps-Wright, Carol

<Carol.ProppsWright@columbiasc.gov>

**Subject:** [External] City of Columbia reprogrammed Convention Center funds

Meg:

The City of Columbia is my client at the State House. On October 28, we sent you the paperwork for the City's three projects to be funded with the reprogrammed Convention Center funds that are coming through your office.

I'm just checking on when you think the City might see the funds for these projects and also confirming that the funds will come by wire transfer.

I appreciate any information you can give us.

Thanks!

Kyle Michel 803-546-2458 - cell 803-851-0622 - office michellawfirm.com From: Kyle Michel

To: <u>STO - Appropriated Contributions</u>
Cc: <u>Missy Gentry; Propps-Wright, Carol</u>

Subject: Re: [External] City of Columbia reprogrammed Convention Center funds

**Date:** Tuesday, November 15, 2022 11:44:30 AM

#### Meg:

Thank you so much for this update. We will get you the information for Beltline Boulevard Community Enhancements ASAP.

The Secretary of State registration has been a little confusing, not just for us, but for all local governments receiving budget earmarks. When you click through the link to register with the Secretary of State, the only options you have are filing as a charity, a raffle or a professional fundraiser. Obviously, the City of Columbia is not any of these. If you have any good intel on how the City is supposed to register with the Secretary of State other than through the link below, can you let us know?

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Thanks again!

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If there is any additional assistance I can provide, please do not hesitate to reach out.

-Meg



## Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658|Meg.Romaniello@sto.sc.gov

From: Kyle Michel < <a href="mailto:kmichel@michellawfirm.com">kmichel@michellawfirm.com</a>>
Sent: Tuesday, November 8, 2022 11:15 AM

To: Romaniello, Meg < Meg. Romaniello@sto.sc.gov>

Cc: Missy Gentry < Missy. Gentry@columbiasc.gov >; Propps-Wright, Carol

<<u>Carol.ProppsWright@columbiasc.gov</u>>

**Subject:** [External] City of Columbia reprogrammed Convention Center funds

Meg:

The City of Columbia is my client at the State House. On October 28, we sent you the paperwork for the City's three projects to be funded with the reprogrammed Convention Center funds that are coming through your office.

I'm just checking on when you think the City might see the funds for these projects and also confirming that the funds will come by wire transfer.

I appreciate any information you can give us.

Thanks!

Kyle Michel 803-546-2458 - cell

803-851-0622 - office

michellawfirm.com

From: <u>Caughman, Missy A</u>

To: STO - Appropriated Contributions

Subject: RE: [EXTERNAL] Disbursement Requirement: Registration with Secretary of State"s Office

**Date:** Monday, November 14, 2022 9:32:53 PM

Attachments: <u>image004.png</u>

#### Hi Meg

Thank you for the follow up. We will start the process with the SOS.

#### Missy

Missy Caughman, Budget, Program Management & Grants Director

City of Columbia 1136 Washington Street, Ste 504 Columbia, SC 29201

Phone: 803-545-3201 Cell: 803-528-7991

www.columbiasc.net

From: STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Monday, November 14, 2022 4:37 PM

To: Caughman, Missy A < Missy. Caughman@columbiasc.gov>

Cc: \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [EXTERNAL] Disbursement Requirement: Registration with Secretary of State's Office

You don't often get email from sto.appropriated.contributions@sto.sc.gov. Learn why this is important

Hi Missy,

I do not believe there is another option, but I can double check. Below is what I received from the Comptroller General's Office earlier this fiscal year in regards to cities, towns, and counties registering with the Secretary of State.

"Over the past couple of weeks, we have received several inquiries concerning the need for political subdivision ("PSD") receivers to have registered with the South Carolina Secretary of State's ("SOS") Office prior to disbursement of funds.

Remember, Proviso 118.19(D) states "For purposes of item (B)(78) and <u>all items</u> thereafter, funds shall not be disbursed until verification that receiver's organization is registered as a business, nonprofit, or charitable organization with the South Carolina Secretary of State's office."

After discussion with the SOS's Office, PSD's do register with the SC SOC's Office and may either receive a registration or a registration exemption (*since they are a governmental entity subject to FOIA*)."

I have included the contact information for two individuals from the SOS Office that would be able to assist with any questions regarding registering with the SOS.

Kim Wickersham, CPM, Director, Public Charities Division of the SC SOS's Office at (803) 734-2174 or <a href="mailto:kwickersham@sos.sc.gov">kwickersham@sos.sc.gov</a>

Shannon Wiley, General Counsel & Public Information Director of the SC SOS's Office at (803) 734-0246 or <a href="mailto:swiley@sos.sc.gov">swiley@sos.sc.gov</a>

I will let you know if I hear anything different about registering with the SOS.

-Meg

## Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Caughman, Missy A <>

Sent: Friday, November 11, 2022 2:37 PM

**To:** Romaniello, Meg < <u>Meg.Romaniello@sto.sc.gov</u>>

Subject: RE: [EXTERNAL] Disbursement Requirement: Registration with Secretary of State's Office

Hi Meg

I hope all is well. The city is not registered with the Secretary of State as a charity. Is there another option we can consider?

Thank you

Missy Caughman, Budget, Program Management & Grants Director

City of Columbia 1136 Washington Street, Ste 504 Columbia, SC 29201

Phone: 803-545-3201 Cell: 803-528-7991

www.columbiasc.net

From: \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Thursday, November 10, 2022 12:17 PM

**To:** Gentry, Missy A < <u>Missy.Gentry@columbiasc.gov</u>>

Cc: \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: [EXTERNAL] Disbursement Requirement: Registration with Secretary of State's Office

**CAUTION:** This email originated outside of the organization. Do not click links or open attachments from unknown senders or suspicious emails. Never enter a username or password on a site that you did not knowingly access. For suspicious emails, please report using the "Phish Alert Report" button.

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#### Receiving organization has not registered or obtained an exemption from the SC SOS's office:

The receiving organization should follow the link below to complete registration or to request a registration exemption. If selecting a registration exemption, local PSDs would select exemption A(6). There is no filing fee for this application.

#### Before You File Online | SC Secretary of State

Upon registration or approval of the registration exemption, the receiver will receive a confirmation letter from the SC SOS's office via email. Please provide a copy of the confirmation letter to the SC Treasurer's Office so we can include it with the disbursement request.

# Receiving organization has a registration on file with the SC SOC's Office or if a registration exemption has been granted by the SC SOC's Office:

Please use the following link to obtain confirmation of your registration or exemption:

#### https://search.scsos.com/charities

An organization that is currently registered will have a status that says "registered." An organization that is currently exempt from registration will have a status that says "exempt." Please provide a copy of the webpage showing your status to the SC Treasurer's Office so we can include it with the disbursement request.

Thank you, Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

From: STO - Appropriated Contributions

To: <u>Kyle Michel</u>

Cc: Missy Gentry; Propps-Wright, Carol; STO - Appropriated Contributions

Subject: RE: [External] City of Columbia reprogrammed Convention Center funds

**Date:** Monday, November 14, 2022 4:56:23 PM

Hi Kyle,

I apologize for the delay in response.

Currently I have received two of the three forms for the City of Columbia. I am missing the one for Beltline Blvd Community Enhancements.

The City of Columbia is also not registered with the Secretary of State's ("SOS") Office at this time, but I just sent an email to Missy Caughman a few minutes ago in regards to it. I also provided her with contact information for SOS staff in case assistance was needed with registering. I also called Missy Gentry to discuss what was still needed and left a voicemail.

I am working through the group of submissions I have received to date and plan to provide management with what has been submitted for review and approval this week. If they are approved and all necessary registrations are completed, I hope to have payments processed next week. I looked up the vendor number that was provided to be for City of Columbia (7000091006), and it shows that the payment will be sent electronically.

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South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

**From:** Kyle Michel < <a href="mailto:kmichel@michellawfirm.com">kmichel@michellawfirm.com</a>>

Sent: Tuesday, November 8, 2022 11:15 AM

**To:** Romaniello, Meg < <u>Meg.Romaniello@sto.sc.gov</u>>

**Cc:** Missy Gentry < <u>Missy.Gentry@columbiasc.gov</u>>; Propps-Wright, Carol

<<u>Carol.ProppsWright@columbiasc.gov</u>>

Subject: [External] City of Columbia reprogrammed Convention Center funds

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I'm just checking on when you think the City might see the funds for these projects and also confirming that the funds will come by wire transfer.

I appreciate any information you can give us.

Thanks!

Kyle Michel 803-546-2458 - cell 803-851-0622 - office michellawfirm.com From: STO - Appropriated Contributions
To: Missy.Caughman@columbiasc.gov
Cc: STO - Appropriated Contributions

Subject: RE: [EXTERNAL] Disbursement Requirement: Registration with Secretary of State"s Office

**Date:** Monday, November 14, 2022 4:36:43 PM

Attachments: <u>image005.png</u>

image003.png

Hi Missy,

I do not believe there is another option, but I can double check. Below is what I received from the Comptroller General's Office earlier this fiscal year in regards to cities, towns, and counties registering with the Secretary of State.

"Over the past couple of weeks, we have received several inquiries concerning the need for political subdivision ("PSD") receivers to have registered with the South Carolina Secretary of State's ("SOS") Office prior to disbursement of funds.

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South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Caughman, Missy A <>

Sent: Friday, November 11, 2022 2:37 PM

**To:** Romaniello, Meg < <u>Meg.Romaniello@sto.sc.gov</u>>

Subject: RE: [EXTERNAL] Disbursement Requirement: Registration with Secretary of State's Office

## Hi Meg

I hope all is well. The city is not registered with the Secretary of State as a charity. Is there another option we can consider?

#### Thank you

Missy Caughman, Budget, Program Management & Grants Director

City of Columbia 1136 Washington Street, Ste 504 Columbia, SC 29201

Phone: 803-545-3201 Cell: 803-528-7991

www.columbiasc.net

**From:** \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Thursday, November 10, 2022 12:17 PM

**To:** Gentry, Missy A < <u>Missy.Gentry@columbiasc.gov</u>>

Cc: \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: [EXTERNAL] Disbursement Requirement: Registration with Secretary of State's Office

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## Receiving organization has not registered or obtained an exemption from the SC SOS's office:

The receiving organization should follow the link below to complete registration or to request a registration exemption. If selecting a registration exemption, local PSDs would select exemption A(6). There is no filing fee for this application.

#### Before You File Online | SC Secretary of State

Upon registration or approval of the registration exemption, the receiver will receive a confirmation letter from the SC SOS's office via email. Please provide a copy of the confirmation letter to the SC Treasurer's Office so we can include it with the disbursement request.

Receiving organization has a registration on file with the SC SOC's Office or if a registration exemption has been granted by the SC SOC's Office:

Please use the following link to obtain confirmation of your registration or exemption:

## https://search.scsos.com/charities

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Thank you, Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

From: <u>Caughman, Missy A</u>
To: <u>Romaniello, Meg</u>

Subject: RE: [EXTERNAL] Disbursement Requirement: Registration with Secretary of State"s Office

**Date:** Friday, November 11, 2022 2:37:34 PM

Attachments: <u>image002.png</u>

#### Hi Meg

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#### Thank you

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City of Columbia 1136 Washington Street, Ste 504 Columbia. SC 29201

Phone: 803-545-3201 Cell: 803-528-7991

www.columbiasc.net

**From:** \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Thursday, November 10, 2022 12:17 PM

**To:** Gentry, Missy A < <u>Missy.Gentry@columbiasc.gov</u>>

**Cc:** \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: [EXTERNAL] Disbursement Requirement: Registration with Secretary of State's Office

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Thank you, Meg

## Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

From: <u>Kyle Michel</u>
To: <u>Romaniello, Meg</u>

Cc: Missy Gentry; Propps-Wright, Carol

Subject: [External] City of Columbia reprogrammed Convention Center funds

Date: Tuesday, November 8, 2022 11:14:13 AM

## Meg:

The City of Columbia is my client at the State House. On October 28, we sent you the paperwork for the City's three projects to be funded with the reprogrammed Convention Center funds that are coming through your office.

I'm just checking on when you think the City might see the funds for these projects and also confirming that the funds will come by wire transfer.

I appreciate any information you can give us.

## Thanks!

Kyle Michel 803-546-2458 - cell 803-851-0622 - office michellawfirm.com From: giSTT Message
To: Romaniello, Meg

Subject: [External] Voice Message from SC STATE GOVT (803-545-3037 ) on 11/8/22 9:04 AM for 8037342658

Date: Tuesday, November 8, 2022 9:06:01 AM

Attachments: 8035453037-110822-090442-8037342658-880748-1.wav



Voice Message from SC STATE GOVT (803-545-3037 ) on 11/8/22 9:04 AM (35 second msg)

### **MESSAGE:**

" Hi, Meg. This is Mr. Gentry with the City of Columbia. I was calling to follow up on the forms that the city had submitted to Treasury for the allocations that the state has made last fiscal year for the current year one being the belt with their project and the other being blocked and Atlas Road. I just wanted to check and see if y'all had any questions or if we needed to provide any additional information or not you can give me a call back 803-315-5125. Thank you Meg bye."

There are 0 new and 0 old messages in your mailbox.

From: STO - Appropriated Contributions

To: <u>Missy Gentry</u>

Cc: <u>STO - Appropriated Contributions</u>

Subject: Disbursement Requirement: Registration with Secretary of State"s Office

**Date:** Thursday, November 10, 2022 12:16:50 PM

Hello,

In order to process disbursements, it is a requirement for receiving organizations to register with the South Carolina Secretary of State's ("SOS") Office. This includes political subdivision ("PSD") receivers. PSD's after registering with the SC SOC's Office may either receive a registration or a registration exemption (since they are a governmental entity subject to FOIA). Therefore, if the:

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The receiving organization should follow the link below to complete registration or to request a registration exemption. If selecting a registration exemption, local PSDs would select exemption A(6). There is no filing fee for this application.

## Before You File Online | SC Secretary of State

Upon registration or approval of the registration exemption, the receiver will receive a confirmation letter from the SC SOS's office via email. Please provide a copy of the confirmation letter to the SC Treasurer's Office so we can include it with the disbursement request.

# Receiving organization has a registration on file with the SC SOC's Office or if a registration exemption has been granted by the SC SOC's Office:

Please use the following link to obtain confirmation of your registration or exemption:

### https://search.scsos.com/charities

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Thank you, Meg

## Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

## **Communication Log**

Date: 10/20/2022

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Missy Gentry with the City of Columbia regarding a voicemail she received from her. Meg left a voicemail stating the date and time that the email was sent to Ms. Gentry as well as confirming that the email Ms. Gentry supplied in her voicemail matched the address where the email was sent. She also stated that the three projects were listed on the one cover letter, but three separate disbursement request forms would need to be submitted. Meg included in her email that Ms. Gentry is welcome to contact her if there were any questions or if she was unable to locate the email.

From: giSTT Message
To: Romaniello, Meg

Date:

Subject: [External] Voice Message from WIRELESS CALLER

Thursday, October 20, 2022 3:05:10 PM

Attachments: -102022-150333-8037342658-874271-1.wav

Voice Message from WIRELESS CALLER ( ) on 10/20/22 3:03 PM (54 second msg)

) on 10/20/22 3:03 PM for 8037342658

### **MESSAGE:**

"Hi, Meg. This is Mrs. Gentry with the City of Columbia. I am calling in reference to state funding that I believe is being handled by Treasury for three projects that are in the city limits. One is the Atlas Road project that I believe the funding funding amount is \$4 million. The Belvedere storm water project off, but impacted homes. I think that's 3 million and then the belt land project is 2 million and I was told that I would receive forms from the treasurer's office, but we would need to complete that I have yet to receive anything. So just wanted to make sure you had my correct contact information my phone number is and my email address is Missy M S S Y dot Gentry G E N T R Y at Columbia S a dot gov. Thank you."

There are 0 new and 0 old messages in your mailbox.

From: STO - Appropriated Contributions
To: missy.gentry@columbiasc.gov
Cc: STO - Appropriated Contributions

**Subject:** FY23 Appropriated Contributions Enrollment Packet

**Date:** Thursday, October 20, 2022 10:55:18 AM

Attachments: STO Appropriated Funds Cover Letter - City of Columbia.pdf

Earmarked Appropriations Disbursement Request form updated.xlsx

Hello.

The State of South Carolina Fiscal Year 2022-2023 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. Your organization was selected as one of those outside organizations. I have attached 2 files as part of your enrollment packet. Please read the Appropriated Funds Cover Letter first. There you will find important information regarding FY 2022-2023 reporting requirements and guidance on how to complete the Earmarked Appropriations Disbursement Request form.

In order for funds to be disbursed to your organization, you will not only need to submit the Earmarked Appropriations Disbursement Request form but also be registered as a vendor with the State of South Carolina. If you do not have a vendor number, please use the link below to access new vendor registration. If you need to update your vendor information you may also do that from the link below.

## https://procurement.sc.gov/doing-biz/registration

Once you receive your vendor number or if you already have a vendor number, please include it on the Earmarked Appropriations Disbursement Request form in the "Vendor #" section.

All completed forms should be submitted to the STO - Appropriated Contributions email address listed below.

STO.Appropriated.Contributions@sto.sc.gov

In accordance with Executive Order 2022-19, STO is required to promptly make available for public review and inspection on our website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21. Below is the link to where the information will be available on our website.

https://treasurer.sc.gov/about-us/transparency/earmark-transparency/

If you have any questions, please do not hesitate to contact us.

Thank you, Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

#### 10/20/2022

Missy Gentry City of Columbia 1737 Main Street Columbia, SC 29201

RE: State Appropriated Contributions, FY 22-23 Reporting Requirements

Dear Missy Gentry:

The State of South Carolina Fiscal Year 2022-2023 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. The amount below indicates the funds which have been allotted in our agency's budget for your organization.

Organization receiving appropriated funds:	<u>Amount</u>
Belvedere Neighborhood Flood Mitigation	\$3,000,000.00
Bluff Rd and Atlas Rd Area Improvements	\$4,000,000.00
Beltline Blvd Community Enhancements	\$2,000,000.00

Budget Proviso 117.21 outlines reporting requirements for recipients of appropriated contributions. In addition, please note that Section 11-9-110 of the South Carolina Code requires that you agree to be audited by the State Auditor. (A copy of these applicable laws is attached for your convenience.)

Please see enclosed Excel workbook for data we must collect to be able to disburse these funds. This initial report, along with other information as detailed within the Instructions, must be submitted in electronic format to STO prior to funds being dispersed. After the funds have been dispersed, you must also file quarterly reports in addition to a year-end report with STO by **June 30, 2023** via a format to be provided prior to that date. Your submissions will be forwarded to the Chairman of the Senate Finance Committee, the Chairman of the House Ways and Means Committee, and the Executive Budget Office by the STO. Per Governor McMaster's Executive Order, any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 will be made available for public review and inspection on the STO website.

Please note that to be paid by the State of South Carolina, you must be a registered vendor of the State. If you are not already a registered vendor, please see <a href="https://procurement.sc.gov/doing-biz/registration">https://procurement.sc.gov/doing-biz/registration</a> to complete this required task. Once known, please ensure you include your State of SC vendor number on the enclosed Earmarked Appropriations Disbursement Request form when you return it to the STO.

Should you have any questions or concerns, please do not hesitate to email the Division of Treasury Management at STO.Appropriated.Contributions@sto.sc.gov. We look forward to working with you.

Sincerely,

Meg Romaniello | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Office Building Columbia, SC 29201

## SOUTH CAROLINA OFFICE OF THE STATE TREASURER APPROPRIATED CONTRIBUTIONS REPORTING REQUIREMENTS

#### **INSTRUCTIONS**

The South Carolina General Assembly tasked the South Carolina Office of State Treasurer (STO) with distributing appropriated contributions to your organization. State Budget Proviso 117.21 mandates that each organization receiving a contribution render to the state agency making the contribution specific information.

The information collection process will take place in multiple parts, Earmarked Appropriations Disbursement Request form and Quarterly Expenditure Reports. All responses submitted by your organization should be provided to the STO via <a href="STO.Appropriated.Contributions@sto.sc.gov">STO.Appropriated.Contributions@sto.sc.gov</a>. If your organization was appropriated contributions for more than one purpose, please complete separate forms and reports for each project.

The Earmarked Appropriations Disbursement Request form is due to STO prior to funds being dispersed.

The Quarterly Expenditure Reports are due to STO every quarter after receiving the funds. Should the initiative continue beyond June 30, 2022, the organization must continue to provide a quarterly report until completion.

All responses should reflect the actual expenditures made by the organization as compared to the appropriated funds provided by STO.

## **Applicable Law on Reporting Responsibilities**

(For additional information, see the document entitled, Law Related to Appropriated Contributions)

Proviso 117.21 requires the following:

- The funds appropriated in this act for contributions *shall not be disbursed* until a plan of how the state funds will be spent and how the expenditures will provide a public benefit are filed with the appropriate state agency.
- No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.
- After receiving the funds, organizations shall provide quarterly spending updates to the respective state agency.
- After all state funds have been expended, each organization shall provide an accounting of how the funds were spent.
- State agencies receiving such data from organizations shall forward the information to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee.

Effective: July 1, 2022

## Law Related to Appropriated Contributions

## Proviso 117.21. GP: Organizations Receiving State Appropriations Report

Each state agency receiving funds that are a direct appropriation to a non-profit organization, prior to disbursing the funds, shall require from each recipient organization:

- 1. a plan of how the state funds will be spent and
- 2. how the expenditures will provide a public benefit.

The Executive Budget Office, Department of Administration shall provide each state agency with a standard form for collecting the information required.

**After receiving the funds**, non-profit organizations shall provide **quarterly** spending updates to the respective state agency.

After all state funds have been expended, each organization shall provide an accounting of how the funds were spent.

State agencies receiving funds pursuant to this provision shall report the information collected to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee by **June 30th**.

No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.

#### Executive Order No. 2022-19 Section 1. C.

I hereby order and direct, pursuant to article IV, section 17 of the South Carolina Constitution and sections 1-1-840 and 1-3-10 of the South Carolina Code of Laws, that any Executive Branch agency or department, as further defined herein, that receives earmarked appropriations, as further defined herein, in the annual Appropriations Act shall promptly make available for public review and inspection on the agency or department's website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21.

SECTION 11-9-110. Organization to which contribution is appropriated to submit statement to Executive Budget Office and the Revenue and Fiscal Affairs Office as to nature and function of organization and use of contribution.

Each organization to which a contribution is made in the contributions section of the general appropriation bill shall submit to the Executive Budget Office and the Revenue and Fiscal Affairs Office by the end of the applicable fiscal year a detailed statement explaining the nature and function of the organization as well as a detailed statement explaining the use that was made of the contribution. The statements must be available at the office of the Executive Budget Office and the Revenue and Fiscal Affairs Office for public inspection and given to a member of the General Assembly upon request.

A contribution must not be made to an organization until it agrees in writing to allow the State Auditor to audit or cause to be audited the contributed funds.



Printed Name

### State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose

Organization Information		
Entity Name		
Address		
City/State/Zip		
Website		
Tax ID#		
Entity Type		
Vendor#		

Organization Contact Information		
Contact Name		
Position/Title		
Telephone		
Email		

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
Grand Total	\$0.00	

Please explain how	these funds will be used to provide a public benefit:	
	Organization Certifications	
1) Organization hereby gives assurance that no person shall, upon the groun	nds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be	
otherwise subjected to discrimination under any program or activity for whi	ch this organization is responsible.	
2) Organization certifies that it will provide quarterly spending reports to the	* '	
3) Organization certifies that it will provide an accounting at the end of the f 4) Organization certifies that it will allow the State Auditor to audit or cause	, , , , , , , , , , , , , , , , , , , ,	
Organization Signature	Title	
Printed Name	Date	
Certification	ons of State Agency Providing Contribution	
1) State Agency certifies that the planned expenditure aligns with the Agency	ů , ů	
2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.		
3) State Agency certifies that it will make distributions directly to the organization. 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means		
Committee, and the Executive Budget Office by June 30, 2023.		
5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the		
appropriations act of 2022.		
6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.		
Agency Head Signature	Date	

## Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

Members of Your Organization's Governing Board	
Name	Board Position, if applicable
Vous Organization	- · · · · · · · · · · · · · · · · · · ·

Your Organization's Executive Officer		
Name	Title	
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