

From: [Hall, Richard](#)
To: [_STO - Appropriated Contributions](#)
Subject: RE: PAST DUE RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21
Date: Wednesday, September 25, 2024 3:55:12 PM
Attachments: [image003.png](#)

Thank you!

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Wednesday, September 25, 2024 3:48 PM
To: Hall, Richard <RHall@calhouncounty.sc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: PAST DUE RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Hello,

The three earmarks were fully expended, and all reporting requirements were met. There are no additional steps you need to take.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: Hall, Richard <RHall@calhouncounty.sc.gov>
Sent: Wednesday, September 25, 2024 2:01 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: FW: PAST DUE RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Good afternoon,

Our finance director has moved on and I am trying to verify whether this project was closed out properly. Can you tell me if there is anything we need to do?

Thank you,



RICHARD HALL, AICP, MBA
Deputy Administrator

 EMAIL: RHALL@CALHOUNCOUNTY.SC.GOV
 PHONE: 803-874-4201
 FAX: 803-874-1242

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Wednesday, January 17, 2024 11:25 AM
To: McLauchlin, John <JMcLauchlin@calhouncounty.sc.gov>; Briggman, Marc <MBriggman@calhouncounty.sc.gov>; Jackson, Carolyn <CJackson@calhouncounty.sc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
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Good morning,

At this time, I have not received your Q2 report that was due on the 15th.

This report is now **past due** and should be submitted by the end of the workday on Friday (1/19).

-

If you have any questions, please let me.

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From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Friday, January 5, 2024 1:41 PM
To: McLauchlin, John <JMcLauchlin@calhouncounty.sc.gov>; Briggman, Marc <MBriggman@calhouncounty.sc.gov>; Jackson, Carolyn <CJackson@calhouncounty.sc.gov>
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Q2 (ending 12/31/23) update due date: 1/15/24

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Subject: RE: PAST DUE RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21
Date: Wednesday, September 25, 2024 3:47:57 PM
Attachments: [image003.png](#)

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From: [Jackson, Carolyn](#)
To: [_STO - Appropriated Contributions](#)
Subject: RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21
Date: Monday, April 17, 2023 4:30:00 PM

No problem !

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Monday, April 17, 2023 4:24 PM
To: Jackson, Carolyn <CJackson@calhouncounty.sc.gov>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Cc: Dantzler, Tyrone <TDantzler@calhouncounty.sc.gov>; McLauchlin, John <JMcLauchlin@calhouncounty.sc.gov>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
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Thank you Carolyn! You are correct. I apologize for the confusion!

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From: Jackson, Carolyn <CJackson@calhouncounty.sc.gov>
Sent: Monday, April 17, 2023 4:22 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Cc: Dantzler, Tyrone <TDantzler@calhouncounty.sc.gov>; McLauchlin, John <JMcLauchlin@calhouncounty.sc.gov>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
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Good evening Meg,

Both the "Calhoun County Beautification - Calhoun County" and "St. Matthews Railroad Beautification - Calhoun County reports were submitted in January 2023 our second quarter. All funds were used leaving a zero balance. I have attached a copy of the reports we sent. Thank you.

From: Dantzler, Tyrone <TDantzler@calhouncounty.sc.gov>
Sent: Monday, April 17, 2023 4:06 PM
To: Jackson, Carolyn <CJackson@calhouncounty.sc.gov>

Subject: FW: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21
Importance: High

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Monday, April 17, 2023 3:48 PM
To: McLauchlin, John <JMcLauchlin@calhouncounty.sc.gov>; Dantzler, Tyrone <TDantzler@calhouncounty.sc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
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From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Monday, April 3, 2023 1:06 PM
To: McLauchlin, John <JMcLauchlin@calhouncounty.sc.gov>; Dantzler, Tyrone <TDantzler@calhouncounty.sc.gov>
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To: [Jackson, Carolyn](#); [_STO - Appropriated Contributions](#)
Cc: [Dantzler, Tyrone](#); [McLauchlin, John](#); [_STO - Appropriated Contributions](#)
Subject: RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21
Date: Monday, April 17, 2023 4:24:32 PM

Thank you Carolyn! You are correct. I apologize for the confusion!

-Meg

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From: Jackson, Carolyn <CJackson@calhouncounty.sc.gov>
Sent: Monday, April 17, 2023 4:22 PM
To: [_STO - Appropriated Contributions](#) <STO.Appropriated.Contributions@sto.sc.gov>
Cc: [Dantzler, Tyrone](#) <TDantzler@calhouncounty.sc.gov>; [McLauchlin, John](#) <JMcLauchlin@calhouncounty.sc.gov>; [_STO - Appropriated Contributions](#) <STO.Appropriated.Contributions@sto.sc.gov>
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Importance: High

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Subject: RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21
Date: Monday, April 17, 2023 4:22:06 PM
Attachments: [Calhoun County Quarterly Reports 4-1-23.pdf](#)

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 - The “ Explanation of any unspent funds” only needs to be completed for the Q4 report.
- Budget descriptions should be similar or match what was listed on the approved disbursement request form.
- Budget total should match what was award to your organization.
- If no expenditures occurred for certain lines or quarters, please put zeros in those cells.
- If you have multiple awards, a separate quarterly report is required for each project/appropriation.

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer’s Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: [STO - Appropriated Contributions](#)
To: [McLauchlin, John](#); [Dantzler, Tyrone](#)
Cc: [STO - Appropriated Contributions](#)
Subject: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21
Date: Monday, April 3, 2023 1:06:13 PM

Good afternoon,

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to STO.Appropriated.Contributions@sto.sc.gov by the 15th of the month following the end of each quarter.

Q3 (ending 3/31/23) update due date: 4/15/23

Important things to note:

- The quarterly report template was provided with the Payment Confirmation email your organization received.
- All areas on the report need to be completed in full. Incomplete forms will be sent back for revision.
 - State Agency should be “X220 - Aid to Subdivisions – Treasurer”.
 - The “Explanation of any unspent funds” only needs to be completed for the Q4 report.
- Budget descriptions should be similar or match what was listed on the approved disbursement request form.
- Budget total should match what was award to your organization.
- If no expenditures occurred for certain lines or quarters, please put zeros in those cells.
- If you have multiple awards, a separate quarterly report is required for each project/appropriation.

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer’s Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [Jackson, Carolyn](#)
To: [Romaniello, Meg](#)
Cc: [Dantzler, Tyrone](#); [McLauchlin, John](#); [Roberson, Brandy](#)
Subject: Calhoun County Quarterly Expenditure Report
Date: Tuesday, January 10, 2023 3:03:59 PM
Attachments: [Calhoun County Quarterly Expenditure Report.pdf](#)
[image003.png](#)

Meg,

Please see the attached Quarterly Expenditure Report for Calhoun County.

Best regards,

Carolyn Jackson
County of Calhoun
Administrative Assistant
(803) 874-0101
cjackson@calhouncounty.sc.gov





State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

| Amount | State Agency Providing the Contribution | Purpose |
|-------------|---|----------------------------|
| \$76,296.00 | E160 - State Treasurer | John Ford Community Center |

Organization Information

| | |
|----------------|----------------------------|
| Entity Name | Calhoun County |
| Address | 102 Courthouse Drive |
| City/State/Zip | Saint Matthews, S.C. 29135 |
| Website | www.calhouncounty.sc.gov |
| Tax ID# | 57-6000314 |
| Entity Type | County |

Organization Contact Information

| | |
|----------------|---------------------------------|
| Name | John McLauchlin |
| Position/Title | County Administrator |
| Telephone | 803-874-2435 |
| Email | jmclauchin@calhouncounty.sc.gov |

Reporting Period

| | |
|------------------|--|
| Reporting Period | Quarter 2: October 1, 2022 - December 30, 2022 |
|------------------|--|

Accounting of how the funds have been spent:

| Description | Budget | Expenditures | | | | | Total | Balance |
|---|--------------------|---------------|---------------|---------------|---------------|---------------|--------------------|---------|
| | | Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 | | | |
| Refurbish an existing historic Middle School into a modern Community Center | \$76,295.00 | | \$0.00 | | | \$0.00 | \$76,295.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| Grand Total | \$76,295.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$76,295.00 | |

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.


 Signature
 John McLauchlin Jr.
 Printed Name

Calhoun County Administrator
 Title
 10-Jan-23
 Date



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

| Amount | State Agency Providing the Contribution | Purpose |
|-------------|---|--|
| \$95,000.00 | E160 - State Treasurer | Saint Matthews Railroad Beautification |

Organization Information

| | |
|----------------|----------------------------|
| Entity Name | Calhoun County |
| Address | 102 Courthouse Drive |
| City/State/Zip | Saint Matthews, S.C. 29135 |
| Website | www.calhouncounty.sc.gov |
| Tax ID# | 57-6000314 |
| Entity Type | County |

Organization Contact Information

| | |
|----------------|--------------------------------|
| Name | John McLauchlin |
| Position/Title | County Administrator |
| Telephone | 803-874-2435 |
| Email | jmclachin@calhouncounty.sc.gov |

Reporting Period

| | |
|------------------|--|
| Reporting Period | Quarter 2: October 1, 2022 - December 30, 2022 |
|------------------|--|

Accounting of how the funds have been spent:

| Description | Budget | Expenditures | | | | | Total | Balance |
|---|--------------------|---------------|--------------------|---------------|---------------|--------------------|---------------|---------|
| | | Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 | | | |
| Eliminate blight from the overgrown railroad cut running through St. Matthews | \$95,000.00 | | \$95,000.00 | | | \$95,000.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| Grand Total | \$95,000.00 | \$0.00 | \$95,000.00 | \$0.00 | \$0.00 | \$95,000.00 | \$0.00 | |

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

John McLauchlin Jr.

Printed Name

Calhoun County Administrator

Title

10-Jan-23

Date



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

| Amount | State Agency Providing the Contribution | Purpose |
|-------------|---|-------------------------------|
| \$35,000.00 | E160 - State Treasurer | Calhoun County Beautification |

Organization Information

| | |
|----------------|----------------------------|
| Entity Name | Calhoun County |
| Address | 102 Courthouse Drive |
| City/State/Zip | Saint Matthews, S.C. 29135 |
| Website | www.calhouncounty.sc.gov |
| Tax ID# | 57-6000314 |
| Entity Type | County |

Organization Contact Information

| | |
|----------------|--------------------------------|
| Name | John McLauchlin |
| Position/Title | County Administrator |
| Telephone | 803-874-2435 |
| Email | jmclausin@calhouncounty.sc.gov |

Reporting Period

| | |
|------------------|--|
| Reporting Period | Quarter 2: October 1, 2022 - December 30, 2022 |
|------------------|--|

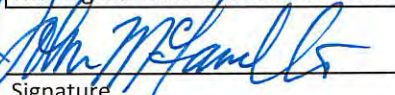
Accounting of how the funds have been spent:

| Description | Budget | Expenditures | | | | | Total | Balance |
|---------------------------------|--------------------|---------------|--------------------|---------------|---------------|--------------------|---------------|---------|
| | | Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 | | | |
| Enhance existing municipalities | \$35,000.00 | | \$35,000.00 | | | | \$35,000.00 | \$0.00 |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| Grand Total | \$35,000.00 | \$0.00 | \$35,000.00 | \$0.00 | \$0.00 | \$35,000.00 | \$0.00 | |

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.


 Signature
 John McLauchlin Jr.
 Printed Name

Calhoun County Administrator
 Title
 10-Jan-23
 Date

From: [Dantzler, Tyrone](#)
To: [Romaniello, Meg](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21
Date: Friday, January 6, 2023 1:09:31 PM

Thanks and have a great weekend.

Sent via the Samsung Galaxy S10e, an AT&T 5G Evolution capable smartphone

----- Original message -----

From: "Romaniello, Meg" <Meg.Romaniello@sto.sc.gov>
Date: 1/6/23 12:37 PM (GMT-05:00)
To: "Dantzler, Tyrone" <TDantzler@calhouncounty.sc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Hey Tyrone,

I just called, but you had stepped away for a meeting. Attached is the report template that you will use. Please let me know if you have any questions.

-Meg



Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions
Sent: Friday, January 6, 2023 10:01 AM
To: McLauchlin, John <JMcLauchlin@calhouncounty.sc.gov>; Dantzler, Tyrone <TDantzler@calhouncounty.sc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Good morning,

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to STO.Appropriated.Contributions@sto.sc.gov by the 15th of the month following the end of each

quarter.

Q2 (ending 12/31/22) update due date: 1/15/23

If you have any questions, please do not hesitate to reach out to me.

-Meg



Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: [Romaniello, Meg](#)
To: [Dantzler, Tyrone](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21
Date: Friday, January 6, 2023 12:37:10 PM
Attachments: [Quarterly Expenditure Report.xlsx](#)

Hey Tyrone,

I just called, but you had stepped away for a meeting. Attached is the report template that you will use. Please let me know if you have any questions.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions
Sent: Friday, January 6, 2023 10:01 AM
To: McLauchlin, John <JMcLauchlin@calhouncounty.sc.gov>; Dantzler, Tyrone <TDantzler@calhouncounty.sc.gov>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Good morning,

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to STO.Appropriated.Contributions@sto.sc.gov by the 15th of the month following the end of each quarter.

Q2 (ending 12/31/22) update due date: 1/15/23

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

| Amount | State Agency Providing the Contribution | Purpose |
|--------|---|---------|
| | | |

Organization Information

| | |
|----------------|--|
| Entity Name | |
| Address | |
| City/State/Zip | |
| Website | |
| Tax ID# | |
| Entity Type | |

Organization Contact Information

| | |
|----------------|--|
| Name | |
| Position/Title | |
| Telephone | |
| Email | |

Reporting Period

| | |
|------------------|--|
| Reporting Period | |
|------------------|--|

Accounting of how the funds have been spent:

| Description | Budget | Expenditures | | | | | Total | Balance |
|--------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------|
| | | Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 | | | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| Grand Total | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

| |
|--|
| |
|--|

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Title

Printed Name

Date

From: [_STO - Appropriated Contributions](#)
To: [McLauchlin, John](#); [Dantzler, Tyrone](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21
Date: Friday, January 6, 2023 10:00:56 AM

Good morning,

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to STO.Appropriated.Contributions@sto.sc.gov by the 15th of the month following the end of each quarter.

Q2 (ending 12/31/22) update due date: 1/15/23

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: [McLauchlin, John](#); [Dantzler, Tyrone](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: FY23 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report Information
Date: Friday, December 16, 2022 11:54:16 AM
Attachments: [Appropriated Grants Letter - Calhoun County.pdf](#)
[Quarterly Expenditure Report.xlsx](#)

Hello,

Please see attached for your payment confirmation letter.

I have also included your quarterly expenditure report spreadsheet that you will use.

Below is the schedule of when quarterly reports are due. Your first quarterly report will be due

January 15, 2023.

| Quarterly Update Schedule | | | | |
|----------------------------------|------------|--------------|------------|------------|
| Time Frame | 7/1 - 9/30 | 10/1 - 12/31 | 1/1 - 3/31 | 4/1 - 6/30 |
| Due Date | 10/15 | 1/15 | 4/15 | 7/15 |

* Quarterly Update requirement continues until all funds have been spent.

I understand that since funds are just being received your organization may not have any expenditures to report for the first two quarters. If that is the case, you will put zeros in the expenditure section with the quarters that had no expenses.

If you have any questions or issues with the spreadsheet, please do not hesitate to reach out.

Thank you,

Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov



THE HONORABLE CURTIS M. LOFTIS, JR.
State Treasurer

December 16, 2022

John McLauchlin
Calhoun County
102 Courthouse Drive, Suite 108
St. Matthews, SC 29135

Dear John McLauchlin:

Thank you for submitting the required documentation outlined in Budget Proviso 117.21 to receive funds from the Appropriations Act. An ACH payment has been processed for \$206,295 representing your organization's appropriated contributions (\$35,000, \$76,295, and \$95,000). In accordance with Budget Proviso 117.21, you will now need to submit quarterly updates on funds spent. A schedule has been provided below for your reference. Your first quarterly report will be due January 15, 2023.

| Quarterly Update Schedule | | | | |
|----------------------------------|------------|--------------|------------|------------|
| Time Frame | 7/1 - 9/30 | 10/1 - 12/31 | 1/1 - 3/31 | 4/1 - 6/30 |
| Due Date | 10/15 | 1/15 | 4/15 | 7/15 |

* Quarterly Update requirement continues until all funds have been spent.

The template for the quarterly reports is attached. If your organization has multiple appropriated contributions, each contribution will need a quarterly report. All completed reports should be submitted via email to STO.Appropriated.Contributions@sto.sc.gov.

Should you have any questions, please email me at the address above or call me at (803)734-2658.

Sincerely,

A handwritten signature in blue ink, appearing to read "Meg Romaniello".

Meg Romaniello
Accounting/Fiscal Manager II



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

| Amount | State Agency Providing the Contribution | Purpose |
|--------|---|---------|
| | | |

Organization Information

| | |
|----------------|--|
| Entity Name | |
| Address | |
| City/State/Zip | |
| Website | |
| Tax ID# | |
| Entity Type | |

Organization Contact Information

| | |
|----------------|--|
| Name | |
| Position/Title | |
| Telephone | |
| Email | |

Reporting Period

| | |
|------------------|--|
| Reporting Period | |
|------------------|--|

Accounting of how the funds have been spent:

| Description | Budget | Expenditures | | | | | Total | Balance |
|--------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------|
| | | Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 | | | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| Grand Total | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

| |
|--|
| |
|--|

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Title

Printed Name

Date



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information

| Amount | State Agency Providing the Contribution | Purpose |
|--------|---|---------|
| | | |

Organization Information

| | |
|----------------|--|
| Entity Name | |
| Address | |
| City/State/Zip | |
| Website | |
| Tax ID# | |
| Entity Type | |

Organization Contact Information

| | |
|----------------|--|
| Name | |
| Position/Title | |
| Telephone | |
| Email | |

Reporting Period

| | |
|------------------|--|
| Reporting Period | |
|------------------|--|

Accounting of how the funds have been spent:

| Description | Budget | Expenditures | | | | | Total | Balance |
|--------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------|
| | | Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 | | | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| | | | | | | \$0.00 | \$0.00 | |
| Grand Total | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Title

Printed Name

Date

Communication Log

Date: 12/1/2022

Outgoing/Incoming Call: Incoming

Call Details: Meg Romaniello spoke with Tyrone Dantzler about where the disbursement requests were in the process as well as when she was planning to process them for payment and when payment should be received by the organizations.

From: [_STO - Appropriated Contributions](#)
To: [McLauchlin, John](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: Disbursement Requirement: Registration with Secretary of State's Office
Date: Thursday, November 10, 2022 12:14:31 PM

Hello,

In order to process disbursements, it is a requirement for receiving organizations to register with the South Carolina Secretary of State's ("SOS") Office. This includes political subdivision ("PSD") receivers. PSD's after registering with the SC SOC's Office may either receive a registration or a registration exemption (*since they are a governmental entity subject to FOIA*). Therefore, if the:

Receiving organization has not registered or obtained an exemption from the SC SOS's office:

The receiving organization should follow the link below to complete registration or to request a registration exemption. If selecting a registration exemption, local PSDs would select exemption A(6). There is no filing fee for this application.

[Before You File Online | SC Secretary of State](#)

Upon registration or approval of the registration exemption, the receiver will receive a confirmation letter from the SC SOS's office via email. Please provide a copy of the confirmation letter to the SC Treasurer's Office so we can include it with the disbursement request.

-
Receiving organization has a registration on file with the SC SOC's Office or if a registration exemption has been granted by the SC SOC's Office:

Please use the following link to obtain confirmation of your registration or exemption:

<https://search.scsos.com/charities>

An organization that is currently registered will have a status that says "registered." An organization that is currently exempt from registration will have a status that says "exempt." Please provide a copy of the webpage showing your status to the SC Treasurer's Office so we can include it with the disbursement request.

Thank you,
Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [Dantzler, Tyrone](#)
To: [_STO - Appropriated Contributions](#)
Cc: [McLauchlin, John](#)
Subject: Calhoun County Earmarked Appropriation Request Forms
Date: Wednesday, November 2, 2022 4:54:57 PM
Attachments: [Calhoun County Earmarked Appropriation Request Forms.pdf](#)

Greetings,

As requested, attached is Calhoun County's Earmarked Appropriation Request Forms. If you have any questions please do not hesitate to contact me. Thank you for all you do for Calhoun County.

Tyrone Dantzler Sr

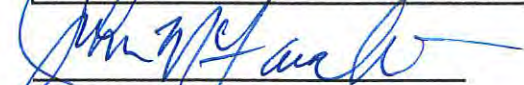
Community Development Director
Calhoun County
101 Courthouse Dr.
St. Matthews, SC 29135
Office: (803) 874-0101 Ext. 140
Mobile: (803) 378-5865
www.calhouncounty.sc.gov



This project will enhance what is already in place. Proper signage and welcoming messages send a message to visitors and citizens that Calhoun County is a vibrant community. Community leaders have requested assistance with the enhancement.

Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.


Organization Signature

John McLauchlin
Printed Name

County Administrator
Title

11/2/22
Date

Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Agency Head Signature

Date

Printed Name



State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

| Contribution Information | | |
|--------------------------|---|----------------------------|
| Amount | State Agency Providing the Contribution | Purpose |
| \$76,295.00 | State Treasurer Office | John Ford Community Center |

| Organization Information | |
|--------------------------|---------------------------------|
| Entity Name | Calhoun County |
| Address | 102 Courthouse Drive, Suite 108 |
| City/State/Zip | St. Matthews, SC 29135 |
| Website | www.calhouncounty.sc.gov |
| Tax ID # | |
| Entity Type | County |
| Vendor # | |

| Organization Contact Information | |
|----------------------------------|----------------------------------|
| Contact Name | John McLauchlin |
| Position/Title | County Administrator |
| Telephone | 803-874-2435 |
| Email | jmclauchlin@calhouncounty.sc.gov |

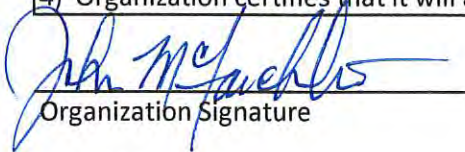
| Plan/Accounting of how these funds will be spent: | | |
|---|--------------------|--|
| Description | Budget | Explanation |
| Refurbish an existing historic Middle School into a modern Community Center | \$76,295.00 | Replacement of the Banquet Hall's flooring, walk in cooler, HVAC system, and |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Grand Total | \$76,295.00 | |

Please explain how these funds will be used to provide a public benefit:

In 2008 the Calhoun County School District began the process of removing many of its middle and elementary facilities while building two brand new K-8 structures. One of the facilities to be torn down was the old John Ford Middle School (which had earlier been a high school as well). The unique history of this particular school and its deep importance to Calhoun County's African-American Community led to the School District donating this site to the County instead of tearing it down. The hope was that a modern, true "Community Center" could be realized and that the heritage of this location would be forever protected.

Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.


Organization Signature

John McLaughlin
Printed Name

County Administrator
Title

11/2/22
Date

Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.

5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.

6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Agency Head Signature

Date

Printed Name



State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information

| Amount | State Agency Providing the Contribution | Purpose |
|-------------|---|--------------------------------------|
| \$95,000.00 | State Treasurer Office | St. Matthews Railroad Beautification |

Organization Information

| | |
|----------------|---------------------------------|
| Entity Name | Calhoun County |
| Address | 102 Courthouse Drive, Suite 108 |
| City/State/Zip | St. Matthews, SC 29135 |
| Website | www.calhouncounty.sc.gov |
| Tax ID # | |
| Entity Type | County |
| Vendor # | |

Organization Contact Information

| | |
|----------------|----------------------------------|
| Contact Name | John McLauchlin |
| Position/Title | County Administrator |
| Telephone | 803-874-2435 |
| Email | jmclauchlin@calhouncounty.sc.gov |

Plan/Accounting of how these funds will be spent:

| Description | Budget | Explanation |
|---|--------------------|---|
| Eliminate blight from the overgrown railroad cut running through St. Matthews | \$95,000.00 | Removal of the trees, brush, floral overgrowth and vines hiding the Town of |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Grand Total | \$95,000.00 | |

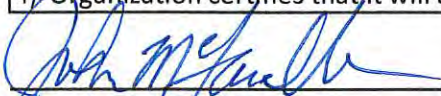
Please explain how these funds will be used to provide a public benefit:

The St. Matthews Railroad beautification project will support efforts made by Calhoun County and The Town of St. Matthews to eliminate the blight created by the overgrown railroad cut

that runs through the town. The citizens have requested action by local officials for a number of years. This project will continue to be supported by Calhoun County and The Town of St. Matthews with annual spraying and maintenance. Calhoun County has received approval from Norfolk Southern to maintain the cut. There have been no previous State funds allocated to this project.

Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.


Organization Signature

John McLauchlin
Printed Name

County Administrator
Title

11/2/22
Date

Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
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- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Agency Head Signature

Date

Printed Name

From: [_STO - Appropriated Contributions](#)
To: [Dantzler, Tyrone](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: Calhoun County
Date: Wednesday, November 2, 2022 3:47:28 PM

Hi Tyrone,

I apologize for the delay in response. I have been out of the office.
You are correct there should be three separate request forms. One for each allocation for Calhoun County.
If you have any additional questions, please do not hesitate to reach out.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Dantzler, Tyrone <TDantzler@calhouncounty.sc.gov>
Sent: Thursday, October 27, 2022 2:34 PM
To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Calhoun County

Good afternoon,
I have a question concerning the Earmarked Appropriations Disbursement Request Form. Calhoun County have three appropriated fund amounts. Should there be three separate request form for each allocation?

Tyrone Dantzler Sr

Community Development Director
Calhoun County
101 Courthouse Dr.
St. Matthews, SC 29135
Office: (803) 874-0101 Ext. 140
Mobile: (803) 378-5865
www.calhouncounty.sc.gov



From: [giSTT Message](#)
To: [Romaniello, Meg](#)
Subject: [External] Voice Message from CALHOUN COUNTY (803-874-0101) on 11/1/22 3:08 PM for 8037342658
Date: Tuesday, November 1, 2022 3:10:06 PM
Attachments: [8038740101-110122-150834-8037342658-878430-1.wav](#)



Voice Message from CALHOUN COUNTY (803-874-0101) on 11/1/22 3:08 PM (20 second msg)

MESSAGE:

" Hello, this is Tara on DAngelo with Calvin kind of committed development. I was calling in reference to the disbursement request forms could you please have a few questions. Could you please give me a call back 803-874-0101. Thank you."

There are 0 new and 0 old messages in your mailbox.

From: [Dantzler, Tyrone](#)
To: [_STO - Appropriated Contributions](#)
Subject: Calhoun County
Date: Thursday, October 27, 2022 2:34:11 PM

Good afternoon,

I have a question concerning the Earmarked Appropriations Disbursement Request Form. Calhoun County have three appropriated fund amounts. Should there be three separate request form for each allocation?

Tyrone Dantzler Sr

Community Development Director

Calhoun County

101 Courthouse Dr.

St. Matthews, SC 29135

Office: (803) 874-0101 Ext. 140

Mobile: (803) 378-5865

www.calhouncounty.sc.gov



From: [STO - Appropriated Contributions](#)
To: [McLauchlin, John](#)
Cc: [STO - Appropriated Contributions](#)
Subject: FY23 Appropriated Contributions Enrollment Packet
Date: Thursday, October 20, 2022 11:01:25 AM
Attachments: [STO Appropriated Funds Cover Letter - Calhoun County.pdf](#)
[Earmarked Appropriations Disbursement Request form updated.xlsx](#)

Hello,

The State of South Carolina Fiscal Year 2022-2023 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. Your organization was selected as one of those outside organizations. I have attached 2 files as part of your enrollment packet. Please read the Appropriated Funds Cover Letter first. There you will find important information regarding FY 2022-2023 reporting requirements and guidance on how to complete the Earmarked Appropriations Disbursement Request form.

In order for funds to be disbursed to your organization, you will not only need to submit the Earmarked Appropriations Disbursement Request form but also be registered as a vendor with the State of South Carolina. If you do not have a vendor number, please use the link below to access new vendor registration. If you need to update your vendor information you may also do that from the link below.

<https://procurement.sc.gov/doing-biz/registration>

Once you receive your vendor number or if you already have a vendor number, please include it on the Earmarked Appropriations Disbursement Request form in the "Vendor #" section.

All completed forms should be submitted to the STO - Appropriated Contributions email address listed below.

STO.Appropriated.Contributions@sto.sc.gov

In accordance with Executive Order 2022-19, STO is required to promptly make available for public review and inspection on our website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21. Below is the link to where the information will be available on our website.

<https://treasurer.sc.gov/about-us/transparency/earmark-transparency/>

If you have any questions, please do not hesitate to contact us.

Thank you,
Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

10/20/2022

John McLauchlin
Calhoun County
102 Courthouse Drive, Suite 108
St. Matthews, SC 29135

RE: State Appropriated Contributions, FY 22-23 Reporting Requirements

Dear John McLauchlin:

The State of South Carolina Fiscal Year 2022-2023 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. The amount below indicates the funds which have been allotted in our agency's budget for your organization.

| <u>Organization receiving appropriated funds:</u> | <u>Amount</u> |
|---|---------------|
| Calhoun County Beautification -Calhoun County | \$35,000.00 |
| John Ford Community Center - Calhoun County | \$76,295.00 |
| St. Matthews Railroad Beautification - Calhoun County | \$95,000.00 |

Budget Proviso 117.21 outlines reporting requirements for recipients of appropriated contributions. In addition, please note that Section 11-9-110 of the South Carolina Code requires that you agree to be audited by the State Auditor. (A copy of these applicable laws is attached for your convenience.)

Please see enclosed Excel workbook for data we must collect to be able to disburse these funds. This initial report, along with other information as detailed within the Instructions, must be submitted in electronic format to STO prior to funds being dispersed. After the funds have been dispersed, you must also file quarterly reports in addition to a year-end report with STO by **June 30, 2023** via a format to be provided prior to that date. Your submissions will be forwarded to the Chairman of the Senate Finance Committee, the Chairman of the House Ways and Means Committee, and the Executive Budget Office by the STO. Per Governor McMaster's Executive Order, any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 will be made available for public review and inspection on the STO website.

Please note that to be paid by the State of South Carolina, you must be a registered vendor of the State. If you are not already a registered vendor, please see <https://procurement.sc.gov/doing-biz/registration> to complete this required task. Once known, please ensure you include your State of SC vendor number on the enclosed Earmarked Appropriations Disbursement Request form when you return it to the STO.

Should you have any questions or concerns, please do not hesitate to email the Division of Treasury Management at STO.Appropriated.Contributions@sto.sc.gov. We look forward to working with you.

Sincerely,



Meg Romaniello | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Office Building
Columbia, SC 29201

**SOUTH CAROLINA OFFICE OF THE STATE TREASURER
APPROPRIATED CONTRIBUTIONS REPORTING REQUIREMENTS**

INSTRUCTIONS

The South Carolina General Assembly tasked the South Carolina Office of State Treasurer (STO) with distributing appropriated contributions to your organization. State Budget Proviso 117.21 mandates that each organization receiving a contribution render to the state agency making the contribution specific information.

The information collection process will take place in multiple parts, Earmarked Appropriations Disbursement Request form and Quarterly Expenditure Reports. All responses submitted by your organization should be provided to the STO via STO.Appropriated.Contributions@sto.sc.gov. If your organization was appropriated contributions for more than one purpose, please complete **separate** forms and reports for **each project**.

The Earmarked Appropriations Disbursement Request form is due to STO prior to funds being dispersed.

The Quarterly Expenditure Reports are due to STO every quarter after receiving the funds. Should the initiative continue beyond June 30, 2022, the organization must continue to provide a quarterly report until completion.

All responses should reflect the actual expenditures made by the organization as compared to the appropriated funds provided by STO.

Applicable Law on Reporting Responsibilities

(For additional information, see the document entitled, Law Related to Appropriated Contributions)

Proviso 117.21 requires the following:

- The funds appropriated in this act for contributions ***shall not be disbursed*** until a plan of how the state funds will be spent and how the expenditures will provide a public benefit are filed with the appropriate state agency.
- No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.
- After receiving the funds, organizations shall provide quarterly spending updates to the respective state agency.
- After all state funds have been expended, each organization shall provide an accounting of how the funds were spent.
- State agencies receiving such data from organizations shall forward the information to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee.

Law Related to Appropriated Contributions

Proviso 117.21. GP: Organizations Receiving State Appropriations Report

Each state agency receiving funds that are a direct appropriation to a non-profit organization, prior to disbursing the funds, shall require from each recipient organization:

1. a plan of how the state funds will be spent and
2. how the expenditures will provide a public benefit.

The Executive Budget Office, Department of Administration shall provide each state agency with a standard form for collecting the information required.

After receiving the funds, non-profit organizations shall provide **quarterly** spending updates to the respective state agency.

After all state funds have been expended, each organization shall provide an accounting of how the funds were spent.

State agencies receiving funds pursuant to this provision shall report the information collected to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee by **June 30th**.

No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.

Executive Order No. 2022-19 Section 1. C.

I hereby order and direct, pursuant to article IV, section 17 of the South Carolina Constitution and sections 1-1-840 and 1-3-10 of the South Carolina Code of Laws, that any Executive Branch agency or department, as further defined herein, that receives earmarked appropriations, as further defined herein, in the annual Appropriations Act shall promptly make available for public review and inspection on the agency or department's website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21.

SECTION 11-9-110. Organization to which contribution is appropriated to submit statement to Executive Budget Office and the Revenue and Fiscal Affairs Office as to nature and function of organization and use of contribution.

Each organization to which a contribution is made in the contributions section of the general appropriation bill shall submit to the Executive Budget Office and the Revenue and Fiscal Affairs Office by the end of the applicable fiscal year a detailed statement explaining the nature and function of the organization as well as a detailed statement explaining the use that was made of the contribution. The statements must be available at the office of the Executive Budget Office and the Revenue and Fiscal Affairs Office for public inspection and given to a member of the General Assembly upon request.

A contribution must not be made to an organization until it agrees in writing to allow the State Auditor to audit or cause to be audited the contributed funds.

**State of South Carolina Request for Contribution Distribution**

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

| Contribution Information | | |
|--------------------------|---|---------|
| Amount | State Agency Providing the Contribution | Purpose |
| | | |

| Organization Information | |
|--------------------------|--|
| Entity Name | |
| Address | |
| City/State/Zip | |
| Website | |
| Tax ID # | |
| Entity Type | |
| Vendor # | |

| Organization Contact Information | |
|----------------------------------|--|
| Contact Name | |
| Position/Title | |
| Telephone | |
| Email | |

| Plan/Accounting of how these funds will be spent: | | |
|---|---------------|-------------|
| Description | Budget | Explanation |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Grand Total | \$0.00 | |

Please explain how these funds will be used to provide a public benefit:

- Organization Certifications**
- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
 - 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
 - 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
 - 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Organization Signature _____ Title _____

Printed Name _____ Date _____

- Certifications of State Agency Providing Contribution**
- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
 - 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
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 - 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
 - 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Agency Head Signature _____ Date _____

Printed Name _____

