From: <u>Joy Huber</u>

To: <u>STO - Appropriated Contributions; Joe Elmore; Cristina Guillermo</u>

Subject: [External] RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

**Date:** Tuesday, January 14, 2025 9:09:22 AM

Attachments: State of South Carolina Contribution Expenditure Report 12.31.24.pdf

### Good morning Meg,

I've attached the 4<sup>th</sup> quarter report. Please let me know if you have any questions.

### Thanks,

Joy Huber CNAP, SHRM-SCP Vice President and Chief Financial Officer Charleston Animal Society 2455 Remount Road North Charleston, SC 29406-6138

Phone: 843-329-1542 Fax: 843-747-1012





### CharlestonAnimalSociety.org

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From: STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Thursday, January 2, 2025 4:26 PM

**To:** Joy Huber < jhuber@charlestonanimalsociety.org>; Joe Elmore < jelmore@charlestonanimalsociety.org>; Cristina Guillermo

<cguillermo@charlestonanimalsociety.org>

**Cc:** \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>> **Subject:** Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Happy New Year!

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to <a href="mailto:sto.ac.gov"><u>STO.Appropriated.Contributions@sto.sc.gov</u></a> by the 15<sup>th</sup> of the month following the end of each quarter.

Q2 (ending 12/31/24) update due date: 1/15/25

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

**Contribution Information** 

Purpose

	The second secon	Constitution in Contraction	
Amount	State Agency Providing the Contribution		
\$500,000	\$500,000 X220 - Aid to Subdivisions - Treasurer	Preparation of site	
	Organization Information		
Entity Name	Charleston Animal Society	Name	
Address	2455 Remount Road	Position/Title	+
City/State/Zip	North Charleston, SC 29406	Tolophopo	0

	Organization Contact Information
Name	Joe Elmore
Position/Title	President & CEO
Telephone	843-701-2444
Email	jelmore@charlestonanimalsociety.org
	Secondary Organization Contact Information
Name	Joy Huber
Position/Title	CFO
Telephone	8433291542
Email	jhuber@charlestonanimalsociety.org

Reporting Period Quarter 2: October 1, 2024 - December 30, 2024

Nonprofit Organization charlestonanimalsociety.org 57-60211863

Website Tax ID# **Entity Type** 

					Expenditures				
Description	Budget	FY23 Total	FY23 Total FY24 Total	Quarter 1	Quarter 2	Ouarter 3	Ollarter 4	Total	Ralance
nitial Funding	\$500,000,00	1	\$28 711 15 \$238 033 09			The same of	dunital A	2007	Condition
minet Diamaine Chaff Time	4000,000.00	Т	00.00,000					\$266,744.24	\$233,255.76
Oject riaming stall lime				\$19,607.25				\$19,607.25	-\$19,607.25
rchitect Meetings - Jackson Ryan				\$55,775.97				¢55 775 07	¢EE 77E 07
ree Surhey - GEI Engineering								10.011,000	15.011,000
cotion of care of marchine				\$12,000.00				\$12,000.00	-\$12,000.00
rectings with state representatives				\$6,654.75				\$6,654.75	-\$6,654.75
leetings with state Representatives					\$632.69			\$632.69	-\$632.69
osen Hagood KFP Keview Phase II					\$2.387.00			\$2 387 00	C 287 00
roject Planning Staff Time					\$10,507.75			00.000,00	00.100,20
Schitcht Mostings Tocken Disc					C7.100/cr¢			\$19,607.25	-\$19,607.25
CHICECT MEETINGS - JACKSON NAME					\$58,144.00			\$58,144.00	-\$58,144.00
Grand T	Grand Total \$500,000.00 \$28,711.15 \$238,033.09	\$28,711.15	\$238,033.09	\$94,037.97	\$80,770.94	\$0.00	\$0.00	\$441,553.15	\$58,446.85

Pro Pro Arc

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

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The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

**Expenditure Certification** 

Title

Joe Elmore

Signature

Printed Name

Date 1/13/2025 From: STO - Appropriated Contributions
To: Joy Huber; Joe Elmore; Cristina Guillermo
Cc: STO - Appropriated Contributions

Subject: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Date: Thursday, January 2, 2025 4:25:36 PM

### Happy New Year!

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to <a href="mailto:sto.sc.gov"><u>STO.Appropriated.Contributions@sto.sc.gov</u></a> by the 15<sup>th</sup> of the month following the end of each quarter.

### Q2 (ending 12/31/24) update due date: 1/15/25

-Meg

### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov From: <u>Joy Huber</u>

To: STO - Appropriated Contributions

Subject: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Date: Wednesday, October 9, 2024 12:39:32 PM

Attachments: State of South Carolina Contribution Expenditure Report 9.30.24.pdf

### Good afternoon Meg,

I've attached the 1<sup>st</sup> guarter expenditure report for your review.

### Thanks,

Joy Huber CNAP, SHRM-SCP Vice President and Chief Financial Officer Charleston Animal Society 2455 Remount Road North Charleston, SC 29406-6138

Phone: 843-329-1542 Fax: 843-747-1012





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From: STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Wednesday, September 25, 2024 3:31 PM

**To:** Joy Huber <<u>jhuber@charlestonanimalsociety.org</u>>; Joe Elmore <<u>jelmore@charlestonanimalsociety.org</u>>; Cristina Guillermo

<cguillermo@charlestonanimalsociety.org>

**Cc:** \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Hello,

As of 6/30/24, your organization had funds left unspent from the FY23 Appropriated Earmarks. Attached is the updated form you will use to update your information each quarter for this fiscal year.

Please update and submit the form to us (<u>STO.Appropriated.Contributions@sto.sc.gov</u>) by the 15<sup>th</sup> of the month following the end of each quarter.

Your next report is due October 15, 2024.

	Quarterl	y Update Sch	edule	
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
<b>Due Date</b>	10/15	1/15	4/15	7/15

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

		Contribution Information		
Amount	State Agency Providing the Contribution		Purpose	
\$500,000	(220 - Aid to Subdivisions - Treasurer	Preparation of site	i di pose	
		The second secon		

	Organization Information	
Entity Name	Charleston Animal Society	
Address	2455 Remount Road	
City/State/Zip	North Charleston, SC 29406	
Website	charlestonanimalsociety.org	
Tax ID#	57-60211863	
Entity Type	Nonprofit Organization	

Reporting Period						
Reporting Period	Quarter 1: July 1, 2024 - September 30, 2024					

	Organization Contact Information
Name	Joe Elmore
Position/Title	President & CEO
Telephone	843-701-2444
Email	jelmore@charlestonanimalsociety.org
	Secondary Organization Contact Information
Name	Joy Huber
Position/Title	CFO
Telephone	8433291542
Email	jhuber@charlestonanimalsociety.org

	Accounti	ing of how the	funds have bee	n spent:					
	1	Expenditures							
Description Description	Budget	FY23 Total	FY24 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Initial Funding	\$500,000.00	\$28,711.15	\$238,033.09				quarter 4		
Project Planning Staff Time		, , ,	¥200,000.05	¢10 c07 oc				\$266,744.24	\$233,255.76
Architect Meetings - Jackson Ryan				\$19,607.25				\$19,607.25	-\$19,607.25
Tree Surbey - GEL Engineering				\$55,775.97				\$55,775.97	-\$55,775.97
Meetings with State Representatives				\$12,000.00				\$12,000.00	-\$12,000.00
meetings with state nepresentatives				\$6,654.75				\$6,654.75	-\$6,654.75
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
Grand Total	¢500,000,00	£20.744.45	Ann				1	\$0.00	\$0.00
Grand rotal	\$500,000.00	\$28,711.15	\$238,033.09	\$94,037.97	\$0.00	\$0.00	\$0.00	\$360,782.21	\$139,217.79

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

### **Expenditure Certification**

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature Joe Elmore

Printed Name

President and CEO

Title 10/8/2024

Date

From: STO - Appropriated Contributions
To: Joy Huber; Joe Elmore; Cristina Guillermo
Cc: STO - Appropriated Contributions

Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Date: Wednesday, September 25, 2024 3:31:15 PM

Attachments: Quarterly Expenditure Report FY25 Template - Charleston Animal Society.xlsx

Hello,

As of 6/30/24, your organization had funds left unspent from the FY23 Appropriated Earmarks. Attached is the updated form you will use to update your information each quarter for this fiscal year.

Please update and submit the form to us (<u>STO.Appropriated.Contributions@sto.sc.gov</u>) by the 15<sup>th</sup> of the month following the end of each quarter.

Your next report is due October 15, 2024.

	Quarterl	y Update Sch	edule	
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
<b>Due Date</b>	10/15	1/15	4/15	7/15

If you have any questions, please do not hesitate to reach out to me.

-Meg

### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

		Contribution Information
Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Preparation of site

Organization Information		
Entity Name	Charleston Animal Society	
Address	2455 Remount Road	
City/State/Zip	North Charleston, SC 29406	
Website	charlestonanimalsociety.org	
Tax ID#	57-60211863	
Entity Type	Nonprofit Organization	

	Reporting Period
Reporting Period	

	Organization Contact Information		
Name	Joe Elmore		
Position/Title	President & CEO		
Telephone	843-701-2444		
Email	jelmore@charlestonanimalsociety.org		
Secondary Organization Contact Information			
Name	Joy Huber		
Position/Title	CFO		
Telephone	8433291542		
Email	jhuber@charlestonanimalsociety.org		

Accounting of how the funds have been spent:									
			Expenditures						
Description	Budget	FY23 Total	FY24 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Initial Funding	\$500,000.00	\$0.00	\$0.00					\$0.00	\$500,000.00
3rd Qtr Expenditures		\$3,644.35	\$0.00					\$3,644.35	-\$3,644.35
4th Qtr Expenditures		\$25,066.80	\$0.00					\$25,066.80	-\$25,066.80
Project Planning Staff Time			\$125,214.14					\$125,214.14	-\$125,214.14
Campus Committee Meeting Rosen Hagood			\$4,183.88					\$4,183.88	-\$4,183.88
Project Planning Staff Time			\$32,945.34					\$32,945.34	-\$32,945.34
Architect Meetings - Jackson Ryan			\$470.63					\$470.63	-\$470.63
Project Planning Staff Time			\$19,607.25					\$19,607.25	-\$19,607.25
Architect Design Jackson Ryan	·	·	\$55,611.85			•		\$55,611.85	-\$55,611.85
Grand Total	\$500,000.00	\$28,711.15	\$238,033.09	\$0.00	\$0.00	\$0.00	\$0.00	\$266,744.24	\$233,255.76

### Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

	Expenditure Certification
The Organization certifies that the f	unds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.
Signature	Title
	<u> </u>
Printed Name	Date

From: <u>Joy Huber</u>

To: <u>STO - Appropriated Contributions; Joe Elmore; Cristina Guillermo</u>

Subject: [External] RE: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

**Date:** Thursday, July 11, 2024 11:26:45 AM

Attachments: State of South Carolina Contribution Expenditure Report 6.30.24.pdf

Good morning Meg,

I've attached the 4<sup>th</sup> quarter report for your review.

Thanks,

Joy Huber CNAP, SHRM-SCP Chief Financial Officer Charleston Animal Society 2455 Remount Road North Charleston, SC 29406-6138

Phone: 843-329-1542 Fax: 843-747-1012





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**From:** \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

**Sent:** Wednesday, July 10, 2024 12:05 PM

**To:** Jelmore@CharlestonAnimalSociety.org; <a href="mailto:cguillermo@charlestonanimalsociety.org">cguillermo@charlestonanimalsociety.org</a>; <a href="mailto:jhuber@charlestonanimalsociety.org">jhuber@charlestonanimalsociety.org</a>;

**Cc:** \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>> **Subject:** Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (<u>STO.Appropriated.Contributions@sto.sc.gov</u>) by the 15<sup>th</sup> of the month following the end of each quarter.

### Q4 (ending 6/30/24) update due date: 7/15/24

If you have any questions, please do not hesitate to reach out to me.

-Meg



 $\textbf{Meg Romaniello, MBA, CPM} \mid \textbf{Accounting/Fiscal Manager II}$ 

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information			
Amount	State Agency Providing the Contribution	Purpose	
\$500,000	X220 - Aid to Subdivisions - Treasurer	Preparation of site	

Organization Information		
Entity Name	Charleston Animal Society	
Address	2455 Remount Road	
City/State/Zip	North Charleston, SC 29406	
Website	charlestonanimalsociety.org	
Tax ID#	57-60211863	
Entity Type	Nonprofit Organization	

	Reporting Period	eriod	
Reporting Period	Quarter 4: April 1, 2024 - June 30, 2024		

	Organization Contact Information
Name	Joe Elmore
Position/Title	President & CEO
Telephone	843-701-2444
Email	jelmore@charlestonanimalsociety.org
	Secondary Organization Contact Information
Name	Joy Huber
Position/Title	CFO
Telephone	8433291542
Email	jhuber@charlestonanimalsociety.org

A	ccounting of ho	ow the funds ha	ve been spent	:	enditures				
		Expenditures							
Description	Budget	FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance	
Initial Funding	\$500,000.00	\$0.00					\$0.00	\$500,000.00	
3rd Qtr Expenditures		\$3,644.35					\$3,644.35	-\$3,644.35	
4th Qtr Expenditures		\$25,066.80					\$25,066.80	-\$25,066.80	
Project Planning Staff Time			\$65,534.80	\$59,679.34			\$125,214.14	-\$125,214.14	
Campus Committee Meeting Rosen Hagood			\$781.50	\$3,402.38			\$4,183.88	-\$4,183.88	
Project Planning Staff Time					\$32,945.34		\$32,945.34	-\$32,945.34	
Architect Meetings - Jackson Ryan					\$470.63		\$470.63	-\$470.63	
Project Planning Staff Time						\$19,607.25	\$19,607.25	-\$19,607.25	
Architect Design Jackson Ryan						\$55,611.85	\$55,611.85	-\$55,611.85	
Grand Total	\$500,000.00	\$28,711.15	\$66,316.30	\$63,081.72	\$33,415.97	\$75,219.10	\$266,744.24	\$233,255.76	

### Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

Remaining funds are to be spent on surveys and architectural design.

### **Expenditure Certification**

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature Joe Elmore

Printed Name

President and CEO

Title

7/11/2024

Date

From: STO - Appropriated Contributions

 $\begin{tabular}{lll} \textbf{To:} & \underline{\textbf{Jelmore@CharlestonAnimalSociety.org}}; & \underline{\textbf{cguillermo@charlestonanimalsociety.org}}; \\ \hline \end{tabular}$ 

jhuber@charlestonanimalsociety.org

Cc: <u>STO - Appropriated Contributions</u>

Subject: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

**Date:** Wednesday, July 10, 2024 12:04:32 PM

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (<u>STO.Appropriated.Contributions@sto.sc.gov</u>) by the 15<sup>th</sup> of the month following the end of each quarter.

### Q4 (ending 6/30/24) update due date: 7/15/24

If you have any questions, please do not hesitate to reach out to me.

-Meg

### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov From: <u>Joy Huber</u>

To: STO - Appropriated Contributions

Subject: [External] Quarterly Report

Date: Tuesday, April 9, 2024 3:43:42 PM

Attachments: Quarterly Expenditure Report 3.31.24.pdf

### Good Afternoon,

Please find attached the 3<sup>rd</sup> quarter expenditure report for Charleston Animal Society.

### Thanks,

Joy Huber CNAP, SHRM-SCP Chief Financial Officer Charleston Animal Society 2455 Remount Road North Charleston, SC 29406-6138

Phone: 843-329-1542 Fax: 843-747-1012





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This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

		Contribution Information		
Amount	State Agency Providing the Contribution		Purpose	
	X220 - Aid to Subdivisions - Treasurer	Preparation of site		

	Organization Information		
Entity Name Charleston Animal Society			
Address	2455 Remount Road		
City/State/Zip	North Charleston, SC 29406		
Website	charlestonanimalsociety.org		
Tax ID#	57-60211863		
Entity Type	Nonprofit Organization		

Reporting Period				
Reporting Period	Quarter 3: January 1, 2024 - March 31, 2024			

	Organization Contact Information
Name	Joe Elmore
Position/Title	President & CEO
Telephone	843-701-2444
Email	jelmore@charlestonanimalsociety.org
	Secondary Organization Contact Information
Name	Joy Huber
Position/Title	CFO
Telephone	8433291542
Email	jhuber@charlestonanimalsociety.org

A	ccounting of ho	nting of how the funds have been spent:						
		Expenditures						
Description	Budget	FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Initial Funding	\$500,000.00	\$0.00					\$0.00	\$500,000.00
3rd Qtr Expenditures		\$3,644.35					\$3,644.35	-\$3,644.35
4th Qtr Expenditures		\$25,066.80					\$25,066.80	-\$25,066.80
Project Planning Staff Time			\$65,534.80	\$59,679.34			\$125,214.14	-\$125,214.14
Campus Committee Meeting Rosen Hagood			\$781.50	\$3,402.38			\$4,183.88	-\$4,183.88
Project Planning Staff Time					\$32,945.34		\$32,945.34	-\$32,945.34
Architect Meetings - Jackson Ryan					\$470.63		\$470.63	-\$470.63
Architect Meetings - Jackson Kyan							\$0.00	\$0.00
							\$0.00	\$0.00
Grand Total	\$500,000.00	\$28,711.15	\$66,316.30	\$63,081.72	\$33,415.97	\$0.00	\$191,525.14	\$308,474.86

# Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

		216	Expenditure Certification
The Organizatio	n certifies tha	t the fun	ds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.
0			

Signature Joe Elmore

Printed Name

President and CEO
Title

4/8/2024

Date

From: <u>STO - Appropriated Contributions</u>

To: <u>Jelmore@CharlestonAnimalSociety.org</u>; <u>cguillermo@charlestonanimalsociety.org</u>;

jhuber@charlestonanimalsociety.org

Cc: <u>STO - Appropriated Contributions</u>

Subject: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

**Date:** Monday, April 8, 2024 4:22:09 PM

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (<u>STO.Appropriated.Contributions@sto.sc.gov</u>) by the 15<sup>th</sup> of the month following the end of each quarter.

### Q3 (ending 3/31/24) update due date: 4/15/24

If you have any questions, please do not hesitate to reach out to me.

-Meg

### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov From: <u>Joy Huber</u>

To: STO - Appropriated Contributions

Subject: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

**Date:** Thursday, January 11, 2024 10:51:42 AM

Attachments: State of South Carolina Contribution Expenditure Report 12.31.23.pdf

# Good morning,

Please find attached Q2 reporting FY23.

# Thanks,

Joy Huber CNAP, SHRM-SCP Chief Financial Officer Charleston Animal Society 2455 Remount Road North Charleston, SC 29406-6138

Phone: 843-329-1542 Fax: 843-747-1012

CharlestonAnimalSociety.org





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**From:** \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Friday, January 5, 2024 1:40 PM

**To:** Jelmore@CharlestonAnimalSociety.org; <u>cguillermo@charlestonanimalsociety.org</u>; <u>jhuber@charlestonanimalsociety.org</u>

Cc: \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

**Subject:** Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Hello,

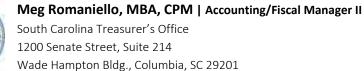
Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (<u>STO.Appropriated.Contributions@sto.sc.gov</u>) by the 15<sup>th</sup> of the month following the end of each quarter.

# Q2 (ending 12/31/23) update due date: 1/15/24

If you have any questions, please do not hesitate to reach out to me.

-Meg



803-734-2658 | Meg.Romaniello@sto.sc.gov



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

		Contribution Information
Amount	State Agency Providing the Contribution	Purpose
\$500,000	X220 - Aid to Subdivisions - Treasurer	Preparation of site

Organization Information			
Entity Name	Charleston Animal Society		
Address	2455 Remount Road		
City/State/Zip	North Charleston, SC 29406		
Website	charlestonanimalsociety.org		
Tax ID#	57-60211863		
Entity Type	Nonprofit Organization		

Reporting Period				
Reporting Period	Quarter 2: October 1, 2023 - December 30, 2023			

	Organization Contact Information
Name	Joe Elmore
Position/Title	President & CEO
Telephone	843-701-2444
Email	jelmore@charlestonanimalsociety.org
	Secondary Organization Contact Information
Name	Joy Huber
Position/Title	CFO
Telephone	8433291542
Email	jhuber@charlestonanimalsociety.org

Accounting of how the funds have been spent:								
		Expenditures					1	
Description	Budget	FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Initial Funding	\$500,000.00	\$0.00					\$0.00	\$500,000.00
3rd Qtr Expenditures		\$3,644.35				1	\$3,644.35	-\$3,644.35
4th Qtr Expenditures		\$25,066.80					\$25,066.80	-\$25,066.80
Project Planning Staff Time			\$65,534.80	\$59,679.34			\$125,214.14	-\$125,214.14
Campus Committee Meeting Rosen Hagood			\$781.50	\$3,402.38			\$4,183.88	-\$4,183.88
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
Grand Total	\$500,000.00	\$28,711.15	\$66,316.30	\$63,081.72	\$0.00	\$0.00	\$158,109.17	\$341,890.83

# Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

### **Expenditure Certification**

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature Joe Elmore

Printed Name

President and CEO

1111203

Date

From: STO - Appropriated Contributions

To: <u>Jelmore@CharlestonAnimalSociety.org</u>; <u>cguillermo@charlestonanimalsociety.org</u>;

jhuber@charlestonanimalsociety.org

Cc: STO - Appropriated Contributions

Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

**Date:** Friday, January 5, 2024 1:39:56 PM

Hello,

Currently my reports show that your organization has funds left unspent from the FY23 Appropriated Earmarks. This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (<u>STO.Appropriated.Contributions@sto.sc.gov</u>) by the 15<sup>th</sup> of the month following the end of each quarter.

### Q2 (ending 12/31/23) update due date: 1/15/24

If you have any questions, please do not hesitate to reach out to me.

-Meg

### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

STU - Appropriated Communions
RE: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21
Wednesday, October 11, 2023 1:40:43 PM
Quarterly Excenditure Report 9.30.23.odf

From: To: Subject: Date: Attachm

Meg,

Sorry about that, I've corrected and attached.

Thanks,

Joy Huber CNAP, SHRM-SCP Chief Financial Officer Charleston Animal Society 2455 Remount Road North Charleston, SC 29406-6138

Phone: 843-329-1542 Fax: 843-747-1012

CharlestonAnimalSociety.org





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**Organization Contact Information** 

Secondary Organization Contact Information

jelmore@charlestonanimalsociety.org

Joe Elmore President & CEO

843-701-2444

Position/Title Telephone

Name Position/Title Telephone Email

Email

From: \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Wednesday, October 11, 2023 11:44 AM

To: Joy Huber < jhuber@charlestonanimalsociety.org>

Cc: STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: RE: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Thank you Joy! I did a guick review and noticed two areas that were left blank. Please have them completed and then resubmit

Organization Information			
Entity Name	Charleston Animal Society		
Address	2455 Remount Road		
City/State/Zip	North Charleston, SC 29406		
Website	charlestonanimalsociety.org		
Tax ID#	57-60211863		
Entity Type	Nonprofit Organization		

	Reporting Period	
Reporting Period		

-Meg



### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street. Suite 214 Wade Hampton Bldg., Columbia, SC 29201

From: Joy Huber < jhuber@charlestonanimalsociety.org>

Sent: Tuesday, October 10, 2023 5:09 PM

To: \_STO - Appropriated Contributions < <u>STO.Appropriated.Contributions@sto.sc.gov</u>> Subject: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Good afternoon Meg.

Please find the attached quarterly report 1st quarter FY 24.

Thanks.

Joy Huber CNAP, SHRM-SCP Chief Financial Officer Charleston Animal Society 2455 Remount Road North Charleston, SC 29406-6138

Phone: 843-329-1542 Fax: 843-747-1012 CharlestonAnimalSociety.org





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Sent: Thursday, September 14, 2023 2:24 PM

To: leimore@CharlestonAnimalSociety.org: cguillermo@charlestonanimalsociety.org: jhuber@charlestonanimalsociety.org
Cc: \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

As of 6/30/23, your organization had funds left unspent from the FY23 Appropriated Earmarks. Attached is the updated form you will use to update your information each quarter. Please note that a section for a secondary organization contact has been added. This section is  $\underline{\text{required}}.$ 

Please update and submit the form to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15<sup>th</sup> of the month following the end of each quarter.

Quarterly Update Schedule							
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30			
Due Date	10/15	1/15	4/15	7/15			

If you have any questions, please do not hesitate to reach out to me.





This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

mount	SALL A SALL	Contribution Information		
	State Agency Providing the Contribution		Purpose	
\$500,000	(220 - Aid to Subdivisions - Treasurer	Preparation of site	i urpose	

	Organization Information
Entity Name	Charleston Animal Society
Address	2455 Remount Road
City/State/Zip	North Charleston, SC 29406
Website	charlestonanimalsociety.org
Tax ID#	57-60211863
Entity Type	Nonprofit Organization

	Reporting Period	
Reporting Period	Quarter 1: July 1, 2023 - September 30, 2023	_

	Organization Contact Information
Name	Joe Elmore
Position/Title	President & CEO
Telephone	843-701-2444
Email	jelmore@charlestonanimalsociety.org
	Secondary Organization Contact Information
Name	Joy Huber
Position/Title	CFO
Telephone	8433291542
Email	jhuber@charlestonanimalsociety.org

Description				Expend	itures			
Initial Funding	Budget	FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
3rd Qtr Expenditures	\$500,000.00	\$0.00					\$0.00	
•		\$3,644.35						\$500,000.00
4th Qtr Expenditures		\$25,066.80					\$3,644.35	-\$3,644.35
Project Planning Staff Time		\$23,000.00	CCF F24 00				\$25,066.80	-\$25,066.80
Campus Committee Meeting Rosen Hagood			\$65,534.80				\$65,534.80	-\$65,534.80
			\$781.50				\$781.50	-\$781.50
							\$0.00	\$0.00
		-					\$0.00	\$0.00
							\$0.00	\$0.00
Grand Total	¢500,000,00	420 T44 42					\$0.00	\$0.00
Grand Total	\$500,000.00	\$28,711.15	\$66,316.30	\$0.00	\$0.00	\$0.00	\$95,027.45	\$404,972.55

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

<b>Expenditure Certific</b>	ation
-----------------------------	-------

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature Joe Elmore

Printed Name

President and CEO

Title

10/10/2023

Date

STO - Appropriated Contribution:

Joy nuner STO - Appropriated Contributions RE: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21 Wednesday, October 11, 2023 11:44:02 AM Image:001.non Subject

Thank you Joy! I did a quick review and noticed two areas that were left blank. Please have them completed and then resubmit

Organization Information		
Entity Name	Charleston Animal Society	
Address	2455 Remount Road	
City/State/Zip	North Charleston, SC 29406	
Website	charlestonanimalsociety.org	
Tax ID#	57-60211863	
Entity Type	Nonprofit Organization	

	Reporting Period	
Reporting Period		

Organization Contact Information Joe Elmore Position/Title President & CEO Telephone 843-701-2444 ielmore@charlestonanimalsociety.org Secondary Organization Contact Information Position/Title Telephone Email

-Meg

### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Joy Huber <jhuber@charlestonanimalsociety.org>

Sent: Tuesday, October 10, 2023 5:09 PM

To: \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Good afternoon Meg,

Please find the attached quarterly report  $1^{\text{st}}$  quarter FY 24.

Thanks,

Joy Huber CNAP, SHRM-SCP Chief Financial Officer Charleston Animal Society 2455 Remount Road North Charleston, SC 29406-6138

Phone: 843-329-1542 Fax: 843-747-1012 CharlestonAnimalSociety.org



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From: \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Thursday, September 14, 2023 2:24 PM

To: <a href="mailto:lelmore@CharlestonAnimalSociety.org">Jelmore@CharlestonAnimalSociety.org</a>; <a href="mailto:guillermo@charlestonanimalsociety.org">guillermo@charlestonanimalsociety.org</a>; <a href="mailto:julienge-public-julienge-p

 $\textbf{Cc:} \_STO - Appropriated \ Contributions < \underline{STO.Appropriated.Contributions@sto.sc.gov} > \\$ 

Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

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Please update and submit the form to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15<sup>th</sup> of the month following the end of each quarter.

Quarterly Update Schedule							
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30			
Due Date	10/15	1/15	4/15	7/15			

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@

From: <u>Joy Huber</u>

To: STO - Appropriated Contributions

Subject: [External] RE: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Date: Tuesday, October 10, 2023 5:09:00 PM
Attachments: Quarterly Expenditure Report 9.30.23.pdf

# Good afternoon Meg,

Please find the attached quarterly report 1<sup>st</sup> quarter FY 24.

# Thanks,

Joy Huber CNAP, SHRM-SCP Chief Financial Officer Charleston Animal Society 2455 Remount Road North Charleston, SC 29406-6138

Phone: 843-329-1542 Fax: 843-747-1012

### CharlestonAnimalSociety.org





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**From:** \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Thursday, September 14, 2023 2:24 PM

**To:** Jelmore@CharlestonAnimalSociety.org; <u>cguillermo@charlestonanimalsociety.org</u>; <u>ihuber@charlestonanimalsociety.org</u>

**Cc:** \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Hello,

As of 6/30/23, your organization had funds left unspent from the FY23 Appropriated Earmarks. Attached is the updated form you will use to update your information each quarter. Please note that a section for a secondary organization contact has been added. This section is <u>required</u>.

Please update and submit the form to us (<u>STO.Appropriated.Contributions@sto.sc.gov</u>) by the 15<sup>th</sup> of the month following the end of each quarter.

Quarterly Update Schedule								
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30				
<b>Due Date</b>	10/15	1/15	4/15	7/15				

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov



Amou

# State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

	This form must be submitted to the state agency that is provi	and the continue to	
		Contribution Information	
mount	State Agency Providing the Contribution		Purpose
22222	X220 - Aid to Subdivisions - Treasurer	Preparation of site	

Organization Information			
Entity Name	Charleston Animal Society		
Address	2455 Remount Road		
City/State/Zip North Charleston, SC 29406			
Website	charlestonanimalsociety.org		
Tax ID#	57-60211863		
Entity Type	Nonprofit Organization		

	Reporting Period	
Reporting Period		

	Organization Contact Information
Name	Joe Elmore
Position/Title	President & CEO
Telephone	843-701-2444
Email	jęlmore@charlestonanimalsociety.org
	<b>Secondary Organization Contact Information</b>
Name	
Position/Title	
Telephone	
Email	

				Expend	litures			
Description	Budget	FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
•	\$500,000.00	\$0.00					\$0.00	\$500,000.00
Initial Funding	\$300,000.00	\$3,644.35					\$3,644.35	-\$3,644.35
3rd Qtr Expenditures							\$25,066.80	-\$25,066.80
4th Qtr Expenditures		\$25,066.80	4				\$65,534.80	-\$65,534.80
Project Planning Staff Time			\$65,534.80					-\$781.50
Campus Committee Meeting Rosen Hagood			\$781.50				\$781.50	
cumpus committee meeting meeting		. 1					\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
					- 1		\$0.00	\$0.00
Grand Total	\$500,000.00	\$28,711.15	\$66,316.30	\$0.00	\$0.00	\$0.00	\$95,027.45	\$404,972.55

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

Expendit	uro Co	rtifica	tion
Expendit	ure ce	runca	uon

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature Joe Elmore

Printed Name

President and CEO
Title

10/10/2023

Date

From: STO - Appropriated Contributions

To: <u>Jelmore@CharlestonAnimalSociety.org</u>; <u>cguillermo@charlestonanimalsociety.org</u>;

jhuber@charlestonanimalsociety.org

Cc: <u>STO - Appropriated Contributions</u>

Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21

Date: Thursday, September 14, 2023 2:23:51 PM

Attachments: Quarterly Expenditure Report FY24 Template - Charleston Animal Society.xlsx

Hello,

As of 6/30/23, your organization had funds left unspent from the FY23 Appropriated Earmarks. Attached is the updated form you will use to update your information each quarter. Please note that a section for a secondary organization contact has been added. This section is <u>required</u>.

Please update and submit the form to us (<u>STO.Appropriated.Contributions@sto.sc.gov</u>) by the 15<sup>th</sup> of the month following the end of each quarter.

Quarterly Update Schedule									
Time Frame         7/1 - 9/30         10/1 - 12/31         1/1 - 3/31         4/1 - 6/30									
<b>Due Date</b>	10/15	1/15	4/15	7/15					

If you have any questions, please do not hesitate to reach out to me.

-Meg

### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contribution Information					
Amount	State Agency Providing the Contribution	Purpose			
\$500,000 X220 - Aid to Subdivisions - Treasurer		Preparation of site			

Organization Information				
Entity Name	Charleston Animal Society			
Address	2455 Remount Road			
City/State/Zip	North Charleston, SC 29406			
Website	charlestonanimalsociety.org			
Tax ID#	57-60211863			
Entity Type	Nonprofit Organization			

	Reporting Period	
Reporting Period		

Organization Contact Information					
Name	Joe Elmore				
Position/Title	President & CEO				
Telephone	843-701-2444				
Email	jelmore@charlestonanimalsociety.org				
	Secondary Organization Contact Information				
Name					
Position/Title					
Telephone					
Email					

Accounting of how the funds have been spent:									
		Expenditures							
Description	Budget	FY23 Total	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance	
Initial Funding	\$500,000.00	\$0.00					\$0.00	\$500,000.00	
3rd Qtr Expenditures		\$3,644.35					\$3,644.35	-\$3,644.35	
HSUS Conference on Barkitecture		\$2,507.91					\$2,507.91	-\$2,507.91	
Committee Consulting Rosen Haggod		\$3,912.70					\$3,912.70	-\$3,912.70	
Project Meetings for Campus Expansion		\$83.67					\$83.67	-\$83.67	
Project Planning Time for Joe Elmore		\$18,562.52					\$18,562.52	-\$18,562.52	
							\$0.00	\$0.00	
							\$0.00	\$0.00	
							\$0.00	\$0.00	
Grand Total	\$500,000.00	\$28,711.15	\$0.00	\$0.00	\$0.00	\$0.00	\$28,711.15	\$471,288.85	

Exp	planation of any unspent funds (to be provided only if	if unspent funds remain at the end of the fiscal year) :
	Expenditure Co	Certification
The Organization certifies that the funds have be	een expended in accordance with the Plan provided to the A	e Agency Providing the Distribution and for a public purpose.
Signature	Title	
Printed Name	Date	

From:

STO - Appropriated Contributions
RE: [External] 2nd Quarter FY23 Appropriated Earmarks - Proviso 117.21 Subject:

Wednesday, July 19, 2023 2:32:53 PM Quarterly Expenditure Report 6.30.23.pdf Date:

Attachn

### Meg,

Thanks for the feedback. I've made the changes. Please let me know if you need anything else.

### Thanks,

Joy Huber CNAP, SHRM-SCP Chief Financial Officer Charleston Animal Society 2455 Remount Road North Charleston, SC 29406-6138

Phone: 843-329-1542 Fax: 843-747-1012 CharlestonAnimalSociety.org





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From: \_STO - Appropriated Contributions < <u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Wednesday, July 19, 2023 9:44 AM

To: Joy Huber < ihuber@charlestonanimalsociety.org>

Cc: \_STO - Appropriated Contributions < STO.Appropriated.Contributions@sto.sc.gov> Subject: RE: [External] 2nd Quarter FY23 Appropriated Earmarks - Proviso 117.21

Thank you Joy! I was looking over your submission and there are a few updates that are needed.

- The line stating "1st Quarter Expenditures" should actually be labeled as 3rd quarter expenses, and the amount should be listed in the Quarter 3 column.
- The amounts listed in the Quarter 2 column should be moved to the Quarter 4 column.
- The "Explanation of any unspent funds" should be completed.

Account	ing of how the	unds have bee	n spent:				
				Expenditures			Balance
Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Initial Funding	\$500,000.00					\$0.00	\$500,000.00
1st Qtr Expenditures		\$3,644.35				\$3,644.35	-\$3,644.35
HSUS Conference on Barkitecture			\$2,507.91			\$2,507.91	-\$2,507.91
Committee Consulting Rosen Haggod			\$3,912.70			\$3,912.70	-\$3,912.70
Project Meetings for Campus Expansion	0.0		\$83,67			\$83.67	-\$83.67
Project Planning Time for Joe Elmore			\$18,562.52			\$18,562.52	-\$18,562.52
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$500,000.00	\$3,644.35	\$25,066.80	\$0.00	\$0.00	\$28,711.15	\$471,288.85

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

If you have any questions, please let me know.

-Meg



Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201

From: Joy Huber < jhuber@charlestonanimalsociety.org>

Sent: Tuesday, July 11, 2023 12:34 PM

**To:** STO - Appropriated Contributions < <u>STO.Appropriated.Contributions@sto.sc.gov</u>> Subject: [External] 2nd Quarter FY23 Appropriated Earmarks - Proviso 117.21

Good afternoon Meg,

I've attached the 2<sup>nd</sup> quarter expenditure report. Please let me know if you need anything else.

Joy Huber CNAP, SHRM-SCP Chief Financial Officer Charleston Animal Society 2455 Remount Road North Charleston, SC 29406-6138

Phone: 843-329-1542 843-747-1012

CharlestonAnimalSociety.org



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From: \_STO - Appropriated Contributions < STO.Appropriated.Contributions@sto.sc.gov>

**Sent:** Monday, July 3, 2023 11:41 AM

 $\textbf{To:} \underline{\textit{Jelmore@CharlestonAnimalSociety.org; cguiller} \underline{\textit{mo@charlestonanimalsociety.org; jhuber@charlestonanimalsociety.org}}; \underline{\textit{pluber@charlestonanimalsociety.org; pluber@charlestonanimalsociety.org}}; \underline{\textit{pluber@charlestonanimalsociety.org; pluber@charlestonanimalsociety.org}}; \underline{\textit{pluber@charlestonanimalsociety.org; pluber@charlestonanimalsociety.org}}; \underline{\textit{pluber@charlestonanimalsociety.org; pluber@charlestonanimalsociety.org}}; \underline{\textit{pluber@charlestonanimalsociety.org}}; \underline{\textit{pluber@charlestonanimalsociety.org}}}; \underline{\textit{pluber@charlestonanimalsociety.org}}; \underline{\textit$ 

**Cc:** \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>> Subject: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Good morning,

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to STO.Appropriated.Contributions@sto.sc.gov by the 15<sup>th</sup> of the month following the end of each quarter.

### Q4 (ending 6/30/23) update due date: 7/15/23

### Important things to note:

- The quarterly report template was provided with the Payment Confirmation email your organization received.
- All areas on the report need to be completed in full. Incomplete forms will be sent back for revision.
  - State Agency should be "X220 Aid to Subdivisions Treasurer".
- The" Explanation of any unspent funds" only needs to be completed for the Q4 report. • Budget descriptions should be similar or match what was listed on the approved disbursement request form.
- Budget total should match what was award to your organization.
- If no expenditures occurred for certain lines or quarters, please put zeros in those cells.
- If you have multiple awards, a separate quarterly report is required for each project/appropriation.

If you have any questions, please do not hesitate to reach out to me.

-Meg



Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II South Carolina Treasurer's Office 1200 Senate Street, Suite 214

803-734-2658 | Meg.Romaniello@sto.sc.gov



This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

		Contribution Information		
Amount	State Agency Providing the Contribution		Purpose	
	X220 - Aid to Subdivisions - Treasurer	Preparation of site		

Organization Information				
Entity Name	Charleston Animal Society			
Address	2455 Remount Road			
City/State/Zip	North Charleston, SC 29406			
Website	charlestonanimalsociety.org			
Tax ID#	57-6021863			
Entity Type	Nonprofit Organization			

	Organization Contact Information
Name	Joe Elmore
Position/Title	President & CEO
Telephone	843-701-2444
Email	jelmore@charlestonanimalsociety.org
1	

Reporting Period					
Reporting Period	Quarter 4: April 1, 2023 - June 30, 2023				

			funds have been spent:  Expenditures					
Description	Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
		\$500,000.00					\$0.00	\$500,000.00
Initial Funding		φουσίου			\$3,644.35		\$3,644.35	-\$3,644.35
3rd Qtr Expenditures			- 11			\$2,507.91	\$2,507.91	-\$2,507.91
HSUS Conference on Barkitecture	_				-	\$3,912.70	\$3,912.70	-\$3,912.70
Committee Consulting Rosen Haggod						\$83.67	\$83.67	-\$83.67
Project Meetings for Campus Expansion						\$18,562.52	\$18,562.52	-\$18,562.52
Project Planning Time for Joe Elmore	-					\$18,502.32	\$0.00	\$0.00
	-						\$0.00	\$0.00
							\$0.00	\$0.00
Gr	and Total	\$500,000.00	\$0.00	\$0.00	\$3,644.35	\$25,066.80	\$28,711.15	\$471,288.85

# Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

The project RFP's for planning have gone out and we are waiting for repsonses to move forward with the assessment and design phase of the project.

# **Expenditure Certification**

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature Joe Elmore

Printed Name

President & CEO

Title

7/11/2023

Date

\_STO - Appropriated Contributions From: Joy Huber STO - Appropriated Contribution

RE: [External] 2nd Quarter FY23 Appropriated Earmarks - Proviso 117.21 Subject:

Wednesday, July 19, 2023 9:44:06 AM

Attachments image001.png

Thank you Joy! I was looking over your submission and there are a few updates that are needed.

- The line stating "1st Quarter Expenditures" should actually be labeled as 3rd quarter expenses, and the amount should be listed in the Quarter 3 column.
- The amounts listed in the Quarter 2 column should be moved to the Quarter 4 column.
- The "Explanation of any unspent funds" should be completed.

Accounti	ng of how the	unds have bee	n spent:				
	Budget	Expenditures					
Description		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Initial Funding	\$500,000.00					\$0.00	\$500,000.00
1st Qtr Expenditures		\$3,644.35				\$3,644.35	-\$3,644.35
HSUS Conference on Barkitecture			\$2,507.91			\$2,507.91	-\$2,507.91
Committee Consulting Rosen Haggod			\$3,912.70			\$3,912.70	-\$3,912.70
Project Meetings for Campus Expansion			\$83.67	-		\$83.67	-\$83.67
Project Planning Time for Joe Elmore			\$18,562.52			\$18,562.52	-\$18,562.52
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$500,000.00	\$3,644.35	\$25,066.80	\$0.00	\$0.00	\$28,711.15	\$471,288.85

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year)

If you have any questions, please let me know.

-Meg

### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Joy Huber < jhuber@charlestonanimalsociety.org>

Sent: Tuesday, July 11, 2023 12:34 PM

To: \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: [External] 2nd Quarter FY23 Appropriated Earmarks - Proviso 117.21

Good afternoon Meg,

I've attached the 2<sup>nd</sup> quarter expenditure report. Please let me know if you need anything else.

Thanks, Joy Huber CNAP, SHRM-SCP Chief Financial Officer Charleston Animal Society 2455 Remount Road North Charleston, SC 29406-6138

Phone: 843-329-1542 Fax: 843-747-1012

CharlestonAnimalSociety.org





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**Sent:** Monday, July 3, 2023 11:41 AM

 $\textbf{To:} \underline{Jelmore@CharlestonAnimalSociety.org;} \underline{cguillermo@charlestonanimalsociety.org;} \underline{jhuber@charlestonanimalsociety.org}$ 

Cc: \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>
Subject: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Good morning,

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to STO.Appropriated.Contributions@sto.sc.gov by the 15<sup>th</sup> of the month following the end of each quarter.

### Q4 (ending 6/30/23) update due date: 7/15/23

### Important things to note:

- The quarterly report template was provided with the Payment Confirmation email your organization received.
- All areas on the report need to be completed in full. <u>Incomplete forms will be sent back for revision</u>.
  - State Agency should be "X220 Aid to Subdivisions Treasurer".
  - The" Explanation of any unspent funds" only needs to be completed for the Q4 report.
- Budget descriptions should be similar or match what was listed on the approved disbursement request form.
- Budget total should match what was award to your organization.
- $\bullet \ \ \text{If no expenditures occurred for certain lines or quarters, please put zeros in those cells.}$
- If you have multiple awards, a separate quarterly report is required for each project/appropriation.

If you have any questions, please do not hesitate to reach out to me.

-Mes

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II South Carolina Treasurer's Office

1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov From: <u>Joy Huber</u>

To: STO - Appropriated Contributions

Subject: [External] 2nd Quarter FY23 Appropriated Earmarks - Proviso 117.21

Date: Tuesday, July 11, 2023 12:34:27 PM
Attachments: Quarterly Expenditure Report 6.30.23.pdf

# Good afternoon Meg,

I've attached the 2<sup>nd</sup> quarter expenditure report. Please let me know if you need anything else.

# Thanks,

Joy Huber CNAP, SHRM-SCP Chief Financial Officer Charleston Animal Society 2455 Remount Road North Charleston, SC 29406-6138

Phone: 843-329-1542 Fax: 843-747-1012

CharlestonAnimalSociety.org





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From: \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

**Sent:** Monday, July 3, 2023 11:41 AM

**To:** Jelmore@CharlestonAnimalSociety.org; <u>cguillermo@charlestonanimalsociety.org</u>; <u>jhuber@charlestonanimalsociety.org</u>

**Cc:** \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>> **Subject:** Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

Good morning,

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to <a href="mailto:sto.sc.gov"><u>STO.Appropriated.Contributions@sto.sc.gov</u></a> by the 15<sup>th</sup> of the month following the end of each quarter.

# Q4 (ending 6/30/23) update due date: 7/15/23

### Important things to note:

- The quarterly report template was provided with the Payment Confirmation email your organization received.
- All areas on the report need to be completed in full. <u>Incomplete forms will be sent back for revision.</u>
  - State Agency should be "X220 Aid to Subdivisions Treasurer".
  - The" Explanation of any unspent funds" only needs to be completed for the Q4 report.
- Budget descriptions should be similar or match what was listed on the approved disbursement request form.
- Budget total should match what was award to your organization.
- If no expenditures occurred for certain lines or quarters, please put zeros in those cells.
- If you have multiple awards, a separate quarterly report is required for each project/appropriation.

If you have any questions, please do not hesitate to reach out to me.

-Meg



Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov



# State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

Contrib	aution In	formation
Contin	Julion III	lulillatiuli

Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	X220 - Aid to Subdivisions - Treasurer	Preparation of site

Organization Information				
Entity Name	Charleston Animal Society			
Address	2455 Remount Road			
City/State/Zip	North Charleston, SC 29406			
Website	charlestonanimalsociety.org			
Tax ID#	57-6021863			
Entity Type	Nonprofit Organization			

	Organization Contact Information
Name	Joe Elmore
Position/Title	President & CEO
Telephone	843-701-2444
Email	jelmore@charlestonanimalsociety.org

**Reporting Period** 

Reporting Period Quarter 4: April 1, 2023 - June 30, 2023

Account	ing of how the	funds have bee	en spent:				1
		Expenditures					
Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Initial Funding	\$500,000.00					\$0.00	\$500,000.00
1st Qtr Expenditures		\$3,644.35				\$3,644.35	-\$3,644.35
HSUS Conference on Barkitecture			\$2,507.91			\$2,507.91	-\$2,507.91
Committee Consulting Rosen Haggod			\$3,912.70			\$3,912.70	-\$3,912.70
Project Meetings for Campus Expansion			\$83.67			\$83.67	-\$83.67
Project Planning Time for Joe Elmore			\$18,562.52			\$18,562.52	-\$18,562.52
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$500,000.00	\$3,644.35	\$25,066.80	\$0.00	\$0.00	\$28,711.15	\$471,288.85

# Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

#### **Expenditure Certification**

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature Joe Elmore

Printed Name

President & CEO

Title

7/11/2023

Date

From: STO - Appropriated Contributions

To: <u>Jelmore@CharlestonAnimalSociety.org</u>; <u>cguillermo@charlestonanimalsociety.org</u>;

jhuber@charlestonanimalsociety.org STO - Appropriated Contributions

Subject: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

**Date:** Monday, July 3, 2023 11:41:25 AM

#### Good morning,

Cc:

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to <a href="mailto:sto.sc.gov"><u>STO.Appropriated.Contributions@sto.sc.gov</u></a> by the 15<sup>th</sup> of the month following the end of each quarter.

#### Q4 (ending 6/30/23) update due date: 7/15/23

#### Important things to note:

- The quarterly report template was provided with the Payment Confirmation email your organization received.
- All areas on the report need to be completed in full. <u>Incomplete forms will be sent back for revision</u>.
  - State Agency should be "X220 Aid to Subdivisions Treasurer".
  - The" Explanation of any unspent funds" only needs to be completed for the Q4 report.
- Budget descriptions should be similar or match what was listed on the approved disbursement request form.
- Budget total should match what was award to your organization.
- If no expenditures occurred for certain lines or quarters, please put zeros in those cells.
- If you have multiple awards, a separate quarterly report is required for each project/appropriation.

If you have any questions, please do not hesitate to reach out to me.

-Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658|Meg.Romaniello@sto.sc.gov From: <u>Joy Huber</u>

STO - Appropriated Contributions

Subject: RE: [External] 1st Quarter 2023 Expenditure Report

**Date:** Tuesday, April 11, 2023 2:28:26 PM

Attachments: State of South Carolina Contribution Expenditure Report 3.31.23.pdf

#### Hi Meg,

To:

I've updated the form. Please let me know if there are any corrections.

#### Thanks,

Joy Huber CNAP, SHRM-SCP Chief Financial Officer Charleston Animal Society 2455 Remount Road North Charleston, SC 29406-6138

Phone: 843-329-1542 Fax: 843-747-1012

#### CharlestonAnimalSociety.org





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**From:** \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Sent: Monday, April 10, 2023 4:50 PM

**To:** Joy Huber < <u>jhuber@charlestonanimalsociety.org</u>>

**Cc:** Cristina Guillermo <cguillermo@charlestonanimalsociety.org>; Joe Elmore <ielmore@charlestonanimalsociety.org>;

\_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: RE: [External] 1st Quarter 2023 Expenditure Report

Hi Joy,

Thank you for your submission. There are a few changes that will need to be made.

- The "Contribution Information" needs to be completed as well as the "Reporting Period". The state agency should be "X220 Aid to Subdivisions Treasurer".
- The expenses should be reported in the guarter that they occurred.

If you have any questions, please let me know.

Amount		Contribution Information	
Adiodite	State Agency Providing the Contribution		Purpose
	Organization Information		Omed M. A.
Entity Name	Charleston Animal Society	News	Organization Contact Informa
Address	2455 Remount Road	Name	Joe Elmore
Tity/State/Zip	North Charleston, SC 29406	Position/Title	President & CEO
Vebsite	charlestonanimalsociety.org	Telephone	843-701-2444
ax ID#		Email	jelmore@charlestonanimalsociety.org
	57-6021863 /	11	- I - I - I - I - I - I - I - I - I - I
ntity Type	Nonprofit Organization		

Reporting Period Reporting Period

Account	ing of how the	funds have bee	n spent:				
Docasination	1	Expenditures					
Description Initial Funding	Budget	Quarter 1	Quarter 2	Quarter 3	Quar		
	\$500,000.00						
Planning Session Animal Care Conference - Barkitecture Airfare for Committee ( American Animal Hospital Planning		\$564.90					
Pond Pondana Hospital Planning		\$149.95	11				
Deed Registration and Campus Expansion Committee Legal - Rosen Hagood		\$1,449.50			_		
Planning Session Animal Care Conference - Barkitecture Airfare for President &		\$80.00			_		
Appraisal for donated property		\$1,400.00			_		
Grand Total	\$500,000.00	\$3,644.35	\$0.00	\$0.00			

-Meg



#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Joy Huber < jhuber@charlestonanimalsociety.org>

**Sent:** Monday, April 10, 2023 10:10 AM

**To:** \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

**Cc:** Cristina Guillermo <<u>cguillermo@charlestonanimalsociety.org</u>>; Joe Elmore <<u>jelmore@charlestonanimalsociety.org</u>>

Subject: [External] 1st Quarter 2023 Expenditure Report

# Good morning,

Please find attached the 1<sup>st</sup> quarter 2023 expenditure report for Charleston Animal Society.

Thanks, <<...>>

Joy Huber

CNAP, SHRM-SCP

Chief Financial Officer Charleston Animal Society

2455 Remount Road

North Charleston, SC 29406-6138

Phone: 843-329-1542 Fax: 843-747-1012

#### CharlestonAnimalSociety.org



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# State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

		Contribution Information
Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	X220 - Aid to Subdivisions - Treasurer	Preparation of site

Organization Information				
Entity Name	Charleston Animal Society			
Address	2455 Remount Road			
City/State/Zip	North Charleston, SC 29406			
Website	charlestonanimalsociety.org			
Tax ID#	57-6021863			
Entity Type	Nonprofit Organization			

	Organization Contact Information
Name	Joe Elmore
Position/Title	President and CEO
Telephone	843-701-2444
Email	jelmore@charlestonanimalsociety.org

Reporting Period				
Reporting Period	Quarter 3: January 1, 2023 - March 31, 2023			

Accounti	ng of how the f	funds have bee	en spent:				
			Expenditures				
Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Initial Funding	\$500,000.00					\$0.00	\$500,000.00
Animal Care Conference - Barkitecture Aifare Committee Chair - A. Geer				\$564.90		\$564.90	-\$564.90
American Animal Hospital Planning				\$149.95		\$149.95	-\$149.95
Deed Registration and Campus Expansion Committee Legal - Rosen Hagood				\$1,449.50		\$1,449.50	-\$1,449.50
Animal Care Conference - Barkitecture Airfare President & CEO J. Elmore				\$80.00		\$80.00	-\$80.00
Appraisal for donated property				\$1,400.00		\$1,400.00	-\$1,400.00
				3		\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$500,000.00	\$0.00	\$0.00	\$3,644.35	\$0.00	\$3,644.35	\$496,355.65

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

#### **Expenditure Certification**

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature Joe Elmore

Printed Name

President and CEO

Title

4/11/2023

Date

From: <u>Joy Huber</u>

To: <u>STO - Appropriated Contributions</u>
Cc: <u>Cristina Guillermo</u>; <u>Joe Elmore</u>

Subject: [External] 1st quarter 2023 Expenditure Report

**Date:** Monday, April 10, 2023 10:17:54 AM

Attachments: State of South Carolina Contribution Expenditure Report 3.31.23.pdf

# Good morning,

I've attached the  $1^{\rm st}$  quarter 2023 expenditure report for Charleston Animal Society.

<<...>>

Thanks,

Joy Huber

CNAP, SHRM-SCP

Chief Financial Officer Charleston Animal Society

2455 Remount Road

North Charleston, SC 29406-6138

Phone: 843-329-1542 Fax: 843-747-1012

### CharlestonAnimalSociety.org

#### <<...>>

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# State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

mount	State Agency By 115 at a su	Contribution Information	
nount	State Agency Providing the Contribution		Purpose

	Organization Information	
Entity Name	Charleston Animal Society	
Address	2455 Remount Road	
City/State/Zip	North Charleston, SC 29406	
Website	charlestonanimalsociety.org	
Tax ID#	57-6021863 /	
Entity Type	Nonprofit Organization	

	Organization Contact Information
Name	Joe Elmore
Position/Title	President & CEO
Telephone	843-701-2444
Email	jelmore@charlestonanimalsociety.org

Reporting Period				
Reporting Period	•			

Description		Expenditures					
Initial Funding	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Planning Session Animal Care Conference - Barkitecture Airfare for Committee (	\$500,000.00					\$0.00	\$500,000.0
merican Animal Hospital Planning		\$564.90			100	\$564.90	-\$564.9
eed Registration and Campus Expansion Committee Legal - Rosen Hagood		\$149.95				\$149.95	-\$149.9
lanning Session Animal Care Conference - Barkitecture Airfare for President &		\$1,449.50				\$1,449.50	-\$1,449.50
ppraisal for donated property		\$80.00				\$80.00	-\$80.00
		\$1,400.00				\$1,400.00	-\$1,400.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$500,000,00	62.544.25	4			\$0.00	\$0.00
Grand Total	\$500,000.00	\$3,644.35	\$0.00	\$0.00	\$0.00	\$3,644.35	\$496,355.65

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

# **Expenditure Certification**

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature Joe Elmore

Printed Name

President and CEO

Title

4/7/2023

Date

From: STO - Appropriated Contributions

To: <u>Joy Huber</u>

Cc: <u>Cristina Guillermo</u>; <u>Joe Elmore</u>; <u>STO - Appropriated Contributions</u>

Subject: RE: [External] 1st Quarter 2023 Expenditure Report

**Date:** Monday, April 10, 2023 4:49:36 PM

Attachments: <u>image001.png</u>

Hi Joy,

Thank you for your submission. There are a few changes that will need to be made.

- The "Contribution Information" needs to be completed as well as the "Reporting Period". The state agency should be "X220 Aid to Subdivisions Treasurer".
- The expenses should be reported in the quarter that they occurred.

If you have any questions, please let me know.

	Order 2022-19. This form must be submitted to the state agence	y that is providing	the contribution	to the designation	organization at t	he end of
			n Information		Gammanon de C	ne ena or
Amount	State Agency Providing the Contribution				Purpose	
	Organization Information			•	40.2	
Entity Name	Charleston Animal Society		Name	Organiza	tion Contact Ir	formati
Address	2455 Remount Road	1		Joe Elmore		
City/State/Zip	North Charleston, SC 29406	-	Position/Title	THE PARTY OF OLD		
Website	charlestonanimalsociety.org	-	Telephone	843-701-2444		
Tax ID#	57-6021863 /		Email	mail jelmore@charlestonanimalsoo		
Entity Type	Nonprofit Organization					
	Account	ing of how the	funds have be	en spent:		
	Description	Budget	Quarter 1	Quarter 2	Expenditures	
Initial Funding		\$500,000.00	Quarter 1	Quarter 2	Quarter 3	Quart
Planning Session	Animal Care Conference - Barkitecture Airfare for Committee (	7-10,000.00	\$564.90			
American Animal	Hospital Planning	19	\$149.95			
Deed Registration	and Campus Expansion Committee Legal - Rosen Hagood		\$1,449.50			
Planning Session A	Animal Care Conference - Barkitecture Airfare for President &		\$80.00			
Appraisal for dona	oppraisal for donated property					
	ated property		\$1,400,001			
	itea property		\$1,400.00			
	nea property		\$1,400.00			

-Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg. Romaniello@sto.sc.gov

From: Joy Huber < jhuber@charlestonanimalsociety.org>

Sent: Monday, April 10, 2023 10:10 AM

To: \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Cc: Cristina Guillermo <cguillermo@charlestonanimalsociety.org>; Joe Elmore <jelmore@charlestonanimalsociety.org>

**Grand Total** 

\$500,000.00

\$3,644.35

\$0.00

\$0.00

Subject: [External] 1st Quarter 2023 Expenditure Report

# Good morning,

Please find attached the 1<sup>st</sup> quarter 2023 expenditure report for Charleston Animal Society.

Thanks, <<...>>

Joy Huber

CNAP, SHRM-SCP

Chief Financial Officer Charleston Animal Society

2455 Remount Road

North Charleston, SC 29406-6138

Phone: 843-329-1542 Fax: 843-747-1012

#### CharlestonAnimalSociety.org

#### <<...>>

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From: <u>Joy Huber</u>

To: <u>STO - Appropriated Contributions</u>
Cc: <u>Cristina Guillermo</u>; <u>Joe Elmore</u>

Subject: [External] 1st Quarter 2023 Expenditure Report

**Date:** Monday, April 10, 2023 10:09:51 AM

Attachments: State of South Carolina Contribution Expenditure Report 3.31.23.pdf

# Good morning,

Please find attached the 1<sup>st</sup> quarter 2023 expenditure report for Charleston Animal Society.

Thanks, <<...>>

Joy Huber

CNAP, SHRM-SCP

Chief Financial Officer Charleston Animal Society

2455 Remount Road

North Charleston, SC 29406-6138

Phone: 843-329-1542 Fax: 843-747-1012

# CharlestonAnimalSociety.org

#### <<...>>

The information contained in this e-mail, and any attachments hereto, is from Charleston Animal Society and is intended only for use by the addressee(s) named herein and may contain legally privileged and/or confidential information. If you are not the intended recipient of this e-mail, you are hereby notified that any dissemination, distribution, copying or use of the contents of this e-mail, and any attachments hereto, is strictly prohibited. If you have received this e-mail in error, please immediately notify me by reply email and permanently delete the original and any copy of this e-mail and any printout thereof.



# State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

mount	State Agency By 115 at a su	Contribution Information	
nount	State Agency Providing the Contribution		Purpose

	Organization Information	
Entity Name	Charleston Animal Society	
Address	2455 Remount Road	
City/State/Zip	North Charleston, SC 29406	
Website	charlestonanimalsociety.org	
Tax ID#	57-6021863 /	
Entity Type	Nonprofit Organization	

	Organization Contact Information
Name	Joe Elmore
Position/Title	President & CEO
Telephone	843-701-2444
Email	jelmore@charlestonanimalsociety.org

Reporting Period				
Reporting Period	•			

Description		Expenditures					
Initial Funding	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Planning Session Animal Care Conference - Barkitecture Airfare for Committee (	\$500,000.00					\$0.00	\$500,000.0
merican Animal Hospital Planning		\$564.90			100	\$564.90	-\$564.9
eed Registration and Campus Expansion Committee Legal - Rosen Hagood		\$149.95				\$149.95	-\$149.9
lanning Session Animal Care Conference - Barkitecture Airfare for President &		\$1,449.50				\$1,449.50	-\$1,449.50
ppraisal for donated property		\$80.00				\$80.00	-\$80.00
		\$1,400.00				\$1,400.00	-\$1,400.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$500,000,00	62.544.25	4			\$0.00	\$0.00
Grand Total	\$500,000.00	\$3,644.35	\$0.00	\$0.00	\$0.00	\$3,644.35	\$496,355.65

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

# **Expenditure Certification**

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature Joe Elmore

Printed Name

President and CEO

Title

4/7/2023

Date

From: STO - Appropriated Contributions

To: Jelmore@CharlestonAnimalSociety.org; cquillermo@charlestonanimalsociety.org

Cc: <u>STO - Appropriated Contributions</u>

Subject: Quarterly Update Reminder for FY23 Appropriated Earmarks - Proviso 117.21

**Date:** Monday, April 3, 2023 1:04:45 PM

#### Good afternoon,

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to <a href="mailto:sto.sc.gov"><u>STO.Appropriated.Contributions@sto.sc.gov</u></a> by the 15<sup>th</sup> of the month following the end of each quarter.

#### Q3 (ending 3/31/23) update due date: 4/15/23

### **Important things to note:**

- The quarterly report template was provided with the Payment Confirmation email your organization received.
- All areas on the report need to be completed in full. <u>Incomplete forms will be sent back for revision</u>.
  - State Agency should be "X220 Aid to Subdivisions Treasurer".
  - The" Explanation of any unspent funds" only needs to be completed for the Q4 report.
- Budget descriptions should be similar or match what was listed on the approved disbursement request form.
- Budget total should match what was award to your organization.
- If no expenditures occurred for certain lines or quarters, please put zeros in those cells.
- If you have multiple awards, a separate quarterly report is required for each project/appropriation.

If you have any questions, please do not hesitate to reach out to me.

-Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov From: STO - Appropriated Contributions

To: <u>Cristina Guillermo</u>

Cc: <u>Jelmore@CharlestonAnimalSociety.org</u>; <u>Joy Huber</u>; <u>STO - Appropriated Contributions</u>

Subject: RE: [External] Re: FY23 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report

Information

**Date:** Thursday, February 16, 2023 4:09:25 PM

Hi Cristina,

There isn't any specific documentation, but your expenses should align with the purpose that you stated in your request which coincides with what the Representative requested the funds for. Also, they should provide a public benefit. The laws/provisos were provided in your cover letter your received at the beginning of this process in case you would like to review those. If you need me to resend it, just let me know.

Please let me know if you have any additional questions.

-Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Cristina Guillermo <cguillermo@charlestonanimalsociety.org>

Sent: Thursday, February 16, 2023 9:08 AM

**To:** STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Cc: Jelmore@CharlestonAnimalSociety.org; Joy Huber <jhuber@charlestonanimalsociety.org>

**Subject:** [External] Re: FY23 Appropriated Contributions Payment Confirmation and Quarterly

**Expenditure Report Information** 

Meg,

Do you have any documentation on allowable expenses for these funds? If so, please forward when you can.

Thank you Cristina

On Wed, Feb 15, 2023 at 3:01 PM \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov> wrote:

Hello.

Please see attached for your payment confirmation letter.

I have also included your quarterly expenditure report spreadsheet that you will use.

Below is the schedule of when quarterly reports are due. Your first quarterly report will be due **April 15, 2023**.

	Quarterl	y Update Sch	Quarterly Update Schedule									
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30								
<b>Due Date</b>	10/15	1/15	4/15	7/15								

<sup>\*</sup> Quarterly Update requirement continues until all funds have been spent.

I understand that since funds are just being received your organization may not have any expenditures to report for the first two quarters. If that is the case, you will put zeros in the expenditure section with the quarters that had no expenses.

If you have any questions or issues with the spreadsheet, please do not hesitate to reach out.

Thank you, Meg

# Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov From: <u>Cristina Guillermo</u>

To: <u>STO - Appropriated Contributions</u>

Cc: <u>Jelmore@CharlestonAnimalSociety.org</u>; <u>Joy Huber</u>

Subject: [External] Re: FY23 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report

Information

**Date:** Thursday, February 16, 2023 9:08:13 AM

Meg,

Do you have any documentation on allowable expenses for these funds? If so, please forward when you can.

Thank you Cristina

On Wed, Feb 15, 2023 at 3:01 PM \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>> wrote:

Hello,

Please see attached for your payment confirmation letter.

I have also included your quarterly expenditure report spreadsheet that you will use.

Below is the schedule of when quarterly reports are due. Your first quarterly report will be due **April 15**, **2023**.

Quarterly Update Schedule									
Time Frame	<b>Time Frame</b> 7/1 - 9/30 10/1 - 12/31 1/1 - 3/31 4/1 - 6/30								
<b>Due Date</b>	<b>Due Date</b> 10/15 1/15 4/15 7/15								

<sup>\*</sup> Quarterly Update requirement continues until all funds have been spent.

I understand that since funds are just being received your organization may not have any expenditures to report for the first two quarters. If that is the case, you will put zeros in the expenditure section with the quarters that had no expenses.

If you have any questions or issues with the spreadsheet, please do not hesitate to reach out.

Thank you,

Meg



# Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 Meg.Romaniello@sto.sc.gov

From: STO - Appropriated Contributions

To: <u>Jelmore@CharlestonAnimalSociety.org</u>; <u>Cristina Guillermo</u>

Cc: <u>STO - Appropriated Contributions</u>

Subject: FY23 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report Information

Date: Wednesday, February 15, 2023 3:01:24 PM

Attachments: Appropriated Grants Letter - Charleston Animal Society.pdf

**Quarterly Expenditure Report.xlsx** 

Hello,

Please see attached for your payment confirmation letter.

I have also included your quarterly expenditure report spreadsheet that you will use. Below is the schedule of when quarterly reports are due. Your first quarterly report will be due **April 15, 2023**.

Quarterly Update Schedule								
Time Frame	Time Frame         7/1 - 9/30         10/1 - 12/31         1/1 - 3/31         4/1 - 6/30							
Due Date	10/15	1/15	4/15	7/15				

<sup>\*</sup> Quarterly Update requirement continues until all funds have been spent.

I understand that since funds are just being received your organization may not have any expenditures to report for the first two quarters. If that is the case, you will put zeros in the expenditure section with the quarters that had no expenses.

If you have any questions or issues with the spreadsheet, please do not hesitate to reach out.

Thank you,

Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov



February 15, 2023

Joe Elmore Charleston Animal Society 2455 Remount Road, North Charleston, South Carolina 29406

#### Dear Joe Elmore:

Thank you for submitting the required documentation outlined in Budget Proviso 117.21 to receive funds from the Appropriations Act. A payment has been processed for \$500,000 representing your organization's appropriated contribution. You should receive a check (145677524) in the mail separately from this notification. In accordance with Budget Proviso 117.21, you will now need to submit quarterly updates on funds spent. A schedule has been provided below for your reference. Your first quarterly report will be due April 15, 2023.

Quarterly Update Schedule							
Time Frame         7/1 - 9/30         10/1 - 12/31         1/1 - 3/31         4/1 - 6/30							
<b>Due Date</b> 10/15 1/15 4/15 7/15							

<sup>\*</sup> Quarterly Update requirement continues until all funds have been spent.

The template for the quarterly reports is attached. If your organization has multiple appropriated contributions, each contribution will need a quarterly report. All completed reports should be submitted via email to STO.Appropriated.Contributions@sto.sc.gov.

Should you have any questions, please email me at the address above or call me at (803)734-2658.

Sincerely,

Meg Romaniello

Accounting/Fiscal Manager II



# State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

		Contribution Information
Amount	State Agency Providing the Contribution	Purpose

	Organization Information		
Entity Name			
Address			
City/State/Zip			
Website			
Tax ID#			
Entity Type			

	Organization Contact Information		
Name			
Position/Title			
Telephone			
Email			

	Reporting Period	
Reporting Period		

Accounting of how the funds have been spent:							
		Expenditures					
Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

# Expenditure Certification The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose. Signature Printed Name Date



# State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2023.

		Contribution Information
Amount	State Agency Providing the Contribution	Purpose

	Organization Information		
Entity Name			
Address			
City/State/Zip			
Website			
Tax ID#			
Entity Type			

	Organization Contact Information		
Name			
Position/Title			
Telephone			
Email			

	Reporting Period	
Reporting Period		

Account	Accounting of how the funds have been spent:						
				Expenditures			
Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

# Expenditure Certification The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose. Signature Printed Name Date

From: STO - Appropriated Contributions

To: <u>Cristina Guillermo</u>

Cc: STO - Appropriated Contributions

Subject: RE: [External] Re: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of

State's Office registration/exemption

**Date:** Friday, February 3, 2023 4:43:54 PM

Thank you Cristina! I did get this information. It just finished getting approved by management this week. I plan to process it for payment on Monday. Once it is approved, I will send an email confirmation.

-Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Cristina Guillermo < cguillermo@charlestonanimalsociety.org>

Sent: Thursday, February 2, 2023 9:29 AM

**To:** \_STO - Appropriated Contributions <STO.appropriated.contributions@sto.sc.gov>

Subject: Fwd: [External] Re: Status check for FY23 Earmarked Appropriations Disbursement Request

form and Secretary of State's Office registration/exemption

Meg,

Just checking to make sure you got this and if you need anything else from our end. Please let me know a status when you are able.

Thank you! Cristina

----- Forwarded message -----

From: **Cristina Guillermo** < cguillermo@charlestonanimalsociety.org>

Date: Thu, Jan 12, 2023 at 3:41 PM

Subject: Re: [External] Re: Status check for FY23 Earmarked Appropriations Disbursement Request

form and Secretary of State's Office registration/exemption

To: \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Cc: Joe Elmore < <u>ielmore@charlestonanimalsociety.org</u> >, Joy Huber

<ihuber@charlestonanimalsociety.org>, \_STO - Appropriated Contributions

<<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Meg,

Thanks for the reminder... I've attached both the spreadsheet again and the PDF is the signed copy.

Let me know if I missed anything.

# Thanks! Cristina

On Thu, Jan 12, 2023 at 3:29 PM \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>> wrote:

Hi Cristina.

I just wanted to check in to see if you had any questions or needed any assistance.

-Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

**From:** Cristina Guillermo < cguillermo@charlestonanimalsociety.org>

Sent: Friday, December 9, 2022 3:32 PM

**To:** \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

**Cc:** Joe Elmore < <u>jelmore@charlestonanimalsociety.org</u>>; Joy Huber

<ihuber@charlestonanimalsociety.org>

**Subject:** Re: [External] Re: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption

# Thank you, Meg... we'll get this back to you as soon as possible!! Cristina

On Fri, Dec 9, 2022 at 3:11 PM \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>> wrote:

Hi Cristina,

I wanted to check and see if you had been able to update the document.

If you haven't, I attached an Excel spreadsheet that you can complete. I used the vendor number from your previous email to update the Organization Information section. If you can complete the area in yellow and sign it, I should be able to move it forward for review/approval and processing.

If you have any questions, please let me know.

-Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

**From:** \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

**Sent:** Wednesday, November 30, 2022 1:03 PM **To:** cguillermo@charlestonanimalsociety.org

**Cc:** Joe Elmore < <u>jelmore@charlestonanimalsociety.org</u>>; Joy Huber

<jhuber@charlestonanimalsociety.org>; \_STO - Appropriated Contributions

<<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Subject: RE: [External] Re: Status check for FY23 Earmarked Appropriations Disbursement

Request form and Secretary of State's Office registration/exemption

Thank you Cristina!

I did a guick review and noticed there were a few areas left blank.

Please complete the "Contribution Information" and "Organization Information" section. The vendor number (7000174615) you provided in the other email looks to be the correct vendor number for your organization. To update the vendor information you may do that from the link below. Since you do not know the username and/or password, you would complete a new vendor registration and write "update vendor number" and include your old ten-digit vendor number in Step 9 - Messages to Administrator.

https://procurement.sc.gov/doing-biz/registration

If you have any questions, please let me know.

-Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

**From:** Cristina Guillermo < cguillermo@charlestonanimalsociety.org >

Sent: Tuesday, November 22, 2022 2:02 PM

**To:** STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

**Cc:** Joe Elmore < <u>jelmore@charlestonanimalsociety.org</u>>; Joy Huber

<ihuber@charlestonanimalsociety.org>

**Subject:** [External] Re: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption

Meg,

Thank you for the follow up email and your patience with our reply. Attached you will find both a signed PDF and the Excel spreadsheet requested. We are including the spreadsheet because the printed file cut off some of the text.

If you need any further information, please contact me.

Happy Thanksgiving! Cristina

On Tue, Nov 22, 2022 at 11:26 AM \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov> wrote:

Good morning,

At this time, we have not received your completed Earmarked Appropriations Disbursement Request form or your confirmation of registration or exemption with the South Carolina Secretary of State's ("SOS") Office.

I wanted to reach out to confirm that you received both emails (Enrollment Packet-10/20/22; SOS registration 11/10/22) that were sent and to check if you had any questions regarding the process, form, etc.

If you need the emails resent, please let me know and I will be happy to resend them to you.

If you believe you are not the best contact for this, please let me know who I should contact for your organization.

Please do not hesitate to reach out to me if you have any questions or need any assistance.

-Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov From: <u>Cristina Guillermo</u>

To: STO - Appropriated Contributions

Subject: Fwd: [External] Re: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary

of State's Office registration/exemption

Date: Thursday, February 2, 2023 9:29:15 AM

Attachments: Earmarked Appropriations Disbursement Request form Charleston Animal Society.xlsx

signed Disbursement Reg 20230112.pdf

Meg,

Just checking to make sure you got this and if you need anything else from our end. Please let me know a status when you are able.

Thank you! Cristina

----- Forwarded message -----

From: Cristina Guillermo < cguillermo@charlestonanimalsociety.org >

Date: Thu, Jan 12, 2023 at 3:41 PM

Subject: Re: [External] Re: Status check for FY23 Earmarked Appropriations Disbursement

Request form and Secretary of State's Office registration/exemption

To: STO - Appropriated Contributions < STO. Appropriated. Contributions@sto.sc.gov >

Cc: Joe Elmore < <u>ielmore@charlestonanimalsociety.org</u>>, Joy Huber

<<u>ihuber@charlestonanimalsociety.org</u>>, STO - Appropriated Contributions

<<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Meg,

Thanks for the reminder... I've attached both the spreadsheet again and the PDF is the signed copy. Let me know if I missed anything.

Thanks! Cristina

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South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658|Meg.Romaniello@sto.sc.gov

From: Cristina Guillermo < cguillermo@charlestonanimalsociety.org >

Sent: Friday, December 9, 2022 3:32 PM

**To:** STO - Appropriated Contributions < <u>STO. Appropriated. Contributions@sto.sc.gov</u>>

Cc: Joe Elmore < <u>jelmore@charlestonanimalsociety.org</u>>; Joy Huber

<ihuber@charlestonanimalsociety.org>

Subject: Re: [External] Re: Status check for FY23 Earmarked Appropriations Disbursement

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South Carolina Treasurer's Office

1200 Senate Street, Suite 214

From: \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>> Sent: Wednesday, November 30, 2022 1:03 PM To: <u>cguillermo@charlestonanimalsociety.org</u>

Cc: Joe Elmore < ielmore@charlestonanimalsociety.org >; Joy Huber

<<u>ihuber@charlestonanimalsociety.org</u>>; STO - Appropriated Contributions

<<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

**Subject:** RE: [External] Re: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption

Thank you Cristina!

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Please complete the "Contribution Information" and "Organization Information" section. The vendor number (7000174615) you provided in the other email looks to be the correct vendor number for your organization. To update the vendor information you may do that from the link below. Since you do not know the username and/or password, you would complete a new vendor registration and write "update vendor number" and include your old ten-digit vendor number in Step 9 - Messages to Administrator.

https://procurement.sc.gov/doing-biz/registration

If you have any questions, please let me know.

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South Carolina Treasurer's Office

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 Meg. Romaniello@sto.sc.gov

From: Cristina Guillermo < cguillermo @charlestonanimalsociety.org >

Sent: Tuesday, November 22, 2022 2:02 PM

**To:** STO - Appropriated Contributions < <u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Cc: Joe Elmore < jelmore@charlestonanimalsociety.org >; Joy Huber

< ihuber@charlestonanimalsociety.org>

**Subject:** [External] Re: Status check for FY23 Earmarked Appropriations Disbursement

Request form and Secretary of State's Office registration/exemption

Meg,

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#### State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

		Contribution Information
Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	SC Treasurer's Office	Capital expense only for multi-purpose construction project to meet statewide needs. To address rapid

	Organization Information
Entity Name	Charleston Animal Society
Address	2455 Remount Road
City/State/Zip	North Charleston, SC 29406
Website	charlestonanimalsociety.org
Tax ID #	57-6021863
Entity Type	Nonprofit Organization
Vendor #	7000174615

	Organization Contact Information
Contact Name	Joe Elmore
Position/Title	President and CEO
Telephone	843-701-2444
Email	jelmore@charlestonanimalsociety.org

Plan/Accounting of how	these funds w	ill be spent:
Description	Budget	Explanation
initial engineering, architectural design, soil and grounds analysis, sitework, and other	\$500,000.00	South Carolina Emergency Animal Care Project
applicable pre-construction costs.		
Grand Total	\$500,000.00	

#### Please explain how these funds will be used to provide a public benefit:

#### 1. Activity/Function/Project:

Capital expense only for multi-purpose construction project to meet statewide needs. To address rapid statewide population growth overwhlming animal shelters, national veterinary shortage (South Carolina ranks 46th in US re: vets/capita), increasing crime rate among youth, and other issues, this project establishes a (1) statewide high-volume veterinary clinic, (2) training/education center, and emergency overcapacity/disaster shelter.

#### 2. Public Purpose:

- a. Address -- Lack of affordable and accessible veterinary care for both statewide animal shelters and families (regional high-volume veterinary clinic)
- b. Address -- Violent crime rate among youth (training/education center)
- c. Address -- Lack of traiing for animal care and control workers (training/education center)
- d. Address -- Lack of SC animal sheltering capacity (emergency overcapacity shelter)
- e. Address -- Lack of emergency/disaster sheltering for families with pets evacuating coastal/inland communities (emergency overcapcity shelter)
- f. Address -- Lack of veterinary forensics law enforcement capacity (regional high-volume veterinary clinic)

#### 4. Demonstrated Community Support and Need:

- Multiple statewide government shelters, law enforcement, teachers and youth will benefit from this project (one of the largest collaborations in South Carolina)
- •Several community leaders have endorsed this project (see letters of support)
- The City of North Charleston has donated the land in recognition of the need
- ØAS (largest animal shelter in SC) is continually enlisted to assist SC families and animal shelters; CAS is South Carolina's top-rated nonprofit for past 10 years
- BAS is called upon by SC Emergency Management to assist other animal shelters during hurricane evacuations
- ØAS organizes the largest annual statewide adoption event in the country, benefitting all SC counties
- $\bullet \ensuremath{\mathbb{D}} AS$  assists with law enforcement operations across the state
- •BAS (2021) organized the largest statewide spay/neuter emergency campaign to alleviate overcrowding in animal shelters across 11 SC counties
- $\bullet \mathbb{D} AS$  is SC's first animal organization and one of the nation's oldest
- ②AS is requesting capital expenditures only and will provide ongoing operational funding

#### **Organization Certifications**

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds

	President and CEO
Organization Signature	Title
Joe Elmore	
Printed Name	Date

#### **Certifications of State Agency Providing Contribution**

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.

6) State Agency will certify to the 0	Office of the Governor that it has complied with the requirements of Executive Ord	er 2022-19 by June 30, 2023.
Agency Head Signature	Date	
0 , 0		
Printed Name	_	

# Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

Members of Your Organi	zation's Governing Board
Name	Board Position, if applicable
Laurel Greer	
· · ·	Board Vice Chair
	Board Vice Chair
Gerri Greenwood	Board Vice Chair
Patricia Henley	Board Secretary
Jane Graham	Board Treasurer
Hank Greer	Immediate Past Chair
Arlene Morris	Board Member
Robert Nigro	Board Member
Cara Bibbiani	Board Member
Catherine Brack	Board Member
Carolyn Murray	Board Member
David Maybank	Board Member
Donald Smith	Board Member
Brantley Meier	Board Member
George P WATers	Board Member
Linda Bakker	Board Member
Luigi Bravo	Board Member
Louise Palmer	Board Member
Shelley Leeke	Board Member
Edward Corvey, III	Board Member
William Asche	
Richard Murphy	Board Member
Caroline Clark	<del> </del>

Your Organization	s Executive Officer
Name	Title
Joe Elmore	President and CEO
Aldwin Roman	Vice President of Operations and Strategy
Joy Huber	CFO



#### State of South Carolina Request for Contribution Distribution

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		Contribution Information
Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	SC Treasurer's Office	Capital expense only for multi-purpose construction project to meet statewide needs. To address rapid

	Organization Information
Entity Name	Charleston Animal Society
Address	2455 Remount Road
City/State/Zip	North Charleston, SC 29406
Website	charlestonanimalsociety.org
Tax ID#	57-6021863
Entity Type	Nonprofit Organization
Vendor#	7000174615

	Organization Contact Information
Contact Name	Joe Elmore
Position/Title	President and CEO
Telephone	843-701-2444
Email	jelmore@charlestonanimalsociety.org

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
nitial engineering, architectural design, soil and grounds analysis, sitework, and other	\$500,000.00	South Carolina Emergency Animal Care Project
applicable pre-construction costs.		
Grand Total	\$500,000.00	

#### Please explain how these funds will be used to provide a public benefit:

#### 1. Activity/Function/Project:

Capital expense only for multi-purpose construction project to meet statewide needs. To address rapid statewide population growth overwhlming animal shelters, national veterinary shortage (South Carolina ranks 46th in US re: vets/capita), increasing crime rate among youth, and other issues, this project establishes a (1) statewide high-volume veterinary clinic, (2) training/education center, and emergency overcapacity/disaster shelter.

#### 2. Public Purpose:

- a. Address -- Lack of affordable and accessible veterinary care for both statewide animal shelters and families (regional high-volume veterinary clinic)
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#### 4. Demonstrated Community Support and Need:

- Multiple statewide government shelters, law enforcement, teachers and youth will benefit from this project (one of the largest collaborations in South Carolina)
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# **Organization Certifications**

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- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
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Organization Signature

Joe Elmore Printed Name President and CEO

Title

1/12/23

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From: <u>Cristina Guillermo</u>

To: STO - Appropriated Contributions

Cc: <u>Joe Elmore</u>; <u>Joy Huber</u>

Subject: Re: [External] Re: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of

State's Office registration/exemption

Date: Thursday, January 12, 2023 3:41:56 PM
Attachments: Earmarked Appropriations Disbursement Request form Ch

Earmarked Appropriations Disbursement Request form Charleston Animal Society.xlsx

signed Disbursement Reg 20230112.pdf

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South Carolina Treasurer's Office

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Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 Meg. Romaniello@sto.sc.gov

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Sent: Friday, December 9, 2022 3:32 PM

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<ihuber@charlestonanimalsociety.org>; STO - Appropriated Contributions

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 $803\text{-}734\text{-}2658 | \underline{\textbf{Meg.Romaniello@sto.sc.gov}}$ 



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Organization Information		
Entity Name	Charleston Animal Society	
Address	2455 Remount Road	
City/State/Zip	North Charleston, SC 29406	
Website	charlestonanimalsociety.org	
Tax ID #	57-6021863	
Entity Type	Nonprofit Organization	
Vendor#	7000174615	

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Contact Name	Joe Elmore	
Position/Title	President and CEO	
Telephone	843-701-2444	
Email	jelmore@charlestonanimalsociety.org	

Plan/Accounting of how t	hese funds will be s	spent:
Description	Budget	Explanation
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Organization Signature

Joe Elmore **Printed Name** 

President and CEO

#### **Certifications of State Agency Providing Contribution**

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City/State/Zip	North Charleston, SC 29406	
Website	charlestonanimalsociety.org	
Tax ID #	57-6021863	
Entity Type	Nonprofit Organization	
Vendor #	7000174615	

Organization Contact Information		
Contact Name	Joe Elmore	
Position/Title	President and CEO	
Telephone	843-701-2444	
Email jelmore@charlestonanimalsociety.org		

Plan/Accounting of how these funds will be spent:			
Description	Budget	Explanation	
initial engineering, architectural design, soil and grounds analysis, sitework, and other	\$500,000.00	South Carolina Emergency Animal Care Project	
applicable pre-construction costs.			
Grand Total	\$500,000.00		

#### Please explain how these funds will be used to provide a public benefit:

#### 1. Activity/Function/Project:

Capital expense only for multi-purpose construction project to meet statewide needs. To address rapid statewide population growth overwhlming animal shelters, national veterinary shortage (South Carolina ranks 46th in US re: vets/capita), increasing crime rate among youth, and other issues, this project establishes a (1) statewide high-volume veterinary clinic, (2) training/education center, and emergency overcapacity/disaster shelter.

#### 2. Public Purnose:

- a. Address -- Lack of affordable and accessible veterinary care for both statewide animal shelters and families (regional high-volume veterinary clinic)
- b. Address -- Violent crime rate among youth (training/education center)
- c. Address -- Lack of traiing for animal care and control workers (training/education center)
- d. Address -- Lack of SC animal sheltering capacity (emergency overcapacity shelter)
- e. Address -- Lack of emergency/disaster sheltering for families with pets evacuating coastal/inland communities (emergency overcapcity shelter)
- f. Address -- Lack of veterinary forensics law enforcement capacity (regional high-volume veterinary clinic)

#### 4. Demonstrated Community Support and Need:

- •Multiple statewide government shelters, law enforcement, teachers and youth will benefit from this project (one of the largest collaborations in South Carolina)
- •Several community leaders have endorsed this project (see letters of support)
- ullet The City of North Charleston has donated the land in recognition of the need
- •@AS (largest animal shelter in SC) is continually enlisted to assist SC families and animal shelters; CAS is South Carolina's top-rated nonprofit for past 10 years
- ●EAS is called upon by SC Emergency Management to assist other animal shelters during hurricane evacuations
- •EAS organizes the largest annual statewide adoption event in the country, benefitting all SC counties
- $\bullet \ensuremath{\mathbb{E}} \mbox{AS}$  assists with law enforcement operations across the state
- •BAS (2021) organized the largest statewide spay/neuter emergency campaign to alleviate overcrowding in animal shelters across 11 SC counties
- •€AS is SC's first animal organization and one of the nation's oldest
- $\bullet \hbox{\it @AS} is requesting capital expenditures only and will provide ongoing operational funding \\$

#### **Organization Certifications**

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

(4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.		
Organization Signature	President and CEO Title	
Joe Elmore Printed Name	Date	

#### Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Agency Head Signature	Date
Printed Name	

### Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

Members of Your Organization's Governing Board		
Name	Board Position, if applicable	
Laurel Greer		
· · ·	Board Vice Chair	
	Board Vice Chair	
Gerri Greenwood	Board Vice Chair	
Patricia Henley	Board Secretary	
Jane Graham	Board Treasurer	
Hank Greer	Immediate Past Chair	
Arlene Morris	Board Member	
Robert Nigro	Board Member	
Cara Bibbiani	Board Member	
Catherine Brack	Board Member	
Carolyn Murray	Board Member	
David Maybank	Board Member	
Donald Smith	Board Member	
Brantley Meier	Board Member	
George P WATers	Board Member	
Linda Bakker	Board Member	
Luigi Bravo	Board Member	
Louise Palmer	Board Member	
Shelley Leeke	Board Member	
Edward Corvey, III	Board Member	
William Asche		
Richard Murphy	Board Member	
Caroline Clark	<del> </del>	

Your Organization's Executive Officer			
Name	Title		
Joe Elmore	President and CEO		
Aldwin Roman	Vice President of Operations and Strategy		
Joy Huber	CFO		

From: STO - Appropriated Contributions

To: <u>Cristina Guillermo</u>

Cc: Joe Elmore; Joy Huber; STO - Appropriated Contributions

Subject: RE: [External] Re: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of

State's Office registration/exemption

**Date:** Thursday, January 12, 2023 3:29:05 PM

Hi Cristina,

I just wanted to check in to see if you had any questions or needed any assistance.

-Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Cristina Guillermo <cguillermo@charlestonanimalsociety.org>

Sent: Friday, December 9, 2022 3:32 PM

To: \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

**Cc:** Joe Elmore < jelmore@charlestonanimalsociety.org >; Joy Huber

<jhuber@charlestonanimalsociety.org>

**Subject:** Re: [External] Re: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption

# Thank you, Meg... we'll get this back to you as soon as possible!! Cristina

On Fri, Dec 9, 2022 at 3:11 PM \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov> wrote:

Hi Cristina,

I wanted to check and see if you had been able to update the document.

If you haven't, I attached an Excel spreadsheet that you can complete. I used the vendor number from your previous email to update the Organization Information section. If you can complete the area in yellow and sign it, I should be able to move it forward for review/approval and processing. If you have any questions, please let me know.

-Meg

### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 Meg.Romaniello@sto.sc.gov

**From:** \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

**Sent:** Wednesday, November 30, 2022 1:03 PM

To: cguillermo@charlestonanimalsociety.org

**Cc:** Joe Elmore < <u>jelmore@charlestonanimalsociety.org</u>>; Joy Huber

<ihuber@charlestonanimalsociety.org>; \_STO - Appropriated Contributions

<<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

**Subject:** RE: [External] Re: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption

Thank you Cristina!

I did a guick review and noticed there were a few areas left blank.

Please complete the "Contribution Information" and "Organization Information" section. The vendor number (7000174615) you provided in the other email looks to be the correct vendor number for your organization. To update the vendor information you may do that from the link below. Since you do not know the username and/or password, you would complete a new vendor registration and write "update vendor number" and include your old ten-digit vendor number in Step 9 - Messages to Administrator.

### https://procurement.sc.gov/doing-biz/registration

If you have any questions, please let me know.

-Meg

### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

**From:** Cristina Guillermo < cguillermo@charlestonanimalsociety.org>

**Sent:** Tuesday, November 22, 2022 2:02 PM

**To:** \_STO - Appropriated Contributions < <u>STO.Appropriated.Contributions@sto.sc.gov</u>>

**Cc:** Joe Elmore < <u>jelmore@charlestonanimalsociety.org</u>>; Joy Huber

<ihuber@charlestonanimalsociety.org>

**Subject:** [External] Re: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption

Meg,

Thank you for the follow up email and your patience with our reply.

Attached you will find both a signed PDF and the Excel spreadsheet requested. We are including the spreadsheet because the printed file cut off some of the text. If you need any further information, please contact me.

Happy Thanksgiving! Cristina

On Tue, Nov 22, 2022 at 11:26 AM \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>> wrote:

Good morning,

At this time, we have not received your completed Earmarked Appropriations Disbursement Request form or your confirmation of registration or exemption with the South Carolina Secretary of State's ("SOS") Office.

I wanted to reach out to confirm that you received both emails (Enrollment Packet-10/20/22; SOS registration 11/10/22) that were sent and to check if you had any questions regarding the process, form, etc.

If you need the emails resent, please let me know and I will be happy to resend them to you.

If you believe you are not the best contact for this, please let me know who I should contact for your organization.

Please do not hesitate to reach out to me if you have any questions or need any assistance.

-Meg

### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov From: <u>Cristina Guillermo</u>

To: <u>STO - Appropriated Contributions</u>

Cc: <u>Joe Elmore</u>; <u>Joy Huber</u>

Subject: Re: [External] Re: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of

State's Office registration/exemption

Date: Friday, December 9, 2022 3:32:39 PM

Thank you, Meg... we'll get this back to you as soon as possible!! Cristina

On Fri, Dec 9, 2022 at 3:11 PM \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>> wrote:

Hi Cristina,

I wanted to check and see if you had been able to update the document.

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If you have any questions, please let me know.

-Meg



### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 Meg. Romaniello@sto.sc.gov

**From:** STO - Appropriated Contributions < <u>STO.Appropriated.Contributions@sto.sc.gov</u>>

**Sent:** Wednesday, November 30, 2022 1:03 PM **To:** cguillermo@charlestonanimalsociety.org

Cc: Joe Elmore < <u>ielmore@charlestonanimalsociety.org</u>>; Joy Huber

<<u>ihuber@charlestonanimalsociety.org</u>>; STO - Appropriated Contributions

<<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

**Subject:** RE: [External] Re: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption

Thank you Cristina!

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Please complete the "Contribution Information" and "Organization Information" section. The vendor number (7000174615) you provided in the other email looks to be the correct vendor number for your organization. To update the vendor information you may do that from the link below. Since you do not know the username and/or password, you would complete a new vendor registration and write "update vendor number" and include your old ten-digit vendor number in Step 9 - Messages to Administrator.

https://procurement.sc.gov/doing-biz/registration

If you have any questions, please let me know.

-Meg



### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 Meg. Romaniello@sto.sc.gov

From: Cristina Guillermo < cguillermo @charlestonanimalsociety.org >

Sent: Tuesday, November 22, 2022 2:02 PM

**To:** \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

Cc: Joe Elmore < <u>ielmore@charlestonanimalsociety.org</u>>; Joy Huber

<ihuber@charlestonanimalsociety.org>

Subject: [External] Re: Status check for FY23 Earmarked Appropriations Disbursement

Request form and Secretary of State's Office registration/exemption	
Meg,	
Thank you for the follow up email and your patience with our reply.	
Attached you will find both a signed PDF and the Excel spreadsheet are including the spreadsheet because the printed file cut off some of	
If you need any further information, please contact me.	
Happy Thanksgiving!	
Cristina	
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I wanted to reach out to confirm that you received both emails (Enrollme 10/20/22; SOS registration 11/10/22) that were sent and to check if you be regarding the process, form, etc.	
If you need the emails resent, please let me know and I will be happy to a you.	resend them to
If you believe you are not the best contact for this, please let me know when contact for your organization.	ho I should
Please do not hesitate to reach out to me if you have any questions or nee	ed any assistance.



## Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

 $803\text{-}734\text{-}2658 | \underline{Meg.Romaniello@sto.sc.gov}$ 

From: STO - Appropriated Contributions
To: cguillermo@charlestonanimalsociety.org

Cc: Joe Elmore; Joy Huber; STO - Appropriated Contributions

Subject: RE: [External] Re: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of

State's Office registration/exemption

**Date:** Friday, December 9, 2022 3:11:29 PM

Attachments: Earmarked Appropriations Disbursement Request form Charleston Animal Society.xlsx

#### Hi Cristina.

I wanted to check and see if you had been able to update the document.

If you haven't, I attached an Excel spreadsheet that you can complete. I used the vendor number from your previous email to update the Organization Information section. If you can complete the area in yellow and sign it, I should be able to move it forward for review/approval and processing. If you have any questions, please let me know.

-Meg

### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

**Sent:** Wednesday, November 30, 2022 1:03 PM **To:** cguillermo@charlestonanimalsociety.org

**Cc:** Joe Elmore < jelmore@charlestonanimalsociety.org>; Joy Huber

<jhuber@charlestonanimalsociety.org>; \_STO - Appropriated Contributions

<STO.Appropriated.Contributions@sto.sc.gov>

**Subject:** RE: [External] Re: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption

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### https://procurement.sc.gov/doing-biz/registration

If you have any questions, please let me know.

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

**From:** Cristina Guillermo < cguillermo@charlestonanimalsociety.org >

Sent: Tuesday, November 22, 2022 2:02 PM

**To:** STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>>

**Cc:** Joe Elmore < <u>ielmore@charlestonanimalsociety.org</u>>; Joy Huber

<jhuber@charlestonanimalsociety.org>

**Subject:** [External] Re: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption

Meg,

Thank you for the follow up email and your patience with our reply. Attached you will find both a signed PDF and the Excel spreadsheet requested. We are including the spreadsheet because the printed file cut off some of the text. If you need any further information, please contact me.

Happy Thanksgiving! Cristina

On Tue, Nov 22, 2022 at 11:26 AM \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>> wrote:

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If you believe you are not the best contact for this, please let me know who I should contact for your organization.

Please do not hesitate to reach out to me if you have any questions or need any assistance.

-Meg

### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov



#### State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022 19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can

		Contribution Information
Amount	State Agency Providing the Contribution	Purpose
\$500,000.00	SC Treasurer's Office	

Organization Information	
Entity Name	Charleston Animal Society
Address	2455 Remount Road
City/State/Zip	North Charleston, SC 29406
Website	charlestonanimalsociety.org
Tax ID #	57-6021863
Entity Type	Nonprofit Organization
Vendor #	7000174615

Organization Contact Information	
Contact Name	Joe Elmore
Position/Title	President and CEO
Telephone	843-701-2444
Email	jelmore@charlestonanimalsociety.org

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
initial engineering, architectural design, soil and grounds analysis, sitework, and other	\$500,000.00	South Carolina Emergency Animal Care Project
applicable pre-construction costs.		
Grand Total	\$500,000.00	

#### 1. Activity/Function/Project:

Capital expense only for multi-purpose construction project to meet statewide needs. To address rapid statewide population growth overwhlming animal shelters, national veterinary shortage (South Carolina ranks 46th in US re: vets/capita), increasing crime rate among youth, and other issues, this project establishes a (1) statewide high-volume veterinary clinic, (2) training/education center, and emergency overcapacity/disaster shelter.

- a. Address -- Lack of affordable and accessible veterinary care for both statewide animal shelters and families (regional high-volume veterinary clinic)
- b. Address -- Violent crime rate among youth (training/education center)
- c. Address -- Lack of traiing for animal care and control workers (training/education center)
- d. Address -- Lack of SC animal sheltering capacity (emergency overcapacity shelter)
- e. Address -- Lack of emergency/disaster sheltering for families with pets evacuating coastal/inland communities (emergency overcapcity shelter)
- f. Address -- Lack of veterinary forensics law enforcement capacity (regional high-volume veterinary clinic)

#### 4. Demonstrated Community Support and Need:

- •Multiple statewide government shelters, law enforcement, teachers and youth will benefit from this project (one of the largest collaborations in South Carolina)
- •Several community leaders have endorsed this project (see letters of support)
- The City of North Charleston has donated the land in recognition of the need
- EAS (largest animal shelter in SC) is continually enlisted to assist SC families and animal shelters; CAS is South Carolina's top-rated nonprofit for past 10 years
- •®AS is called upon by SC Emergency Management to assist other animal shelters during hurricane evacuations
- •ØAS organizes the largest annual statewide adoption event in the country, benefitting all SC counties
- ©AS assists with law enforcement operations across the state
- •EAS (2021) organized the largest statewide spay/neuter emergency campaign to alleviate overcrowding in animal shelters across 11 SC counties
- •₾AS is SC's first animal organization and one of the nation's oldest
- •@AS is requesting capital expenditures only and will provide ongoing operational funding

#### **Organization Certifications**

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.

4) Organization certifies that it will allow the state Additor to addit of	cause to be addited the contributed runds.
Organization Signature	President and CEO Title
Joe Elmore Printed Name	Date

#### **Certifications of State Agency Providing Contribution**

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2023.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.

Agency Head Signature	Date
Agency nead Signature	Date
Printed Name	

### Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

Members of Your Organization's Governing Board		
Name	Board Position, if applicable	
Laurel Greer		
· · ·	Board Vice Chair	
	Board Vice Chair	
Gerri Greenwood	Board Vice Chair	
Patricia Henley	Board Secretary	
Jane Graham	Board Treasurer	
Hank Greer	Immediate Past Chair	
Arlene Morris	Board Member	
Robert Nigro	Board Member	
Cara Bibbiani	Board Member	
Catherine Brack	Board Member	
Carolyn Murray	Board Member	
David Maybank	Board Member	
Donald Smith	Board Member	
Brantley Meier	Board Member	
George P WATers	Board Member	
Linda Bakker	Board Member	
Luigi Bravo	Board Member	
Louise Palmer	Board Member	
Shelley Leeke	Board Member	
Edward Corvey, III	Board Member	
William Asche		
Richard Murphy	Board Member	
Caroline Clark	<del> </del>	

Your Organization's Executive Officer		
Name	Title	
Joe Elmore	President and CEO	
Aldwin Roman	Vice President of Operations and Strategy	
Joy Huber	CFO	

From: <u>STO - Appropriated Contributions</u>
To: <u>cguillermo@charlestonanimalsociety.org</u>

Cc: <u>Joe Elmore</u>; <u>Joy Huber</u>; <u>STO - Appropriated Contributions</u>

Subject: RE: [External] Re: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of

State's Office registration/exemption

Date: Wednesday, November 30, 2022 1:02:50 PM

#### Thank you Cristina!

I did a quick review and noticed there were a few areas left blank.

Please complete the "Contribution Information" and "Organization Information" section. The vendor number (7000174615) you provided in the other email looks to be the correct vendor number for your organization. To update the vendor information you may do that from the link below. Since you do not know the username and/or password, you would complete a new vendor registration and write "update vendor number" and include your old ten-digit vendor number in Step 9 - Messages to Administrator.

https://procurement.sc.gov/doing-biz/registration

If you have any questions, please let me know.

-Meg

### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658|Meg.Romaniello@sto.sc.gov

From: Cristina Guillermo <cguillermo@charlestonanimalsociety.org>

Sent: Tuesday, November 22, 2022 2:02 PM

**To:** STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

**Cc:** Joe Elmore <jelmore@charlestonanimalsociety.org>; Joy Huber

<jhuber@charlestonanimalsociety.org>

**Subject:** [External] Re: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office registration/exemption

### Meg,

Thank you for the follow up email and your patience with our reply. Attached you will find both a signed PDF and the Excel spreadsheet requested. We are including the spreadsheet because the printed file cut off some of the text. If you need any further information, please contact me.

Happy Thanksgiving! Cristina On Tue, Nov 22, 2022 at 11:26 AM \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>> wrote:

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-Meg

### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov From: <u>Cristina Guillermo</u>

To: <u>STO - Appropriated Contributions</u>
Subject: [External] Update to SC Vendor Info
Date: Tuesday, November 22, 2022 2:05:34 PM

Meg,

No one in this office remembers ever setting up a vendor account, but we are listed as Vendor Number 7000174615

I have tried to update our information, however we have no user or password associated with our vendor number

How do you suggest we proceed?

Thanks Cristina

--

Cristina Guillermo Executive Assistant Charleston Animal Society 2455 Remount Road North Charleston, SC 29406-6138

Phone: 843-329-1568

www.charlestonanimalsociety.org



The information contained in this e-mail, and any attachments hereto, is from Charleston Animal Society and is intended only for use by the addressee(s) named herein and may contain legally privileged and/or confidential information. If you are not the intended recipient of this e-mail, you are hereby notified that any dissemination, distribution, copying or use of the contents of this e-mail, and any attachments hereto, is strictly prohibited. If you have received this e-mail in error, please immediately notify me by reply email and permanently delete the original and any copy of this e-mail and any printout thereof.

From: <u>Cristina Guillermo</u>

To: <u>STO - Appropriated Contributions</u>

Cc: <u>Joe Elmore</u>; <u>Joy Huber</u>

Subject: [External] Re: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of

State's Office registration/exemption

**Date:** Tuesday, November 22, 2022 2:02:13 PM

Attachments: 20221122-SIGNED-CharlestonAnimalSociety-EarmarkedApprop.pdf
20221122-CharlestonAnimalSociety-EarmarkedApprop-Sheet.xlsx

Meg,

Thank you for the follow up email and your patience with our reply.

Attached you will find both a signed PDF and the Excel spreadsheet requested. We are including the spreadsheet because the printed file cut off some of the text.

If you need any further information, please contact me.

Happy Thanksgiving! Cristina

On Tue, Nov 22, 2022 at 11:26 AM \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>> wrote:

Good morning,

At this time, we have not received your completed Earmarked Appropriations Disbursement Request form or your confirmation of registration or exemption with the South Carolina Secretary of State's ("SOS") Office.

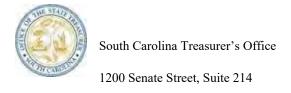
I wanted to reach out to confirm that you received both emails (Enrollment Packet-10/20/22; SOS registration 11/10/22) that were sent and to check if you had any questions regarding the process, form, etc.

If you need the emails resent, please let me know and I will be happy to resend them to you.

If you believe you are not the best contact for this, please let me know who I should contact for your organization.

Please do not hesitate to reach out to me if you have any questions or need any assistance.

-Meg



Wade Hampton Bldg., Columbia, SC 29201

803-734-2658|Meg.Romaniello@sto.sc.gov



### State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

		Contribution Information
Amount	State Agency Providing the Contribution	Purpose
7		

Organization Information	
Entity Name	Charleston Animal Society
Address	2455 Remount Road
City/State/Zip	North Charleston, SC 29406
Website	charlestonanimalsociety.org
Tax ID #	57-6021863
Entity Type	Nonprofit Organization
Vendor#	

Organization Contact Information	
Contact Name	Joe Elmore
Position/Title	President and CEO
Telephone	843-701-2444
Email	jelmore@charlestonanimalsociety.org

Plan/Accounting of how	these funds will be s	pent:
Description	Budget	Explanation
nitial engineering, architectural design, soil and grounds analysis, sitework, and other	\$500,000.00	South Carolina Emergency Animal Care Project
applicable pre-construction costs.		
Grand Total	\$500,000.00	

### Please explain how these funds will be used to provide a public benefit:

#### 1. Activity/Function/Project:

Capital expense only for multi-purpose construction project to meet statewide needs. To address rapid statewide population growth overwhlming animal shelters, national veterinary shortage (South Carolina ranks 46th in US re: vets/capita), increasing crime rate among youth, and other issues, this project establishes a (1) statewide high-volume veterinary clinic, (2) training/education center, and emergency overcapacity/disaster shelter.

#### 2. Public Purpose:

- a. Address -- Lack of affordable and accessible veterinary care for both statewide animal shelters and families (regional high-volume veterinary clinic)
- b. Address -- Violent crime rate among youth (training/education center)
- c. Address -- Lack of traiing for animal care and control workers (training/education center)
- d. Address -- Lack of SC animal sheltering capacity (emergency overcapacity shelter)

	forcement capacity (regional high-volume veterinary clinic) Organization Certifications
<ol> <li>Organization hereby gives assurance that no</li> </ol>	person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be
otherwise subjected to discrimination under any	y program or activity for which this organization is responsible.
<ol><li>Organization certifies that it will provide qua</li></ol>	rterly spending reports to the Agency Providing Contribution listed above.
<ol> <li>Organization certifies that it will provide an a</li> </ol>	accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
<ol> <li>Organization certifies that it will allow the State</li> </ol>	ate Auditor to audit or cause to be audited the contributed funds.
T &	President and CEO
1 and arae	Title
Onganization Signature	Title /
1	11/22/22
oe Elmore	Date
Printed Name	Date
	Certifications of State Agency Providing Contribution
	Certifications of State Agency Providing Contribution
	if the transmistions act of 2022
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### Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

Name	Board Position, if applicable
Laurel Green	Board Chair
Martin Deputy	Board Vice Chair
Aussie Geer	Board Vice Chair
Gerri Greenwood	Board Vice Chair
Patricia Henley	/ Board Secretary
Jane Graham	Board Treasurer
Hank Gree	Immediate Past Chair
Arlene Morris	Board Member
Robert Nigro	Board Member
Cara Bibbian	i Board Member
Catherine Brack	Board Member
Carolyn Murray	/ Board Member
David Maybanl	Board Member
Donald Smith	Board Member
Brantley Meie	r Board Member
George P WATers	S Board Member
Linda Bakke	r Board Member
Luigi Bravo	Board Member
Louise Palme	r Board Member
Shelley Leek	Board Member
Edward Corvey, II	Board Member
William Asch	e Board Member
Richard Murph	y Board Member
Caroline Clar	k Board Member

Your Organization's Executive Officer	
Name	Title
Joe Elmore	President and CEO
Aldwin Roman	Vice President of Operations and Strategy
Joy Huber	CFO



### State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

		Contribution Information
Amount	State Agency Providing the Contribution	Purpose

	Organization Information
Entity Name	Charleston Animal Society
Address	2455 Remount Road
City/State/Zip	North Charleston, SC 29406
Website	charlestonanimalsociety.org
Tax ID #	57-6021863
Entity Type	Nonprofit Organization
Vendor#	

	Organization Contact Information
Contact Name	Joe Elmore
Position/Title	President and CEO
Telephone	843-701-2444
Email	jelmore@charlestonanimalsociety.org

Plan/Accounting of how	these funds wi	ill be spent:
Description	Budget	Explanation
initial engineering, architectural design, soil and grounds analysis, sitework, and other	\$500,000.00	South Carolina Emergency Animal Care Project
applicable pre-construction costs.		
Grand Total	\$500,000.00	

#### Please explain how these funds will be used to provide a public benefit:

#### 1. Activity/Function/Project:

Capital expense only for multi-purpose construction project to meet statewide needs. To address rapid statewide population growth overwhlming animal shelters, national veterinary shortage (South Carolina ranks 46th in US re: vets/capita), increasing crime rate among youth, and other issues, this project establishes a (1) statewide high-volume veterinary clinic, (2) training/education center, and emergency overcapacity/disaster shelter.

#### 2. Public Purpose:

- a. Address -- Lack of affordable and accessible veterinary care for both statewide animal shelters and families (regional high-volume veterinary clinic)
- b. Address -- Violent crime rate among youth (training/education center)
- c. Address -- Lack of traiing for animal care and control workers (training/education center)
- d. Address -- Lack of SC animal sheltering capacity (emergency overcapacity shelter)

1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the be otherwise subjected to discrimination under any program or activity for which this organization is responsible.  2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.  3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.  4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.  President and CEO Title  Joe Elmore Printed Name  Date  Certifications of State Agency Providing Contribution  1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.  2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.  3) State Agency certifies that it will make distributions directly to the organization.  4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways Committee, and the Executive Budget Office by June 30, 2023.	enefit of, or be
2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.  3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.  4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.  President and CEO Title  Joe Elmore Printed Name  Certifications of State Agency Providing Contribution  1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022. 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure. 3) State Agency certifies that it will make distributions directly to the organization. 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways Committee, and the Executive Budget Office by June 30, 2023.	
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Organization Signature    Joe Elmore	
Date   Date	
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	and Means
5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117	1.21 of the
appropriations act of 2022.	
6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.	
Agency Head Signature Date	

### Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

Members of Your Organi	zation's Governing Board
Name	Board Position, if applicable
Laurel Greer	
· · ·	Board Vice Chair
	Board Vice Chair
Gerri Greenwood	Board Vice Chair
Patricia Henley	Board Secretary
Jane Graham	Board Treasurer
Hank Greer	Immediate Past Chair
Arlene Morris	Board Member
Robert Nigro	Board Member
Cara Bibbiani	Board Member
Catherine Brack	Board Member
Carolyn Murray	Board Member
David Maybank	Board Member
Donald Smith	Board Member
Brantley Meier	Board Member
George P WATers	Board Member
Linda Bakker	Board Member
Luigi Bravo	Board Member
Louise Palmer	Board Member
Shelley Leeke	Board Member
Edward Corvey, III	Board Member
William Asche	
Richard Murphy	Board Member
Caroline Clark	<del> </del>

Your Organization's Executive Officer	
Name	Title
Joe Elmore	President and CEO
Aldwin Roman	Vice President of Operations and Strategy
Joy Huber	CFO

From: STO - Appropriated Contributions

To: <u>Jelmore@CharlestonAnimalSociety.org</u>; <u>cguillermo@charlestonanimalsociety.org</u>

Cc: STO - Appropriated Contributions

Subject: Status check for FY23 Earmarked Appropriations Disbursement Request form and Secretary of State's Office

registration/exemption

**Date:** Tuesday, November 22, 2022 11:26:59 AM

Importance: High

#### Good morning,

At this time, we have not received your completed Earmarked Appropriations Disbursement Request form or your confirmation of registration or exemption with the South Carolina Secretary of State's ("SOS") Office.

I wanted to reach out to confirm that you received both emails (Enrollment Packet-10/20/22; SOS registration 11/10/22) that were sent and to check if you had any questions regarding the process, form, etc.

If you need the emails resent, please let me know and I will be happy to resend them to you.

If you believe you are not the best contact for this, please let me know who I should contact for your organization.

Please do not hesitate to reach out to me if you have any questions or need any assistance.

-Meg

### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov From: STO - Appropriated Contributions

To: Jelmore@CharlestonAnimalSociety.org

Cc: STO - Appropriated Contributions

**Subject:** Disbursement Requirement: Registration with Secretary of State's Office

**Date:** Thursday, November 10, 2022 12:27:05 PM

Hello,

In order to process disbursements, it is a requirement for receiving organizations to register with the South Carolina Secretary of State's ("SOS") Office. Therefore, if the:

### Receiving organization has not registered with the SC SOS's office:

The receiving organization should follow the link below to complete registration.

#### Before You File Online | SC Secretary of State

Upon registration, the receiver will receive a confirmation letter from the SC SOS's office via email. Please provide a copy of the confirmation letter or a copy of the webpage showing the receiver's status when submitting documents for processing to our office.

### Receiving organization has a registration on file with the SC SOC's Office:

Please use the charity search tool below to confirm registration.

### https://search.scsos.com/charities

An organization that is currently registered will have a status that says "registered." Please provide a copy of the webpage showing your status to the SC Treasurer's Office so we can include it with the disbursement request.

Thank you, Meg

### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov From: <u>Cristina Guillermo</u>

To: <u>STO - Appropriated Contributions</u>
Subject: Re: [External] Question on spreadsheet
Date: Wednesday, November 2, 2022 3:16:28 PM

Thank you, Meg!

One little thing... Charleston Animal Society is the only organization from South Carolina in the finals for the Defender Service Award... a national award that will help us win \$25,000 AND a Landrover Defender that will help our Rescue Response Team be able to reach animals in remote or flooded areas. As finalists, we need all the votes we can get. A vote for Charleston Animal Society is a vote for South Carolina!

Landrover does not ask for any information from voters, just an email to vote. You can vote every day until November 6th. More details at the link below. If you'd share with everyone you know, it would be awesome!

Thank you! Cristina

https://www.landroverusa.com/experiences/events-and-sponsorships/defender-service-awards/vote/animal-welfare.html

On Wed, Nov 2, 2022 at 2:58 PM\_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>> wrote:

No problem. Please see attached. If there is anything else I can assist with, please do not hesitate to ask.

-Meg



### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658|Meg.Romaniello@sto.sc.gov

From: Cristina Guillermo < cguillermo @charlestonanimalsociety.org >

Sent: Wednesday, November 2, 2022 2:10 PM

**To:** STO - Appropriated Contributions < <u>STO.Appropriated.Contributions@sto.sc.gov</u>>

**Subject:** Re: [External] Question on spreadsheet

Thanks, Meg!

We will need an additional 3 lines for our Board members.

REALLY appreciate your help on this!

Cristina

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Hi Cristina,

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How many lines do you need in total? I can add lines and then send you the updated form.

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Wade Hampton Bldg., Columbia, SC 29201

803-734-2658|Meg.Romaniello@sto.sc.gov

From: Cristina Guillermo < cguillermo @charlestonanimalsociety.org >

Sent: Thursday, October 27, 2022 12:04 PM

**To:** STO - Appropriated Contributions < <u>STO.appropriated.contributions@sto.sc.gov</u>>

**Subject:** [External] Question on spreadsheet

Hello! It's a great day in Charleston, too, and I had a question about the spreadsheet for the Request for Contribution Distribution.

For the section listing our Governing Board, we have more members than space

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Thank you for your help!
Cristina
Cristina Guillermo
Executive Assistant Charleston Animal Society
2455 Remount Road North Charleston, SC 29406-6138
Phone: 843-329-1568
www.charlestonanimalsociety.org

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From: STO - Appropriated Contributions

To: <u>Cristina Guillermo</u>

Cc: <u>STO - Appropriated Contributions</u>

Subject: RE: [External] Question on spreadsheet

Date: Wednesday, November 2, 2022 2:58:20 PM

Attachments: Earmarked Appropriations Disbursement Request form updated.xlsx

No problem. Please see attached. If there is anything else I can assist with, please do not hesitate to ask.

-Meg

#### Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Cristina Guillermo <cguillermo@charlestonanimalsociety.org>

Sent: Wednesday, November 2, 2022 2:10 PM

To: \_STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: Re: [External] Question on spreadsheet

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South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

**From:** Cristina Guillermo < cguillermo@charlestonanimalsociety.org>

Sent: Thursday, October 27, 2022 12:04 PM

**To:** \_STO - Appropriated Contributions <<u>STO.appropriated.contributions@sto.sc.gov</u>>

**Subject:** [External] Question on spreadsheet

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Thank you for your help! Cristina

--

Cristina Guillermo Executive Assistant Charleston Animal Society 2455 Remount Road North Charleston, SC 29406-6138

Phone: 843-329-1568

www.charlestonanimalsociety.org



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Printed Name

## State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

		Contribution Information
Amount	State Agency Providing the Contribution	Purpose

Organization Information	
Entity Name	
Address	
City/State/Zip	
Website	
Tax ID #	
Entity Type	
Vendor#	

	Organization Contact Information
Contact Name	
Position/Title	
Telephone	
Email	

Plan/Accounting of how	these funds w	ill be spent:
Description	Budget	Explanation
Grand Total	\$0.00	

Please explain h	ow these funds will be used to provide a public benefit:
	· · · · · · · · · · · · · · · · · · ·
	Organization Certifications
, , , , , , , , , , , , , , , , , , , ,	rounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be
otherwise subjected to discrimination under any program or activity for	· · · · · · · · · · · · · · · · · · ·
<ol> <li>Organization certifies that it will provide quarterly spending reports to</li> <li>Organization certifies that it will provide an accounting at the end of to</li> </ol>	• , •
Organization certifies that it will allow the State Auditor to audit or ca	
	T11
Organization Signature	Title
Printed Name	Date
Cartific	cations of State Agency Providing Contribution
	gency's mission and/or the purpose specified in the appropriations act of 2022.
2) State Agency certifies that the Organization has set forth a public pur	pose to be served through receipt of the expenditure.
3) State Agency certifies that it will make distributions directly to the org	
1	rts and accounting received from the organization to the Senate Finance Committee, House Ways and Means
Committee, and the Executive Budget Office by June 30, 2023.  5) State Agency certifies that it will publish on their website any and all r	reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the
appropriations act of 2022.	eporto) accountingo, roma, apacies, communications, or other materials required by 170735 117/121 or are
6) State Agency will certify to the Office of the Governor that it has com	plied with the requirements of Executive Order 2022-19 by June 30, 2023.
Agency Head Signature	Date

# Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

Members of Your Organization's Governing Board		
Name	Board Position, if applicable	
Your Organization	s Executive Officer	

Your Organization	's Executive Officer
Name	Title

From: <u>Cristina Guillermo</u>

To: <u>STO - Appropriated Contributions</u>
Subject: Re: [External] Question on spreadsheet
Date: Wednesday, November 2, 2022 2:10:25 PM

Thanks, Meg!

We will need an additional 3 lines for our Board members.

REALLY appreciate your help on this!

Cristina

On Wed, Nov 2, 2022 at 2:08 PM \_STO - Appropriated Contributions <<u>STO.Appropriated.Contributions@sto.sc.gov</u>> wrote:

Hi Cristina,

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How many lines do you need in total? I can add lines and then send you the updated form.

-Meg



## Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 Meg.Romaniello@sto.sc.gov

From: Cristina Guillermo < cguillermo @charlestonanimalsociety.org >

**Sent:** Thursday, October 27, 2022 12:04 PM

**To:** STO - Appropriated Contributions <<u>STO.appropriated.contributions@sto.sc.gov</u>>

**Subject:** [External] Question on spreadsheet

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Thank you for your help!
Cristina
<del></del>
Cristina Guillermo Executive Assistant Charleston Animal Society 2455 Remount Road North Charleston, SC 29406-6138
Phone: 843-329-1568 www.charlestonanimalsociety.org

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From: STO - Appropriated Contributions

To: <u>Cristina Guillermo</u>

Cc: <u>STO - Appropriated Contributions</u>

Subject: RE: [External] Question on spreadsheet

Date: Wednesday, November 2, 2022 2:08:02 PM

Hi Cristina,

I apologize for the delay in response. I have been out of the office.

How many lines do you need in total? I can add lines and then send you the updated form.

-Meg

## Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Cristina Guillermo <cguillermo@charlestonanimalsociety.org>

Sent: Thursday, October 27, 2022 12:04 PM

**To:** \_STO - Appropriated Contributions <STO.appropriated.contributions@sto.sc.gov>

**Subject:** [External] Question on spreadsheet

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From: <u>Cristina Guillermo</u>

To: <u>STO - Appropriated Contributions</u>
Subject: [External] Question on spreadsheet
Date: Thursday, October 27, 2022 12:04:56 PM

Hello! It's a great day in Charleston, too, and I had a question about the spreadsheet for the Request for Contribution Distribution.

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From: STO - Appropriated Contributions
To: Jelmore@CharlestonAnimalSociety.org
Cc: STO - Appropriated Contributions

**Subject:** FY23 Appropriated Contributions Enrollment Packet

**Date:** Thursday, October 20, 2022 11:13:10 AM

Attachments: STO Appropriated Funds Cover Letter - Charleston Animal Society.pdf

Earmarked Appropriations Disbursement Request form updated.xlsx

Hello.

The State of South Carolina Fiscal Year 2022-2023 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. Your organization was selected as one of those outside organizations. I have attached 2 files as part of your enrollment packet. Please read the Appropriated Funds Cover Letter first. There you will find important information regarding FY 2022-2023 reporting requirements and guidance on how to complete the Earmarked Appropriations Disbursement Request form.

In order for funds to be disbursed to your organization, you will not only need to submit the Earmarked Appropriations Disbursement Request form but also be registered as a vendor with the State of South Carolina. If you do not have a vendor number, please use the link below to access new vendor registration. If you need to update your vendor information you may also do that from the link below.

# https://procurement.sc.gov/doing-biz/registration

Once you receive your vendor number or if you already have a vendor number, please include it on the Earmarked Appropriations Disbursement Request form in the "Vendor #" section.

All completed forms should be submitted to the STO - Appropriated Contributions email address listed below.

### STO.Appropriated.Contributions@sto.sc.gov

In accordance with Executive Order 2022-19, STO is required to promptly make available for public review and inspection on our website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21. Below is the link to where the information will be available on our website.

https://treasurer.sc.gov/about-us/transparency/earmark-transparency/

If you have any questions, please do not hesitate to contact us.

Thank you, Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Bldg., Columbia, SC 29201 803-734-2658|Meg.Romaniello@sto.sc.gov

#### 10/20/2022

Joe Elmore Charleston Animal Society 2455 Remount Road North Charleston, SC 29406

RE: State Appropriated Contributions, FY 22-23 Reporting Requirements

Dear Joe Elmore:

The State of South Carolina Fiscal Year 2022-2023 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. The amount below indicates the funds which have been allotted in our agency's budget for your organization.

Organization receiving appropriated funds:

Amount \$500,000.00

Charleston Animal Society

Budget Proviso 117.21 outlines reporting requirements for recipients of appropriated contributions. In addition, please note that Section 11-9-110 of the South Carolina Code requires that you agree to be audited by the State Auditor. (A copy of these applicable laws is attached for your convenience.)

Please see enclosed Excel workbook for data we must collect to be able to disburse these funds. This initial report, along with other information as detailed within the Instructions, must be submitted in electronic format to STO prior to funds being dispersed. After the funds have been dispersed, you must also file quarterly reports in addition to a year-end report with STO by **June 30, 2023** via a format to be provided prior to that date. Your submissions will be forwarded to the Chairman of the Senate Finance Committee, the Chairman of the House Ways and Means Committee, and the Executive Budget Office by the STO. Per Governor McMaster's Executive Order, any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 will be made available for public review and inspection on the STO website.

Please note that to be paid by the State of South Carolina, you must be a registered vendor of the State. If you are not already a registered vendor, please see <a href="https://procurement.sc.gov/doing-biz/registration">https://procurement.sc.gov/doing-biz/registration</a> to complete this required task. Once known, please ensure you include your State of SC vendor number on the enclosed Earmarked Appropriations Disbursement Request form when you return it to the STO.

Should you have any questions or concerns, please do not hesitate to email the Division of Treasury Management at <a href="mailto:STO.Appropriated.Contributions@sto.sc.gov">STO.Appropriated.Contributions@sto.sc.gov</a>. We look forward to working with you.

Sincerely,

Meg Romaniello | Accounting/Fiscal Manager II

South Carolina Treasurer's Office 1200 Senate Street, Suite 214 Wade Hampton Office Building Columbia, SC 29201

# SOUTH CAROLINA OFFICE OF THE STATE TREASURER APPROPRIATED CONTRIBUTIONS REPORTING REQUIREMENTS

#### **INSTRUCTIONS**

The South Carolina General Assembly tasked the South Carolina Office of State Treasurer (STO) with distributing appropriated contributions to your organization. State Budget Proviso 117.21 mandates that each organization receiving a contribution render to the state agency making the contribution specific information.

The information collection process will take place in multiple parts, Earmarked Appropriations Disbursement Request form and Quarterly Expenditure Reports. All responses submitted by your organization should be provided to the STO via <a href="STO.Appropriated.Contributions@sto.sc.gov">STO.Appropriated.Contributions@sto.sc.gov</a>. If your organization was appropriated contributions for more than one purpose, please complete separate forms and reports for each project.

The Earmarked Appropriations Disbursement Request form is due to STO prior to funds being dispersed.

The Quarterly Expenditure Reports are due to STO every quarter after receiving the funds. Should the initiative continue beyond June 30, 2022, the organization must continue to provide a quarterly report until completion.

All responses should reflect the actual expenditures made by the organization as compared to the appropriated funds provided by STO.

# **Applicable Law on Reporting Responsibilities**

(For additional information, see the document entitled, Law Related to Appropriated Contributions)

Proviso 117.21 requires the following:

- The funds appropriated in this act for contributions *shall not be disbursed* until a plan of how the state funds will be spent and how the expenditures will provide a public benefit are filed with the appropriate state agency.
- No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.
- After receiving the funds, organizations shall provide quarterly spending updates to the respective state agency.
- After all state funds have been expended, each organization shall provide an accounting of how the funds were spent.
- State agencies receiving such data from organizations shall forward the information to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee.

Effective: July 1, 2022

# Law Related to Appropriated Contributions

# Proviso 117.21. GP: Organizations Receiving State Appropriations Report

Each state agency receiving funds that are a direct appropriation to a non-profit organization, prior to disbursing the funds, shall require from each recipient organization:

- 1. a plan of how the state funds will be spent and
- 2. how the expenditures will provide a public benefit.

The Executive Budget Office, Department of Administration shall provide each state agency with a standard form for collecting the information required.

**After receiving the funds**, non-profit organizations shall provide **quarterly** spending updates to the respective state agency.

After all state funds have been expended, each organization shall provide an accounting of how the funds were spent.

State agencies receiving funds pursuant to this provision shall report the information collected to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee by **June 30th**.

No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.

#### Executive Order No. 2022-19 Section 1. C.

I hereby order and direct, pursuant to article IV, section 17 of the South Carolina Constitution and sections 1-1-840 and 1-3-10 of the South Carolina Code of Laws, that any Executive Branch agency or department, as further defined herein, that receives earmarked appropriations, as further defined herein, in the annual Appropriations Act shall promptly make available for public review and inspection on the agency or department's website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21.

SECTION 11-9-110. Organization to which contribution is appropriated to submit statement to Executive Budget Office and the Revenue and Fiscal Affairs Office as to nature and function of organization and use of contribution.

Each organization to which a contribution is made in the contributions section of the general appropriation bill shall submit to the Executive Budget Office and the Revenue and Fiscal Affairs Office by the end of the applicable fiscal year a detailed statement explaining the nature and function of the organization as well as a detailed statement explaining the use that was made of the contribution. The statements must be available at the office of the Executive Budget Office and the Revenue and Fiscal Affairs Office for public inspection and given to a member of the General Assembly upon request.

A contribution must not be made to an organization until it agrees in writing to allow the State Auditor to audit or cause to be audited the contributed funds.



Printed Name

## State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

		Contribution Information
Amount	State Agency Providing the Contribution	Purpose

Organization Information	
Entity Name	
Address	
City/State/Zip	
Website	
Tax ID #	
Entity Type	
Vendor#	

	Organization Contact Information
Contact Name	
Position/Title	
Telephone	
Email	

Plan/Accounting of how these funds will be spent:				
Description	Budget	Explanation		
Grand Total	\$0.00			

Please explain h	ow these funds will be used to provide a public benefit:			
	· · · · · · · · · · · · · · · · · · ·			
	Organization Certifications			
1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be				
otherwise subjected to discrimination under any program or activity for which this organization is responsible.  2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.				
Organization certifies that it will provide quarterly spending reports to     Organization certifies that it will provide an accounting at the end of the spending reports to the spending report	• , •			
Organization certifies that it will allow the State Auditor to audit or ca				
	T11			
Organization Signature	Title			
Printed Name	Date			
Certifications of State Agency Providing Contribution				
1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.				
2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.				
3) State Agency certifies that it will make distributions directly to the organization.				
4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means				
Committee, and the Executive Budget Office by June 30, 2023.  5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the				
appropriations act of 2022.				
6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2023.				
Agency Head Signature	Date			

# Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

Members of Your Organization's Governing Board			
Name	Board Position, if applicable		
Vous Organization's Evacutive Officer			

Your Organization's Executive Officer		
Name	Title	
_		