

From: [_STO - Appropriated Contributions](#)
To: [samuel ellis](#); [Charles Bright](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: Quarterly Update Reminder for FY24 Appropriated Earmarks - Proviso 117.21
Date: Thursday, January 2, 2025 1:24:59 PM

Happy New Year!

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly expenditure report to STO.Appropriated.Contributions@sto.sc.gov by the 15th of the month following the end of each quarter.

Q2 (ending 12/31/24) update due date: 1/15/25

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | STO.Appropriated.Contributions@sto.sc.gov

From: [samuel ellis](#)
To: [_STO - Appropriated Contributions](#)
Cc: [Charles Bright](#)
Subject: [External] Re: Quarterly Update for FY24 Appropriated Earmarks - Proviso 117.21
Date: Thursday, December 26, 2024 4:23:10 PM
Attachments: [1 Quarter Exp Report 2024.pdf](#)

RCRP 1 Quarter Report

Thank you

On Friday, December 20, 2024 at 02:16:13 PM EST, [_STO - Appropriated Contributions](#) <sto.appropriated.contributions@sto.sc.gov> wrote:

Hello,

I wanted to reach out because Q2 report is coming due soon, and I am still missing your Q1 report. Please respond letting me know when I should expect to receive the Q1 report that was due in October.

-Meg



Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658|Meg.Romaniello@sto.sc.gov

Hello,

As of 6/30/24, your organization had funds left unspent from the FY24 Appropriated Earmarks. Attached is the updated form you will use to update your information each quarter for this fiscal year.

Please update and submit the form to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Your first report was due on **October 15, 2024**. Please submit the report as soon as possible.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

If you have any questions, please do not hesitate to reach out to me.

-Meg



Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

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[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2024.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$400,000	E160 - State Treasurer	to build a community center with playground

Organization Information

Entity Name	Ritter Community Revitalization Project
Address	271 Tall Tree Lane
City/State/Zip	Walterboro, SC 29488
Website	
Tax ID#	87-2083626
Entity Type	Nonprofit Organization

Organization Contact Information

Name	Charles E. Bright
Position/Title	President
Telephone	843-607-5584
Email	charlesbright55@yahoo.com

Secondary Organization Contact Information

Name	Samuel S. Ellis
Position/Title	Treasurer
Telephone	910-964-0804
Email	shem_6@yahoo.com

Reporting Period

Reporting Period	Quarter 1: July 1, 2024 - September 30, 2024
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Accounting of how the funds have been spent:

Description	Budget	Expenditures						Total	Balance
		FY24	Quarter 1	Quarter 2	Quarter 3	Quarter 4			
Purchase Land and Community Center Construction	\$400,000.00	\$0.00	\$0.00				\$0.00	\$400,000.00	
							\$0.00	\$0.00	
							\$0.00	\$0.00	
							\$0.00	\$0.00	
							\$0.00	\$0.00	
							\$0.00	\$0.00	
							\$0.00	\$0.00	
							\$0.00	\$0.00	
							\$0.00	\$0.00	
							\$0.00	\$0.00	
Grand Total	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400,000.00	

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.


 Signature
 Samuel S. Ellis
 Printed Name

Treasurer
 Title
 12/26/2024
 Date

From: [_STO - Appropriated Contributions](#)
To: Charles Bright; samuel ellis
Cc: [_STO - Appropriated Contributions](#)
Subject: RE: Quarterly Update for FY24 Appropriated Earmarks - Proviso 117.21
Date: Friday, December 20, 2024 2:16:07 PM
Attachments: [FY25 Quarterly Expenditure Report update \(Ritter Community Center\).xlsx](#)
Importance: High

Hello,

I wanted to reach out because Q2 report is coming due soon, and I am still missing your Q1 report. Please respond letting me know when I should expect to receive the Q1 report that was due in October.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

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State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2024.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$400,000	E160 - State Treasurer	to build a community center with playground

Organization Information

Entity Name	Ritter Community Revitalization Project
Address	271 Tall Tree Lane
City/State/Zip	Walterboro, SC 29488
Website	
Tax ID#	87-2083626
Entity Type	Nonprofit Organization

Organization Contact Information

Name	Charles E. Bright
Position/Title	President
Telephone	843-607-5584
Email	charlesbright55@yahoo.com

Secondary Organization Contact Information

Name	Samuel S. Ellis
Position/Title	Treasurer
Telephone	910-964-0804
Email	shem_6@yahoo.com

Reporting Period

Reporting Period	
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Accounting of how the funds have been spent:

Description <i>(Attach additional detail for subgrantees and affiliated nonprofits)</i>	Budget	Expenditures						Total	Balance
		FY24	Quarter 1	Quarter 2	Quarter 3	Quarter 4			
Purchase Land and Community Center Construction	\$400,000.00	\$0.00					\$0.00	\$400,000.00	
							\$0.00	\$0.00	
							\$0.00	\$0.00	
							\$0.00	\$0.00	
							\$0.00	\$0.00	
							\$0.00	\$0.00	
							\$0.00	\$0.00	
							\$0.00	\$0.00	
Grand Total	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400,000.00	

Explanation of any unspent funds *(to be provided only if unspent funds remain at the end of the fiscal year)* :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Title

Printed Name

Date

From: [_STO - Appropriated Contributions](#)
To: Charles Bright; samuel ellis
Cc: [_STO - Appropriated Contributions](#)
Subject: Quarterly Update for FY23 Appropriated Earmarks - Proviso 117.21
Date: Tuesday, October 29, 2024 3:57:04 PM
Attachments: [FY25 Quarterly Expenditure Report update \(Ritter Community Center\).xlsx](#)

Hello,

As of 6/30/24, your organization had funds left unspent from the FY23 Appropriated Earmarks. Attached is the updated form you will use to update your information each quarter for this fiscal year.

Please update and submit the form to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Your first report was due on **October 15, 2024**. Please submit the report as soon as possible.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2024.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$400,000	E160 - State Treasurer	to build a community center with playground

Organization Information

Entity Name	Ritter Community Revitalization Project
Address	271 Tall Tree Lane
City/State/Zip	Walterboro, SC 29488
Website	
Tax ID#	87-2083626
Entity Type	Nonprofit Organization

Organization Contact Information

Name	Charles E. Bright
Position/Title	President
Telephone	843-607-5584
Email	charlesbright55@yahoo.com

Secondary Organization Contact Information

Name	Samuel S. Ellis
Position/Title	Treasurer
Telephone	910-964-0804
Email	shem_6@yahoo.com

Reporting Period

Reporting Period	
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Accounting of how the funds have been spent:

Description <i>(Attach additional detail for subgrantees and affiliated nonprofits)</i>	Budget	Expenditures						Total	Balance
		FY24	Quarter 1	Quarter 2	Quarter 3	Quarter 4			
Purchase Land and Community Center Construction	\$400,000.00	\$0.00						\$0.00	\$400,000.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
Grand Total	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400,000.00

Explanation of any unspent funds *(to be provided only if unspent funds remain at the end of the fiscal year)* :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Title

Printed Name

Date

From: [Charles Bright](#)
To: [_STO - Appropriated Contributions](#)
Cc: [samuel ellis; Charles Edwin Bright Jr.](#)
Subject: Re: [External] RCRP 3rd and 4th Quarter Reports
Date: Tuesday, October 29, 2024 3:44:18 PM
Attachments: [FY24 Quarterly Expenditure Report update \(Ritter Community Center\) \(1\).xlsx](#)
[image003.png](#)
[image005.png](#)

This Message Is From an External Sender
 This message came from outside your organization.

On Monday, October 28, 2024 at 04:55:18 PM EDT, _STO - Appropriated Contributions <sto.appropriated.contributions@sto.sc.gov> wrote:

Hi Charles,

I apologize that I have not been able to reach out sooner. I will give you a call tomorrow so we can discuss the report and any questions you have. I have attached the form to complete as well as provided some instructions below. I have also highlighted in a screenshot the areas that need to be updated.

The areas to update are the following:

- Contribution Information → Purpose
 - (In the past you have listed “to build a community center with playground”)
- Accounting of how the funds have been spent: → Expenditures→ Quarter 4
 - (If no expenses have occurred, please put a 0.)
- Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):
 - (The explanation you provided on our call back in September would be perfectly fine to be put here.)
- Expenditure Certification → Signature

Amount		State Agency Providing the Contribution		Purpose	
\$400,000	E160 - State Treasurer				

Organization Information				Organization Contact Information			
Entity Name	Ritter Community Revitalization Project	Name	Charles E. Bright Jr				
Address	271 Tall Tree Lane	Position/Title	President				
City/State/Zip	Walterboro, SC 29488	Telephone	843-607-5584				
Website		Email	charlesbright55@yahoo.com				
Tax ID#	87-2083626	Secondary Organization Contact Information					
Entity Type	Nonprofit Organization	Name	Samuel S. Ellis Jr				
		Position/Title	Treasurer				
		Telephone	910-964-0804				
		Email	shem_6@yahoo.com				

Accounting of how the funds have been spent:							
Description	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Balance
Purchase Land and Community Center Construction	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400,000.00

Reporting Period
Reporting Period: Quarter 4: April 1, 2024 - June 30, 2024

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

Expenditure Certification	
The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public	
Signature	Title
Printed Name	Date

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Wednesday, October 23, 2024 10:53 AM
To: Charles Bright <charlesbright55@yahoo.com>
Cc: samuel ellis <shem_6@yahoo.com>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] RCRP 3rd and 4th Quarter Reports
Importance: High

Hi Charles,

I really need this report ASAP. We are now at the point that your FY25-Q1 report is past due, and I need the Q4 report so that I can send you the template for you to be able to do the FY25-Q1 report.
If you can, please submit this form to me today.

-Meg



Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658)|Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Friday, September 20, 2024 11:37 AM
To: Charles Bright <charlesbright55@yahoo.com>
Cc: samuel ellis <shem_6@yahoo.com>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] RCRP 3rd and 4th Quarter Reports

Hi Charles,

It was great to speak with you earlier! I apologize for my delay in returning your call! I apologize that I was not able to be more helpful with the Secretary of State questions. Below is the email that I mentioned on our call, and attached is the form that would need to be updated.

The areas to update are the following:

- Contribution Information→Purpose
 - (In the past you have listed "to build a community center with playground")
- Accounting of how the funds have been spent:→ Expenditures→ Quarter 4
 - (If no expenses have occurred, please put a 0.)
- Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):
 - (The explanation you provided on our call would be perfectly fine to be put here.)
- Expenditure Certification→Signature

Please let me know if you have any questions.

-Meg



Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

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[803-734-2658](tel:803-734-2658)|Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Thursday, September 12, 2024 9:44 PM
To: samuel ellis <shem_6@yahoo.com>
Cc: Charles Bright <charlesbright55@yahoo.com>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] RCRP 3rd and 4th Quarter Reports

Hi Sam,

I apologize that I am just reaching out. We have been short-staffed and are just getting to review Q4 reports. It appears that a few areas were left blank.
Please update the Q4 report and resubmit. If you have any questions, please let me know.



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2024.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$400,000	E160 - State Treasurer	Community Center with a playground

Organization Information	
Entity Name	Ritter Community Revitalization Project
Address	271 Tall Tree Lane
City/State/Zip	Walterboro, SC 29488
Website	
Tax ID#	87-2083626
Entity Type	Nonprofit Organization

Organization Contact Information	
Name	Charles E. Bright Jr
Position/Title	President
Telephone	843-607-5584
Email	charlesbright55@yahoo.com
Secondary Organization Contact Information	
Name	Samuel S. Ellis Jr
Position/Title	Treasurer
Telephone	910-964-0804
Email	shem_6@yahoo.com

Reporting Period	
Reporting Period	Quarter 4: April 1, 2024 - June 30, 2024

Accounting of how the funds have been spent:								
Description <i>(Attach additional detail for subgrantees and affiliated nonprofits)</i>	Budget						Total	Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4			
Purchase Land and Community Center Construction	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400,000.00	
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						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
Grand Total	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400,000.00	

Explanation of any unspent funds <i>(to be provided only if unspent funds remain at the end of the fiscal year)</i> :
Delay in acquiring a partial of land

Expenditure Certification
The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Sam Ellis

 Signature
 Sam Ellis

 Printed Name

Treasurer

 Title
 10/29/2024

 Date

Communication Log

Date: 10/29/2024

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Charles E. Bright Jr to discuss the quarterly report that they needed to complete for Q4. Meg went through each section with Charles, and he stated he would send it over right away.

Subject: RE: [External] RCRP 3rd and 4th Quarter Reports
Importance: High

Hi Charles,

I really need this report ASAP. We are now at the point that your FY25-Q1 report is past due, and I need the Q4 report so that I can send you the template for you to be able to do the FY25-Q1 report.
If you can, please submit this form to me today.

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To: samuel ellis <shem_6@yahoo.com>
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Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$400,000	E160 - State Treasurer	

Organization Information	
Entity Name	Ritter Community Revitalization Project
Address	271 Tall Tree Lane
City/State/Zip	Walterboro, SC 29488
Website	
Tax ID#	87-2083626
Entity Type	Nonprofit Organization

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Name	Charles E. Bright Jr
Position/Title	President
Telephone	843-607-5584
Email	charlesbright55@yahoo.com
Secondary Organization Contact Information	
Name	Samuel S. Ellis Jr
Position/Title	Treasurer
Telephone	910-964-0804
Email	shem_6@yahoo.com

Reporting Period	
Reporting Period	Quarter 4: April 1, 2024 - June 30, 2024

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Description <i>(Attach additional detail for subgrantees and affiliated nonprofits)</i>	Budget						Total	Balance
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						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
Grand Total	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400,000.00	

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification
 The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Title

Printed Name

Date

From: [giSTT Message](#)
To: [Romaniello, Meg](#)
Subject: [External] Voice Message from CHARLES BRIGHT (843-607-5584) on 10/25/24 2:05 PM for 8037342658
Date: Friday, October 25, 2024 2:06:45 PM
Attachments: [8436075584-102524-140532-8037342658-1144618-1.wav](#)



Voice Message from CHARLES BRIGHT (843-607-5584) on 10/25/24 2:05 PM
(17 second msg)

MESSAGE:

"May, this is Charles and Sam again. We're just trying to get this forum completed and back to you. I did take some notes last month, but I cannot find my notes. Please give me a call when you get a moment. Thank you."

There are 0 new and 0 old messages in your mailbox.

From: [giSTT Message](#)
To: [Romaniello, Meg](#)
Subject: [External] Voice Message from CHARLES BRIGHT (843-607-5584) on 10/25/24 8:53 AM for 8037342658
Date: Friday, October 25, 2024 8:54:25 AM
Attachments: [8436075584-102524-085323-8037342658-1144324-1.wav](#)



Voice Message from CHARLES BRIGHT (843-607-5584) on 10/25/24 8:53 AM
(9 second msg)

MESSAGE:

"Hi, Meg. This is Charles Bright again. Just reaching back out to you. Give me a call when you get in the moment. Thanks."

There are 0 new and 0 old messages in your mailbox.

From: [giSTT Message](#)
To: [Romaniello, Meg](#)
Subject: [External] Voice Message from CHARLES BRIGHT (843-607-5584) on 10/24/24 11:18 AM for 8037342658
Date: Thursday, October 24, 2024 11:21:01 AM
Attachments: [8436075584-102424-111855-8037342658-1143928-1.wav](#)



Voice Message from CHARLES BRIGHT (843-607-5584) on 10/24/24 11:18 AM (63 second msg)

MESSAGE:

"Hey, good morning Meg, this is Charles Bright along with Samuel Ellis. I had some notes from the last time you and I talked about the report. But I don't know what I did with my notes. And we were just trying to make sure that we get this back, the SEO back to you in a timely fashion. Sorry for the delay. But if you get a moment, please give me a call 843-607-5584. Thank you. Have a wonderful day."

There are 0 new and 0 old messages in your mailbox.

From: [_STO - Appropriated Contributions](#)
To: [Charles Bright](#)
Cc: [samuel ellis](#); [_STO - Appropriated Contributions](#)
Subject: RE: [External] RCRP 3rd and 4th Quarter Reports
Date: Wednesday, October 23, 2024 10:53:06 AM
Attachments: [image005.png](#)
Importance: High

Hi Charles,

I really need this report ASAP. We are now at the point that your FY25-Q1 report is past due, and I need the Q4 report so that I can send you the template for you to be able to do the FY25-Q1 report.
If you can, please submit this form to me today.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Friday, September 20, 2024 11:37 AM
To: Charles Bright <charlesbright55@yahoo.com>
Cc: [samuel ellis](mailto:samuel.ellis@sto.sc.gov) <[schem_6@yahoo.com](mailto:samuel.ellis@sto.sc.gov)>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] RCRP 3rd and 4th Quarter Reports

Hi Charles,

It was great to speak with you earlier! I apologize for my delay in returning your call! I apologize that I was not able to be more helpful with the Secretary of State questions. Below is the email that I mentioned on our call, and attached is the form that would need to be updated.

The areas to update are the following:

- Contribution Information → Purpose
 - (In the past you have listed "to build a community center with playground")
- Accounting of how the funds have been spent: → Expenditures → Quarter 4
 - (If no expenses have occurred, please put a 0.)
- Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):
 - (The explanation you provided on our call would be perfectly fine to be put here.)
- Expenditure Certification → Signature

Please let me know if you have any questions.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Thursday, September 12, 2024 9:44 PM
To: [samuel ellis](mailto:samuel.ellis@sto.sc.gov) <schem_6@yahoo.com>
Cc: Charles Bright <charlesbright55@yahoo.com>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] RCRP 3rd and 4th Quarter Reports

Hi Sam,

I apologize that I am just reaching out. We have been short-staffed and are just getting to review Q4 reports. It appears that a few areas were left blank.

Please update the Q4 report and resubmit. If you have any questions, please let me know.

From: [_STO - Appropriated Contributions](#)
To: [Charles Bright](#)
Cc: [samuel ellis: _STO - Appropriated Contributions](#)
Subject: RE: [External] RCRP 3rd and 4th Quarter Reports
Date: Friday, September 20, 2024 11:36:50 AM
Attachments: [image005.png](#)
[Quarterly Expenditure Report 7-24 -.xlsx](#)

Hi Charles,

It was great to speak with you earlier! I apologize for my delay in returning your call! I apologize that I was not able to be more helpful with the Secretary of State questions. Below is the email that I mentioned on our call, and attached is the form that would need to be updated.

The areas to update are the following:

- Contribution Information → Purpose
 - (In the past you have listed “to build a community center with playground”)
- Accounting of how the funds have been spent: → Expenditures → Quarter 4
 - (If no expenses have occurred, please put a 0.)
- Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):
 - (The explanation you provided on our call would be perfectly fine to be put here.)
- Expenditure Certification → Signature

Please let me know if you have any questions.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer’s Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Thursday, September 12, 2024 9:44 PM
To: [samuel ellis <samuel_ellis@yahoo.com>](mailto:samuel_ellis@yahoo.com)
Cc: Charles Bright <charlesbright55@yahoo.com>; _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] RCRP 3rd and 4th Quarter Reports

Hi Sam,

I apologize that I am just reaching out. We have been short-staffed and are just getting to review Q4 reports. It appears that a few areas were left blank.

Please update the Q4 report and resubmit. If you have any questions, please let me know.



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2023 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2024.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$400,000.00	E160 - State Treasurer	

Organization Information

Entity Name	Ritter Community Revitalization Project
Address	271 Tall Tree Lane
City/State/Zip	Walterboro, SC 29488
Website	
Tax ID#	87-2083626
Entity Type	Nonprofit Organization

Organization Contact Information

Name	Charles E. Bright Jr
Position/Title	President
Telephone	843-607-5584
Email	charlesbright55@yahoo.com

Secondary Organization Contact Information

Name	Samuel S. Ellis Jr
Position/Title	Treasurer
Telephone	910-964-0804
Email	shem_6@yahoo.com

Reporting Period

Reporting Period	Qtr. 4 - April 1, 2024 - June 30, 2024
------------------	--

Accounting of how the funds have been spent:

Description	Budget	Expenditures					Total	Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4			
Purchase Land and Community Center Construction	\$400,000.00			\$0.00		\$0.00	\$400,000.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
Grand Total	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400,000.00	

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

 Signature
 Samuel S. Ellis Jr
 Printed Name

 Treasurer
 Title
 7/10/2024
 Date

Communication Log

Date: 9/20/24

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Charles Bright to discuss his voicemail. Mr. Bright had some questions about Secretary of State(SOS) forms. Meg stated that she was not familiar with any of the SOS forms and that he would need to speak with the SOS's office. Meg did mention that she was needing the Q4 report that she had emailed about needing updates. Meg stated she would resend the email so that Mr. Bright would not have to search for it. Meg and Mr. Bright discussed the areas that would need to be updated. Mr. Bright said that he would look into it. Mr. Bright asked if they were allowed to ask for additional funding, and Meg stated that the organization would need to follow the same process that they did for the current funds they were awarded.

From: [giSTT Message](#)
To: [Romaniello, Meg](#)
Subject: [External] Voice Message from CHARLES BRIGHT (843-607-5584) on 9/17/24 2:51 PM for 8037342658
Date: Tuesday, September 17, 2024 2:53:03 PM
Attachments: [8436075584-091724-145132-8037342658-1129662-1.wav](#)



Voice Message from CHARLES BRIGHT (843-607-5584) on 9/17/24 2:51 PM
(18 second msg)

MESSAGE:

"Hey, May, this is Charles Wright. When you get this message, can you please give me a call back? We're with the Ritter Community Revalidation Project. We have just one question about the annual financial report. Thank you. Have a wonderful day."

There are 0 new and 0 old messages in your mailbox.

From: [samuel ellis](#)
To: [Romaniello, Meg](#)
Cc: [Charles Bright](#)
Subject: [External] RCRP 3rd and 4th Quarter Reports
Date: Saturday, August 24, 2024 1:14:29 PM
Attachments: [Quarterly Expenditure Report 4-24.xlsx](#)
[Quarterly Expenditure Report 7-24 - .xlsx](#)

See attached reports

thanks

Sam Ellis



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2023 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2024.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$400,000.00		

Organization Information

Entity Name	Ritter Community Revitalization Project
Address	271 Tall Tree Lane
City/State/Zip	Walterboro, SC 29488
Website	
Tax ID#	87-2083626
Entity Type	Nonprofit Organization

Organization Contact Information

Name	Charles E. Bright Jr
Position/Title	President
Telephone	843-607-5584
Email	charlesbright55@yahoo.com

Reporting Period

Reporting Period	Qtr. 3 - Jan. 1, 2024 - March 31, 2024
------------------	--

Secondary Organization Contact Information

Name	Samuel S. Ellis Jr
Position/Title	Treasurer
Telephone	910-964-0804
Email	shem_6@yahoo.com

Accounting of how the funds have been spent:

Description	Budget	Expenditures					Total	Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4			
Purchase Land and Community Center Construction	\$400,000.00			\$0.00		\$0.00	\$400,000.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
Grand Total	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400,000.00	

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

 Signature
 Samuel S. Ellis Jr
 Printed Name

 Treasurer
 Title
 4/10/2024
 Date



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2023 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2024.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$400,000.00	E160 - State Treasurer	

Organization Information

Entity Name	Ritter Community Revitalization Project
Address	271 Tall Tree Lane
City/State/Zip	Walterboro, SC 29488
Website	
Tax ID#	87-2083626
Entity Type	Nonprofit Organization

Organization Contact Information

Name	Charles E. Bright Jr
Position/Title	President
Telephone	843-607-5584
Email	charlesbright55@yahoo.com

Secondary Organization Contact Information

Name	Samuel S. Ellis Jr
Position/Title	Treasurer
Telephone	910-964-0804
Email	shem_6@yahoo.com

Reporting Period

Reporting Period	Qtr. 4 - April 1, 2024 - June 30, 2024
------------------	--

Accounting of how the funds have been spent:

Description	Budget	Expenditures					Total	Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4			
Purchase Land and Community Center Construction	\$400,000.00			\$0.00		\$0.00	\$400,000.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
						\$0.00	\$0.00	
Grand Total	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400,000.00	

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

 Signature
 Samuel S. Ellis Jr
 Printed Name

 Treasurer
 Title
 7/10/2024
 Date

From: [_STO - Appropriated Contributions](#)
To: charlesbright55@yahoo.com; [Deacon Sam Ellis](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: Quarterly Update Reminder for FY24 Appropriated Earmarks - Proviso 117.21
Date: Wednesday, July 10, 2024 12:33:52 PM

Hello,

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Q4 (ending 6/30/24) update due date: 7/15/24

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: [samuel ellis](#)
To: [Romaniello, Meg](#)
Cc: [Charles Bright](#)
Subject: [External] Quarterly Report for RCRP
Date: Tuesday, April 23, 2024 6:14:15 AM

Meg,

See attached report from the Ritter Community Revitalization Project.

Thanks



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2024.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$400,000	E160 - State Treasurer	

Organization Information

Entity Name	Ritter Community Revitalization Project
Address	271 Tall Tree Lane
City/State/Zip	Walterboro, SC 29488
Website	
Tax ID#	87-2083626
Entity Type	Nonprofit Organization

Organization Contact Information

Name	Charles E. Bright
Position/Title	President
Telephone	843-607-5584
Email	charlesbright55@yahoo.com

Secondary Organization Contact Information

Name	Samuel S. Ellis
Position/Title	Treasurer
Telephone	910-964-0804
Email	shem_6@yahoo.com

Reporting Period

Reporting Period	Quarter 2: October 1, 2023 - December 30, 2023
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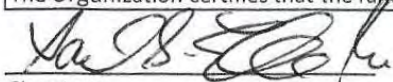
Accounting of how the funds have been spent:

Description <i>(Attach additional detail for subgrantees and affiliated nonprofits)</i>	Budget	Expenditures				Total	Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4		
Purchase Land, Community Center construction	\$400,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$400,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.


 Signature
 Samuel S. Ellis
 Printed Name

Treasurer
 Title
 4/23/2024
 Date

From: [_STO - Appropriated Contributions](#)
To: charlesbright55@yahoo.com; [Deacon Sam Ellis](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: Quarterly Update Reminder for FY24 Appropriated Earmarks - Proviso 117.21
Date: Monday, April 8, 2024 4:31:39 PM

Hello,

This is a reminder about your quarterly update that is due soon.

Please update and submit the quarterly report to us (STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Q3 (ending 3/31/24) update due date: 4/15/24

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: [samuel ellis](#)
To: [Romaniello, Meg](#); [Charles Bright](#)
Subject: Fw: [External] Re: PAST DUE RE: Quarterly Update Reminder for FY24 Appropriated Earmarks - Proviso 117.21
Date: Tuesday, March 5, 2024 7:02:30 AM
Attachments: [image007.png](#)
[2nd Quarterly Report.pdf](#)

Hey Meg,

Attached is a copy of the corrected 2nd Quarter report from RCRP .

thanks

sam ellis

----- Forwarded Message -----

From: samuel ellis <shem_6@yahoo.com>
To: Charles Bright <charlesbright55@yahoo.com>
Sent: Monday, March 4, 2024 at 05:19:58 PM EST
Subject: Re: [External] Re: PAST DUE RE: Quarterly Update Reminder for FY24 Appropriated Earmarks - Proviso 117.21

I'll make the corrections

[Sent from Yahoo Mail for iPhone](#)

On Monday, March 4, 2024, 5:08 PM, Charles Bright <charlesbright55@yahoo.com> wrote:

[Sent from Yahoo Mail for iPhone](#)

Begin forwarded message:

On Monday, March 4, 2024, 11:21 AM, _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov> wrote:

Hi Mr. Ellis,

I have not received an updated report from you, and I wanted to check in to see if you had any questions about my email.

-Meg



Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658|Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Tuesday, February 13, 2024 1:47 PM
To: samuel ellis <shem_6@yahoo.com>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: RE: [External] Re: PAST DUE RE: Quarterly Update Reminder for FY24 Appropriated Earmarks - Proviso 117.21

Hello Mr. Ellis,

At this time, I have not received your Q2 report that was due on the 15th.

This report is now **past due** and should be submitted by the end of the workday on Friday (1/19).

If you have any questions, please let me.

-Meg



Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Friday, January 5, 2024 3:08 PM

To: charlesbright55@yahoo.com; Deacon Sam Ellis <shem_6@yahoo.com>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: Quarterly Update Reminder for FY24 Appropriated Earmarks - Proviso 117.21

Hello,

This is a reminder about your quarterly update that is due soon. Since this is the first report you will be submitting, please see below for some helpful notes.

Please update and submit the quarterly expenditure report to STO.Appropriated.Contributions@sto.sc.gov by the 15th of the month following the end of each quarter.

Q2 (ending 12/31/23) update due date: 1/15/24

Helpful Notes:

- Contribution Information, Organization Information, Organization Contact Information, and Secondary Organization Contact Information
 - o The information in these cells should match what was listed in your approved Disbursement Request form.
 - o The contact information should be updated if changes have been made since the Disbursement Request form was submitted.
- Reporting Period
 - o Even though this is your first quarterly report due, this is technically the Quarter 2 report.
- Accounting of how the funds have been spent:
 - o Description and Budget should match what was provided in your approved Disbursement Request form unless addition detail is needing to be provided.
 - o Some organization knowing that they will receive the funds within the fiscal year start spending the funds July 1. If that occurred, you would put the expenses that occurred during the July 1 to September 30 time frame in the Quarter 1 column, and the expenses that occurred October 1 to December 31 in Quarter 2 column.
 - o If no expenses have occurred since July 1, please put zeros in both Quarter 1 and Quarter 2 columns.

- o If funds are provided to subgrantees and/or affiliated non-profits, a description of how they are sending the funds is required per the proviso.
- Explanation of any unspent funds
 - o Only needs to be completed on the Q4 report at the end of each fiscal year.

If you have any questions, please do not hesitate to reach out to me.

-Meg



Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2024.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$400,000		

Organization Information	
Entity Name	Ritter Community Revitalization Project
Address	271 Tall Tree Lane
City/State/Zip	Walterboro, SC 29488
Website	
Tax ID#	87-2083626
Entity Type	Nonprofit Organization


Organization Contact Information	
Name	Charles E. Bright Jr.
Position/Title	President
Telephone	843-607-5584
Email	charlesbright55@yahoo.com
Secondary Organization Contact Information	
Name	Samuel S. Ellis
Position/Title	Treasurer
Telephone	910-964-0804
Email	shem_6@yahoo.com

Reporting Period	
Reporting Period	Quarter 2: October 1, 2023 - December 30, 2023

Accounting of how the funds have been spent:							
Description <i>(Attach additional detail for subgrantees and affiliated nonprofits)</i>	Budget					Total	Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4		
Purchase Land, Community Center construction	\$400,000.00		\$0.00			\$0.00	\$400,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

Expenditure Certification
The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.


 Signature
 Samuel S. Ellis
 Printed Name

Treasurer _____
 Title
 1/19/2024
 Date

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: samuel ellis <shem_6@yahoo.com>

Sent: Friday, January 19, 2024 1:31 PM

To: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: [External] Re: PAST DUE RE: Quarterly Update Reminder for FY24 Appropriated Earmarks - Proviso 117.21

Please see attached:

On Wednesday, January 17, 2024 at 11:41:09 AM EST, _STO - Appropriated Contributions <sto.appropriated.contributions@sto.sc.gov> wrote:

Good morning,

At this time, I have not received your Q2 report that was due on the 15th.

This report is now **past due** and should be submitted by the end of the workday on Friday (1/19).

If you have any questions, please let me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Friday, January 5, 2024 3:08 PM

To: charlesbright55@yahoo.com; Deacon Sam Ellis <shem_6@yahoo.com>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: Quarterly Update Reminder for FY24 Appropriated Earmarks - Proviso 117.21

Hello,

This is a reminder about your quarterly update that is due soon. Since this is the first report you will be submitting, please see below for some helpful notes.

Please update and submit the quarterly expenditure report to STO.Appropriated.Contributions@sto.sc.gov by the 15th of the month following the end of each quarter.

Q2 (ending 12/31/23) update due date: 1/15/24

Helpful Notes:

- Contribution Information, Organization Information, Organization Contact Information, and Secondary Organization Contact Information
 - The information in these cells should match what was listed in your approved Disbursement Request form.
 - The contact information should be updated if changes have been made since the Disbursement Request form was submitted.
- Reporting Period
 - Even though this is your first quarterly report due, this is technically the Quarter 2 report.
- Accounting of how the funds have been spent:
 - Description and Budget should match what was provided in your approved Disbursement Request form unless addition detail is needing to be provided.
 - Some organization knowing that they will receive the funds within the fiscal year start spending the funds July 1. If that occurred, you would put the expenses that occurred during the July 1 to September 30 time frame in the Quarter 1 column, and the expenses that occurred October 1 to December 31 in Quarter 2 column.
 - If no expenses have occurred since July 1, please put zeros in both Quarter 1 and Quarter 2 columns.
 - If funds are provided to subgrantees and/or affiliated non-profits, a description of how they are sending the funds is required per the proviso.
- Explanation of any unspent funds
 - Only needs to be completed on the Q4 report at the end of each fiscal year.

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658)|Meg.Romaniello@sto.sc.gov



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2024.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$400,000	E160 - State Treasurer	To build a community center with playground

Organization Information	
Entity Name	Ritter Community Revitalization Project
Address	271 Tall Tree Lane
City/State/Zip	Walterboro, SC 29488
Website	
Tax ID#	87-2083626
Entity Type	Nonprofit Organization

Organization Contact Information	
Name	Charles E. Bright
Position/Title	President
Telephone	843-607-5584
Email	charlesbright55@yahoo.com
Secondary Organization Contact Information	
Name	Samuel S. Ellis
Position/Title	Treasurer
Telephone	910-964-0804
Email	shem_6@yahoo.com

Reporting Period	
Reporting Period	Quarter 2: October 1, 2023 - December 30, 2023

Accounting of how the funds have been spent:							
Description <i>(Attach additional detail for subgrantees and affiliated nonprofits)</i>	Budget	Expenditures				Total	Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4		
	\$400,000.00	\$0.00	\$0.00			\$0.00	\$400,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification
 The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Title

Printed Name

Date

Good morning,

At this time, I have not received your Q2 report that was due on the 15th.

This report is now **past due** and should be submitted by the end of the workday on Friday (1/19).

If you have any questions, please let me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Sent: Friday, January 5, 2024 3:08 PM

To: charlesbright55@yahoo.com; Deacon Sam Ellis <shem_6@yahoo.com>

Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>

Subject: Quarterly Update Reminder for FY24 Appropriated Earmarks - Proviso 117.21

Hello,

This is a reminder about your quarterly update that is due soon. Since this is the first report you will be submitting, please see below for some helpful notes.

Please update and submit the quarterly expenditure report to STO.Appropriated.Contributions@sto.sc.gov by the 15th of the month following the end of each quarter.

Q2 (ending 12/31/23) update due date: 1/15/24

Helpful Notes:

- Contribution Information, Organization Information, Organization Contact Information, and Secondary Organization Contact Information
 - The information in these cells should match what was listed in your approved Disbursement Request form.
 - The contact information should be updated if changes have been made since the Disbursement Request form was submitted.
- Reporting Period

- Even though this is your first quarterly report due, this is technically the Quarter 2 report.
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 - Some organization knowing that they will receive the funds within the fiscal year start spending the funds July 1. If that occurred, you would put the expenses that occurred during the July 1 to September 30 time frame in the Quarter 1 column, and the expenses that occurred October 1 to December 31 in Quarter 2 column.
 - If no expenses have occurred since July 1, please put zeros in both Quarter 1 and Quarter 2 columns.
 - If funds are provided to subgrantees and/or affiliated non-profits, a description of how they are sending the funds is required per the proviso.
- Explanation of any unspent funds
 - Only needs to be completed on the Q4 report at the end of each fiscal year.

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658)|Meg.Romaniello@sto.sc.gov



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2024.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$400,000	E160 - State Treasurer	To build a community center with playground

Organization Information	
Entity Name	Ritter Community Revitalization Project
Address	271 Tall Tree Lane
City/State/Zip	Walterboro, SC 29488
Website	
Tax ID#	87-2083626
Entity Type	Nonprofit Organization

Organization Contact Information	
Name	Charles E. Bright
Position/Title	President
Telephone	843-607-5584
Email	charlesbright55@yahoo.com
Secondary Organization Contact Information	
Name	Samuel S. Ellis
Position/Title	Treasurer
Telephone	910-964-0804
Email	shem_6@yahoo.com

Reporting Period	
Reporting Period	Quarter 2: October 1, 2023 - December 30, 2023

Accounting of how the funds have been spent:							
Description <i>(Attach additional detail for subgrantees and affiliated nonprofits)</i>	Budget	Expenditures				Total	Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4		
	\$400,000.00	\$0.00	\$0.00			\$0.00	\$400,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

Expenditure Certification
 The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Title

Printed Name

Date

From: [giSTT Message](#)
To: [Romaniello, Meg](#)
Subject: [External] Voice Message from SAMUEL ELLIS (910-964-0804) on 1/19/24 1:34 PM for 8037342658
Date: Friday, January 19, 2024 1:36:10 PM
Attachments: [9109640804-011924-133451-8037342658-1037069-1.wav](#)



Voice Message from SAMUEL ELLIS (910-964-0804) on 1/19/24 1:34 PM (37 second msg)

MESSAGE:

" Hi man, how you doing this is Mr. Ellis with Ritter. Rebel addition project. I got an email to send him the appropriation contribution to the S Steel. I sent that report and emailed it to you it's about 130. If you didn't get it. If you want shoot me an email back or you can get me on this number but I hopefully you got it and not copy finish mister bright as well. Okay. Thank you for the notification."

There are 0 new and 0 old messages in your mailbox.

From: [samuel ellis](#)
To: [_STO - Appropriated Contributions](#)
Subject: [External] Re: PAST DUE RE: Quarterly Update Reminder for FY24 Appropriated Earmarks - Proviso 117.21
Date: Friday, January 19, 2024 1:31:07 PM
Attachments: [State Treasurer Report 3rd Qtr.pdf](#)

Please see attached:

On Wednesday, January 17, 2024 at 11:41:09 AM EST, [_STO - Appropriated Contributions](#) <sto.appropriated.contributions@sto.sc.gov> wrote:

Good morning,

At this time, I have not received your Q2 report that was due on the 15th.

This report is now **past due** and should be submitted by the end of the workday on Friday (1/19).

If you have any questions, please let me.

-Meg



Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658|Meg.Romaniello@sto.sc.gov

From: [_STO - Appropriated Contributions](#) <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Friday, January 5, 2024 3:08 PM
To: charlesbright55@yahoo.com; Deacon Sam Ellis <shem_6@yahoo.com>
Cc: [_STO - Appropriated Contributions](#) <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Quarterly Update Reminder for FY24 Appropriated Earmarks - Proviso 117.21

Hello,

This is a reminder about your quarterly update that is due soon. Since this is the first report you will be submitting, please see below for some helpful notes.

Please update and submit the quarterly expenditure report to STO.Appropriated.Contributions@sto.sc.gov by the 15th of the month following the end of each quarter.

Q2 (ending 12/31/23) update due date: 1/15/24

Helpful Notes:

- Contribution Information, Organization Information, Organization Contact Information, and Secondary Organization Contact Information
 - The information in these cells should match what was listed in your

- approved Disbursement Request form.
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 - Only needs to be completed on the Q4 report at the end of each fiscal year.

If you have any questions, please do not hesitate to reach out to me.

-Meg



Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2024.

Amount	State Agency Providing the Contribution	Contribution Information	Purpose
\$400,000			

Organization Information

Entity Name: Ritter Community Revitalization Project
 Address: 271 Tall Tree Lane
 City/State/Zip: Walterboro, SC 29488
 Website:
 Tax ID#: 87-2083626
 Entity Type: Nonprofit Organization

Organization Contact Information

Name: Charles E. Bright
 Position/Title: President
 Telephone: 843-607-5584
 Email: charlesbright55@yahoo.com

Secondary Organization Contact Information

Name: Samuel S. Ellis
 Position/Title: Treasurer
 Telephone: 910-964-0804
 Email: ssem_6@yahoo.com

Reporting Period: Quarter 3: January 1, 2024 - March 31, 2024

Description	Budget	Accounting of how the funds have been spent:				Total	Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4		
No funds spent	\$400,000.00			\$0.00		\$0.00	\$400,000.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400,000.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year):

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature: Samuel S. Ellis
 Printed Name: Samuel S. Ellis

Treasurer: _____
 Title: _____
 Date: 1/19/2024

From: [_STO - Appropriated Contributions](#)
To: charlesbright55@yahoo.com; [Deacon Sam Ellis](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: PAST DUE RE: Quarterly Update Reminder for FY24 Appropriated Earmarks - Proviso 117.21
Date: Wednesday, January 17, 2024 11:41:08 AM
Importance: High

Good morning,

At this time, I have not received your Q2 report that was due on the 15th.

This report is now **past due** and should be submitted by the end of the workday on Friday (1/19).

-
If you have any questions, please let me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Sent: Friday, January 5, 2024 3:08 PM
To: charlesbright55@yahoo.com; Deacon Sam Ellis <shem_6@yahoo.com>
Cc: _STO - Appropriated Contributions <STO.Appropriated.Contributions@sto.sc.gov>
Subject: Quarterly Update Reminder for FY24 Appropriated Earmarks - Proviso 117.21

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Please update and submit the quarterly expenditure report to [_STO.Appropriated.Contributions@sto.sc.gov](mailto:STO.Appropriated.Contributions@sto.sc.gov) by the 15th of the month following the end of each quarter.

Q2 (ending 12/31/23) update due date: 1/15/24

Helpful Notes:

- Contribution Information, Organization Information, Organization Contact Information, and Secondary Organization Contact Information
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- Explanation of any unspent funds
 - Only needs to be completed on the Q4 report at the end of each fiscal year.

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: charlesbright55@yahoo.com; [Deacon Sam Ellis](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: Quarterly Update Reminder for FY24 Appropriated Earmarks - Proviso 117.21
Date: Friday, January 5, 2024 3:08:00 PM

Hello,

This is a reminder about your quarterly update that is due soon. Since this is the first report you will be submitting, please see below for some helpful notes.

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Q2 (ending 12/31/23) update due date: 1/15/24

Helpful Notes:

- Contribution Information, Organization Information, Organization Contact Information, and Secondary Organization Contact Information
 - The information in these cells should match what was listed in your approved Disbursement Request form.
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- Explanation of any unspent funds
 - Only needs to be completed on the Q4 report at the end of each fiscal year.

If you have any questions, please do not hesitate to reach out to me.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

[803-734-2658](tel:803-734-2658) | Meg.Romaniello@sto.sc.gov

From: [_STO - Appropriated Contributions](#)
To: [Charles Bright](#); [Deacon Sam Ellis](#)
Cc: [_STO - Appropriated Contributions](#)
Subject: FY24 Appropriated Contributions Payment Confirmation and Quarterly Expenditure Report Information
Date: Friday, December 8, 2023 12:39:21 PM
Attachments: [Appropriated Grants Letter - Ritter Community Center.pdf](#)
[FY24 Quarterly Expenditure Report update.xlsx](#)

Hello,

Please see attached for your payment confirmation letter.

I have also included your quarterly expenditure report spreadsheet that you will use.

Below is the schedule of when quarterly reports are due. Your first quarterly reports will be due

January 15, 2024.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

* Quarterly Update requirement continues until all funds have been spent.

I understand that since funds are just being received your organization may not have any expenditures to report for the first two quarters. If that is the case, you will put zeros in the expenditure section with the quarters that had no expenses.

Please note that we must have separate quarterly expenditure reports per appropriation.

If you have any questions or issues with the spreadsheet, please do not hesitate to reach out.

Thank you,

Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office

1200 Senate Street, Suite 214

Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov



THE HONORABLE CURTIS M. LOFTIS, JR.

State Treasurer

December 8, 2023

Charles Bright Jr. and Samuel Ellis
Ritter Community Center
260 Tall Tree Lane
Walterboro, South Carolina 29488

Dear Charles Bright Jr. and Samuel Ellis:

Thank you for submitting the required documentation outlined in Budget Proviso 117.21 to receive funds from the Appropriations Act. A payment has been processed for \$400,000 representing your organization's appropriated contribution. You should receive a check (145948580) in the mail separately from this notification. In accordance with Budget Proviso 117.21, you will now need to submit quarterly updates on funds spent. A schedule has been provided below for your reference. Your first quarterly report will be due January 15, 2024.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

* Quarterly Update requirement continues until all funds have been spent.

The template for the quarterly reports is attached. If your organization has multiple appropriated contributions, each contribution will need a quarterly report. All completed reports should be submitted via email to STO.Appropriated.Contributions@sto.sc.gov.

Should you have any questions, please email me at the address above or call me at (803)734-2658.

Sincerely,

A handwritten signature in blue ink, appearing to read "Meg Romaniello".

Meg Romaniello
Accounting/Fiscal Manager II



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2024.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose

Organization Information	
Entity Name	
Address	
City/State/Zip	
Website	
Tax ID#	
Entity Type	

Organization Contact Information	
Name	
Position/Title	
Telephone	
Email	

Secondary Organization Contact Information	
Name	
Position/Title	
Telephone	
Email	

Reporting Period	
Reporting Period	

Accounting of how the funds have been spent:								
Description <i>(Attach additional detail for subgrantees and affiliated nonprofits)</i>	Budget						Total	Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4			
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
							\$0.00	\$0.00
Grand Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Title

Printed Name

Date

From: [_STO - Appropriated Contributions](#)
To: [Charles Bright](#)
Cc: [Deacon Sam Ellis](#); [_STO - Appropriated Contributions](#)
Subject: RE: [External] Contribution/Distribution
Date: Thursday, November 9, 2023 11:39:07 AM
Attachments: [4 Ritter Community Center Original Submission.pdf](#)
[image003.png](#)

Thank you! Attached is a copy of the updated document for your records.

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Charles Bright <charlesbright55@yahoo.com>
Sent: Thursday, November 9, 2023 10:51 AM
To: [_STO - Appropriated Contributions](#) <STO.Appropriated.Contributions@sto.sc.gov>
Cc: Deacon Sam Ellis <shem_6@yahoo.com>; Charles Edwin Bright Jr. <charlesbright55@yahoo.com>
Subject: Re: [External] Contribution/Distribution

Hello Meg,

The amount is \$400,000.00 and purpose is to build a community center with playground.

Thanks,

Charles

On Wednesday, November 8, 2023 at 04:04:29 PM EST, [_STO - Appropriated Contributions](#) <sto.appropriated.contributions@sto.sc.gov> wrote:

Thank you! I did a quick review and noticed two sections that were left blank. If send me the wording for the purpose, I can update the document you submitted so you do not have to resubmit the form.

Disbursed.		Contribution Information	
Amount	State Agency Providing the Contribution	Purpose	
	E160 - State Treasurer		

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658|Meg.Romaniello@sto.sc.gov

From: Charles Bright <charlesbright55@yahoo.com>
Sent: Tuesday, November 7, 2023 11:21 PM
To: [_STO - Appropriated Contributions](#) <sto.appropriated.contributions@sto.sc.gov>
Cc: Charles Edwin Bright Jr. <charlesbright55@yahoo.com>; Deacon Sam Ellis <shem_6@yahoo.com>
Subject: [External] Contribution/Distribution

Hello Meg,

Please find attached the required forms for State of South Carolina request for contribution distribution and governing board and executive officer for nonprofit organization.

Blessings,

Charles E. Bright Jr.



State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
\$400,000.00	E160 - State Treasurer	to build a community center with playground

Organization Information	
Entity Name	Ritter Community Revitalization Project
Address	260 Tall Tree Lane
City/State/Zip	Walterboro, S.C. 29488
Website	
Tax ID #	87-2083626
Entity Type	Nonprofit Organization
Vendor #	7000345104

Organization Contact Information	
Contact Name	Charles Bright Jr.
Position/Title	President
Telephone	(843)607-5584
Email	charlesbright55@yahoo.com
Secondary Organization Contact Information	
Name	Samuel Ellis
Position/Title	Treasurer
Telephone	(910)964-8804
Email	shem_6@yahoo.com

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
The funds will be used to erect the Ritter Community Center, land and playground	\$400,000.00	
Grand Total	\$400,000.00	

Please explain how these funds will be used to provide a public benefit:

The funds will be used to erect the Ritter Community Center and playground which will provide social education, service projects, and other tools and resources that will be beneficial to the community members.

- Organization Certifications**
- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
 - 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
 - 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
 - 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Charles E. Bright Jr.
 Organization Signature
BRIGHT, CHARLES E. JR.
 Printed Name

President
 Title
11-07-2023
 Date

- Certifications of State Agency Providing Contribution**
- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act.
 - 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
 - 3) State Agency certifies that it will make distributions directly to the organization.
 - 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2024.
 - 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act.
 - 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2024.

 Agency Head Signature

 Printed Name

 Date

Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

Members of Your Organization's Governing Board	
Name	Board Position, if applicable
Charles Bright Jr.	President
Peter Lisbon	Vice President
Samuel Ellis	Treasurer
Priscilla Hamilton	Financial Secretary
Arthur Whaley	Recording Secretary
Redelma Saxby	Corresponding Secretary
Christine Green	Chaplain
Marc Bright	Sergeant At Arms

Your Organization's Executive Officer	
Name	Title
Charles E. Bright Jr.	President
Samuel Ellis	Treasurer

From: [Charles Bright](#)
To: [_STO - Appropriated Contributions](#)
Cc: [Deacon Sam Ellis](#); [Charles Edwin Bright Jr.](#)
Subject: Re: [External] Contribution/Distribution
Date: Thursday, November 9, 2023 10:51:07 AM
Attachments: [image001.png](#)

Hello Meg,

The amount is \$400,000.00 and purpose is to build a community center with playground.

Thanks,

Charles

On Wednesday, November 8, 2023 at 04:04:29 PM EST, _STO - Appropriated Contributions <sto.appropriated.contributions@sto.sc.gov> wrote:

Thank you! I did a quick review and noticed two sections that were left blank. If send me the wording for the purpose, I can update the document you submitted so you do not have to resubmit the form.

Disbursed.		
Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
	E160 - State Treasurer	

-Meg



Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201

803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Charles Bright <charlesbright55@yahoo.com>
Sent: Tuesday, November 7, 2023 11:21 PM
To: _STO - Appropriated Contributions <sto.appropriated.contributions@sto.sc.gov>
Cc: Charles Edwin Bright Jr. <charlesbright55@yahoo.com>; Deacon Sam Ellis <shem_6@yahoo.com>
Subject: [External] Contribution/Distribution

Hello Meg,

Please find attached the required forms for State of South Carolina request for contribution distribution and governing board and executive officer for nonprofit organization.

Blessings,

Charles E. Bright Jr.

From: [_STO - Appropriated Contributions](#)
To: [Charles Bright](#)
Cc: [Deacon Sam Ellis](#); [_STO - Appropriated Contributions](#)
Subject: RE: [External] Contribution/Distribution
Date: Wednesday, November 8, 2023 4:04:22 PM
Attachments: [image001.png](#)

Thank you! I did a quick review and noticed two sections that were left blank. If send me the wording for the purpose, I can update the document you submitted so you do not have to resubmit the form.

Disbursed.		
Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
	E160 - State Treasurer	

-Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

From: Charles Bright <charlesbright55@yahoo.com>
Sent: Tuesday, November 7, 2023 11:21 PM
To: _STO - Appropriated Contributions <sto.appropriated.contributions@sto.sc.gov>
Cc: Charles Edwin Bright Jr. <charlesbright55@yahoo.com>; Deacon Sam Ellis <shem_6@yahoo.com>
Subject: [External] Contribution/Distribution

Hello Meg,

Please find attached the required forms for State of South Carolina request for contribution distribution and governing board and executive officer for nonprofit organization.

Blessings,

Charles E. Bright Jr.

From: [Charles Bright](#)
To: [_STO - Appropriated Contributions](#)
Cc: [Charles Edwin Bright Jr.](#); [Deacon Sam Ellis](#)
Subject: [External] Contribution/Distribution
Date: Wednesday, November 8, 2023 9:06:03 AM
Attachments: [Governing Board & Executive Officer.xlsx](#)

Hello Meg,

Please find attached the required forms for State of South Carolina request for contribution distribution and governing board and executive officer for nonprofit organization.

Blessings,

Charles E. Bright Jr.



State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
	E160 - State Treasurer	

Organization Information	
Entity Name	Ritter Community Revitalization Project
Address	260 Tall Tree Lane
City/State/Zip	Walterboro, S.C. 29488
Website	
Tax ID #	87-2083626
Entity Type	Nonprofit Organization
Vendor #	7000345104

Organization Contact Information	
Contact Name	Charles Bright Jr.
Position/Title	President
Telephone	(843)607-5584
Email	charlesbright55@yahoo.com
Secondary Organization Contact Information	
Name	Samuel Ellis
Position/Title	Treasurer
Telephone	(910)964-8804
Email	shem_6@yahoo.com

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
The funds will be used to erect the Ritter Community Center, land and playground	\$400,000.00	
Grand Total	\$400,000.00	

Please explain how these funds will be used to provide a public benefit:
 The funds will be used to erect the Ritter Community Center and playground which will provide social education, service projects, and other tools and resoucrs that will be beneficial to the community members.

- Organization Certifications
- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
 - 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
 - 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
 - 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Charles E. Bright Jr.
 Organization Signature
BRIGHT, CHARLES E. JR.
 Printed Name

President
 Title
11-07-2023
 Date

- Certifications of State Agency Providing Contribution
- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act.
 - 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
 - 3) State Agency certifies that it will make distributions directly to the organization.
 - 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2024.
 - 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act.
 - 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2024.

 Agency Head Signature

 Printed Name

 Date

**State of South Carolina Request for Contribution Distribution**

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
	E160 - State Treasurer	

Organization Information

Entity Name	Ritter Community Revitalization Project
Address	260 Tall Tree Lane
City/State/Zip	Walterboro, S.C. 29488
Website	
Tax ID #	87-2083626
Entity Type	Nonprofit Organization
Vendor #	7000345104

Organization Contact Information

Contact Name	Charles Bright Jr.
Position/Title	President
Telephone	(843)607-5584
Email	charlesbright55@yahoo.com
Secondary Organization Contact Information	
Name	Samuel Ellis
Position/Title	Treasurer
Telephone	(910)964-8804
Email	shem_6@yahoo.com

Plan/Accounting of how these funds will be spent:

Description	Budget	Explanation
The funds will be used to erect the Ritter Community Center, land and playground	\$400,000.00	
Grand Total	\$400,000.00	

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The funds will be used to erect the Ritter Community Center and playground which will provide social education, service projects, and other tools and resources that will be beneficial to the community members.

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- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Organization Signature

Title

Printed Name

Date

Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2024.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2024.

Agency Head Signature

Date

Printed Name

Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

Members of Your Organization's Governing Board	
Name	Board Position, if applicable
Charles Bright Jr.	President
Peter Lisbon	Vice President
Samuel Ellis	Treasurer
Priscilla Hamilton	Financial Secretary
Arthur Whaley	Recording Secretary
Redelma Saxby	Corresponding Secretary
Christine Green	Chaplain
Marc Bright	Sergeant At Arms

Your Organization's Executive Officer	
Name	Title
Charles E. Bright Jr.	President
Samuel Ellis	Treasurer

Communication Log

Date: 11/7/2023

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Charles Bright to discuss the disbursement request form questions he had. He wanted to confirm how to complete the budget portion of the disbursement request form. Meg explained how to complete not only the budget section but the other areas as well. Meg also reminded him about the governing board and executive section that he would need to complete since the organization is a non-profit. He stated he would work on finishing the request the next day and submit it to us.

From: [giSTT Message](#)
To: [Romaniello, Meg](#)
Subject: [External] Voice Message from CHARLES BRIGHT (843-607-5584) on 11/7/23 2:37 PM for 8037342658
Date: Tuesday, November 7, 2023 2:39:08 PM
Attachments: [8436075584-110723-143739-8037342658-1012988-1.wav](#)



Voice Message from CHARLES BRIGHT (843-607-5584) on 11/7/23 2:37 PM
(30 second msg)

MESSAGE:

" Hello, Meg. This is Charles bright with the Ritter community revise the station project and I'm filling out this state of South Carolina request for contribution distribution form and I have a question on here for you when you get an opportunity would you please give me a call at 843-607-5584. Thank you have a wonderful day."

There are 0 new and 0 old messages in your mailbox.

From: [_STO - Appropriated Contributions](#)
To: charlesbright55@yahoo.com
Cc: [_STO - Appropriated Contributions](#)
Subject: FY24 Appropriated Contributions Enrollment Packet
Date: Wednesday, October 25, 2023 2:42:32 PM
Attachments: [STO Appropriated Funds Cover Letter - Ritter Community Center.pdf](#)
[FY24 Earmarked Appropriations Disbursement Request form update.xlsx](#)

Hello,

The State of South Carolina Fiscal Year 2023-2024 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. Your organization was selected as one of those outside organizations. I have attached 2 files as part of your enrollment packet. Please read the Appropriated Funds Cover Letter first. There you will find important information regarding FY 2023-2024 reporting requirements and guidance on how to complete the Earmarked Appropriations Disbursement Request form. In order for funds to be disbursed to your organization, you will not only need to submit the Earmarked Appropriations Disbursement Request form but also be registered with the Secretary of State's ("SOS") Office and as a vendor with the State of South Carolina. Details on how to register with the SOS and as a vendor will be included in the attached letter. The registration with the SOS is required per Proviso 118.19.D, but it does not apply to governmental entities or entities created by statute. All completed forms should be submitted to the STO - Appropriated Contributions email address listed below.

STO.Appropriated.Contributions@sto.sc.gov

In accordance with Executive Order 2022-19, STO is required to promptly make available for public review and inspection on our website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21. Below is the link to where the information will be available on our website.

<https://treasurer.sc.gov/about-us/transparency/earmark-transparency/>

If you have any questions, please do not hesitate to contact us.

Thank you,
Meg

Meg Romaniello, MBA, CPM | Accounting/Fiscal Manager II

South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Bldg., Columbia, SC 29201
803-734-2658 | Meg.Romaniello@sto.sc.gov

October 25, 2023

Charles Bright Jr.
Ritter Community Center

RE: State Appropriated Contributions, FY 23-24 Reporting Requirements

Dear Charles Bright Jr.:

The State of South Carolina Fiscal Year 2023-2024 Appropriations Act provides the revenue for State government to meet its budgetary expenses. This year's Act included allocations to the Office of the State Treasurer (STO) reserved as one-time appropriations for contributions to outside organizations. The amount below indicates the funds which have been allotted in our agency's budget for your organization.

<u>Organization receiving appropriated funds:</u>	<u>Amount</u>
Ritter Community Center	\$400,000.00

Budget Proviso 117.21 outlines reporting requirements for recipients of appropriated contributions. In addition, please note that Section 11-9-110 of the South Carolina Code requires that you agree to be audited by the State Auditor. (A copy of these applicable laws is attached for your convenience.)

Please see enclosed Excel workbook for data we must collect to be able to disburse these funds. This initial report, along with other information as detailed within the instructions, must be submitted in electronic format to STO prior to funds being dispersed. After the funds have been dispersed, you must complete quarterly spending reports until funds are fully expended. The quarterly report template will be provided at a future date. Your submissions will be forwarded to the Chairman of the Senate Finance Committee, the Chairman of the House Ways and Means Committee, and the Executive Budget Office by the STO. Per Governor McMaster's Executive Order 2022-19, any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 will be made available for public review and inspection on the STO website.

Please note that to be paid by the State of South Carolina, you must be a registered vendor of the State. If you are not already a registered vendor, please see <https://procurement.sc.gov/doing-biz/registration> to complete this required task. Once registered, please ensure you include your State of SC vendor number on the enclosed Earmarked Appropriations Disbursement Request form when you return it to the STO.

In accordance with Proviso 118.19.D, funds shall not be disbursed until verification that receiver's organization is registered as a business, nonprofit, or charitable organization with the South Carolina Secretary of State's office. This requirement does not apply to governmental entities or entities created by statute. If your organization has not registered or obtained an exemption from the SC SOS's office, please follow the link below to complete registration or to request a registration exemption.

[Before You File Online | SC Secretary of State](#)

Should you have any questions or concerns, please do not hesitate to email the Division of Treasury Management at STO.Appropriated.Contributions@sto.sc.gov. We look forward to working with you.

Sincerely,



Meg Romaniello | Accounting/Fiscal Manager II
South Carolina Treasurer's Office
1200 Senate Street, Suite 214
Wade Hampton Office Building
Columbia, SC 29201

**SOUTH CAROLINA OFFICE OF THE STATE TREASURE
APPROPRIATED CONTRIBUTIONS REPORTING REQUIREMENTS**

INSTRUCTIONS

The South Carolina General Assembly tasked the South Carolina Office of State Treasurer (STO) with distributing appropriated contributions to your organization. State Budget Proviso 117.21 mandates that each organization receiving a contribution render to the state agency making the contribution specific information.

The information collection process will take place in multiple parts, Earmarked Appropriations Disbursement Request form and Quarterly Expenditure Reports. All responses submitted by your organization should be provided to the STO via STO.Appropriated.Contributions@sto.sc.gov. If your organization was appropriated contributions for more than one purpose, please complete **separate** forms and reports for **each project**.

The Earmarked Appropriations Disbursement Request form is due to STO prior to funds being dispersed.

The Quarterly Expenditure Reports are due to STO every quarter after receiving the funds. Should the initiative continue beyond June 30, 2024, the organization must continue to provide a quarterly report until completion.

Quarterly Update Schedule				
Time Frame	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30
Due Date	10/15	1/15	4/15	7/15

All responses should reflect the actual expenditures made by the organization as compared to the appropriated funds provided by STO.

Applicable Law on Reporting Responsibilities

(For additional information, see the document entitled, Law Related to Appropriated Contributions)

Proviso 117.21 requires the following:

- The funds appropriated in this act for contributions **shall not be disbursed** until a plan of how the state funds will be spent and how the expenditures will provide a public benefit are filed with the appropriate state agency.
- No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.
- After receiving the funds, organizations shall provide quarterly spending updates to the respective state agency.
- After all state funds have been expended, each organization shall provide an accounting of how the funds were spent, **including an accounting of funds provided to subgrantees and affiliated non-profits**.
- State agencies receiving such data from organizations shall forward the information to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee.

SOUTH CAROLINA OFFICE OF THE STATE TREASURER REQUEST FOR CONTRIBUTION DISTRIBUTION

INSTRUCTIONS

Below are details about the various sections of the disbursement request form and some answers to frequently asked questions.

- Contribution Information
 - Amount
 - This amount should match the amount awarded in Proviso 118.19.B.98.
 - Purpose
 - This should be a very brief explanation (no more than one sentence) of the purpose the funds will be used for.
- Organization Information
 - Website
 - If you do not have a website, please leave blank.
 - Entity Type
 - Please select one of the options from the drop down rather than typing in this cell.
 - Vendor Number
 - If you do not know your vendor number, please use the following link to search for it: <https://webprod.cio.sc.gov/SCVendorSearch/vendorSearch.do>
 - If you do not have a vendor number, please use the following link: <https://procurement.sc.gov/doing-biz/registration>
 - For vendor registration questions and assistance contact the Division of Procurement Services at 803-737-0600.
- Organization Contact Information and Secondary Organization Contact Information
 - Two contacts are required.
 - An email address for both contacts is also required.
- Plan/Accounting of how these funds will be spent.
 - Description
 - Expenditure descriptions similar to those used in your organization's accounting records should be used.
 - Budget
 - It is normal for these to be estimates since many organizations are not certain the exact amounts needed for each line item at the start of their projects.
 - The total should match the amount listed in the contribution information.
 - Even if the total to complete the project is more than what has been awarded, please only list what the awarded funds will be used toward.
 - Explanation
 - When applicable, can be used to provide additional information to categorize expenditures by program or initiative.
- Please explain how these funds will be used to provide a public benefit.
 - Explanations typically do not go over the space provided, but if needed, please email STO.Appropriated.Contributions@sto.sc.gov.
- Organization Certifications
 - The signer for the organization can be whomever the organization chooses to sign. The proviso does not state who the organization's signer has to be.
- Certifications of State Agency Providing Contribution
 - Please leave blank. This section is to be completed by STO.
- Governing Board and Executive Tab
 - Only needs to be completed by Non-profit Organizations.
 - If additional lines are needed, please email STO.Appropriated.Contributions@sto.sc.gov.

Effective: July 1, 2023

Law Related to Appropriated Contributions

Proviso 117.21. GP: Organizations Receiving State Appropriations Report

Each state agency receiving funds that are a direct appropriation to a non-profit organization, prior to disbursing the funds, shall require from each recipient organization:

1. a plan of how the state funds will be spent and
2. how the expenditures will provide a public benefit.

The Executive Budget Office, Department of Administration shall provide each state agency with a standard form for collecting the information required.

After receiving the funds, non-profit organizations shall provide **quarterly** spending updates to the respective state agency.

After all state funds have been expended, each organization shall provide an accounting of how the funds were spent, including an accounting of funds provided to subgrantees and affiliated non-profits.

State agencies receiving funds pursuant to this provision shall report the information collected to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee by **June 30th**.

No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color or national origin.

Executive Order No. 2022-19 Section 1. C.

I hereby order and direct, pursuant to article IV, section 17 of the South Carolina Constitution and sections 1-1-840 and 1-3-10 of the South Carolina Code of Laws, that any Executive Branch agency or department, as further defined herein, that receives earmarked appropriations, as further defined herein, in the annual Appropriations Act shall promptly make available for public review and inspection on the agency or department's website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21.

SECTION 11-9-110. Organization to which contribution is appropriated to submit statement to Executive Budget Office and the Revenue and Fiscal Affairs Office as to nature and function of organization and use of contribution.

Each organization to which a contribution is made in the contributions section of the general appropriation bill shall submit to the Executive Budget Office and the Revenue and Fiscal Affairs Office by the end of the applicable fiscal year a detailed statement explaining the nature and function of the organization as well as a detailed statement explaining the use that was made of the contribution. The statements must be available at the office of the Executive Budget Office and the Revenue and Fiscal Affairs Office for public inspection and given to a member of the General Assembly upon request.

A contribution must not be made to an organization until it agrees in writing to allow the State Auditor to audit or cause to be audited the contributed funds.

**State of South Carolina Request for Contribution Distribution**

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information		
Amount	State Agency Providing the Contribution	Purpose
	E160 - State Treasurer	

Organization Information	
Entity Name	
Address	
City/State/Zip	
Website	
Tax ID #	
Entity Type	
Vendor #	

Organization Contact Information	
Contact Name	
Position/Title	
Telephone	
Email	
Secondary Organization Contact Information	
Name	
Position/Title	
Telephone	
Email	

Plan/Accounting of how these funds will be spent:		
Description	Budget	Explanation
Grand Total	\$0.00	

Please explain how these funds will be used to provide a public benefit:

- Organization Certifications**
- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
 - 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
 - 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
 - 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Organization Signature

Title

Printed Name

Date

- Certifications of State Agency Providing Contribution**
- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act.
 - 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
 - 3) State Agency certifies that it will make distributions directly to the organization.
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 - 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act.
 - 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2024.

Agency Head Signature

Date

Printed Name

Governing Board and Executive Officer - Nonprofit Organizations Only

For nonprofit organizations only, provide below the names of the individuals who serve on your organization's governing board and, if applicable, their board position. Please also provide the name and title of your organization's executive officer.

Members of Your Organization's Governing Board

Name	Board Position, if applicable

Your Organization's Executive Officer

Name	Title

Communication Log

Date: 10/24/2023

Outgoing/Incoming Call: Outgoing

Call Details: Meg Romaniello called Charles Bright to get the email address that he would like their enrollment packet sent to. He provided Meg with the email address. Meg stated that the packets should be sent out within the next day or so and for him to be on the look out for it.